BOARD OF EDUCATION

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, OCTOBER 28, 2003  7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

ORDER OF BUSINESS
ADJOURNMENT:  11:00 P.M.

• ROLL CALL AND PLEDGE OF ALLEGIANCE

• APPROVAL OF BOARD MINUTES

• PRESENTATIONS TO BOARD OF EDUCATION
  ➢ Superintendent’s Thought for the Evening

• STUDENT DELEGATES’ REPORT
A. SUPERINTENDENT’S PROPOSALS  Pg. 1
HELD FOR SPEAKER CARDS AND ACTION

- 310-14Sp3 – Authorization to Explore the Feasibility of a Project Labor Agreement Between the San Francisco Unified School District and the San Francisco Building and Construction Trades Council
(Report from Buildings, Grounds, and Services Committee)

B. BOARD MEMBERS’ PROPOSALS -  Pg. 2
HELD FOR SPEAKER CARDS AND ACTION

- 310-14A9 – In Support of Education Not Incarceration Teach-ins and Statewide Day of Action
  - Commissioner Mark Sanchez

C. CONSENT CALENDAR RESOLUTIONS – REMOVED AT PREVIOUS MEETING FOR SECOND READING

None

• REQUESTS TO SPEAK REGARDING GENERAL MATTERS – 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

• REPORT OF CLOSED SESSION ACTIONS

• REPORTS AND COMMITTEE RECOMMENDATIONS

This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.
Report from Curriculum and Program Committee  
- October 15, 2003

ACTION ITEM:
1. Resolution No. 310-14Sp1 – Recommendations Regarding Student Assignment

INFORMATIONAL ITEMS:
1. Review of Success For All Programs in the San Francisco Unified School District
2. Update on Implementation of New Reading Curriculum K-8 Core Program:
   • Grades 6-8
     o Core Curriculum: Timeless Voices – Timeless Themes
     o Intervention Curriculum: High Point
   • Grades K-5
     o Core Curriculum: Houghton Mifflin Reading
3. Update on the JROTC Program in the School District
4. Transgender Policy / Programs

Report from City and School District Select Committee  
- October 20, 2003

1. Mission High School Shower Program
2. Cost-cutting efforts of the SFUSD

Report from Buildings, Grounds, and Services Committee  
- October 22, 2003

ACTION ITEMS:
1. Resolution No. 310-14Sp2 - Authorization to Approve Policy P3111- School Improvement Projects by Outside Volunteers

INFORMATIONAL ITEMS:
1. Report on Recycling Programs in the School District
2. Discussion of Proposed Possible Use of District Property at 200 Middlepoint Road
3. Discussion on the Obligation of the District to Provide Upkeep at Charter Schools Situated on District Property
4. Discussion of School District and City Facility Needs
5. Discussion of Proposed Floor Plan/Lay out of Downtown High School, 110/106 Bartlett Street

• BOARD MEMBERS’ REPORTS

• SUPERINTENDENT’S REPORT
ACTION ITEM:

- Subject: Revised Instructional Calendar for 2003 – 2004 School Year

  Recommendation: That the Board of Education adopts the Revised 2003-2004 Instructional Calendar as presented.

D. DISCUSSION OF OTHER EDUCATIONAL ISSUES

E. RESOLUTIONS OF COMMENDATION

  Commending and Recognizing the Sponsors of the Upgrading Efforts of the Balboa High School Stadium Bleachers
  - Commissioners Mark Sanchez and Sarah Lipson

F. CONSENT CALENDAR

  (The following are all ACTION ITEMS)

1. Instructional Resolutions

   1a. (310-28I1) Approval of Student Travel for Balboa High School

      Recommendation: That the Board of Education approves the educational travel of thirty-five students and four certificated personnel to New York and Boston, on November 4-11, 2003, to expose students to a wide variety of colleges and opportunities to attend college and to allow them to envision themselves as college students. No Cost to the District.

   1b. (310-28I2) Approval by the Board of Education of the High Priority Schools Grant (HPSG) Action Plans for Two Schools: John O’Connell High School and Starr King Elementary School

      Recommendation: That the Board of Education approves the High Priority Schools Grant (HPSG) Action Plans for Two Schools: John O’Connell High School and Starr King Elementary School as presented.

2. Finance Resolutions

   2a. (310-28B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded
Recommendation: That the Superintendent and/or the Chief Business Officer are authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

Applications:
None

Grant Awards:

1. $576,152 – U. S. Department of Education to Emergency Planning. These grant award funds will enable the Emergency Response and Crisis Management Program to provide local educational agencies with funds to improve and strengthen emergency response and crisis management plans, including training school personnel, students and parents in emergency response procedures. Awardees will help ensure the safety of their students by working with staff, students, parents and community partners to mitigate and prevent, prepare for, respond to and recover from crises.

2. $60,000 – California Commission on Teacher Credentialing to Office of Teachers Affairs. These grant award funds will provide support and assistance in the Pre-Intern Program in the Office of Teachers Affairs. Grant funds provide subject matter test preparation, test fee subsidy, and support provider stipends. The program's goal is to move as many teachers as possible into "highly qualified" status under No Child Left Behind.

3. $225,000 – California Commission on Teacher Credentialing to Office of Teachers Affairs. These grant award funds will provide support contracts with San Francisco State University and University of San Francisco to provide courses, administrative support, support provider stipends, and a modest stipend for books and supplies to teachers employed in SFUSD under an intern credential. All interns are "highly qualified" under No Child Left Behind, but need to complete a credential program to become fully credentialled.

4. $4,290 – Save-the-Redwood League to Ulloa Elementary School. These grant award funds will create an educational website on the Redwood Habitat that is aligned with State Standards in Social Studies with Science. The Website will be field tested with 3 classes at Ulloa Elementary School. The 3 classes (grades 3-5) will go on a field trip to Muir Woods and then create an interactive bulletin board to educate the rest of the school on the Redwood Habitat.

5. $3,836 – Redding Elementary PTC Grant Award to Redding Elementary School. These grant award funds will
enable the school to provide training for teachers through co-teaching opportunities during the 30-35 minute physical education classes of grades K-5, four times per week. The PERC staff will provide teachers with assistance in mastering the techniques and methods outlined in the State's PE Framework and SFUSD K-5 curriculum "Quality Daily Physical Education."

6. $5,000 – Steve & Anita Westley Foundation to Redding Elementary School. These grant award funds will enable the school to provide assistance to students in grades 2-5 to do their homework assignments with teacher assistance at Redding Elementary School. Teachers will also work with students to improve student's basic skills while completing homework successfully.

7. $10,000 – The California State Gear Up to Treasure Island School. These grant award funds will enable the school to implement Gear Up, aimed at preparing students to consider post secondary/university education while they are still in middle school. The grant provides resources to faculty and administration to build staff capacity in promoting post-secondary opportunities.

8. $1,000,000 – U. S. Department of Education to Superintendent’s Office. These grant award funds will help Balboa and Mission High Schools realize a comprehensive plan for meeting the academic and socioeconomic needs of current students. Through planning supported by a SLC grant and by District funds, Mission has developed a plan that includes full teaming for students in all grades. Balboa has likewise used its experience with State grant programs to develop a plan for bringing structure and consistency to its existing SLC model.


Recommendation: The Superintendent recommends changes to the Fiscal Year 2003-2004 Budget as adopted by the Board of Education on June 24, 2003. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget transfers as presented.

General Fund (01) - Restricted

2c. (310-28B3) Authorization to Modify Fiscal Year 2003-2004 Budget

Recommendation: The Superintendent recommends changes to the Fiscal Year 2003-2004 Budget as adopted by the Board of Education on June 24, 2003. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget transfers as presented.

Child Development Fund (12) – Restricted Budget Transfers
2d. (310-28B4) Authorization to Modify Fiscal Year 2003-2004 Budget

Recommendation: The Superintendent recommends changes to the Fiscal Year 2003-2004 Budget as adopted by the Board of Education on June 24, 2003. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget transfers as presented.

County Fund (05) – Restricted Budget Transfers

2e. (310-28B5) Authorization to Modify Fiscal Year 2003-2004 Budget

Recommendation: The Superintendent recommends changes to the Fiscal Year 2003-2004 Budget as adopted by the Board of Education on June 24, 2003. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget transfers as presented.

General Fund (01) – Restricted Budget Transfers


Recommendation: The Superintendent recommends changes to the Fiscal Year 2003-2004 Budget as adopted by the Board of Education on June 24, 2003. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget transfers as presented.

General Fund (01) – Unrestricted Budget Transfers

2g. (310-28B7) Authorization to Declare Obsolete Computer Monitors, Other Computer Related Accessories, Furniture, Fixture, Equipment including Cafeteria Equipment, Instructional Materials and Other Miscellaneous Items as Surplus Property

Recommendation: Pursuant to Board Policy P3262 and Education Code Sections 17545-17555, and Education Code Sections 60510-60530, it is recommended that the Board of Education declare certain furniture, fixture, equipment and obsolete instructional materials no longer suitable for school purposes and delegate the Director of Purchasing the authority to dispose of same by sale, auction and/or disposal or donation using the most cost effective manner.

2h. (310-28B8) Authorization to Accept the Monthly Report on Construction Contracts and Contract Modification Up To $15,000
Recommendation: That the Board of Education, in accord with Board Policy 3310, accepts and ratifies the attached Monthly Report for Construction Contracts and Contract Modifications up to $15,000 as presented.  
July, August, and September 2003 - $49,796.15


Recommendation: That the Board of Education, in accord with Board Policy, accepts and ratifies the attached Report of Purchases or Leases of Equipment, Instructional Materials, Supplies and Services under $58,900 as presented.  
July, August, and September, 2003 - $926,344.13

2j. (310-28B10) Authorization for Superintendent and/or Her Designee to Issue Tax and Revenue Anticipation Notes (TRANs) and Authorize Payment of the Associated Issuance Costs

Recommendation: That the Board of Education authorize the Superintendent and/or her designee to issue Tax and Revenue Anticipation Notes (TRANs), approve the Resolution for TRANs and authorize payment of the associated issuance costs from note proceeds.

2k. (310-28C2) Authorization for the Award of Bids, Purchase Of and Encumbrance for Supplies, Equipment and/or Services Over $58,900 or the Statutory Limit Specified in Public Contract Code Section 20111

Recommendation: That the Board of Education authorizes the procurement of supplies, equipment, and/or services as summarized.

3. Buildings, Grounds and Services Resolutions  Pg. 44 - 46

3a. (310-28W1) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves this contract between Department of Public Works and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Deferred Maintenance Fund (Fund 14).  
(On Emergency Declaration – Not Subject to Bid)  
$16,950 – Mission High School
3b. **(310-28W2) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this work order between Department of Public Works and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the work order on behalf of the District and to encumber sufficient funds from Deferred Maintenance Fund (Fund 14).

$19,616 – George Moscone Elementary School

3c. **(310-28W3) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves a modification of the contract between K2A Architecture + Interiors and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Leroy Greene Fund (Fund 35). This is a professional service contract and is not limited to the 10% contingency restriction.

$32,310 – Dianne Feinstein Elementary School

4. **Personnel Resolutions**  

4a. **(310-28E1) Additional Individual(s) Added to Unrepresented Employee Designation**

**(310-28F1 – F9) Administrative, Secondary, Elementary Certificated Personnel Actions**

**Recommendation:** That the Board of Education approves the following personnel actions as summarized.

4b. **(310-28J1 – J21) Certificated Extended Calendar**

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**Recommendation:** That the Board of Education approves the following certificated extended hours and days:

**J1. Longfellow Elementary School** – To provide after school tutoring to identified underperforming students.

$820.12 including benefits – General Fund/Certificated Extended Hourly

**J2. Dr. Martin Luther King, Jr. Academic Middle School** – To participate in professional development
necessary to comply with corrective actions pertaining to the Standards set forth by the State Department.
$39,853 plus $3,985 benefits – SAIT Grant Award

J3. Dr. Martin Luther King, Jr. Academic Middle School – To provide instructional support for students in the after school program.
$15,350 plus $154 benefits – After School Learning and safe Neighborhoods Grant

J4. Everett Middle School – To develop a 9-week unit curriculum plan for specific grade/content areas.
$5,500 plus benefits – Weighted Student Formula

J5. Lowell High School – To administer the CELDT, oversee completion of the Language and Literacy Rubrics, redesignate English Language Learners (ELL), and follow-up on ELL who have been redesignated.
$1,046 – EIA-LEP

J6. Office of Teacher Affairs – To provide a $300 reimbursement for subject matter examinations (CSET, SSAT, and/or Praxis) after they have passed and met subject matter competency.
$334 including benefits – Pre-Intern Program

J7. School Health Programs Department – To provide tutorial services to students in language arts, math skills, and homework assistance during after school program at Marina Middle School.
$26,342.23 plus benefits – After School Education and Safety

J8. School Health Programs Department – To provide additional site support and coordination of services for the Wellness Centers, Student Assistance Program, Health Promotion Committee and Community Based Health Services, and other related health services.
$10,479.48 including benefits – Wellness Centers

J9. School Health Programs Department – To provide tutorial services to students in language arts, math skills, and homework assistance during the after school program at Twenty-First Century Academy.
$44,107.70 plus benefits – After School Education and Safety

J10. School Health Programs Department – To provide tutorial services in math and language arts for students participating in the after school program at Cesar Chavez Elementary School.
$2,701.41 including benefits – 21st Century Community Learning

J11. School Health Programs Department - To provide tutorial services in math and language arts for students
participating in the after school program at Cleveland Elementary School. 
$15,933.32 including benefits – 21st Century Community Learning

J12. **School Health Programs Department** – To serve as Lead Teacher for the After School Program and will write/implement Literacy plans for twenty five students, two days a week, after school at Monroe Elementary School. 
$8,960 including benefits – 21st Century Community Learning

J13. **School Health Programs Department** - To provide tutorial services to students in language arts, math skills, and homework assistance during the after school program at Aptos Middle School. 
$14,605 including benefits – 21st Century Community Learning

J14. **School to Career Office** – To provide computer based training for students, sixteen and older, enrolled in the San Francisco County Regional Occupational Program at Galileo Academy of Science and Technology. 
$5,500 plus benefits – San Francisco County Regional Occupational Program

J15. **Multilingual Programs Department** – To provide professional development to K-5 teachers on the newly adopted Houghton-Mifflin’s Lectura Language Arts series during the District’s Professional Development Institute at Everett Middle School. 
$792.08 – Title III-LEP Student Program, Consent Decree Professional Development

J16. **Chief Academic Office** – To provide guidance and assistance to high school drop-outs and current high school seniors deficient in credit or requirements the opportunity to take a GED preparation course or academic courses to fulfill graduation requirements for participation in June 2004 high school graduation. The program site will be at Lowell High School. 
$70,213 – General Fund/Secondary Program High School

J17. **Athletic Office** – To supervise and direct interscholastic athletic teams and programs at SFUSD high schools and middle schools. 
$327,005.50 plus benefits – Athletic Office/High School Programs

J18. **School Health Programs Department** – To provide tutorial services in math and language arts for students participating in the After School Program at John Muir Elementary School. 
$7,999 including benefits – After School Education & Safety
J19. **Middle School Instructional Support and Operations** – To provide professional development for principals new to their schools and/or new to the District in preparation for opening of school, including but not limited to hiring, budgeting, facilities, scheduling, parent, teacher and student meetings.

$67,200 – General Fund Unrestricted

J20. **Middle School Instructional Support and Operations** - To provide professional development for principals new to their schools and/or new to the District in preparation for opening of school, including but not limited to hiring, budgeting, facilities, scheduling, parent, teacher and student meetings.

$28,000 – General Fund Unrestricted


$39,769 – General Fund/Secondary Program-High School

4bb. **(310-28J22 – J23) Certificated Extended Calendar Amendments**

**Recommendation:** That the Board of Education approves the following amendments for certificated extended hours and days:

J22. **Multilingual Programs Department** - To participate in professional development focused on leading and co-facilitating Teacher Knowledge Project (TKP) inquiry groups at the Principal's Center. This amendment updates list of participants.

(Cost of this amendment: CREDIT $1,933)

Total Program Cost To Date: $6,859 – Title VII System Wide Grant (ALACASA)

J23. **Pupil Services Department** - To prepare and review 10th grade transcripts and to schedule classes for 10th grade students to ensure graduation. This amendment updates list of participants.

(Cost of this amendment: $676.96)

Total Program Cost To Date: $46,647.36 – SB-813 Tenth Grade Counseling

4c. **(310-28K1 – K28) Consultant Services Contracts**

**Note:** Contracts with Individuals = Resolutions K1 – K12
Contracts with Organizations = Resolutions K13 – K28

**Recommendation:** That the Board of Education approves the following consultant services contracts.
K1. **Yick Wo Elementary School** – To work with teachers in developing lessons and teaching eight classes of Orff Music per week to K-3rd grade students.  
David Aue - $10,000 – Discretionary Funds

K2. **Rosa Parks Elementary School** – To serve as support liaison and work collaboratively with school administration, parent coordinator, teachers, parents, students, and community-based organizations to specifically assure student support services and programs are being implemented.  
Teanna Tillery - $35,000 – SB65 Pupil Motivation and Maintenance

K3. **Commodore Sloat Elementary School** – To provide visual and performing arts for all students, particularly Poetry for 3rd-5th grade students and Music Enrichment for K-2nd grade students.  
Devorah Major and Carolyn Jayne – Total: $10,122 – General Fund Restricted/Commodore Sloat Parent Club (PCO)

K4. **School of the Arts** – To serve as artists-in-residence for the Theatre Department.  
Various Consultants – Total: $25,000 – General Fund/Consultant Services

K5. **Multilingual Programs Department** – To provide childcare services, assistance to adult ESL instructor, and general program preparation at Junipero Serra, Hillcrest, Buena Vista, and Cesar Chavez school sites.  
Various Consultants – Total: $27,720 – Federal/State Restricted Fund/Multilingual Programs/CBET

K6. **Visitacion Valley Middle School** – To serve as parent liaison to plan parent communications and projects, publish parent directory, implement parent phone tree, and other related parent/community tasks to increase parent participation and involvement in school.  
Jackson Sayon - $1,600 – Title I-SWP

K7. **Monroe Elementary School** – To serve as dance instructor for students to present at the 2-way Immersion Conference.  
Chih-ting Shih - $280 – Title VII

K8. **New Traditions Elementary School** – To provide instruction in Music for 2nd and 5th grade students.  
Dave Mihaly - $3,508 – School Improvement Program

K9. **School Health Programs Department** – To provide Spanish/English language support to students in the after school program at Cesar Chavez Elementary School.  
Norma Monico - $5,220 – Twenty First Century Community Learning
K10. School Health Programs Department – To provide Spanish/English language support to students in the after school program at Cesar Chavez Elementary School.
Carolina Anaya - $6,862.50 – Twenty First Century Community Learning

K11. Harvey Milk Civil Rights Academy – To serve as artist-in-residence and work one hour a week in every K-5th grade classes to create self-portraits, a peace mural, exhibits for the Youth Arts Festival, and conduct field trips with Friday Families program.
Tiffany Graham - $5,000 – Elementary Arts Program

K12. Rosa Parks Elementary School – To coach teachers with effective reading strategies to improve instruction during the school year 2003-2004 and to coach the principal on effective leadership practices.
Louise C. Jones - $17,500 – Weighted Student Formula

K13. Dr. Martin Luther King, Jr. Academic Middle School – To provide workshop for curriculum calibration to grade level standards.
Data Works Educational Research - $4,000 – SAIT Grant Award

Education, Training & Research Associates (ETR) - $82,000 – DCYF – Wellness Centers

K15. School Health Programs Department – To assist with the Tobacco Use Prevention Education fiscal management in providing positive alternatives for SFUSD middle and high school students including sailing trips, boat maintenance, as well as outdoor education and life skills development, as an alternative to substance use and violence in accord with grant requirements.
Every Child Can Learn Foundation - $17,800 – High School Tobacco Use Prevention Education/Safe and Drug-Free Schools and Communities

K16. School Health Programs Department – To coordinate all aspects of the After School Enrichment and Academic Program at Alvarado Elementary School.
Alvarado PTA - $104,649 – After School Education & Safety Program, 21st Century Community Learning

K17. Visitacion Valley Middle School – To serve as external evaluator for the implementation of the Comprehensive School Redesign Demonstration Program (CSRD) and progress for school reform in accord with the grant requirements.
Gibson & Associates - $8,000 – CSRD Comprehensive School Demonstration Program Cohort 3
K18. **Commodore Sloat Elementary School** – To provide perceptual motor physical education for all students.
Rhythms & Moves - $8,750 – General Fund Restricted/Commodore Sloat Parent Club (PCO)

K19. **Chief Academic Office / Teaching and Learning** –
To integrate previous Information Technology Pathway development in a new Academy of Information Technology at two high schools and conduct research to inform the Urban Systemic Program funded by the National Science Foundation. This resolution includes dual indemnification clause.
Regents of the University of California, Berkeley - $79,971 – National Science Foundation/Urban Systemic Program

K20. **Chief Academic Office / Teaching and Learning** –
To provide The Geometer’s Sketchpad Workshops, a technology-based Mathematics to middle and high school teachers.
Key Curriculum Press - $1,200 – Urban Systemic Program/National Science Foundation

K21. **Pupil Services Department** – To implement multiple GEAR UP Environmental Science CalSci workshops for GEAR UP high school students at Pupil Services, Balboa, Burton, and Marshall.
Environmental Sciences Teaching Program (ESTP) - $44,413 – GEAR UP

K22. **School Health Programs Department** – To coordinate all aspects of the After School Enrichment and Academic Program at Dr. Charles R. Drew Elementary School.
Potrero Hill Neighborhood House - $56,500 – After School Education and Safety

K23. **School Health Programs Department** – To coordinate all aspects of the After School Enrichment and Language Arts through poetry activities at International Studies Academy.
California Poets In The Schools - $8,460 – 21st Century Community Learning

K24. **School Health Programs Department** – To continually administer and oversee the Primary Intervention Program (PIP) at George Washington Carver, El Dorado, Lakeshore, Jose Ortega, and Daniel Webster Elementary Schools.
Edgewood Center for Children and Families - $113,829 – Early Mental Health Initiative/Primary Intervention Program

K25. **School Health Programs Department** – To coordinate all aspects of the After School Enrichment and Academic Program at William DeAvila Elementary School.
Buchanan YMCA - $105,000 – After School Education & Safety Program, 21st Century Community Learning
K26. **Legal Office** – To provide legal services in connection with the litigation concerning the imposition of capital fees by a public entity.
Thelen, Reid & Priest, LLP - $5,000 – Legal Office

K27. **Chief Business Office** – To provide services to the Director of Budget in regards to Cash Flow projections and Revenue Limits for Fiscal Year 2003-2004.
Vavrinek, Trine Day & Co., LLP - $9,840 – Unrestricted General Fund/General Accounting

K28. **Governmental Relations Office** – To provide assistance to SFUSD by identifying and drafting technical budget proposals in the State budget in support of SFUSD.
Strategic Education Services - $49,940 ($12,940 Pending Budget Approval) – Governmental Relations/Legislative Affairs

4cc. **(310-28K29 – K31) Consultant Services Contracts**

Amendments  

Note: Contracts with Individuals = Resolutions K29  
Contracts with Organizations = K30 – K31

**Recommendation:** That the Board of Education approves the following amendments for consultant services contracts.

K29. **Multilingual Programs Department** – To assist in coordinating the training for teachers leading the Authentic Literacy Assessment System (ALAS) program, and to organize and produce the new ALAS prompts based on the new Houghton Mifflin reading series and the refined ALAS rubrics which teachers re-worked this summer. This amendment provides for additional services to implement the program.
(Cost of this amendment: $4,000)
Marco A. Bravo – Total Program Cost To Date: $9,000 – EIA/LEP Direct Support

K30. **Legal Department** – To provide SFUSD with a comprehensive knowledge and skills based program which will enable school board members and the district superintendent to increase their effectiveness as a governance team. This amendment provides for additional cost to complete the service.
(Cost of this amendment: $1,600)
California School Boards Association (CSBA) – Total Program Cost To Date: $46,600 – General Fund

K31. **Chief Business Office** - To perform audits for expenses/disbursement, revenues, general ledger, payroll, to review and establish audit adjustments and accurate cash and beginning balances for 2003-2004 school year, and to perform other duties as requested by the Chief of Policy and Planning and/or the Chief Business Officer. This amendment provides for additional services to complete the project.
(Cost of this amendment: No Additional Cost)
Kevin W. Harper, CPA Firm - Total Program Cost To Date:
$25,000 – General Fund/Unrestricted

G. CONSENT CALENDAR RESOLUTIONS
SEVERED FOR SPEAKERS AND IMMEDIATE ACTION

H. SUPERINTENDENT’S PROPOSALS
- FIRST READING

None

I. BOARD MEMBERS’ PROPOSALS
- FIRST READING

- In Support of Asthma Action Plans
  - Commissioners Dan Kelly, Eric Mar, and Eddie Y. Chin

- Review of the Diversity Index
  - Commissioner Eddie Y. Chin

REQUESTS TO SPEAK REGARDING FIRST READINGS
– 10 MINUTES

This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution’s Second Reading. Because members of the public will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.

J. OTHER INFORMATIONAL ITEMS
- Acceptance of Gifts for the month of September, 2003
K. ADJOURNMENT