S A N  F R A N C I S C O  U N I F I E D  S C H O O L  D I S T R I C T

A G E N D A

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, JUNE 24, 2003   7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:

Emilio B. Cruz - President          Sarah Lipson
Eric Mar, Esq. - Vice President    Mark Sanchez
Eddie Y. Chin, J.D.                Jill Wynns
Dan Kelly, M.D.

Student Delegates to the Board of Education:  Karissa Yee and Najwa Ahmed

Superintendent of Schools:  Arlene Ackerman, Ed.D

ORDER OF BUSINESS
ADJOURNMENT:  11:00 P.M.

• ROLL CALL AND PLEDGE OF ALLEGIANCE

• APPROVAL OF BOARD MINUTES
  ➢ Regular Meeting – May 27, 2003

• PRESENTATIONS TO BOARD OF EDUCATION
  ➢ Superintendent’s Thought for the Evening
  ➢ San Francisco Girls Report to the Board of Education from the San Francisco Department on the Status of Women

• STUDENT DELEGATES’ REPORT
A. SUPERINTENDENT’S PROPOSALS  Pg. 1 - 4
HELD FOR SPEAKER CARDS AND ACTION

- 34-22Sp1 – Authorization to Renew the Charter of Jump Academy Charter School
  (Report from Curriculum and Program Committee)

- 36-10Sp1 – Adoption of the Local Plan for Special Education From July 1, 2003 – June 30, 2008
  (Report from Curriculum and Program Committee)

- 36-10Sp2 – Adoption of Fiscal Year 2003-04 Recommended Budget
  (Report from Committee of the Whole)

- 36-10Sp3 – Superintendent’s Recommendation on the Urban Pioneer Experiential Academy
  (Report from Curriculum and Program Committee)

B. BOARD MEMBERS’ PROPOSALS -  Pg. 5 - 6
HELD FOR SPEAKER CARDS AND ACTION

- 36-10A9 - Commending the Child Development Program On Its Sixtieth Anniversary and Potential Expansion of the Availability of Childcare Programs in the San Francisco Unified School District
  - Commissioners Jill Wynns and Sarah Lipson
  (Report from Curriculum and Program Committee)

C. CONSENT CALENDAR RESOLUTIONS –  Pg. 7 - 12
REMOVED AT PREVIOUS MEETING FOR SECOND READING

4b. (36-10J15) Thurgood Marshall Academic High School – To develop a “Passport” system that details comprehensive policies, procedures, and operating protocols for all community based organizations collaborating with the school site.
  $815 including benefits – Immediate Intervention/Underperforming Schools Program

4b. (36-10J32) Chief Academic Office – To provide professional development activities at Lowell High School to improve teacher classroom skills and management.
  $10,206.03 – Army JROTC
4b. (36-10J41B) Chief Academic Office - To provide professional development activities at Balboa High School to improve teacher classroom skills and management.

$20,618.53 – Army JROTC

- REQUESTS TO SPEAK REGARDING GENERAL MATTERS
  – 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

- REPORT OF CLOSED SESSION ACTIONS

- REPORTS AND COMMITTEE RECOMMENDATIONS

This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.

➢ Report from Committee of the Whole
  - June 12, 2003

  • Discussion of the Fiscal Year 2003-2004 Budget

➢ Report from City and School District Select Committee
  - June 16, 2003

  1. City Libraries
  2. Cost-Cutting Efforts of the SFUSD

➢ Report from Curriculum and Program Committee
  - June 18, 2003

ACTION ITEMS:

1. Request for Adoption of High School Earth Science Instructional Materials
2. Resolution No. 36-10A9 – Commending the Child Development Program on its Sixtieth Anniversary and Potential Expansion of the Availability of Childcare Programs in the San Francisco Unified School District
3. Resolution No. 36-10Sp1 – Adoption of the Local Plan for Special Education form
   July 1, 2003 – June 30, 2008
4. Resolution No. 36-10Sp3 – Superintendent’s Recommendation on the Urban Pioneer Experiential Academy
INFORMATIONAL ITEM:
1. Update on Multilingual Plan for 2003-2004

• BOARD MEMBERS’ REPORTS

• SUPERINTENDENT’S REPORT

• SPECIAL ORDER OF BUSINESS  Pg. 13 - 14

  ➢ PUBLIC HEARING

  • Subject: 2003 – 2004 Initial Proposal from the San Francisco Unified
    School District to the Stationary Engineers, Local 39.

  Recommendation: That the Board of Education holds a public hearing on the Initial
    Proposal from San Francisco Unified School District to the Stationary
    Engineers, Local 39.

D. DISCUSSION OF OTHER EDUCATIONAL ISSUES

E. RESOLUTIONS OF COMMENDATION  Pg. 15 - 16

  ➢ Resolution in Recognition of the Leadership, Time, and Financial
    Contribution of the Bar Association of San Francisco, Joan
    Firestone, Kareem Lanier, Jeffrey Ross, Mary Ann Cryan, Jim
    Davis, Nelsonya Causby, Baron Miller, and Kathleen Purcell

F. CONSENT CALENDAR
(The following are all ACTION ITEMS)

  1. Instructional Resolutions

     None

  2. Finance Resolutions  Pg. 17 - 68

     2a. (36-24B1) Authorization to Submit Applications, to
         Accept Funds, and to Budget the Amount Awarded

     Recommendation: That the Superintendent and/or the Chief Financial
         Officer are authorized by the Board of Education to submit the following
grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

**Applications:**

1. **$10,500 – California Department of Education to Three Elementary Schools.** The District is applying for grant award fund to provide funding for the SB65 school sites to send a team of at least three (3) to the Annual California Dropout Prevention Conference in Sacramento, CA to be held on October 22nd-25th, 2003. The fund will be used to cover all expenses for the team members. The school sites are Alvarado, Sanchez, and Visitacion Valley Elementary Schools.

2. **$35,000 – California Department of Education to Various Sites.** The District is applying for grant award fund to provide the $5,000 incentive to National Board Certificated teachers working at low-performing schools in the SFUSD. The project school sites are Bret Harte, Leonard R.Flynn, and Sanchez Elementary Schools; James Denman Middle School; Burton High School.

3. **$126,400 – California Department of Education to Starr King Elementary School.** The District is applying for grant award funding in reference to the April 22, 2003 Special Order of Business resolution on High Priority Schools Grant (HPSG) Program. The project site is Starr King Elementary School.

4. **$100,000 – US Department of Education to James Lick Middle School.** James Lick Middle School is applying for grant award fund to provide teacher training to improve content development and bolster the Spanish grammar component for the immersion students. The mission of the program is to ensure a rigorous curriculum, provide sustainable professional development, increase school desirability and competitiveness, and offer foreign language to the general school population. Three year grant: Year 1 2003-2004: $100,000, Year 2 2004-2005: $100,000, Year 3 2005-2006: $100,000.

5. **$175,000 – US Department of Education to Three Elementary Schools.** The District is applying for grant award fund to promote the development of our language program. For the Two-Way program, funding would support staff development, external evaluations, articulation between Two-Way immersion programs in the District. For the ELD strand, it would support the development and addition of the curriculum for a language enrichment program for students in our ELD and/or Special Day strand. The project schools are Alvarado, Fairmount, and Marshall Elementary Schools. Three year grant: Year 1 2003-2004: $175,000, Year 2 2004-2005: $175,000, Year 3 2005-2006: $175,000.
6. $2,000 – California Department of Education to Visitacion Valley Elementary School. The District is applying for grant award fund to assist the applicant to achieve DPS certification through completion of a comprehensive fieldwork-based Dropout Prevention Specialist Certificate training program offered by an accredited California State University. The project site & person is Visitacion Valley Elementary School, Cherisse Harper, Outreach Consultant.

Grant Awards:

7. $743,440 – California Department of Education to Child Development Program. These AB 212 Grant award fund will enable the School District to improve the retention of qualified child care employees who work directly with children that receive State subsidized child care services. This application is for the third round of funding to augment the City's existing CARES (Compensation and Retention Encourage Stability) program administered by Wu Yee Children's Services. The original AB 212 application was submitted by the S.F. Child Care Planning Council (CPAC) on behalf of the County's Local Planning Council.

8. $14,000 – San Francisco Foundation to James Lick Middle School. This grant award fund will enable the school to fund class size reduction for the algebra classes at James Lick Middle School during the 2003-2004 school year.

9. $1,910 – California Department of Education to Special Education Services. This grant award fund will enable the District to address the professional development needs of Preschool special education teachers and instructional assistants.

10. $30,000 – California Department of Education to Mission and John O'Connell High Schools. This grant award fund is an amendment to the original grant award (refer to GDO #310 2002-03 $45,000) which will enable two District high schools to establish Advanced Placement courses at their respective sites (total 2002-03 grant award $75,000). The project schools are Mission and John O'Connell High Schools.

11. $35,000 – W. Clement and Jessie V. Stone Foundation to Office of Teacher Affairs. The Office of Teacher Affairs has received a $35,000 grant award from the Stone Foundation to fund the National Board Certification Program. This award will support teachers who are interested in becoming Board Certificated. There are currently 27 Board Certificated teachers in SFUSD and 110 pursuing certifications.
12. $150,000 – California Department of Education to Dr. Martin Luther King, Jr. Academic Middle School and McKinley Elementary School. This grant award fund will enable the District to have a program that will provide "Academic Audit Providers" for two II/USP schools: Martin Luther King Middle School and McKinley Elementary School. The state’s approved teams will assess, collect data, provide support and monitor student achievement at these schools.

13. $3,000 – S. F. Foundation Community Initiatives Fund to Jefferson Elementary School. This grant award fund will support art programs at Jefferson School by hiring a consultant to work in classrooms with students. Artist will collaborate with teachers to enhance and support the art program.

14. $20,000 – California Department of Education to Child Development Program. This grant award fund will be used for the San Francisco Child Care Planning and Advisory Council (CPAC) to hire a consultant to expand capacity in non state funded child development programs to enhance the inclusion of children with disabilities. All reporting requirements will be handled through the CPAC Coordinator.

2b. (36-24B2) Authorization to Enter into Delta Dental DPO Program

Recommendation: That the Board of Education authorizes the Superintendent and/or her designee to enter into the Delta Dental DPO program along with the current Delta Dental insurance program.

2c. (36-24B3) Authorization to Encumber and Expend Moneys for Legal Services provided by the San Francisco City Attorney’s Office for Legal Services for Fiscal Year 2003-2004

Recommendation: That the Board of Education authorizes the superintendent to encumber and expend monies to the San Francisco City Attorney’s Office for legal services for the period from July 1, 2003 through June 30, 2004.

2d. (36-24B4) Authorization of Year-End Budget Transfers

Recommendation: That the Board of Education authorizes the County Superintendent of Schools of San Francisco County to make budget transfers as may be submitted by the San Francisco Unified School District and/or be needed between the undistributed reserve and the various expenditure classifications to permit the payment of obligations of the District incurred in each fiscal year.

2e. (36-24B5) Authorization to Amend Resolution 26-11B6 for Encumbrance and Expenditures of Funds for Legal
Services provided by the San Francisco City Attorney’s Office for Legal Services for Fiscal Year 2002-2003

Recommendation: That the Board of Education authorizes the Superintendent to encumber and expend additional monies to the San Francisco City Attorney’s Office for legal services pertaining to Workers’ Compensation, for the period from July 1, 2002 through June 30, 2003.

2f. (36-24B6) Authorization to Encumber Funds for Fiscal Year 2003-2004 for the Northern California Regional Liability Excess Fund (ReLiEF) Joint Powers Authority (JPA) and Keenan and Associates

Recommendation: That the Board of Education authorizes the Superintendent and/or her designee to encumber fund for Insurance premiums for Liability, Property, Equipment Breakdown, Crime, and Excess Liability; Safety Inspections and Administrative Fees for a total amount of $1,661,589 with The Northern California Regional Liability Excess Fund (ReLiEF) Joint Powers Authority (JPA) and Keenan and Associates.

2g. (36-24B7) Authorization to Modify Fiscal Year 2002-2003 Budget

Recommendation: Each fiscal year the District adopts an operating budget prior to July 1. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented.

General Fund (Restricted)

2h. (36-24B8) Authorization to Modify Fiscal Year 2002-2003 Budget

Recommendation: Each fiscal year the District adopts an operating budget prior to July 1. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented.

General Fund (Local Grants and Trusts)

2i. (36-24B9) Authorization to Modify Fiscal Year 2002-2003 Budget

Recommendation: Each fiscal year the District adopts an operating budget prior to July 1. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented.

County Fund 05 (Restricted)

**Recommendation:** Each fiscal year the District adopts an operating budget prior to July 1. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented.

Budget Transfers – General Fund (Unrestricted)


**Recommendation:** Each fiscal year the District adopts an operating budget prior to July 1. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented.

Budget Transfers – General Fund (Restricted)


**Recommendation:** Each fiscal year the District adopts an operating budget prior to July 1. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented.

Budget Transfers – General Fund (Local Grants and Trusts)

2m. **(36-24B13) Authorization to Modify Fiscal Year 2002-2003 Budget**

**Recommendation:** Each fiscal year the District adopts an operating budget prior to July 1. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented.

Budget Transfers – County Fund 05 (Special Ed – Restricted)

2n. **(36-24B14) Authorization to Accept the Monthly Report on Construction Contracts and Contract Modifications up to $15,000**

**Recommendation:** That the Board of Education, in accord with Board Policy 3310, accepts and ratifies the attached Monthly Report for Construction Contracts and Contract Modifications up to $15,000 for the months of April and May 2003.
$216,794.86


Recommendation: That the Board of Education, in accord with Board Policy, accepts and ratifies the attached Report of Purchases or Leases of Equipment, Instructional Materials, Supplies and Services under $58,900 for the months of April and May 2003.

$1,328,045.36

2p. (36-24B16) Authorization to Declare Obsolete Computer Monitors, Other Computer Related Accessories, Furniture, Fixtures, Equipment including Cafeteria Equipment, Instructional Materials and Other Miscellaneous Items as Surplus Property

Recommendation: Pursuant to Board Policy P3262 and Education Code Sections 17545-17555, and Education Code Sections 60510-60530, it is recommended that the Board of Education declare certain furniture, fixtures, equipment and obsolete instructional materials no longer suitable for school purposes and delegate the Director of Purchasing the authority to dispose of same by sale, auction and/or disposal or donation using the most cost effective manner.

2q. (36-24C2) Authorization for the Award of Bids, Purchase of and Encumbrance for Supplies, Equipment and/or Services Over $58,900 or the Statutory Limit Specified in Public Contract Code Section 20111.

Recommendation: That the Board of Education authorizes the procurement of supplies, equipment, and/or services as presented. (Pending 2003-2004 Budget Approval)

3. Buildings, Grounds and Services Resolutions Pg. 69 - 93

3a. (36-24W1) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves this contract between MECA Consulting, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient fund from Deferred Maintenance Fund (Fund 14).

$26,600 – Various Sites
3b. **(36-24W2) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

Recommendation: That the Board of Education approves this contract between Essel Technology Services and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient fund from Deferred Maintenance Fund (Fund 14).

$26,960 – Various Sites

3c. **(36-24W3) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

Recommendation: That the Board of Education approves this contract between MECA Consulting, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient fund from Deferred Maintenance Fund (Fund 14).

$26,600 – Various Sites

3d. **(36-24W4) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

Recommendation: That the Board of Education approves this contract between PSI, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient fund from Deferred Maintenance Fund (Fund 14).

$27,825 – Various Sites

3e. **(36-24W5) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

Recommendation: That the Board of Education approves this contract between ISEC Incorporated and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract and the approval and novation thereof to Swinerton Builders (CM/GC) on behalf of the District and to encumber sufficient fund from 1990 School Safety Special Tax Fund (Fund 21/36).

$1,204,976 – Bessie Carmichael Elementary School
3f. **(36-24W6) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between Hoi’s Construction, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract and the approval and novation thereof to Swinerton Builders (CM/GC) on behalf of the District and to encumber sufficient fund from Deferred Maintenance Fund (Fund 14).

$372,000 – Guadalupe Elementary School

3g. **(36-24W7) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between F. W. Spencer & Son, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract and the approval and novation thereof to Swinerton Builders (CM/GC) on behalf of the District and to encumber sufficient fund from 1990 School Safety Special Tax Fund (Fund 21/36).

$1,333,700 – Bessie Carmichael Elementary School

3h. **(36-24W8) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between Nibbi Bros. Construction and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract and the approval and novation thereof to Swinerton Builders (CM/GC) on behalf of the District and to encumber sufficient fund from 1990 School Safety Special Tax Fund (Fund 21/36).

$920,000 – Bessie Carmichael Elementary School

3i. **(36-24W9) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between Pioneer Contractors and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract and the approval and novation thereof to Swinerton Builders (CM/GC) on behalf of the District and to encumber sufficient fund from 1990 School Safety Special Tax Fund (Fund 21/36).
3j. **(36-24W10) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between Jerry Thompson & Sons and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract and the approval and novation thereof to Swinerton Builders (CM/GC) on behalf of the District and to encumber sufficient fund from 1990 School Safety Special Tax Fund (Fund 21/36).

$384,300 – Bessie Carmichael Elementary School

3k. **(36-24W11) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between Redband Flooring and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract and the approval and novation thereof to Swinerton Builders (CM/GC) on behalf of the District and to encumber sufficient fund from 1990 School Special Tax Fund (Fund 21/36).

$193,170 – Bessie Carmichael Elementary School

3l. **(36-24W12) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves a modification of the contract between Fedcon General Contractors, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient fund from Leroy Greene Fund (Fund 35). This modification does not exceed the 10% contingency restriction.

$65,493.85 – Lowell High School

3m. **(36-24W13) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between PSI, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient fund from Deferred Maintenance Fund (Fund 14).
$18,750 – Various School Sites

3n. **(36-24W14) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

*Recommendation:* That the Board of Education approves a modification of the contract between Zolman Construction, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient fund from Leroy Greene Fund (Fund 35). The total amount of the contract exceeds the 10% contingency by $8,149 due to an unforeseen condition.

$8,652 – Hillcrest Elementary School

3o. **(36-24W15) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

*Recommendation:* That the Board of Education approves a modification of the contract between Soil Enterprises, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient fund from Leroy Greene Fund (Fund 35). This is a professional service contract and is not subject to the 10% contingency restriction.

$1,434,340 – Bessie Carmichael Elementary School

3p. **(36-24W16) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

*Recommendation:* That the Board of Education approves a modification of the contract between Ninyo & Moore and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient fund from 1990 School Safety Special Tax Fund (Fund 21/36). This is a professional service contract and is not subject to the 10% contingency restriction.

$155,720 – Bessie Carmichael Elementary School

3q. **(36-24W17) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

*Recommendation:* That the Board of Education approves a modification of the contract between Swinerton Builders and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the modification on
behalf of the District and to encumber sufficient fund from 1990 School Safety Special Tax Fund (Fund 21/36). This is a professional service contract and is not subject to the 10% contingency restriction.

$12,719,960 – Bessie Carmichael Elementary School

3r. (36-24W18) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between SCA Environmental, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient fund from Leroy Greene Fund (Fund 35). This is a professional service contract and is not subject to the 10% contingency restriction.

$12,807 – Lowell High School

3s. (36-24W19) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between Pacific Engineering Builders, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient fund from Leroy Greene Fund (Fund 35). This modification does not exceed the 10% contingency restriction.

$167,757.60 – Galileo High School

3t. (36-24W20) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between Department of Public Works (DPW), Bureau of Building Repair and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient fund from 1990 School Safety Special Tax Fund (Fund 21/36). The total amount of the contract exceeds the 10% contingency by $3,276.73 due to unforeseen conditions.

$12,399.12 – Monroe Elementary School

3u. (36-24W21) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program
Recommendation: That the Board of Education approves this contract between MECA Consulting, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient fund from Deferred Maintenance Fund (Fund 14).

$17,150 – Various School Sites

3v. (36-24W22) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves this contract between SCA Environmental, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient fund from Deferred Maintenance Fund (Fund 14).

$33,073 – Various School Sites

3w. (36-24W23) Authorization to Extend the Lease Agreements with Mobile Modular for the Use of Portable Classrooms as presented

Recommendation: That the Board of Education authorizes the Superintendent of Schools, or her designee, to extend the lease agreements with the Mobile Modular for the District's use of portable classrooms as presented for Fiscal Year 2003-2004.

3x. (36-24W24) Authorization to Enter into a Memorandum of Agreement (MOU) with City And County of San Francisco’s Department of Recreation & Parks (RPD) regarding the Use of La Raza/Potrero del Sol Park

Recommendation: That the Board of Education authorizes the Superintendent of Schools, or her designee, to enter into an MOU agreement with the City and County of San Francisco’s Recreation & Parks to develop a model program whereby the school will be able to use a portion of the park space for recreation during school hours, and other park facilities on a regular basis. Department of Recreation & Parks will have access to Buena Vista’s school yard during after school hours.

3y. (36-24W25) Renewal of a Permit with Metropolitan Community Foundation (MCF)

Recommendation: That the Board of Education denies the granting of a District facilities use permit, and terminate the Memorandum of Understanding (MOU) between the Metropolitan Community Foundation for administration of the Mission High School Shower Project.
4. Personnel Resolutions

4a. (36-24F1 – F6) Administrative, Secondary, Elementary Certificated Personnel Actions  
Pg. 94 - 99

(36-24X1 – X5) Summer School Program  
Pg. 100 - 109

Recommendation: That the Board of Education approves the following personnel actions as summarized. (Pending 2003-2004 Budget Approval)

4b. (36-24J1 – J58A)  
Certificated Extended Calendar  
Pg. 110 - 235

Recommendation: That the Board of Education approves the following certificated extended hours and days:

J1. John Swett Elementary School – To serve as After School Instructor providing tutorial services to students, Monday through Thursday, one and a half hours per day.  
$391 including benefits – Consent Decree

J2. John Swett Elementary School – To serve as Art Class Instructor for the After School Program.  
$304 including benefits – Consent Decree

J3. John Swett Elementary School - To serve as After School Instructor providing tutorial services to students, Monday through Thursday, one and a half hours per day.  
$391 including benefits – Consent Decree

J4. McKinley Elementary School – To coordinate and implement tutoring activities for intervention of low-performing students enrolled in the After School Program.  
$7,122.07 including benefits – After School Learning Cohort 3

J5. Monroe Elementary School – To participate in professional development to plan for the upcoming school year.  
$962.50 plus benefits – Title VII
J6. **Jose Ortega Elementary School** – To create a coordinated literacy program for students who will be using the new Houghton Mifflin Standards-based Reading program. $9,520 including benefits – Bay Area School Reform Collaborative, Title I, and School Based Coordination Program

J7. **Bessie Carmichael Elementary School/Filipino Education Center** – To create a curriculum of arts activities that are indexed to the California Standards for Visual and Performing Arts. $2,366 including benefits – Arts Education Founders Collaborative, Professional Development Project

J8. **Jose Ortega Elementary School** – To participate in professional development to plan and implement the Bay Area School Reform Collaborative grant. $1,113.30 including benefits – Bay Area School Reform Collaborative

J9. **Bryant Elementary School** – To provide academic instruction to K-4 students participating in the Elementary Migrant Education Summer School 2003 Program. $26,798.70 including benefits (Pending 2003-2004 Budget Approval) – Title I Migrant Education Program

J10. **Glen Park Elementary School** – To redesign and revise long term plans and daily schedules of students enrolled in the Severe Day Special Education program. $891 including benefits – Title I

J11. **Dr. Martin Luther King, Jr. Academic Middle School** – To participate in Dataworks Workshop to assess and review data on student performance. $3,300 – IASA: Title I Basic Grant

J12. **Enola D. Maxwell Middle School of the Arts** – To provide and assure that Bilingual students are receiving proper services in compliance with program requirements. $5,230 plus benefits – EIA Limited English

J13. **Thurgood Marshall Academic High School** – To participate in professional development introducing a
new battery of achievement test that the Special Education Department has adopted to assess student population in Fall 2003.
$800 plus benefits – Immediate Intervention/Underperforming Schools

J14. **Thurgood Marshall Academic High School** – To teach additional class in family program concept due to increase in student population.
$5,822 including benefits – Immediate Intervention/Underperforming Schools

J15. **Thurgood Marshall Academic High School** – To supervise groups of students who were referred to an after school detention for absenteeism, truancy, and other referral issues.
$3,138 plus benefits – Immediate Intervention/Underperforming Schools

J16. **Lowell High School** – To provide support and valuable assistance to teachers in specific content workshops on curriculum.
$873.39 including benefits – SB1882 Staff Development – School Development

J17. **Lowell High School** – To provide professional development in journalism.
$116.46 including benefits – SB1882 Staff Development – School Development

J18. **Lowell High School** – To provide specific content workshop in web development.
$582.26 including benefits – SB1882 Staff Development – School Development

J19. **Lowell High School** – To participate in various SB1882 meetings to record, transcribe, publish, and distribute minutes to staff and keep records of expenditures for annual evaluation.
$349.36 plus benefits – SB1882 Staff Development – School Development

J20. **Lowell High School** – To complete an evaluation of the AP Environmental Science course in order to incorporate new ideas into the existing program.
$698.71 including benefits – SB1882 Professional Development for Teachers
J21. **Lowell High School** – To explore the role of Chinese communities and their new countries’ cross-border convergence in terms of customs, language, and literary arts.
$291.13 – SB1882 Staff Development – School Development

J22. **Lowell High School** – To evaluate current peer programs nationwide, develop ideas to strengthen its Peer Resource Center, and develop curriculum for the College and Career Planning Program.
$815.16 including benefits – SB1882 Staff Development – School Development

J23. **Lowell High School** – To meet after school and/or weekends to ensure smooth transition of the forensics program next year and to discuss both teaching methodologies for public speaking, forensics, and procedures for conferences, meetings, and paperwork.
$232.91 including benefits – SB1882 Staff Development – School Development

J24. **John O’Connell High School** – To develop an entirely new curriculum in Introduction to Health Careers and to team-teach the course at school site.
$1,262.48 including benefits – City College of San Francisco Grant/Middle College High School

J25. **John O’Connell High School** – To participate in quarterly steering committee meetings with City College of San Francisco/Middle College High School in order to help determine criteria for student participation, priorities and goals for the program.
$1,683.31 including benefits – City College of San Francisco Grant/Middle College High School

J26. **John O’Connell High School** – To participate in summer workshops at San Francisco State University for Small School Redesign Initiative and in collaborations with City College of San Francisco.
$2,337.93 including benefits – City College of San Francisco Grant/Middle College High School

J27. **Galileo Academy of Science and Technology** – To provide translation services on all literature that are sent to Chinese and Spanish parents, at workshops, conferences, and meetings.
$2,838.51 – AB1113, Weighted Student Formula

J28. **Ida B. Wells High School** – To provide tutorial in the areas of Math and Science to increase skills and knowledge of SBCP students.
    $873.50 including benefits – Unrestricted Resources

J29. **Gifted and Talented Education Program** – To assist students at Mission High School who are enrolled in the Advanced Placement subjects prepare for AP examinations.
    $800 including benefits – Gifted and Talented Education Program

J30. **School-To-Career Program Office** – To prepare supplemental curriculum materials to be used in the revised Career College Preparation course at Abraham Lincoln High School.
    $1,120.85 including benefits – Carl Perkins Vocational & Technical Education Act

J31. **School-To-Career Program Office** – To prepare supplemental curriculum materials to be used in the revised Career College Preparation course at Abraham Lincoln High School.
    $1,120.85 including benefits – Carl Perkins Vocational & Technical Education Act

J32. **School-To-Career Program Office** – To provide counseling services to 11th and 12th grade students during the spring term at Balboa High School.
    $1,339.19 – Carl Perkins Vocational & Technical Education Act

J33. **Chief Academic Office** – To participate in four-day professional development focused on the newly adopted Houghton Mifflin Reading/Language Arts Program.
    $87,394.05 including benefits – Title 2 A

J34. **Chief Academic Office** – To plan and conduct summer institutes for K-8 teachers on History/Social Studies and on the new Language Arts adoption.
    $16,657.31 including benefits – Title 2 A

J35. **Chief Academic Office** – To participate in Earth Science course offered at San Francisco State University, supported through the National Science
Foundation, INQUIRES program, in compliance with the grant.

$10,500 plus benefits – National Science Foundation-INQUIRES

J36. **Chief Academic Office** – To plan and conduct summer institute in Science for 6th and 8th grade teachers in compliance with the National Science Foundation grant.

$16,000 plus benefits – INQUIRES National Science Foundation Grant

J37. **Office of Teacher Affairs** – To plan and develop the Pre-Intern program for 2003-2004 to ensure that new teachers are trained and support are available prior to beginning of the school year.

$11,300 including benefits – Alternative Certification-Pre-Intern

J38. **Multilingual Programs Department** – To participate in professional development focused on leading and co-facilitating Teacher Knowledge Project (TKP) inquiry groups at the Principal's Center.

$8,792.68 (Pending 2003-2004 Budget Approval) – Title VII System Wide Grant (ALACASA)

J39. **Multilingual Programs Department** – To teacher and/or coordinate the adult ESL classes, four days per week on evenings or weekends.

$106,605.90 including benefits (Pending 2003-2004 Budget Approval) – Federal/State Restricted Funds/Multilingual Programs/CBET

J40. **Chief Academic Office** – To participate in one-day professional development with textbook specialists on the Scholastic Reading Intervention Program for Summer School 2003.

$3,472 including benefits – CAO: Leadership Development (Consent Decree Professional Development)

J41. **Office of Teacher Affairs** – To provide Pre-Interns a $300 reimbursement for their subject matter examinations (CSET, SSAT, and/or Praxis) after they have passed and met subject matter competency, in compliance with the California Pre-Intern Grant.

$1,336 including benefits – Pre-Intern Program
J42. Screening and Assessment Center – To assess students with signed assessment plans, cover due process, compliance investigations, assess evaluation, and attend IEPs as needed in order to provide continuity of service during vacation times.
$25,443 (Pending 2003-2004 Budget Approval) – Special Education

J43. Pupil Services Department – To complete transcript evaluations and counseling conferences for students referred to Student Placement Committee and/or the Dropout Prevention Office.
$14,305.56 – 10th Grade Pupil Progress Review

J44. Cabrillo Elementary School – To participate in a five-day professional development engaging in intensive practice and application of Aesthetic Education methodology, workshops with professional artists, developing curriculum, and aligning Literacy and Art instruction with State standards.
$2,000 plus benefits – Lincoln Center Institute/Professional Development Program for Teachers

J45. Glen Park Elementary School – To code, label, distribute, and align instructional materials in Houghton Mifflin Literacy program for Reading First.
$2,183.46 including benefits – Weighted Student Formula, Consent Decree

J46. Chief Academic Office – To participate in three-day professional development at Everett Middle School on the newly adopted Prentice Hall Reading/Language Arts Program and the High Point English Language Development Instructional Materials Program.
$21,709.35 (Pending 2003-2004 Budget Approval) – Title 2A

J47. Phillip & Sala Burton Academic High School – To work on the development of English curriculum.
$8,297.15 (Pending 2003-2004 Budget Approval) – SB1882 Staff Development-School Development

J48. Thurgood Marshall Academic High School – To work in curricular teams in order to create standards-based units for World Literature, Ethnic Literature, and American Literature.
$11,960 plus benefits – Immediate Intervention/Underperforming Schools

J49. **Chief Academic Office** – To facilitate professional development for ALACASA Title VII project, update student data, and work on other various projects at Multilingual Programs Department.

$39,560.81 including benefits (Pending 2003-2004 Budget Approval) – Title II Grant

J50. **Pupil Services Department** – To prepare and review 10th grade transcripts and to schedule classes for 10th grade students to ensure graduation.

$45,970.40 (Pending 2003-2004 Budget Approval) – SB813 Tenth Grade Counseling

J51. **School Health Programs Department** – To implement the California Nutrition Network Grant requirements such as finishing contract, negotiations, hiring personnel, and planning activities for the beginning of 2003 school year.

$3,298.58 including benefits – California Nutrition Network

J52. **Office of Teacher Affairs** – To serve as teacher representatives on the UESF-SFUSD Peer Assistance and Review Panel (PAR).

$5,010 including benefits – Peer Assistance and Review Program

J53. **Chief Academic Office** – To plan and conduct summer institutes for K-12 teachers in Mathematics, Science, Technology, and professional development for summer school.

$6,300 plus benefits – National Science Foundation/Urban Systemic Program

J54. **Budget/Position Management Office** – To assist in implementing the Position Management/Commitment Account segment of the PeopleSoft upgrade 8.3 in preparation for the new school year.

$10,650 (Pending 2003-2004 Budget Approval) – Budget/Position Management

J55. **Budget/Position Management Office** – To facilitate budget related activities necessary to meet requirements and to prepare for the new school year.
$8,520 (Pending 2003-2004 Budget Approval) – Budget Operations

**J56. Abraham Lincoln High School** – To develop and design curriculum for Advanced Placement, World Language, and Bilingual classes.
$4,017.57 including benefits – SB1882

**J57. Secondary School Program** – To provide summer school-based and work-based learning activities for students participating in the STEP School-To-Career Summer School Program.
$13,589 (Pending 2003-2004 Budget Approval) – STEP School-To-Career Programs

**J58. Chief Academic Office** – To participate in up to seven after-school workshops that deal with integrating technology into the standards-based-core curriculum.
$1,200 plus benefits – California Technology Assistance Project (CTAP) Supplemental Fund

**J58A. William R. de Avila Elementary School** – To facilitate the move out of Japanese Bilingual Bicultural Program and the move in of AIM High Academy Program at the site, facilitate transitional meetings, supervise moving process, and inventory school materials and equipment.
$4,631 plus benefits – IASA: Title I Basic Grants Low

**4bb. (36-24J59 – J72) Certificated Extended Calendar Amendments** Pg. 236 - 266

**Recommendation:** That the Board of Education approves the following amendments for certificated extended hours and days:

**J59. Sutro Elementary School** – To participate in RESULTS professional development to assess students’ progress throughout the year. This amendment adds a participant to the program.
(Cost of this amendment: No Additional Cost)
Total Program Cost To Date: $3,732.35 including benefits – Targeted Instruction and Improvement Grant

**J60. Chief Academic Office** - Middle school Mathematics teachers will participate in professional development
designed to implement the new instructional materials for 6th-8th grade levels, thereby enhance the Mathematical achievement of all middle school students at Herbert Hoover, Everett, Horace Mann, Presidio, and A.P. Giannini Middle Schools. This amendment adds four participants to the original list.  
(Cost of this amendment: $540 plus benefits)  
Total Program Cost To Date: $64,380 plus benefits – National Science Foundation, Urban Systemic Program

J61. **Monroe Elementary School** - To participate in two-day professional development after school to articulate programs and plan for next school year. This amendment updates list of participants and their respective hours of service.  
(Cost of this amendment: negative $407.58)  
Total Program Cost To Date: $640.48 – Consent Decree

J62. **Galileo Academy of Science and Technology** - To participate in a retreat in June to review student test data, analyze of current conditions, set action plans for all departments that are involved in the Small School Community Program, develop curriculum for the program, and align this curriculum to the California content standards. This amendment corrects the dates of service for one participant.  
(Cost of this amendment: No Additional Cost)  
Total Program Cost To Date: $25,318.06 – Weighted Student Formula

J63. **Lowell High School** - To provide evening school classes for high school seniors to meet graduation requirements. This amendment updates list of participants in the program.  
(Cost of this amendment: No Additional Cost)  
Total Program Cost To Date: $71,258.90 plus benefits – General Fund/Secondary Program-High School

J64. **Office of Teacher Affairs** - To provide support to beginning teachers in the Pre-Intern Program at various school sites as mandated by the California Pre-Intern Grant. This amendment updates list of participants.  
(Cost of this amendment: No Additional Cost)
Total Program Cost To Date: $43,974 including benefits – Pre-Intern Program and Alt. Cert Pre-Intern (ACPI)

J65. **Benjamin Franklin Middle School** - To participate in professional development on literacy development to identified students, curriculum planning and development to implement strategies learned. This amendment updates list of participants. (Cost of this amendment: $52.30)
Total Program Cost To Date: $37,577.25 – Immediate Intervention for Underperforming Schools

J66. **Chief Academic Office** - To facilitate eight to ten hours of professional development in implementing newly adopted K-5 Mathematics instructional materials at John Muir and Sanchez Elementary Schools. This amendment adds one participant and corrects the stipend of another participant. (Cost of this amendment: $900 plus benefits)
Total Program Cost To Date: $119,168 – IASA Title 2 Eisenhower

J67. **Athletic Office** - To supervise and direct the high school athletic programs at various school sites, dates, times, and hours. This amendment updates list of coaches. (Cost of this amendment: negative $1,546.80)
Total Program Cost To Date: $196,533.84 – Athletic Office/High School Programs

J68. **Office of Teacher Affairs** - To provide support to beginning teachers in the Intern/Pre-Intern Program at various school sites. This amendment updates list of participants. (Cost of this amendment: No Additional Cost)
$43,418 including benefits – Pre-Intern Program

J69. **Office of Teacher Affairs** - To provide hiring bonus for eligible teachers as per agreement between the United Educators of San Francisco and the District. This amendment adds one participant to the program. (Cost of this amendment: $2,783)
Total Program Cost To Date: $77,839 – Targeted Instruction and Improvement Grant

J70. **Chief Academic Office** - To participate in one-week Science Summer Institute that will provide an in-depth
understanding of the core Science curriculum and the content knowledge necessary for successful implementation of the Science unit in the classrooms. This amendment updates list of participant.
(Cost of this amendment: $6,000 plus benefits)
Total Program Cost To Date: $36,900 plus benefits – Title II, Eisenhower

J71. Daniel Webster Elementary School – To attend two 4-hour professional development in June to plan and align standards-based academic plan in the classroom and school. This amendment provides for additional services in order to complete the project.
(Cost of this amendment: $11,664)
Total Program Cost To Date: $17,496 plus benefits – Immediate Intervention/Underperforming Schools Program

J72. Chief Academic Office - To provide professional development activities at Abraham Lincoln High School to improve teacher classroom skills and management. This amendment corrects the number of service hours rendered.
(Cost of this amendment: No Additional Cost)
Total Program Cost To Date: $1,948 – Army JROTC

4c. (36-24K1 – K53D)
Consultant Services Contracts Pg. 267 - 381

Recommendation: That the Board of Education approves the following consultant services contracts.

K1. Department of State and Federal Funded Project – To provide participants in NCLB/ESEA Title I Private School Program at St. Peter Elementary School supplemental services including assessment to the core curriculum in Reading, Language Arts or Mathematics in accordance with California Content Standards.
Arlene James - $6,750 (Pending 2003-2004 Budget Approval) – NCLA/ESEA Title I Private School Program

K2. KALW Radio Station – To monitor broadcast transmission and to be on call to repair and maintain its broadcasting and transmitting facilities.
Philip Hartman - $21,600 (Pending 2003-2004 Budget Approval) – KALW Trust Fund

K3. **KALW Radio Station** – To coordinate the KALW On Air Fundraising activities.
   Dianne Keogh - $60,000 (Pending 2003-2004 Budget Approval) – KALW Trust Fund

K4. **Chief Academic Office** – To participate in a team of trainers that will prepare Special Education teachers to implement the Scholastic Reading Intervention Program.
   Angeline Anderson - $636.48 – Consent Decree Professional Development

K5. **Department of State and Federal Funded Project** – To provide individual assessment of students enrolled at the Edgewood Center using standardized instruments, submit complete diagnostic summary, conduct individual case conferences with faculty, clinical staff, parents, and students.
   Judith Brennan - $18,000 (Pending 2003-2004 Budget Approval) – Title I Neglected or Delinquent Youth Program

K6. **Department of State and Federal Funded Project** – To provide student case consultation, evaluation of student’s academic needs, and professional development for staff at Walden Academy.
   Auben Lin Elliott - $20,000 (Pending 2003-2004 Budget Approval) – Title I Neglected or Delinquent Youth Program

K7. **Department of State and Federal Funded Project** – To provide instruction in computer literacy, Math, English, and Writing for residents of Mt. St. Joseph-St. Elizabeth’s at Simpatico School.
   Palma Sciuto - $19,300 (Pending 2003-2004 Budget Approval) – Title I Neglected or Delinquent Youth Program

K8. **Department of State and Federal Funded Project** – To provide professional development for staff and provide academic tutoring and mentoring to residents of Hickman Homes.
   Edward Sheppard - $8,811 (Pending 2003-2004 Budget Approval) – Title I Neglected or Delinquent Youth Program
K9. **Department of State and Federal Funded Project** -
To provide participants in NCLB/ESEA Title I Private School Program at St. Elizabeth Elementary School small group instruction and assessment in Reading, Language Arts or Mathematics aligned with California Content Standards.
Pamela Graham - $16,875 (Pending 2003-2004 Budget Approval) – NCLA/ESEA Title I Private School Program

K10. **Department of State and Federal Funded Project** -
To provide participants in NCLB/ESEA Title I Private School Program at Our Lady of the Visitacion Elementary School small group instruction and assessment in Reading, Language Arts or Mathematics aligned with California Content Standards.
Mary Jane Mikuriya - $13,500 (Pending 2003-2004 Budget Approval) – NCLA/ESEA Title I Private School Program

K11. **Department of State and Federal Funded Project** -
To provide participants in NCLB/ESEA Title I Private School Program at St. Anthony/Immaculate Conception Elementary Schools small group instruction and assessment in Reading, Language Arts or Mathematics aligned with California Content Standards.
Sandra Malstrom - $22,500 (Pending 2003-2004 Budget Approval) – NCLA/ESEA Title I Private School Program

K12. **Department of State and Federal Funded Project** -
To provide participants in NCLB/ESEA Title I Private School Program at Sacred Heart Elementary School small group instruction and assessment in Reading, Language Arts or Mathematics aligned with California Content Standards.
Kelly Geer - $16,000 (Pending 2003-2004 Budget Approval) – NCLA/ESEA Title I Private School Program

K13. **Office of Parent Relations** – To promote and provide parenting skills workshops under the Bayview/Hunter’s Point Even Start program.
Teneh Weller - $3,000 – Even Start Family Literacy Program
K14. **Office of Parent Relations** – To recruit families to the Bayview/Hunter’s Point Even Start Program designed to increase parent participation in the educational process. Lavette Arnold and Cherlena Jenkins at $1,350 each – Total: $2,700 – Even Start Family Literacy Program

K15. **Office of Parent Relations** – To prepare, record, and disseminate Public Service Announcements to recruit families to Bayview/Hunter’s Point Even Start program. Clinton Sockwell - $600 – Even Start Family Literacy Program

K16. **Office of Teacher Affairs** - To provide support to beginning teachers in the Pre-Intern Program at various school sites as mandated by the California Pre-Intern Grant. Various consultants – Total: $4,000 – Pre-Intern Program State Improvement Grant

K17. **Thurgood Marshall Academic High School** – To serve as director of the school’s choir with responsibilities of recruiting students, rehearsing events, and conducting musical events during school and evening hours. Pilar Fisher - $2,004 – Immediate Intervention/Underperforming Schools Program

K18. **Multilingual Programs Department** – To provide childcare services, classroom and general program preparation assistance to the Community Based English Tutoring (CBET) Program at various sites. Various consultants – Total: $205,000 (Pending 2003-2004 Budget Approval) – State/Federal Restricted Fund/Multilingual Programs


K20. **Office of San Francisco Regional Occupational Program** – To teach Architectural Design for all District high school students, sixteen years of age and
above, enrolled in the San Francisco County Regional Occupational Program. The site location will be at the Port of San Francisco, Pier One.

William Fowler - $1,080 (Pending 2003-2004 Budget Approval) – San Francisco County Regional Occupational Program

K21. **Legal Office** – To investigate due process claims, review files, prepare required evidence, maintain records and litigation calendar, coordinate with the Special Education Hearing Office/State and Federal Courts, maintain litigation database, attend IEP meetings, and perform all required functions necessary to support on-going special education litigation.

Petrice Larson - $30,000 (Pending 2003-2004 Budget Approval) – District Legal Office

K22. **Legal Office** – To serve as General Counsel with responsibilities to manage all legal services provided to the District.

Louise H. Renne - $120,000 (Pending 2003-2004 Budget Approval) – District Legal Office

K23. **Legal Office** – To provide legal services including representing SFUSD in litigation due process hearings, interpretation of law, and mediations in special education compliance matters.

Lenore Silverman - $150,000 (Pending 2003-2004 Budget Approval) – District Legal Office

K24. **Legal Office** – To provide legal services including representing SFUSD in litigation due process hearings, interpretation of law, mediations in special education compliance matters, advise and consult regarding regulations governing special education and the development of policies, procedures, and agreements.

Law Firm of Finnegan, Marks & Hampton - $120,000 (Pending 2003-2004 Budget Approval) – District Legal Office

K25. **Legal Office** – To provide legal representation to the District in certificated personnel issues, such as grievances, arbitration, disciplinary matters and termination proceedings.

Miller, Brown & Dannis - $175,000 (Pending 2003-2004 Budget Approval) – District Legal Office
K26. **Legal Office** – To provide oversight over the District’s desegregation activities for the 2003-2004 school year.

California State Department of Education - $217,640 (Pending 2003-2004 Budget Approval) – District Legal Office

K27. **Jean Parker Elementary School** – To serve as parent liaison, duties which include assisting parents with their children and with school related activities, do translations, coordinate parent workshop, and build stronger communication between parent and school.

Doris Fung - $5,316 (Pending 2003-2004 Budget Approval) – Title I


Bunker & Company - $8,600 (Pending 2003-2004 Budget Approval) - KALW Trust Fund

K29. **KALW Radio Station** – To serve as liaison with the Federal Communications Commission particularly relating to broadcast license renewal fees.

The Sanchez Law Firm - $25,000 (Pending 2003-2004 Budget Approval) – KALW Trust Fund

K30. **Thurgood Marshall Academic High School** – To provide “hands on” introduction and experience to students on Afro-Latin drum, dance, and music forms, and to teach student elementary music skills so that they may perform in school functions.

Loco Bloco - $700 – Immediate Intervention/Underperforming Schools Program

K31. **Chief Academic Office** – To provide a one-week review of the school, a report of corrective action, and eighteen months of monitoring implementation of corrective action plan at McKinley Elementary School.

Alameda County Office of Education - $75,000 – School Assistance Intervention (SAIT)

K32. **Chief Academic Office** - To provide a one-week review of the school, a report of corrective action, and eighteen months of monitoring implementation of corrective action plan at Dr. Martin Luther King, Jr. Academic Middle School.
WestEd - $75,000 – School Assistance Intervention (SAIT)

K33. Multilingual Programs Department – To provide three sessions of adult ESL instruction and adult ESL computer instruction to community members who pledge to tutor K-12 students in English, to be held during the 2003-2004 fiscal year at Mission Language and Vocational School.

Mission Language and Vocational School - $147,570 (Pending 2003-2004 Budget Approval) – Federal/State Restricted Fund/Multilingual Programs/CBET

K34. High School Instructional Support and Operations – To provide students with a workshop that will help them understand the diverse society in which we live, and how to incorporate the information from the training into the set of leadership skills needed to present their high school sites on a citywide student advisory council. The Student Advisory Council retreat will be held at YMCA Point Bonita Outdoor and Conference, Fort Barry, Sausalito, CA.

Todos Institute - $600 – High School Instructional Support and Operations

K35. General Accounting Department – To provide audit services required by Education Code Section 41020 in order to conduct the Annual Audit for Fiscal Year 2002-2003.

Vavrinek, Trine Day & Co., LLP - $165,000 (Pending 2003-2004 Budget Approval) – Unrestricted General Fund – General Accounting

K36. Legal Office – To provide SFUSD legal representation in the Desegregation Consent Decree cases, SFNAACP v. SFUSD and Ho v. SFUSD.

Hogan & Hartson, LLP - $300,000 (Pending 2003-2004 Budget Approval) – District Legal Office


MCS Education Services, Inc. - $73,300 (Pending 2003-2004 Budget Approval) – Unrestricted General Fund/Budget Services
K38. **School Health Programs Department** – To provide the evaluation activities in order to assess and monitor the effectiveness of Implementation of Centers for Disease Control and Prevention’s (CDC) Scientifically Proven Asthma Interventions, as stated in the grant.

Education, Training, & Research Associates - $10,000 – Replication and Implementation of Scientifically-Proven Asthma Interventions (CDC)

K39. **Bessie Carmichael Elementary/Filipino Education Center** – To work with classroom teachers to identify English Language Learners who scored below the 40th percentile on the SAT 9 test.

Embarcadero YMCA - $4,107 – English Language Learners

K40. **Jean Parker Elementary School** – To provide instruction in Brazilian Percussion, Modern Dance, and Japanese Folk Dance, once a week, total of nine weeks, to staff members and 5th grade students, to prepare for the 25th Anniversary Parade for Carnival.

Various consultants at $675 each – Total: $2,025 – Discretionary Fund

K41. **Buena Vista Elementary School** – To serve as Title VII external evaluator to help staff analyze two-way immersion data, program guidelines, and develop a long-term, research-based vision for the school.

Dr. Katherine Lindholm-Leary - $9,000 – Title VII

K42. **Thurgood Marshall Academic High School** – To begin building his leadership team and community support during the month of June in anticipation of his future role as principal of the school commencing July 1, 2003.

Douglas Harrell - $9,135.80 – General Funds

K43. **Office of Equity Assurance/Charter Schools** – To conduct a programmatic safety audit for the District’s high school wilderness program at various school sites.

Ian R. Wade - $5,000 – Office of Equity Assurance/Charter Schools

K44. **San Francisco Regional Occupational Program** – To provide Computer Repair A+ Certification Training for all SFUSD students, seventeen years of age and
above, enrolled in the San Francisco County Regional Occupational Program at McAteer campus.
Gerald Griffin - $5,328 (Pending 2003-2004 Budget Approval) – San Francisco County Regional Occupational Program

**K45. School-To-Career/Regional Occupational Program**
– To provide computer based training for students, sixteen years and older and adults, enrolled in the San Francisco County Regional Occupational Program at Mission High School.
Sharron Evans - $2,664 (Pending 2003-2004 Budget Approval) – San Francisco County Regional Occupational Program

**K46. San Francisco Regional Occupational Program**
– To provide computer based training for students, sixteen and older and adults, enrolled in the San Francisco County Regional Occupational Program at Mission High School.
Stephen Campbell - $2,664 (Pending 2003-2004 Budget Approval) – San Francisco County Regional Occupational Program

**K47. Information Systems and Technology Department**
– To provide ongoing support, tax updates, fixes and patches, and new releases of the PeopleSoft applications.
PeopleSoft – Not to Exceed $474,828 (Pending 2003-2004 Budget Approval) – Business Support System Project

**K48. Bessie Carmichael Elementary/ Filipino Education Center**
– To provide professional development to faculty and staff on Team Building using a “Success Model”.
Lillian Burch - $5,000 – School Improvement

**K49. Child Development Center**
– To plan, coordinate, and provide professional development for site managers and teachers of the program.
Dorothy Jean Baker - $3,500 – Department of Children, Youth and Their Families

**K50. Child Development Center**
– To conduct health visits at the homes of Eligible Head Start children.
Elena Egan-Caceres - $3,192 – San Francisco Head Start Program Grant
K51. **Child Development Center** – To facilitate and support site managers and teacher at underperforming sites from June 1 – 30, 2003, for a total of ten days.
Carol Frank - $3,000 – Department of Children, Youth and Their Families

K52. **Child Development Center** – To conduct mental health visits at the homes of fifteen children eligible for the Head Start program.
Amy Chang - $375 – San Francisco Head Start Program Grant

K53. **School-To-Career Program Office** – To provide summer school-based and work-based learning activities for students participating in the STEP School-To-Career Summer School Program.
Betty J. Baham - $16,611.84 (Pending 2003-2004 Budget Approval) – STEP School-To-Career Programs

K53A. **Student Nutrition Office** – To review menus, records and components as mandated by Federal and State Nutrition Program.
Marina Levy - $25,000 (Pending 2003-2004 Budget Approval) – Student Nutrition Services

K53B. **Chief Financial Office** – To audit and adjust Federal/State/Trust fund entries for Fiscal Year 2003 – 2004 and perform other related specialized accounting projects as identified by the Chief of Policy and Planning and/or the Chief Financial Officer.

K53C. **Facilities Planning and Development** – To provide the District with a revised valuation analysis of the Bessie Carmichael Elementary School.
Clifford Associates - $850 – Capital Facilities Fund

K53D. **Business Services Office** – To perform audits for expenses/disbursement, revenues, general ledger, payroll, to review and establish audit adjustments and accurate cash and beginning balances for 2003-2004 school year, and to perform other duties as requested by the Chief of Policy and Planning and/or the Chief Business Officer.
4cc. (36-24K54 – K63) Consultant Services Contracts

Amendments

Recommendation: That the Board of Education approves the following amendments for consultant services contracts.

K54. Legal Office - To serve as bond counsel to provide legal advice and assistance in preparing the documentation for calling a Proposition 39 Bond Election. This amendment corrects the ending date of the original resolution.
(Cost of this amendment: No. Additional Cost)
Sidley Austin Brown & Wood LLP - $55,000 (Pending 2003-2004 Budget Approval) – District Legal Office

K55. Galileo Academy of Science and Technology - To teach a total of seventy-two to ninety-six students the “Self Defense for Life” course, for eight sessions organized through their Physical Education classes. This amendment cancels the contract because the consultant was not able to render the service.
(Cost of this amendment: negative $1,000)
Bay Area Model Mugging, Inc. (BAMM) – Total Program Cost To Date: -o- – AB1113 School Safety & Violence Prevention

K56. Multilingual Programs Department - To provide clerical assistance to the Community Based English Tutoring Program in preparation for the Summer and Fall programs. This amendment corrects the beginning date of the consultant’s service.
(Cost of this amendment: No Additional Cost)
Vaneska Herrera – Total Program Cost To Date: $4,275 (Pending 2003-2004 Budget Approval) – Federal/State Restricted Funds/Multilingual Programs/CBEST

K57. School Health Programs Department - To assist and monitor student coordinators at school sites to disseminate information regarding tobacco prevention to their peers. This amendment changes the name of the consultant.
(Cost of this amendment: No Additional Cost)
Every Child Can Learn Foundation – Total Program Cost To Date: $4,200 – High School Tobacco Use Prevention Education

K58. School Health Programs Department - To provide services such as student support, counseling, and enrichment activities for the Healthy Start program at James Denman Middle School. This amendment provides for additional services to comply with grant requirements.
(Cost of this amendment: $20,854)

Urban Services YMCA – Total Program Cost To Date: $155,779 – Department of Children, Youth and Their Families/Prop D, Healthy Start Program

K59. School Health Programs Department - To plan, develop, and implement an in-depth program evaluation of the SF TEAM sites at SFUSD fourteen elementary and five middle schools. This amendment provides for additional consultant’s services.
(Cost of this amendment: $25,500)

ETR Associates – Total Program Cost To Date: $126,200 – Department of Children Youth and Their Families (DCYF) SF TEAM Initiative

K60. School Health Programs Department - To plan, develop, and implement an in-depth evaluation of the Wellness Centers in seven high schools. This amendment provides for additional consultant’s services.
(Cost of this amendment: $50,000)

ETR Associates – Total Program Cost To Date: $350,000 – Department of Children, Youth and Their Families-Wellness Centers

K61. Chief Financial Office - To audit and adjust Federal/State/Trust fund entries for Fiscal Year 2003-2004 and perform other related specialized accounting projects as identified by the Chief of Policy and Planning and/or the Chief Financial Officer. Additional duties have been assigned to the consultant.
(Cost of this amendment: $5,000)

Doug Jalen – Total Program Cost To Date: $58,200 – General Fund Unrestricted

K62. Chief Financial Office - To serve as Interim Business Officer and assist the Superintendent in
transitioning responsibilities of supervising the District’s business operations and business services staff while a permanent CFO is identified. This amendment provides for additional services and changes the respective SACs code. 
(Cost of this amendment: $7,400) 
Ronald Fortson – Total Program Cost To Date: $51,600 (Pending 2003-2004 Budget Approval) – Unrestricted General Fund

K63. Facilities Planning and Development - To identify and assess District facilities for Bond Improvement Program Report related to Phase II of the Facilities Master Plan. This amendment provides for additional consultant services. 
(Cost of this amendment: $155,537) 
3D/International, Inc. – Total Program Cost To Date: $480,537 – Fund 25 (Derived from Developers Fees)

G. CONSENT CALENDAR RESOLUTIONS 
SEVERED FOR SPEAKERS AND IMMEDIATE ACTION

H. SUPERINTENDENT’S PROPOSALS Pg. 402
- FIRST READING

- **36-24Sp2** – High School Earth Science Instructional Materials Adoption

  (Report from Curriculum and Program Committee)

I. BOARD MEMBERS’ PROPOSALS
- FIRST READING

None

- REQUESTS TO SPEAK REGARDING FIRST READINGS
  – 10 MINUTES

This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of
resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution’s Second Reading. Because members of the public will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.

J. OTHER INFORMATIONAL ITEMS  Pg. 403 - 405

➢ Acceptance of Gifts for the month of May 2003

K. ADJOURNMENT