SAN FRANCISCO UNIFIED SCHOOL DISTRICT

AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, JANUARY 27, 2004    7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:

  Dan Kelly, M.D. - President    Eric Mar, Esq.
  Eddie Y. Chin, J.D. - Vice President    Mark Sanchez
  Heather A. Hiles    Jill Wynns
  Sarah Lipson

Student Delegate to the Board of Education:    Alan Wong

Superintendent of Schools:    Arlene Ackerman, Ed.D.

ORDER OF BUSINESS
ADJOURNMENT:  11:00 P.M.

• ROLL CALL AND PLEDGE OF ALLEGIANCE

• APPROVAL OF BOARD MINUTES
  ➢ Regular Meeting – January 13, 2004

• PRESENTATIONS TO BOARD OF EDUCATION
  ➢ Superintendent’s Thought for the Evening

• STUDENT DELEGATES’ REPORT
A. SUPERINTENDENT’S PROPOSALS  
HELD FOR SPEAKER CARDS AND ACTION

None

B. BOARD MEMBERS’ PROPOSALS -  
HELD FOR SPEAKER CARDS AND ACTION

None

C. CONSENT CALENDAR RESOLUTIONS –  
Pg. 1 - 8  
REMOVED AT PREVIOUS MEETING FOR SECOND READING

- **312-9K12** – Legal Department – To assist the District’s legal counsel with its review of the District’s student assignment policies. William Trent - $25,000 – Consent Decree

- **41-13J46** – Chief Academic Office – To review District’s procedures and policies on Overnight Field Trips, provide a Risk Management Plan for Adventure and Experiential Education Programs, and assist the District in achieving the goals set forth in the academic plan “Excellence For All”. $4,686 including benefits – Chief Academic Office/Professional Development

- **41-13K53-A** – Department of State and Federal Funded Projects -  
  – To provide tutorial services in math and/or reading to students at Dr. William Cobb, Glen Park, Monroe, Rosa Parks, and Sanchez Elementary Schools; Everett, Benjamin Franklin, Horace Mann, and Enola D. Maxwell Middle Schools. Sylvan Education Solutions - $1,018,137 – NCLB/ESEA Title I, Part A Supplemental Services

- **41-13K53-B** – Department of State and Federal Funded Projects –  
  – To provide tutorial services in math and/or reading to students at Glen Park and Sheridan Elementary Schools. Kaplan K-12 - $125,010 – NCLB/ESEA Title I, Part A Supplemental Services

**REQUESTS TO SPEAK REGARDING GENERAL MATTERS**  
– 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.
This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

• REPORT OF CLOSED SESSION ACTIONS

• REPORTS AND COMMITTEE RECOMMENDATIONS

This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.

None

• BOARD MEMBERS’ REPORTS

• SUPERINTENDENT’S REPORT

• SPECIAL ORDER OF BUSINESS  

PUBLIC HEARING:

- Subject: 2004-2006 Initial Proposal from San Francisco Unified School District to Service Employees International Union (SEIU), Local 790

  Recommendation: That the Board of Education holds a public hearing on the Initial Proposal from San Francisco Unified School District to SEIU, Local 790.

ACTION ITEM:

- NOTE: The Board of Education will recess its Regular Session and convene as the SFUSD Financing Corporation in order to handle the following action items:
  - Approval Prior Meeting Minutes (January 28, 2003)
  - Appointment or Rotation of New Officers
NOTE: The SFUSD Financing Corporation will be adjourned and we will resume consideration as a Board of Education.

D. DISCUSSION OF OTHER EDUCATIONAL ISSUES

E. RESOLUTIONS OF COMMENDATION

None

F. CONSENT CALENDAR
(The following are all ACTION ITEMS)

1. Instructional Resolutions  Pg. 14
   1a. (41-27I1) – Approval of Student Travel for Young Scholars Program

   Recommendation: That the Board of Education approves educational travel of forty students and two certificated employees to Washington D.C. ending in New Orleans, on April 9 through April 24, 2004. The purpose of the trip is to increase academic achievement of African American and Latino students and their options and possibilities of being admitted to competitive colleges and universities.

2. Finance Resolutions  Pg. 15 - 23
   2a. (41-27B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

   Recommendation: That the Superintendent and/or the Chief Business Officer are authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

   Applications:

   1. $2,000 – California Department of Education to Pupil Services Department. The District is applying for grant award funds to assist the applicant to achieve DPS certification through completion of a comprehensive fieldwork based Dropout Prevention Specialist Certificate training program offered by an accredited California State University.
2. $20,000 – The David B. Gold Foundation to Office of Teacher Affairs. The District is applying for grant award funds to continue the Center for Advancement and Renewal of Educators (CARE) program, which is now in its thirteenth year. The goal of the program is to provide veteran teachers, counselors and other certificated staff with opportunities for professional and personal renewal by giving them time, experiences and an environment for rejuvenation, discovery and collegiality through attending retreats.

3. Amount To Be Determined – San Francisco Conservation Corporation to Facilities Department. Each year the San Francisco Conservation Corps submits grant applications to the MOCD on behalf of SFUSD sites for new play structure installations. The District receives on average five (5) new structures per year pending the availability of MOCD funds in any given year. This year application process will include: Argonne CDC, Bret Harte ES and CDC, Commodore Stockton CDC, Drew CDC, Excelsior & Guadalupe CDC, McCoppin ES, Peabody ES, Golden Gate ES, Grattan ES, Harvey Milk ES, Hillcrest Es, Jefferson CDC, Kate Kennedy CDC, Longfellow ES, Noriega CDC, Presidio CDC, Rosa Parks ES, Cooper CDC, Sunnyside ES, Sunset ES, Sutro CDC, Tule Elk Park CDC, John McLaren CDC, Las Americas CDC and Yoey@B.Smith.

**Grant Awards:**

4. $80,000 – Private Industry Council of San Francisco to School-To-Career Department. This grant award is an amendment to the original grant approved under GDO number 469, Board Resolution No. 311-18B1 for $162,392. This will enable STEP School-to-Career Programs to be implemented for students in grades 9-12 who are below the 40th percentile (as measured by the SAT 9) in Reading and/or Math who have not passed the High School Exit Exam. The total amount of grant award is $242,392.

5. $14,000 – The San Francisco Foundation to James Lick Middle School. These grant funds will enable the funding of class-size reduction for the algebra classes at James Lick Middle School during the 2003-2004 school year.

2b. (41-27B2) Authorization for the Information Services and Technology Department to Use or Oversee Use of CALNET Contract (CNT-001), Negotiated by the State of California Department of General Services, Telecommunications Division to Buy Information Technology Goods and Services Through A Competitively Bid Process

**Recommendation:** That the Board of Education authorizes the Information Services and Technology Department to use the terms, conditions and pricing of the CALNET contract to the best interest of the
District during the contract period of January 2004 through December 3, 2008.

2c. **(41-27B3) Authorization to Declare Obsolete Computer Monitors, Other Computer Related Accessories, Furniture, Fixture, Equipment including Cafeteria Equipment, Instructional Materials and Other Miscellaneous Items as Surplus Property**

**Recommendation:** Pursuant to Board Policy P3262 and Education Code Sections 17545-17555, and Education Code Sections 60510-60530, it is recommended that the Board of Education declare certain furniture, fixture, equipment and obsolete instructional materials no longer suitable for school purposes and delegate the Director of Purchasing the authority to dispose of same by sale, auction and/or disposal or donation using the most cost effective manner.

2d. **(41-27C2) Authorization for the Award of Bids, Purchase Of and Encumbrance for Supplies, Equipment and/or Services Over $58,900 or the Statutory Limit Specified in Public Contract Code Section 20111**

**Recommendation:** That the Board of Education authorizes the procurement of supplies, equipment, and/or services as summarized.

3. **Buildings, Grounds and Services Resolutions  Pg. 24 - 27**

3a. **(41-27W1) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between Pacific Gas and Electric Company (PG&E) and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Leveraged Real Estate Fund (Fund 21/91010).

Bessie Carmichael Elementary School - $304,393.87

3b. **(41-27W2) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves a modification of the contract between Seto’s Construction and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Leroy Greene Fund (Fund 35). The total amount of modifications exceeds the 10% contingency restriction.
On Emergency Basis – Not Subject to Bid in order to permit the continuance of existing classes.
Sanchez Elementary School - $13,749.08

3c. (41-27W3) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between Fugro West, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Leveraged Real Estate Fund (Fund 21/91010). This is a professional service contract and is not limited to the 10% contingency restriction.
Bessie Carmichael Elementary School - $34,610

3d. (41-27W4) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between L C Electric, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from 1997 Proposition A Fund (Fund 21/90380). The total amount of modification does not exceed the 10% contingency restriction approved by the Board on March 9, 1999 meeting.
Buena Vista Elementary School - $5,444.05

4. Personnel Resolutions

4a. (41-27E1) Additional Individual(s) Added to Confidential and/or Managerial Employee Designation

(41-27F1 – F8) Administrative, Secondary, Elementary Certificated Personnel Actions

Recommendation: That the Board of Education approves the following personnel actions as summarized.

4b. (41-27J1 – J5)

Certificated Extended Calendar

Recommendation: That the Board of Education approves the following certificated extended hours and days:
J1. Visitacion Valley Elementary School – To assist in preparing and monitoring the site Budget and Academic Plan to ensure compliance with State and Federal regulations.
$2,341 including benefits – Title I SWP

J2. Marina Middle School – To provide a 2-day intensive class on Math and Language Arts to 6th and 7th grade project students during winter recess.
$800 – School Comprehensive Grant – Marina Language Project

J3. James Lick Middle School – To present Science curriculum for 6th grade level to parents and students at the “Science Fair for the Family Night”.
$242.88 including benefits – Consent Decree

J4. Special Education Services CAO – To monitor JVS and EDD contract for Transition Services outcomes and evaluation of contracted services, coordinate data collection entry and prepare status reports, monitor and coordinate internship placement, payroll and reports, student supervision, coordinate services to sites, and work on other related activities required in the Workability I Grant.
$11,200 including benefits – Workability I Grant

J5. Chief Academic Office / Teaching and Learning –
To plan and implement 15-18 hours of professional development and provide leadership for Science teachers at their sites.
$91,840 including benefits – INQUIRES National Science Foundation Grant

4bb. (41-27J6 – J7) Certificated Extended Calendar Amendments

Recommendation: That the Board of Education approves the following amendments for certificated extended hours and days:

J6. Leonard R. Flynn Elementary School – To serve on leadership team with principal to oversee curriculum, scheduling, grade level meetings and program information. This amendment modifies the cost of the program.
(Cost of this amendment: Credit $1,120)
Total Program Cost To Date: $8,960 – High Priority Schools Grant

J7. School Health Programs Department – To implement students Literacy plans, two days per week after school, working with twenty students to improve literacy skills at Sunnyside Elementary School. This amendment provides for additional hours needed to implement the literacy program.
(Cost of this amendment: $5,271.84)
Total Program Cost To Date: $10,872.84 – 21st Century Community Learning
4c. (41-27K1 – K14)

Consultant Services Contracts  Pg. 50 - 77

Note: Contracts with Individuals = Resolutions K1 – K3
Contracts with Organizations = Resolutions K4 – K14

Recommendation: That the Board of Education approves the following consultant services contracts.

K1. **International Studies Academy** – To work with the staff on equity issues and closing the Achievement Gap.
   Enid Lee - $10,000 – Bay Area School Reform Collaborative

K2. **School Health Programs Department** – To serve as staff liaison between the regular day staff and the after school program leaders at Aptos Middle School.
   Jack A. Giessler - $15,000 – 21st Century Community Learning

K3. **School Health Programs Department** – To coordinate all aspects of the After School Enrichment and Recreation activities including sub contractors to meet program needs for the After School Program at Treasure Island Elementary School.
   Bay Area Community Resources - $41,071 – After School Education & Safety

K4. **Parent Relations Office** – To evaluate the Bay View Hunter's Point Even Start Family Literacy Program.
   Clarke & Associates - $12,500 including travel expense – IASA Title 1 Even Start Family

K5. **Parent Relations Office** – To evaluate the Latino Family Literacy Program.
   Clarke & Associates - $12,500 including travel expense – IASA Title 1 Even Start Mission District Family

K6. **School Health Programs Department** – To assist with the Liking Education, Activity, and Food (LEAF) fiscal management for Student Advisors in the implementation of the pilot program at Mission and Lowell High Schools.
   Every Child Can Learn Foundation - $2,640 – Liking Education, Activity, and Food

K7. **Department of State and Federal Funded Projects** – To provide small group math program to improve mathematical skills for eleven students who have been determined to qualify for Title I services at St. Anthony/Immaculate Conception School.
   Sylvan Education Solutions, LLC - $14,000 – NCLB/ESEA Title I, Part A Private Schools Program

K8. **Department of State and Federal Funded Projects** – To provide small group reading program to improve reading
comprehension skills for twelve students who have been
determined to qualify for Title I services at Mission Dolores
School.
Sylvan Education Solutions, LLC - $15,374 – NCLB/ESEA Title I,
Part A Private Schools Program

K9. **Department of State and Federal Funded Projects**
- To provide small group reading comprehension skills for
fourteen students who have been determined to qualify for Title I
services at Sacred Heart Elementary School.
Sylvan Education Solutions, LLC - $19,217 – NCLB/ESEA Title I,
Part A Private Schools Program

K10. **Department of State and Federal Funded Projects**
- To provide small group reading comprehension skills for six
students who have been determined to qualify for Title I services
at St. Mary’s Chinese Day School.
Sylvan Education Solutions, LLC - $8,327 – NCLB/ESEA Title I,
Part A Private Schools Program

K11. **Chief Academic Office / Teaching and Learning** –
To provide a series of in-services focused on literacy and equity
in curriculum to Reading First coaches and instructional reform
facilitators.
Enid Lee Consultants Inc. - $17,760 – Title II, Part A

K12. **Chief Academic Office / Teaching and Learning** –
To develop and write a grant proposal for the NCLB Title II, Part B
competitive grant, California Math, Science Partnership
program for $1,000,000 over a two-year period.
Gibson & Associates - $10,000 – PUC

K13. **School Health Programs Department** – To support the
coordination of the Foster Youth Services Program (FSYP), to
ensure that youth in group homes receive an appropriate
education and other related services.
Every Child Can Learn Foundation - $230,000 – Foster Youth
Services

K14. **Chief Business Office** – To conduct an analysis of the
STRS “+2” Retirement Program Option, review data and the
necessary calculations to determine the cost to the District to
offer the STRS+2 incentive program, and determine the fiscal
feasibility of offering the program.
School Services of California, Inc. - $23,000 – Unrestricted
General Fund/Business Services Program

4cc. (41-27K15 – K16) Consultant Services Contracts

**Amendments**

Pg. 78 - 81

**Note:**
Contracts with Individuals = None
Contracts with Organizations = Resolutions K15 – K16
Recommendation: That the Board of Education approves the following amendments for consultant services contracts.

K15. School Health Programs Department – To coordinate all aspects of the After School Enrichment activities at Sunnyside Elementary School. This amendment provides for additional staff necessary for the program. (Cost of this amendment: $12,883)

Bay Area Community Resource – Total Program Cost To Date: $86,172 – After School Education & Safety

K16. School Health Programs Department - To coordinate all aspects of the After School Enrichment activities at Monroe Elementary School. This amendment provides for additional staff necessary for the program. (Cost of this amendment: $8,848)

Mission YMCA – Total Program Cost To Date: $77,307 – 21st Century Community Learning

G. CONSENT CALENDAR RESOLUTIONS
SEVERED FOR SPEAKERS AND IMMEDIATE ACTION

H. SUPERINTENDENT’S PROPOSALS
- FIRST READING

None

I. BOARD MEMBERS’ PROPOSALS
- FIRST READING

None

• REQUESTS TO SPEAK REGARDING FIRST READINGS
– 10 MINUTES

This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution’s Second Reading. Because members of the public will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.
J. OTHER INFORMATIONAL ITEMS

None

K. ADJOURNMENT