AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, JANUARY 25, 2005 7:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:
Eric Mar, Esq. - President
Norman Yee - Vice President
Eddie Y. Chin, J.D.
Dan Kelly, M.D.
Sarah Lipson
Mark Sanchez
Jill Wynns

Student Delegates to the Board of Education: Jason Wong and Alan Wong

Superintendent of Schools: Arlene Ackerman, Ed.D.

ORDER OF BUSINESS
ADJOURNMENT: 11:00 P.M.

❖ ROLL CALL AND PLEDGE OF ALLEGIANCE

A. APPROVAL OF BOARD MINUTES
   ➢ Regular Meeting – January 11, 2005

B. PRESENTATIONS TO BOARD OF EDUCATION / SUPERINTENDENT’S REPORTS
   ➢ Superintendent’s Thought for the Evening
Update on School Bus Contract

C. STUDENT DELEGATES’ REPORTS

D. SUPERINTENDENT’S PROPOSALS - Pg. 1-3
HELD FOR SPEAKER CARDS AND ACTION

- 411-9Sp1 – Authorization to Deny the Charter Petition of Envision Schools for Metropolitan Arts and Technology High School
(The Board of Education may vote to deny or approve the Charter Petition)

- 51-11Sp3 - Naming the New Multi-Purpose Stadium at Phillip & Sala Burton Academic High School as “Rosenberg Stadium”

- 51-11Sp4 - Naming the Auditorium at Phillip & Sala Burton Academic High School the “Fredna B. Howell Auditorium”

E. BOARD MEMBERS’ PROPOSALS -
HELD FOR SPEAKER CARDS AND ACTION
None

F. REQUESTS TO SPEAK REGARDING GENERAL MATTERS
- 30 MINUTES
This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 8:30 p.m. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

G. CONSENT CALENDAR RESOLUTIONS –
REMOVED AT PREVIOUS MEETING FOR SECOND READING
None

H. COMMITTEE REPORTS AND RECOMMENDATIONS
This part of the Board meeting is for reporting by the Chairmen of Board Standing Committees on recent Committee meetings that have taken place since the last Regular Board Meeting. The agendas are listed below.
No Committee Meetings have taken place.

I. ADVISORY COMMITTEE REPORTS

➤ Report from the Bilingual Community Council

J. REPORTS FROM BOARD DELEGATES TO MEMBERSHIPS OR OTHER ORGANIZATIONS

K. SPECIAL ORDER OF BUSINESS  Pg. 4-50

PUBLIC HEARINGS:

1) Subject: 2004-2005 Initial Proposal from San Francisco Unified School District to the United Educators of San Francisco (UESF) Teachers

   Recommendation: That the Board of Education hold a public hearing on the Initial Proposal from San Francisco Unified School District to the United Educators of San Francisco (UESF) Teachers Unit.

2) Subject: 2004-2005 Initial Proposal from United Educators of San Francisco (UESF) Teachers Unit to the San Francisco Unified School District

   Recommendation: That the Board of Education hold a public hearing on the Initial Proposal from United Educators of San Francisco (UESF) Teachers Unit to the San Francisco Unified School District.

3) Subject: 2004-2005 Initial Proposal from the United Educators of San Francisco (UESF) Paraprofessional Unit to the San Francisco Unified School District

   Recommendation: That the Board of Education hold a public hearing on the Initial Proposal from United Educators of San Francisco (UESF) Paraprofessional Unit to the San Francisco Unified School District.

ACTION ITEM:

➤ NOTE: The Board of Education will recess its Regular Session and convene as the SFUSD Financing Corporation in order to handle the following action items:

➤ Approval Prior Meeting Minutes (January 27, 2004)
➤ Appointment or Rotation of New Officers
NOTE: The SFUSD Financing Corporation will be adjourned and we will resume consideration as a Board of Education.

L. DISCUSSION OF OTHER EDUCATIONAL ISSUES

M. RESOLUTIONS OF COMMENDATION Pg. 51

Closure of the Students & Staff of the Experimental Middle School of Beijing Normal University
- Commissioners Dan Kelly, Jill Wynns, and Eddie Y. Chin

N. CONSENT CALENDAR
(The following are all ACTION ITEMS) Pg. 52

1. Instructional Resolutions

   1a. (51-25/1) Approval of Student Travel for Lowell High School

       Recommendation: That the Board of Education approve the student travel of ten (10) students and two (2) certificated employee to Harvard University, Cambridge, MA on February 18 – 22, 2005 to attend the Harvard University National Speech and Debate Forensics Competition.
       - No Cost to the District

2. Finance Resolutions Pg. 53-65

   2a. (51-25B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

       Recommendation: That the Superintendent and/or the Chief Business Officer are authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

       Application:

       1. $1,910 – California Department of Education to Pupil Services. The purpose of this grant is to assist the applicant to achieve DPS certification through completion of a comprehensive fieldwork-based Dropout Prevention Specialist Certification training program offered by an accredited California State University. Participating Site: Dropout Prevention Office, Scott Brown, Student Advisor.
2. $100,000 – California Integrated Waste Management Board to SFUSD Athletic Office. The purpose of this grant request is to provide $100,000 toward the construction of a synthetic surface soccer/football field at Phillip & Sala Burton High School. The field will utilize 20,000 recycled California tires, making the District eligible to receive this grant.

Grant Awards:

3. $528,900 – California Department of Education to Office of Teacher Affairs. The BTSA program is being superseded by the New Teacher Induction Program, a two year program in which teachers with California Preliminary Credential receive support and engage in reflection on practice and other professional development to meet the requirements for their Clear Credential.

4. $6,274 – California Department of Education to School-to-Career Department. This grant award funds will enable the District to support three adult programs offered through the ROP Department. Materials and supplies will be purchased for the Microsoft Office course at Mission High School, Computer Repair at School of the Arts and Financial Service/Bank Teller Training currently offered at Bank of America, 1455 Market Street. The courses are designed to prepare students for entry level positions in technology careers.

5. $349,949 – California Department of Education to Special Education Services. The IDEA – Federal Preschool Program serves three to five year old children with non-intensive special education needs. The intent of the program is to maximize the development of children and reduce their need for special education services when they enroll in kindergarten or first grade.

6. $11,010 – California Department of Education to Special Education Services. Low Incidence Entitlement funds provide specialized services for disabilities as defined in Section 56026 (b) of the Education code. The five low incidence disabling conditions used are: Hard of Hearing; Deaf, Visually Impaired, Orthopaedically Impaired and Deaf-Blind.

7. $355,152 – California Department of Education to Katharine McCauley. The purpose of the WorkAbility I Grant is to improve transition outcomes for Special Education Students ages 14-22. Activities for students include pre and post-employment skills development, career/interest assessments and paid internships. Activities for teachers include paid training on developing and writing transition plans that connect students to community resources and assisting students complete the WorkAbility application and document collection.

8. $10,704,869 – California Department of Education to Special Education Services. The goal of this program is to provide a free, appropriate public education for all disabled students ages 5-21. Activities include 1) search for all unserved disabled
individuals; 2) assessment of identified students; 3) development of an Individualized Education Program (IEP); 4) implementation of the IEP; 5) staff development and 6) program modification and development to meet the needs of disabled individuals.

9. **$90,000 – San Francisco Children and Families Commission to Office of Parent Relations.** These grant award funds will enable the District to provide family literacy services to support the First 5 San Francisco School Readiness Initiative activities.

10. **$39,305,974 – California Department of Education to State & Federal Funded Projects.** To amend Board Resolution 45-25B1, so as to reflect the final entitlement for 2004-2005 funding for the categorical programs contained in the application for funding Consolidated Categorical Aid Programs, Part II. Please refer to previous GDO# 540, total amount: $38,986,169.


   **Recommendation:** The Superintendent recommends changes to the FY 2004-05 Budget as adopted by the Board of Education on June 29, 2004. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revision as presented. Fund (01) – Unrestricted General Fund

2c. **(51-25B3) Authorization to Modify Fiscal Year 2004-05 Budget**

   **Recommendation:** The Superintendent recommends changes to the FY 2004-05 Budget as adopted by the Board of Education on June 29, 2004. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revision as presented. Fund (12) – Child Development Fund

2d. **(51-25B4) Authorization to Modify Fiscal Year 2004-05 Budget**

   **Recommendation:** The Superintendent recommends changes to the FY 2004-05 Budget as adopted by the Board of Education on June 29, 2004. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revision as presented. Fund (01) – Restricted General Fund
2e. (51-25B5) Authorization to Modify Fiscal Year 2004-05 Budget

**Recommendation:** The Superintendent recommends changes to the FY 2004-05 Budget as adopted by the Board of Education on June 29, 2004. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revision as presented.

Fund (01) – Unrestricted General Fund

2f. (51-25B6) Authorization to Declare Obsolete Computer Monitors, Other Computer Related Accessories, Furniture, Fixtures, Equipment Including Cafeteria Equipment, Instructional Materials and Other Miscellaneous Items as Surplus Property

**Recommendation:** Pursuant to Board Policy P3262 and Education Code Sections 17545-17555, and Education Code Sections 60510-60530, it is recommended that the Board of Education declare certain furniture, fixtures, equipment and obsolete instructional materials no longer suitable for school purposes and delegate the Manager of Purchasing the authority to dispose of same by sale, auction and/or disposal or donation using the most cost effective manner.

2g. (51-25C2) Authorization for the Award of Bids, Purchase of and Encumbrance for Supplies, Equipment and/or Services Over $58,900 or the Statutory Limit Specified in Public Contract Code Section 20111

**Recommendation:** That the Board of Education authorize the procurement of supplies, equipment, and/or services as summarized.

3. Buildings, Grounds and Services Resolutions  **Pg. 66-71**

3a. (51-25W1) Authorization to Renew the Lease Agreement with On Lok Senior Services, Hereinafter Referred to as Lessee, for the Use of the Yard Space at John Yehall Chin Elementary School

**Recommendation:** That Board of Education authorizes the Superintendent of Schools, or her designee, to enter into a lease agreement with Lessee for the use of yard space at John Yehall Chin Elementary School.

3b. (51-25W2) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program
Recommendation:  That the Board of Education approve a modification of the contract between Fugro West, Inc. and the San Francisco Unified School District; and instruct the Chief Financial Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and encumber sufficient funds from the 1990 School Facility Safety Special Tax Funds (Fund 21/90360). This is a professional service contract and is not limited to the 10% contingency restriction. Dianne Feinstein Elementary School - $5,853

3c.  (51-25W3)  Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation:  That the Board of Education approve a modification of the contract between Smith-Emery Company and the San Francisco Unified School District; and instruct the Chief Financial Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and encumber sufficient funds from the 1990 School Facility Safety Special Tax Funds (Fund 21/90360). This is a professional service contract and is not limited to the 10% contingency restriction. Dianne Feinstein Elementary School - $19,884

3d.  (51-25W4)  Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation:  That the Board of Education approve a modification of the contract between Mobile Modular Management Corporation and the San Francisco Unified School District; and instruct the Chief Financial Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from the Leroy Greene Funds (Fund 35). This modification does not exceed the 10% contingency restriction. Lowell High School - $850

3e.  (51-25W5)  Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation:  That the Board of Education approve a modification of the contract between ED2 International and the San Francisco Unified School District; and instruct the Chief Financial Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from the Leroy Greene Funds (Fund 35). This is a professional service contract and is not limited to the 10% contingency restriction. Lowell High School - $7,280
3f. **(51-25W6) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve a modification of the contract between Gelfand Partners Architects and the San Francisco Unified School District; and instruct the Chief Financial Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and to encumber sufficient funds from the Leroy Greene Funds (Fund 35). This is a professional service contract and is not limited to the 10% contingency restriction. Claire Lilienthal Elementary School - $1,650

4. **Personnel Resolutions**

4a. **(51-25E1) Additional Individual(s) Added to Managerial Employee(s) Designation**

4b. **(51-25F1 – F9) Administrative, Secondary, Elementary Certificated Personnel Actions**

**Recommendation:** That the Board of Education approve the following personnel actions as summarized.

4b. **(51-25K1 – K6) Consultant Services Contracts**

**Note:** Contracts with Individuals = Resolutions K1  
Contracts with Organizations = Resolutions K2 – K6

**Recommendation:** That the Board of Education approve the following consultant services contracts.

**K1. Miraloma Elementary School** – To work with teachers and students to develop an environmental program that includes gardening, composting, worm-box composting, etc… for 20 weeks, 10hrs/wk, 2 days per week to K-5 grades students (8 week program for each grade level).  
Sybil Tate - $4,950 – NCLB – Title I, Basic Grant and SBCP - School Based Coordinated Programs

**K2. Miraloma Elementary School** – To provide demonstrations of writing instructional methods in the classroom with 15 teachers over a six-day period at a cost of $600 per day. Teachers will receive four workshops at a cost of $250 for each workshop on curriculum needs and instructional strategies.  
Bay Area Writing Project - $4,600 - NCLB – Title V, Innovative Strategy
K3. **Miraloma Elementary School** – To provide K-5 grade students with Music and Movement workshops, 80 hours of professional instruction in dance, rhythms, and theater.
S.F. Arts Education Program - $4,395.95 - PTA Trust Fund

K4. **Glen Park Elementary School** – To provide K-5 grade students with dance, chorus and theatre lessons. Artists will prepare students to participate in Mini-Event, Youth Arts Festival and Graduation performances.
S.F. Arts Education Project - $6,271 – SBCP- School Based Coordination Program

K5. **CAO – Teaching & Learning** – To build and support the skills and knowledge of SFUSD principals, to guide and direct instructional improvement at their schools, as they move their academic program towards excellence for all students.
Region IV System of District and School Support - $157,000 – NCLB – Title II, Part A, Improving Teacher Quality Local Grants

K6. **Child Development Program** – To provide Latchkey Program services for subsidized and full-cost children for 8 elementary schools, Commodore Sloat, Lafayette, Agronne, Cesar Chavez, Sunnyside, Paul Revere, Jose Ortega and Sunset.
YMCA - $227,242 – Child Development Extended Day Care Program

4bb. **Consultant Services Contracts Amendments**

None

O. **CONSENT CALENDAR RESOLUTIONS SEVERED FOR SPEAKERS AND IMMEDIATE ACTION**

P. **BOARD MEMBERS’ REPORTS**

Q. **SUPERINTENDENT’S PROPOSALS**  

- **FIRST READING**

- **51-25Sp1** – Adoption of Board Policies P1343, Community Relations Individuals with Disabilities Policy and P5163.1, Students, Non-Discrimination for Students and Employees, Individuals with Disabilities
R. BOARD MEMBERS’ PROPOSALS

- FIRST READING

➢ Commitment to Cooperative School Reform Planning for San Francisco Unified School District
  - Commissioners Jill Wynns and Norman Yee

➢ Clean Air Standards for Busses
  - Commissioners Dan Kelly and Eric Mar
S. REQUESTS TO SPEAK REGARDING FIRST READINGS – 10 MINUTES

This part of the Board meeting is set aside for members of the public requesting to address the Board on matters relating to a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, and may do so at this time after the introduction of resolutions for First Reading and prior to referral of resolutions to committee. Members of the public may also address the board on a resolution introduced for First Reading at the appropriate committee and full Board upon a resolution’s Second Reading. Because members of the public will have additional opportunities to address the Board on a resolution, the Chair may limit the time for public comment on all resolutions for First Reading to a maximum of ten (10) minutes total and one (1) minute per speaker or as may be reasonable under the circumstances.

T. REPORT OF CLOSED SESSION ACTIONS

U. OTHER INFORMATIONAL ITEMS

None

V. ADJOURNMENT
Per Board Policy P120, the Board meets in Regular Session on the second and fourth Tuesdays of each month at 7:00 p.m. in the Irving G. Breyer Board Meeting Room, 555 Franklin Street, First Floor.

Parking is available through the gate off McAllister Street.

**For childcare, please call (415) 241-6493**

*For general information, please call the same number above.*

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**Excerpts from the Board of Education Rules and Procedures, P120, Article II.**

9.2 The Superintendent and Board Members may introduce resolutions for First Reading during the “Superintendent’s Proposals – First Reading” and “Board Members’ Proposals – First Reading” sections of the agenda, respectively. Upon introduction, the resolution shall automatically be referred to committee. The President shall determine to which committee the resolution shall be referred. The Board may not discuss or take action on a resolution introduced for First Reading at that meeting.

9.3 Members of the public may address the Board on a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, after the introduction of resolutions for First Reading. Members of the public may also address the Board on a resolution introduced for First Reading at the appropriate committee. The Chair may limit the time for public comment on all resolutions for First Reading to a maximum of 10 minutes total and 1 minute per speaker or as may be reasonable under the circumstances.

9.4 The Board may suspend Rule 9.2 and consider a resolution introduced for First Reading immediately if five (5) members of the Board approve such motion and the agenda notifies the public that the resolution may be acted upon immediately at that meeting. If the Board suspends the rules to consider a resolution immediately, members of the public may comment on the resolution without the necessity for a “Request to Speak.” before the Board considers the resolution.

11.2 Each person requesting to address the Board on agenda items calendared for Board action or on matters other than those calendared for Board action shall be granted such requests provided a “Request to Speak” is telephoned into the Office of the Board of Education the Monday or Tuesday of the meeting prior to 4:30 p.m. or given verbally to the Board Assistant prior to 7:00 p.m. on the day of the meeting. Members of the public may speak at a Board meeting, if time permits as is reasonable limited, even if they do not notify the Office of the Board of Education or Board Assistant prior to the meeting.

11.3 Substitution of speakers will not be permitted unless a designated alternate is submitted with the request to speak.
11.4 Maximum time allowed each speaker is two minutes. Any speaker requiring language translation shall be allowed a maximum of two minutes to speak and two minutes for translation. The District will provide translation in at least Chinese and Spanish and, if possible and with adequate notice, in other languages.

11.5 The Board President, with the approval of the Board, can modify the time permitted for speakers and public comment.

11.6 A speaker shall be ruled out of order for failing to speak on the subject matter for which the privilege of the floor was granted.

11.7 Time for total public testimony and/or Board debate shall be limited to 30 minutes unless the time is extended by majority vote and may be continued after all items have been considered.

11.8 Individuals requesting to speak who were held over from a previous meeting shall be the first called at the next regular meeting.

12.4 Debate or action on Board members’ proposals and Superintendent’s proposals upon being duly moved and seconded at First Reading, unless referred to a committee, shall be held on calendar for Second Reading at the next regularly scheduled meeting of the Board.

14.1 No speaker at any meeting of the Board or its committees shall make any abusive, threatening or harassing personal remarks or charges against any officer or employee of the District or against any Board member, with the consequence of, first, a verbal warning and, second, the loss of speaking rights on the matter under discussion.

14.2 Charges or complaints against any officer or employee of the District may be made in writing, signed by the person making the charge and submitted to the District’s Legal Office.

14.3 Cardboard, paper or cloth placards may be brought into the Board meeting room only if they are not larger than three feet by three feet and have no wood, metal or other type of holding device.

14.4 Pursuant to Government Code Section 54957.9, the President may order the Board meeting room cleared if violence or verbal harassment disrupts the orderly process of the meeting.