ORDER OF BUSINESS
ADJOURNMENT: 11:00 P.M.

• ROLL CALL AND PLEDGE OF ALLEGIANCE

• APPROVAL OF BOARD MINUTES
  ➢ Regular Meeting – January 14, 2003

• PRESENTATIONS TO BOARD OF EDUCATION
  ➢ Superintendent’s Thought for the Evening
  ➢ Governor’s Proposed Budget Cuts

• STUDENT DELEGATES’ REPORT
A. SUPERINTENDENT’S PROPOSALS - Pg. 1

HELD FOR SPEAKER CARDS AND ACTION

- 31-14Sp1 – District and County Office of Education Library Plan

B. BOARD MEMBERS’ PROPOSALS - Pg. 2 - 5

HELD FOR SPEAKER CARDS AND ACTION

- 212-10A17 – In Support of Environmental Justice
  - Commissioners Eric Mar and Mark Sanchez
  (Report from Curriculum and Program Committee)

C. CONSENT CALENDAR RESOLUTIONS – REMOVED AT PREVIOUS MEETING FOR SECOND READING

None

• REQUESTS TO SPEAK REGARDING GENERAL MATTERS – 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

• REPORT OF CLOSED SESSION ACTIONS

• REPORTS AND COMMITTEE RECOMMENDATIONS

This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.

None

• BOARD MEMBERS’ REPORTS
• SUPERINTENDENT’S REPORT

• SPECIAL ORDER OF BUSINESS (ACTION ITEMS)  Pg. 6 - 7

NOTE: The Board of Education will recess its Regular Session and convene as the SFUSD Financing Corporation in order to handle the following action items:

➢ Subject:
   • Approval Prior Meeting Minutes (January 22, 2002)
   • Appointment or Rotation of New Officers

NOTE: The SFUSD Financing Corporation will be adjourned and we will resume consideration as a Board of Education.

D. DISCUSSION OF OTHER EDUCATIONAL ISSUES

E. RESOLUTIONS OF COMMENDATION  Pg. 8 - 9

➢ Commendation to Schools that Participated in the Department of Public Works Community Clean Team Program
  - Commissioner Eddie Y. Chin

➢ Commendation to the Veterans of Foreign Wars for its Voice of Democracy Scholarship Program
  - Commissioner Eddie Y. Chin

F. CONSENT CALENDAR
(The following are all ACTION ITEMS)

1. Instructional Resolutions  Pg. 10 - 12

   1a. (31-28/I1) Approval of Instructional Calendar for 2003-2004 School Year

   Recommendation: That the Board of Education adopts the 2003-2004 Instructional Calendar as well as adopts an alternative calendar to be used on a contingency basis.

2. Finance Resolutions  Pg. 13 - 20
2a. **(31-28B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded**

**Recommendation:** That the Superintendent and/or the Chief Financial Officer are authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

2b. **(31-28B2) Authorization to Declare Obsolete Computer Monitors, Other Computer Related Accessories, Furniture, Fixtures, Equipment including Cafeteria Equipment, Instructional Materials and Other Miscellaneous Items as Surplus Property**

**Recommendation:** Pursuant to Board Policy P3262 and Education Code Sections 17545-17555, and Education Code Sections 60510-60530, it is recommended that the Board of Education declare certain furniture, fixtures, equipment and obsolete instructional materials no longer suitable for school purposes and delegate the Director of Purchasing the authority to dispose of same by sale, auction and/or disposal or donation using the most cost effective manner.

2c. **(31-28C2) Authorization for the Award of Bids, Purchase of and Encumbrance for Supplies, Equipment and/or Services Over $58,900**

**Recommendation:** That the Board of Education authorizes the procurement of supplies, equipment, and/or services as presented.

3. **Buildings, Grounds and Services Resolutions**  *Pg. 21 - 22*

3a. **(31-28W1) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract and order for service between ROI Roofing & Construction Co. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the contract and order of service on behalf of the District and to encumber sufficient funds from Capital Facilities Funds (Fund 25).

(Emergency Declaration)
3b. (31-28W2) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

**Recommendation:** That the Board of Education approves a modification of the contract between Kin Wo Construction, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the modification on behalf of the District and to encumber sufficient funds from Leroy Greene Funds (Fund 35) and 1997 Proposition A Funds (Fund 21/38). The amount of this modification does not exceed the 10% contingency restriction.

(Emergency Declaration)

4. Personnel Resolutions

4a. (31-28E1) Additional Individual(s) Added to Unrepresented Employee Designation

**Recommendation:** That the Board of Education approves the following personnel actions as summarized.

4b. (31-28J1 – J18) Certificated Extended Calendar

**Recommendation:** That the Board of Education approves the following certificated extended hours and days:

**J1. Buena Vista Elementary School** – To serve as tutors to 2-3 children, weekly.

**J2. Alice Fong Yu Alternative Elementary School** – To meet and discuss monthly appropriate comprehension strategies.

**J3. Alice Fong Yu Alternative Elementary School** – To meet and discuss monthly how to improve oral language, reading and writing proficiency.

**J4. Junipero Serra Elementary School** – To participate in staff development and grade level meetings after school hours.
J5. **Twenty-First Century Academy** – To provide an extended day program focused on Mathematics skill development for all students scoring below the 40th percentile.

J6. **Malcolm X Academy** – To participate in professional development to create schoolwide vision, goals, and expectations with new staff and administration.

J7. **Malcolm X Academy** – To participate in Harcourt Math professional development on the newly adopted textbooks and study the standards to create and align a standard-based curriculum.

J8. **Marina Middle School** – To provide two-day Winter Recess Intensive Classes for LEP students.

J9. **Chief Academic Office** – To provide instructional support in the core curriculum areas to administrators and staff at Gloria R. Davis Academic Middle School.

J10. **School Health Programs Department** – To provide tutorial services to students enrolled in the After School Learning (SB1756) Program.

J11. **School Health Programs Department** – To provide professional development on innovative health education techniques and youth development practices for SFUSD high school health educators and youth outreach coordinators.

J12. **Multilingual Programs Department** – To coordinate the Community Based English Tutoring Program at E. R. Taylor Elementary School.

J13. **Multilingual Programs Department** – To provide adult ESL instruction for parents and other community members, four evenings per week, at Lincoln High School.

J14. **Athletic Office** – To supervise and direct the high school athletic programs at various school sites, dates, times, and hours.

J15. **Athletic Office** – To supervise and direct the middle school programs at various school sites, dates, times, and hours.
J16. **Multilingual Programs Department** – To participate in Teacher Knowledge Project (TKP) meetings at various school sites.

J17. **Multilingual Programs Department** – To participate as teacher co-facilitators in Teacher Knowledge Project (TKP) meetings at various school sites.

J18. **Chief Academic Office** – To plan and implement professional development workshops for History/Social Studies Teacher Leadership Cadre.

4bb. **(31-28J19 – J26) Certificated Extended Calendar Amendments**  

*Pg. 76 - 91*

**Recommendation:** That the Board of Education approves the following amendments for certificated extended hours and days:

J19. **School Health Programs Department** – To coordinate and implement academic and enrichment activities for students enrolled in the After School Learning Program at James Denman Middle School. This amendment will add and delete names from the original list.

J20. **School Health Programs Department** - To provide tutorials for students enrolled in the After School Learning (SB1756) Program at James Lick Middle School. This amendment will delete names from the original list.

J21. **School Health Programs Department** - To provide tutorial services to students enrolled in the After School Learning (SB 1756) Program at John Muir Elementary School. This amendment will add and delete names from the original list.

J22. **School Health Programs Department** - To coordinate and implement the academic and enrichment activities for student enrolled in the 21st Century Community Learning Center at James Lick Middle School. This amendment will add and delete names from the original list.
J23. **School Health Programs Department** – To serve as tutors in the After School Learning Academy providing students homework assistance and literacy/math support at Balboa High School. This amendment will add and delete names of tutors serving the program.

J24. **Chief Academic Office** - To offer training workshop during the District’s December Professional Development Institute week in an effort to provide tools and strategies in assisting our students succeed academically. This amendment will provide for two additional presenters.

J25. **School Health Programs Department** – To administer and implement the academic and enrichment activities for students enrolled in the 21st Century Community Learning Centers Program at Hillcrest Elementary School. This amendment will reflect a reduction of hours for participating tutors.

J26. **School Health Programs Department** - To provide tutorial services to students enrolled in the 21st Century Community Learning Centers Program at Benjamin Franklin Middle School. This amendment will add and delete names from the original approval.

4c. (31-28K1 – K15A)

**Consultant Services Contracts**  
*Pg. 92 - 123*

**Note:** Contracts with Individuals  
= Resolutions K1 – K11

Contracts with Organizations  
= Resolutions K12 – K15A

**Recommendation:** That the Board of Education approves the following consultant services contracts.

**K1. School Health Programs Department** – To provide mental health services to support school sites in achieving wellness programs to augment the STAR program at specified school sites.

**K2. Multilingual Programs Department** – To provide adult ESL instruction for the CBET program located at Cesar Chavez Elementary School, four days per week, three hours per day.
K3. Multilingual Programs Department – To provide childcare services for the Community-Based English Tutoring Program at Leonard R. Flynn Elementary School, two days per week, three hours per day.

K4. Multilingual Programs Department – To provide childcare services for the Community-Based English Tutoring Program at Bret Harte Elementary School, five hours per week.

K5. Multilingual Programs Department – To coordinate summer school CBET Program at Leonard R. Flynn Elementary School.

K6. Multilingual Programs Department – To provide childcare services for the Community-Based English Tutoring Program, four to five days per week, with a maximum of twenty hours per week, at various CBET sites.

K7. Multilingual Programs Department – To provide adult ESL instruction, two times per week, three hours per day.

K8. Multilingual Programs Department - To provide childcare services for parents attending the Community-Based English Tutoring Program, ten hours per week, at Galileo High School and Marina Middle School.

K9. Sherman Elementary School – To serve as residence artist in Music for students in three first grade classes.

K10. Buena Vista Elementary School – To serve as part-time Arts Coordinator to hire, schedule, and supervise guest artists and to develop a long-range plan for integrating the Arts with dual language programs in SFUSD.

K11. Buena Vista Elementary School – To serve as Title VII Coordinator to manage all aspects of Title VII grant including budget, professional development, teacher support, curriculum review, data collections, and reports as required by government agencies.

K12. Jean Parker Elementary School – To serve as project consultant on the RESULTS Model of literacy
assessment, instructional strategies, and team-building.

K13. Leonard R. Flynn Elementary School – To provide reading instruction, arts and science programming to forty five students who are identified below grade level in reading.

K14. School Health Programs Department – To coordinate and implement the 21st Century Community Learning Center Program for students and families at Enola D. Maxwell Middle School.

K15. School Health Programs Department – To coordinate resources and services at Francisco Middle School as required by the Healthy Start grant.

K15A. Business Services Department – To serve as Interim Chief Financial Officer and assist the Superintendent in transitioning responsibilities of supervising the District’s business operations and business services staff while a new permanent CFO is identified.

4cc. (31-28K16 – K20) Consultant Services Contracts Amendments Pg. 124 - 133

Note: Contracts with Individuals = K16 – K17
Contracts with Organizations = K18 – K20

Recommendation: That the Board of Education approves the following amendments for consultant services contracts.

K16. School Health Programs Department – To coordinate the After School Learning Program at Starr King Elementary School. This amendment will provide for additional services required by the program.

K17. Sanchez Elementary School - To serve as Artist-in-Residence to provide instruction to students in dance and movement. This amendment will change funding source.

K18. School Health Programs Department - To administer the Healthy Start program at Luther Burbank Middle School. This amendment will reflect
additional matching fund provided the Department of Children, Youth and Their Families (DCYF) for the program.

K19. School Health Programs Department - To coordinate the After School Learning Program (SB1756) and 21st Century Community Learning Centers at Marina Middle School. This amendment will provide additional services at the site.

K20. School Health Programs Department - To provide academic services, arts and cultural programs, and recreational programs as part of the After School Learning (SB1756) Program at Roosevelt Middle School. This amendment will provide additional services and personnel for the program.

G. CONSENT CALENDAR RESOLUTIONS
SEVERED FOR SPEAKERS AND IMMEDIATE ACTION

H. SUPERINTENDENT’S PROPOSALS
- FIRST READING

None

I. BOARD MEMBERS’ PROPOSALS
- FIRST READING
  ➢ No Cuts to Education Funding
    - Commissioners Mark Sanchez, Eric Mar, and Sarah Lipson

• REQUESTS TO SPEAK REGARDING FIRST READINGS
- 10 MINUTES

This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution's Second Reading. Because members of the public will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.
J. OTHER INFORMATIONAL ITEM  Pg. 135 - 136

➢ Acceptance of Gifts for the month of December, 2002

K. ADJOURNMENT