SAN FRANCISCO UNIFIED SCHOOL DISTRICT

AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, APRIL 23, 2002, 7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:

Jill Wynns - President
Eddie Y. Chin, J.D. - Vice President
Frank Chong
Emilio B. Cruz

Dan Kelly, M.D.
Eric Mar, Esq.
Mark Sanchez

Student Delegates to the Board of Education: Yusuf Nasir and Najwa Ahmed

Superintendent of Schools: Arlene Ackerman, Ed.D

ORDER OF BUSINESS
ADJOURNMENT: 11:00 P.M.

• ROLL CALL AND PLEDGE OF ALLEGIANCE

• APPROVAL OF BOARD MINUTES
  ➢ Regular Meeting – April 9, 2002

• PRESENTATIONS TO BOARD OF EDUCATION
  ➢ Superintendent’s Thought for the Evening

• STUDENT DELEGATES’ REPORT
A. SUPERINTENDENT’S PROPOSALS - HELED FOR SPEAKER CARDS AND ACTION

None

B. BOARD MEMBERS’ PROPOSALS Pg. 1
HELD FOR SPEAKER CARDS AND ACTION

➢ Resolution No. 21-22A7 - In Support of the May 8, 2002 Legislative Action March to Sacramento
- Commissioners Jill Wynns, Eric Mar, and Mark Sanchez

C. CONSENT CALENDAR RESOLUTIONS - REMOVED AT PREVIOUS MEETING FOR SECOND READING

• REQUESTS TO SPEAK REGARDING GENERAL MATTERS – 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speaker’s list at the end of the allotted time will be granted time at the end of the regular meeting.

• REPORT OF CLOSED SESSION ACTIONS

• REPORTS AND COMMITTEE RECOMMENDATIONS

This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting.

➢ City and School District Committee Meeting – April 17, 2002

1. City Libraries on School Properties
2. Use of School District Facilities
3. School Health Clinics
4. Social Workers
5. School Based Health Programs
6. Homeless Students and Families
7. Immigrant Students and Families

➢ **Budget and Business Services Committee Meeting – April 17, 2002**

**ACTION ITEMS:**
1. Summer School Budget
2. Business Services Support Project

➢ **Rules, Policy, & Legislation Committee Meeting – April 18, 2002**

**ACTION ITEM:**
- Legislative Overview: Approval of District Positions on Selected Legislative Proposals

• **BOARD MEMBERS’ REPORTS**

• **SUPERINTENDENT’S REPORT**

• **SPECIAL ORDER OF BUSINESS**

➢ **Public Hearing:**

1) **Subject:** 2001-2002 Initial Proposal from the United Union of Roofers, Waterproofers and Allied Workers, Local 40 to the San Francisco Unified School District

**Recommendation:** That the Board of Education holds a public hearing on the Initial Proposal from Local 40 to the San Francisco Unified School District.

D. **DISCUSSION OF OTHER EDUCATIONAL ISSUES**

E. **RESOLUTIONS OF COMMENDATION**
F. CONSENT CALENDAR
(The following are all ACTION ITEMS)

1. Instructional Resolutions
   None

2. Finance Resolutions
   2a. (24-23B1) Authorization to Submit Applications and Accept Funds

   **Recommendation:** That the Superintendent and/or the Chief Financial Officer be authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

   2b. (24-23B2) Authorization to Modify FY 2001-2002 Budgets for the District Based on Budget Revisions Over $8,000

   **Recommendation:** Each fiscal year the District adopts an operating budget prior to July 1. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends approval of the following budget revisions as presented.

   2c. (24-23B3) Authorization to Modify FY 2001-2002 Budgets for the District Based on Budget Revisions Under $8,000

   **Recommendation:** Each fiscal year the District adopts an operating Budget prior to July 1. The operating budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends approval of the following budget revisions as presented.

   2d. (24-23B4) Authorization of Travel for Board Members – Commissioner Eric Mar

   **Recommendation:** That the Board of Education authorizes the District to reimburse Commissioner Eric Mar for expenses that were incurred from August 12 – 14, 2001 for
his attendance at the California State Department of Education Conference in Sacramento, California.

2e. **(24-23B5) Authorization of Travel for Board Members – Commissioner Eric Mar**

**Recommendation:** That the Board of Education authorizes the District to reimburse Commissioner Eric Mar for expenses that were incurred from July 12 – 15, 2001 for his attendance at the California School Boards Association Curriculum Instruction Conference in Monterey, California.

2f. **(24-23C2) Authorization for the Award of Bids, Purchase Of and Encumbrance for Supplies, Equipment and/or Services Over $50,000**

**Recommendation:** That the Board of Education authorizes the procurement of supplies, equipment, and/or services as summarized.

3. **Buildings, Grounds and Services Resolutions  Pg. 13 - 24**

3a. **(24-23W1) Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves a modification of the contract between Zolman Construction & Development, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the modification on behalf of the District. The amount of this modification does not exceed the 10% contingency approved by the Board on May 23, 2002 meeting under Resolution 05-23W2.

3b. **(24-23W2) Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approves this contract between D & D, The Elevator Company and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the contract on behalf of the District and to
encumber sufficient funds from 1990 School Facility Safety Special Tax Funds (Fund 21). This resolution is an emergency, not subject to bid, in order to bring the elevator into a safe operational capacity.

3c. (24-23W3) Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves the contract between AAA First Protection Services and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the contract on behalf of the District and to encumber sufficient funds from 1990 School Facility Safety Special Tax Funds (Fund 21).

3d. (24-23W4) Contracts, Orders for Service, Work Order, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the Order for Service between SMG Consulting and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the modification on behalf of the District and to encumber sufficient funds from 1997 Proposition A Funds (Fund 38).

3e. (24-23W5) Enter into a Revocable Permit to Enter and Use Property with the San Francisco Conservation Corps (“Permittee”) for the purpose of installing a new playstructure at Harvey Milk Civil Rights Academy

Recommendation: That the Board of Education authorize the Superintendent of Schools, or her designee, to enter into a Revocable Permit to Enter and Use Property with Permittee for the purpose of installing a new accessible playstructure at Harvey Milk Civil Rights Academy.

3f. (24-23W6) Enter into a Revocable Permit to Enter and Use Property with the San Francisco Conservation Corps (“Permittee”) for the purpose of installing a new playstructure at Jean Parker Child Development Center
Recommendation: That the Board of Education authorizes the Superintendent of Schools, or her designee, to enter into a Revocable Permit to Enter and Use Property with Permittee for the purpose of installing a new accessible playstructure at Jean Parker Child Development Center.

3g. (24-23W7) Enter into a Lease with The Presidio Trust (“Landlord”) for the Use of Landlord’s Property for the District’s Presidio Child Development Center

Recommendation: That the Board of Education authorizes the Superintendent of Schools, or her designee, to enter into a lease for the use of Landlord’s property for the District’s Presidio Child Development Center.

3h. (24-23W8) Enter into a Revocable Permit to Enter and Use Property with One or More of the Following Parties: Richmond District Neighborhood Center, Cross Culture Family Center, and San Francisco Conservation Corps (“Permittee”) for the purpose of renovating two play yards at 741 30th Avenue

Recommendation: That the Board of Education authorizes the Superintendent of Schools, or her designee, to enter into a Revocable Permit to Enter and Use Property with Permittee for the purpose of renovating two play yards at 741 30th Avenue.

3i. (24-23W9) Contracts, Orders for Service, Work Order and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves a modification of the contract between Barcelon & Jang and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the modification on behalf of the District and to encumber sufficient funds from Leroy Greene Funds (Fund 30).

3j. (24-23W10) Contracts, Orders for Service, Work Order and Modifications in Connection with the School Building Program
Recommendation: That the Board of Education approves this contract between Z. K. Painting Co., and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the contract on behalf of the District and to encumber sufficient funds from Deferred Maintenance Funds (Fund 14).

3k. (24-23W11) Contracts, Orders for Service, Work Order and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves this contract between Z. K. Painting Co. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the contract on behalf of the District and to encumber sufficient funds from Deferred Maintenance Funds (Fund 14).

3l. (24-23W12) Contracts, Orders for Service, Work Order and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approves this contract between Jerry Thompson & Sons Painting, Inc. and the San Francisco Unified School District and instructs the Chief Financial Officer to sign all documents necessary to the execution of the contract on behalf of the District and to encumber sufficient funds from Deferred Maintenance Funds (Fund 14).

4. Personnel Resolutions  Pg. 25 - 28

4a. (24-23F1 – F10) Administrative, Secondary, Elementary Certificated Personnel Actions

Recommendation: That the Board of Education approves the following personnel actions as summarized.

4b. (24-23J1 – J21A)  Certificated Extended Calendar  Pg. 29 - 78
**Recommendation:** That the Board of Education approves the following certificated extended hours and days:

**J1. Leonard R. Flynn Elementary School** – To provide computer classes to parents, six weeks on Saturday mornings.

**J2. Leonard R. Flynn Elementary School** – To develop a binder of Academic Practices containing information on assessments, and student portfolios.

**J3. Garfield Elementary School** – To participate in the monthly holistic scoring experience for cross-grade articulation as well as training in the use of District’s writing rubrics to guide instruction.

**J4. Garfield Elementary School** – To participate in the monthly Leadership Team meetings to brainstorm ideas and partake in shared decision making in the areas of curriculum, school climate and school site action plan.

**J5. Garfield Elementary School** – To participate in the Weekly Family Support Team (FST) meetings to brainstorm and provide strategies to help teachers and parents of at risk students.

**J6. Sheridan Elementary School** – To continue to work on developing and implementing an improvement plan for the school through II/USP.

**J7. Francis Scott Key Elementary School** – To monitor the process of the self-review on Coordinated Compliance Review.

**J8. Paul Revere Elementary School** – To participate in professional development on exploring issues of racism, its impact on student achievement and ways the school community can intervene and reduce the achievement gap in students’ performance.

**J9. Horace Mann Academic Middle School** – To provide professional development workshop on Differentiated Instruction for teachers to explore instructional
strategies to provide one curriculum but several modifications for each student.

J10. **Horace Mann Academic Middle School** – To participate in professional development reflecting best practices to implement the II/USP site action plan to reduce the achievement gap in Reading.

J11. **Marina Middle School** – To prepare, organize, and present materials for the Enrollment Recruitment Fairs.

J12. **Marina Middle School** – To plan, organize, and assist in the Family Math Night.

J13. **Marina Middle School** – To provide various after school tutorial classes for students enrolled in Language Academy.

J14. **Aptos Middle School** – To counsel 8th grade students and their parents/guardians who are at risk of not graduating from middle school by presenting strategies for academic success.

J15. **Everett Middle School** – Teachers will meet by grade level to highlight the content and inquiry standards emphasized in the identified units of study, to assess and evaluate student work, and adapt instruction based on results and best practices.

J16. **Benjamin Franklin Middle School** – To provide professional development training, classroom demonstrations and/or observations in literacy development to address student academic achievement.

J17. **Galileo Academy of Science and Technology** – To participate in professional development on Differentiated Instruction.

J18. **George Washington High School** – To provide extended hours for planning and participating in after school and evening activities for students in the Academy of Business and Computers.
J19. **Galileo Academy of Science and Technology** – To develop course of study to meet the A-G Requirements of the University of California.

J20. **Abraham Lincoln High School** – To plan and attend a series of professional development workshops aimed at technology integration of curriculum, differentiated instruction in English Language development and the Language and Literacy Assessment Rubric process for ELL population.

J21. **International Studies Academy** – To serve as tutors after school for students who are below the 40th percentile in Math and Reading.

J21A. **Paul Revere Elementary School** – To participate in professional development on exploring issues of racism, its impact on student achievement and ways the school can intervene and reduce the achievement gap in the students’ performance.

4bb. (24-23J22 – J23) **Certificated Extended Calendar Amendments**

J22. **School Health Programs Department** – To participate in professional development workshops and monthly planning meetings.

J23. **School Health Programs Department** – To serve as tutors in the After School Learning Academy. This amendment will delete names from the original list.

4c. (24-23K1 – K22D) **Consultant Services Contracts**

Note: Contracts with Individuals

= Resolutions K1 – K12

Contracts with Organizations

= Resolutions K13 – K22D
**Recommendation:** That the Board of Education approves the following consultant services contracts.

**K1. Rosa Parks Elementary School** – To provide grant writing expertise to complete SB65 School-Based Pupil Motivation and Maintenance grant by May 3, 2002.

**K2. Gordon J. Lau Elementary School** – To provide 5th grade students poetic development process by using music and visuals, 15 one-hour sessions with the students.

**K3. Miraloma Elementary School** – To provide African American Storytelling of folktales to K-5 students.

**K4. Chief Academic Office** – To develop and implement comprehensive arts education programs in all K-12 schools and to motivate students and teachers for increased participation and artistic development, such as the Annual Youth Arts Festival and other programs under the funding of the City of San Francisco and other agencies.

**K5. Grattan Elementary School** – To facilitate two one-hour professional development sessions on the Food Land and People curriculum.

**K6. John Muir Elementary School** – To teach low-achieving students the metacognitive strategies of reading and the interconnectiveness of reading and writing.

**K7. John Muir Elementary School** – To develop the physical education content and performance standards to enhance students’ skills through team building activities fostering cooperation.

**K8. Regional Occupation Program / Career Technical Education Office** – To assess the existing career and technical education program and develop internships for the biotech high school programs for 2002-2003 school year.
K9. **Regional Occupation Program / Career Technical Education Office** – To assess the existing career and technical education program and develop an implementation plan for 2002-2003 school year.

K10. **Lowell High School** – To provide support as readers to the English/Language Arts composition teachers.

K11. **Lowell High School** - To provide support as readers to the English/Language Arts composition teachers.

K12. **Budget and Business Services** – To coordinate Districtwide equipment inventory at each site as required by the Education Code.

K13. **School of the Arts** – To provide SAT-1 Prep courses to prepare students for college entrance examinations.

K14. **Miraloma Elementary School** – To provide music, movement, and theater experiences to K-5 students.

K15. **Marina Middle School** – To develop oral and written communication skills of 6th grade students through storytelling and theatre.

K16. **Horace Mann Academic Middle School** – To serve as external evaluator for the II/USP Action Plan.

K17. **School Health Programs Department (at Various School Sites)** – To provide professional development for elementary sites participating in Safe Schools/Healthy Student Initiative.

K18. **Sanchez Elementary School** – To provide professional development on resiliency, school culture and classroom environment.

K19. **E. R. Taylor Elementary School** – To coordinate the Annenberg After School Program, Monday through Friday, after school until 6:00 p.m.

K20. **Governmental Relations Office** – To provide assistance to the District by identifying and drafting technical budget proposals in the State budget.
K21. **Budget and Business Services** – To provide audit services required by Education Code Section 41020 in order to conduct the Annual Audit for FY 2001-2002.

K22. **Facilities and Planning Department (at SOTA/McAteer High School)** – To provide moving management services for the School of the Arts/McAteer High School Relocation Project.

K22A. **Legal Office** – To continue to act as construction litigation consultant and provide crucial expert witness services to the City Attorney’s Office in the ongoing Tenderloin Elementary School litigation between the District and the general contractor.

K22B. **Benjamin Franklin Middle School** – To provide professional development training on reading comprehension strategies through the “Struggling Readers Workshop” series.

K22C. **Office of the Superintendent (at McAteer High School)** – To identify McAteer students with special needs and build specialized support plans to counsel these students through the remainder of the 2001-2002 school year.

K22D. **Office of the Superintendent (at McAteer High School)** - To identify McAteer students with special needs and build specialized support plans to counsel these students through the remainder of the 2001-2002 school year.

4cc. **(24-23K23 – K25) Consultant Services Contracts Amendments**

**Pg. 136 - 142**

**Note:** Contracts with Individuals = K23 – K24
Contracts with Organizations = K25

**Recommendation:** That the Board of Education approves the following consultant services contracts.
K23. Multilingual Programs Department (at Galileo Academy of Science and Technology) – To provide twelve leadership training workshops to Chinese parents on how to communicate more effectively with their children at different stages in their development, to continually monitor their progress in school, and to plan early for their children to enter college. This amendment will add and delete names of participants.

K24. Budget and Business Services – To audit prior year federal and state categorical programs, to revise, and to correct carry over balances where necessary.

K25. Hillcrest Elementary School – To coordinate the After School Learning Program at the site. The amendment will cover the consultant’s additional services

G. CONSENT CALENDAR RESOLUTIONS
SEVERED FOR SPEAKERS AND IMMEDIATE ACTION

H. SUPERINTENDENT’S PROPOSALS
- FIRST READING

None

I. BOARD MEMBERS’ PROPOSALS Pg. 143 - 144
- FIRST READING

➢ Celebrating Asian Pacific American Heritage Month
  - Commissioners Frank Chong, Eddie Y. Chin, and Eric Mar

➢ Gay Pride Month Resolution May 2002
  - Commissioner Mark Sanchez

• REQUESTS TO SPEAK REGARDING FIRST READINGS
  – 10 MINUTES
This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the
Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution’s Second Reading. Because members of the public will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.

J. OTHER INFORMATIONAL ITEMS

None

K. ADJOURNMENT