AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, NOVEMBER 18, 2003  7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:
Emilio B. Cruz - President    Sarah Lipson
Eric Mar, Esq. - Vice President  Mark Sanchez
Eddie Y. Chin, J.D.     Jill Wynns
Dan Kelly, M.D.

Student Delegate to the Board of Education: Alan Wong

Superintendent of Schools: Arlene Ackerman, Ed.D.

ORDER OF BUSINESS
ADJOURNMENT:  11:00 P.M.

• ROLL CALL AND PLEDGE OF ALLEGIANCE

• APPROVAL OF BOARD MINUTES

• PRESENTATIONS TO BOARD OF EDUCATION
  ➢ Superintendent’s Thought for the Evening

• STUDENT DELEGATES’ REPORT
A. SUPERINTENDENT’S PROPOSALS

HELD FOR SPEAKER CARDS AND ACTION

- **310-14Sp2** – Authorization to Approve Policy P3111 – School Improvement Projects by Outside Volunteers
  (Reports from Buildings, Grounds, and Services Committee and Rules, Policy, and Legislation Committee)

B. BOARD MEMBERS’ PROPOSALS -

HELD FOR SPEAKER CARDS AND ACTION

None

C. CONSENT CALENDAR RESOLUTIONS –

REMOVED AT PREVIOUS MEETING FOR SECOND READING

- **4b. (310-28K16)** – School Health Programs Department – To coordinate all aspects of the After School Enrichment and Academic Program at Alvarado Elementary School, Alvarado PTA - $104,649 – After School Education & Safety Program, 21st Century Community Learning

• REQUESTS TO SPEAK REGARDING GENERAL MATTERS
  – 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

• REPORT OF CLOSED SESSION ACTIONS

• REPORTS AND COMMITTEE RECOMMENDATIONS

This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.

- **Report from Rules, Policy, and Legislation Committee**
  - November 5, 2003
ACTION ITEMS:
1. Resolution No. 310-28A6 – Review of the Diversity Index
2. Resolution No. 310-14Sp1 – Recommendations Regarding Student Assignment
3. Resolution No. 310-14Sp2 – Authorization to Approve Policy P3111-School Improvement Projects by Outside Volunteers
4. Resolution No. 310-14Sp4 – Authorization to Approve Amended Board of Education Policy 6102.6 – Independent Study
5. Amendment to Board of Education Policy P120, Rules and Procedures
   • Article II – Organization and Rules of Procedure
     o Sections 1 – 13

• BOARD MEMBERS’ REPORTS

• SUPERINTENDENT’S REPORT

• SPECIAL ORDER OF BUSINESS
None

D. DISCUSSION OF OTHER EDUCATIONAL ISSUES

E. RESOLUTIONS OF COMMENDATION   Pg. 8

➢ Commending and Recognizing the Sponsors of the Upgrading Efforts of the Balboa High School Stadium Bleachers
   - Commissioners Mark Sanchez and Sarah Lipson

F. CONSENT CALENDAR
(The following are all ACTION ITEMS)

1. Instructional Resolutions   Pg. 9 - 10

   1a. (311-18I1) Approval of Student Travel for James Lick Middle School

   Recommendation: That the Board of Education approves the educational travel of forty 7th and 8th grade students, five certificated employees, and six adult chaperones to Mexico on February 15 – 22, 2004. The main goal of the trip is to immerse students in another culture and language, gives an opportunity to use the second language they have been acquiring, provides a rich cultural experience in the country of origin, and gain an appreciation of a culture other than their own.
No Cost to the District.

2. Finance Resolutions

2a. (311-18B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

Recommendation: That the Superintendent and/or the Chief Business Officer are authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

Applications:

1. $180,000 – California Department of Education to two high schools and two middle schools: Balboa and Mission High Schools; Benjamin Franklin and James Lick Middle Schools. The District is applying for a one-time grant award of $180,000 to be distributed to four participating school sites in the amount of $45,000 each. The participating schools are: Balboa High School, Mission High School, Ben Franklin Middle and James Lick Middle School. The grant award will enable the schools to implement a dropout prevention program which includes the service of an outreach consultant. Extensive professional development for the principal and the school's dropout prevention team will be provided.

2. $18,561 – California Department of Education to County Community Schools. The District is applying for a grant award funds that will assist in developing fully the academic, vocational, and technical skills of secondary students who elect to enroll in vocational and technical programs. Perkins-funded programs link secondary and post-secondary education and/or training through a sequential series of courses that provides students with knowledge and skills needed to prepare them for post-secondary education and careers. This is the 4th year of a multiple year grant. Budget amounts are: Year 1 $24,430, Year 2 $20,923, Year 3 $22,488 and Year 4 $18,561.

3. $50,000 – California School to Career Partnership Local Grant to School-To-Career Department. The District is applying for a grant award that will support the work of the San Francisco School-To-Career Partnership. The Partnership provides direct service to students by managing and coordinating the summer internship program, arranging for work-based learning opportunities for School-to-Career programs and managing five (5) Career Advisory Boards.

Grant Awards:
4. $275,634 – California Department of Education to Parent Relations Office. These grant award funds will enable the Even Start Family Literacy Program to help break the cycle of poverty and illiteracy by improving educational opportunities for low-income families. The intent of the grant is to improve literacy levels of families by integrating early childhood education, adult education, and parenting education.

5. $271,030 – U. S. Department of Education to School Health Programs Department. These grant award funds will enable the School Health Programs Department work with 10 elementary schools in collaboration with the California Nutrition Network Project providing physical activity education to students, staff and parents.

6. $81,000 – California Commission on Teacher Credentialing to George Washington High School. These grant award funds will enable the school to implement the Partnership Academy Model. Academies incorporate many features of the high school reform movement that includes creating a close family-like atmosphere, integrating academic and career technical education, and establishing viable business partnerships. This is a multiple grant. Budget amount for each year: Year 1_$81,000, Year 2_$81,000.

7. $216,000 – California Commission on Teacher Credentialing to Office of Teachers Affairs. These grant award funds will support seventy eligible SFUSD Paraprofessionals in their endeavors to become SFUSD credentialed classroom teachers. The grant pays for their tuition, books, mentoring, tests and test preparation. In addition, this grant leverages contributions from Special Education, Multilingual Programs, and State and Federal Programs to provide funds for stipends for para work hours, so the Paras can attend courses at San Francisco State University.

8. $24,000 – Oracle Corporation to Lowell High School. These grant award funds will enable Lowell High School to replace broken and aging equipment and consumables; and expansion of computer-based data to more science labs.

9. $162,392 – Private Industry Council of San Francisco, Inc. to School-To-Career Department. These grant award funds will enable the STEP-School-To-Career Program to be implemented for students in grades 9 -12 who are below the 40th percentile (as measured by the SAT 9) in Reading and/or Math who have not passed the High School Exit Exam.

10. $326,801 – US Department of Education to School Health Programs Department. These grant award funds...
will provide 15 After School Learning Centers (grades 3-5) physical activities education for students, staff and parents.

11. $2,500 – Jordan Fundamental Grants Program to Dr. Martin Luther King, Jr. Academic Middle School. These grant award funds will assist students by increasing geological and geographical activities, including field trips to Lawrence Hall of Science and participation in the GLOBE Project. Six 6th Grade science classes will participate.

12. $1,262,820 – Federal Office to Various Schools. The District, acting as the Local Education Agency on behalf of Gateway, Leadership, Life Learning and Creative Arts Charter Schools as well as District School sites which include Alvarado, John Yehall Chin, Charles Drew, Gudadalpe, Rosa Parks, Redding Elementary Schools and Benjamin Franklin, Enola Maxwell Middle Schools and Thurgood Marshall High School, submitted a Federal Renovation Program Grant application in April 2002. The program is overseen by State of California’s department of General Services, Office of Public School Construction. The Federal Grant provides funding to cover emergency school repairs, ADA improvements/compliance and hazardous material mitigation. District staff has identified Emergency Repair Work, Fire, Life, Safety and Access projects at the District school sites listed above. The Total Federal Renovation Grant amounts to $1,262,820 of which $20,837 will fund improvements at the four charter schools and $1,241,983 at District sites.

13. $1,300,215 – California Department of Health Services to School Health Programs Department. These grant award funds will enable the school district to implement a nutrition education program at fourteen elementary schools that will reach out to low income families. Matching or in-kind resources are requirement of the program.


2c. (311-18B3) Acceptance of the Unaudited Financial Reports for Fiscal Year 2002-2003 for All District and County Office of Education Funds

Recommendation: That the Board of Education accepts the Unaudited Financial Reports for fiscal year 2002-2003, for the District and for the County Office of Education. These are state required documents, commonly referred to as the ‘J-200 series’ for the District and the ‘J-400 series’ for the County Office of Education.
2d. **(311-18B4) Authorization to Modify Fiscal Year 2003-2004 Budget**

**Recommendation:** The Superintendent recommends changes to the Fiscal Year 2003-2004 Budget as adopted by the Board of Education on June 24, 2003. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget transfers as presented.

General Fund (01) - Restricted

2e. **(311-18B5) Authorization to Enter and Renew an Agreement to Participate in the Child Care and Adult Food Program**

**Recommendation:** Pursuant to Education Code Section 49530-49536 Child Nutrition Act of 1974 and Education Code Section 49540-49546 Child Care Food Program, it is recommended that the Board of Education renew and participate in the 2003/2004 Child Care and Adult Food Program (CACFP) to provide meals and supplements to students enrolled in the SFUSD Child Development Program.

2f. **(311-18B6) Authorization to Enter into a Memorandum of Understanding with the City and County of San Francisco Reproduction and Mail Department**

**Recommendation:** That the Board of Education authorizes the Superintendent and/or her designee to enter into a Memorandum of Understanding with the City & County of San Francisco Reproduction & Mail Department.

2g. **(311-18B7) Authorization to Declare Obsolete Computer Monitors, Other Computer Related Accessories, Furniture, Fixture, Equipment including Cafeteria Equipment, Instructional Materials and Other Miscellaneous Items as Surplus Property**

**Recommendation:** Pursuant to Board Policy P3262 and Education Code Sections 17545-17555, and Education Code Sections 60510-60530, it is recommended that the Board of Education declare certain furniture, fixture, equipment and obsolete instructional materials no longer suitable for school purposes and delegate the Director of Purchasing the authority to dispose of same by sale, auction and/or disposal or donation using the most cost effective manner.

2h. **(311-18C2) Authorization for the Award of Bids, Purchase Of and Encumbrance for Supplies, Equipment and/or Services Over $58,900 or the Statutory Limit Specified in Public Contract Code Section 20111**
Recommendation: That the Board of Education authorizes the procurement of supplies, equipment, and/or services as summarized.

3. Buildings, Grounds and Services Resolutions  Pg. 28 - 41

3a. (311-18W1) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between Fugro West, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from 1997 Proposition A Fund (Fund 21/38). This is a professional service contract and is not limited to the 10% contingency restriction.
$6,000 – Dianne Feinstein Elementary School

3b. (311-18W2) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between U. S. Electric Technologies, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from 1990 School Facility Safety Special Tax Fund (Fund 21). This modification does not exceed the 10% contingency restriction.
$16,103.67 – Enola D. Maxwell Middle School

3c. (311-18W3) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between George E. Masker, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Deferred Maintenance Fund (Fund 14). This modification does not exceed the 10% contingency restriction.
$35,000 – Rosa Parks Elementary School

3d. (311-18W4) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between Essel Technology Services and the San Francisco Unified School District and instructs the Chief Business
Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Deferred Maintenance Fund (Fund 14). This modification does not exceed the 10% contingency restriction.

$580 – George Washington High School

3e. **(311-18W5) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves a modification of the contract between Pioneer Contractors, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Deferred Maintenance Fund (Fund 14). This modification does not exceed the 10% contingency restriction on per project budget basis.

$11,903.94 – Sunnyside Elementary School

3f. **(311-18W6) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves a modification of the contract between Seto’s Construction and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Leroy Greene Fund (Fund 14). This modification does not exceed the 10% contingency restriction.

$2,919.51 – Sanchez Elementary School

3g. **(311-18W7) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves a modification of the contract between Pacific Engineering Builders, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Leroy Greene Fund (Fund 35). The total amount of modification does not exceed the 10% contingency restriction.

$195,420.53 – Galileo High School

3h. **(311-18W8) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves a modification of the contract between ED2 International, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on
behalf of the District and to encumber sufficient funds from 1997 Proposition A Fund (Fund 21/38). This is a professional service contract and is not limited to the 10% contingency restriction.

$39,840.53 – Galileo High School

3i.  (311-18W9) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between Hoi’s Construction, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Deferred Maintenance Fund (Fund 14). This modification does not exceed the 10% contingency restriction.

$17,367.12 – Guadalupe Elementary School

3j.  (311-18W10) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the Order for Service between Structus, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Capital Facilities Fund (Fund 25). This is a professional service contract and is not limited to the 10% contingency restriction.

$3,500 – Bret Harte Elementary School

3k.  (311-18W11) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the Order for Service between SCA Environmental, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Leroy Greene Fund (Fund 35). This is a professional service contract and is not limited to the 10% contingency restriction.

$22,373 – Galileo High School

3l.  (311-18W12) Authorization to Enter into an Amendment to Extend the Term of the Lease with Leadership High School and Gateway High School

Recommendation: That the Board of Education authorizes the Superintendent of Schools, or her designee, to enter into Amendments of Lease to extend the term of the Leases with Leadership High School and Gateway High School respectively, through August 14, 2004.
3m. (311-18W13) Authorization to Enter into an Amendment to Extend the Term of the Lease with Potrero Hill Neighborhood House, Inc., hereinafter referred to as Lessor, for the San Francisco Unified School District’s Use of Classroom and Administrative Space Located at 953 DeHaro Street in San Francisco, California

Recommendation: That the Board of Education authorizes the Superintendent of Schools, or her designee, to extend the term of the Lease through June 30, 2004.

3n. (311-18W14) Authorization to Apply for Eligibility Determination and Authorization to Sign Applications and Associated Documents

Recommendation: That the Board of Education authorizes the Superintendent and/or her designee to apply for funding under the School Facilities Program under Chapter 12.5, Part 10, Division 1, commencing with Section 17070.10 et seq., of the Education Code and as proved in Senate Bill 50 for the school sites as presented.

4. Personnel Resolutions  

4a. (311-18E1 – E2) Additional Individual(s) Added to Confidential/Unrepresented Employee Designation

(311-18F1 – F12) Administrative, Secondary, Elementary Certificated Personnel Actions

Recommendation: That the Board of Education approves the following personnel actions as summarized.

4b. (311-18J1 – J38)  
Certificated Extended Calendar  

Recommendation: That the Board of Education approves the following certificated extended hours and days:

J1. Buena Vista Elementary School – To participate in additional site planning and training regarding Title VII goals. $14,784 including benefits – Buena Vista Title VII

J2. Longfellow Elementary School – To provide after school tutoring to identified underperforming students. $2,460.36 – Site Specific Trust Fund

J3. Rosa Parks Elementary School – To participate in professional development to implement the Houghton Mifflin Reading Program and other curricular areas beyond the normal
teacher working hours, twice a month, to improve student academic achievement.
$7,292.72 – Title 1 SWP and Consent Decree

$12,000 – High Priority Schools Grant 2003-2004, State of California Funded School Reform Initiative

J5. Leonard R. Flynn Elementary School – To serve on leadership team with the school principal to oversee curriculum, scheduling, grade level meetings and program information.

J6. Leonard R. Flynn Elementary School – To serve as High Priority Schools Grant Facilitator to administer budget, organize and submit J & K resolutions and facilitate activities outlined in the grant.

J7. Elementary School Instructional Support and Operations – To provide stipend for regular school staff to implement a program, Kindergartners in Transition (K.I.T. Camp) at Cesar Chavez, Bessie Carmichael, Cleveland, John Muir, Dr. Charles R. Drew, Golden Gate, Starr King Elementary Schools.
$13,800 – School Readiness Initiative Grant, Elementary School Instructional Support and Operations

J8. Garfield Elementary School – To participate in weekly Family Support Team (FST) meetings to brainstorm and provide strategies to help teachers and parents of at risk students.
$2,000 – SWP

J9. School Health Programs Department – To provide tutorial services in Language Arts and Math skills and provide homework assistance during the after school program.
$16,201 – After School Education and Safety

J10. Marina Middle School – To provide various remedial and enrichment Language Arts and Math programs to Marina Language Project students, beyond normal instructional hours.
$3,360 – School Comprehensive Grant/Marina Language Project

J11. Presidio Middle School – To provide support services for the School Site Council and SBCP program in assisting the administration in implementing and monitoring the programs for compliance with the State guidelines.
$2,635.92 – School Improvement Program
J12. **Visitacion Valley Middle School** – To supervise before and after school extracurricular hours at the school site. $1,827.84 including benefits – Weighted Student Formula

J13. **Visitacion Valley Middle School** – To perform duties at evening and parent meetings, community meetings, and develop anti-violence materials for classroom use by the teachers. $4,704 including benefits – Weighted Student Formula

J14. **James Lick Middle School** – To present school programs and activities at the District mandated Enrollment Fair. $280 – Consent Decree

J15. **Herbert Hoover Middle School** – To provide instruction in physical education (part of the core curriculum), one hour before school, Monday through Friday. $6,537.50 – Hoover PTA Budget Crisis Fund

J16. **George Washington High School** – To provide additional instruction for Honors Biology students over a course of 184 sessions. $12,366.86 including benefits – Unrestricted Resources (WSF)

J17. **Raoul Wallenberg Academic High School** – To provide site coordination and administrative time to manage the Economic Impact Aide fund for all ELL students. $5,858 – Economic Impact Aid

J18. **Raoul Wallenberg Academic High School** – To administer CELDT testing to identified ELL students. $4,100 – Economic Impact Aid

J19. **Balboa High School** – To participate in professional development that will assist teachers to grade the plain paper test without using the expensive and old scantron machine, to assess the students in a more efficient way and to align their classroom teaching with the California academic standards. $3,045.60 including benefits – General Fund

J20. **Balboa High School** – To assist the administrative team in addition to the regular teaching responsibilities and be in-charge of the school site budget and other related administrative duties. $2,802 including benefits – General Fund

J21. **Special Education Services** – To serve as Special Education liaison/representative to address program development and compliance at middle school site. $1,000 – Special Education Services

J22. **School Health Programs Department** – To serve as Lead Teacher for the After School Program and will case manage twenty five students with Literacy improvement plans. $5,601 including benefits – 21st Century Community Learning
J23. **Chief Academic Office / Leadership Development**
   – To provide professional development for elementary staff to support the implementation of the Houghton-Mifflin language arts program 2003/04.
   $2,929 – Consent Decree Professional Development

J24. **Chief Academic Office / Leadership Development**
   – To participate in professional development on the newly adopted core language arts curriculum so they can support effective implementation.
   $9,408 – Consent Decree Professional Development

J25. **Chief Academic Office / Teaching and Learning**
   – To participate in three-day professional development in August to learn how to implement the R.E.A.C.H. Intervention Reading Program in high schools. The training was held at Mission High School.
   $25,810 including benefits – Title II – Part A

J26. **Chief Academic Office / Teaching and Learning**
   – To provide professional development sessions on supplementary units for the middle school Science program in grades 6, 7, and 8.
   $1,300 plus 12% benefits – INQUIRES National Science Foundation Grant

J27. **Multilingual Programs Department**
   – To coordinate the Community Based English Tutoring Program located at Hillcrest Elementary School, two times per week, evenings.
   $5,940.48 plus benefits – Federal/State Restricted Fund/Multilingual Programs

J28. **Multilingual Programs Department** - To coordinate the Community Based English Tutoring Program located at E. R. Taylor Elementary School, two times per week.
   $2,917 plus benefits – Federal/State Restricted Fund/Multilingual Programs/CBET

J29. **School Health Programs Department**
   – To assist the School Health Programs Department in meeting middle school teachers’ needs related to health education and other health activities.
   $39,984 including benefits – Local Comprehensive School Health, Safe and Drug Free Schools and Communities, Tobacco Use Prevention Education (TUPE)

J30. **School Health Programs Department**
   – To provide additional support and coordination of the School Health Programs Department Asthma Project including the required site visit by the Center for Disease Control.
   $2,422.90 including benefits – Replication and Implementation of Scientifically-Proven Asthma Interventions/School Health Programs Department Asthma Project
J31. Multilingual Programs Department – To assist teachers who are preparing for CLAD or BCLAD certification with online and onsite technology mentoring during the 2003-2004 school year. The workshop will be held at Balboa High School. $17,000 – SFUSD and Stanford University Networked Learning Project

J32. School Health Programs Department – To provide tutorial services in Math and Language Arts for students participating in the after school program at Junipero Serra Elementary School. $4,919 including benefits – After School Safety and Education

J33. School Health Programs Department – To serve as Mentor teachers for the After School Program providing small group trainings and guidance for non-credential staff. $13,440 including benefits – After School Safety and Education

J34. El Dorado Elementary School – To participate in professional development to increase the quality of instruction for all students. $16,109 including benefits – SI and Consent Decree

J35. El Dorado Elementary School – To facilitate and provide professional development to increase the quality of instruction for all students. $9,373 including benefits – SWP and SI

J36. Fairmount Elementary School – To participate in professional development on TRIBES. $2,020.87 – Title VII

J37. Fairmount Elementary School – To provide evening Spanish classes for parents, including periodic support instructionally and assessment bimonthly of the program. $3,104.53 – Title VII

J38. Information Systems and Technology – To participate in technology training in compliance with the School Technology Renovation Grant. $28,000 – School Technology Renovation Grant


Recommendation: That the Board of Education approves the following amendments for certificated extended hours and days:
J39. **Mission High School** – To substitute for evening school teachers in the event of absence. This amendment determines the procedure on how to pay substitutes.  
(Cost of this amendment: No Additional Cost)  
Total Program Cost To Date: $39,769 – General Fund/Secondary Program-High School

J40. **Elementary School Instructional Support and Operations** – To participate in two-day site based professional institute in the areas of school organization, reading comprehension, assessment and standards alignment. This amendment will add a participant in the program.  
(Cost of this amendment: $224)  
Total Program Cost To Date: $4,032 – STAR Program

J41. **Chief Academic Office / Teaching and Learning** - To participate in five-day intensive training in the new Houghton Mifflin Reading Program. The training will be held at Herbert Hoover Middle School. This amendment updates the list of participants in the program.  
(Cost of this amendment: Credit $32,600)  
Total Program Cost To Date: $115,900 – Reading First

J42. **Chief Academic Office / Teaching and Learning** – To participate in five-day intensive training in the new Houghton Mifflin Reading Program. The training will be held at Herbert Hoover Middle School. This amendment updates the list of participants in the program.  
(Cost of this amendment: $3,400)  
Total Program Cost To Date: $54,400 – Title II/Part A

J43. **Central Office** – To provide one-to-one and group tutorial services in Reading, Math, and Science to students enrolled in the after-school tutorial program at Citywide Tutorial sites in SF Community. This amendment provides for additional tutor in the program.  
(Cost of this amendment: $6,326)  
Total Program Cost To Date: $69,588 – Consent Decree

### 4c. (311-18K1 – K42A)

**Consultant Services Contracts**  
**Pg. 156 - 241**

Note: Contracts with Individuals = Resolutions K1 – K30  
Contracts with Organizations = Resolutions K31 – K42A

**Recommendation:** That the Board of Education approves the following consultant services contracts.

**K1. Francisco Middle School** – To serve as external evaluator for the school’s Title III Grant.  
Thomas Bye, Ph.D. - $8,000 – IASA Immigration Education-Title III

Akiko Kojima - $100 – Foreign Language Assistance Program (FLAP) Grant


Yu Goji - $400 – Foreign Language Assistance Program (FLAP) Grant

K4. **Ulloa Elementary School** – To provide technical assistance in building a web site for students to learn about Redwood Habitat.

Bradley Young - $1,250 – Grant Money

K5. **Junipero Serra Elementary School** – To facilitate grade level meetings and staff development on Mathematics curriculum focused on improving student achievement in the content clusters identified as weaknesses in the CAT6 and CST tests.

Bonnie Tank - $3,850 – Targeted Instructional Improvement Grant

K6. **Sutro Elementary School** – To assist teachers in providing a technology program in accordance with the Academic Plan.

William Michael Hamrick - $6,743 – PTA Funds

K7. **Miraloma Elementary School** – To serve as translator and advocate for parents who speak Cantonese and Mandarin.

Betty Suen - $3,000 – SBCP

K8. **Miraloma Elementary School** – To assist in aligning Budget revisions to the Academic Plan.

Joan Higgins - $1,000 – SBCP

K9. **E. R. Taylor Elementary School** – To provide written and oral translation services for Spanish speaking parents to have access to school information through newsletters and notices or at parent meetings and conferences.

Ana Maria Perez - $1,500 – Schoolwide Title I

K10. **E. R. Taylor Elementary School** - To provide written and oral translation services for Chinese speaking parents to have access to school information through newsletters and notices or at parent meetings and conferences.

Shui Ling Leung - $450 – Schoolwide Title I

K11. **Jefferson Elementary School** – To assist in the organization and distribution of supplies, work with the SSC and PTA, serve as parent liaison on special events, and assist with the monthly newsletter.
K12. **Jefferson Elementary School** – To assist teachers and staff in the setting up, maintenance, and usage of computer software and hardware.
Ron Hall - $1,125 – Weighted School Formula, School Based Coordinated Program

K13. **Bessie Carmichael Elementary School** – To organize the school library for teachers, students, and the community to have easy access to the available resources and conduct in-service on the use of the library.
Adelfa White - $3,600 – Principal's Discretionary Fund/Trust

K14. **Marina Middle School** – To design assessment tools, collect and analyze data, meet with the Language Project staff on a monthly basis, observe classrooms and important activities related to school improvement, provide technical assistance on issues related to project implementation and evaluation as well as to prepare oral and written reports, formative and summative for local, state and federal evaluation annually, biennially, and finally.
Thomas Bye, Ph.D. - $7,950 – Title VII/Marina Language Project

K15. **Alvarado Elementary School** – To serve as artist-in-residence and teach ceramic arts to 447 students from 24 classrooms with their teachers and support staff.
Paul Lanier, Ceramic Artist - $10,000 – Elementary Arts Program

K16. **Multilingual Programs Department** – To teach two 30-hour classes designed to increase the language expertise of Chinese bilingual teachers who need to pass the BCLAD examination in Chinese. The classes will be held at Balboa High School.
Paul Jia - $4,500 – SFUSD and Stanford University Networked Learning Project

K17. **Multilingual Programs Department** – To provide two separate professional development training for principals and teachers in the area of academic literacy development for English Learners to appropriately tailor training to the particular needs of each group in their respective roles as instructional leaders/supervisors and classroom teachers.
Dr. Katherine M. Kinsella - $21,000 – Title III Federal Categorical Fund

K18. **George Washington High School** – To manage day-to-day operations of the school's College and Career Center and will be responsible for college and career planning for the at-risk student population as well as students in general.
Immaculate J. Lupis - $7,500 – Weighted Student Formula

K19. **Balboa High School** – To teach 7th period Math support class to a group of 9-12 graders who need support in their AP Calculus and Math honors classes.
David Prichard - $2,500 – General Fund

K20. **Sunnyside Elementary School** – To serve as diagnostic reading consultant using the Slingerland program to improve reading comprehension skills as outlined in the School Site Plan.  
Michael Farmer - $3,000 – Principal’s Discretionary Fund/Consultant Fee

K21. **Chief Academic Office** – To provide services necessary for receiving National Science Foundation Grant including observation of activities, surveying, and interviewing parents and staff in project and providing feedback.  
Michael Whelan Oliver - $40,000 – National Science Foundation – INQUIRES

K22. **Information System and Technology** – To assist in the programmatic and computer aspects of the 2004-2005 student enrollment process at our Educational Placement Center.  
Graham Charles - $12,000 – Unrestricted General Fund

K23. **Chief Business Office** – To provide audit and adjust Federal/State/Trust fund entries for Fiscal Year 2003-2004 and provide other related specialized account projects as identified by the Chief Business Officer and/or Director of Business Services.  
Douglas Jalen - $60,000 – Unrestricted General Fund

K24. **Lowell High School** – To work with Expository Writing teachers to mark and evaluate student writing.  
Various Consultants – Total $5,250 – Weighted Student Formula

K25. **School Health Programs Department** – To serve two days per week as site coordinator of the LEAF Program at Mission High School, providing policy and program implementation, and perform other duties as specified in the LEAF grant requirements.  
Eileen Riendeau - $13,056 – Linking Education, Activity, and Food Program (LEAF)

K26. **School Health Programs Department** – To coordinate all aspects of Academic Curriculum and training for staff in various After School Programs at elementary and middle schools.  
Various Consultants – Total $40,000 – After School Education & Safety Program, 21st Century Learning Community Centers

K27. **Aim High Academy** – To develop the visual arts and physical education curriculum program and serve as the Summer School liaison.  
Ari Cushner - $11,400 – Consultant fee
K28. **Aim High Academy** – To develop the technology curriculum program and the technology lab, ensuring that both are fully integrated and evaluated on an ongoing basis.
Cordell Bell - $7,500 – Consultant fee

K29. **Aim High Academy** – To serve as after school liaison between the school and the I Have A Dream Foundation After School Program by assisting in the development of the after school program.
Laura Szabo-Kubitz - $11,400 – Consultant fee

K30. **Leonard R. Flynn Elementary School** – To provide teaching values, character education and Conflict Management Program to K-5 students.
Joseph Savage (Soul Shoppe) - $10,000 – High Priority Schools Grant

K31. **Leonard R. Flynn Elementary School** – To provide services for Primary Intervention Program (PIP), an early intervention, mental health play therapy for students in grades K-3.
Edgewood Center for Children and Families - $10,000 – High Priority Schools Grant

K32. **Jefferson Elementary School** – To provide an intern to counsel students in order to raise self-esteem, improve student interaction, and strengthen academic achievement.
University of San Francisco - $1,600 – School Based Coordinated Program

K33. **Chief Academic Office / Leadership Development** – To provide training and coaching support to the leadership at McKinley Elementary School.
Leadership & Coaching Associates (Linda Leader-Picone) - $20,000 – SAIT (Corrective Action)

K34. **School Health Programs Department** – To coordinate all aspects of the After School Enrichment and Recreation activities at Benjamin Franklin Middle School.
Morrisonia West, Inc. - $63,025 – After School Education & Safety, 21st Century Community Learning

K35. **Chief Academic Office / Leadership Development** – To serve as external evaluator and work with District representatives on SFUSD CSR Evaluation.
Gibson & Associates - $5,000 – Comprehensive School Reform Demonstration (CSRD)

K36. **Leonard R. Flynn Elementary School** – To serve as external evaluator to collect data and write the End-of-Year report as mandated by terms of the High Priority Schools Grant.
Gibson & Associates - $6,650 – High Priority Schools Grant
K37. **School Health Programs Department** – To coordinate all aspects of the After School Enrichment and Academic Program at Miraloma Elementary School.
Bay Area Community Resources - $62,779 – After School Education & Safety Program, 21st Century Community Learning

K38. **School Health Programs Department** - To coordinate all aspects of the After School Enrichment and Academic Program at John Muir Elementary School.
Bay Area Community Resources - $50,476 – After School Education & Safety Program

K39. **School Health Programs Department** - To coordinate all aspects of the After School Enrichment and Academic Program at Bryant Elementary School.
Good Samaritan Family Resource Center - $5,000 – After School Education & Safety Program

K40. **School Health Programs Department** - To coordinate all aspects of the After School Enrichment and Academic Program at Bryant Elementary School.
Urban Service Project - $9,900 – After School Education & Safety Program

K41. **School Health Programs Department** - To coordinate all aspects of the After School Enrichment and Academic Program at Bret Harte Elementary School.
Young Imaginations - $59,650 – After School Education & Safety Program

K42. **R. L. Stevenson Elementary School** – To provide training through the modeling of physical education activities for teachers during physical education classes.
(Karen Hadley) P.E.R.C. - $22,000 – Trust Fund

K42A. **Cesar Chavez Elementary School** – To provide supplemental services such as multicultural storytelling/literacy support, to facilitate literacy instruction and promote reading for pleasure programs.
Carolina Anaya - $20,000 – Targeted Instructional Improvement Grant

4cc. **(311-18K43 – K49) Consultant Services Contracts Amendments**  
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*Note: Contracts with Individuals = Resolutions K43 – K45  
Contracts with Organizations = K46 – K49*

**Recommendation:** That the Board of Education approves the following amendments for consultant services contracts.

K43. **Multilingual Programs Department** – To provide adult ESL instruction for parents and other community members who
pledge to tutor K-12 students in English, two times per week in the evenings. This amendment provides for additional class at Hillcrest Elementary School.
(Cost of this amendment: $7,200)
Art Cerda – Total Program Cost To Date: $207,265 – Federal/State Restricted Fund/Multilingual Programs/CBET

**K44. High School Instructional Support and Operations**
– To work on the school’s master program scheduling at Thurgood Marshall Academic High School to ensure that underrepresented students were given reading lab courses, proper ESL/ELD leveled classes, and/or sheltered core classes with their Fall schedules, and will also continue to work on re-balancing section enrollments by adding needed sections and reducing them. This amendment provides for additional services to complete the program.
(Cost of this amendment: $1,500)
Rebecca Forman – Total Program Cost To Date: $7,615 – High School Instructional Support and Operations

**K45. Special Education Services**
– To provide behavioral training for staff and in-classroom support for special education students in accordance with their Individual Evaluation Plan (IEP). The professional development will be held at Balboa High School. This amendment corrects the original cost of the resolution.
(Cost of this amendment: $1,795)
Michelle Hecht – Total Program Cost To Date: $4,675 – Special Education Services

**K46. School Health Programs Department**
– To plan, develop, and implement an in-depth evaluation of the tobacco use prevention programs at SFUSD high school sites. This amendment provides for additional services to complete the grant requirements.
(Cost of this amendment: $4,200)
Education, Training & Research Associates – Total Program Cost To Date: $19,200 – High School Tobacco Use Prevention Education

**K47. Business Services**
– To perform financial reviews of the Targeted Instructional Improvement Program (formerly Consent Decree) for the year-end of FY 2002-2003 and mid-year of FY 2003-2004. This amendment provides for additional services required to complete the project.
(Cost of this amendment: $9,000)
Controller of the State of California – Total Program Cost To Date: $18,000 – Targeted Instructional Improvement Program

**K48. Chief Business Office**
– To provide additional services in regards to finalizing the documents to the City and County of San Francisco for the 1997 Proposition A bond as well as services to the Director of Budget in regards to Cash Flow projections and Revenue Limits for Fiscal Year 2003-2004. This amendment provides for additional services to complete the project.
K49. **Information Systems and Technology** – To assist the District with the application of critical Service Packs, custom programming to decrease manual inputting, process improvement, and preparation for year-end activities. This amendment extends the service date of the consultant to complete the project.  
(Cost of this amendment: $45,000)

PeopleSoft – Total Program Cost To Date: $2,042,366.13 – Business Support System Project

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**G. CONSENT CALENDAR RESOLUTIONS**  
**SEVERED FOR SPEAKERS AND IMMEDIATE ACTION**

**H. SUPERINTENDENT’S PROPOSALS**  
- **FIRST READING**

None

**I. BOARD MEMBERS’ PROPOSALS**  
- **FIRST READING**

- **In Support of Prohibiting the Use of Irradiated Food Products**  
  - Commissioners Mark Sanchez and Sarah Lipson

- **In Support of Board of Education Commitment for Achieving Maximum Resource Conservation and Waste Diversion in the San Francisco Unified School District**  
  - Commissioner Emilio B. Cruz

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**REQUESTS TO SPEAK REGARDING FIRST READINGS**  
- **10 MINUTES**

This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution’s Second Reading. Because members of the public
will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.

J. OTHER INFORMATIONAL ITEMS

- Quarterly Report on Foreign Student Tuition Fees
- Informational Notice of Classified Personnel Transactions

K. ADJOURNMENT