SAN FRANCISCO UNIFIED SCHOOL DISTRICT

AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, SEPTEMBER 9, 2003  7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:

Emilio B. Cruz - President    Sarah Lipson
Eric Mar, Esq. - Vice President  Mark Sanchez
Eddie Y. Chin, J.D.    Jill Wynns
Dan Kelly, M.D.

Student Delegate to the Board of Education:    Bradley Dunn

Superintendent of Schools:    Arlene Ackerman, Ed.D

ORDER OF BUSINESS

ADJOURNMENT:  11:00 P.M.

• ROLL CALL AND PLEDGE OF ALLEGIANCE

• APPROVAL OF BOARD MINUTES


• PRESENTATIONS TO BOARD OF EDUCATION

  ➢ Superintendent’s Thought for the Evening

• STUDENT DELEGATES’ REPORT
A. SUPERINTENDENT’S PROPOSALS
HELD FOR SPEAKER CARDS AND ACTION

- 38-12Sp1 – Authorization to Amend/Updated Policy P3830 – Signatures for Warrants, Checks and Other Financial Documents
  (Original and Amended Versions)
  (Report from Rules, Policy, & Legislation Committee)

- 38-26Sp2 - High School Chemistry Instructional Materials Adoption

- 38-26Sp3 - High School Advanced Placement Physics with Calculus Instructional Materials Adoption

B. BOARD MEMBERS’ PROPOSALS
HELD FOR SPEAKER CARDS AND ACTION

None

C. CONSENT CALENDAR RESOLUTIONS
REMOVED AT PREVIOUS MEETING FOR SECOND READING

4c. (38-26K1) Child Development Center – To provide professional development on preschool standards with citywide agencies and SFUSD to be held on May 14, 2004. G. Gordon Williamson - $2,500 – Miriam & Peter Haas Fund

- REQUESTS TO SPEAK REGARDING GENERAL MATTERS
  – 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

- REPORT OF CLOSED SESSION ACTIONS

- REPORTS AND COMMITTEE RECOMMENDATIONS
This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.

- **Report from Rules, Policy, and Legislation Committee - September 3, 2003**

**ACTION ITEMS:**

1. Resolution No. 38-12Sp1 – Authorization to Amend/Updated Policy P380 – Signatures for Warrants, Checks and Other Financial Documents
2. Recommendations for Ad Hoc Committee Process for Parents Advisory Council Development

- **BOARD MEMBERS' REPORTS**

- **SUPERINTENDENT’S REPORT**

- **SPECIAL ORDER OF BUSINESS**

  **ACTION ITEM:**

  - **Subject: San Francisco Board of Education Parent Advisory Committee**

  **Recommendation:** That the Board of Education appoint the following members to the Parent Advisory Council:

  1. Maria Chavero
  2. Christy Chung
  3. Sandra Estrada
  4. Max Forman
  5. Mollie Matull
  6. Kimshree Maufas
  7. Monica Rodriguez
  8. Rich Shrieve
  9. Michael Smith
  10. Mary Stern
  11. Pauline Vela
  12. Lucinda Wheaton
  13. Louise Whitlock
  14. Dana Woldow
  15. Jean Wong

- **D. DISCUSSION OF OTHER EDUCATIONAL ISSUES**

- **E. RESOLUTIONS OF COMMENDATION**

  None

- **F. CONSENT CALENDAR**

  *(The following are all ACTION ITEMS)*
1. Instructional Resolutions

None

2. Finance Resolutions  Pg. 24 - 27

2a. (39-9B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

**Recommendation:** That the Superintendent and/or the Chief Business Officer are authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

**Applications:**

None

**Grant Awards:**

1. $375,000 – Bay Area School Reform Collaborative to Various School Sites. These grant award funds will enable six District schools to continue its participation in the San Francisco Community-Sanchez Collaborative that was designed to "establish the Bay Area as a vital, innovative, and effective place to teach and learn". The participating sites are: International Studies Academy and Thurgood Marshall High Schools, E.R. Taylor, Jose Ortega, Sanchez, S.F. Community Elementary Schools. Year 1: $350,000, Year 2: $375,000

2. $1,250,000 – California Department of Education to International Studies Academy and John O'Connell High Schools. These grant award funds will enable International Studies Academy and John O'Connell High Schools to provide After School Educational, Enrichment and Recreational activities to students at their schools.


**Recommendation:** That the Board of Education authorizes the Superintendent and/or her designee to make adjustments to the FY 2003-04 Budget as adopted by the Board of Education on June 24, 2003. These budget adjustments are summarized and detailed as presented.

3. Buildings, Grounds and Services Resolutions  Pg. 28 - 32
3a. (39-9W1) **Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between Facility Automation Engineering, LLC and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from the Capital Projects Construction – Other Major Facility Projects (Fund 40).

$66,500 – Various School Sites

3b. (39-9W2) **Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between Fugro West, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from 1997 Proposition A Fund (Fund 38).

$17,932 – Dianne Feinstein Elementary School

3c. (39-9W3) **Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between Reliance Construction and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from 1990 School Facility Safety Special Tax Fund (Fund 21/36).

$52,000 – Everett Middle School

3d. (39-9W4) **Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between Synergy Environmental, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from 1990 School Facility Safety Special Tax Fund (Fund 21/36).

$50,700 – Marina Middle School
3e. **(39-9W5) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

_Recommendation:_ That the Board of Education approves a modification of the contract between Koslo Floor Systems and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Deferred Maintenance Fund (Fund 14). This modification does not exceed the 10% contingency restriction.

$4,595.25 – George Moscone Elementary School

4. **Personnel Resolutions**  


_Recommendation:_ That the Board of Education approves the following personnel actions as summarized.

4b. **(39-9J1 – J8) Certificated Extended Calendar**

_Recommendation:_ That the Board of Education approves the following certificated extended hours and days:

**J1. Elementary School Instructional and Support Operations** – To participate in two-day on-site professional development in the areas of school organization, reading comprehension, assessment and standards alignment.  
$3,400 – Targeted Instruction and Improvement Grant Program/Consent Decree

**J2. Chief Academic Office** – To participate in a five-day Reading First intensive training on the new Houghton Mifflin Reading Program at Herbert Hoover Middle School.  
$148,500 – Reading First

**J3. Chief Academic Office** – To participate in a five-day Reading First intensive training on the new Houghton Mifflin Reading Program at Herbert Hoover Middle School.  
$51,000 – Title II – Public

**J4. Multilingual Programs Department** – To plan and conduct series of professional development for District teachers in conjunction with School for International Training, Teacher Knowledge Project, and Project ALACASA.  
$4,250 – Title VII Systemwide: Academic Literacy Across the Curriculum for Achieving the Standards (ALACASA)
J5. **Chief Academic Office** – To complete a survey on the implementation and impact of Caring School Communities in compliance with the Character Education Grant.  
$4,500 – Caring School Communities Character Education Program

J6. **Multilingual Programs Department** – To implement the ALAS-Authentic Literacy Assessment System, an “IWA-like” writing assessment rubrics in English and Spanish which includes scoring student writing and developing instructional links to develop students’ skills.  
$14,400 – Title III

J7. **Educational Placement Center** – To provide services that will ensure compliance as well as continuous service during the summer to cover due process, compliance investigation, evaluations, and IEPs as needed.  
$2,322.12 including benefits – General Fund

J8. **Educational Placement Center** – To screen newly enrolling students to the District and deliver appropriate required immunizations/TB Skin tests to the students.  
$9,965.44 including benefits – General Fund

4bb. (39-9J9 – J11)  **Certificated Extended Calendar Amendments**  
*Pg. 77 - 82*

**Recommendation:** That the Board of Education approves the following amendments for certificated extended hours and days:

J9. **Chief Academic Office** - To plan and implement sixteen hours of professional development for all Secondary Mathematics Summer School teachers.  
This amendment replaces a participant who was unable to attend the training.  
Cost of this amendment: No Additional Cost  
Total Program Cost To Date: $14,000 plus 12% benefits – National Science Foundation, Urban Systemic Program

J10. **Chief Academic Office** - To participate in professional development for holistically scoring the District’s Mathematics Performance Assessment.  
This amendment replaces participants who were not able to attend the program.  
Cost of this amendment: No Additional Cost  
Total Program Cost To Date: $19,200 plus 12% benefits – Mathematics Assessment and National Science Foundation-Urban Systemic Program

J11. **Multilingual Programs Department** - To provide adult ESL instruction and/or coordination services for the Galileo/Marina Community Based English Tutoring Program
which are held on Sundays for a total of thirty-five hours, for a five-week period.
Cost of this amendment: $1,510.60 including benefits
Total Program Cost To Date: $19,338.47 – Federal/State Restricted Funds/Multilingual Programs/CBET

4c. (39-9K1 – K31A)
Consultant Services Contracts  Pg. 83 - 146
Note:  Contracts with Individuals = Resolutions K1 – K13
       Contracts with Organizations = Resolutions K14 – K31

Recommendation:  That the Board of Education approves the following consultant services contracts.

K1. Office of Parent Relations – To provide workshops and educational literacy tools for parents of the Even Start Family Literacy Project (Bayview/Hunter’s Point).
Bronwyn LaMay - $800 – Even Start Family Literacy Program

K2. Office of Parent Relations – To provide families participating in the Even Start Family Literacy Project an assessment tool for literacy and basic educational skills.
Falilah “Aisha” Bilal - $800 – Even Start Family Literacy Program

K3. Multilingual Programs Department – To provide childcare services and classroom assistance for parents and other community members enrolled in the Community Based English Tutoring Program located at Ping Yuen Community Center, five days per week, four hours per day.
Tony Lee, Carmen Feng – Total $2,800 – Federal State/Restricted Fund/Multilingual Programs/CBET

K4. San Francisco Community School – To serve as an outreach consultant who will coordinate Student Success Teams, provide referrals and resources for families, support student achievement through counseling, group work and interventions, and assist teachers better understand the specific social and emotional learning needs of their students in compliance with SB65 Program.
Lorne Simpson - $46,205 – SB65 Pupil Motivation

K5. Special Education Services – To provide behavioral training for staff and in-classroom support for special education students in accordance with their Individual Evaluation Plan (IEP).
Michelle Hecht - $2,880 – Special Education Services

K6. Sherman Elementary School – To serve as a media management and research resources consultant to integrate the use of the library, the internet and technology equipment with the core curriculum.
Clare Watsky - $15,000 – School Improvement Program
K7. Abraham Lincoln High School – To provide college and career counseling for at-risk students as well as students in general.
Diane Ehrlich, Holly Dines – Total $30,000 – Targeted Instruction and Improvement Grant

K8. Human Resources Department – To provide pension benefit counseling services for California State Teachers’ Retirement System members, their families, and legal representatives as needed.
Robert Fesler - $32,983 – California State Teachers’ Retirement System Counseling Services

John Colvin, Jason Rafello, Gene Pudberry – Total $2,100 – Athletic Office

K10. Visitacion Valley Elementary School – To serve as outreach consultant who will implement the various components of the Drop-Out Prevention/Motivation & Maintenance Program in compliance with SB65 Program.
Charmion Sanders - $42,000 – SB65

K11. School of the Arts – To serve as artists-in-residence to teach/work with students enrolled in performing and visual arts programs.
Various consultants – Total: $166,000 – General Fund/Consultant Services

K12. Dr. Charles R. Drew Elementary School – To provide CHAMPs training and coaching to support teachers in improving classroom management, motivation and discipline for students.
David Mulig - $12,000 – School Improvement Program

K13. Dr. Charles R. Drew Elementary School – To provide multicultural music and dance to student while integrating language arts, math, and social studies.
Nicole Sumner - $5,000 – Targeted Instruction and Improvement Grant

K14. Office of Parent Relations – To provide workshops on Literacy and Math using real life experiences, and to conduct small group field trips with families participating in the Bayview/Hunter’s Point Even Start Program.
A Touch of Life - $7,221.40 – Even Start Literacy Program

K15. Office of Parent Relations – To facilitate a week-long Career Exploration workshop with parents participating in the Bayview/Hunter’s Point Even Start Program.
Conflict Resolution Education and Employment Services - $3,475 – Even Start Family Literacy Program
K16. **Multilingual Programs Department** – To provide professional development to support the goals of SFUSD Title VII Systemwide Grant and Academic Literacy across the Curriculum for Achieving the Standards (ALACASA) program. School for International Training – Dr. Donald Freeman - $82,690 – Title VII Systemwide: Academic Literacy across the Curriculum for Achieving the Standards (ALACASA)

K17. **School Health Programs Department** – To coordinate all aspects of the After School Enrichment and Academic Program at Luther Burbank Middle School. Urban Services YMCA - $70,560 – Healthy Start

K18. **Chief Academic Office** – To provide professional development establishing a self-sustaining model utilizing local expertise to expand the 11th grade Secondary Literacy Intervention Program (SLIP) to include 9th and 10th grades beginning 2003 school year at various school sites. Center for Applied Research in Education- $122,500 – Title II

K19. **Chief Academic Office** – To provide series of in-services focused on literacy and equity in curriculum to Reading First coaches and literacy specialists. Enid Lee Consultants Inc. - $12,000 – Title II


K21. **School Health Programs Department** – To plan, develop, and implement an in-depth evaluation of the tobacco use prevention programs at SFUSD high school sites. Education, Training & Research Associates - $15,000 – High School Tobacco Use Prevention Education

K22. **Athletic Office** – To serve as sideline medical staff at high school varsity football home pre-season games and all league games, to include playoffs at Balboa, Burton, Lincoln, Lowell, Washington, SOTA, Kezar Stadium, Crocker Amazon sites. University of California, San Francisco - $16,000 – Athletic Office

K23. **Pupil Services Department** – To implement a GEAR UP Mentor program, to recruit, screen, train, and support mentors for middle school students in accordance with GEAR UP grant goals. Urban Services YMCA - $50,000 – GEAR UP Grant

K24. **Pupil Services Department** – To provide federal GEAR UP grant program evaluation, college outreach services, and Mission Science Workshop services at all GEAR UP middle and high school sites. San Francisco State University - $356,337 – GEAR UP Grant
K25. Pupil Services Department – To implement multiple GEAR UP Science and Engineering workshops for GEAR UP high school students at Balboa, Burton, and Marshall. Environmental Sciences Teaching Program (ESTP) - $28,125 – GEAR UP

K26. Pupil Services Department – To implement GEAR UP PSAT workshop for 10th grade GEAR UP students preparing them for examination, five weeks on Saturdays. Princeton Review - $25,000 – GEAR UP

K27. Pupil Services Department – To implement a GEAR UP professional development at Luther Burbank and James Lick Middle Schools providing Math, Engineering, and Science Achievement (MESA) training to staff and students. Mathematics Engineering Science Achievement (MESA) - $36,792 – GEAR UP

K28. Office of the Superintendent – To provide resources in the form of volunteers, training, programs and materials to the District with dual indemnification clause. San Francisco School Volunteers - $42,100 – Unrestricted General Fund

K29. Educational Placement Center – To screen new students and provide required immunizations/TB Skin tests. Yoko Sumida - $1,275 – General Fund

K30. Educational Placement Center – To screen new students and provide required immunization/TB Skin tests. Eileen Nellie Riendeau - $241 – General Fund

K31. Educational Placement Center – To screen new students and provide required immunization/TB Skin tests. Roberta D. Gee - $1,020 – General Fund

K31A. Pupil Services Department – To assign, select, train, and support the School Resource Officer (SRO) at Balboa and John O’Connell High Schools, to work on program activities, continue its current role with Community Day School, bring police activities and programs to each site for the participating youth, including wilderness activities program, tutoring, and opportunities for career exploration in law enforcement, to serve as caring role models and adult allies to young people, and be participants in a range of project activities. San Francisco Police Department - $34,678 – High Flyer OCJP

4cc. (39-K32 – K33) Consultant Services Contracts Amendments Pg. 147 - 150

Note: Contracts with Individuals = Resolutions K29 – K30
Contracts with Organizations = None
Recommendation: That the Board of Education approves the following amendments for consultant services contracts.

K32. Multilingual Programs Department – To provide childcare services, classroom assistance and general program preparation assistance to the Community Based English Tutoring (CBET) program at various sites. This amendment replaces the consultant who was unable to serve. Cost of this amendment: No Additional Cost
Aaron Mejia – Total Program Cost To Date: $32,200 – Federal State Restricted Funds/Multilingual Programs/CBET

K33. Multilingual Programs Department - To provide adult ESL computer instruction for Community Based English Tutoring Program summer session. This amendment replaces the consultant who was unable to serve. Cost of this amendment: No Additional Cost
Noelia Mendoza – Total Program Cost To Date: $19,025 – Federal/State Restricted Fund/Multilingual Programs

G. CONSENT CALENDAR RESOLUTIONS
SEVERED FOR SPEAKERS AND IMMEDIATE ACTION

H. SUPERINTENDENT’S PROPOSALS Pg. 151 - 152
- FIRST READING


I. BOARD MEMBERS’ PROPOSALS Pg. 153 - 154
- FIRST READING

- In Support of the Arts, Music, Sports and Preschool for Every Child Charter Amendment for the March 2004 SF Ballot
  - Commissioners Eric Mar, Sarah Lipson, and Jill Wynns

• REQUESTS TO SPEAK REGARDING FIRST READINGS – 10 MINUTES
This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the
public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution’s Second Reading. Because members of the public will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.

J. OTHER INFORMATIONAL ITEMS

None

K. ADJOURNMENT