AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, MAY 11, 2004  7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:
  Dan Kelly, M.D. - President
  Eddie Y. Chin, J.D. - Vice President
  Heather A. Hiles
  Sarah Lipson
  Eric Mar, Esq.
  Mark Sanchez
  Jill Wynns

Student Delegates to the Board of Education:  Jason Wong and Alan Wong

Superintendent of Schools:  Arlene Ackerman, Ed.D.

ORDER OF BUSINESS
ADJOURNMENT:  11:00 P.M.

• ROLL CALL AND PLEDGE OF ALLEGIANCE

• APPROVAL OF BOARD MINUTES

• PRESENTATIONS TO BOARD OF EDUCATION
  ➢ Superintendent’s Thought for the Evening

• STUDENT DELEGATES’ REPORT
A. SUPERINTENDENT’S PROPOSALS  
HELD FOR SPEAKER CARDS AND ACTION  
None

B. BOARD MEMBERS’ PROPOSALS -  Pg. 1 - 2  
HELD FOR SPEAKER CARDS AND ACTION  
- 44-27A13 – In Support of the Creation of the Opportunity for  
Teaching and Learning Index (SB 1419 –  
Vasconcellos)  
- Commissioners Eric Mar, Mark Sanchez, and  
Sarah Lipson  
(Report from Rules, Policy, and Legislation Committee)

C. CONSENT CALENDAR RESOLUTIONS –  
REMOVED AT PREVIOUS MEETING FOR SECOND READING  
None

• REQUESTS TO SPEAK REGARDING GENERAL MATTERS  
– 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

• REPORT OF CLOSED SESSION ACTIONS

• REPORTS AND COMMITTEE RECOMMENDATIONS

This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.

- Report from City and School District Select Committee
- May 4, 2004
1. Proposition H Implementation
2. Wellness Initiative Steering Committee
3. City-District collaboration on Arts Education
4. Mission High School Shower Program

➢ Report from Rules, Policy, and Legislation Committee
- May 6, 2004

ACTION ITEMS:
1. Resolution No. 44-27A10 - Community Advisory Committee on Proposition H
2. Resolution No. 44-27A11 – San Francisco Unified School District Partnership With the First Five Commission to Help Create Preschool For All in San Francisco
3. Resolution No. 44-27A12 - In Support of Televising Regular Board of Education Meetings
4. Resolution No. 44-27A13 - In Support of the Creation of the Opportunity for Teaching and Learning Index (SB 1419 – Vasconcellos)
5. Resolution No. 44-27A15 - Improving Student Assignments (The procedure by which Board Resolutions are placed on the Agenda will be reviewed.)

➢ Report from Ad Hoc Committee on Elections Commission
- May 10, 2004

➢ Recommendations to the Board of Education for Appointment to the Elections Commission - Interviews to be Conducted and Public Testimony Received

• BOARD MEMBERS’ REPORTS

• SUPERINTENDENT’S REPORT

• SPECIAL ORDER OF BUSINESS (ACTION ITEM)  Pg. 3 - 14

➢ Subject: Adoption of Decision of Administrative Law Judge and Termination of Certificated Employees OAH No. 2004020393

Recommendation: That the Board of Education adopts the decision of administrative law judge and termination of certificated employees OAH No. 2004020393.

D. DISCUSSION OF OTHER EDUCATIONAL ISSUES
E. RESOLUTIONS OF COMMENDATION

None

F. CONSENT CALENDAR
(The following are all ACTION ITEMS)

1. Instructional Resolutions

None

2. Finance Resolutions  Pg. 15 - 25

2a. (45-11B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

Recommendation: That the Superintendent and/or the Chief Business Officer are authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

Applications:

1. $4,000 – California Department of Education to Pupil Services Department. The purpose of this grant is to provide funds for schools/sites to send a team of at least five (5) to the ready to learn: 2004 CDPN training for SB65 programs and high priority schools to be held in Palm Springs, CA, October 13-16, 2004. Teacher substitute costs may be charged to this grant. Participating school: John Muir Elementary.

2. $8,000 – California Department of Education to Pupil Services Department. The purpose of this grant is to provide funds for schools/sites to send a team of at least five (5) to the ready to learn: 2004 CDPN training for SB65 programs and high priority schools to be held in Palm Springs, CA, October 13-16, 2004. Teacher substitute costs may be charged to this grant. Participating Schools/Sites: Leonard Flynn Elementary and Dropout Prevention Office/AEOC.

3. $490,000 – California Department of Education to Multilingual Programs/CBET. The Community Based English Tutoring Program provides adult ESL classes to parents and other community members who pledge to tutor K-
12 students in English once they are able. In addition to the classes, CBET provides babysitting services for parents who attend evening and weekend classes and for pre-K children whose parents attend CBET classes during the day.

4. **$4,000 – California Department of Education to Pupil Services Department.** The purpose of this grant is to provide funds for schools/sites to send a team of at least five (5) to the ready to learn: 2004 CDPN training for SB65 programs teacher substitute costs may be charged to this grant. Participating school: Sanchez Elementary.

5. **$4,000 – California Department of Education to Pupil Services Department.** The purpose of this grant is to provide funds for schools/sites to send a team of at least five (5) to the ready to learn: 2004 CDPN training for SB65 programs & high priority schools to be held in Palm springs, CA, October 13-16, 2004. Teacher substitute costs may be charged to this grant. Participating school: E.R. Taylor Elementary.

6. **$4,000 – California Department of Education to Pupil Services Department.** The purpose of this grant is to provide funds for schools/sites to send a team of at least five (5) to the ready to learn: 2004 CDPN training for SB65 programs & high priority schools to be held in Palm springs, CA, October 13-16, 2004. Teacher substitute costs may be charged to this grant. Participating school: Alvarado Elementary.

7. **$200,000 – Department of Children Youth & Their Families to Child Development Program.** The Child Development Program provides primary interventions, family consultations, teacher support, and referrals to improve children's cognitive, social, emotional, physical, and academic development. We also help at-risk children and families navigate the transition to kindergarten. We will service 2,014 children age 0-5 with affordable, available, high quality early care and education. This is a multiple year grant: Year 1 $200,000 Year 2 $200,000 Year 3 $200,000.

8. **$125,000 – US Department of Education to Buena Vista Elementary School.** The District is applying for grant award funds to improve students reading skills and academic achievement by providing students with increased access to up-to-date school library materials; well-equipped, technologically advanced school library media centers; and well-trained, professionally certified school library media specialist. Buena Vista's Literacy/Reading Specialist will work with its Librarian to integrate literacy programs and library services, with special attention on the needs of our ELL students.
9. **$50,000 – California Department of Education to Bryant Elementary School.** The District is applying for grant award funds to enable to hire a Drop Out Prevention Specialist to coordinate our school’s Coordinates Services Team (CST) and Student Success Team (SST) Processes to provide quality early intervention and case management services to our students. The Drop Out Prevention Specialist will help ensure that students and their families have access to a wide array of school and community resources by making follow up phone calls and home visits.

**Grant Award:**

10. **$36,000 – Office of Homeland Security to Emergency Planning Department.** The purpose of this grant is to fund the purchase of emergency response equipment, design and implementation of training exercises, and equipment that will increase the safety and security of the City and County of San Francisco. The San Francisco Unified School District (SFUSD) requested, and was granted the funds to purchase an identification system that will be used to ensure that SFUSD Administrators can easily verify who is at their site and whether that person should be at their site.

2b. **(45-11B2) Authorization to Modify Fiscal Year 2003-04 Budget**

**Recommendation:** The Superintendent recommends changes to the FY 2003-04 Budget as adopted by the Board of Education on June 24, 2003. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented.

Fund (14) – Deferred Maintenance Fund

2c. **(45-11B3) Authorization to Modify Fiscal Year 2003-04 Budget**

**Recommendation:** The Superintendent recommends changes to the FY 2003-04 Budget as adopted by the Board of Education on June 24, 2003. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented.

Fund (21) – Building Fund

2d. **(45-11B4) Authorize Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers’ Compensation Liabilities**
Recommendation: That the Board of Education authorizes the Superintendent and/or her designee to apply for a certificate of self insurance.

2e. (45-11B5) Authorization to Modify the Existing Agreement and Enter into a One-Year Contract Extension with Laidlaw Transit to Provide School Bus Services from August 2004 through August 2005

Recommendation: That the Board of Education accepts the contract modification and one-year contract extension with Laidlaw Transit and authorizes the Superintendent to execute the extension for the provision of school bus services from August 2004 through August 2005.

2f. (45-11B6) Authorization to Modify Fiscal Year 2003-04 Budget

Recommendation: The Superintendent recommends changes to the FY 2003-04 Budget as adopted by the Board of Education on June 24, 2003. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented.

Fund (21) – Building Fund

2g. (45-11B7) Authorization of Travel for Board Members – Commissioner Jill Wynns - $2,679.99

Recommendation: That the Board of Education authorizes the District to reimburse Commissioner Jill Wynns for expenses that were incurred from March 25 – 30, 2004 for her attendance at the National School Boards Association 64th Annual Conference in Orlando, FL.

3. Buildings, Grounds and Services Resolutions Pg. 26 - 34

3a. (45-11W1) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves this contract between IMR Roofing Corp. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Leroy Greene Fund (Fund 35).

Lowell High School - $475,100

3b. (45-11W2) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program
Recommendation: That the Board of Education approves this contract between Eagle Enterprises and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from 1997 Proposition A Fund (Fund 21/90380).
Dianne Feinstein Elementary School - $198,500

3c. (45-11W3) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the Order for Service between Trans Pacific Geotechnical Consultants, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from 1997 Proposition A Fund (Fund 21/90380). This is a professional service contract and is not limited to the 10% contingency restriction.
Dianne Feinstein Elementary School - $25,400

3d. (45-11W4) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between ED2 International Architect/Planners and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Leroy Greene Fund (Fund 35). This is a professional service contract and is not limited to the 10% contingency restriction.
Lowell High School - $46,095.47

3e. (45-11W5) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between ED2 International Architect/Planners and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from 1997 Proposition A Fund (Fund 21/90380). This is a professional service contract and is not limited to the 10% contingency restriction.
Galileo High School - $15,330.04

3f. (45-11W6) Authorization to Approve Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program
Recommendation: That the Board of Education approves a modification of the contract between Pacific Engineering Builders, Inc. and the San Francisco Unified School District and instructs the Chief Business Officer to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from Leroy Greene Fund (Fund 35). The total amount of modifications exceeds the 10% contingency restriction. Galileo High School - $52,167.20

4. Personnel Resolutions

4a. (45-11E1) Additional Individual(s) Added to Unrepresented/Managerial Employee Designation

(45-11F1 – F9) Administrative, Secondary, Elementary Certificated Personnel Actions

Recommendation: That the Board of Education approves the following personnel actions as summarized.

4b. (45-11J1 – J17A)
Certificated Extended Calendar

Recommendation: That the Board of Education approves the following certificated extended hours and days:

J1. Longfellow Elementary School – To provide yoga instruction to one kindergarten class and one third grade class. $703 including benefits – General Fund

J2. Golden Gate Elementary School – To participate in workshops and other activities beyond school hours as appropriate to the needs of the school and its community. $3,764.65 including benefits – Targeted Instructional and Improvement Grant

J3. Monroe Elementary School – To participate in Chinese Bilingual Strand Meeting to collaborate for consistency in instruction and an increase in academic rigor. $879 including benefits – Title VII

J4. Monroe Elementary School – To participate in K-1 Spanish Immersion meetings to collaborate for consistency as the immersion program begins. $287.65 – Title VII
J5. **Monroe Elementary School** – To participate in K-5 Spanish team to collaborate for consistency in instruction and an increase in academic rigor.  
$1,752.05 – Title VII

J6. **Monroe Elementary School** - To participate in K-5 ELD strand team to collaborate for consistency in instruction and an increase in academic rigor.  
$1,856.65 – Title VII

J7. **Marina Middle School** – To attend coordination meetings during lunch breaks to plan activities and services for ELLs.  
$1,200 – English Language Acquisition Program (ELAP)

J8. **Herbert Hoover Middle School** – To tutor English Learners before and after school.  
$4,000 plus benefits – ELAP

J9. **Balboa High School** – To plan the Small Learning Communities for next school year.  
$3,665 including benefits – Office of SSRI

J10. **Balboa High School** – To assess the progress of each individual ESL student on District’s LLAR and develop essay rubrics.  
$293 – Small Learning Community Grant (SLC Grant)

J11. **Mission High School** – To participate in extended hours for planning and professional development meetings with grade level teams, departments and committees for restructuring efforts.  
$79,001 – Secondary School Redesign Initiative, High Priority Schools Grant, Title V Grant, and Weighted Student Formula

J12. **Young Scholars Program** – To teach desk-top publishing to ten students who participate in the Young Scholars Program at 1551 Newcomb Avenue.  
$1,465 – Young Scholars Program

J13. **School Health Programs Department** – To provide tutorial services in language arts and math skills and provide homework assistance during the after school program at Treasure Island Elementary School.  
$385.95 including benefits – After School Learning

J14. **Tule Elk Park Child Development Center** – To provide teachers with technical assistance such as modeling, coaching, meeting facilitation, etc. regarding instructional strategies that will enhance students’ emerging literacy and critical thinking skills.  
$840 including benefits – Title V Grant Program
J15. **Tule Elk Park Child Development Center** – To provide teachers with training regarding instructional strategies that will enhance students’ emerging literacy and critical thinking skills. $672 including benefits – Title V Grant Program

J16. **Chief Academic Office / Teaching and Learning** – To attend college-level mathematics courses offered through San Francisco State University and the Urban Systemic Program. $45,024 including 12% benefits – Urban Systemic Program

J17. **Chief Academic Office / Leadership Development / Research, Planning & Accountability** – To complete a survey on the implementation and impact of Caring School Communities for one hour after school. $4,500 – Caring School Communities Character Education Program

J17A. **Monroe Elementary School** – To participate in grade level planning for next school year 2004-2005 in Language Arts and Math. $9,450 – CD and SWP

4bb. (45-11J18 – J23) **Certificated Extended Calendar Amendments**

**Recommendation:** That the Board of Education approves the following amendments for certificated extended hours and days:

J18. **School Health Programs Department** – To provide tutorial services to students in literacy and math during the after school program at Marina Middle School. This amendment provides for change in service hours. (Cost of this amendment: Credit ($2,789.64)) Total Program Cost To Date: $23,552.59 – After School Education and Safety

J19. **School Health Programs Department** - To provide tutorial services to students in literacy and math during the after school program at Roosevelt Middle School. This amendment deletes the teacher who was unable to render service. (Cost of this amendment: Credit ($5,601)) Total Program Cost To Date: No Cost – 21st Century Learning

J20. **School Health Programs Department** - To provide tutorial services to students in literacy and math during the after school program at Junipero Serra Elementary School. This amendment provides for additional service hours rendered to the program. (Cost of this amendment: $3,690.29)
J21. **School Health Programs Department** - To provide tutorial services to students in literacy and math during the after school program at Junipero Serra Elementary School. This amendment provides for additional service hours rendered to the program.  
(Cost of this amendment: $2,459.52)  
Total Program Cost To Date: $7,378.52 – After School Education and Safety

J22. **School Health Programs Department** – To provide effective classroom approaches that focus on tobacco/substance use prevention and education. This amendment provides for additional participant in the program.  
(Cost of this amendment: $67.20)  
Total Program Cost To Date: $336.00 – High School Tobacco-Use Prevention Education

J23. **E. R. Taylor Elementary School** – To participate in professional development to move forward the reform work which has two areas of focus: to improve the academic achievement of students particularly in reading comprehension and writing, and to close the achievement gap between Latino, African American, and Asian students on the STAR testing. This amendment provides for change in funding source.  
(Cost of this amendment: No Additional Cost)  
Total Program Cost To Date: $12,268 – EIA LEP, Targeted Instructional Improvement Grant

4c. **(45-11K1 – K10)**  
**Consultant Services Contracts**  
**Pg. 97 -116**  
**Note:** Contracts with Individuals = Resolutions K1 – K3  
Contracts with Organizations = Resolutions K4 – K10

**Recommendation:** That the Board of Education approves the following consultant services contracts.

K1. **Rooftop Alternative School** – To assess and analyze current library inventory and order materials and books that align the collection with 5-12 CA Reading Lists to match the interest/ability level of advanced and struggling readers and to enhance the current events and study skills electives.  
Tracy Heffernan - $1,500 – Title V Innovative Strategies

K2. **Marina Middle School** – To develop effective means in Math teaching to Title I students and to provide Math workshops to both teachers and parents.  
Ramal Lamar - $2,000 – Title I

K3. **Marina Middle School** – To develop effective means to reduce the suspension rate, to increase parent involvement
with African American students, and to provide workshops to faculty on how to foster better communication with parents, especially African American parents.
Beverly Hubbard - $2,000 – Title I

K4. **Child Development Center** – To write and review pre-application grant to the federal funded Early Reading Program.
Gibson & Associates - $7,500 – DCYF

K5. **Chief Academic Office / Teaching and Learning** –
To provide professional development in middle school Science and Math content and instruction through coaching and mentoring for the middle school teachers who lack an appropriate credential in the subject area.
The Exploratorium - $50,000 – National Science Foundation-INQUIRES

K6. **School Health Programs Department** – To provide two site coordinators and one line staff to work in the after school program on truancy at Bryant and Twenty-First Century Elementary Schools.
Every Child Can Learn Foundation - $83,856 – After School Education/21st Century

K7. **School-To-Career Office** – To plan and implement a pilot project at Lincoln High School with fifty 10th grade students who will volunteer at various locations during Summer 2004.
Baham & Associates Education Services - $10,000 – Regional Occupational Program

K8. **Business Services** – To provide the District with an updated developer fee analysis for the District’s collection of fees.
David Taussig & Associates, Inc. - $55,000 – General Fund

K9. **Dr. Charles R. Drew Elementary School** – To serve as external evaluator for the Comprehensive School Redesign Grant.
Gibson and Associates - $5,600 – Comprehensive School Redesign Grant

K10. **Dr. Charles R. Drew Elementary School** – To provide professional services to staff to create and maintain a safe school environment conducive to student learning.
The Omega Boys Club - $6,850 – Comprehensive School Redesign Grant

4cc. **(45-11K11 – K14) Consultant Services Contracts Amendments**

Note: Contracts with Individuals = Resolutions K11
Contracts with Organizations = Resolutions K12 – K14
Recommendation: That the Board of Education approves the following amendments for consultant services contracts.

K11. School of the Arts – To teach/work as an artist-in-residence for the Theatre Department. This amendment updates list of participants in the program.
(Cost of this amendment: No Additional Cost)
Various Consultants – Total Program Cost To Date: $25,000 – General Fund/Consultant Services

K12. School Health Programs Department – To coordinate all aspects of the After School Enrichment activities at Alvarado Elementary School. This amendment provides for an additional teacher needed to maintain the grant required ratio of 20:1.
(Cost of this amendment: $5,601)
Alvarado PTA – Total Program Cost To Date: $110,250 – 21st Century Learning

K13. Chief Academic Office / Leadership Development – To serve as School Assistance and Intervention (SAIT) for three schools: Thurgood Marshall, Phillip & Sala Burton, and Malcolm X Academy. This amendment provides for an adjustment in amount to align with the grant award.
(Cost of this amendment: $175,000)
WestEd – Total Program Cost To Date: $275,000 – School Assistance and Intervention (SAIT)

K14. Chief Academic Office / Leadership Development – To serve as School Assistance and Intervention (SAIT) for two schools: Treasure Island K-8 and Golden Gate Elementary Schools. This amendment provides for an adjustment in amount to align with the grand award.
(Cost of this amendment: $100,000)
Alameda County Office of Education – Total Program Cost To Date: $150,000 – School Assistance and Intervention (SAIT)

G. CONSENT CALENDAR RESOLUTIONS
SEVERED FOR SPEAKERS AND IMMEDIATE ACTION

H. SUPERINTENDENT’S PROPOSALS
- FIRST READING

45-11Sp1 – Superintendent’s Recommendation to Deny the Renewal of the Charter for Jump Academy Charter School
- Adoption of the Annual Service and Budget Plan for Special Education from June 30, 2004 – June 30, 2008
- Adoption of the Memorandum of Understanding Between the San Francisco Unified School District and the San Francisco Police Department Regarding the School Resource Officer (SRO) Program

I. BOARD MEMBERS’ PROPOSALS

- FIRST READING

- Resolution on Reducing Overcrowding
  - Commissioners Eric Mar, Mark Sanchez, and Student Delegate Alan Wong

- Opposition to Education Reform Initiatives Which Result in Comprehensive Removal of School Site Staff Members
  - Commissioner Mark Sanchez

• REQUESTS TO SPEAK REGARDING FIRST READINGS
  – 10 MINUTES

This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution’s Second Reading. Because members of the public will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.

J. OTHER INFORMATIONAL ITEMS

None

K. ADJOURNMENT