AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, MARCH 11, 2003   7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:
    Emilio B. Cruz - President    Sarah Lipson
    Eric Mar, Esq. - Vice President   Mark Sanchez
    Eddie Y. Chin, J.D.     Jill Wynns
    Dan Kelly, M.D.

Student Delegates to the Board of Education:  Karissa Yee and Najwa Ahmed

Superintendent of Schools:  Arlene Ackerman, Ed.D

ORDER OF BUSINESS
ADJOURNMENT:  11:00 P.M.

• ROLL CALL AND PLEDGE OF ALLEGIANCE

• APPROVAL OF BOARD MINUTES

• PRESENTATIONS TO BOARD OF EDUCATION
  ➢ Superintendent’s Thought for the Evening

• STUDENT DELEGATES' REPORT
A. SUPERINTENDENT’S PROPOSALS - Pg. 1
HELD FOR SPEAKER CARDS AND ACTION

- **31-14Sp4** – Superintendent’s Recommendation on the Cross Cultural Environmental Leadership Academy (XCEL)
  (Report from Curriculum and Program Committee)

B. BOARD MEMBERS’ PROPOSALS - Pg. 2 - 8
HELD FOR SPEAKER CARDS AND ACTION

- **31-14A4** – Improved Public Accessibility to Board of Education Agendas
  - Commissioners Mark Sanchez and Sarah Lipson
  (Reports from Budget and Business Services Committee and Rules, Policy, & Legislation Committee)

- **31-14A5** – Increase Public Access to and Participation in Board Decision Making
  - Commissioners Sarah Lipson and Mark Sanchez
  (Reports from Budget and Business Services Committee and Rules, Policy, & Legislation Committee)

- **31-14A6** – Strengthen Student Voice in Board of Education Decision Making
  - Commissioners Mark Sanchez, Sarah Lipson, Eric Mar, and Student Delegate Najwa Ahmed
  (Report from Rules, Policy, & Legislation Committee)

- **32-11A5** – Schools Community Communication with Board of Education
  - Commissioners Mark Sanchez and Sarah Lipson
  (Report from Rules, Policy, & Legislation Committee)

- **32-25A13** – Resolution Supporting the University of Michigan in Their Efforts to Maintain Affirmative Action and the National Civil Rights March to the Supreme Court
  - Commissioner Jill Wynns
  (Report from Rules, Policy, & Legislation Committee)

- **32-25A14** – Determination of Public Support to Close Schools for a Day of Action Against State Education Budget Cuts
  - Commissioners Mark Sanchez, Sarah Lipson, and Eric Mar
  (Reports from Budget and Business Services Committee and Rules, Policy, & Legislation Committee)
C. CONSENT CALENDAR RESOLUTIONS –
REMOVED AT PREVIOUS MEETING FOR SECOND READING

None

• REQUESTS TO SPEAK REGARDING GENERAL MATTERS
– 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

• REPORT OF CLOSED SESSION ACTIONS

• REPORTS AND COMMITTEE RECOMMENDATIONS

This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.

➢ Report of the City and School District Select Committee
- February 26, 2003

1. Parking passes for San Francisco Unified School District schools
2. Traffic safety issues surrounding Buena Vista Elementary School
3. Joint City/School District Meeting on the Parkside Project
4. San Francisco Unified School District Bicycle Rack
5. Events at Thurgood Marshall High School
6. Relationship between SFPD and SFUSD

➢ Report of the Buildings, Grounds and Services Committee
- February 26, 2003

ACTION ITEM:
1. Entering into a Long Term Ground Lease with City College of San Francisco for the Property Located at 106 and 110 Bartlett Street

INFORMATIONAL ITEMS:
1. Update on First Unitarian Church – Up-On-Top Program
   • Transportation Issue – the need for buses
2. Update on the Filipino Education Center
   • Community Concerns
   • District Plan
Report of the Budget and Business Services Committee
- March 6, 2003

ACTION ITEMS:
1. Resolution No. 31-14A4 - Improved Public Accessibility to Board of Education Agendas
2. Resolution No. 31-14A5 – Increase Public Access to and Participation in Board Decision Making
3. Resolution No. 32-25A12 - Entering into a Long Term Ground Lease with City College of San Francisco for the Property Located at 106 and 110 Bartlett Street
4. Resolution No. 32-25A14 – Determination of Public Support to Close Schools for a Day of Action Against State Education Budget Cuts

INFORMATIONAL ITEMS:
1. Update on the Bessie Carmichael Project
3. Central Office Staffing and Budgeting

Report of the Rules, Policy, & Legislation Committee
- March 10, 2003

ACTION ITEMS:
1. Resolution No. 31-14A4 – Improved Public Accessibility to Board of Education Agendas
2. Resolution No. 31-14A5 – Increase Public Access to and Participation in Board Decision Making
3. Resolution No. 31-14A6 – Strengthen Student Voice in Board of Education Decision Making
4. Resolution No. 32-11A5 – Schools Community Communication with Board of Education
5. Resolution No. 32-25A12 – Entering into a Long Term Ground Lease with City College of San Francisco for the Property Located at 106 and 110 Bartlett Street
6. Resolution No. 32-25A13 – Resolution Supporting the University of Michigan in Their Efforts to Maintain Affirmative Action and the National Civil Rights March to the Supreme Court
7. Resolution No. 32-25A14 – Determination of Public Support to Close Schools for a Day of Action Against State Education Budget Cuts

- BOARD MEMBERS’ REPORTS

- SUPERINTENDENT’S REPORT

- SPECIAL ORDER OF BUSINESS (ACTION ITEMS)  Pg. 9 - 58

1. Tentative Agreement with Local 6, International Brotherhood of Electrical Workers

2. Consensus and Mutual Understanding with Local 38, International Brotherhood of Plumbers and Steamfitters


3. Consensus of Mutual Understanding with Local 40, United Union of Roofers, Waterproofers and Allied Workers

Recommendation: That the Board of Education authorizes the District to enter into a Consensus of Mutual Understanding between the District and Local 40, United Union of Roofers, Waterproofers and Allied Workers reached during the 2001-2002, 2002-2003, and 2003-2004 negotiations.

4. Tentative Agreement with Local 22, International Brotherhood of Carpenters and Joiners


5. Consensus of Mutual Understanding with Local 66, Plasterer’s Union

Recommendation: That the Board of Education authorizes the District to enter into a Consensus of Mutual Understanding between the District and Local 66, Plasterer’s Union reached during the 2001-2002, 2002-2003, and 2003-2004 negotiations.

6. Tentative Agreement with Local 4, International Brotherhood of Painters

7. Consensus of Mutual Understanding with Local 1414, Automotive Machinists

**Recommendation:** That the Board of Education authorizes the District to enter into a Consensus of Mutual Understanding between the District and Local 1414, Automotive Machinists reached during the 2001-2002 and 2002-2003 re-opener negotiations.

8. Resolution to Decrease the Number of Certificated Employees Due to Reduction in Particular Kinds of Services

**Recommendation:** That the Board of Education authorizes the District to decrease the number of certificated employees due to reduction in particular kinds of services.

**D. DISCUSSION OF OTHER EDUCATIONAL ISSUES**

**E. RESOLUTIONS OF COMMENDATION**  
*Pg. 59 - 60*

- 33-11Sp2 - In Recognition of the Vision, Leadership, Time and Financial Contribution of Ingrid and Reuben Hills and Hills Educational Programs

**F. CONSENT CALENDAR**  
*(The following are all ACTION ITEMS)*  
*Pg. 61 - 62*

1. Instructional Resolutions

1a. *(33-11I1)* Approval of Student Travel for Phillip & Sala Burton Academic High School and International Studies Academy

**Recommendation:** That the Board of Education approves the educational trip of three students and two certificated personnel to Mali, West Africa on April 11 – 25, 2003. Students and teachers will participate in “Mali Educational Program – Building of a School House in Mali” that will open opportunities to exchange cultural experience and service learning.

1b. *(33-11I2)* Approval of Student Travel for James Lick Middle School
Recommendation: That the Board of Education approves the educational trip of forty students and six certificated personnel to Ashland, Oregon on May 9 – 11, 2003. Students will have first hand knowledge of Shakespeare and will expose them to live theater and an opportunity to make concrete connections to the curriculum.

2. Finance Resolutions

2a. (33-11B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

Recommendation: That the Superintendent and/or the Chief Financial Officer are authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.


Recommendation: That the Board of Education accepts the revised unaudited financial report forms for Fiscal Year 2001-2002 for all District and County Office of Education funds.

2c. (33-11B3) Positive Fiscal Certification for the San Francisco Unified School District and Positive Fiscal Certification for the San Francisco County Office of Education

Recommendation: That the Board of Education authorizes the submission of the State of California of a positive certification that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years and a positive certification that the County Office will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

2d. (33-11B4) Authorization to Accept Printing Equipment on Loan from the San Francisco City and County’s Reproduction Department

Recommendation: That the Board of Education authorizes the Superintendent of Schools or her designee to accept the
loan of a High Volume Digital Copier (XEROX DocuTech 135) from San Francisco City and County’s ReproMail Department for the period of two (2) years, to be installed in the SFUSD Reproduction Department, located at 555 Franklin Street, Room 2.

2e. (33-11B5) Authorization to Use the State of California Master Service Agreement to Reduce the Cost of the District Wireless Phone Service from Verizon Wireless

Recommendation: That the Board of Education authorizes the Superintendent and/or her designee to continue to order Wireless Phone Service from Verizon Wireless utilizing the State of California Master Service Agreement.

2f. (33-11B6) Authorization to Encumber and Expend Monies for Legal Services provided by the San Francisco City Attorney’s Office for Legal Services for Fiscal Year 2002-2003

Recommendation: That the Board of Education authorizes the Superintendent to encumber and expend monies to the San Francisco City Attorney’s Office for legal services pertaining to Workers’ Compensation, for the period from July 1, 2002 through June 30, 2003.

2g. (33-11C2) Authorization for the Award of Bids, Purchase Of and Encumbrance for Supplies, Equipment and/or Services Over $58,900

Recommendation: That the Board of Education authorizes the procurement of supplies, equipment, and/or services as summarized.

3. Buildings, Grounds and Services Resolutions  Pg. 71 - 72

3a. (33-11W1) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the Order of Service between SMG Consulting and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the modification on behalf of the District and to encumber sufficient funds from Capital
Facilities Funds (Fund 25). This is a professional service contract and is not limited to the 10% contingency restriction.

3b. (33-11W2) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

**Recommendation:** That the Board of Education approves a modification of the contract between CH General Construction and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the modification on behalf of the District and to encumber sufficient funds from Leroy Greene Funds (Fund 35). The total amount of modification does not exceed the 10% contingency restriction.

4. Personnel Resolutions

4a. (33-11F1 – F10) Administrative, Secondary, Elementary Certificated Personnel Actions  
**Pg. 73 - 77**

**Recommendation:** That the Board of Education approves the following personnel actions as summarized.

4b. (33-11J1 – J16B)  
Certificated Extended Calendar  
**Pg. 78 - 119**

**Recommendation:** That the Board of Education approves the following certificated extended hours and days:

J1. **Hillcrest Elementary School** – To provide professional development in Math and Literacy planning, in compliance with II/USP Action Plan.

J2. **Fairmount Elementary School** – To provide professional development for Instructional Leadership Team to meet regularly and to attend meetings of all grade levels which will provide necessary guidance to the team.

J3. **21st Century Academy** – To provide writing proficiency tutorial for 7th grade students to assist develop their deficiencies and offer homework support in the content area.
J4. **Visitacion Valley Elementary School** – To provide School Site Council members training in the development and implementation of the school’s Academic Plan and Budget.

J5. **21st Century Academy** - To assist with the development and implementation of the schoolwide discipline and safety program.

J6. **Monroe Elementary School** – To participate in monthly meetings to articulate programs and set common goals and objectives to comply with Title VII Grant.

J7. **Fairmount Elementary School** – To provide Spanish classes for parents.

J8. **Lawton Alternative School** – To provide hands-on computer training for teachers to integrate technology into the curriculum.

J9. **Alvarado Elementary School** – To provide professional development in the areas of tutoring strategies in Reading and in Tribes.

J10. **Jose Ortega Elementary School** – To provide professional development to plan and implement programs designed to improve literacy achievement in compliance with BASRC grant.

J11. **Fairmount Elementary School** – To provide students with after school program.

J12. **Middle School Instructional Support and Operations** – To serve and perform duties of principal during the regular principal’s absence at Aptos Middle School.

J13. **Balboa High School** – To provide Saturday School to assist targeted students pass the CAHSEE.

J14. **School Health Programs Department** – To provide professional development in meeting teachers’ needs related to health education and other health programs activities in the high school level, such as tobacco and other substance use prevention, HIV prevention, and other school health program activities.
J15. **School Health Programs Department** – To provide facilitation of health related activities in elementary schools.

J16. **School Health Programs Department** – To provide additional support at school sites to ensure that link occurs between service providers, the school and School Health Programs Department, in compliance with Safe School/Health Student Wellness Initiative.

J16A. **Child Development Center** – To participate in “Adult Supervision” course to earn an Early Childhood Supervisors Permit at City College.

J16B. **Chief Academic Office** – To provide professional development in Cognitive Coaching to SFUSD support providers who work with new teachers and tenured teachers in new curriculum areas.

4bb. (33-11J17 – J30) **Certificated Extended Calendar Amendments**  
**Pg. 120 - 147**

**Recommendation:** That the Board of Education approves the following amendments for certificated extended hours and days:

J17. **Mission High School** – To recruit, counsel, register, teach and supervise students in the Evening School Program for all SFUSD high schools. This amendment will add names of teachers participating in the program.

J18. **High School Instructional Support and Operations**  
- To provide evening school classes for high school seniors to meet graduation requirements. This amendment will add and delete names of teachers participating in the program.

J19. **School Health Programs Department** - To administer and implement the academic and enrichment activities for students enrolled in the After School Learning Program at Treasure Island Elementary School. This amendment will add and delete names of teachers as well as change in schedule and dates of service.
J20. **School Health Programs Department** - To coordinate and implement the academic and enrichment activities for students enrolled in the 21st Century Community Learning Center at William de Avila Elementary School. This amendment will reflect a conclusion of the program, earlier than scheduled.

J21. **School Health Programs Department** - To serve as tutors in the After School Learning Academy providing students homework assistance and literacy/math support at Balboa High School. This amendment will add names of tutors serving the program.

J22. **School Health Programs Department** - To provide tutorial services to students enrolled in the 21st Century Community Learning Center at Marina Middle School. This amendment will reflect an increase in service hours to meet the program needs.

J23. **School Health Programs Department** - To provide tutorial services to students in the 21st Century Community Learning Centers program at Ulloa Elementary School. This amendment will add and delete teachers from the program.

J24. **School Health Programs Department** - To provide tutorial services to students in the After School Learning and Safe Neighborhood Partnerships Program at Gordon J. Lau Elementary School. This amendment will add and delete names of teachers in the program.

J25. **Bryant Elementary School** - To participate in professional development on Math curriculum and data analysis of State assessments to enhance academic achievement of all students. This amendment will reflect additional stipend.

J26. **International Studies Academy** – To provide after school tutorial for struggling students who scored below the 40th percentile in Math and/or Reading. This amendment will add and delete names of teachers.

J27. **Athletic Office** – To supervise and direct the high school programs with various dates, times, and hours at International Studies Academy. This amendment will add and delete coaches from the original list.
J28. **Chief Academic Office** - Middle school Mathematics teacher will participate in professional development designed to implement the new instructional materials for 6th-8th grade levels, thereby enhance the Mathematical achievement of all middle school students. This amendment will add four teachers to the program and will reflect a change in funding source.

J29. **Educational Placement Center** - To provide training in administering and proctoring the Stanford 9 test or SAT 9 test for the 2003-2004 ninth grade applicants to Lowell High School. This amendment will add and delete names from the original list.

J30. **Junipero Serra Elementary School** - To provide tutorial in Literacy for students in the AfterSchool Success Club, three days per week. This amendment will reflect addition of staff and service hours, and to extend the service dates to better meet the needs of students.

4c. **(33-11K1 – K14D)**

Consultant Services Contracts  

*Note: Contracts with Individuals*  
- = Resolutions K1 – K5  
*Contracts with Organizations*  
- = Resolutions K6 – K14D

**Recommendation:** That the Board of Education approves the following consultant services contracts.

**K1. School Health Programs Department** – To provide tutoring and homework support for students in the After School Program.

**K2. Monroe Elementary School** – To provide classes in music and rhythm to all Kindergarteners as part of ELD instruction.

**K3. Sutro Elementary School** – To assist the school in the technology program by setting up and maintaining computers and software in the classroom and in the computer lab.
K4. **Commodore Sloat Elementary School** – To provide grade level education about life of a garden, ecosystems, cycle of plants, and the environment.

K5. **John Muir Elementary School** – To provide professional development on Sensory/Motor program.

K6. **School Health Programs Department** – To assist with the Safe School/Healthy Student Initiative fiscal management providing positive alternatives in outdoor education and life skills development.

K7. **School Health Programs Department** – To provide academic improvement and enrichment in literacy and physical health development to participating students at William de Avila Elementary School.

K8. **Pupil Services Department** – To provide a student with special needs under Section 504 process, a smaller school setting like The Laurel School.

K9. **School Health Programs Department** – To provide professional development on Open Airways for Schools, a scientifically-proven asthma self-management curriculum for 3rd to 5th grade students.

K10. **School Health Programs Department** – To assist and monitor student coordinators at school sites to disseminate information regarding tobacco prevention to their peers.

K11. **Mission High School** – To provide SAT preparation classes to assist fifty students score better in college entrance examination.

K12. **Special Education Services** – To provide full time behavioral support services for emotionally disturbed special education students at Visitacion Valley Middle School.

K13. **School Health Programs Department** – To identify qualified applicants, supervise coordinators, ensure completion of duties, and provide stipends for certificated staff members who participate in the Health Promotion Committee at Gateway and Leadership Charter High Schools.
K14. Dr. Charles R. Drew Elementary School – To provide students with dance techniques and ensemble work as well as submit final written evaluation of the program.

K14A. Legal Office – To serve as dispute resolution provider.

K14B. Informational Technology Department – To purchase essential training units and onsite training for the project team members to meet the required project timeline.


K14D. Business Services Department – To serve as Interim Business Officer and assist the Superintendent in transitioning responsibilities of supervising the District’s business operations and business services staff while a permanent CFO is identified.

4cc. (33-11K15 – K19) Consultant Services Contracts

Amendments

Pg. 184 - 193

Note: Contracts with Individuals = K15 – K17
Contracts with Organizations = K18 – K19

Recommendation: That the Board of Education approves the following amendments for consultant services contracts.

K15. School Health Programs Department - To serve as Parent Liaison to develop parent program and activities, create Family Center and Resource Hub, coordinate parent classes, improve home and school communication, thereby, increase parental participation and involvement. This amendment will reflect a change in funding source.

K16. School Health Programs Department - To provide services in screening 7th grade girls and 8th grade boys for curvature of the spine scoliosis. This amendment will reflect an additional consultant and increase cost of service for originally approved consultants necessary due to program needs.
K17. Lakeshore Alternative School - To plan and implement a sensory/motor integration program for K-3rd grade students. This amendment will reflect a reduction in cost of service.

K18. School Health Programs Department - To coordinate the After School Learning (SB1756) and 21st Century Learning Centers program at Sheridan Elementary School. This amendment will reflect the increase in cost of service to meet grant requirements.

K19. Special Education Department - To enter into contracts with non-public schools and non-public agencies, certified by California State Department of Education to provide services to Special Education students when no appropriate public education program/service is available. This amendment will add one non-public school to the list.

G. CONSENT CALENDAR RESOLUTIONS

SEVERED FOR SPEAKERS AND IMMEDIATE ACTION

H. SUPERINTENDENT’S PROPOSALS Pg. 194

- FIRST READING

- 33-11Sp1 – Superintendent’s Recommendation on the San Francisco Sheriff’s Charter School

I. BOARD MEMBERS’ PROPOSALS Pg. 195 - 196

- FIRST READING

- Urging the San Francisco Police Commission to Initiate Investigation into Police Action at Thurgood Marshall Academic High School
  - Commissioners Mark Sanchez, Eric Mar, and Sarah Lipson
  (Per Board Policy P120, Section 8A [8.A4], the Board may suspend its Rules in order to consider action to this resolution at First Reading)

- Board of Education Commitment to Pursue Supplemental Funding Sources to Address Draconian State Budget Cuts to K-12 Education
  - Commissioner Jill Wynns
(Per Board Policy P120, Section 8A [8.A4], the Board may suspend its Rules in order to consider action to this resolution at First Reading)

- REQUESTS TO SPEAK REGARDING FIRST READINGS
  – 10 MINUTES

This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution’s Second Reading. Because members of the public will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.

J. OTHER INFORMATIONAL ITEMS  Pg. 197 - 198

➢ Acceptance of Gifts for the month of February 2003

K. ADJOURNMENT