AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, FEBRUARY 24, 2004 7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:

Dan Kelly, M.D. - President        Eric Mar, Esq.
Eddie Y. Chin, J.D. - Vice President  Mark Sanchez
Heather A. Hiles                  Jill Wynns
Sarah Lipson

Student Delegate to the Board of Education:  Alan Wong

Superintendent of Schools:  Arlene Ackerman, Ed.D.

ORDER OF BUSINESS

ADJOURNMENT:  11:00 P.M.

• ROLL CALL AND PLEDGE OF ALLEGIANCE

• APPROVAL OF BOARD MINUTES

➢ Regular Meeting – February 10, 2004
➢ Special Meeting – February 12, 2004

• PRESENTATIONS TO BOARD OF EDUCATION

➢ Superintendent’s Thought for the Evening

• STUDENT DELEGATES’ REPORT
A. SUPERINTENDENT’S PROPOSALS  
HELD FOR SPEAKER CARDS AND ACTION  
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- 41-13Sp1 – Authorization to Amend the Charter of KIPP San Francisco Bay Academy  
  (Report from Curriculum and Program Committee)

- 41-13Sp2 – Authorization to Amend the Charter of KIPP Bayview Academy  
  (Report from Curriculum and Program Committee)

- 41-13Sp3 – Authorization to Amend the Charter of Cross Cultural Environmental Leadership Academy (XCEL)  
  (Report from Curriculum and Program Committee)

B. BOARD MEMBERS’ PROPOSALS -  
HELD FOR SPEAKER CARDS AND ACTION  
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- 41-13A8 - In Support of Proposition 55 – The Kindergarten-University Public Education Facilities Bond Act of 2004  
  - Commissioner Jill Wynns

- 41-13A9 – In Support of Proposition 56, the Budget Accountability Act of 2004  
  - Commissioner Jill Wynns

C. CONSENT CALENDAR RESOLUTIONS –  
REMOVED AT PREVIOUS MEETING FOR SECOND READING

None

• REQUESTS TO SPEAK REGARDING GENERAL MATTERS  
– 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.
• REPORT OF CLOSED SESSION ACTIONS

• REPORTS AND COMMITTEE RECOMMENDATIONS

This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.

➢ Report from Curriculum and Program Committee
   - February 17, 2004

ACTION ITEMS:
1. 41-13Sp1 – Authorization to Amend the Charter of KIPP San Francisco Bay Academy
2. 41-13Sp2 – Authorization to Amend the Charter of KIPP Bayview Academy
3. 41-13Sp3 – Authorization to Amend the Charter of Cross Cultural Environmental Leadership Academy (XCEL)

• BOARD MEMBERS’ REPORTS

• SUPERINTENDENT’S REPORT

• SPECIAL ORDER OF BUSINESS

None

D. DISCUSSION OF OTHER EDUCATIONAL ISSUES

E. RESOLUTIONS OF COMMENDATION

None

F. CONSENT CALENDAR
(The following are all ACTION ITEMS)

1. Instructional Resolutions  Pg. 6
1a. **(42-24I1) – Approval of Student Travel for Abraham Lincoln High School**

**Recommendation:** That the Board of Education approves the educational travel of two (2) students and one (1) certificated employee to Tokyo, Japan with side trips to Kyoto and Nara on February 24, 2004 through March 5, 2004. The purpose of the trip is cultural exchange fostering goodwill and friendship.

2. **Finance Resolutions**  

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2a. **(42-24B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded**

**Recommendation:** That the Superintendent and/or the Chief Business Officer are authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

**Applications:**

1. **$6,500 – Chinese Community Health Care Center to Jean Parker Elementary School.** Jean Parker School has had the services of Ms. Schatz for two years. She is working with families and students in both groups and individually. This grant will allow the program to operate at the funding and service level it was before the budget cuts of last year.

2. **$150,000 – U. S. Department of Education to Multilingual Programs Department.** The District is applying for grant award funds for professional development activities that will improve classroom instruction for English Learners (LEP) and assist educational personnel working with such students to meet high professional standards.

**Grant Award:**

3. **$11,273 – California Department of Education to Child Development Program.** This one-time grant award will enable the District’s Child Development Program to purchase durable and consumable developmentally appropriate and curriculum-related instructional materials and supplies.

Recommendation: That the Board of Education adopts the resolution of the San Francisco Unified School District authorizing the levy of a special tax within the Community Facilities District No. 90-1 of said District for Fiscal Year 2004-2005 as presented.

2c. (42-24B3) Authorization to Declare Obsolete Computer Monitors, Other Computer Related Accessories, Furniture, Fixture, Equipment including Cafeteria Equipment, Instructional Materials and Other Miscellaneous Items as Surplus Property

Recommendation: Pursuant to Board Policy P3262 and Education Code Sections 17545-17555, and Education Code Sections 60510-60530, it is recommended that the Board of Education declare certain furniture, fixture, equipment and obsolete instructional materials no longer suitable for school purposes and delegate the Director of Purchasing the authority to dispose of same by sale, auction and/or disposal or donation using the most cost effective manner.

3. Buildings, Grounds and Services Resolutions  Pg. 14 - 17

3a. (42-24W1) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves this contract between Hetch Hetchy Water & Power, Bureau of Light Heat & Power (BLHP) and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Leveraged Real Estate Fund (Fund 21/91010).
Bessie Carmichael Elementary School - $25,350

3b. (42-24W2) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between Hoi’s Construction, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Deferred Maintenance Fund (Fund 14). The total amount of modifications exceeds the 10% contingency restriction by $3,918.26.
Guadalupe Elementary School - $23,751.14

3c. (42-24W3) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program
Recommendation: That the Board of Education approves a modification of the contract between Swinerton Builders and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Leveraged Real Estate Fund (Fund 21/91010).

Bessie Carmichael Elementary School - $106,717

4. Personnel Resolutions  

4a. (42-24E1) Additional Individual(s) Added to Unrepresented Employee Designation

(42-24F1 – F9) Administrative, Secondary, Elementary Certificated Personnel Actions

Recommendation: That the Board of Education approves the following personnel actions as summarized.

4b. (42-24J1 – J5)  
Certificated Extended Calendar

Recommendation: That the Board of Education approves the following certificated extended hours and days:

J1. McKinley Elementary School – To participate in thirteen one-hour sessions focused on language arts and math instruction. 
$5,167 – School Assistant and Intervention (SAIT)

J2. Aptos Middle School – To review and work with Standards Based Instructional Materials in order to develop strategies that will correspond to guidelines in the Site Plan. 
$1,600 – General Fund

J3. School Health Programs Department – To serve as Lead Teacher for the After School Program to case manage twenty-five students with Literacy improvement plans at Visitacion Valley Middle School. 
$5,601 including benefits – 21st Century Learning

J4. Multilingual Programs Department – To provide coordination for the Community Based English Tutoring Program, two times per week, at Redding Elementary School. 
$9,817.92 (evening rate) plus benefits – Federal State Restricted Fund/Multilingual Programs/CBET

J5. Multilingual Programs Department – To participate in Project ALACASA Teacher Knowledge Project Reflective Inquiry Seminars, once a month after school for a total of up to eight two-hour meetings, to learn the TKP inquiry cycle and implement
it to examine instructional issues related to English Learners and academic literacy development and problem solutions. The seminars will be held at Horace Mann and Visitacion Valley Middle Schools; Thurgood Marshall, Mission, Newcomer, and Ida B. Wells High Schools.

$21,087.36 including benefits – Federal Title VII ALACASA System-wide Improvement Grant

### 4bb. (42-24J6 – J12) Certificated Extended Calendar Amendments

**Recommendation:** That the Board of Education approves the following amendments for certificated extended hours and days:

**J6. Chief Academic Office / Teaching and Learning** – To participate in four days of professional development in the newly adopted Houghton Mifflin Reading/Language Arts Program at A.P. Giannini Middle School. This amendment provides for additional participant in the program.

(Cost of this amendment: $560)

Total Program Cost To Date: $79,060 including benefits – Title 2A (Public)

**J7. Special Education Services** – To serve as site administrators or lead teachers to eleven Child Development Centers that housed elementary special education programs for the 2003 extended school year. This amendment corrects a name of participant and increases the stipend for another participant.

(Cost of this amendment: $112)

Total Program Cost To Date: $5,812 – Chief Academic Office/Extended School Year (ESY)

**J8. School Health Programs Department** – To assist the department in providing facilitation of health related curriculum and activities in elementary schools in order to meet the requirements of competitive federal grants. This amendment updates list of participants in the program.

(Cost of this amendment: No Additional Cost)

Total Program Cost To Date: $65,520 – Safety & Drug-Free Schools/Communities, Local Comprehensive School Health, Tobacco Use Prevention Education (TUPE)

**J9. Garfield Elementary School** – To brainstorm and provide strategies to help teachers and parents of at risk students. This amendment updates list of teacher-participants in the program.

(Cost of this amendment: No Additional Cost)

Total Program Cost To Date: $2,000 – SWP

**J10. Chief Academic Office / Teaching and Learning** – To participate in twenty-four hours of professional development in College Preparatory Mathematics Algebra I in accordance with
the National Science Foundation award. This amendment updates list of participants in the program.  
(Cost of this amendment: No Additional Cost)  
Total Program Cost To Date: $7,800 plus benefits – National Science Foundation-Urban Systemic Program

J11. **School Health Programs Department** – To serve as tutor to students in language arts and math skills, and provide homework assistance during the after school program at Marina Middle School. This amendment replaces one tutor who was unable to serve.  
(Cost of this amendment: Credit $75.60)  
Total Program Cost To Date: $30,561.72 – After School Education & Safety

J12. **Multilingual Programs Department** – To coordinate CBET adult ESL program located at Chinese Education Center. This amendment provides for technical changes necessary to process payment.  
(Cost of this amendment: No Additional Cost)  
Total Program Cost To Date: $2,200 – Federal State Restricted Fund/Multilingual Programs/CBET/Chinese Education Center

4c. *(42-24K1 – K17)*

**Consultant Services Contracts**  
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*Note: Contracts with Individuals = Resolutions K1 – K10*  
*Contracts with Organizations = Resolutions K11 – K17*

**Recommendation:** That the Board of Education approves the following consultant services contracts.

**K1. Parent Relations Office** – To provide adult ESL instruction at Mission High School to improve parent participation in the educational process.  

**K2. Parent Relations Office** – To provide basic computer training for parents/caregivers.  
Lou Webb - $1,890 – Even Start Grant

**K3. School Health Programs Department** – To coordinate all aspects of academic curriculum and training for staff in two middle school after school programs.  
Katherine Tallant - $4,000 – 21st Century Community Learning

**K4. School Health Programs Department** – To coordinate all aspects of the After School Enrichment activities at Fairmount Elementary School.  
Majeid L. Crawford - $3,500 – After School Education & Safety Program
K5. **Clarendon Elementary School** – To provide arts instruction in twenty-seven classrooms, and to participate in Parent Education Night and Youth Arts Festival.
Ellen Weinstein - $13,752.05 – Elementary Arts Program

K6. **Herbert Hoover Middle School** – To serve as translator of core curriculum from English into Spanish, in compliance with the goals and objectives of the FLAG grant.
Lorenza Trejo Lerdo - $3,000 – FLAG Grant

K7. **Fairmount Elementary School** – To provide small group reading instruction for targeted students, as well as work with teachers in finding new strategies for supporting these students with scaffolded instruction.
Clorinda Aldrich - $15,000 – Immediate Intervention/Underperforming Schools Program (IIUSP)

K8. **Redding Elementary School** – To train teachers to increase the use of technology in the classroom through the Title V students, teachers, and Technology Grant Project.
Marie Sayles - $8,350 – Title V Grant Fund

K9. **Office of Teacher Affairs** – To provide support to beginning teachers in the Pre-Intern Program, as mandated by the California Pre-Intern Grant.
Various consultants – Total $9,500 – Pre-Internship Teaching

K10. **Parent Relations Office** – To draft and edit grant proposals to increase funding for parent involvement.
Arlene Silverman - $3,000 – General Fund

K11. **Athletic Office** – To provide service as baseball and softball officials for high school games at various SFUSD school sites and SF Recreational and Park Fields.
Northern California Umpires Association - $27,000 – Athletic Office

K12. **Visitacion Valley Middle School** – To provide coaching for the Voice School Design as a model for school reform to reflect alignment with State and District standards in core subjects, establish student achievement and performance objectives for all students, lead with a balanced literacy program.
VOICES, LLC - $8,000 – CSRD-Comprehensive School Demonstration Program-Cohort 3

K13. **A. P. Giannini Middle School** – To serve as consultant in the student theater production of Peter Pan.
Foy Inventerprises Inc. - $2,238.95 – General Education

K14. **Parent Relations Office** – To provide license for curriculum, service and training for the 2003-2004 school year, conduct site visit for quality assessment in March 2004, train coordinators for the national conference at Mission High School.
HIPPY USA - $5,000 – Home Instruction Program for Preschool Youngsters/Federal/State Restricted Fund

K15. **Starr King Elementary School** – To serve as in-class behavior coach to teach both students and teachers new methods for increasing student time on task. 
Edgewood Center for Children and Their Families - $8,400 – High Priority School Grant

K16. **School Health Programs Department** – To work with students to organize, coordinate, design and paint a mural in Mission High School cafeteria. 
Precita Eyes Muralists Assoc., Inc. - $2,400 – Linking Education, Activity and Food (LEAF)

K17. **Facilities Design and Construction** – To provide two half days of Disability Access Training, including preparation meetings, handouts, and site visit. 
Gilda Puente-Peters Architecture, Planning, Universal Design - $3,600 – Fund 01-Facilities ADA

4cc. **(42-24K18 – K20) Consultant Services Contracts**

Amendments  
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Note: Contracts with Individuals = None  
Contracts with Organizations = Resolutions K18 – K20

Recommendation: That the Board of Education approves the following amendments for consultant services contracts.

K18. **School Health Programs Department** – To coordinate all aspects of the After School Enrichment activities at Jean Parker Elementary School. This amendment provides for additional staff necessary to maintain the 20:1 ratio of student to staff, as mandated in the grant.  
(Cost of this amendment: $5,601)  
Wu Yee Children’s Services – Total Program Cost To Date: $63,098 – After School Education & Safety

K19. **School Health Programs Department** – To coordinate all aspects of the After School Enrichment activities at John Yehall Chin Elementary School. This amendment provides for additional staff necessary to maintain the 20:1 ratio of student to staff, as mandated in the grant.  
(Cost of this amendment: $5,601)  
Wu Yee Children’s Services – Total Program Cost To Date: $70,798 – After School Education & Safety

K20. **Garfield Elementary School** – To provide formal ongoing training to all appropriate school personnel to support the implementation of Success For All program. This amendment provides a change in funding source for the program.  
(Cost of this amendment: No Additional Cost)
G. CONSENT CALENDAR RESOLUTIONS  
SEVERED FOR SPEAKERS AND IMMEDIATE ACTION  

H. SUPERINTENDENT’S PROPOSALS  
Pg. 91 - 102  
- FIRST READING  

- 42-24Sp1 – Authorization to Renew the Charter of Life Learning Academy  
- 42-24Sp2 – Authorization to Renew the Charter of Creative Arts Charter School  
- 42-24Sp3 – Authorization to Renew the Charter of Gateway High School  
- 42-24Sp4 – Approval of the Bylaws of the Student Advisory Council (SAC)  
(Per Board Policy 120, Section 8A (8.A4), the Board may suspend its Rules in order to consider action to this resolution at First Reading)  

I. BOARD MEMBERS’ PROPOSALS  
- FIRST READING  

None  

• REQUESTS TO SPEAK REGARDING FIRST READINGS  
– 10 MINUTES  

This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution's Second Reading. Because members of the public will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.
J. OTHER INFORMATIONAL ITEMS  Pg. 103 - 107

➢ Acceptance of Gifts for the month of January, 2004

K. ADJOURNMENT