MISSION STATEMENT OF THE SFUSD:

The mission of the San Francisco Unified School District is to provide each student with an equal opportunity to succeed by promoting intellectual growth, creativity, self-discipline, cultural and linguistic sensitivity, democratic responsibility, economic competence, and physical and mental health so that each student can achieve his or her maximum potential.

DISTRICT GOALS:

(In Accordance with 85-13Sp2 – Proposal to Implement a Strategic Plan. Adopted 5/27/08)

➢ Access & Equity – Make Social Justice a Reality.
➢ Student Achievement – Engage High Achieving and Joyful Learners.
➢ Accountability – Keep Our Promises to Students and Families
ORDER OF BUSINESS
ADJOURNMENT: 10:00 P.M.

❖ ROLL CALL AND PLEDGE OF ALLEGIANCE

❖ SPECIAL ORDER OF BUSINESS (ACTION ITEM)           Pg. 1 - 39
  ➢ Annual Re-Adoption of Board of Education Rules and Procedures

❖ ELECTION OF OFFICERS – BOARD OF EDUCATION

A. APPROVAL OF BOARD MINUTES

B. PRESENTATIONS TO THE BOARD OF EDUCATION/
   SUPERINTENDENT’S REPORT
  ➢ Superintendent's Thoughts for the Evening

C. RECOGNITIONS AND RESOLUTIONS OF COMMENDATION
  ➢ RAVE Distinguished Service Award
  ➢ RAVE Special Service Award

D. STUDENT DELEGATES’ REPORT

E. PARENT ADVISORY COUNCIL (PAC) REPORT

F. CONSENT CALENDAR – SEE EXHIBIT A FOLLOWING SUMMARY PAGES FOR
   LIST OF ITEMS - Motion/Second; Items Corrected/Withdrawn/Removed for First
   Reading/Severed. Formal vote taken up in Section N. Severed Items taken up in
   Section O.
G. SUPERINTENDENT’S PROPOSALS
– HELD FOR SPEAKER CARDS AND ACTION

➤ 912-8Sp1 – Approval of Revisions to Board of Education Policy – P3610
   Article: Business and Non-Instructional Operations
   Section: Purchasing
   Sub-section: Personal Service Contractors

H. BOARD MEMBER’ PROPOSALS
– HELD FOR SPEAKER CARDS AND ACTION

NONE

I. REQUESTS TO SPEAK REGARDING GENERAL MATTERS – 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address
the Board on general items which are not agenda items calendared for action, which are not
first readings listed in the agenda, and are not items previously referred to committee and not
yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 7:30 p.m. or
following the item under discussion at the time. Anyone whose name remains on the speakers
list at the end of the allotted time will be granted time at the end of the regular meeting.

J. ADVISORY COMMITTEE REPORTS/APPOINTMENTS TO ADVISORY
   COMMITTEES BY BOARD MEMBERS

K. SPECIAL ORDER OF BUSINESS

ACTION ITEMS:

1. Location Placement of Dr. William Cobb Elementary School’s
   General Education and Montessori Programs for the 2010-2011
   School Year

   Recommendation: That the Board of Education of the San Francisco Unified School
   District approve the Location placements of the Dr. William Cobb Elementary School’s
   General Education and Montessori Programs for the 2010-2011 school year.
2. Review and Adoption of Annual and Five-Year Report Relating to the Collection and Expenditure of Developer Fees

Recommendation: That the Board of Education review and adopt the Annual and Five-Year Report dated December 14, 2009, relating to the collection and expenditure of developer fees. This report was prepared for the District by the Dolinka Group, Inc., a consultant with expertise in the preparation of such reports.

PUBLIC HEARING:

1. 2009-2010 Initial Proposal from the Crafts Bargaining Unions (Local 6, Electricians; Local 22, Carpenters; Local 38, Plumbers; Local 40, Roofers; Local 66, Plasterers; Local 104, Sheet Metal Workers; Local 261, Laborers; Local 377, Ironworkers; Local 718, Glaziers; Local 853, Teamsters; Local 1176, Painters, and Local 1414, Auto Machinist) to San Francisco Unified School District

Recommendation: That the Board of Education hold a public hearing on the Initial Proposal from Crafts Bargaining Unions to San Francisco Unified School District.

L. DISCUSSION OF OTHER EDUCATIONAL ISSUES

➢ Radio Station KALW Annual Report
➢ Update on Ethnic Studies Courses for SFUSD Students from SF State University

M. CONSENT CALENDAR RESOLUTIONS – Pg. 52 - 53

REMOVED AT PREVIOUS MEETING FOR SECOND READING AND ACTION

4b. (912-8K1) Consultant Services Contracts

K1. Lafayette Elementary School – To provide a Physical Education Consultant to work with the teaching staff to develop and implement standards-based lessons in the area of physical education.
Katy Mason - $32,182 – Trust Fund – PTA Funds and School Site Based (WSF) Allocation

N. VOTE ON CONSENT CALENDAR – Moved and Seconded under Section F

O. CONSENT CALENDAR RESOLUTIONS – SEVERED FOR SPEAKERS AND IMMEDIATE ACTION - SEE EXHIBIT A FOLLOWING SUMMARY PAGES FOR LIST OF ITEMS
P. SUPERINTENDENT’S PROPOSALS – FIRST READING

(5 Minutes will be given for total public testimony under this item.)

- **101-12Sp1** – Adoption of Instructional Materials – Chinese (World Language), High School
- **101-12Sp2** – Approval of a Public Education Enrichment Fund Spending Plan for School Year 2010-2011
- **101-12Sp3** – Authorization to Grant or in the Alternative Deny the Renewal of KIPP Bayview Academy Charter School’s Petition
- **101-12Sp4** – Authorization to Grant or in the Alternative Deny the Renewal of KIPP San Francisco Bay Academy Charter School’s Petition
- **101-12Sp5** – Approval of Revisions to Board of Education Policy – P120

Q. BOARD MEMBERS’ PROPOSALS – FIRST READING

(5 Minutes will be given for total public testimony under this item.)

- In Support of Increasing Participation in AP Courses by Offering District-Wide Open Enrollment AP Courses
  - Commissioners Sandra Lee Fewer, Jane Kim, and Kim-Shree Maufas

R. BOARD MEMBERS’ REPORTS – a. Standing Committees; b. Board Delegates to Membership Organizations (NSBA, CSBA, CGCS); c. All other reports by Board Members.

Report from the Augmented Ad Hoc Committee on Student Assignment
December 14, 2009 – Reporting: Commissioner Jane Kim

**Purpose**
Public policy discussion between the Board of Education and SFUSD staff on the redesign of student assignment. The Board will provide feedback on progress and guidance on next steps.

**Desired Outcomes**
1. Understanding of racial concentrations and school effectiveness in SFUSD.
2. Understanding of the community engagement activities occurring through January 2010.
3. Agreement on next steps.

**Informational Items for Discussion**
1. Stanford Study of Racial Concentration and School Effectiveness in SFUSD.
2. Update on the community engagement process. SFUSD, Parent Advisory Council (PAC), and Parents for Public Schools (PPS).
3. Timeline and next steps.
4. Board discussion and guidance on next steps.
5. Public comment.
ACTION ITEM:

912-8Sp1 – Approval of Revisions to Board of Education Policy – P3610
Article: Business and Non-Instructional Operations
Section: Purchasing
Sub-section: Personal Service Contractors

UPDATE ON INFORMATIONAL ITEMS:

➤ Status of Tier III Categorical Budget Planning
➤ Student Nutrition Program Budget
➤ Child Development Program Budget

S. REPORT OF CLOSED SESSION ACTIONS

T. OTHER INFORMATIONAL ITEMS

➤ Quarterly Report on Williams Uniform Complaints (October – December 2009)

U. ADJOURNMENT
EXHIBIT A
CONSENT CALENDAR
(The following are all ACTION ITEMS)

1. Instructional Resolutions

1a. (101-1211) Approval of Student Travel for Abraham Lincoln High School

Recommendation: That the Board of Education approve the student travel of thirty-three (33) students and three (3) certificated employees to Washington, DC for the purpose of the Close Up Program, which exposes students to the inner workings of the U.S. Government. Students attending are taking US History and American Democracy and will gain knowledge for these core curricular classes.

2. Finance Resolutions

2a. (101-12B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

Recommendation: That the Superintendent and/or the Chief Financial Officer be authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

Awards:

1. $150,000 – William & Flora Hewlett Foundation to KALW. KALW News will produce reports on performing arts reporting including coverage of Bay Area communities and issues.

2. $25,000 – Bernard Osher Foundation to KALW. This grant will fund upcoming projects being produced and broadcast by KALW News.

3. $617,400 – California Department of Education to Various Sites. This grant will fund Tech WRITE program which will focus on the integration of technology and writing for targeted 4th and 6th grade ELL classrooms at select program improvement at middle schools: Horace Mann, Francisco, Carmichael, Revere, Brown, and elementary schools Carver, Mission Ed, Chavez, and two schools from the Archdiocese (Corpus Christi and Mission Dolores) Approximately 24 teachers/classrooms and 700 students.
2b. **(101-12B2) Authorization for Budget Transfers for Fiscal Year 2009-2010 Budget**

   **Recommendation:** That the Superintendent recommends changes to the FY 2009-2010 Budget as adopted by the Board of Education on June 23, 2009. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revision as presented. Unrestricted General Fund (Fund 01) and Restricted General Funds (Fund 01 and 12)

2c. **(101-12B3) Authorization to Enter into a Memorandum of Understanding with City and County of San Francisco to Continue the “Schools as Community Hubs” Project**

   **Recommendation:** That the Board of Education of the San Francisco Unified School District authorize the Superintendent and/or his designee to enter into a Memorandum of Understanding with the City and County of San Francisco to continue the “Schools as Community Hubs” Program.

2d. **(101-12B4) Authorization of Travel for Board Members - Commissioner Norman Yee**

   **Recommendation:** That the Board of Education authorizes the District to reimburse Commissioner Norman Yee for expenses that were incurred from December 3 - 5, 2009 for his attendance at the California School Boards Association Annual Conference in San Diego, California.

2e. **(101-12B5) Authorization of Travel for Board Members - Commissioner Jane Kim**

   **Recommendation:** That the Board of Education authorizes the District to reimburse Commissioner Jane Kim for expenses that were incurred from November 12 -13, 2009 for her attendance at the Reaffirming the Role of School Integration in K-12 Public Education in Washington DC.

2f. **(101-12B6) Authorization of Travel for Board Members - Commissioner Rachel Norton**

   **Recommendation:** That the Board of Education authorizes the District to reimburse Commissioner Rachel Norton for expenses that were incurred from December 3 - 5, 2009 for her attendance at the California School Boards Association Annual Conference in San Diego, California.

2g. **(101-12B7) Authorization of Travel for Board Members - Commissioner Hydra B. Mendoza**

   **Recommendation:** That the Board of Education authorizes the District to reimburse Commissioner Hydra B. Mendoza for expenses that were incurred from October 28, 2009 to November 1, 2009 for her attendance at the Council of the Great City Schools 53rd Annual Fall Conference in Portland, Oregon.
2h. (101-12B8) Authorization of Travel for Board Members
- Commissioner Kim-Shree Maufas

Recommendation: That the Board of Education authorizes the District to reimburse Commissioner Kim-Shree Maufas for expenses that were incurred from December 3 - 5, 2009 for her attendance at the California School Boards Association Annual Conference in San Diego, California.

2i. (101-12B9) Authorization for Standardized MOU Template(s) for the Career Technical Education Department’s Summer Internship Program within the San Francisco Unified School District

Recommendation: That the Board of Education of the San Francisco Unified School District support the actions necessary to approve the MOU template(s) for the Career Technical Education Department’s Summer Internship Program within the San Francisco Unified School District. The CTE Department anticipates entering into MOUs with over one hundred organizations that will be providing our students with internships. For the sake of expediency, we are seeking blanket approval of the 4 types of MOUs as attached.

3. Buildings, Grounds and Services Resolutions

3a. (101-12W1) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Kwan Henmi/3Di-Parsons and the San Francisco Unified School District for an amount not to exceed $178,703 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and encumber sufficient funds from the Proposition 39 School Repair Program Fund.
Various School Sites - $178,703

3b. (101-12W2) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Alten Construction and the San Francisco Unified School District for an amount not to exceed $14,367 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and encumber sufficient funds from the Proposition 39 School Repair Program Fund.
Luther Burbank Middle School - $14,367
3c. **(101-12W3) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract modification between Rodan Builders and the San Francisco Unified School District for an amount not to exceed $10,970 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and encumber sufficient funds from the Proposition 39 School Repair Program Fund.
San Miguel CDC Heating System Replacement - $10,970

3d. **(101-12W4) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve a contract modification between COX and the San Francisco Unified School District for an amount not to exceed $152,788 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
San Miguel CDC - $152,788

3e. **(101-12W5) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract modification between Eternal Construction and the San Francisco Unified School District for an amount not to exceed $67,350 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
555 Franklin ADA Project - $67,350

3f. **(101-12W6) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract modification between Roebuck Construction and the San Francisco Unified School District for an amount not to exceed $16,118 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Commodore Stockton CDC - $16,118
3g. **(101-12W7) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract modification between Suarez & Munoz Construction, Inc. and the San Francisco Unified School District for an amount not to exceed $7,183.26 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Green Schoolyard Project – Hillcrest Elementary School - $7,183.26

3h. **(101-12W8) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract modification between Bollo Construction and the San Francisco Unified School District for an amount not to exceed ($244,430) and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Sanchez Elementary School – ($244,430) Credit

3i. **(101-12W9) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract modification between Fineline Construction and the San Francisco Unified School District for an amount not to exceed ($158,069) and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Allo Fong Yu Alternative School Modernization - $(158,069) Credit

3j. **(101-12W10) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract modification between McCarthy Building Companies ("McCarthy") and the San Francisco Unified School District for an amount not to exceed $341,960 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Abraham Lincoln High School - $341,960
3k. **(101-12W11) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

Recommendation: That the Board of Education approve a contract modification between Cal Pacific Construction, Inc. (Cal Pacific) and the San Francisco Unified School District for an amount not to exceed $68,543 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Lakeshore Elementary School Modernization Project - $68,543

3l. **(101-12W12) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

Recommendation: That the Board of Education approve this contract modification between McCarthy Building Companies and the San Francisco Unified School District for an amount not to exceed $187,800 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Washington High School - $187,800

3m. **(101-12W13) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

Recommendation: That the Board of Education approve the contract modification between Levy Design Partners, Inc. and the San Francisco Unified School District for an amount not to exceed $161,824 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Lincoln High School Modernization/Bungalow Replacement - $161,824

3n. **(101-12W14) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

Recommendation: That the Board of Education approve this contract modification between Gelfand Partners and the San Francisco Unified School District for an amount not to exceed $29,255 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Herbert Hoover Middle School - $29,255
3o. (101-12W15) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Hamilton+Aitken Architects and the San Francisco Unified School District for an amount not to exceed $20,340 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
New Traditions Elementary School - $20,340

3p. (101-12W16) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Miller Company Landscape Architects and the San Francisco Unified School District for an amount not to exceed $28,500 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Rooftop Elementary School Green Schoolyard - $28,500

3q. (101-12W17) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this modification to the Master Agreement between Smith Emery Company and the San Francisco Unified School District for an amount not to exceed $25,875.60 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Burnett CDC - $25,875.60

3r. (101-12W18) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this modification Master Agreement between Sensible Environmental Solutions (“SES”) and the San Francisco Unified School District for an amount not to exceed $8,500 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Dr. George Washington Carver Elementary School - $8,500
3s. **(101-12W19)** Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

**Recommendation:** That the Board of Education approve this modification to the Master Agreement between Aim to Please Janitorial Service and the San Francisco Unified School District for an amount not to exceed $4,000 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Alamo Elementary School - $4,000

3t. **(101-12W20)** Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

**Recommendation:** That the Board of Education approve this modification to the Master Agreement between McCarthy Building Companies, Inc. (McCarthy) and the San Francisco Unified School District for an amount not to exceed $12,144 and for a duration of up to three years, and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Hoover Middle, Sunset Elementary and School Health Programs - $12,144

3u. **(101-12W21)** Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

**Recommendation:** That the Board of Education approve this modification to the Master Agreement between Underwood & Rosenblum and the San Francisco Unified School District for an amount not to exceed $12,200 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Newcomer High School (Jackson Street) - $12,200

3v. **(101-12W22)** Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

**Recommendation:** That the Board of Education approve a modification to the Master Agreement between MACTEC and the San Francisco Unified School District for an amount not to exceed $13,550 for a duration of up to one year, and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Lakeshore Elementary School - $13,550
3w. **(101-12W23) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this Master Agreement between Sensible Environmental Solutions ("SES") and the San Francisco Unified School District for an amount not to exceed $50,800 and for the duration of up to two years and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Dr. William Cobb, John Swett, and Glen Park Elementary Schools and Edison Charter Academy - $50,800

3x. **(101-12W24) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve a contract between Bayview Painting & Construction and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the Deferred Maintenance Fund. Should the District be unable to enter into a contract with Bayview Painting & Construction, the contract will be awarded to the next lowest, responsive and responsible bidder.

Child Development Program Office – 20 Cook Street - $74,800

3y. **(101-12W25) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** It is recommended that the Board of Education approve this contract between Deems Lewis McKinley (DLM) Architects and the San Francisco School District for an amount not to exceed $48,750 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Presidio CDC - $48,750

3z. **(101-12W26) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract between Gelfand Partners Architects and the San Francisco Unified School District for an amount not to exceed $125,520 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Various 2003 Bond School Sites - $125,520
3aa. (101-12W27) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract between Hamilton & Aikken Architects and the San Francisco Unified School District for an amount not to exceed $99,565 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Hilltop High School/RAP - $99,565

3bb. (101-12W28) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract between Riverview Construction and the San Francisco Unified School District for an amount not to exceed $237,000 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund. In the event the District is not able to enter into a contract with Riverview Construction, it will award to the next lowest, most responsive and responsible bidder, or the District may elect to re-bid the project.
Cabrillo MP Room Project - $237,000

3cc. (101-12W28) Authorization to Approve Contract, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Eternal Construction, Inc., and the San Francisco Unified School District for an amount not to exceed $600 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Rosa Parks Elementary School Exit Stair Project - $600

3dd. (101-12W30) Authorization to Approve License to use Property by and between Community Assembly of God of San Francisco ("Licensor") and the San Francisco Unified School District ("Licensee") for the use of the Parking Lot Located 355 Ocean Avenue, San Francisco, CA

Recommendation: That the Board of Education approve this license agreement between Community Assembly of God of San Francisco and the San Francisco Unified School District for an amount not to exceed $28,000 and instruct the Chief Facilities Officer of designee to sign all documents necessary for the execution of the license agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Temporary Parking Due to Construction - $28,000
4. Personnel Resolutions

4a. (101-12F1 – F12) Administrative, Secondary, Elementary Certificated Personnel Actions

Recommendation: That the Board of Education approves the following personnel actions as summarized.

4b. (101-12K1 – K21) Consultant Services Contracts

Note: Contracts with Individuals = Resolutions K1 – K10
Contract with Organizations = Resolutions K11 – K21

Recommendation: That the Board of Education approves the following consultant services contracts.

K1. West Portal Elementary School – To provide school gardening activities to all students in an outdoor classroom.
Amy Mack - $21,813 - UGF/AB 825 - School & Library Improvement Block Grant and EIA: Limited English Proficient (LEP)

K2. West Portal Elementary School – To provide an artist to teach K – 3rd graders to make music, explore notes and rhythm focusing on the intersection of music and movement using a rich diversity of movement, theater, visual art, rhyme, song writing, and singing.
Susan Appe - $9,589.50 – DCYF: Elementary Arts Program

K3. Sherman Elementary School – To provide a garden coordinator to support teachers in using the Sherman garden as a visual lab.
Linda Myers - $8,421 – School Site Based WSF Allocation, NCLB: Title I, Schoolwide Programs, and EIA: Limited English Proficient (LEP)

K4. Frank McCoppin Elementary School – To provide students with painting and drawing incorporating abstract, and self-expressions.
Aiko Cuneo - $3,025.50 – DCYF: Elementary Arts Program

K5. Fairmount Elementary School – To provide students with a choral program that addresses California Content Standards in Music and Dance.
Carolyn Jayne - $2,500 – Trust Fund – PTA Funds

K6. Child Development Program – To visit Child Development Centers to monitor implementation of District wide site based supervision plan.
Waconzer Acker - $16,100 – Head Start

K7. APD/21st Century/Family and Community Engagement/CBET – To provide childcare services at Cesar Chavez and Redding Elementary Schools for parents enrolled in the Community Based English Tutoring Program (CBET).

K9. APD/21\textsuperscript{ST} Century/Family and Community Engagement/CBET – To provide assistance to the ESL instructor and program coordination at Cesar Chavez and Redding Elementary Schools for the Family and Community Engagement’s Community Based English Tutoring Program (CBET). Various Consultants - $14,760 – NCLB: Title I, Part A, Basic Grants Low-Income and Neglected

K10. Visual & Performing Arts Department – To provide support for Young at Art performances, installation, and photography of visual arts exhibition at the de Young Museum. Various Consultants - $19,100 – PEEF: Prop H, Arts and Music

K11. Hillcrest Elementary School – To focus on linking school day and after school communities and improving school climate through increased parent involvement in both programs. Edgewood Children's Center – $60,000 – Healthy Start – Planning Grants and Operational Grants

K12. Cleveland Elementary School – To provide an Artist-in-Residence for all students. LEAP...Imagination in Learning - $11,234 – DCYF: Elementary Arts Program, PEEF: Prop H, UGF: Arts, Music and Physical Education Supplies & Equipment and AB 825 Targeted Instructional Improvement Block Grant

K13. Garfield Elementary School – To provide an Artist-in-Residence Choral Program for K - 5\textsuperscript{th} grade students. LEAP...Imagination in Learning - $4,196.75 – DCYF: Elementary Trust Fund: PTA Funds

K14. Horace Mann Middle School – To provide a Global Youth Media and Arts Program. World Savvy - $850 – PEEF: Prop H, Violence Prevention Program

K15. Independence High School – To provide community based services to students for the late Fall 2009/Spring 2010 semesters. RAMS Wellness Program - $22,549 – PEEF: Prop H, Violence Prevention Program

K16. State & Federally Funded Programs – To provide tutoring in math and/or reading in an after school program at Francisco, Horace Mann, Bryant, Marina, Community Centers and libraries. Kaplan, Inc. - $177,140.60 – NCLB: Title I, Part A SES Tutoring

K17. Student Support Services Department – To administer and oversee the Primary Intervention Program (PIP) at Dianne Feinstein, Leonard R. Flynn, and Starr King Elementary Schools. Edgewood Center for Children and Families - $80,783 – Early Mental Health Initiative – Primary Intervention Program
K18. **Leadership, Equity, Achievement and Design – Cal-SAFE Program** – To provide a Child Development Specialist, Site Supervisor and childcare aides as required and appropriate by licensing standards, and pursuant to the Cal-SAFE mandates for childcare ratios over the period of agreement at Hilltop School.

Family Service Agency of San Francisco - $215,000 – UGF/California School Age Families Education (Cal-SAFE) Program

K19. **Athletic Office** – To perform services as officials for SFUSD High School Baseball and Softball games.

Northern California Umpires Association (NCUA) - $31,000 – PEEF: Prop H, Sports

K20. **State & Federally Funded Programs** – To provide a workshop entitled "Footprint in a Digital Age" to Title IIA-Funded private schools, on technology implementation in the classroom specifically to support struggling students with academics.

Mind Stream, LLC - $13,360 – NCLB: Title II, Part A, Improving Teacher Quality Local Grant

K21. **Visual & Performing Arts Office** – To provide editing, desktop publishing and printing services for Young at Art.

San Francisco Study Center - $11,000 – PEEF: Prop H, Arts & Music

4bb. **(101-12K22–K34) Consultant Services Contracts Amendments** Pg. 194 - 220

*Note:* Contracts with Individuals = Resolutions
Contract with Organizations = Resolutions K22 – K34

**Recommendation:** That the Board of Education approves the following consultant services contracts.

**K22. Hillcrest Elementary School** – To provide a clinician and behavior coach to work with classroom teachers and parents to develop and implement student behavior plans and provide social group support to students. The purpose for this amendment is for additional services.

Cost of this Amendment – $37,000

Edgewood Center for Children and Families – Total Program Cost to Date - $52,000 – UGF: AB825 – Instructional Improvement Block Grant and Quality Education Investment Act

**K23. Student Support Services Department** – To create an introductory video and series of informative and inspirational video vignettes to support SFUSD’s Foster Youth Services’ efforts in recruiting foster and adoptive parents. The purpose for this amendment is to cancel the original resolution.

Cost of this Amendment – ($16,975) CREDIT

Friday’s Films – Total Program Cost to Date - $0 – Supplementary Programs: Foster Youth in Licensed Foster Homes
K24. **Reform and Accountability** – To provide online individualized math lessons allowing students to proceed at their own rates. The purpose for this amendment is to include Willie L. Brown Academy.

Cost of this Amendment – $12,274

Education Program for Gifted Youth (EPGY) at Stanford University – Total Program Cost to Date - $125,432 – ARRA: State Fiscal Stabilization Fund

K25. **Student Support Services Department** – To provide twenty-nine rope course days to middle and high school students. The purpose for this amendment is additional services to students.

Cost of this Amendment – $8,000

Pacific Leadership Institute/Fort Miley Adventure Ropes Course/University Corporation, San Francisco State University - $25,400 – Mentoring for Success – SFUSD Student Mentor Program Expansion for Gang Prevention and Foster Youth

K26. **State & Federally Funded Programs** – To provide tutoring in math and/or reading. The purpose for this amendment is for additional services to students.

Cost of this Amendment – $66,589.50

TutorWorks – Total Program Cost to Date - $306,589.50 – NCLB: Title I, Part A, SES Tutoring

K27. **State & Federally Funded Programs** – To provide tutoring in math and/or reading. The purpose for this amendment is for additional services to students.

Cost of this Amendment – $78,196.50

Avanzza – Total Program Cost to Date - $102,196.50 – NCLB: Title I, Part A, SES Tutoring

K28. **State & Federally Funded Programs** – To provide tutoring in math and/or reading. The purpose for this amendment is for additional services to students.

Cost of this Amendment – $29,888.20

Jair Learning, LLC – Total Program Cost to Date - $149,888.20 – NCLB: Title I, Part A, SES Tutoring

K29. **State & Federally Funded Programs** – To provide tutoring in math and/or reading. The purpose for this amendment is for additional services to students.

Cost of this Amendment – $49,317.90

MixPage Educational Services, DBA Sylvan Learning – Total Program Cost to Date - $61,317.90 – NCLB: Title I, Part A, SES Tutoring

K30. **State & Federally Funded Programs** – To provide tutoring in math and/or reading. The purpose for this amendment is for additional services to students.

Cost of this Amendment – $4,351.44

The Learning Curve – Total Program Cost to Date - $16,351.44 – NCLB: Title I, Part A, SES Tutoring
K31. **State & Federally Funded Programs** – To provide tutoring in math and/or reading. The purpose for this amendment is for additional services to students.
   Cost of this Amendment – $10,065.50
   TEACH Learning Academy – Total Program Cost to Date - $34,065.50 – NCLB: Title I, Part A, SES Tutoring

K32. **State & Federally Funded Programs** – To provide professional development service to Title IIA private schools. The purpose for this amendment is to change funding source.
   Cost of this Amendment – $0
   San Mateo County Office of Education BTSA Program – Total Program Cost to Date - $22,043 – NCLB: Title I, Part A, Improving Teacher Quality Local Grant

K33. **State & Federal Programs** – To provide reading and/or math instruction to qualified students attending NCLB/ESEA Private School Programs. The purpose for this amendment is for deletion of services.
   Cost of this Amendment – ($648) CREDIT
   Catapult Learning, LLC – Total Program Cost to Date - $48,174.24 – NCLB: Title I, Part A, Improving Teacher Quality Local Grant

K34. **State & Federal Programs** – To provide reading and/or math instruction to qualified students attending NCLB/ESEA Private School Programs. The purpose for this amendment is for deletion of services.
   Cost of this Amendment – ($2,286.11) CREDIT
   Catapult Learning, LLC – Total Program Cost to Date - $46,493.17 – NCLB: Title I, Part A, Improving Teacher Quality Local Grant
Per Board Policy P120, the Board meets in Regular Session on the second and fourth Tuesdays of each month at 6:00 p.m. in the Irving G. Breyer Board Meeting Room, 555 Franklin Street, First Floor. Parking is available through the gate off McAllister Street.

The Board Agenda is posted and its contents are made available for public view in the Lobby of the SFUSD Administrative Building at 555 Franklin Street on the Friday before each regular meeting. A copy of the complete Agenda is also available in the Office of the Board of Education, Room 106, at the same address. Additional documents which are distributed to at least a majority of the Board after the publication of the Agenda and relate to items on the Agenda are available for public view in Room 106 at the time of distribution to the commissioners. Additional documents distributed to the Board during the meeting can be viewed at the meeting (if prepared by the District) or after the meeting (if prepared by some other person) by directing your request to the Executive Assistant to the Board.

For childcare or other general information, please call the Office of the Board of Education at (415) 241-6493.

Translation services in Spanish and Chinese are available at Regular Meetings of the Board of Education. Adequate notice and request must be given to the Office of the Board of Education for other languages.

Excerpts from the Board of Education Rules and Procedures, P120, Article II.

1.1 These rules shall govern the order of business of the Board and shall constitute policy of the Board.

1.1.1 These Rules shall be reviewed and readopted as a Special Order of Business at the first Regular Board meeting of the year.

3.1 There shall be at least one student delegate within the membership of the Board pursuant to Ed. Code Section 35012. That commencing with the 2000-2001 academic school year, two students will sit on the Board of Education, one student delegate appointed by the Student Advisory Council and the other elected by the students of San Francisco through a democratic process approved by the Student Advisory council.

3.2 The student delegates may cast an advisory vote on all matters decided by the Board at all regular and special meetings. Such advisory votes will be cast at the beginning of voting rotation so that the "advice" of student representatives may be considered by Board Members as they cast their votes. The advisory vote shall not be included in determining whether a measure before the Board carries, but it shall be recorded in the official minutes.

4.1.1 The Board shall meet in regular session on the second and fourth Tuesday of each month at 6:00 p.m. in the place designated by the Board and shall adjourn no later than 10:00 p.m., or upon completion of the item under discussion at that time, unless extended by majority vote.

9.2 The Superintendent and Board Members may introduce resolutions for First Reading during the "Superintendent's Proposals – First Reading" and "Board Members' Proposals – First Reading" sections of the agenda, respectively. Upon introduction, the resolution shall automatically be referred to committee. The President shall determine to which committee the resolution shall be referred. The Board may not discuss or take action on a resolution introduced for First Reading at that meeting.
9.3 Members of the public may address the Board on a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, after the introduction of resolutions for First Reading. Members of the public may also address the Board on a resolution introduced for First Reading at the appropriate committee. The Chair may limit the time for public comment on all resolutions for First Reading to a maximum of 5 minutes for Superintendent’s First Readings and 5 minutes for Board Members’ First Readings and 1 minute per speaker or as may be reasonable under the circumstances.

9.4 The Board may suspend Rule 9.2 and consider a resolution introduced for First Reading immediately if five (5) members of the Board approve such motion and the agenda notifies the public that the resolution may be acted upon immediately at that meeting. If the Board suspends the rules to consider a resolution immediately, members of the public may comment on the resolution without the necessity for a “Request to Speak” before the Board considers the resolution.

11.2 Each person requesting to address the Board on agenda items calendared for Board action or on matters other than those calendared for Board action shall be granted such requests provided a “Request to Speak” is telephoned into the Office of the Board of Education the Monday or Tuesday of the meeting prior to 4:30 p.m. or an individual completes a “Speaker Card”, prior to the item being called, on the evening of the meeting.

11.3 Substitution of speakers will not be permitted unless a designated alternate is submitted with the request to speak.

11.4 Maximum time allowed each speaker is two minutes. Any speaker requiring language translation shall be allowed a maximum of two minutes to speak and two minutes for translation. The District will provide translation in at least Chinese and Spanish and, if possible and with adequate notice, in other languages.

11.5 The Board President, with the approval of the Board, can modify the time permitted for speakers and public comment.

11.6 A speaker shall be ruled out of order for failing to speak on the subject matter for which the privilege of the floor was granted.

11.7 Time for total public testimony and/or Board debate shall be limited to 30 minutes unless the time is extended by majority vote and may be continued after all items have been considered. Public testimony will be heard no later than 7:30 p.m. or until the item under discussion is completed.

11.8 Individuals requesting to speak who were held over from a previous meeting shall be the first called at the next regular meeting.

12.4 Debate or action on Board members’ proposals and Superintendent’s proposals upon being duly moved and seconded at First Reading, unless referred to a committee, shall be held on calendar for Second Reading at the next regularly scheduled meeting of the Board.

14.1 No speaker at any meeting of the Board or its committees shall make any abusive, threatening or harassing personal remarks or charges against any officer or employee of the District or against any Board member, with the consequence of, first, a verbal warning and, second, the loss of speaking rights on the matter under discussion.

14.2 Charges or complaints against any officer or employee of the District may be made in writing, signed by the person making the charge and submitted to the District’s Legal Office.

14.3 Cardboard, paper or cloth placards may be brought into the Board meeting room only if they are not larger than three feet by three feet and have no wood, metal or other type of holding device.

14.4 Pursuant to Government Code Section 54957.9, the President may order the Board meeting room cleared if violence or verbal harassment disrupts the orderly process of the meeting.
INFORMATION ON DISABILITY ACCESS TO MEETINGS OF THE BOARD OF EDUCATION

SAN FRANCISCO UNIFIED SCHOOL DISTRICT GENERAL ADMINISTRATIVE OFFICES
555 FRANKLIN STREET, SAN FRANCISCO, CA 94102
(The Irving G. Breyer Board Meeting Room is wheelchair accessible.)

MUNI: Accessible municipal lines are:
- 47 VAN NESS on Van Ness Avenue
- 71 and 71L on Market Street
- F line on Market Street (Surface)
- J, K, L, M, & N lines (Subway)
- For additional information about Muni accessible services, call (415) 701-4485 or (415) 923-6142.

BART: Civic Center BART Station

Parking: Accessible parking is available.
Please enter through the gate off McAllister Street.

American Sign Language:
Interpreters and FM amplification system will be provided upon request if you make arrangements at least seventy-two (72) hours in advance by calling (415) 355-7364.

It is requested that individuals refrain from wearing perfume or other scented products in order to allow those with environmental illnesses or multiple chemical sensitivity to attend the meetings of the Board of Education.
SUBJECT: Annual Readoption of Board of Education Rules and Procedures

REQUESTED ACTION: That the Board of Education of the San Francisco Unified School District readopts its Rules and Procedures (P120).

BACKGROUND: The Board’s rules and procedures, outlined in P120, include a provision (Section 1.1.1) that the Board review and readopt its Rules and Procedures at the first Regular Board Meeting of each year.
ARTICLE I - GENERAL

Section 1  Authority

The San Francisco Board of Education (hereinafter referred to as the “Board”) was established and exists by virtue of the Education Code of the State of California (hereinafter referred to as the “Ed. Code”), and Section 134 of the Charter of the City and County of San Francisco (hereinafter referred to as the “Charter”).

Section 134 of the Charter provides as follows:

"BOARD OF EDUCATION" Section 134. All of the public schools of the school district of the city and county shall be under the control and management of a board of education, composed of seven commissioners, who, commencing with a special municipal election to be consolidated with the direct primary in 1972, shall be elected at large by the voters of the city and county and who shall be subject to recall, and to suspensions and removal in the same manner as elective officers, as provided by this charter. The compensation of each member shall be five hundred dollars ($500) per month. Vacancies occurring on said board shall be filled by the Mayor for the unexpired term."

Pursuant to Section 1000 of the Ed. Code, the Board also serves as the County Board Of Education.

Section 2  Powers

Under the Ed. Code the Board is vested with the governing powers for the San Francisco Unified School District (hereinafter referred to as the “District”) and as such is empowered to direct and exercise control over District property and personnel and to adopt rules, regulations and policies, not inconsistent with any law, in connection with the same and the delivery of quality education to all children within its jurisdiction.

Section 3  Superintendent

The Board shall appoint a Superintendent of Schools as the chief administrative officer of the District and may delegate to the Superintendent all administrative authority within its power, except for those related to the appointment, evaluation and removal of the Superintendent, and except for those powers which the Board may not delegate under the Ed. Code.
ARTICLE II ORGANIZATION AND RULES OF PROCEDURE

Section 1 Rules and Procedures

1.1 These rules shall govern the order of business of the Board and shall constitute policy of the Board.

1.1.1 These Rules shall be reviewed and readopted as a Special Order of Business at the first Regular Board meeting of the year.

1.2 Except where otherwise specified, these rules may be suspended by the vote of five members of the Board.

1.3 Proposed amendments to these rules shall be referred to a Rules Committee for recommendation to the Board.

1.3.1 Such rules shall be titled and assigned an index number.

1.4 On any question or point of order not contained in these Rules, the Board shall be governed in its parliamentary actions by Robert's Rules of Order, Newly Revised.

Section 2 Election of President and Vice-President

Each year at its first regular meeting in January, the Board shall elect, by majority vote, a president and a vice-president, each of who shall serve a one-year term.

Section 3 Student Delegates

3.1 There shall be at least one student delegate within the membership of the Board pursuant to Ed. Code Section 35012. That commencing with the 2000-2001 academic school year, two students will sit on the Board of Education, one student delegate appointed by the Student Advisory Council and the other elected by the students of San Francisco through a democratic process approved by the Student Advisory Council.

3.2 The student delegates may cast an advisory vote on all matters decided by the Board at all regular and special meetings. Such advisory votes will be cast at the beginning of voting rotation so that the "advice" of student representatives may be considered by Board Members as they cast their votes. The advisory vote shall not be included in determining whether a measure before the Board carries, but it shall be recorded in the official minutes.
3.3 Student delegates may author and introduce a resolution for Board consideration if said resolution has the approval of the Student Advisory Council and is co-sponsored by a member of the Board of Education.

Section 4 Meetings of the Board and Preparation of Agenda

4.1 Meetings of the Board

4.1.1 The Board shall meet in regular session on the second and fourth Tuesday of each month at 6:00 p.m. in the place designated by the Board and shall adjourn no later than 10:00 p.m., or upon completion of the item under discussion at that time, unless extended by majority vote.

4.1.2 The first and third Tuesday of each month shall be reserved for Special Meetings, Committee-of-the-Whole Meetings and Committee Meetings.

4.1.3 Meetings may be held at a school site with the approval of a majority of the Board.

4.1.4 The President may call a Special Meeting of the Board. Any four members may also call a Special Meeting of the Board through a written request to the President. Only those items for which the Special Meeting was called and which appear on the agenda may be considered. With the exception of Closed Session meetings, all special meetings will be required to be scheduled with 72 hours notice, not including weekends or holidays.

4.1.5 The Board may meet in Closed Session to consider salary negotiations, personnel, real estate and legal matters pursuant to provisions of the Brown Act. (Government Code 54954, et. seq.). (None of the deliberations shall be disclosed etc., except as required for reporting purposes.) The President, any four members or the Superintendent or Superintendent’s designee may place items on the Closed Session agenda in accordance with the requirements set forth in the Brown Act.

4.1.6 The Board may convene as a Committee-of-the-Whole to consider only such items as it may designate. The Vice-President shall preside at a Committee-of-the-Whole. The Committee-of-the-Whole may hear public testimony and give detailed consideration to the matter under discussion. As a committee, no action may be taken other than to make recommendations for consideration by the Board.
4.1.7 The Board President may schedule a meeting for an annual report from any of its advisory committees.

4.1.8 The Board shall meet every two years, following elections to the Board, for training in Professional Governance Standards.

4.2 Preparation of the Agenda

4.2.1 Agenda for Regular Meetings. The Superintendent or Superintendent's designee shall prepare the agenda for regular meetings in accordance with Board Rules. The President of the Board or President's designee shall review the agenda before it is printed and shall have final authority over whether each resolution on the agenda is placed in accordance with Board Rules. The agenda shall be posted 72 hours in advance of the meeting in accordance with the Brown Act.

4.2.2 Agenda For Closed Session Meetings. The Superintendent or Superintendent's designee shall prepare the agenda for Closed Session meetings in accordance with Rule 4.1.5. The President of the Board or President's designee shall make every effort to review the agenda for Closed Session before it is printed and, upon consultation with legal counsel and the Superintendent, shall have final authority over whether each item on the agenda is placed in accordance with the requirements in Rule 4.1.5. The agenda shall be posted 24 hours in advance of the meeting in accordance with the Brown Act. While not legally binding it shall be the Board's practice, to the extent possible, that notices be posted with more notice than the required 24 hours.

Section 5 Committees

5.1 There shall be four standing committees of the Board: Budget and Business Services; Buildings Grounds, and Services; Curriculum and Program; and Rules, Policy and Legislation.

5.1.1 The Board may establish an ad hoc committee through approval of a resolution. The President, with the approval of the Board, shall appoint members to ad hoc committees.

5.1.2 All ad hoc committees shall have a specific charge and specific term defined for completion of their work.
5.1.3 The President shall appoint three (3) Board Members to each committee whether standing or ad hoc and shall designate the Chair.

5.1.4 A standing committee, where possible, shall not share a common majority of members with any other standing committee.

5.1.5 In the Chair's absence, the member who has served the longest on the Board shall serve as the Chair of the Committee.

5.2 The agenda of the Committee Meeting shall be prepared by the Chair of the Committee and the Staff Liaison designated by the Superintendent to insure that both the Superintendent and the Board members are aware of items placed on the agenda. Items may be placed on the agenda by referral from the Board at a Regular Meeting, or directly by the Superintendent or by the Chair of the Committee, including a request from Committee members.

5.2.1 Items referred from the Board shall be heard by the Committee at the Committee's next scheduled meeting for which adequate Brown Act notice can be made. The Chair, at his or her discretion, may delay placing an item on the agenda for one meeting.

5.3 Committees, in evaluating policy resolutions, may recommend amendments of the resolutions to the Board.

5.4 Public Comment at Committee Meetings. Every Agenda for Standing Committee meetings shall provide members of the public with the right to address the Committee on any item of interest to the public that is within the subject matter jurisdiction of that Committee. Furthermore, the Committee in its consideration of items on the Agenda shall hear public comment. The Committee chair shall determine if the public comment shall be made before or during the legislative body's consideration of that item during the meeting. Members of the public shall offer public comment from the podium.

5.5 Items that are approved by a majority of the Committee shall be forwarded to the full Board. Items that are not approved by the majority of the Committee shall be returned to the author of the item for review and then returned to the Committee at the committee's next regular scheduled meeting. Following this process, if committee approval is not given, the item shall be referred to the full Board without recommendation. All items returned to the Board by committee shall be agendized on the first regular meeting of the Board for which adequate Brown Act notice may be given.
5.6 In accordance with Education Code section 35012, student delegates shall have the right to attend each and all meetings of the governing board as ex officio members, except executive (closed) sessions.

5.7 City and School District Select Committee. The Board of Supervisors of the City and County of San Francisco and the Board of Education of the San Francisco Unified School District have created the City and School District Select Committee to which shall be referred measures concerning issues of mutual interest that affect the City and the School District, its employees, its students and the families of its students, including the issues of the public use of School District facilities. The City and School District Select Committee shall be comprised of three members of the Board of Supervisors and three members of the Board of Education. The President of the Board of Education shall appoint three of its members to serve on the City and School District Select Committee. The Board of Supervisors and the Board of Education shall share, equally, the responsibilities of staffing the meetings of this Committee, as well as any necessary expenses in support of the activities of this Committee.

5.8 Augmented Committee. An Augmented Committee is a Standing Committee to which Board Members who are not Committee Members are invited. Augmented Committee meetings are a form of full Board meetings; a quorum of the Board is present to discuss matters within the subject matter jurisdiction of the Board. At such meetings, however, Board action cannot be taken. Instead all invited Board Member(s) at Augmented Committees shall have the right to join in the Committee discussion of the agendized items but shall not be allowed to vote on matters before the Augmented Committee. The Committee Chairman shall determine when a Standing Committee shall be classified as an Augmented Committee and shall identify and invite the Board Member(s) to the Committee. The Chair of the Committee shall also consult with and notify the Board President prior to inviting the Board Member(s) to the Committee. All invitations to the Board Member(s) must be extended at a minimum 24 hours prior to the 72-hour posting requirement of Board Rule 7.1 to determine if Board Member(s) are interested in attending the Augmented Committee. Board Member(s) must respond prior to the 72-hour posting requirement so as to allow for the preparation and posting of the Notice in a timely manner. The Notice for each Augmented Committee shall state that it is an Augmented Committee and shall identify all Board Member(s) who have been invited to attend the Augmented Committee.

Section 6 Quorum

6.1 A quorum for meetings of the Board shall consist of four members.
6.2 A quorum for committee meetings shall consist of two of the designated members of the committee.

Section 7 Notice of Board and Committee Meetings

7.1 All regular and committee meetings shall be announced at least 72 hours prior to being held.

7.2 All special meetings and Committee-of-the-Whole meetings of the Board shall be announced at least 24 hours prior to being held.

7.3 The Board may recess and convene in Closed Session during a regular or special meeting by a call of the Chair, or a vote of four members, for discussion of items as allowed by Brown Act restrictions.

Section 8 Consent Calendar

8.1 The Superintendent or Superintendent's designee may place resolutions on the consent calendar. Only the following resolutions shall be placed on the Consent Calendar: (a) routine resolutions that are regularly adopted by the Board unanimously or (b) non-controversial resolutions that are likely to be approved by the Board unanimously. Board members may not place resolutions on the consent calendar.

8.2 Notwithstanding Rule 8.1, resolutions relating to the following may not be placed on the consent calendar: adoption of the fiscal year budget; approval, denial, revocation, or renewal of charter school petitions; consideration of sales or purchases of real property; consideration of labor agreements; or consideration of Board Policies or Administrative Policies and Regulations. The Superintendent shall place resolutions relating to these subjects on the agenda as first reading listed as Superintendent's Proposal First Reading.

8.3 Any member may request that any resolution on the consent calendar be removed and considered for first reading. Such resolutions shall be removed and considered for first reading, unless a majority of the Board votes to consider the resolution for approval separately at that same meeting immediately after approval of the consent calendar. The Board may act on resolutions removed from the consent calendar at its next regular meeting.

8.4 Notwithstanding Rule 8.3, any member or the Superintendent may request that any resolution on the consent calendar be severed in order to allow discussion and a separate vote on the resolution at that same meeting immediately after approval of the consent calendar.
8.5 If a member of the public requests to speak about any resolution on the consent calendar, that resolution shall be severed in order to allow discussion and a separate vote on the resolution at that same meeting immediately after approval of the consent calendar.

8.6 A vote will be called on the adoption of all resolutions on the consent calendar as one motion.

Section 9. Board/Superintendent Resolutions for First Reading

9.1. All Board/Superintendent resolutions not eligible for placement on the consent calendar shall be introduced for first reading.

9.2. The Superintendent and Board Members may introduce resolutions for First Reading during the "Superintendent's Proposals – First Reading" and "Board Members' Proposals – First Reading" sections of the agenda, respectively. Upon introduction, the resolution shall automatically be referred to committee. The President shall determine to which committee the resolution shall be referred. The Board may not discuss or take action on a resolution introduced for First Reading at that meeting.

9.3. Members of the public may address the Board on a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, after the introduction of resolutions for First Reading. Members of the public may also address the Board on a resolution introduced for First Reading at the appropriate committee. The Chair may limit the time for public comment on all resolutions for First Reading to a maximum of 5 minutes for Superintendent's First Readings and 5 minutes for Board Members' First Readings and 1 minute per speaker or as may be reasonable under the circumstances.

9.4. The Board may suspend Rule 9.2 and consider a resolution introduced for First Reading immediately if five (5) members of the Board approve such motion and the agenda notifies the public that the resolution may be acted upon immediately at that meeting. If the Board suspends the rules to consider a resolution immediately, members of the public may comment on the resolution without the necessity for a "Request to Speak" before the Board considers the resolution.

9.5. The President shall refer all resolutions for First Reading to the committee(s) deemed most appropriate and those committees shall consider the resolutions as outlined in Section 5 of Article II.

9.6. No policy resolution which has been considered by the Board and rejected or adopted by majority vote may be submitted for reconsideration within one (1)
calendar year unless resubmittal is requested by a member of the prevailing side and supported by a 2/3 vote of the full Board. Such resolutions for reconsideration shall be noticed on the Board's agenda. If such a request for reconsideration is made by a member of the prevailing side and approved by a 2/3 majority more than one month after the Board's vote, then the item shall be considered a new item and be heard as a first reading.

Section 10  **Order of Business**

10.1 The Board shall conduct its Regular Meetings in accordance with the order of business set forth in Section 10.2. Any Board Member or the Superintendent may place a resolution on the agenda listed under Superintendent's Proposals for First Reading or Board Members' Proposals for First Reading, respectively. Such resolutions will appear on the agenda as a first reading and be voted on at a subsequent meeting as second reading listed under Superintendent's Proposals Held for Speakers and Action or Board Members' Proposals Held for Speakers and Action, respectively. Board Members' or Superintendent's Proposal for second reading will have the relevant committee reports as part of the discussion and prior to speakers being heard or the vote being taken. Notwithstanding the above, the Superintendent may place resolutions on the consent calendar in accordance with Rules 8.1 and 8.2.

10.2 The order of business of the Board shall be as follows:

Roll Call and Pledge of Allegiance

A. Approval of Board Minutes

B. Presentations to the Board of Education/Superintendent's Reports

   1. Superintendent's Thoughts for the Evening

C. Recognitions and Resolutions of Commendation

D. Student Delegates' Reports

E. Parent Advisory Council (PAC) Report

F. Consent Calendar (Motion and a Second; Items Withdrawn/Corrected by Superintendent; Items removed for First Reading, and/or Severed for Discussion/Separate Vote by Superintendent and Board Members) Formal vote on the Consent Calendar will be taken in Section N. Severed Items will be taken up in Section O.

G. Superintendent's Proposals - Held for Speakers and Action
H. Board Members' Proposals - Held for Speakers and Action

I. Requests to Speak Regarding General Matters - 30 Minutes
   This item is scheduled for no later than 7:30 p.m. or following the item under discussion at the time. This item is limited to 30 minutes.

J. Advisory Committee Reports/Appointments to Advisory Committees by Board Members

K. Special Order of Business

L. Discussion of Other Educational Issues

M. Consent Calendar Resolutions Removed at Previous Meeting for Second Reading and Action

N. Vote on Consent Calendar - Moved and Seconded under Section F

O. Consent Calendar Resolutions Severed for Speakers and Immediate Action

P. Superintendent's Proposals - First Reading
   5 minutes will be given for total public testimony under this item.

Q. Board Members' Proposals - First Reading
   5 minutes will be given for total public testimony under this item.

R. Board Members' Reports – a. Standing Committees; b. Board Delegates to Membership Organizations (NSBA, CSBA, CGCS); c. All other reports by Board Members.

S. Report of Closed Session Actions

T. Other Informational Items

U. Adjournment

10.3 Board members or their designee shall deliver all proposals for First Reading to the Office of the Board of Education seven days in advance of the Board meeting date so that they can be included in the printed agenda of the meeting.

10.4 The order of business at Regular Meetings shall include a section titled "Recognitions and Resolutions of Commendation". This section is reserved for the Superintendent or Board Members to commend or honor individuals, groups, holidays and historical observations. If there is a resolution of commendation, these resolutions shall be heard immediately before the Student Delegates'
Report and shall be acted on by the Board without need for a second reading after public testimony is heard.

Section 11 Addressing the Board

11.1 To the extent possible, the Board of Education's committees shall be the primary venue for public input into proposals from Board Members and the Superintendent.

11.2 Each person requesting to address the Board on agenda items calendared for Board action or on matters other than those calendared for Board action shall be granted such requests provided a "Request to Speak" is telephoned into the Office of the Board of Education the Monday or Tuesday of the meeting prior to 4:30 p.m., or an individual completes a "Speaker Card", prior to the item being called, on the evening of the meeting.

11.3 Substitution of speakers will not be permitted unless a designated alternate is submitted with the request to speak.

11.4 Maximum time allowed each speaker is two minutes. Any speaker requiring language translation shall be allowed a maximum of two minutes to speak and two minutes for translation. The District will provide translation in at least Chinese and Spanish and, if possible and with adequate notice, in other languages.

11.5 The Board President, with the approval of the Board, can modify the time permitted for speakers and public comment.

11.6 A speaker shall be ruled out of order for failing to speak on the subject matter for which the privilege of the floor was granted.

11.7 Time for total public testimony and/or Board debate shall be limited to 30 minutes unless the time is extended by majority vote and may be continued after all items have been considered. Public testimony will be heard no later than 7:30 p.m. or until the item under discussion is completed.

11.8 Individuals requesting to speak who were held over from a previous meeting shall be the first called at the next regular meeting.

Section 12 Parliamentary Procedure

12.1 Discussion by Board members or speakers on resolutions, which are properly brought before the body for action, shall be limited to those, which are duly moved and seconded.

12.2 Discussion on a motion shall be germane.
12.3 The Board may, by a two-thirds vote, limit or close its debate, provided that the maker of the motion and an opponent of the motion are granted equal time for closing comments.

12.4 Debate or action on Board Members' proposals and Superintendent's proposals upon being duly moved and seconded at First Reading, unless referred to a committee, shall be held on calendar for Second Reading at the next regularly scheduled meeting of the Board.

Section 13 Powers and Duties of Board Officers

13.1 The President shall preside at all regular and special meetings of the Board and shall exercise all responsibilities required under the Education Code. The President shall conduct meetings in a fair and even-handed manner and shall model and encourage adherence to the Board's Code of Ethics and Conduct.

13.2 Board members shall indicate their desire to speak by illuminating their microphone light; the President shall have the privilege to recognize requests to speak by other Board Members.

13.3 The President shall conduct a roll call vote on all motions presented to the Board and shall announce the vote of the Board.

13.4 The Board President shall review the Board Agenda prior to its publication to verify that it has been compiled in accordance with Board Rules and Procedures. At his/her discretion the President may delay placing a resolution for First Reading on the Agenda for not more than one (1) meeting if there are more agenda items than are manageable.

13.5 The President shall appoint the membership of all committees and designate the chair. The President shall designate members to represent the Board at various conferences, conventions and organizations.

13.6 In the absence of the President, the Vice-President shall perform all the duties of the President. In the absence of the President and Vice-President, the senior member shall perform all of the duties of the President.

13.7 The Superintendent shall serve ex-officio as Secretary of the Board. The Secretary of the Board shall conduct the official correspondence of the Board, act as custodian of its records, notify all members of meetings, and shall furnish other such notices as required by law or by Board regulations.

13.8 In the event the President of the Board leaves office before completing a full term, the Vice-President shall assume the office of President for the remainder of the term.
term, and the Board by majority vote, shall select a new Vice-President for the remainder of the term.

Section 14  
Public Conduct

14.1 No speaker at any meeting of the Board or its committees shall make any abusive, threatening or harassing personal remarks or charges against any officer or employee of the District or against any Board member, with the consequence of, first, a verbal warning and, second, the loss of speaking rights on the matter under discussion.

14.2 Charges or complaints against any officer or employee of the District may be made in writing, signed by the person making the charge and submitted to the District's Legal Office.

14.3 Cardboard, paper or cloth placards may be brought into the Board meeting room only if they are not larger than three feet by three feet and have no wood, metal or other type of holding device.

14.4 Pursuant to Government Code Section 54957.9, the President may order the Board meeting room cleared if violence or verbal harassment disrupts the orderly process of the meeting.
ARTICLE III: ADVISORY COMMITTEES

Section 1  General Guidelines

1.1 Purposes

1.4.1 The Board shall establish advisory or oversight committees for the purpose of meeting legal requirements and to provide advice and involvement concerning matters of interest and welfare to the District. Advisory Committees shall focus their work on the goals and objectives of the District aligning work and recommendations to the Balanced Score Card. These committees are advisory to the Board of Education; the Board of Education retains final authority.

1.4.2 All meetings of Advisory and Oversight Committees are open to the public and shall have designated times for public comment.

1.2 Appointment, Term of Membership and Attendance

1.2.1 The Board shall appoint members of its advisory committees, unless otherwise specified. Except in the case of mid-year vacancies, appointments should be made at the first Board of Education meeting in August of each year.

1.2.2 Information regarding openings for each advisory committee and applications for committees shall be available from the Office of the Board of Education and the SFUSD website.

1.2.3 Unless otherwise specified, the attendance requirement for each committee shall provide that if a member misses two consecutive committee meetings without a valid excuse, as determined by the committee, the member shall be considered to have resigned.

1.2.4 Unless otherwise specified, the term of a committee member, shall be for a two-year period. Fifty percent of the members are to be appointed each year. The term of a committee member shall extend from August 1st through July 31st.

1.2.5 When a Board of Education member leaves office, his or her appointments shall expire on the effective date of his or her exit from office. New Board of Education members shall appoint replacements as soon as possible.

1.2.6 Terms of committee members shall be limited to a total of four years or two full terms. Committee members are eligible for re-appointment after one year off the committee.
1.2.7 Advisory Committees, unless otherwise specified, shall expire on June 30th of the academic year in which the committee was formed unless extended by the Board. Advisory Committees shall be on hiatus during the month of July.

1.2.8 Any replacement to fill vacancies shall be made by the Board, unless otherwise specified.

1.3 Size and Composition

1.3.1 Committees, unless otherwise specified, shall be limited to eleven members with one member appointed by each member of the Board of Education including the student delegates and two members appointed by the Superintendent.

1.3.2 The composition of the committee shall be representative of the following, unless otherwise specified: The ethnic, age group, and socio-economic composition of the District; the business community; community organizations; teachers, administrators, and other school employees; parents; students; and labor organizations.

1.4 Operating Procedures

1.4.1 The specific function of the committee shall be determined by the Board resolution establishing the committee.

1.4.2 Each committee shall elect a chairperson, vice-chairperson, and secretary.

1.4.3 Written minutes shall be kept of all meetings held and shall record attendance and recommendations made. Copies of un-adopted minutes shall be forwarded to the Board and to the Superintendent within ten days after each meeting. Adopted minutes shall be made available to the public by posting on the SFUSD website.

1.4.4 Copies of all recommendations shall be forwarded by separate letter to the Board and to the Superintendent within ten days after the meeting at which the recommendations were adopted by the committee.

1.4.5 The quorum for each meeting shall be fifty percent of the membership.

1.4.6 There shall be no proxy votes.

1.4.7 All meetings shall be held in facilities owned or leased by the Board.

1.4.8 All advisory committees shall comply with the provisions of the Brown Act (Government Code 54950-54961).
1.5 Support Services

The Superintendent shall establish a liaison to each advisory committee and said liaison shall be responsible for providing support services as needed. A staff person designated by the Superintendent shall monitor all advisory committees on behalf of the Superintendent.

1.6 District Impact

To the extent possible, the liaison to each advisory committee shall provide a District Impact Statement on behalf of the Superintendent providing an analysis of the financial and programmatic impact of recommendations made by advisory committees.

1.7 Evaluation

If recommendations are enacted, the effectiveness of the recommendations shall be evaluated to determine if they are meeting the identified goals.

Section 2 Mandated Advisory or Oversight Committees

2.1 Advisory or oversight committees that are mandated by law, court decision or regulation shall conform and operate in compliance with the legal requirements for the committee. Prior to the time at which the mandate of such an advisory or oversight committee ends, the Board shall determine if or in what form the committee shall continue to function.

Mandated committees include the Citizens Advisory Council for Special Education (CACSE), the SFUSD Citizens' Bond Oversight Committee, and the Quality Teacher and Education Act Oversight Committee.

Community Advisory Council for Special Education
Date created: March 9, 1976; Resolution No. 63-9A7
Purpose: a) to conduct an ongoing review of the District's special education programs including review of resources, facilities, staffing, inservice training, curriculum and relationship to the total school environment. b) To review the process for screening and placement of students with disabilities: parent involvement, intake, placement in the least restrictive environment, mobility of child in placements, and relationship to the total school environment.

Special selection process: at least half of the members shall be parents of children with disabilities for whom the District has legal responsibility for their education and at least one present or past student of a special education program. Otherwise, the selection should be consistent with the general policy.

School Facilities Citizens' Oversight Committee
Date created: February 13, 2002; Resolution No. 112-11A6
Purpose: To provide advice and recommendation to the District regarding the expenditure of funds for bond related projects, to actively review and report on the proper expenditure of taxpayers' money for school construction and to take any necessary action
in furtherance of its purpose including, but not limited to, receiving and reviewing copies of annual independent financial audits and deferred maintenance proposals, inspecting school facilities and grounds, receiving and reviewing cost-saving measures designed to reduce the costs of professional fees and site preparation.

**Number of members:** At least seven (mandated by statute)

**Special selection process:** Pursuant to Proposition 39, the Committee shall have at least seven members and shall include the following persons:
- One member shall, at the time of appointment, be active in a business organization representing the business community of the District;
- One member shall, at the time of appointment, be active in a senior citizens organization, which may be a local, regional, statewide or national organization;
- One member shall, at the time of appointment, be active in a bona fide taxpayers organization, which may be a local, regional, statewide or national organization;
- One member shall, at the time of appointment, be the parent or guardian of at least one child currently enrolled in a school of the District.
- One member shall, at the time of appointment, be both a parent or guardian of at least one child currently enrolled in a school of the District and be an active member in a District parent-teacher organization, such as the PTA or school site council.

A single individual may be appointed as a representative of more than one of the above categories, if applicable. In addition to the Committee members required by Proposition 39, the Board has committed to include the following persons as additional members of the Committee:
- One member representing the Mayor's Office;
- One member representing the Board of Supervisors that is a Supervisor serving on the Joint City and School District Select Committee, or a designated staff member;
- One member, to the extent possible, representing a State agency or State elected official. The Superintendent may appoint another individual in the event that an individual representing a State agency or elected official is unavailable to serve on the School Facilities Citizens' Oversight Committee.

**Quality Teacher and Education Act Oversight Committee**

**Date created:** December 10, 2008; **Resolution No. 811-12Sp3**

**Purpose:** To inform the public concerning the expenditure of parcel tax revenues and to review and report on the proper expenditure of taxpayers' money generated by the parcel tax.

**Special Selection Process:** While consisting of at least seven (7) members, the citizens' oversight committee shall include the following:
- One member shall be the parent or guardian of a child enrolled in the District;
- One member shall be both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the School Site Council or Parent Teacher Association;
• One member shall be a representative of an education-related community based organization; and
• One member shall have demonstrated financial expertise.

Section 3 Ongoing Advisory Committees

3.1 The Board shall designate clearly the purpose, scope of activities, and membership of other advisory committees.

Ongoing advisory committees include the Bilingual Community Council, Parent Advisory Council, Community Advisory Committee on the Public Education Enrichment Fund, and School Nutrition and Physical Fitness Advisory Committee.

Bilingual Community Council
Date created: March 15, 1977; Resolution No. 73-15A12
Purpose: To assist in monitoring the District's Master Plan for Bilingual and Bicultural Education in the District pursuant to the Lau Consent Decree.
Number of members: Consistent with the Lau Consent Decree requirements
Special selection procedure: Consistent with the Lau Consent Decree requirements
Legal requirements for the committee: Lau Consent Decree; Federal Administrative Code 34 CFR Ch.v; and California Administrative Code, Title 5, Education, Section 4312.

Parent Advisory Council
Date created: May 13, 2003
Purpose: To ensure that a diverse group of parents are an integral part of the Board of Education decision-making process, therefore, creating a true partnership between parents, the District and the Board of Education.
Number of members: 15

Community Advisory Committee on the Public Education Enrichment Fund
Date created: June 22, 2004, Resolution 44-27A10
Purpose: To gather community input to advise the Board and the District on the implementation of the Public Education Enrichment Fund and provide accountability.
School Nutrition and Physical Fitness Advisory Committee
Date created: January 14, 2003, Resolution 211-12A8
Purpose: Gathering of information on school nutrition and physical fitness and bring recommendations to the Superintendent and Board of Education on possible actions to begin to address the issues of childhood obesity, physical fitness and related health concerns.

Section 4 Task Forces of Limited Duration

4.1 The Board shall designate clearly the purpose, scope of activities, membership, and duration of task forces that are, by design, of limited duration.
ARTICLE IV: CODE OF ETHICS AND CONDUCT

Section 1  Code of Conduct

1.1 The Board adheres to the California School Boards Association Professional Governance Standards. (Attached as Section 3)

Section 2  Code of Ethics

2.1 Each Member shall:

2.1.1 Attend all regularly scheduled board meetings insofar as possible, become informed concerning the issues to be considered at those meetings, and participate fully on all actions coming before the Board for action;

2.1.2 Endeavor to make policy decisions only after full discussion at publicly held Board meetings;

2.1.3 Render all decisions based on the available facts and independent judgment, and refuse to surrender that judgment to individuals or special interest groups;

2.1.4 Encourage the free expression of opinion by all Board Members, and seek systematic communications between the Board and students, staff, and all elements of the community.

2.1.5 Work with other Board Members to establish effective Board policies and to delegate authority for the administration of the schools to the Superintendent;

2.1.6 Communicate to other Board Members and the Superintendent expressions of public reaction to Board policies and school programs;

2.1.7 Become informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by state and national school boards association;

2.1.8 Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff;

2.1.9 Avoid being placed in a position of conflict of interest, and refrain from using board position for personal or partisan gain;
2.1.10 Take no private action that will compromise the board or administration, and respect the confidentiality of information that is privileged under applicable law; and

2.1.11 Remember always that the first and greatest concern must be the educational welfare of the students attending the public schools.
ARTICLE IV: CODE OF ETHICS AND CONDUCT

Section 3  California School Boards Association (CSBA)
Professional Governance Standards

Public oversight of local government is the foundation of American Democracy. Nowhere is this more evident than in our public schools, where local boards of education are entrusted by their diverse communities to uphold the Constitution, protect the public interest in schools and ensure that a high quality education is provided to each student. To maximize the public’s confidence in local government, our local boards must govern responsibly and effectively.

The California School Boards Association (CSBA), representing nearly 1,000 local school districts and county boards of education, recognizes there are certain fundamental principles involved in governing responsibly and effectively. These principles — or Professional Governance Standards — reflect consensus among hundreds of board members, superintendents and other educational leaders throughout the state.

These Professional Governance Standards describe the three components vital to effective school governance:

a. the attributes of an effective individual trustee,
b. the attributes of an effective governing board, and
c. the specific jobs the board performs in its governance role.

The intent of these standards is to enhance the public’s understanding about the critical responsibilities of local board and to support boards in their efforts to govern effectively.
CSBA Professional Governance Standards - continued

The Individual Trustee

In California's public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an Individual trustee:

- Keeps learning and achievement for all students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.

The Board

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

The Board’s Jobs

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district’s vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopts a fiscally responsible budget based on the district’s vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.
ARTICLE V: CONFLICT OF INTEREST CODE

The Board adopts the following as its Conflict of Interest Code:

Section 1 Purpose

Pursuant to the provisions of Government Code Section 87300, et seq., the Board of Education of the San Francisco Unified School District hereby adopts the following Conflict of Interest Code. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code § 81000). The provisions of this code are additional to Government Code Section 87100 and other laws pertaining to conflicts of interest.

This Conflict of Interest Code is designed to provide a method for disclosing and preventing foreseeable conflicts of interest by officers and employees of the school district who are required to make, or to aid in the making of decisions which could have a material effect on their personal financial interests.

Section 2 Designated Positions

The positions listed on Exhibit "A" are designated positions. Officers and employees holding those positions are designated employees and are deemed to make, or participate in the making of decisions which may foreseeably have a material effect on a financial interest.

Section 3 Disclosure Statement

Designated positions shall be assigned to one or more of the disclosure categories set forth on Exhibit "B." Each designated employee shall file an annual statement disclosing that employee’s interest in investments, real property and income, designated as reportable under the category to which the employee’s position is assigned on Exhibit "B."

Section 4 Place and Time of Filing

4.1 Each designated employee required to submit a statement of financial interest shall file the original with the office of the Executive Assistant to the Superintendent.

4.2 The Executive Assistant, upon receiving the statement of financial interests, with the exception of his or her own statement, shall file it in a safe location, available to public inspection as provided by state law. The Secretary shall make and retain a copy of the statement of financial interests he or she files and forward the original to the Clerk of the Board of Supervisors.

4.3 A designated employee required to submit a statement of financial interest shall submit an initial statement within 30 days after the effective date of this Code.

4.4 Civil service employees appointed, promoted or transferred to designated positions shall file initial statements within 30 days after date of employment.
4.5 All other employees appointed, promoted or transferred to designated positions shall file initial statements not less than 10 days before assuming office unless an earlier assumption of office is required by emergency circumstances in which case the statement shall be filed within 30 days thereafter.

4.6 Annual statements shall be filed during the month of April by all designated employees. Such statements shall cover the period of the preceding calendar year.

4.7 A designated employee required to file a statement of financial interest with any other agency, which is within the same territorial jurisdiction, may comply with the provisions of this Code by filing a duplicate copy of the statement filed with the other agency, in lieu of an entirely separate document.

Section 5 Contents of Disclosure Statements

Disclosure statements shall be made on forms supplied by the Secretary, Board of Education, and shall contain the following information:

5.1 Contents of Investments and Real Property Reports: When an investment, an interest in real property, of a designated employee or his or her immediate family, is required to be reported, the statement shall contain:

5.1.1 A statement of the nature of the investment or interest;

5.1.2 The name of the business activity in which the business entity is engaged;

5.1.3 The address or other precise location of the real property;

5.1.4 A statement whether the fair market value of the investment, or interest in real property, exceeds ten thousand dollars ($10,000), and whether it exceeds one hundred thousand dollars ($100,000). This information need not be provided with respect to an interest in real property, which is used principally as the residence of the filer.

5.2 Contents of Personal Income Reports: When personal income is required to be reported, the statement shall contain:

5.2.1 The name and address of each source of income aggregating two hundred and fifty dollars ($250) or more in value, or twenty-five dollars ($25) or more in value if the income was a gift, and a general description of the business activity, if any, or each source;

5.2.2 A statement whether the aggregate value of income from each source was greater than one thousand dollars ($1,000), and whether it was greater than ten thousand dollars ($10,000);
5.2.3 A description of the consideration, if any, for which the income was received;

5.2.4 In the case of a gift, the amount and the date on which the gift was received.

5.3 **Contents of Business Entity Income Reports:** When income of a business entity, including income of a sole proprietorship is required to be reported, the statement shall contain:

- 5.3.1 The name, address, and a general description of the business activity of the business entity;

- 5.3.2 In the case of a business entity which provides legal or brokerage services, the name of each person who paid fees to the business entity if the filer's pro rate share of fees from such person was equal to or greater than one thousand dollars ($1,000);

- 5.3.3 In the case of a business entity not covered by paragraph (2), the name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than ten thousand dollars ($10,000) during a calendar year.

5.4 **Contents of Management Position Reports:** When management positions are required to be reported, designated employees must list the names of each business entity not specified above in which he is a director, officer, partner, trustee, employee, or in which he holds any position of management.

5.5 **Initial Statement:** The initial statement filed by an employee appointed to a designated position shall disclose any reportable investments and interests in real property.

5.6 **Acquisition or Disposal During Reporting Period:** In the case of a statement filed under Section IV (f), if the investment, or interest in real property, was partially or wholly acquired or disposed of during the period covered by the statement, the date of acquisition or disposal.

**SECTION 6 Disqualification.**

Designated employees must disqualify themselves from making or participating in the making of any decisions which will foreseeably have a material financial effect, distinguishable from its effect on the public generally, on any reportable interest of that employee (except sources of gifts less than $250), or any other financial interest as defined in Government Code Section 87103.
No designated employee shall be prevented from making or participating in the making of any decisions to the extent his or her participation is legally required for the decision to be made.

SECTION 7  Manner of Disqualification.

If a designated employee is given an assignment from which he or she may have a financial interest, and the assignment involves the making or participation in the making of a governmental decision, the employee shall refrain from acting upon the matter and shall execute a disqualification statement in the form of a memorandum stating the nature of the employee’s financial interest and the reason the assignment involves the making or participation in the making of a governmental decision which will materially financially affect that interest. The original and copy shall be given to the employee’s immediate supervisor. The supervisor shall forward the original to the Superintendent and one copy shall be retained by the supervisor. The Superintendent shall evaluate the disqualification statement and if he concludes the employee shall be disqualified from participation in the matter, he shall immediately cause the matter to be reassigned to another employee. If the Superintendent concludes that the employee is not disqualified from acting, the employee shall be notified in writing of the decision of the Superintendent and may resume work on the assignment.

In the case of a designated officer who is a member of the Board of Education, notice shall be given at the meeting during which consideration of the decision takes place and shall be made part of the official record of the Board. The member shall then refrain from participating and shall attempt in no way to use his or her official position to influence any other person with respect to the matter:

7.1 Whenever a Board member who has a financial interest in a decision is legally required to make or to participate in making such a decision, he or she shall:

7.1.1 Disclose as a matter of official public record the existence of the financial interest;

7.1.2 Describe with particularity the nature of the financial interest before he or she makes or participates in making the decision;

7.1.3 Attempt in no way to use his or her official position to influence any other public official with respect to the matter;
7.1.4 State the reason there is no alternative source of decision-making authority;

7.1.5 Participate in making the decision only to the extent that such participation is legally required, except that the interested Board member cannot cast a deciding vote.
DEFINITIONS

(1) **Business entity**
"Business entity" means any organization or enterprise operated for profit, including, but not limited to, a proprietorship, partnership, firm, business trust, joint venture, syndicate corporation or association.

(2) **Closing date**
"Closing date," means the date through which any report or statement filed under this code is required to be complete.

(3) **Consultant**
"Consultant" means any natural person who provides, under contract, information advice, recommendation or counsel to an agency, department, officer, or commission, provided, however, that "consultant" shall not include a person whom:

   (a) Conducts research and arrives at conclusions with respect to his or her rendition of information, advice, recommendation or counsel independent of the control and direction of the agency or of any agency official, other than normal contract monitoring; and

   (b) Possesses no authority with respect to any agency decision beyond the rendition of information, advice, recommendation or counsel.

(4) **Designated employee**
"Designated employee" means any Board Member, Superintendent, employee of the San Francisco Unified School District or consultant of the Board of Education of the San Francisco Unified School District whose position is designated in this Conflict of Interest Code because the holder of the position is involved in the decision-making process at any level where the decision could foreseeably have a material financial effect on the public generally, on any financial interest reportable by such person under this code. No employee whose duties are solely, clerical, secretarial or manual shall be deemed a designated employee.

(5) **Filer**
"Filer" means the person filing or required to file any statement or report under this code.

(6) **Gift**
"Gift," means any payment to the extent that consideration of equal or greater value is not received. Any person, other than a defendant in a criminal action, who claims that a payment is not a gift by reason of receipt of consideration has
the burden of providing that the consideration received, is of equal or greater value. The term “gift” does not include informational material such as books, reports, pamphlets, calendars or periodicals. No payment for travel or reimbursement for any expenses shall be deemed “informational material.”

(7) Immediate Family
“Immediate family” means the spouse and dependent children. Whenever disclosure of investments or interests in real property is required by this title, investment and interests in real property is required by this title, investment and interests in real property of members of the immediate family shall also be disclosed.

(8) Income
(a) “Income” means, except as provided in subdivision (b), income of any nature from any source within the jurisdiction including, but not limited to, any salary, wage, advance, payment, dividend, interest, rent, capital gain, return of capital, gift, including any gift of food or beverage, loan, forgiveness or payment of indebtedness, discount in the price of anything of value unless the discount is available to members of the public without regard to official status, rebate, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in income of a spouse. Income of an individual also includes a pro rata share of any income of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10 percent interest or greater. “Income,” other than a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two years prior to the time any statement or other is required under this title.

(b) “income” does not include:

(i.) Campaign contributions required to be reported under Chapter 4 (commencing with Section 84100) of Title 9 of the Government Code;

(ii.) Salary and reimbursement for expenses or per diem received from a state or local government agency and reimbursement for travel expenses and per diem received
from a bona fide educational, academic or charitable organization;

(iii.) Gifts of informational material, such as books, pamphlets, reports, calendars or periodicals;

(iv.) Gifts which are not used and which, within 30 days after receipt, are returned to the donor or delivered to a charitable organization without being claimed as a charitable contribution for tax purposes;

(v.) Gifts from an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, aunt, uncle, or first cousin or the spouse of any such person; provided that a gift from any such person shall be considered income if the donor is acting as an agent or intermediary for any person not covered by this paragraph.

(vi.) Any devise or inheritance;

(vii.) Interest, dividends or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt insurance issued by any government or government agency;

(viii.) Dividends, interest or any other returns on a security which is registered with the Securities and Exchange Commission of the United States Government.

(9) **Interest in Real Property**

"Interest in real property" includes any leaseholds, beneficial or ownership interest or an option to acquire such an interest in real property located within the boundaries of the San Francisco Unified School District or not more than two miles outside the boundaries of the City and County of San Francisco or within two miles of any land owned or used by the San Francisco Unified School District if such real property is of a commercial nature and of a type which could be of use to any business entity in the jurisdiction doing business within the jurisdiction planning to do business within the jurisdiction, or having done business with the jurisdiction within two years prior to the time any statement or other action is required under this code, or within two miles of any land owned or used by the Board of Education of the San Francisco Unified School District, if the fair market
value of the interest is greater than one thousand dollars ($1,000). Interests in real property of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10 percent interest or greater.

(10) **Investment**

"Investment" means any financial interest in or security issued by a business entity, including, but not limited to, common stock, preferred stock, rights, warrants, options, debt instruments and any partnership or other ownership interest, if the business entity or any parent, subsidiary or otherwise related business entity has an interest in real property in the jurisdiction, or does business or plans to do business in the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under this code. No asset shall be deemed an investment unless its fair market value exceeds one thousand dollars ($1,000). The term "investment" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, or any bond or other debt instrument issued by any government or government agency. Investments of an individual include a pro rata share of investments of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially a 10 percent interest or greater. The term "parent subsidiary or otherwise related business entity" shall be as defined by regulation of the Fair Political Practices Commission.

(11) **Jurisdiction**

"Jurisdiction" means the Board of Education of the San Francisco Unified School District.

(12) **Period Covered**

"Period covered" by a statement or report required to be filed under this code means, unless a different period is specified, the period beginning with the day after the closing date of the most recent statement or report which has been filed, and ending with the closing date of the statement or report in question. If the person filing the statement or report has not previously filed a statement or report of the same type, the period covered begins on the effective date of this code.

(13) **Person**

"Person" means an individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, association, committee, and any other organization or group of persons acting in concert.
EXHIBIT "A"

Officers and employees holding the following positions are designated employees and must disclose financial interests in the specified categories as defined in Exhibit "B." (Additional positions are in bold print - deleted positions are lined out.)

<table>
<thead>
<tr>
<th>DESIGNATED POSITIONS</th>
<th>DISCLOSURE CATEGORY</th>
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<tbody>
<tr>
<td>Administrative Analyst – Bond Program</td>
<td>4</td>
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<tr>
<td>Architectural Assistant II – Telecom Manager</td>
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<tr>
<td>Architectural Associate I – Design and Construction</td>
<td>4</td>
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<tr>
<td>Area Supervisor – Custodial Services</td>
<td>4</td>
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<tr>
<td>Artistic Director VAPA/HS</td>
<td>4</td>
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<tr>
<td>Assistant Fiscal Officer – Bond Program Manager</td>
<td>1</td>
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<tr>
<td>Assistant Materials Coordinator – Warehouse Supervisor</td>
<td>4</td>
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<tr>
<td>Assistant Superintendent</td>
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<tr>
<td>Associate Engineer – Facilities Project Manager</td>
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<tr>
<td>Associate Superintendent</td>
<td>1</td>
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<tr>
<td>Building Inspector</td>
<td>4</td>
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<tr>
<td>Carpenter Supervisor I – Carpenter Shop Supervisors</td>
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<tr>
<td>Chief Facilities Officer</td>
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<tr>
<td>Chief Financial Officer</td>
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<tr>
<td>Chief General Counsel</td>
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<td>Chief Information Officer</td>
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<tr>
<td>Chief Stationary Engineer – Engineer Shop Supervisor</td>
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<tr>
<td>Chief, Administrative Services</td>
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<tr>
<td>Consultant</td>
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<tr>
<td>Deputy Superintendent</td>
<td>1</td>
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<tr>
<td>Director – Certificated Staffing and Recruitment</td>
<td>4</td>
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<tr>
<td>Director – County and Court School Operations</td>
<td>4</td>
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<tr>
<td>Director – Development and Local Government Relations</td>
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<tr>
<td>Article: RULES AND PROCEDURES</td>
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<tr>
<td>Section: EXHIBITS &quot;A&quot; and &quot;B&quot;</td>
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<td>Sub-section: EXHIBITS &quot;A&quot; and &quot;B&quot;</td>
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<tr>
<th>Position</th>
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<tbody>
<tr>
<td>Director - Multilingual Programs</td>
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<tr>
<td>Director - Parent Relations</td>
<td>4</td>
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<tr>
<td>Director - Real Estate</td>
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<tr>
<td>Director - Risk Management</td>
<td>4</td>
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<tr>
<td>Director - School Health Programs Department</td>
<td>4</td>
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<td>Director - SELPA</td>
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<tr>
<td>Director - Student Applications and Services</td>
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<td>Director - Student Nutrition Services</td>
<td>4</td>
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<tr>
<td>Director - Transportation Department</td>
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<tr>
<td>Director of Buildings and Grounds</td>
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<tr>
<td>Director of Custodial Services</td>
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<tr>
<td>Director of Emergency Preparedness</td>
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<tr>
<td>Director of Environmental Health</td>
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<tr>
<td>Director of Facilities, Design &amp; Construction</td>
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<tr>
<td>Educational Policy Analyst – Coordinator of Secure Our Schools Initiative</td>
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<td>Educational Policy Analyst – Coordinator of Truancy Programs</td>
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<tr>
<td>Educational Policy Analyst – Director of Public Communications</td>
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<td>Educational Policy Analyst – Policy and Planning</td>
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<td>Educational Policy Analyst – State and Federal</td>
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<td>Educational Policy Analyst – Student Support Services</td>
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<tr>
<td>Educational Policy Analyst – Superintendent’s Office</td>
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<tr>
<td>Electrician Supervisor</td>
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<tr>
<td>Executive Director – Certificated Support and Development</td>
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<td>Executive Director – Child Development Program</td>
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<td>Executive Director – Classified Operations</td>
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<td>Executive Director – Educational Placement Center</td>
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<td>Executive Director – Equity Assurance</td>
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<tr>
<td>Executive Director – Maintenance and Operations</td>
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<tr>
<td>Executive Director – Parent Relations</td>
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<tr>
<td>Position and Title</td>
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<tr>
<td>Executive Director -- Programs Evaluation and Research</td>
<td>4</td>
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<td>Executive Director -- Pupil Services</td>
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<td>Executive Director -- Reform and Accountability</td>
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<tr>
<td>Executive Director -- Special Education</td>
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<tr>
<td>Executive Director -- Teaching and Learning</td>
<td>4</td>
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<tr>
<td>Executive Director of School Safety</td>
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<tr>
<td>General Manager, KALW</td>
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<tr>
<td>General Services Manager -- Assistant Director of Custodial Services</td>
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<tr>
<td>Glazier Supervisor I</td>
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<tr>
<td>Information Systems Engineer Assistant -- Network Operations Manager</td>
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<tr>
<td>Information Systems Administrator Supervisor -- Director of Infrastructure</td>
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<tr>
<td>Information Systems Business Analyst Principal</td>
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<td>Labor Compliance Officer</td>
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<tr>
<td>Locksmith Supervisor</td>
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<tr>
<td>Mail/Reproduction Supervisor</td>
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<tr>
<td>Maintenance Manager -- Buildings and Grounds</td>
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<tr>
<td>Manager -- Office of Health and Safety</td>
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<tr>
<td>Member, Board of Education</td>
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<td>Painter Supervisor</td>
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<td>Payroll Director</td>
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<td>Payroll Supervisor</td>
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<td>Principal Administrative Analyst -- Contracts Compliance</td>
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<tr>
<td>Principal Attorney Civil &amp; Criminal</td>
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<tr>
<td>Program Administrator -- Teacher Support and Development</td>
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<tr>
<td>Program Administrator -- Teaching and Learning</td>
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<tr>
<td>Project Manager II -- Bond Program</td>
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<tr>
<td>Purchaser</td>
<td>4</td>
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<tr>
<td>School Custodial Supervisor</td>
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</tbody>
</table>
**Article:** RULES AND PROCEDURES  
**Section:**  
**Sub-section:** EXHIBITS "A" and "B"

<table>
<thead>
<tr>
<th>Position</th>
<th>Page</th>
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<tbody>
<tr>
<td>School Facilities Planner</td>
<td>3,4</td>
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<tr>
<td>School Principal</td>
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<tr>
<td>Senior Attorney Civil &amp; Criminal</td>
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<tr>
<td>Senior Executive Director – Labor Relations</td>
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<tr>
<td>Senior Management Assistant – Real Estate and Auxiliary Services</td>
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<tr>
<td>Sheet Metal Supervisor</td>
<td>4</td>
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<tr>
<td>Site Manager – Child Development Center</td>
<td>4</td>
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<tr>
<td>Special Assistant X – Real Estate and Auxiliary Services</td>
<td>3,4</td>
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<tr>
<td>Special Assistant XII – Pupil Services, Homeless Education</td>
<td>4</td>
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<tr>
<td>Special Assistant XIII – Athletic Office</td>
<td>4</td>
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<tr>
<td>Special Assistant XIX – Director of Fiscal Services</td>
<td>4</td>
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<tr>
<td>Special Assistant XVI – State Funds</td>
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<tr>
<td>Special Assistant XVII – Director of Budget Services</td>
<td>4</td>
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<tr>
<td>Special Assistant XVII – Director of Real Estate</td>
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<tr>
<td>Special Assistant XVII – Director of Risk Management</td>
<td>4</td>
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<tr>
<td>Superintendent</td>
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<tr>
<td>Supervising Purchaser</td>
<td>4</td>
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<tr>
<td>Supervisor – Achievement Assessments</td>
<td>4</td>
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<tr>
<td>Supervisor – GATE/Evening Program/Summer School</td>
<td>4</td>
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<tr>
<td>Supervisor – Library, Textbooks &amp; Media Services</td>
<td>4</td>
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<tr>
<td>Supervisor – School-to-Career</td>
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<td>Supervisor – Screening and Assessment</td>
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<tr>
<td>Supervisor – Special Education</td>
<td>4</td>
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<tr>
<td>Supervisor – Translation</td>
<td>4</td>
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<tr>
<td>Warehouse Supervisor</td>
<td>4</td>
</tr>
</tbody>
</table>
Disclosure Category 1. Persons in this category shall disclose income from any source, interests in real property, investments, and all business positions in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management.

Disclosure Category 2. Persons in this category shall disclose income, investments, and all business positions in any business entity which does business in this jurisdiction.

Disclosure Category 3. Persons in this category shall disclose all interests in real property, and all income from and investments in business entities which hold interests in real property in this jurisdiction, and all business positions held in such business entities.

Disclosure Category 4. Services and Equipment. Persons in this category shall disclose income, investments and business positions in (1) business entities that manufacture or sell supplies, books, machinery or equipment of the type utilized or purchased by the department for which the designated employee is manager or director; or (2) business entities that are contractors or subcontractors engaged in the performance of work services of the type utilized or purchased by the department for which the designated employee is manager or director.
BOARD OF EDUCATION POLICY

Policy No: P120
Page 38 of 38

Article: RULES AND PROCEDURES
Section: EXHIBITS “A” and “B”

HISTORY/AUTHORIZATION:

Adopted: February 28, 1989
Revised: Resolution #69-10B4, September 10, 1996
Revised: Resolution #610-22A6, November 12, 1996
Revised: Resolution #93-28A8 (1st Reading March 23, 1999) (2nd Reading April 13, 1999)
Revised: Resolution #96-8A17, June 22, 1999 (Held from June 8th)
Revised: Resolution #98-10A6 (1st Reading August 10, 1999) (2nd Reading August 24, 1999)
Revised: Resolution #98-24A13 (1st Reading August 24, 1999) (2nd Reading November 9, 1999)
Revised: Resolution #12-13A14 (1st Reading February 13, 2001) (2nd Reading March 13, 2001)
Revised: Resolution #25-14A8 (1st Reading May 1, 2002) (2nd Reading May 28, 2002)
Revised: Resolution #48-24SO1 (Special Order of Business - August 24, 2004)
P120 – Articles I, II, IV, V (designated positions only) of Rules/Procedures only
Revised: Resolution #511-15A1 Note: P120 – Articles I, II, IV of Rules/Procedures only
(1st Reading November 15, 2005) (2nd Reading January 10, 2006)
Revised: Resolution #711-13Sp2 Note: P120 - Articles II and III only
(Adoption at 1st Reading on Suspension of the Rules – December 11, 2007)
Revised: Resolution #811-12Sp4 Note: P120 - Article III – Advisory Committees only
(1st Reading November 12, 2008) (2nd Reading December 9, 2008)
Updated: Article V – Conflict of Interest – Exhibit “A” Designated Positions and Exhibit “B” Disclosure Categories. Updated by Legal Counsel: August, 2009
Second Reading

Superintendent’s Proposal

912-8Sp1 – Approval of Revisions to Board of Education Policy - P3610
Article: Business and Non-Instructional Operations
Section: Purchasing
Sub-section: Personal Service Contractors

REQUESTED ACTION:

That the Board of Education of the San Francisco Unified School District approve revisions to existing Board Policy P3610—Personal Service Contractors/Consultants in order to align the District’s current processes with best practices among school districts, including increasing the amount of the Superintendent’s delegated authority to administratively approve K Resolutions.

BACKGROUND:

The Board has raised frequent concerns about the K Resolution approval process. Two of the most pressing challenges to the current system are the frequency of retroactive K Resolutions submitted for approval and that fact that the current process hinders the efficient delivery of services to students at our school sites.

In response to the Board’s concerns, a cross-functional team of staff conducted an in-depth study of the K Resolution process and the procedures for approving personal service/consultant contracts and surveyed current best practices among other school districts.

Staff has already implemented several changes to the K Resolution approval process designed to address the issues of retroactivity and the appropriateness of the funding source. We now recommend amending P 3610 to address the concern about more efficient delivery of services to school sites and how to align our current practices with those of other school districts throughout the state.

PROPOSED CHANGES TO POLICY:

Effective immediately, staff proposes an increase from $8,000 to $25,000 in the Superintendent’s delegated authority to administratively approve K Resolutions without prior Board approval. Effective July 1, 2010, staff proposes increasing the Superintendent’s authority to administratively approve K Resolutions to the statutory limit which currently is $76,700. All administratively approved K Resolutions will be reported to the Budget Committee within 30 days of approval.

The revised policy also mandates that with limited exceptions, the K Resolution must be submitted to the Board office at the same time the contract is submitted to the Contract Compliance Office. This change will decrease the delay in payment to contractors.

All consultants will be required to provide evidence liability insurance unless the Superintendent’s designee determines that the nature of the consultant’s services do not subject District students, employees or property to undue risk.

All contracts with individuals who have more than limited contact with students musts include a copy of the consultant’s Department of Justice fingerprint clearance.

Superintendent’s Proposal
912-8Sp1

12/8/09
1/12/10
1. This policy governs the engaging of non-employee Personal Service Contractors and Consultants. Except when indicated in this policy, these terms may be used interchangeably.

2. Personal services contractors are individuals who are independent contractors and who may have demonstrated expertise in their respective fields.

3. A consultant may be, but shall not be limited to, a natural person firm, university, partnership, association, limited liability company, for-profit company, or non-profit company that will furnish to the district special services and advice if such independent contractors are specially trained, experienced, competent, and licensed (if a license is necessary) to perform the special services required.

   a. The Board authorizes the use of consultants to provide expert professional advice or specialized technical or training services: (i) that are not needed on a continuing basis; (ii) cannot be provided by district staff because of limitations of experience or knowledge. In addition, the Board authorizes the use of consultants to provide services when the duties to be performed by the consultant are mandated by state or federal law.

   b. The District shall not contract for consulting services that can be performed without charge by a public agency or official unless these services are unavailable from the public source for reasons beyond the District's control.

4. As a part of the contract process, the Superintendent or his/her designee shall determine, in accordance with Internal Revenue Service guideline, that the Consultant is properly classified as an independent contractor. With the exception of retired District employees, District employees who perform extra-duty consultant services shall not be retained as independent contractors. They shall be considered employees for all purposes, even if the additional services are not related to their regular duties.

5. With the exception of those contracts specified below, beginning July 1, 2010 the administrators seeking to engage the consultant provide the above-mentioned services must submit a "K" Resolution Request Form (K Reso Form) to the Board Office at the same time that they submit the contract to the contracts Office. The requirements for completing the K-Reso Form and the Consultant Contract are found in R3610.
Exceptions to Requirement of Simultaneous Submission of K Reso form and Contract

a. **Elementary Arts Program**: Not withstanding the foregoing and Administrative Regulation R3610 on the preparation of the K-Reso form, the following K-Resolution process shall apply to all consultant for the Elementary arts Program only:

The program administrator for the Elementary Arts Program, in cooperation with the Sites, shall prepare on K-Reso form, which will encompass all services related to the Elementary Arts Program to be provided by artist organizations and individuals approved by the program administrator (the “Approved List”). The K-Reso form must include, in addition to other requirements set forth herein this section, the total maximum amount requested for the Elementary Arts Program for the fiscal year and the names of all artist organizations and individuals approved by the program administrator to provide services to the district.

Upon approval of the Elementary Arts Program K-resolution by the Board, separate agreements (“Master Agreements”) shall be entered into with each artist organization and individuals on the Approved List. The Master Agreements do not require further Board approval.

Each site may negotiate the services to be rendered at the respective sites so long as each site does not exceed their budget allocation for the elementary Arts Program and the site uses only the services of those on the Approved List. These site-negotiated services shall be in writing and attached to the relevant Master Agreement as an “Attachment”. These Attachments do not require further Board approval. (See Administrative Regulation R3610 for details on the Attachment.) Prior Board approval is required for all modifications to the approved elementary Arts Program K-Resolution.

Site or program administrators wishing to engage artist organizations and/or individuals not on the Approved List must prepare and submit a request for modification to the original K-Resolution to the Board Office.

b. **After School**: K Resolutions for after school contracts paid for with state and federal grants when the grant expressly requires that services start at the beginning of the school year.

c. **Special Education**: Contracts with Non-Public Schools and Non-Profit Agencies when no appropriate public education services are available.

d. **Program Improvement School Tutoring Contracts Under No Child Left Behind or Successive Laws**: Contracts to provide tutoring under Title I of Program Improvement Schools when the Consultant is on the State’s approved list of tutors that is submitted with the K Reso Form.
6. Effectively immediately, prior Board approval shall not be required for “K” Resolutions where the total contracted and cumulative amount per vendor will be equal to or less than $25,000 for the fiscal year and they are not retroactive. These K Resolutions shall be referred to as “Administratively Approved” K Resolutions. Prior to the Superintendent’s decision to administratively approve a K Resolution, the Deputy Superintendent shall review all K Resolutions and amendments in order to verify the appropriateness of the funding source. Administratively Approved K Resolutions shall be reviewed by the Budget Committee no later than 30 days from the date they are approved.

a. The Superintendent or his/her designee is hereby authorized to administratively approve K Resolutions and to execute contractor/consultant contracts in a fiscal year for an amount or amounts cumulative not to exceed $25,000.

b. Beginning July 1, 2010, the Superintendent or his/her designee shall be authorized to administratively approve K Resolutions and to execute contractor/consultant contracts in a fiscal year for an amount or amounts cumulative per vendor and not to exceed the sum $50,000. Beginning on January 1, 2011, the Superintendent or his/her designee shall be authorized to administratively approve K Resolutions and to execute contractor/consultant contracts in a fiscal year for an amount or amounts cumulative per vendor and not to exceed the sum adjusted annually for inflation, as stated in Section 2011(a) of the Public Contract Code. All K Resolutions for amounts in excess of the cumulative total with a vendor in a fiscal year or for retroactive resolutions shall first be presented to the Board for approval.

c. The Superintendent’s designees shall be the Deputy Superintendents, Associate Superintendents, Chief Financial Officer, and the General Counsel.

6. Prior Board approval is not required for modification of “K” Resolutions where the amount of the modification is up to 10% of the initial contract or $25,000, whichever is less. In either case, the total amount of the contract cannot exceed $25,000. Amended Administratively Approved K Resolution must be reported to the Budget Committee no later than 30 days from the date of approval. The Superintendent or his/her designee is

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1 The current Fiscal year calculation based on the reference code section is $78,500

2 This provision shall be adjusted accordingly on July 1, 2010 and on January 1, 2011.

3 This provision shall be adjusted accordingly on July 1, 2010 and on January 1, 2011.
hereby authorized to execute amendments to "K" Resolutions where the amount is up to 10% of the initial amount of the contract or $25,000, which ever is less.

7. Prior Board approval is not required for a one-time modification of "K" Resolutions where the amount of the modification is up to 10% of the initial contract or $25,000, whichever is less. In either case the total amount of the contract cannot exceed $25,000. Prior Board approval is not required for a one-time amendment that does not result in an increase of more than 10% in the amount of the previously approved K Resolution. Amendments that result in a change in funding source but no change in the amount of the K Reso shall not require prior Board approval. Amendments to correct clerical errors shall be administratively approved. The Superintendent or his/her designee is hereby authorized to execute one-time amendments to "K" Resolutions where the amount is up to 10% of the initial amount of the contract or $25,000, which ever is less.

8. All Administratively Approved K Resos and amendments shall be reviewed by the Budget Committee no later than 30 days from the date they are approved. The Superintendent shall prepare a monthly report of all Administratively Approved K Resos and amendments, which report shall that include the following: name; category of service; amount of K Reso; approval date; beginning and end dates of service; location of service; approval number; and funding source. The report shall be provided to the full Board no later than the week prior to the Budget Committee’s monthly meeting.

9. Amendments to "K" Resolutions which are to be placed in the Board Agenda must include all information required in an original K-Resolution as detailed in R3610 and also include both the amount approved for the original resolution and the amount approved for the amendment.

10. District official or employees shall not direct a Consultant to commence services prior to a properly approved and executed contract between the District and the Consultant. An employee or official who fails to comply with this provision may be subject to discipline or official reprimand.

11. Requests for "K" Resolutions may only be submitted for services to be rendered during the current fiscal year. Therefore, all Consultant contracts must end no later than June 30th of the fiscal year in which they commenced service. If the Superintendent determines that a multi-year contract is warranted, the Board Agenda item must state the justification.
12. Board approval of the "K" Resolution also authorizes establishment of an encumbrance. Likewise Board approval of an amended "K" Resolution authorizes an increase or decrease in the amount of the original encumbrance. The Superintendent's or his/her designee's signature on an Administratively Approved K Resolution authorizes establishment of an encumbrance.

13. If a Consultant requires the District to indemnify it/him/her, prior Board approval must be obtained except that contracts with Institutions of Higher Educational and/or Governmental agencies shall not require prior Board approval for indemnification.

14. All consultants must provide evidence of current insurance that names the District, its Board, officers, and employees as additional insureds. For contracts with individuals for less than $10,000, the insurance requirement can be waived if the appropriate Cabinet member determines that the services to be rendered are not reasonably likely to result in significant injury, loss or other harm to students, staff or District property. The appropriate Cabinet member shall indicate his or her agreement that the service to be provided is not reasonably likely to result in significant injury, loss or other harm to students, staff or District property by initialing the appropriate section of the contract. The factors to be considered in determining whether a waiver is appropriate include: whether the consultant will: have more than limited contact with students; have access to student or personnel records or other confidential records; be engaging in high-risk activity such as hip-hop dance, water sports or martial arts; and need a license to perform the services he or she is providing.

15. Consultants shall be deemed at all times to be independent contractors and shall be wholly responsible for the manner in which they perform the services required under the terms of their Agreement with the District. Consultants shall be liable for any act or acts of their own, or their agents or employees, and nothing contained in this policy or their Agreement with the District shall be construed as creating the relationship of employer and employee between the District and the Consultants or their agents and employees.

16. No staff member may request a Consultant contract for, or authorize a payment to, an individual who is related to the employee as a spouse, child, parent, and sibling or registered domestic partner. Likewise, no staff member may request a Consultant contract for, or authorize payment to, a firm if the owners of the firm or senior managers are related to the Administrator as a spouse, child, parent, and sibling or registered domestic partner. The intent of the forgoing is to avoid a potential conflict of interest.
17. All San Francisco Unified School District Consultant contracts must contain the following language: "Contractor agrees to comply with all provisions of Education Code Section 45125.1. It will conduct criminal background check of all employees assigned to the San Francisco Unified School District, and will certify that no employees who have been convicted of serious or violent felonies as specified, will have contact with pupils, pursuant to this Agreement. Contractor must provide the San Francisco Unified School District with a list of all employees providing services pursuant to this Agreement, and designate to which sites they will be assigned. Failure to comply with this law may result in, at District's sole discretion, termination of this Agreement." Individuals with personal service or consulting contracts must submit a copy of the Department of Justice fingerprint clearance form along with the contract.

18. The Administrator who initiated the K Resolution and contract shall not permit the contractor/consultant to begin providing services until the person certifies that he/she will have limited contact with students or provides an official copy California Department of Justice Fingerprint Clearance. Assistance with interpreting Department of Justice fingerprint records may be obtained from the District's Legal Counsel. It shall be the responsibility of the Cabinet member who supervises the administrator submitting the K Resolution to determine whether the scope of the consultant's services require only limited contact with District students. The Cabinet member shall indicate his/her agreement that the Consultant's duties require limited contact with students by initialing the Criminal Background and Tuberculosis Certification Form. In determining whether contact is "limited" the appropriate Cabinet member shall "consider the totality of the circumstances, including factors such as the length of time the contractors will be on school grounds, whether pupils will be in the proximity with the site where the contractors will be working, and whether the contractors will be working by themselves or with others." Ed Code §45125.1

19. Contractor shall agree that all employees, agents or volunteers whose functions require frequent or prolonged contact with students will complete tuberculosis testing the same as the testing that is described in California Education Code Section 49406. The examination shall consist of an approved intradermal tuberculin test, which, if positive, shall be followed by an x-ray of the lungs. Thereafter, the Contractor shall ensure that its employee, agent or volunteer whose skin test is negative have undergone the foregoing examination at least once every four years if the Contractor is still rendering services to SFUSD pursuant to this contract.

20. No District official may direct a Consultant to commence service prior to obtaining Board approval of the "K" Resolution and prior to receipt of Consultant statement of Consultants.
Board of Education

Policy No: P3610

Article: BUSINESS AND NON-INSTUCTIONAL OPERATIONS
Section: PURCHASING
Sub-Section: PERSONAL SERVICE CONTRACTORS/CONSULTANTS

of limited contact with students or statement that no staff has convictions of serious or violent felonies.

21. All Contracts for services under this policy must include a breakdown of calculation of charges.

22. All contracts for contractor/consultant services in excess of the amount authorized for administrative approval must be approved as to form by the District's legal counsel prior to execution. Contracts for contractor/consultant services of $25,000 or less may be approved as to form by the District's Contract Compliance Officer in certain limited circumstances as determined by the District's legal counsel.

The Administrative Regulations R3124 and R3610 implement this policy.

History/Authorization:

Adopted: Resolution # 89-22Sp1, September 22, 1998 – October 13, 1998 (Second Reading)
Amended: Resolution # 93-9Sp1, March 9, 1998 – March 23, 1999 (Second Reading)
Adopted: Resolution # 15-8Sp2 (1st Reading, May 8, 2001 – 2nd Reading June 12, 2001)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Special Order of Business
Regular Meeting of the Board of Education
January 12, 2010

SUBJECT: Location Placement of Dr. William Cobb Elementary School's General Education and Montessori Programs for the 2010-2011 School Year

REQUESTED ACTION: That the Board of Education of the San Francisco Unified School District approve the location placements of the Dr. William Cobb Elementary School's General Education and Montessori Programs for the 2010-2011 school year.

BACKGROUND:

Space within Dr. William Cobb Elementary School physical plant limits the ability to simultaneously maintain a vibrant general education program and continue to grow the Montessori program through grade 5. Stakeholders from both program strands expressed at public meetings and within subsequent discussion a strong desire and commitment to keep their program strand. With the student assignment round one placements about to be made (round one offer letters are sent out in March), decisions about location placements of these two strands need to be made.

Prepared by: Kevin Truitt
Associate Superintendent, LEAD

Submitted by: Richard Carranza
Deputy Superintendent

Approved by: Carlos A. Garcia
Superintendent of Schools
SUBJECT: Review and Adoption of Annual and Five-Year Report Relating to the Collection and Expenditure of Developer Fees

REQUESTED ACTION:

That the Board of Education review and adopt the Annual and Five-Year Report dated December 14, 2009, relating to the collection and expenditure of developer fees. This report was prepared for the District by the Dolinka Group, Inc., a consultant with expertise in the preparation of such reports.

BACKGROUND:

The District is required to make available to the public certain information and adopt certain findings relative to the collection and expenditure of developer fees. The information described in the Annual and Five-Year Report relates to fees received, expended or to be expended in connection with school facilities to accommodate additional students from new development if funded or partially funded with such fees.

The Annual and Five-Year Report includes the information and proposed findings the District is required to make in accordance with Sections 66001 and 66006 of the Government Code.

Submitted by:

David L. Goldin
Chief Facilities Officer

Approved by:

Carlos A. Garcia
Superintendent of Schools
San Francisco Unified School District
San Francisco, CA

Special Order of Business

Board Meeting of January 12, 2010

SUBJECT: 2009-2010 Initial Proposal from the Crafts Bargaining Unions (Local 6, Electricians; Local 22, Carpenters; Local 38, Plumbers; Local 40, Roofers; Local 66, Plasterers; Local 104, Sheet Metal Workers; Local 261, Laborers; Local 377, Ironworkers; Local 718, Glaziers; Local 853, Teamsters; Local 1176, Painters, and Local 1414 Auto Machinist) to San Francisco Unified School District.

REQUESTED ACTION: That the Board of Education holds a public hearing on the Initial Proposal from Crafts Bargaining Unions to San Francisco Unified School District.

Submitted by Tom Ruiz, Sr. Executive Director, Labor Relations

Approved by Carlos A. Garcia, Superintendent of Schools
Tom Ruiz, Sr.,
Executive Director, Labor Relations
San Francisco Unified School District
555 Franklin Street
San Francisco, CA 94102

Dear Tom,

On behalf of the Building Trades Craft Unions and the Coalition Affiliated Unions, representing the San Francisco Unified School Districts Maintenance Craft Employees;

Glaziers Local 718
Ironworkers Local 377
Plasterers Local 66
Roofers Local 40
Sheet Metal Workers Local 104
Plumbers Local 38

Machinists Local 1414
Laborers Local 261
Electricians Local 6
Carpenters Local 22
Painters Local 1176
Teamsters Local 853

The following will constitute their proposals for the negotiations for fiscal year 2009-2010:

1. Wage Freeze 7/1/2009 through 6/30/2010 with (1) language opener
2. Extend the Agreement through 6/30/2011
3. Heath and Welfare full pickup by USD through 6/30/2011
4. Re-open for Wages and two Language Items 7/1/2010
5. Spring Break week off with pay, same as Community College (7/1/2009 through 6/30/2011)
6. Pre-tax Commuter Benefit, same as City Commuter Benefit
SUBJECT: Consultant Services  ❑ Individual  ❑ Organization

DATE OF BOARD MEETING: December 8, 2009

Is this a retroactive resolution?  ❑ Yes  ❑ No

If yes, please explain. Choose from list below or other comments:

SERVICE: 912-8K1

Physical Education Consultant will work with the teaching staff to develop and implement standards, based lessons in the area of physical education.

Category: Administrative  Code: 1

School Site/and or Department: Lafayette Elementary School

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

Lafayette Elementary students, teachers and staff

Dates of Service: December 10, 2009 through June 4, 2010

Total Cost: $32,182.00

Funding Source(s)/Program Title:
Trust Fund – PTA Funds
School site based WSF Allocation

SACS Code(s):
01-93006-2010-1110-2100-5803-664  $19,000.00
01-00000-2010-1110-2100-5803-664  $13,182.00

Name of Consultant: Katy Mason  $32,182.00

Evaluation: $0

Total Cost: $32,182.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

In keeping with the District policy, the Physical Education Consultant helps students, through physical activity, to develop motorskills, coordination and teamwork through a course of skills development based on their age group. The overall goal of the Consultant is to instill lifelong healthy habits that will benefit the pupils for years to come.
DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Recommendation of School Site Committee (SSC), the Principal and the Teachers.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY: Ruby G. Brown, Principal
SCHOOL SITE/and or DEPARTMENT: Lafayette Elementary School
First Reading

San Francisco Unified School District
San Francisco, California

Superintendent's Proposal

SUBJECT Resolution No. 101-12Sp1
ADOPTION OF INSTRUCTIONAL MATERIALS – CHINESE (WORLD LANGUAGE), HIGH SCHOOL

REQUESTED ACTION. That the Board of Education of the San Francisco Unified School District adopt the following instructional materials in support of the curriculum in Chinese (World Language), High School.

Core Chinese (World Language) Materials:

BACKGROUND: The Instructional Materials Selection Committee worked from September to November 2009 to examine and recommend the most appropriate instructional materials for Chinese World Language programs. The goal is to provide high quality, comprehensive and cohesive Chinese instruction for high school world language students in the San Francisco Unified School District.

The review process used by the committee has been successfully implemented in the San Francisco Unified School District over the past 17 years for the adoption of instructional materials in all content areas. The recommendation is a result of a process that included careful examination of California State World Language Standards and the District’s Chinese Curriculum Guide: Description of All Levels. The materials were also determined to comply with the California State Department of Education’s Standards for Evaluating Instructional Materials for Social Content.

Superintendent's Proposal
101-12Sp1
1/12/10
Superintendent's Proposal

101-12Sp2 - APPROVAL OF A PUBLIC EDUCATION ENRICHMENT FUND SPENDING PLAN FOR SCHOOL YEAR 2010-2011

WHEREAS: The voters of San Francisco passed a charter amendment in 2004 to establish the Public Education Enrichment Fund (PEEF); and

WHEREAS: Board Resolutions No. 44-27A10, No. 52-8A8, and No. 86-24A3 establish a process for public input and development of recommendations by a Community Advisory Committee on PEEF. The Community Advisory Committee on PEEF has completed its report to the Superintendent; and

WHEREAS: Recommendations for 2010-2011 spending from Sports, Libraries, Arts, and Music portions of PEEF were developed, with stakeholder input, based on long-range master plans for physical education, libraries, and the arts; and

WHEREAS: Recommendations for the Other General Uses portion of PEEF reflect a decrease in the current level of staffing and programming to offset financial impact on the District due to a reduction of funding at the State level.

THEREFORE BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District commends the hard work and thoughtful recommendations from the Community Advisory Committee on PEEF, the Arts Education Master Plan Steering Committee, the Library Advisory Committee, the Physical Education Master Plan Steering Committee, and all of the staff members who contribute to the success of PEEF; and

FURTHER BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District approves a Public Education Enrichment Fund spending plan for the 2010-2011 school year after examining the recommendations on PEEF from the staff and advisory committees.

Superintendent's Proposal
101-12Sp2

1/12/10
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Superintendent's Recommendation Regarding the Renewal of
KIPP Bayview Academy

No. 101-12Sp3 - AUTHORIZATION TO GRANT OR IN THE ALTERNATIVE DENY
THE RENEWAL OF KIPP BAYVIEW ACADEMY CHARTER SCHOOL'S
PETITION

WHEREAS: The KIPP BAYVIEW ACADEMY CHARTER SCHOOL petition approved by
the Board of Education on February 22, 2005 is due to expire on June 30, 2010,
and

WHEREAS: KIPP BAYVIEW ACADEMY CHARTER SCHOOL submitted a charter school
petition for renewal of its charter on December 23, 2009, and

WHEREAS: The Superintendent has assigned District staff to assist all charter petitioners in
expediting the review process in a timely manner, and

WHEREAS: KIPP BAYVIEW ACADEMY CHARTER SCHOOL has submitted a petition for
renewal for the period from July 1, 2010 to June 30, 2015, and

WHEREAS: The San Francisco Unified School District staff is currently reviewing the KIPP
BAYVIEW ACADEMY CHARTER SCHOOL petition for renewal and will
present its final report and recommendation to the Board by February 8, 2010.

THEREFORE BE IT RESOLVED: That the Board of Education, based on the findings of
SFUSD District staff, either grant a renewal of this charter for the period beginning
July 1, 2010 and ending June 30, 2015, or alternatively deny the petition for the
renewal of the charter effective June 30, 2010; and

FURTHER BE IT RESOLVED: That if the Board of Education grants the charter that KIPP
BAYVIEW ACADEMY CHARTER SCHOOL shall negotiate and execute in
good faith an annual Memorandum of Understanding with the school district prior
to August 2010 and that both parties shall agree to abide by the terms of the MOU
and all local, state, and federal laws applicable to charter schools.
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Superintendent's Recommendation Regarding the Renewal of
KIPP San Francisco Bay Academy

No. 101-12Sp4 - AUTHORIZATION TO GRANT OR IN THE ALTERNATIVE DENY
THE RENEWAL OF KIPP SAN FRANCISCO BAY ACADEMY CHARTER
SCHOOL'S PETITION

WHEREAS: The KIPP SAN FRANCISCO BAY ACADEMY CHARTER SCHOOL petition
approved by the Board of Education on December 14, 2004 is due to expire on
June 30, 2010, and

WHEREAS: KIPP SAN FRANCISCO BAY ACADEMY CHARTER SCHOOL submitted a
charter school petition for renewal of its charter on December 23, 2009, and

WHEREAS: The Superintendent has assigned District staff to assist all charter petitioners in
expediting the review process in a timely manner, and

WHEREAS: KIPP SAN FRANCISCO BAY ACADEMY CHARTER SCHOOL has submitted
a petition for renewal for the period from July 1, 2010 to June 30, 2015, and

WHEREAS: The San Francisco Unified School District staff is currently reviewing the KIPP
SAN FRANCISCO BAY ACADEMY CHARTER SCHOOL petition for renewal
and will present its final report and recommendation to the Board by February 8,
2010.

THEREFORE BE IT RESOLVED: That the Board of Education, based on the findings of
SFUSD District staff, either grant a renewal of this charter for the period beginning
July 1, 2010 and ending June 30, 2015 or alternatively deny the petition for the
renewal of the charter effective June 30, 2010; and

FURTHER BE IT RESOLVED: That if the Board of Education grants the charter that KIPP
SAN FRANCISCO BAY ACADEMY CHARTER SCHOOL shall negotiate and
execute in good faith an annual Memorandum of Understanding with the school
district prior to August 2010 and that both parties shall agree to abide by the terms
of the MOU and all local, state, and federal laws applicable to charter schools.

Superintendent's Proposal
101-12Sp4
1/12/10
REQUESTED ACTION:

That the Board of Education of the San Francisco Unified School District approve revisions to existing Board Policy P120—Article: Rules and Procedures, Sub-section: Article 1- General.

BACKGROUND:

At its retreat on November 21, 2009, the Board and the Executive Team discussed Board operations and directed the Superintendent to propose changes to the Board Rules and Procedures in order to ensure greater efficiency at Board and Board Committee meetings.

PROPOSED CHANGES TO POLICY: (See attached P120 with changes highlighted)

In the event that the President is not present by 6:10 p.m. and provided that there is a quorum of the Board, the Vice-President shall call the Board meeting to order. If the Vice-President is not present and provided that there is a quorum of the Board, the longest serving Board member shall call the meeting to order at 6:15. This rule also applies to committee meetings and in the absence of the chair, the longest serving member of the Board on the committee will call the meeting to order ten minutes after the noticed starting time.

No standing committee meetings shall take place on Tuesdays.

The term “Committee-of-the-Whole” is defined as the entire membership of the Board sitting in deliberation for the purpose of in depth, informal debate and consideration of proposals on matters within its jurisdiction. Meetings of a Committee-of-the-Whole shall be noticed in accordance with the Brown Act.

The scope of the City and School District Select Committee has been updated and now provides for advancing both parties' mutual interest and problem-solving relative to policy matters that affect the City and the School District, their respective employees and departments, the District students and the families of students. Mutual policy matters of interest, include, but are not limited to: facilities; funding issues; City departments, protocols and programs that directly impact the School District, its students or their families; transportation, and homelessness. The Select Committee shall sunset on June 30th of year and, upon mutual agreement by the City and the School District, may be renewed on an annual basis.

When the President determines that resolutions or other items require consideration by more than two committees, the items shall be referred to a Committee of the Whole which meeting shall be convened on the first or third Tuesday of the following month for which adequate Brown Act notice may be provided.

The order of business has been changed to allow for public comment on the Consent Calendar prior to the Board’s action on severed Consent items.
ARTICLE I - GENERAL

Section 1  Authority

The San Francisco Board of Education (hereinafter referred to as the "Board") was established and exists by virtue of the Education Code of the State of California (hereinafter referred to as the "Ed. Code"), and Section 134 of the Charter of the City and County of San Francisco (hereinafter referred to as the "Charter").

Section 134 of the Charter provides as follows:

"BOARD OF EDUCATION" Section 134. All of the public schools of the school district of the city and county shall be under the control and management of a board of education, composed of seven commissioners, who, commencing with a special municipal election to be consolidated with the direct primary in 1972, shall be elected at large by the voters of the city and county and who shall be subject to recall, and to suspensions and removal in the same manner as elective officers, as provided by this charter. The compensation of each member shall be five hundred dollars ($500) per month. Vacancies occurring on said board shall be filled by the Mayor for the unexpired term."

Pursuant to Section 1000 of the Ed. Code, the Board also serves as the County Board Of Education.

Section 2  Powers

Under the Ed. Code the Board is vested with the governing powers for the San Francisco Unified School District (hereinafter referred to as the "District") and as such is empowered to direct and exercise control over District property and personnel and to adopt rules, regulations and policies, not inconsistent with any law, in connection with the same and the delivery of quality education to all children within its jurisdiction.

Section 3  Superintendent

The Board shall appoint a Superintendent of Schools as the chief administrative officer of the District and may delegate to the Superintendent all administrative authority within its power, except for those related to the appointment, evaluation and removal of the Superintendent, and except for those powers which the Board may not delegate under the Ed. Code.
ARTICLE II  ORGANIZATION AND RULES OF PROCEDURE

Section 1  Rules and Procedures

1.1 These rules shall govern the order of business of the Board and shall constitute policy of the Board.

1.1.1 These Rules shall be reviewed and readopted as a Special Order of Business at the first Regular Board meeting of the year.

1.2 Except where otherwise specified, these rules may be suspended by the vote of five members of the Board

1.3 Proposed amendments to these rules shall be referred to a Rules Committee for recommendation to the Board.

1.3.1 Such rules shall be titled and assigned an index number.

1.4 On any question or point of order not contained in these Rules, the Board shall be governed in its parliamentary actions by Robert's Rules of Order, Newly Revised.

Section 2  Election of President and Vice-President

Each year at its first regular meeting in January, the Board shall elect, by majority vote, a president and a vice-president, each of who shall serve a one-year term.

Section 3  Student Delegates

3.1 There shall be at least one student delegate within the membership of the Board pursuant to Ed. Code Section 35012. That commencing with the 2000-2001 academic school year, two students will sit on the Board of Education, one student delegate appointed by the Student Advisory Council and the other elected by the students of San Francisco through a democratic process approved by the Student Advisory Council.

3.2 The student delegates may cast an advisory vote on all matters decided by the Board at all regular and special meetings. Such advisory votes will be cast at the beginning of voting rotation so
that the “advice” of student representatives may be considered by Board Members as they cast their votes. The advisory vote shall not be included in determining whether a measure before the Board carries, but it shall be recorded in the official minutes.

3.3 Student delegates may author and introduce a resolution for Board consideration if said resolution has the approval of the Student Advisory Council and is co-sponsored by a member of the Board of Education.

Section 4 Meetings of the Board and Preparation of Agenda

4.1 Meetings of the Board

4.1.1 The Board shall meet in regular session on the second and fourth Tuesday of each month at 6:00 p.m. in the place designated by the Board and shall adjourn no later than 10:00 p.m., or upon completion of the item under discussion at that time, unless extended by majority vote. Board and committee meetings shall begin promptly at their designated starting time. If the President is not present to convene the Board meeting and provided that a quorum of the Board is present, the Vice-President shall call the meeting to order no later than 6:10 p.m. If the Vice president is not present and assuming there is a quorum, the longest serving member of the Board who is present shall call the meeting to order no later than 6:15 p.m.

4.1.2 The first and third Tuesday of each month shall be reserved for Special Meetings, and Committee-of-the-Whole Meetings. No standing committee meetings shall be held on Tuesdays.

4.1.3 Meetings may be held at a school site with the approval of a majority of the Board.

4.1.4 The President may call a Special Meeting of the Board. Any four members may also call a Special Meeting of the Board through a written request to the President. Only those items for which the Special Meeting was called and which appear on the agenda may be considered. With the exception of Closed Session meetings, all special
meetings will be required to be scheduled with 72 hours notice, not including weekends or holidays.

4.1.5 The Board may meet in Closed Session to consider salary negotiations, personnel, real estate and legal matters pursuant to provisions of the Brown Act. (Government Code 54954, et. seq.). (None of the deliberations shall be disclosed etc., except as required for reporting purposes.) The President, any four members or the Superintendent or Superintendent's designee may place items on the Closed Session agenda in accordance with the requirements set forth in the Brown Act.

4.1.6 The Board may convene as a Committee-of-the-Whole to consider only such items as it may designate. A Committee-of-the-Whole shall be defined as the entire membership of the Board sitting in deliberation for the purpose of in depth, informal debate and consideration of proposals on matters within its jurisdiction. Meetings of a Committee-of-the-Whole shall be noticed in accordance in accordance with the Brown Act. The Vice-President shall preside at a Committee-of-the-Whole. The Committee-of-the-Whole may hear public testimony and give detailed consideration to the matter under discussion. As a committee, no action may be taken other than to make recommendations for consideration by the Board.

4.1.7 The Board President may schedule a meeting for an annual report from any of its advisory committees.

4.1.8 The Board shall meet every two years, following elections to the Board, for training in Professional Governance Standards.

4.2 Preparation of the Agenda

4.2.1 Agenda for Regular Meetings. The Superintendent or Superintendent's designee shall prepare the agenda for regular meetings in accordance with Board Rules.
The President of the Board or President's designee shall review the agenda before it is printed and shall have final authority over whether each resolution on the agenda is placed in accordance with Board Rules.

The agenda shall be posted 72 hours in advance of the meeting in accordance with the Brown Act.

4.2.2 Agenda For Closed Session Meetings. The Superintendent or Superintendent's designee shall prepare the agenda for Closed Session meetings in accordance with Rule 4.1.5. The President of the Board or President's designee shall make every effort to review the agenda for Closed Session before it is printed and, upon consultation with legal counsel and the Superintendent, shall have final authority over whether each item on the agenda is placed in accordance with the requirements in Rule 4.1.5. The agenda shall be posted 24 hours in advance of the meeting in accordance with the Brown Act. While not legally binding it shall be the Board's practice, to the extent possible, that notices be posted with more notice than the required 24 hours.

Section 5 Committees

5.1 There shall be four standing committees of the Board: Budget and Business Services; Buildings Grounds, and Services; Curriculum and Program; and Rules, Policy and Legislation.

5.1.1 The Board may establish an ad hoc committee through approval of a resolution. The President, with the approval of the Board, shall appoint members to ad hoc committees.

5.1.2 All ad hoc committees shall have a specific charge and specific term defined for completion of their work.

5.1.3 The President shall appoint three (3) Board Members to each committee whether standing or ad hoc and shall designate the Chair.
5.1.4 A standing committee, where possible, shall not share a common majority of members with any other standing committee.

5.1.5 In the Chair's absence, the member who has served the longest on the Board shall serve as the Chair of the Committee.

5.2 The agenda of the Committee Meeting shall be prepared by the Chair of the Committee and the Staff Liaison designated by the Superintendent to insure that both the Superintendent and the Board members are aware of items placed on the agenda. Items may be placed on the agenda by referral from the Board at a Regular Meeting, or directly by the Superintendent or by the Chair of the Committee, including a request from Committee members.

5.2.1 Items referred from the Board shall be heard by the Committee at the Committee's next scheduled meeting for which adequate Brown Act notice can be made. The Chair, at his or her discretion, may delay placing an item on the agenda for one meeting.

5.3 Committees, in evaluating policy resolutions, may recommend amendments of the resolutions to the Board.

5.4 Public Comment at Committee Meetings. Every Agenda for Standing Committee meetings shall provide members of the public with the right to address the Committee on any item of interest to the public that is within the subject matter jurisdiction of that Committee. Furthermore, the Committee in its consideration of items on the Agenda shall hear public comment. The Committee chair shall determine if the public comment shall be made before or during the legislative body's consideration of that item during the meeting. Members of the public shall offer public comment from the podium.

5.5 Items that are approved by a majority of the Committee shall be forwarded to the full Board. Items that are not approved by the majority of the Committee shall be returned to the author of the item for review and then returned to the Committee at the committee's next regular scheduled meeting. Following this process, if committee approval is not given, the item shall be referred to the full Board without recommendation. All items returned to the Board by
committee shall be agendized on the first regular meeting of the Board for which adequate Brown Act notice may be given.

5.6 In accordance with Education Code section 35012, student delegates shall have the right to attend each and all meetings of the governing board as ex officio members, except executive (closed) sessions.

5.7 City and School District Select Committee. The Board of Supervisors of the City and County of San Francisco and the Board of Education of the San Francisco Unified School District have created the City and School District Select Committee for the purpose of advancing their mutual interest and problem-solving relative to policy matters that affect the City and the School District, their respective employees and departments, the District students and the families of students. Mutual policy matters of interest, include, but are not limited to: facilities; funding issues; City departments, protocols and programs that directly impact the School District, its students or their families; transportation, and homelessness. The City and School District Select Committee shall be comprised of three members of the Board of Supervisors and three members of the Board of Education. The President of the Board of Education shall appoint three of its members to serve on the City and School District Select Committee. The Board of Supervisors and the Board of Education shall share, equally, the responsibilities of staffing the meetings of this Committee, as well as any necessary expenses in support of the activities of this Committee. The City and School District Select Committee shall sunset on June 30th of year and, upon mutual agreement by the City and the School District, may be renewed on an annual basis.

5.8 Augmented Committee. An Augmented Committee is a Standing Committee to which Board Members who are not Committee Members are invited and do attend. Augmented Committee meetings are a form of full Board meetings; a quorum of the Board is present to discuss matters within the subject matter jurisdiction of the Board. At such meetings, however, Board action cannot be taken. Instead all invited Board Member(s) at Augmented Committees shall have the right to join in the Committee discussion of the agendized items but shall not be allowed to vote on matters before the Augmented Committee. The Committee Chairman shall determine when a Standing Committee shall be classified as an Augmented Committee and shall identify and invite the Board Member(s) to the Committee. The Chair of the Committee shall also consult with and notify the Board President prior to inviting the Board Member(s) to the
Committee. All invitations to the Board Member(s) must be extended at a minimum 24 hours prior to the 72-hour posting requirement of Board Rule 7.1 to determine if Board Member(s) are interested in attending the Augmented Committee. Board Member(s) must respond prior to the 72-hour posting requirement so as to allow for the preparation and posting of the Notice in a timely manner. The Notice for each Augmented Committee shall state that it is an Augmented Committee and shall identify all Board Member(s) who have been invited to attend the Augmented Committee.

5.9 Committee meetings shall begin promptly at their designated starting time. If the committee chair is not present to convene the committee meeting and assuming that there is a quorum of the committee, the longest serving Board member on the committee shall call the meeting to order no later than 10 minutes after the designated start time.

Section 6 Quorum

6.1 A quorum for meetings of the Board shall consist of four members.

6.2 A quorum for committee meetings shall consist of two of the designated members of the committee.

Section 7 Notice of Board and Committee Meetings

7.1 All regular and committee meetings shall be announced at least 72 hours prior to being held.

7.2 All special meetings of the Board shall be announced at least 24 hours prior to being held. All Committee-of-the-Whole meetings shall be noticed 72 hours prior to being held.

7.3 The Board may recess and convene in Closed Session during a regular or special meeting by a call of the Chair, or a vote of four members, for discussion of items as allowed by Brown Act restrictions.

Section 8 Consent Calendar
8.1 The Superintendent or Superintendent’s designee may place resolutions on the consent calendar. Only the following resolutions shall be placed on the Consent Calendar: (a) routine resolutions that are regularly adopted by the Board unanimously or (b) non-controversial resolutions that are likely to be approved by the Board unanimously. Board members may not place resolutions on the consent calendar.

8.2 Notwithstanding Rule 8.1, resolutions relating to the following may not be placed on the consent calendar: adoption of the fiscal year budget; approval, denial, revocation, or renewal of charter school petitions; consideration of sales or purchases of real property; consideration of labor agreements; or consideration of Board Policies or Administrative Policies and Regulations. The Superintendent shall place resolutions relating to these subjects on the agenda as first reading listed as Superintendent's Proposal First Reading.

8.3 Any member may request that any resolution on the consent calendar be removed and considered for first reading. Such resolutions shall be removed and considered for first reading, unless a majority of the Board votes to consider the resolution for approval separately at that same meeting immediately after approval of the consent calendar. The Board may act on resolutions removed from the consent calendar at its next regular meeting.

8.4 Notwithstanding Rule 8.3, any member or the Superintendent may request that any resolution on the consent calendar be severed in order to allow discussion and a separate vote on the resolution at that same meeting immediately after approval of the consent calendar.

8.5 If a member of the public requests to speak about any resolution on the consent calendar, that resolution shall be severed in order to allow discussion and a separate vote on the resolution at that same meeting immediately after approval of the consent calendar.

8.6 A vote will be called on the adoption of all resolutions on the consent calendar as one motion.

Section 9. Board/Superintendent Resolutions for First Reading
9.1. All Board/Superintendent resolutions not eligible for placement on the consent calendar shall be introduced for first reading.

9.2. The Superintendent and Board Members may introduce resolutions for First Reading during the "Superintendent's Proposals – First Reading" and "Board Members' Proposals – First Reading" sections of the agenda, respectively. Upon introduction, the resolution shall automatically be referred to committee. The President shall determine to which committee the resolution shall be referred. If the President determines that resolutions or other matters need consideration by more than two committees, the items shall be referred to a Committee of the Whole which meeting shall be convened on the first or third Tuesday of the following month for which adequate Brown Act notice may be provided. The Board may not discuss or take action on a resolution introduced for First Reading at that meeting.

9.3. Members of the public may address the Board on a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, after the introduction of resolutions for First Reading. Members of the public may also address the Board on a resolution introduced for First Reading at the appropriate committee. The Chair may limit the time for public comment on all resolutions for First Reading to a maximum of 5 minutes for Superintendent's First Readings and 5 minutes for Board Members' First Readings and 1 minute per speaker or as may be reasonable under the circumstances.

9.4. The Board may suspend Rule 9.2 and consider a resolution introduced for First Reading immediately if five (5) members of the Board approve such motion and the agenda notifies the public that the resolution may be acted upon immediately at that meeting. If the Board suspends the rules to consider a resolution immediately, members of the public may comment on the resolution without the necessity for a "Request to Speak" before the Board considers the resolution.

9.5. The President shall refer all resolutions for First Reading to the committee(s) deemed most appropriate and those committees shall consider the resolutions as outlined in Section 5 of Article II.
9.6. No policy resolution which has been considered by the Board and rejected or adopted by majority vote may be submitted for reconsideration within one (1) calendar year unless resubmittal is requested by a member of the prevailing side and supported by a 2/3 vote of the full Board. Such resolutions for reconsideration shall be noticed on the Board’s agenda. If such a request for reconsideration is made by a member of the prevailing side and approved by a 2/3 majority more than one month after the Board’s vote, then the item shall be considered a new item and be heard as a first reading.

Section 10  Order of Business

10.1 The Board shall conduct its Regular Meetings in accordance with the order of business set forth in Section 10.2. Any Board Member or the Superintendent may place a resolution on the agenda listed under Superintendent’s Proposals for First Reading or Board Members’ Proposals for First Reading, respectively. Such resolutions will appear on the agenda as a first reading and be voted on at a subsequent meeting as second reading listed under Superintendent’s Proposals Held for Speakers and Action or Board Members’ Proposals Held for Speakers and Action, respectively. Board Members’ or Superintendent’s Proposal for second reading will have the relevant committee reports as part of the discussion and prior to speakers being heard or the vote being taken. Notwithstanding the above, the Superintendent may place resolutions on the consent calendar in accordance with Rules 8.1 and 8.2.

10.2 The order of business of the Board shall be as follows:

Roll Call and Pledge of Allegiance

A. Approval of Board Minutes

B. Presentations to the Board of Education/Superintendent's Reports
   1. Superintendent’s Thoughts for the Evening

C. Recognitions and Resolutions of Commendation

D. Student Delegates’ Reports
E. Parent Advisory Council (PAC) Report

F. Consent Calendar (Motion and a Second; Items Withdrawn/Corrected by Superintendent; Items removed for First Reading, and/or Severed for Discussion/Separate Vote by Superintendent and Board Members) Formal vote on the Consent Calendar will be taken in Section N. Severed Items will be taken up in Section O.

G. Superintendent’s Proposals - Held for Speakers and Action

H. Board Members’ Proposals - Held for Speakers and Action

I. Requests to Speak Regarding General Matters – 30 Minutes This item is scheduled for no later than 7:30 p.m. or following the item under discussion at the time. This item is limited to 30 minutes.

J. Advisory Committee Reports/Appointments to Advisory Committees by Board Members

K. Special Order of Business

L. Discussion of Other Educational Issues

M. Consent Calendar Resolutions Removed at Previous Meeting for Second Reading and Action

N. Public Comment on Consent Items

O. Vote on Consent Calendar - Moved and Seconded under Section F

P. Consent Calendar Resolutions Severed for Immediate Action

Q. Superintendent’s Proposals - First Reading 5 minutes will be given for total public testimony under this item.

R. Board Members’ Proposals - First Reading 5 minutes will be given for total public testimony under this item.

S. Board Members’ Reports – a. Standing Committees; b. Board Delegates to
Membership Organizations (NSBA, CSBA, CGCS); c. All other reports by Board Members.

T. Report of Closed Session Actions

U. Other Informational Items

V. Adjournment

10.3 Board members or their designee shall deliver all proposals for First Reading to the Office of the Board of Education seven days in advance of the Board meeting date so that they can be included in the printed agenda of the meeting.

10.4 The order of business at Regular Meetings shall include a section titled “Recognitions and Resolutions of Commendation”. This section is reserved for the Superintendent or Board Members to commend or honor individuals, groups, holidays and historical observations. If there is a resolution of commendation, these resolutions shall be heard immediately before the Student Delegates' Report and shall be acted on by the Board without need for a second reading after public testimony is heard.

Section 11 Addressing the Board

11.1 To the extent possible, the Board of Education’s committees shall be the primary venue for public input into proposals from Board Members and the Superintendent.

11.2 Each person requesting to address the Board on agenda items calendared for Board action or on matters other than those calendared for Board action shall be-granted such requests provided a "Request to Speak" is telephoned into the Office of the Board of Education the Monday or Tuesday of the meeting prior to 4:30 p.m., or an individual completes a “Speaker Card”, prior to the item being called, on the evening of the meeting.

11.3 Substitution of speakers will not be permitted unless a designated alternate is submitted with the request to speak.
11.4 Maximum time allowed each speaker is two minutes. Any speaker requiring language translation shall be allowed a maximum of two minutes to speak and two minutes for translation. The District will provide translation in at least Chinese and Spanish and, if possible and with adequate notice, in other languages.

11.5 The Board President, with the approval of the Board, can modify the time permitted for speakers and public comment.

11.6 A speaker shall be ruled out of order for failing to speak on the subject matter for which the privilege of the floor was granted.

11.7 Time for total public testimony and/or Board debate shall be limited to 30 minutes unless the time is extended by majority vote and may be continued after all items have been considered. Public testimony will be heard no later than 7:30 p.m. or until the item under discussion is completed.

11.8 Individuals requesting to speak who were held over from a previous meeting shall be the first called at the next regular meeting.

Section 12 Parliamentary Procedure

12.1 Discussion by Board members or speakers on resolutions, which are properly brought before the body for action, shall be limited to those, which are duly moved and seconded.

12.2 Discussion on a motion shall be germane.

12.3 The Board may, by a two-thirds vote, limit or close its debate, provided that the maker of the motion and an opponent of the motion are granted equal time for closing comments.

12.4 Debate or action on Board Members' proposals and Superintendent's proposals upon being duly moved and seconded at First Reading, unless referred to a committee, shall be held on calendar for Second Reading at the next regularly scheduled meeting of the Board.

Section 13 Powers and Duties of Board Officers
13.1 The President shall preside at all regular and special meetings of the Board and shall exercise all responsibilities required under the Education Code. The President shall conduct meetings in a fair and even handed manner and shall model and encourage adherence to the Board's Code of Ethics and Conduct.

13.2 Board members shall indicate their desire to speak by illuminating their microphone light; the President shall have the privilege to recognize requests to speak by other Board Members.

13.3 The President shall conduct a roll call vote on all motions presented to the Board and shall announce the vote of the Board.

13.4 The Board President shall review the Board Agenda prior to its publication to verify that it has been compiled in accordance with Board Rules and Procedures. At his/her discretion the President may delay placing a resolution for First Reading on the Agenda for not more than one (1) meeting if there are more agenda items than are manageable.

13.5 The President shall appoint the membership of all committees and designate the chair. The President shall designate members to represent the Board at various conferences, conventions and organizations.

13.6 In the absence of the President, the Vice-President shall perform all the duties of the President. In the absence of the President and Vice-President, the senior member shall perform all of the duties of the President.

13.7 The Superintendent shall serve ex-officio as Secretary of the Board. The Secretary of the Board shall conduct the official correspondence of the Board, act as custodian of its records, notify all members of meetings, and shall furnish other such notices as required by law or by Board regulations.

13.8 In the event the President of the Board leaves office before completing a full term, the Vice-President shall assume the office of President for the remainder of the term, and the Board by majority vote, shall select a new Vice-President for the remainder of the term.

Section 14 Public Conduct
14.1 No speaker at any meeting of the Board or its committees shall make any abusive, threatening or harassing personal remarks or charges against any officer or employee of the District or against any Board member, with the consequence of, first, a verbal warning and, second, the loss of speaking rights on the matter under discussion.

14.2 Charges or complaints against any officer or employee of the District may be made in writing, signed by the person making the charge and submitted to the District’s Legal Office.

14.3 Cardboard, paper or cloth placards may be brought into the Board meeting room only if they are not larger than three feet by three feet and have no wood, metal or other type of holding device.

14.4 Pursuant to Government Code Section 54957.9, the President may order the Board meeting room cleared if violence or verbal harassment disrupts the orderly process of the meeting.
Resolution: In Support of Increasing Participation in AP Courses by Offering District-Wide Open Enrollment AP Courses
- Commissioners Sandra Lee Fewer, Jane Kim, and Kim-Shree Maufas

WHEREAS: A student’s access to AP courses is largely dictated by the number of AP courses available at his or her respective high school; and

WHEREAS: The distribution of AP courses throughout the district is grossly inequitable, with Lowell High offering a full twenty-six (26) separate and distinct AP classes, Abraham Lincoln High and Galileo High each offering fourteen (14), George Washington High offering thirteen (13), Thurgood Marshall High offering twelve (12), Balboa offering eleven (11), Mission High and School of the Arts each offering nine (9), John O’Connell High offering seven (7), Philip & Sala Burton High and Academy of Arts and Sciences each offering six (6), and Raoul Wallenberg High offering a mere five (5); and

WHEREAS: African American and Latino students are underrepresented in AP courses district-wide, with only 4% of African American and 11% of Latino high school students enrolled in AP courses in the 2008 – 2009 school year; and

WHEREAS: A study team convened by the superintendent to examine the potential impact of opening enrollment for AP courses recognized a high level of interest from many stakeholders to increase participation in AP courses and identified a trend among school districts nationwide to ensure that low-income and underrepresented students have access to high quality AP courses; and

WHEREAS: Research reveals that students of all abilities learn more in AP courses than in general classes, and that even those students who enter high school with test scores in the lowest quartile learn more in academically rigorous courses than they do in the low level general courses in which they are traditionally enrolled; and

WHEREAS: Data shows that even AP students who get scores as low as a two (2) on AP exams do better in college than students who do not take AP courses at all; and

WHEREAS: Enrollment and performance in University-approved AP courses is one of fourteen (14) review factors used by University of California (UC) campuses to select among qualified candidates for admission, and California State University (CSU) campuses assign extra points to the eligibility index of applicants who have taken approved AP courses in the last three years of high school; and

WHEREAS: This policy would address the three main goals from Beyond the Talk, the 2008 – 2012 SFUSD Strategic Plan:

- Goal 1: Access and Equality – Make social justice a reality
- Goal 2: Student Achievement – Engage high achieving and joyful learners
- Goal 3: Accountability – Keep our promises to students and families; and
WHEREAS: In addition, this policy would specifically advance Objective 1.1 and Objective 2.2 from Beyond the Talk, the 2008 – 2012 SFUSD Strategic Plan:

- Diminish the predictive power of all demographic data on high and equitable student achievement by increasing the achievement of all groups of students and dramatically accelerating the achievement of targeted groups of students (African-American, English Language Learners, Latino, Pacific Islander, Samoan, Special Education)
- Graduate all students college and career path ready and prepared with the skills/capacities required for successful 21st Century citizenship (academic competence; technological fluency; creative/critical/innovative thinking, reasoning and solution seeking; high level multi-modal communication skills; environmental, civic and social responsibility; strength of character, high level multilingual/multicultural skills; aesthetic sensibility; collaborative/team orientations).

THEREFORE BE IT RESOLVED:

That the Board of Education of the San Francisco Unified School District requests that the District, as a requirement, offer a selection of core and high interest AP courses to high school students district-wide outside of regular school hours at city-owned sites located in proximity of underserved students; and

BE IT FURTHER RESOLVED:

That enrollment in the above described district-wide AP courses will be open, meaning that any student from any high school throughout the district may enroll regardless of prior academic performance or completion of any conceived prerequisites; and

FURTHER BE IT RESOLVED:

That the District will provide support to the above described program in the form of academic counseling and encouragement to students, student transportation, and professional development of instructors; and

BE IT FURTHER RESOLVED:

That the above described program will be piloted in the 2010 – 2011 school year.
Quarterly Report on *Williams* Uniform Complaints

[Education Code § 35186]

District: SAN FRANCISCO UNIFIED SCHOOL DISTRICT

Person completing this form: Susan Wong  Title: Executive Director, Equity Assurance

Quarterly Report Submission Date: □ July 2009 (April-June)  □ October 2009 (July - September)  □ January 2010 (October - December)  □ April 2010 (January - March)

Date for information to be reported publicly at governing board meeting: **January 12, 2010**

☑ No complaints were filed with any school in the district during the quarter indicated above.

☒ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

<table>
<thead>
<tr>
<th>General Subject Area</th>
<th>Total # of Complaints</th>
<th># Resolved</th>
<th># Unresolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Textbooks and Instructional Materials</td>
<td>1</td>
<td>1</td>
<td>none</td>
</tr>
<tr>
<td>Teacher Vacancy or Misassignment</td>
<td>none</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Facilities Conditions</td>
<td>4</td>
<td>4</td>
<td>none</td>
</tr>
<tr>
<td>Intensive Services to Students who have not Passed High School Exit Exam</td>
<td>none</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>TOTALS</td>
<td>5</td>
<td>5</td>
<td>none</td>
</tr>
</tbody>
</table>

Carlos A. Garcia
Print Name of District Superintendent

[Signature of District Superintendent]

Agenda Item
Other informational items
1/12/10
SUBJECT: APPROVAL OF STUDENT TRAVEL

REQUESTED ACTION: That the Board of Education approves student travel as follows:

<table>
<thead>
<tr>
<th>SCHOOL:</th>
<th>Abraham Lincoln High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATES OF THE EDUCATIONAL TRIP:</td>
<td>January 23rd-January 29th</td>
</tr>
<tr>
<td>EDUCATIONAL PURPOSE OF TRIP:</td>
<td>Close Up is a nationally recognized program that exposes students to the inner workings of the U.S. government. Students attending are taking US history and American democracy and will gain knowledge for these core curricular classes.</td>
</tr>
<tr>
<td>NO. OF STUDENTS PARTICIPATING:</td>
<td>33</td>
</tr>
<tr>
<td>LENGTH OF TRIP:</td>
<td>6 days</td>
</tr>
<tr>
<td>DESTINATION(S):</td>
<td>Washington, DC</td>
</tr>
<tr>
<td>NAMES OF SFUSD EMPLOYEES ACCOMPANYING STUDENTS:</td>
<td>Valerie Ziegler, Christian Geiser, Jennifer Kenny Baum</td>
</tr>
<tr>
<td>SOURCE OF FUNDING:</td>
<td>Fundraising, student payment, Close up financial aid</td>
</tr>
<tr>
<td>DESCRIPTION OF STUDENT SELECTION PROCESS:</td>
<td>Student sign up, advertised in history courses, the school bulletin and the school website.</td>
</tr>
<tr>
<td>COST OF TRIP:</td>
<td>$1450.00 (per student)</td>
</tr>
<tr>
<td>COST TO DISTRICT:</td>
<td>$: 0.00</td>
</tr>
</tbody>
</table>

SITE ADMINISTRATOR AFFIRMS THE FOLLOWING:

- Parental permission forms are on file for all students participating and school has emergency communication protocol
- At least one SFUSD employee accompanying the students is certificated
- Criminal background check requirements for non-SFUSD chaperones were met (Megan's Law checks for parents)
- There are sufficient and appropriate chaperones for this field trip
- School addressed financial or accessibility issues that might prevent students from participating

Submitted by: Carlos A. Garcia
Superintendent of Schools

Approved by: Assistant Superintendent

Agenda Item 1a. (101-1211)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

(For the Board Meeting of January 12, 2010)

SUBJECT: AUTHORIZATION TO SUBMIT APPLICATIONS AND ACCEPT FUNDS

REQUESTED ACTION:
That the Superintendent and/or the Chief Financial Officer be authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded.

Total Grant Awards this Agenda $657,400

1 AMOUNT: $150,000
GRANTING AGENCY: William & Flora Hewlett Foundation
GRANT TITLE: **Public Service Request Project**
GDO CONTROL #: 1027
SITE: KALW
DATES OF GRANT: November 16, 2009 - November 16, 2012
PURPOSE: KALW News will produce reports on performing arts reporting including coverage of Bay Area communities and issues.
EVALUATION: Level 1
DISTRICT GOAL: Access & Equity: Make social justice a reality.
PROGRAM MANAGER: Matt Martin

2 AMOUNT: $25,000
GRANTING AGENCY: Bernard Osher Foundation
GRANT TITLE: **Public Interest Reporting Project**
GDO CONTROL #: 1028
SITE: KALW
DATES OF GRANT: December 16, 2009 - November 19, 2010
PURPOSE: This grant will fund upcoming projects being produced and broadcast by KALW News.
EVALUATION: Level 1
DISTRICT GOAL: Access & Equity: Make social justice a reality.
PROGRAM MANAGER: Matt Martin

3 AMOUNT: $617,400
GRANTING AGENCY: California Department of Education
GRANT TITLE: **Enhancing Education through Technology**
GDO CONTROL #: 1029
SITE: Various sites
DATES OF GRANT: September 1, 2009 - June 30, 2011
PURPOSE: This grant will fund Tech WRITE program which will focus on the integration of technology and writing for targeted 4th and 6th grade ELL classrooms at select program improvement at middle schools: Horace Mann, Francisco, Carmichael, Revere, Brown, and elementary schools Carver, Mission Ed, Chavez, and two school from the Archdiocese (Corpus Christi and Mission Dolores) Approximately 24 teachers/classrooms and 700 students.
EVALUATION: Level 1
DISTRICT GOAL: Access & Equity: Make social justice a reality.
PROGRAM MANAGER: John Rubio

Agenda Item
2a. (101-12B1)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
January 12, 2010

SUBJECT: BUDGET TRANSFERS FOR FISCAL YEAR 2009-2010

REQUESTED ACTION:
The Superintendent recommends changes to the FY 2009-10 Budget as adopted by the Board of Education on June 23, 2009. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented:

UNRESTRICTED GENERAL FUND / SCHOOL SITE BASED WSF ALLOCATION

<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 00000</th>
<th>SCH / ORG: 054</th>
<th>PROGRAM MANAGER: Karling Aguillera-Fort</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME:</td>
<td>APD - Learning Support and Equity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROGRAM TITLE:</td>
<td>Unrestricted General Fund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM:</td>
<td>2402 - Tech, Clerk &amp; Other Office Salaries - Permanent</td>
<td>$32,711.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3000s - Classified Employee Benefits</td>
<td>$15,623.58</td>
<td></td>
</tr>
<tr>
<td>TO:</td>
<td>1309 - Other Certificated Administrators' Salaries</td>
<td>$38,848.24</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3000s - Certificated Employee Benefits</td>
<td>$9,486.84</td>
<td></td>
</tr>
</tbody>
</table>

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to the surplus funding under these expenditure budgets and will be used to cover the shortfall in salary and benefits for an additional 0.30 FTE Certificated Administrator position.
RESTRICTED GENERAL FUND

<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 40500</th>
<th>SCH / ORG: 190</th>
<th>PROGRAM MANAGER: Jeanne D'Arcy</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME:</td>
<td>APD - Learning Support and Equity</td>
<td>PROGRAM TITLE:</td>
<td>NCLB: Title II, Part B, CA Mathematics and Science Partnerships</td>
</tr>
<tr>
<td>FROM:</td>
<td>5890 - Other Services &amp; Other Expenses</td>
<td>$16,639.14</td>
<td></td>
</tr>
<tr>
<td>TO:</td>
<td>1102 - Substitute Days</td>
<td>$6,191.56</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1104 - Certificated Extended Days</td>
<td>$7,300.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3000s - Certificated Employee Benefits</td>
<td>$3,147.58</td>
<td></td>
</tr>
</tbody>
</table>

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget unexpended in Other Services & Other Expenses. These transferred funds will be used to cover the budget shortfall to be incurred when providing substitutes for 3rd, 4th, and 5th grade teachers attending the WISE Professional Development in physical science in December 2009.

<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 74000</th>
<th>SCH / ORG: 634</th>
<th>SCHOOL PRINCIPAL: Bita Nazarian</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME:</td>
<td>James Lick Middle School</td>
<td>PROGRAM TITLE:</td>
<td>Quality Education Investment Act (QEIA)</td>
</tr>
<tr>
<td>FROM:</td>
<td>1108 - Certificated Stipends</td>
<td>$25,000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3000s - Certificated Employee Benefits</td>
<td>$5,832.50</td>
<td></td>
</tr>
<tr>
<td>TO:</td>
<td>4490 - All Other Equipment &lt;$25,000.00</td>
<td>$30,832.50</td>
<td></td>
</tr>
</tbody>
</table>

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in Certificated Stipends & Benefits. These transferred funds will be used to pay for the cost of the technology upgrade for James Lick's network system infrastructure.
<table>
<thead>
<tr>
<th>FROM:</th>
<th>TO:</th>
<th>EXPLANATION:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1102 - Substitute Days</td>
<td>1104 - Certificated Extended Days</td>
<td>The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds will not be needed in all the above expenditure categories based on the revised plans for professional development in CDP. These transferred funds will be used to pay for extended days instead of extended hours, parent fee offset for PFA sites, program supplies and equipment at new PFA sites, and consultant fees to support curriculum implementation at PFA sites.</td>
</tr>
<tr>
<td>1105 - Certificated Hourly (Extended Hours)</td>
<td>3000s - Certificated Employee Benefits</td>
<td></td>
</tr>
<tr>
<td>1108 - Certificated Stipends</td>
<td>2102 - Instructional Aides - Temporary/Extra Hours</td>
<td></td>
</tr>
<tr>
<td>3000e - Certificated Employee Benefits</td>
<td>2404 - Techs, Clerks &amp; Other Office Salaries - OT</td>
<td></td>
</tr>
<tr>
<td>2102 - Instructional Aides - Temporary/Extra Hours</td>
<td>3000e - Classified Employee Benefits</td>
<td></td>
</tr>
<tr>
<td>2404 - Techs, Clerks &amp; Other Office Salaries - OT</td>
<td>5201 - Mileage</td>
<td></td>
</tr>
<tr>
<td>3000s - Certificated Employee Benefits</td>
<td>1104 - Certificated Extended Days</td>
<td></td>
</tr>
<tr>
<td>4313 - Other Supplies</td>
<td>3000s - Certificated Employee Benefits</td>
<td></td>
</tr>
<tr>
<td>4490 - All Other Equipment &lt;$25,000.00</td>
<td>5890 - Other Services &amp; Other Expenses</td>
<td></td>
</tr>
<tr>
<td>5803 - Consultant Fees</td>
<td>1104 - Certificated Extended Days</td>
<td></td>
</tr>
<tr>
<td>5890 - Other Services &amp; Other Expenses</td>
<td>3000s - Certificated Employee Benefits</td>
<td></td>
</tr>
</tbody>
</table>

Submitted by: John Chen for Reeta Madhavan
Director of Budget Services

Approved by: Joseph C. Grazzoli
Chief Financial Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of January 12, 2010

SUBJECT: AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH CITY AND COUNTY OF SAN FRANCISCO TO CONTINUE THE "SCHOOLS AS COMMUNITY HUBS" PROJECT

REQUESTED ACTION:

That the Board of Education of the San Francisco Unified School District authorize the Superintendent and/or his designee to enter into a Memorandum of Understanding with the City and County of San Francisco to continue the "Schools as Community Hubs" Program.

BACKGROUND:

San Francisco's neighborhoods lack access to playgrounds and other recreational facilities. Citizen surveys conducted for the 2004 Recreation and Parks Needs Assessment indicated a city-wide deficit in many outdoor courts and other recreational activities. In many cases, school district recreation facilities exist nearby, but are currently inaccessible to the public. This project seeks to develop a mutually beneficial partnership towards addressing these recreational needs through facilities, staff, and liability sharing between the City and District.

The Pilot of this Project ran from January-June 2008. School sites were surveyed following and in subsequent meetings with the Mayor’s office, District and City officials expressed their continued support of this program and felt it was successful.

Under this MOU, up to Fourteen (14) selected school-site playgrounds will be opened for use by their surrounding communities on weekends and on selected school holidays during daylight hours. Playgrounds that are part of this project will not be opened for community use on any school day.

The term of this MOU will be from the date of final signature(s) through the final day of instruction for the 2009/2010 school year for the involved school sites; with the option to extend for two additional one year terms through 2012, by mutual agreement between the District and CCSF.

The MOU between the City and District addresses the roles and responsibilities of each party including that the City agrees to assume all liability for losses that may occur during the project.

FISCAL IMPACT:

District cost for this project will not exceed $25,000 for staff overtime to monitor site conditions following each weekend closing. These funds are allocated from existing budgeted funds in the Risk Management program budget (Fund 67, Org 218).

Prepared by: Myong Leigh
Submitted by: Myong Leigh
Approved by: Carlos Garcia

Dave George
Director, Risk Management

Agenda Item 2c. (101-12B3)
San Francisco Unified School District
San Francisco, California

(Regular Board Meeting of January 12, 2010)

SUBJECT: AUTHORIZATION OF TRAVEL FOR BOARD MEMBERS
- Commissioner Norman Yee
  Reimbursement to Board Member: $813.44
  Total Cost of Travel: $1,357.44

REQUESTED ACTION: That the Board of Education authorizes the District to reimburse Commissioner Norman Yee for expenses that were incurred from December 3 - 5, 2009 for his attendance at the California School Boards Association Annual Conference in San Diego, California.

BACKGROUND: Board of Education Policy P3870 requires that travel by Board Members in excess of $250.00 shall be undertaken only with prior authorization by the Board or by the President of the Board, followed by ratification of the Board.

Prepared by:

Esther V. Casco
Executive Assistant
Board of Education
SUBJECT: AUTHORIZATION OF TRAVEL FOR BOARD MEMBERS
- Commissioner Jane Kim
  Reimbursement to Board Member $691.42
  Total Cost of Travel: $741.42

REQUESTED ACTION: That the Board of Education authorizes the District to reimburse Commissioner Jane Kim for expenses that were incurred on November 12 and 13, 2009 for her attendance at the Reaffirming the Role of School Integration in K-12 Public Education in Washington DC.

BACKGROUND: Board of Education Policy P3870 requires that travel by Board Members in excess of $250.00 shall be undertaken only with prior authorization by the Board or by the President of the Board, followed by ratification of the Board.

Prepared by:

[Signature]
Esther V. Casco
Executive Assistant
Board of Education
SUBJECT: AUTHORIZATION OF TRAVEL FOR BOARD MEMBERS
- Commissioner Rachel Norton
Reimbursement to Board Member: $1,039.38
Total Cost of Travel: $1,683.38

REQUESTED ACTION: That the Board of Education authorizes the District to reimburse Commissioner Rachel Norton for expenses that were incurred from December 3 - 5, 2009 for her attendance at the California School Boards Association Annual Conference in San Diego, California.

BACKGROUND: Board of Education Policy P3870 requires that travel by Board Members in excess of $250.00 shall be undertaken only with prior authorization by the Board or by the President of the Board, followed by ratification of the Board.

Prepared by:

Esther V. Casco
Executive Assistant
Board of Education
SUBJECT: AUTHORIZATION OF TRAVEL FOR BOARD MEMBERS
- Commissioner Hydra B. Mendoza
Reimbursement to Board Member: $806.07
Total Cost of Travel: $981.07

REQUESTED ACTION: That the Board of Education authorizes the District to reimburse Commissioner Hydra B. Mendoza for expenses that were incurred on October 28, 2009 – November 1, 2009 for her attendance at the Council of the Great City Schools Conference in Portland, Oregon.

BACKGROUND: Board of Education Policy P3870 requires that travel by Board Members in excess of $250.00 shall be undertaken only with prior authorization by the Board or by the President of the Board, followed by ratification of the Board.

Prepared by:

Esther V. Casco
Executive Assistant
Board of Education
SUBJECT: AUTHORIZATION OF TRAVEL FOR BOARD MEMBERS
- Commissioner Kim-Shree Maufas
Refund to the District: $172.33
Total Cost of Travel: $2,823.17

REQUESTED ACTION: That the Board of Education authorizes the District to reimburse Commissioner Kim-Shree Maufas for expenses that were incurred from December 3 - 5, 2009 for her attendance at the California School Boards Association Annual Conference in San Diego, California.

BACKGROUND: Board of Education Policy P3870 requires that travel by Board Members in excess of $250.00 shall be undertaken only with prior authorization by the Board or by the President of the Board, followed by ratification of the Board.

Prepared by:

Esther V. Casco
Executive Assistant
Board of Education
2i. (101-12B9) – Authorization for Standardized MOU Template(s) for the Career Technical Education Department’s Summer Internship Program within the San Francisco Unified School District

REQUESTED ACTION: That the San Francisco Board of Education of the San Francisco Unified School District support the actions necessary to approve the MOU template(s) for the Career Technical Education Department’s Summer Internship Program within the San Francisco Unified School District. The CTE Department anticipates entering into MOUs with over one hundred organizations that will be providing our students with internship. For the sake of expediency, we are seeking blanket approval of the 4 types of MOUs as attached.

BACKGROUND:

The Summer Internship Program provides a work-based learning experience for high school students between their junior and senior year. Participating students are part of the multi-year career pathway programs that organize academic learning around a career theme—finance, information technology, engineering/construction and maintenance trades, hospitality and tourism, law, health science/biotechnology, and education. These programs integrate the development of professional skills into the coursework so students are prepared for a workforce educational experience.

Key elements of the Summer Internship Program:
- Are in a range of professional settings and provide students an opportunity to gain a broad understanding of a career field.
- Incorporates learning goals agreed upon by the student, the worksite supervisor, and a SFUSD teacher. The teacher also supervises the student throughout the summer.
- Has a strong academic component, building upon classroom learning and career development activities from junior year and providing a foundation to build upon senior year.
- Is a powerful hands-on learning experience for a student.

Benefits of participating as an employer partner:
- Is a productive contribution by students in the workplace.
- Provides positive publicity as a partner supporting San Francisco public schools
- Is a chance for employees to develop and practice leadership and mentoring skills.
- Assures skilled workers in specific industry, providing targeted investment in the local workforce.
- Builds a potential hiring pool.

Some organizations who have participated in the past two years include: Wells Fargo, PG&E, United Commercial Bank (UCB), Smith Barney, Citigroup, City College of San Francisco, PATELCO, Spectrum Credit Union, Comptroller of the Currency, SF Chamber of Commerce, SF Convention & Visitors Bureau, Transbay Transit Center, Kaiser Permanente, Nikko Hotel, Ritz-Carlton, Department of Public Health, Clinic Consortium, Salesforce.com, Swinerton Builders, SF Bar Association and local law firms, SF Toyota, California Pacific Medical Center and many more. Students have also been placed in local non-profits and public sector positions, working through the SF Mayor's Office and Department of Public Health.

These four MOU templates ensure the following:
The Business/Organization agrees to provide summer internship(s) for a six week time period. The Business/Organization enters into one of four following agreements:
1) Donation to CTE c/o SFUSD for student honorarium
2) Pay CTE c/o SFUSD hourly rate + 12.15% (administrative fees) for each intern
3) Intern is payrolled with Business/Organization
4) CTE c/o SFUSD pays student directly through Carl Perkins funding
MEMORANDUM OF UNDERSTANDING FOR BUSINESS/ORGANIZATION PROVIDING PAID SUMMER INTERNSHIP OPPORTUNITIES TO SAN FRANCISCO UNIFIED SCHOOL DISTRICT STUDENTS

This Memorandum of Understanding (MOU) describes and confirms the expectations and responsibilities of _______________ ("Business/Organization") and San Francisco Unified School District/Career Technical Education Department ("District") related to Summer Internships for SFUSD students as described in this MOU.

The term of this MOU covers the period from June 14, 2010 through August 30, 2010 unless terminated earlier pursuant to the Termination section of this MOU.

I. CAREER TECHNICAL DEPARTMENT/SFUSD AGREES TO:

1. Select and place students in summer internship positions.
2. Provide student and business/organization orientations regarding the goals and objectives of the summer internships.
3. Support the business/organization and intern by providing a Summer Seminar course and a Supervising Teacher. The Summer Seminar for students will provide curriculum covering workplace issues and career development. The Supervising Teacher will teach the Seminar and will check in with students and the Business/Organization mentor in the Internship assignments each week.
4. Process work permit applications

II. BUSINESS/ORGANIZATION AGREES TO:

1. Provide a designated site mentor to supervise and mentor the intern(s) during the term of the internship. Provide a safe and supervised work environment.
2. Permit intern(s) to attend a Summer Seminar class 3 hours/week.
3. Site mentor will meet with the intern(s) and complete the Learner's Agreement in order to establish goals of the internship.
4. Site mentor will check in weekly with the Summer Seminar Supervising Teacher on the intern's progress.
5. Provide intern(s) with a new employee orientation (vision, mission of company; rules and regulations, etc)
6. Expose intern(s) to the various departments within the organization in order to educate them about the industry.
7. Engage intern(s) in work-related activities at all times.
8. Require intern(s) to complete timesheets.

III. INSURANCE

A. Without in any way limiting the Service Provider's liability pursuant to the "Indemnification" section of this Agreement, the Service Provider and SFUSD
shall procure and maintain during the full term of this Agreement the following insurance amounts and coverage:

1. Commercial General Liability Insurance with limits not less than $1,000,000 (one million dollars) each occurrence Combined Single Limit for Bodily Injury and Property Damage (Occurrence Form CG001)

2. Commercial Automobile Liability Insurance with limits not less than $1,000,000 (one million dollars) each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable (Insurance Services Office Form CA 0001, Code 1).

3. Workers’ Compensation Insurance, with Employer’s Liability limits not less than $1,000,000 (one million dollars) each accident.

IV. INDEMNIFICATION

A. Business/Organization shall indemnify and hold harmless the District, its Board, officers, employees and agents from, and if requested, shall defend them against all liabilities, obligations, losses, damages, judgments, costs or expenses (including legal fees and costs of investigation) (collectively “Losses”) arising from, in connection with or caused by: (a) personal injury or property damage caused, directly or indirectly, by any act or omission of Business/Organization; or (b) any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by Business/Organization. Notwithstanding the foregoing, Business/Organization shall have no obligation under this Section with respect to any Loss that is caused solely by the active negligence or willful misconduct of District and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by Business/Organization, its subcontractors or either’s agent or employee.

B. SFUSD shall indemnify and hold harmless the Business/Organization, its Board, officers, employees and agents from, and if requested, shall defend them against all liabilities, obligations, losses, damages, judgments, costs or expenses (including legal fees and costs of investigation) (collectively “Losses”) arising from, in connection with or caused by: (a) personal injury or property damage caused, directly or indirectly, by any act or omission of SFUSD; or (b) any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by SFUSD. Notwithstanding the foregoing, SFUSD shall have no obligation under this Section with respect to any Loss that is caused solely by the active negligence or willful misconduct of Business/Organization and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by SFUSD, its subcontractors or either’s agent or employee.

V. TERMINATION

This MOU may be terminated at any time in writing by the agreement of both parties. Alternatively, any party may terminate this MOU with 30 days prior written notice.
MOU may be terminated immediately by any party if there is a failure to comply with the terms and conditions outlined in this MOU.

VI. NOTICE TO ALL PARTIES

All notices to be given by the parties hereto shall be in writing and served by depositing the same in the United States Post Office, postage prepaid and registered, as follows:

TO THE DISTRICT: Patricia Theel, Supervisor
Career Technical Education
750 25th Avenue
San Francisco, CA 94121
415.379.7768 (Telephone)
theelp@sfusd.edu

TO THE BUSINESS/ORGANIZATION:
[insert name of Business/Organization]
[insert name of contact person or authorized signatory]
[insert Business/Organization address]
[insert Business/Organization City, State & Zip Code]
[insert Business/Organization telephone number]
[insert Business/Organization email address]

VII. PARTY SIGNATURES TO MOU

I have read all of the provisions outlined in this MOU, and agree to comply with every provision listed herein. I certify that I am authorized to sign agreements on behalf of my business/agency/organization.

[insert name of Business/Organization]  

By: __________________________  __________________________
Authorized Signature Date

Print Name and Title of Signatory

San Francisco Unified School District

By: __________________________  __________________________
Patricia Theel, Supervisor Date

By: __________________________  __________________________
Contracts Office Date

By: __________________________  __________________________
Legal Office Date

By: __________________________  __________________________
Chief Financial Officer Date
Employer donates $600 to student internship program; student is paid through SFUSD payroll (as payroll agency)

MEMORANDUM OF UNDERSTANDING FOR BUSINESS/ORGANIZATION PROVIDING SUMMER INTERNSHIP OPPORTUNITIES TO SAN FRANCISCO UNIFIED SCHOOL DISTRICT STUDENTS

This Memorandum of Understanding (MOU) describes and confirms the expectations and responsibilities of Business/Organization ("Business/Organization") and San Francisco Unified School District/Career Technical Education Department ("District") related to Summer Internships for SFUSD students as described in this MOU.

The term of this MOU covers the period from June 14, 2010 through August 30, 2010 unless terminated earlier pursuant to the Termination section of this MOU.

I. CAREER TECHNICAL DEPARTMENT/SFUSD AGREES TO:

1. Select and place students in summer internship positions.
2. Provide student and business/organization orientations regarding the goals and objectives of the summer internships.
3. Support the business/organization and intern by providing a Summer Seminar course and a Supervising Teacher. The Summer Seminar for students will provide curriculum covering workplace issues and career development. The Supervising Teacher will teach the Seminar and will check in with students and the Business/Organization mentor in the Internship assignments each week.
4. Act as the fiscal agent to payroll interns
5. Provide workers compensation insurance for summer interns.

II. BUSINESS/ORGANIZATION AGREES TO:

1. Provide a summer internship placement for ___ student intern(s) for ___ hours per week, from (date) June 14, 2010 through (date) July 23, 2010.
2. Donate $600 to CTE c/o SFUSD for each intern.
3. Provide a designated site mentor to supervise and mentor the intern(s) during the term of the internship. Provide a safe and supervised work environment.
4. Permit intern(s) to attend a Summer Seminar class 3 hours/week.
5. Site mentor will meet with the intern(s) and complete the Learner's Agreement in order to establish goals of the internship.
6. Site mentor will check in weekly with the Summer Seminar Supervising Teacher on the intern's progress.
7. Provide intern(s) with a new employee orientation (vision, mission of company; rules and regulations, etc)
8. Expose intern(s) to the various departments within the organization in order to educate them about the industry.
9. Engage intern(s) in work-related activities at all times.
10. Require intern(s) to complete timesheets.

III. INSURANCE
IV. INDEMNIFICATION

A. Business/Organization shall indemnify and hold harmless the District, its Board, officers, employees and agents from, and if requested, shall defend them against all liabilities, obligations, losses, damages, judgments, costs or expenses (including legal fees and costs of investigation) (collectively "Losses") arising from, in connection with or caused by: (a) personal injury or property damage caused, directly or indirectly, by any act or omission of Business/Organization; or (b) any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by Business/Organization. Notwithstanding the foregoing, Business/Organization shall have no obligation under this Section with respect to any Loss that is caused solely by the active negligence or willful misconduct of Business/Organization and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by Business/Organization, its subcontractors or either's agent or employee.

B. SFUSD shall indemnify and hold harmless the Business/Organization, its Board, officers, employees and agents from, and if requested, shall defend them against all liabilities, obligations, losses, damages, judgments, costs or expenses (including legal fees and costs of investigation) (collectively "Losses") arising from, in connection with or caused by: (a) personal injury or property damage caused, directly or indirectly, by any act or omission of SFUSD; or (b) any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by SFUSD. Notwithstanding the foregoing, SFUSD shall have no obligation under this Section with respect to any Loss that is caused solely by the active negligence or willful misconduct of Business/Organization and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by SFUSD, its subcontractors or either's agent or employee.

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415.379.7768 (Telephone)
theelp@sfusd.edu

TO THE BUSINESS/ORGANIZATION:
[insert name of Business/Organization]
[insert name of contact person or authorized signatory]
[insert Business/Organization address]
[insert Business/Organization City, State & Zip Code]
[insert Business/Organization telephone number]
[insert Business/Organization email address]

VII. PARTY SIGNATURES TO MOU

I have read all of the provisions outlined in this MOU, and agree to comply with every provision listed herein. I certify that I am authorized to sign agreements on behalf of my business/agency/organization.

[insert name of Business/Organization]  San Francisco Unified School District

By:  By:
Authorized Signature  Patricia Theel, Supervisor  Date

Print Name and Title of Signatory  Date

By:
Contracts Office  Date

By:
Legal Office  Date

By:
Chief Financial Officer  Date
MEMORANDUM OF UNDERSTANDING FOR BUSINESS/ORGANIZATION PROVIDING SUMMER INTERNSHIP OPPORTUNITIES TO SAN FRANCISCO UNIFIED SCHOOL DISTRICT STUDENTS

This Memorandum of Understanding (MOU) describes and confirms the expectations and responsibilities of ____________________ ("Business/Organization") and San Francisco Unified School District/Career Technical Education Department ("District") related to Summer Internships for SFUSD students as described in this MOU.

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3. Support the business/organization and intern by providing a Summer Seminar course and a Supervising Teacher. The Summer Seminar for students will provide curriculum covering workplace issues and career development. The Supervising Teacher will teach the Seminar and will check in with students and the Business/Organization mentor in the Internship assignments each week.
4. Provide scholarships to student interns to support their participation in the internships and to solidify the connection between the summer internship and professional work.
5. Provide workers compensation insurance for summer interns.

II. BUSINESS/ORGANIZATION AGREES TO:

1. Provide a summer internship placement for ___ student intern(s) for ___ hours per week from (date) ___________ , 2010 through (date) ___________ , 2010.
2. Provide a designated site mentor to supervise and mentor the intern(s) during the term of the internship. Provide a safe and supervised work environment.
3. Permit intern(s) to attend a Summer Seminar class 3 hours/week.
4. Site mentor will meet with the intern(s) and complete the Learner's Agreement in order to establish goals of the internship.
5. Site mentor will check in weekly with the Summer Seminar Supervising Teacher on the intern's progress.
6. Provide intern(s) with a new employee orientation (vision, mission of company; rules and regulations, etc)
7. Expose intern(s) to the various departments within the organization in order to educate them about the industry.
8. Engage intern(s) in work-related activities at all times.
9. Require intern(s) to complete timesheets.

III. INSURANCE
A. Without in any way limiting the Service Provider's liability pursuant to the "Indemnification" section of this Agreement, the Service Provider and SFUSD shall procure and maintain during the full term of this Agreement the following insurance amounts and coverage:

1. Commercial General Liability Insurance with limits not less than $1,000,000 (one million dollars) each occurrence Combined Single Limit for Bodily Injury and Property Damage (Occurrence Form CG001)
2. Commercial Automobile Liability Insurance with limits not less than $1,000,000 (one million dollars) each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable (Insurance Services Office Form CA 0001, Code 1).
3. Workers' Compensation Insurance, with Employer's Liability limits not less than $1,000,000 (one million dollars) each accident.

IV. INDEMNIFICATION

A. Business/Organization shall indemnify and hold harmless the District, its Board, officers, employees and agents from, and if requested, shall defend them against all liabilities, obligations, losses, damages, judgments, costs or expenses (including legal fees and costs of investigation) (collectively "Losses") arising from, in connection with or caused by: (a) personal injury or property damage caused, directly or indirectly, by any act or omission of Business/Organization; or (b) any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by Business/Organization. Notwithstanding the foregoing, Business/Organization shall have no obligation under this Section with respect to any Loss that is caused solely by the active negligence or willful misconduct of District and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by Business/Organization, its subcontractors or either's agent or employee.

B. SFUSD shall indemnify and hold harmless the Business/Organization, its Board, officers, employees and agents from, and if requested, shall defend them against all liabilities, obligations, losses, damages, judgments, costs or expenses (including legal fees and costs of investigation) (collectively "Losses") arising from, in connection with or caused by: (a) personal injury or property damage caused, directly or indirectly, by any act or omission of SFUSD; or (b) any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by SFUSD. Notwithstanding the foregoing, SFUSD shall have no obligation under this Section with respect to any Loss that is caused solely by the active negligence or willful misconduct of Business/Organization and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by SFUSD, its subcontractors or either's agent or employee.

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Career Technical Education
750 25th Avenue
San Francisco, CA 94121
415.379.7768 (Telephone)
theelp@sfusd.edu

TO THE BUSINESS/ORGANIZATION: [Insert name of Business/Organization]
[Insert name of contact person or authorized signatory]
[Insert Business/Organization address]
[Insert Business/Organization City, State & Zip Code]
[Insert Business/Organization telephone number]
[Insert Business/Organization email address]

VII. PARTY SIGNATURES TO MOU

I have read all of the provisions outlined in this MOU, and agree to comply with every provision listed herein. I certify that I am authorized to sign agreements on behalf of my business/agency/organization.

[Insert name of Business/Organization]

By: ________________________________ Date

Authorized Signature

Print Name and Title of Signatory

San Francisco Unified School District

By: ________________________________ Date

Patricia Theel, Supervisor

By: ________________________________ Date

Contracts Office

By: ________________________________ Date

Legal Office

By: ________________________________ Date

Chief Financial Officer
Employer hosts student intern and pays student through SFUSD payroll (as payroll agency)

MEMORANDUM OF UNDERSTANDING FOR BUSINESS/ORGANIZATION PROVIDING SUMMER INTERNSHIP OPPORTUNITIES TO SAN FRANCISCO UNIFIED SCHOOL DISTRICT STUDENTS

This Memorandum of Understanding (MOU) describes and confirms the expectations and responsibilities of ___________________ ("Business/Organization") and San Francisco Unified School District/Career Technical Education Department ("District") related to Summer Internships for SFUSD students as described in this MOU.

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4. Act as the fiscal agent to payroll interns
5. Provide workers compensation insurance for summer interns.

II. BUSINESS/ORGANIZATION AGREES TO:

1. Provide a summer internship placement for ___ student intern(s) for ___ hours per week, from (date) ___________ 2010 through (date) ___________ 2010
2. Pay CTE c/o SFUSD $10 per hour + 12.15% (administrative costs) for each intern (total of $1350 per intern).
3. Provide a designated site mentor to supervise and mentor the intern(s) during the term of the internship. Provide a safe and supervised work environment.
4. Permit intern(s) to attend a Summer Seminar class 3 hours/week.
5. Site mentor will meet with the intern(s) and complete the Learner’s Agreement in order to establish goals of the internship.
6. Site mentor will check in weekly with the Summer Seminar Supervising Teacher on the intern’s progress.
7. Provide intern(s) with a new employee orientation (vision, mission of company; rules and regulations, etc)
8. Expose intern(s) to the various departments within the organization in order to educate them about the industry.
9. Engage intern(s) in work-related activities at all times.
10. Require intern(s) to complete timesheets.

III. INSURANCE
A. Without in any way limiting the Service Provider's liability pursuant to the "Indemnification" section of this Agreement, the Service Provider and SFUSD shall procure and maintain during the full term of this Agreement the following insurance amounts and coverage:

1. Commercial General Liability Insurance with limits not less than $1,000,000 (one million dollars) each occurrence Combined Single Limit for Bodily Injury and Property Damage (Occurrence Form CG001)
2. Commercial Automobile Liability insurance with limits not less than $1,000,000 (one million dollars) each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned, Non-Owned and Hired auto coverage, as applicable (Insurance Services Office Form CA 0001, Code 1).
3. Workers' Compensation Insurance, with Employer's Liability limits not less than $1,000,000 (one million dollars) each accident.

IV. INDEMNIFICATION

A. Business/Organization shall indemnify and hold harmless the District, its Board, officers, employees and agents from, and if requested, shall defend them against all liabilities, obligations, losses, damages, judgments, costs or expenses (including legal fees and costs of investigation) (collectively "Losses") arising from, in connection with or caused by: (a) personal injury or property damage caused, directly or indirectly, by any act or omission of Business/Organization; or (b) any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by Business/Organization. Notwithstanding the foregoing, Business/Organization shall have no obligation under this Section with respect to any Loss that is caused solely by the active negligence or willful misconduct of District and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by Business/Organization, its subcontractors or either’s agent or employee.

B. SFUSD shall indemnify and hold harmless the Business/Organization, its Board, officers, employees and agents from, and if requested, shall defend them against all liabilities, obligations, losses, damages, judgments, costs or expenses (including legal fees and costs of investigation) (collectively "Losses") arising from, in connection with or caused by: (a) personal injury or property damage caused, directly or indirectly, by any act or omission of SFUSD; or (b) any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by SFUSD. Notwithstanding the foregoing, SFUSD shall have no obligation under this Section with respect to any Loss that is caused solely by the active negligence or willful misconduct of Business/Organization and is not contributed to by any act or omission (including any failure to perform any duty imposed by law) by SFUSD, its subcontractors or either’s agent or employee.

V. TERMINATION

This MOU may be terminated at any time in writing by the agreement of both parties. Alternatively, any party may terminate this MOU with 30 days prior written notice. This
MOU may be terminated immediately by any party if there is a failure to comply with the terms and conditions outlined in this MOU.

VI. NOTICE TO ALL PARTIES

All notices to be given by the parties hereto shall be in writing and served by depositing the same in the United States Post Office, postage prepaid and registered, as follows:

TO THE DISTRICT: Patricia Theel, Supervisor
Career Technical Education
750 25th Avenue
San Francisco, CA 94121
415.379-7768 (Telephone)
theelp@sfusd.edu

TO THE BUSINESS/ORGANIZATION: [Insert name of Business/Organization]
[Insert name of contact person or authorized signatory]
[Insert Business/Organization address]
[Insert Business/Organization City, State & Zip Code]
[Insert Business/Organization telephone number]
[Insert Business/Organization email address]

VII. PARTY SIGNATURES TO MOU

I have read all of the provisions outlined in this MOU, and agree to comply with every provision listed herein. I certify that I am authorized to sign agreements on behalf of my business/agency/organization.

[Insert name of Business/Organization]

By: ____________________________
Authorized Signature            Date

Print Name and Title of Signatory

San Francisco Unified School District

By: ____________________________
Patricia Theel, Supervisor            Date

By: ____________________________
Contracts Office              Date

By: ____________________________
Legal Office                        Date

By: ____________________________
Chief Financial Officer            Date
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 1/12/10

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Kwan Henmi/3Di-Parsons and the San Francisco Unified School District for an amount not to exceed $178,703.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from the Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

<table>
<thead>
<tr>
<th>Appropriation</th>
<th>Various School Sites</th>
<th>$143,950.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appropriation</td>
<td>Primary Executive Architect Prop A 2006 Bond Program</td>
<td>$34,753.00</td>
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CONTRACT:

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<th>Mod. # 4 to No. 749</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various School Sites</td>
<td></td>
<td>$178,703.00</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
That the Board of Education approve this contract modification between Kwan Henmi/3Di-Parsons and the San Francisco Unified School District for an amount not to exceed $178,703.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from the Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract provides Primary Executive Architectural services related to the Proposition A 2006 Bond Program pursuant to Attachment A, Article 21.

Scope of work for this contract includes: acting as lead point of contact and coordination on Structural/ Tier 2 studies on Schools projected and slated to be included under future Bond program; oversight and tracking of task budgets and schedules; reviews to assist in the future development of the program; The requested contract amount is a not-to-exceed amount projected over six week period involving structural design consultants.

This modification covers the costs for a PEA to conduct investigations at select Future Bond Program sites and to provide additional support services and documentation as may be required to complete the effort.

| Original contract amount          | $13,300,000.00 |
| Prior Modifications (1 through 3)| $312,599.00    |
| This Modification #4 (amount not to exceed) | $178,703.00 |
| **Total Contract Value, as modified** | **$13,791,302.00** |

Submitted by: Leonard Tom
Director of Finance & Administration
Agenda Item 3a. (101-12W1)

Recommended by: David L. Goldin, A.I.A.
Chief Facilities Officer
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Alten Construction and the San Francisco Unified School District for an amount not to exceed $14,367.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90391-2010-0000-8500-6279-11062 – Luther Burbank Middle School

CONTRACT:

<table>
<thead>
<tr>
<th>Mods #9 to Contract #1058</th>
<th>DESCRIPTION</th>
<th>COST</th>
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</thead>
<tbody>
<tr>
<td>Luther Burbank Middle School Building Construction – Prop A 2006 Bond Program</td>
<td>$14,367.00</td>
<td></td>
</tr>
</tbody>
</table>

RECOMMENDATION:
That the Board of Education approve this contract modification between Alten Construction and the San Francisco Unified School District for an amount not to exceed $14,367.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract is for the modernization of the existing facilities at Luther Burbank Middle School as required by San Francisco Unified School District’s Proposition A 2006 Bond Program.

Scope of work includes new elevator, handrail extensions at stairs, new path of travel site work, new ramp installation at entrances, toilet room accessibility upgrades, upgrade fire alarm system, door and gate hardware, new flooring, new ceiling and lighting, upgrading signage and other improvements required by applicable building codes or SFUSD’s obligations under its settlement in Lopez v. SFUSD.

This modification includes: add structural steel angles, and other miscellaneous items due to unforeseen conditions.

| Original contract amount | $7,107,260.00 |
| Previous Approved Modifications | $312,347.00 |
| This Modification (#9) | $14,367.00 |
| Total Contract Amount as Modified | $7,433,974.00 |
| % of modification | 4.60% |

Submitted by: Maureen Shelton
Director of Construction Management

Recommended by: David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item 3b. (101-12W2)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 1/12/10

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between Rodan Builders and the San Francisco Unified School District for an amount not to exceed $10,970.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2010-0000-8500-6279-11057- San Miguel CDC Heating System Replacement

CONTRACT:

<table>
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<tr>
<th>DESCRIPTION</th>
<th>COST</th>
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<tr>
<td>San Miguel CDC Heating System Replacement</td>
<td>$10,970.00</td>
</tr>
<tr>
<td>Building Construction – Prop A 2006 Bond Program</td>
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</table>

RECOMMENDATION:

That the Board of Education approve this contract modification between Rodan Builders and the San Francisco Unified School District for an amount not to exceed $10,970.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for the modernization of the existing facilities at San Miguel CDC Heating System Replacement as required by San Francisco Unified School District's Proposition A 2006 Bond Program.

Scope of work includes: Heating piping and radiation system at San Miguel CDC.

This modification is for miscellaneous carpentry work, electrical and plumbing work, and cutting/patching at multiple locations

| Original Contract                     | $472,000.00 |
| Previous Modifications (amount not exceed) | $35,166.00 |
| This Modification #2 (amount not exceed)     | $10,970.00  |
| Total contract as modified             | $518,136.00  |

Total % of modification amounts to original contract amount 9.77%

Submitted by:  
Maureen Shelton  
Director of Construction Management

Recommended by:  
David L. Goldin, A.I.A  
Chief Facilities Officer

Agenda Item  
3c. (101-12W3)
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve a contract modification between COX and the San Francisco Unified School District for an amount not to exceed $152,788.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90391-2010-0000-8500-6279-11057- San Miguel CDC

CONTRACT:
Mod #7&8 to San Miguel CDC
Contract #01056 Building Construction – Prop A 2006 Bond Program

COST
$152,788.00

RECOMMENDATION:
That the Board of Education approve a contract modification between COX and the San Francisco Unified School District for an amount not to exceed $152,788.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
Scope of work includes: Handrail extensions at stairs, new path of travel site work, structural steel work, shotcrete work, new ramp installation at entrance and new playground structure, new elevator and toilet room accessibility upgrades, door and gate hardware, upgrading signage and fire alarm system upgrade and exterior painting, removal of sites asphalt and repave yard, and other improvements required by applicable building codes or SFUSD's obligations under its settlement in Lopez v. SFUSD.

This modification includes plumbing, electrical exit signage, framing, plaster, concrete and flooring.

Original contract amount $3,721,800.00
Previous Approved Modifications $337,338.00
Contract to be Increased by Modification #7 $5,686.00
Contract to be Increased by Modification #8 Final $158,474.00
New Total Contract Amount as Modified $4,211,926.00
Total % of modification amounts to original contract amount 13.17%

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 01/12/10

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Eternal Construction and the San Francisco Unified School District for an amount not to exceed $67,350.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90391-2010-0000-8500-6279-11066 – 555 Franklin ADA Project

CONTRACT:
Modification #1 to Contract No. #01152

DESCRIPTION
555 Franklin ADA Project
Building Construction – Prop A 2006 Bond Program

COST
$67,350.00

RECOMMENDATION:
That the Board of Education approve this contract modification between Eternal Construction and the San Francisco Unified School District for an amount not to exceed $67,350.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract is for the ADA modernization of the existing facilities at 555 Franklin Street site as required by San Francisco Unified School District's Proposition A 2006 Bond Program.

Scope of work includes: exterior and interior ADA upgrades including the Board Room area, restrooms and lunch room to comply with current codes and regulations.

This modification herein requested is for fire alarm and electrical system changes, glass replacement, and other miscellaneous changes due to unforeseen conditions.

| Original Contract      | $1,481,600.00 |
| Previous modification  | $ -0-            |
| This Modification #1  | $67,350.00     |
| Total Contract Value as modified | $1,548,950.00 |
| Total % of modification amounts to original contract amount | 4.55% |

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3e. (101-12WS)
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Roebuck Construction and the San Francisco Unified School District for an amount not to exceed $16,118.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90391-2010-0000-8500-6279-11068 – Commodore Stockton CDC

CONTRACT:
Mod No. 3
To No. 01072
Description: Commodore Stockton CDC
Building Construction – Prop A 2006 Bond Program

$16,118.00

RECOMMENDATION:
That the Board of Education approve this contract modification between Roebuck Construction and the San Francisco Unified School District for an amount not to exceed $16,118.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This original scope of work includes: new elevator, new toilets and toilet room accessibility upgrades, doors and hardware upgrade, new playground structure, upgrading signage, new fencing, boiler, and other improvements required by applicable building codes or SFUSD's obligations under its settlement in Lopez v. SFUSD.

This modification includes: play structure modification, ceiling repair, new classroom cabinets, fence replacement, new classroom radiator, and minor electrical work.

- Original contract amount: $3,085,295.00
- Previous Approved Modification(s): $207,266.00
- Contract to be Increased by Modification No. 3: $16,118.00
- New Total Contract Amount as Modified: $3,308,679.00

Total % of modification amounts to original contract amount: 7.2%

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3f. (101-12W6)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 1/12/2010

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Suarez & Munoz Construction Inc. and the San Francisco Unified School District for an amount not to exceed $7,183.26 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND
Appropriation 21-90390-2010-0000-8500-6279-10786J Hillcrest Elementary School $7,183.26

<table>
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<tr>
<th>CONTRACT:</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mod #1 to No. 01138</td>
<td><strong>Green Schoolyard Project – Hillcrest Elementary School</strong> Building Construction – Prop A 2003 Bond Program</td>
<td>$7,183.26</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
That the Board of Education approve this contract modification between Suarez & Munoz Construction Inc. and the San Francisco Unified School District for an amount not to exceed $7,183.26 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
The original scope of work of this project includes, but is not limited to the demolition of concrete paving, grading, installation of decomposed granite, concrete patching and repair, soil amendment, installation of irrigation system and concrete benches.

This modification includes a cost savings for product change, the installation of additional decomposed granite, grading, irrigation and header boards.

| Original Contract Amount (Resolution 98-11W48, August 11, 2009) | $73,900.00 |
| Previous Approved Modification(s) | $0.00 |
| Contract to be Increased by this Modification #1 | $7,183.26 |
| **New Total Contract Amount as Modified** | $81,083.26 |
| Total % of Modification Amounts to Original Contract Amount | 9.72% |

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, California  
Board Meeting 1/12/10

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between Bolio Construction and the San Francisco Unified School District for an amount not to exceed ($244,430.00) and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2010-0000-8500-6279-11067 – Sanchez ES

CONTRACT:

Mod # 4 to  
Contract #01077  
Sanchez Elementary School  
Building Construction – Prop A 2006 Bond Program

COST

($244,430.00)

RECOMMENDATION:

That the Board of Education approve this contract modification between Bolio Construction and the San Francisco Unified School District for an amount not to exceed ($244,430.00) and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for the modernization of the existing facilities at Sanchez Elementary School as required by San Francisco Unified School District's Proposition A 2006 Bond Program.

The base scope of work covered by the bid amounts include: New accessible ramp and landings, new fire alarm and sprinkler system, modify and relocate restrooms, installation of exiting stairway, elevator modernization, modification of play structure, modification of food service area, and other improvements required by applicable building codes or SFUSD's obligations under its settlement in Lopez v. SFUSD. The District has chosen to include additive alternates to the work including interior and exterior painting.

This modification is for miscellaneous carpentry work, electrical and plumbing work, and cutting/patching at multiple locations, credit for the removal of 3 bungalows from existing project documents.

Original Contract Amount $4,201,850.00
Previous Approved Modifications $416,274.00
This Modification (#4) ($244,430.00)
Total Contract Amount as Modified $4,373,694.00
% of Modification 4.1%

Submitted by:

Maureen Shelton  
Director of Construction Management

Recommended by:

David L. Goldin, A.I.A.  
Chief Facilities Officer

Agenda Item
3h. (101-12W8)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 01/12/10

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Fineline Construction and the San Francisco Unified School District for an amount not to exceed ($158,069.00) and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90391-2010-0000-8500-6279-11069 – Alice Fong Yu Alt School

CONTRACT:
Mod No. 5 to No. # 01087
Description: Alice Fong Yu Alt School Modernization
Building Construction – Prop A 2006 Bond Program
COST: ($158,069.00)

RECOMMENDATION:
That the Board of Education approve this contract modification between Fineline Construction and the San Francisco Unified School District for an amount not to exceed ($158,069.00) and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract is for the interim housing scope of work at Alice Fong Yu Alt School as required by San Francisco Unified School District's Proposition A 2006 Bond Program. The original scope of work covered by the bid amounts includes: General School Modernization and reconstruction including Access and Fire/Life-Safety upgrades, site work, new fire alarm, elevator modernization, interior and exterior painting, hazardous materials abatement, floor finishes, new lighting, roof repairs and other renovation work required by applicable building codes or SFUSD’s obligations under its settlement in Lopez v. SFUSD.

This modification includes: revisions to door hardware, modifications to the existing elevator, new bathroom sink to meet ADA clearances, and increased bonding/insurance for contract changes as well as credits for drinking fountain and bathroom specified tile modifications and deletion of garden scope of work.

- Original contract amount: $2,613,111.00
- Previous Approved Modification(s): $93,438.00
- Contract to be Increased by Modification No. 5: ($158,069.00)
- New Total Contract Amount as Modified: $2,548,480.00
- Total % of modification amounts to original contract amount: -2.47%

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between McCarthy Building Companies ("McCarthy") and the San Francisco Unified School District for an amount not to exceed $341,960.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

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<tr>
<th>Appropriation</th>
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<th>Cost</th>
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<tr>
<td>21-90390-2010-0000-8500-6216-10767</td>
<td>Abraham Lincoln HS Bungalow Replacement</td>
<td>$173,040.00</td>
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<tr>
<td>21-90390-2010-0000-8500-6216-10766</td>
<td>Abraham Lincoln HS Modernization</td>
<td>$168,920.00</td>
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CONTRACT:

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<tbody>
<tr>
<td>Abraham Lincoln HS</td>
<td>Construction Management Services – Prop A 2003 Bond Program</td>
<td>$341,960.00</td>
</tr>
</tbody>
</table>

RECOMMENDATION:

That the Board of Education approve this contract modification between McCarthy Building Companies ("McCarthy") and the San Francisco Unified School District for an amount not to exceed $341,960.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for construction management services for building improvement projects related to the passage of San Francisco Unified School District's Proposition A 2003 Bond Program.

This modification provides additional construction management services for the Bungalow Replacement project and for the Modernization project.

The consultant was selected pursuant to the District's Request for Proposals process. McCarthy Building Companies, the Alley group, O'Connor Construction Management, Cambridge CM, Vanir, Don Todd Associates, Luster CM, Critical Solutions, Van Pelt and Seville Groups submitted proposals and of these companies, McCarthy Building Companies, Vanir, Cambridge CM, Don Todd and Luster CM were selected by a panel as the best providers on the basis of qualification and experience.

| Original Contract Amount | $1,816,140.00 |
| Previous Modification    | $157,040.00   |
| This modification (#2)    | $341,960.00   |
| Total Contract, as modified | $2,315,140.00 |

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David L. Goldin
Chief Facilities Officer

Agenda Item

3j. (101-12W10)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 01/12/10

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve a contract modification between Cal Pacific Construction, Inc. (Cal Pacific) and the San Francisco Unified School District for an amount not to exceed $68,543.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2010-0000-8500-6279-11058 – Lakeshore ES

CONTRACT:

Mod. No. 5 to No. #01063
Lakeshore ES Modernization Project
Building Construction – Prop A 2006 Bond Program

$68,543.00

RECOMMENDATION:

That the Board of Education approve a contract modification between Cal Pacific Construction, Inc. (Cal Pacific) and the San Francisco Unified School District for an amount not to exceed $68,543.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

The original scope of this project includes accessibility to the entire school building and play yards, new elevators, handrail extensions at stairs, new path of travel site work, new ramp installation at entrances, toilet room accessibility upgrades, new fire alarm system, door and gate hardware, new flooring, upgrading signage and other improvements required by applicable building codes or SFUSD's obligations under its settlement in Lopez v. SFUSD.

This modification includes replacing rusted pipes, additional signage, additional concrete demo, change door types, provide 3 heater covers, additional lights, repair damaged drain line, signage at bungalows, door hardware change, install door closers, paint semi-gloss in corridors, paint stairwells and main lobby, add exterior hose bibb, adjust lavatory, surface mount electrical conduit, relocate conduit, install shelving in classroom and Janitor closet, remove electrical cabinet and patch floor.

| Original contract amount | $5,410,000.00 |
| Previous Approved Modification(s) | $241,897.00 |
| Contract to be Increased by Modification #5 | $68,543.00 |
| New Total Contract Amount as Modified | $5,720,440.00 |
| Total % of modification amounts to original contract amount | 5.74% |

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3k. (101-12W11)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 01/12/10

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between McCarthy Building Companies and the San Francisco Unified School District for an amount not to exceed $187,800.00 and instruct the Chief Facilities Officer or designee to sign all documents needed to execute the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation 21-90390-2010-0000-8500-6216-10750 – Washington HS

CONTRACT:

Mod #4 to No. 00645

DESCRIPTION

Washington HS

Construction Management Services – Prop A 2003 Bond Program

COST

$187,800.00

RECOMMENDATION:

That the Board of Education approve this contract modification between McCarthy Building Companies and the San Francisco Unified School District for an amount not to exceed $187,800.00 and instruct the Chief Facilities Officer or designee to sign all documents needed to execute the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for Construction Management Services for building improvement projects related to the passage of San Francisco Unified School District's Proposition A 2003 Bond Program.

This modification provides additional construction management services for the Washington HS modernization project site.

The consultant was selected pursuant to the District's Request for Proposals process. McCarthy Building Companies, the Alley group, O'Connor Construction Management, Cambridge CM, Vanir, Don Todd Associates, Luster CM, Critical Solutions, Van Pelt and Seville Groups submitted proposals and of these companies, McCarthy Building Companies, Vanir, Cambridge CM, Don Todd and Luster CM were selected by a panel as the best providers on the basis of qualification and experience.

| Original Contract Amount | $3,463,320.00 |
| Previous Modification    | $956,769.00  |
| This modification (#4)    | $187,800.00  |
| Total Contract, as modified | $4,607,889.00 |

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, CA  
Board Meeting 01/12/10  

SUBJECT  
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program  

REQUESTED ACTION  
That the Board of Education approve the contract modification between Levy Design Partners, Inc. and the San Francisco Unified School District for an amount not to exceed $161,824.00 and instruct the Chief Facilities Officer or designee to sign all the documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from the Proposition 39 School Repair Program Fund.  

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND  
Appropriation 21-90390-2010-0000-8500-6219-10766 Lincoln HS Mod $ 49,676.00  
Appropriation 21-90390-2010-0000-8500-6219-10767 Lincoln HS NB $112,148.00  

CONTRACT DESCRIPTION COST  
Mod 8 to Lincoln HS Modernization/Bungalow Replacement $161,824.00  
No. 00569 Architectural/Engineering Services – Prop A 2003 Bond Program  

RECOMMENDATION  
That the Board of Education approve the contract modification between Levy Design Partners, Inc. and the San Francisco Unified School District for an amount not to exceed $161,824.00 and instruct the Chief Facilities Officer or designee to sign all the documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from the Proposition 39 School Repair Program Fund.  

BACKGROUND  
This contract is for the architectural services for the design and engineering of Lincoln High School Modernization and Lincoln High School Bungalow Replacement. This modification is for additional services related to extended construction administration, design services and commissioning for CHPS certification for the Bungalow Replacement project. This modification is also for extended construction administration related to the Modernization project.  

Original contract amount $2,600,872.00  
Previous Modification $ 543,708.35  
This Modification (amount not to exceed) #8 $ 161,824.00  
Total Contract Value, as modified $3,306,404.35  

Submitted by:  
Waziuddin Chowdhury  
Director of Project Management  

Recommended by:  
David L. Goldin, A.I.A.  
Chief Facilities Officer  

Agenda Item  
3m. (101-12W13)  

118
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 01/12/10

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between Gelfand Partners and the San Francisco Unified School District for an amount not to exceed $29,255.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2010-0000-8500-6219-11064 – Herbert Hoover Middle School

CONTRACT:

Mod. #4 to No. #820

RECOMMENDATION:

That the Board of Education approve this contract modification between Gelfand Partners and the San Francisco Unified School District for an amount not to exceed $29,255.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for Architectural and Engineering services for building improvement projects related to the San Francisco Unified School District’s Proposition A 2006 Bond Program. The scope of work of the 2006 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2006 Bond Initiative language.

This modification is for additional services required due to additional scope items including, but not limited to, planning design, construction documents and construction administration required for the modernization of impacted technology and security devices, roofing replacement, and DSA re-approval of temporary housing units due to changes in the units availability.

| Original contract amount                  | $1,187,523.00 |
| Previous Approved Modifications          | $132,040.00   |
| Contract to be Increased by Modification No.4 | $29,255.00   |
| New Total Contract Amount as Modified    | $1,348,818.00 |

Submitted by:

Waziuddin Chowdhury
Director of Project Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 01/12/10

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Hamilton+Aitken Architects and the San Francisco Unified School District for an amount not to exceed $20,340.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90391-2010-0000-8500-6219-11056 – New Traditions Elementary School

CONTRACT:
Mod #4 to
No. 00837

DESCRIPTION
New Traditions Elementary School
Architectural/Engineering Services – Prop A 2006 Bond Program

COST
$20,340.00

RECOMMENDATION:
That the Board of Education approve this contract modification between Hamilton+Aitken Architects and the San Francisco Unified School District for an amount not to exceed $20,340.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract is for Architectural and Engineering services for building improvement projects related to the San Francisco Unified School District's Proposition A 2006 Bond Program. The scope of work of the 2006 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2006 Bond Initiative language.

This modification covers the cost of additional services required for the design and construction administration for exterior painting to remedy base layer paint peeling.

| Description | Original Contract $422,855.00 | Previous Modifications $59,510.00 | This Modification #4 $20,340.00 | Total contract as modified $502,705.00 |

Submitted by:
Waziuddin Chowdhury
Director of Project Management

Recommended by:
David L. Goddin, A.I.A.
Chief Facilities Officer

Agenda Item 30. (101-12W15)
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract between Miller Company Landscape Architects and the San Francisco Unified School District for an amount not to exceed $28,500.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND
Appropriation 21-90391-2010-0000-8500-6210-11117- Rooftop ES Green Schoolyard

CONTRACT: NO. 1181
RECOMMENDATION:
That the Board of Education approve this contract between Miller Company Landscape Architects and the San Francisco Unified School District for an amount not to exceed $28,500.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
The scope of work includes assessing the Rooftop ES Green Schoolyard Master Plan report created by Bay Tree Design and recommending any alternative and/or additional design features to the master plan. The Landscape Architect will work directly with the Rooftop Principal and Greening Committee to assist the school community to realize their project goals and objectives. The consultant was selected pursuant to the District's Request for Proposals process.

The scope includes but is not limited to coordination of the design process with site Green Schoolyard Committee; development of schematic landscape plan, design development, develop construction bid documents and provide construction administration.

Performable by District Civil Service Classification: Yes
District Classification: 5274 Landscape Architect
Reason for Contracting Out: Work is of a project-specific nature and of limited duration

Submitted by:
Waziuddin Chowdhury
Director of Project Management

Recommended by:
David Goldin
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 01/12/10

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification to the Master Agreement between Smith Emery Company and the San Francisco Unified School District for an amount not to exceed $25,875.60 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation # 21-90391-2010-0000-8500-6280-11073 – Burnett Child Development Center

CONTRACT:
Mod.8 to No. 01020
DESCRIPTION
Burnett CDC
COST
$25,875.60

RECOMMENDATION:
That the Board of Education approve this modification to the Master Agreement between Smith Emery Company and the San Francisco Unified School District for an amount not to exceed $25,875.60 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This Master Agreement is for the materials testing and inspection services for various building improvement projects related to the passage of San Francisco Unified School District’s Proposition A 2006 Bond Program. Individual service agreements will be assigned to define scope, schedule, deliverables and exact cost for each project contract as needed for the duration of the Master Agreement.

Scope of work includes materials testing and inspection services for Proposition A Bond Program projects. The original Master Agreement provided for costs to complete materials testing and inspection for Cleveland ES, John O’Connell HS. Previous modifications added New Traditions ES, Luther Burbank MS, Dr. George Washington Carver ES and credit for O’Connell High School.

This modification is for additional material testing and inspection to ensure compliance with plans & specifications and DSA requirements at Burnett CDC.

| Original contract amount | $53,093.00 |
| Previous Approved Modifications | $385,497.11 |
| Contract to be Increased by this Modification (#8) | $25,875.60 |
| **New Total Contract Amount as Modified** | **$464,465.71** |

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, California  
Board Meeting 1/12/10

SUBJECT:  
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this modification to the Master Agreement between Sensible Environmental Solutions ("SES") and the San Francisco Unified School District for an amount not to exceed $8,500.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2010-0000-8500-6212-11050 – Dr. George Washington Carver ES $8,500.00

CONTRACT:

Mod #22 to  
Contract 00913  
Dr George Washington Carver ES  
Industrial Hygienist Design and Monitoring – Prop A 2006 Bond Program  
$8,500.00

RECOMMENDATION:

That the Board of Education approve this modification to the Master Agreement between Sensible Environmental Solutions ("SES") and the San Francisco Unified School District for an amount not to exceed $8,500.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This Master Agreement is for hazardous abatement design services for various building improvement projects related to the passage of San Francisco Unified School District's Proposition A 2006 Bond Program. Individual service agreements will be assigned to define scope, schedule, deliverables and exact cost for each project contract as needed for the duration of the Master Agreement.

This modification includes additional monitoring services for Dr George Washington Carver ES.

| Original Contract Amount | $158,433.00 |
| Previous Approved Modifications | $1,712,926.25 |
| This Modification #22 | $8,500.00 |
| Total Contract Value as modified | $1,879,859.25 |

Submitted by:  
Maureen Shelton  
Director of Construction Management

Recommended by:  
David L. Goldin, A.I.A.  
Chief Facilities Officer

Agenda Item  
3r. (101-12W18)
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification to the Master Agreement between Aim to Please Janitorial Service and the San Francisco Unified School District for an amount not to exceed $4,000.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2010-0000-8500-5890-11045 – Alamo Elementary School

CONTRACT:

Mod #2
No. 01144

DESCRIPTION

Alamo Elementary School
Professional Cleaning Services – Prop A 2006 Bond Program

COST

$4,000.00

RECOMMENDATION:

That the Board of Education approve this modification to the Master Agreement between Aim to Please Janitorial Service and the San Francisco Unified School District for an amount not to exceed $4,000.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This Master Agreement is for professional construction cleaning services for various building improvement projects related to the passage of San Francisco Unified School District’s Proposition A 2006 Bond Program. Individual service agreements will be assigned to define scope, schedule, deliverables and exact cost for each project contract as needed for the duration of the Master Agreement.

Scope of work includes detail cleaning to classrooms, cafeteria, auditorium, hallways, science labs, restrooms & staff areas, as well as dusting windows, floor mopping, stripping & sealing, furniture cleaning, and associated furniture relocation.

This modification is for additional cleaning services including power wash of the school yard, cleaning room 104B and Bungalow B at Alamo ES.

Original Contract Amount $6,850.00
Previous Approved Modifications $1,750.00
Contract to be Increased by Modification No.2 $4,000.00
Total Contract Value as modified $12,600.00

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David Goidin
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 01/12/10

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification to the Master Agreement between McCarthy Building Companies, Inc. (McCarthy) and the San Francisco Unified School District for an amount not to exceed $12,144.00 and for a duration of up to three years, and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation 21-90391-2010-0000-8500-6216-11064 - Hoover MS - $147,320
Appropriation 21-90391-2010-0000-8500-6216-11051 - Sunset ES - $-227,656
Appropriation 21-90391-2010-0000-8500-6216-11078 - School Health Program - $92,480

CONTRACT:

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<thead>
<tr>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hoover MS, Sunset ES &amp; School Health Programs</td>
<td>$12,144.00</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
That the Board of Education approve this modification to the Master Agreement between McCarthy Building Companies, Inc. (McCarthy) and the San Francisco Unified School District for an amount not to exceed $12,144.00 and for a duration of up to three years, and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
The original Master Agreement is for construction management services for various building improvement projects related to the passage of San Francisco Unified School District's Proposition A 2006 Bond Program and provided for the costs of the preconstruction phase at Jefferson CDC, Jefferson ES, Ulloa ES, and Lawton ES. Additional projects and construction management phases were to be added through Board-approved modification of this Master Agreement. This modification is for the construction and close out phases for Jefferson CDC and ES, Ulloa ES, and Lawton ES. It will also support pre-construction, construction and close out phases at Hoover MS, Lakeshore ES, Sunset ES, Aptos MS, Alice Fong Yu ES, Noriega CDC, Francis Scott Key and School Health Programs.

The preconstruction phase includes constructability reviews, coordination of public utilities, scheduling services, project accounting and management systems, construction phasing and logistics plan, hazardous materials coordination. Construction and close out phases include all construction management functions from bid award phase through contract closeout.

This modification provides additional construction management services at Hoover MS, School Health Program and a credit for Sunset ES due to early contract finish.

| Original Contract        | $177,600.00 |
| Previous Modification    | $5,048,270.00 |
| This Modification (#2)   | $12,144.00  |
| Total Contract as Modified | $5,238,014.00 |

Submitted by:
Maureen Sloan
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, California  
Board Meeting 1/12/10

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification to the Master Agreement between Underwood & Rosenblum and the San Francisco Unified School District for an amount not to exceed $12,200.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation 21-90391-2010-0000-8500-6140-11065 – Newcomer High School

CONTRACT:
Mod. #7 to No. 00894

RECOMMENDATION:
That the Board of Education approve this modification to the Master Agreement between Underwood & Rosenblum and the San Francisco Unified School District for an amount not to exceed $12,200.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This Master Agreement is for surveying services for various building improvement projects related to the passage of San Francisco Unified School District's Proposition A 2006 Bond Program. Individual service agreements have been assigned to define scope, schedule, deliverables and exact cost for each project contract as needed for the duration of the Master Agreement.

The original contract provided for individual services agreements at Downtown HS, and Cleveland ES. Previous modification to this contract added and additional Individual Services Agreement for Burnett CDC, Aptos MS, Mission CDC, and 43rd Avenue Community Center.

This modification adds an individual services agreement for Newcomer HS to cover the work necessary to complete the site surveys.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Newcomer High School (Jackson Street)</td>
<td>$12,200.00</td>
</tr>
</tbody>
</table>

Original contract amount $33,770.00  
Previous Modifications $126,730.00  
This Modification #7 $12,200.00  
Total Contract Value, as modified $172,700.00

Submitted by:  
Waziuddin Chowdhury  
Director of Project Management

Recommended by:  
David L. Goldin, A.I.A.  
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 01/12/10

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve a modification to the Master Agreement between MACTEC and the San Francisco Unified School District for an amount not to exceed $13,550.00 for a duration of up to one year, and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90391-2010-0000-8500-6150-11058 – Lakeshore ES

CONTRACT:
Mod #4 to No. 00907
Lakeshore ES
Geotechnical Engineering Services – Prop A 2006 Bond Program

RECOMMENDATION:
That the Board of Education approve a modification to the Master Agreement between MACTEC and the San Francisco Unified School District for an amount not to exceed $13,550.00 for a duration of up to one year, and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract is for the geotechnical services as required by San Francisco Unified School District’s Proposition A 2006 Bond Program. The original Master Agreement provided for geotechnical engineering services at Raphael Weill CDC, Lakeshore ES. Subsequent modifications provided for geotechnical engineering services at Alice Fong Yu and geotechnical services at Lakeshore ES.

This contract modification will provide geotechnical investigations at Lakeshore ES Modular Replacement Project and includes plan review, data review, coordination, field observation and a report.

| Original Contract | $44,330.00 |
| Previous Modifications | $42,168.00 |
| This Modification #4 | $13,550.00 |
| Total Contract as modified | $100,048.00 |

Submitted by:
Waziuddin Chowdhury
Director of Project Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 01/12/10

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this Master Agreement between Sensible Environmental Solutions ("SES") and the San Francisco Unified School District for an amount not to exceed $50,800.00 and for a duration of up to two year and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
- Appropriation #21-90391-2010-0000-8500-6212-11085 - Dr. William L. Cobb ES
- Appropriation #21-90391-2010-0000-8500-6212-11074 - John Swett ES (727 Golden Gate)
- Appropriation #21-90391-2010-0000-8500-6212-11086 - Glen Park ES
- Appropriation #21-90391-2010-0000-8500-6212-11090 - Edison Charter Academy

CONTRACT:
- Original Contract Amount
- Previous approved Modification
- This Modification #2 (not-to exceed)
- Total Contract Value as modified

COST

Maureen Shelton
Director of Construction Management

Submitted by:

David L. Goldin, A.I.A.
Chief Facilities Officer

Recommended by:

Agenda Item
3w. (101-12W23)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, California  
Board Meeting 1/12/10

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve a contract between Bayview Painting & Construction and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the Deferred Maintenance Fund. Should the District be unable to enter into a contract with Bayview Painting & Construction, the contract will be awarded to the next lowest, responsive and responsible bidder.

DEFERRED MAINTENANCE FUND:

Appropriation 14-62050-2010-0000-8500-6270-11337 – Construction

CONTRACT:  
No. 01182  
DESCRIPTION:  
CHILD DEVELOPMENT PROGRAM OFFICES/20 COOK STREET  
General Contractor Services

COST:  
$74,800

BIDDERS:  
Bayview Painting & Construction  
All Trusty Builders  
Rockaway Construction  
Rodan Builders  
Goldspring Construction  
NEMA Construction  
Newmex Builders  
TPA Construction  
N&S Construction & Painting

BIDS:  
$74,800  
$89,000  
$93,000  
$103,000  
$136,333  
$150,000  
$162,900  
non-responsive  
non-responsive

RECOMMENDATION:

It is recommended that the sum of $74,800 as bid by Bayview Painting & Construction, be awarded. Should the District be unable to enter into a contract with Bayview Painting & Construction, the contract will be awarded to the next lowest, responsive and responsible bidder.

BACKGROUND:

This contract is for window replacement and painting at the Child Development Program administrative offices located at 20 Cook Street due to deterioration and peeling paint coatings. The scope of work consists of replacement of wooden windows in Rooms 6 and 8; lead paint removal utilizing hazmat procedure and painting on walls and ceilings in various rooms on the 2nd floor.

Submitted by:  
Yonko Radonov, Director  
Facilities Design & Construction

Recommended by:  
David L. Goldin A.I.A.  
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 01/12/10

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract between Deems Lewis McKinley (DLM) Architects and the San Francisco Unified School District for an amount not to exceed $48,750.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2010-0000-8500-6210-11075 – Presidio CDC

CONTRACT:

No. # 01183

DESCRIPTION
Presidio CDC
Architectural/Engineering Services - Prop A 2006 Bond Program

COST
$48,750.00

RECOMMENDATION:

That the Board of Education approve this contract between Deems Lewis McKinley (DLM) Architects and the San Francisco Unified School District for an amount not to exceed $48,750.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for Architectural and Engineering services for building improvement projects related to the San Francisco Unified School District’s Proposition A 2006 Bond Program. The scope of work of the 2006 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2006 Bond Initiative language.

The consultant was selected pursuant to the District’s Request for Proposals process. After review of 27 proposals submitted by architectural firms the District determined that the following firms had the prerequisite qualifications, experience and staff at this time for the 2006 Proposition A Bond Program architects: CSDA Architects, Cervantes Design Associates, Deems Lewis McKinley Architects, DSK Architects, ED2 International, Gelfand Partners, Hamilton + Aitken Architects, K2A Architects, KYA Architecture, Lemanski and Rockwell Architects, Paulette Taggart Architects, Plum Architects, SIM Architects, VBN Architects. Individual projects are assigned based on the firm’s experience, size and capabilities for each of the individual projects as determined by the Bond Program staff.

Performable by District Civil Service Classification: Yes
District Classification: Multiple
Reason for Contracting Out: The volume of architectural and engineer work, the extensive experience and specialized expertise in school design and construction required and the strict time frames required to perform the work, under the legal requirements of the ADA Lopez Stipulated Judgment preclude performing these services in-house.

Submitted by:

Waziuddin Chowdhury
Director of Project Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, California  
Board Meeting 1/12/10

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract between Gelfand Partners Architects and the San Francisco Unified School District for an amount Not to Exceed $125,520.00 and instruct the Chief Facilities Officer to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90390-2010-0000-8500-6210-10909 Bond Planning

CONTRACT:

No. 1184

DESCRIPTION

Various 2003 Bond School Sites  
Architectural and Engineering Services – Prop A 2003 Bond Program

COST

$125,520.00

RECOMMENDATION:

That the Board of Education approve this Contract between Gelfand Partners Architects and the San Francisco Unified School District for an amount Not to Exceed $125,520.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair program Fund.

BACKGROUND:

This contract is for additional engineering review services at various Prop A 2003 Bond program sites to determine and satisfy the current requirements set by the Division of the State Architect at each site. The scope of work includes engineering analysis of the existing buildings at the sites to determine compliance with the DSA's structural requirements.

The consultant is currently one of the District's 2003 Prop A Bond Architects and was selected pursuant to the District's Request for Proposals process. This project was assigned to this firm due to their extensive experience in this type of work and their familiarity with the school sites.

Performable by District Civil Service Classification: Yes  
District Classification: Multiple  
Reason for Contracting Out: The volume of architectural and engineer work, the extensive specialized experience and specialized expertise in school design and construction required and the strict time frames required to perform the work preclude performing these services in-house.

Submitted by:

Waziuddin Chowdhury  
Director of Project Management

Recommended by:

David L. Goldin  
Chief Facilities Officer

Agenda Item  
3z (101-12W26)
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract between Hamilton & Aitken Architects and the San Francisco Unified School District for an amount not to exceed $99,565.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2010-0000-8500-6210-11079 – Hilltop High School/RAP

CONTRACT:

No. #1185

Description

Hilltop High School/RAP

Architectural/Engineering Services – Proposition A 2006 Bond Program

$99,565.00

RECOMMENDATION:

That the Board of Education approve this contract between Hamilton & Aitken Architects and the San Francisco Unified School District for an amount not to exceed $99,565.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for the Project Assessment Phase of Architectural and Engineering services for building improvement projects related to the San Francisco Unified School District’s Proposition A 2006 Bond Program. This scope of work for the 2006 Proposition A Bond Program includes assessment of the scope of the project at Hilltop High School/RAP.

The consultant was selected pursuant to the District's Request for Proposals process. After review of 27 proposals submitted by architectural firms the District determined that the following firms had the prerequisite qualifications, experience and staff at this time for the 2006 Proposition A Bond Program architects: CSDA Architects, Cervantes Design Associates, Deems Lewis McKinley Architects, CSDA Architects, ED2 International, Gelfand Partners, Hamilton + Aitken Architects, K2A Architects, KYA Architecture, Lemanski and Rockwell Architects, Paulette Taggart Architects, Plum Architects, SIM Architects, VBN Architects. Individual projects are assigned based on the firm's experience, size and capabilities for each of the individual projects as determined by the Bond Program staff.

Performable by District Civil Service Classification: Yes
District Classification: Multiple
Reason for Contracting Out: The volume of architectural and engineer work, the extensive experience and specialized expertise in school design and construction required and the strict time frames required to perform the work, under the legal requirements of the ADA Lopez Stipulated Judgment preclude performing these services in-house.

Submitted by:

Waziuddin Chowdhury
Director of Project Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3aa. (101-12W27)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, California  
Board Meeting 01/12/10  

SUBJECT:  
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.  

REQUESTED ACTION:  
That the Board of Education approve this contract between Riverview Construction and the San Francisco Unified School District for an amount not to exceed $237,000.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund. In the event the District is not able to enter into a contract with Riverview Construction, it will award to the next lowest, most responsive and responsible bidder, or the District may elect to re-bid the project.  

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:  
Appropriation #21-90391-2010-0000-8500-8270-11048 – Cabrillo MP Room Project  

CONTRACT:  
No. #1186  
Cabrillo MP Room Project  
Building Construction – Prop A 2006 Bond Program  

COST  
$237,000.00  

CONTRACTOR  
BID AMOUNT  
Riverview Construction  
$237,000.00  
Eternal Construction  
$238,600.00  
Nema Construction  
$249,000.00  
Roebuck Construction  
$250,000.00  
Rodan Builders  
$253,000.00  
Rockaway Construction  
Withdrawn bid  

RECOMMENDATION:  
That the Board of Education approve this contract between Riverview Construction and the San Francisco Unified School District for an amount not to exceed $237,000.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund. In the event the District is not able to enter into a contract with Riverview Construction, it will award to the next lowest, most responsive and responsible bidder, or the District may elect to re-bid the project.  

BACKGROUND:  
This contract is for the modernization of the existing MP Room at Cabrillo Admin ES as required by San Francisco Unified School District's Proposition A 2006 Bond Program.  
The base scope of work covered by the bid amounts include: electrical and miscellaneous related upgrades in the MP Room.  

Submitted by:  
Maureen Shelton  
Director of Construction Management  

Recommended by:  
David L. Goldin, A.I.A.  
Chief Facilities Officer  

Agenda Item  
3bb. (101-12W28)  

133
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 1/12/10

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between Eternal Construction, Inc., and the San Francisco Unified School District for an amount not to exceed $600.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90390-2010-0000-8500-6279-10760 – Rosa Parks Elementary School Exit Stair Project

CONTRACT:

Mod #2 to Contract No. #1108

DESCRIPTION

Rosa Parks Elementary School Exit Stair Project

Building Construction - Prop A 2003 Bond Program

COST

$600.00

RECOMMENDATION:

That the Board of Education approve this contract modification between Eternal Construction, Inc., and the San Francisco Unified School District for an amount not to exceed $600.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

The original scope of work includes the fabrication and installation of a metal exit stair tower, construction of an exit corridor, relocation of a computer lab, alterations to two classrooms, hazardous materials abatement and other improvements as designated by San Francisco Unified School District's Proposition A 2003 Bond Program.

This modification is for additional authorization to encumber $600.00 to close this contract. This project has been completed and this fund will be used for the final payment.

<table>
<thead>
<tr>
<th>Original Contract Amount</th>
<th>$338,000.00</th>
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<tr>
<td>Previous Approved Modifications</td>
<td>$50,777.00</td>
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<tr>
<td>This Modification #2</td>
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<td>Total Contract Value as modified</td>
<td>$389,377.00</td>
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<td>Total % of modification amounts to original contract amount</td>
<td>15.00%</td>
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</table>

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 1/12/10

SUBJECT:
License to use property by and between Community Assembly of God of San Francisco ("Licensor") and the San Francisco Unified School District ("Licensee") for the use of the parking lot located 355 Ocean Avenue, San Francisco, CA.

REQUESTED ACTION:
That the Board of Education approve this license agreement between Community Assembly of God of San Francisco and the San Francisco Unified School District for an amount not to exceed $28,000.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the license agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90391-2010-0000-8500-5631-11088 - Theresa Mahler – 14,000
Appropriation #21-90391-2010-0000-8500-5631-11076 - Junipero Serra – 14,000

CONTRACT:

<table>
<thead>
<tr>
<th>No.</th>
<th>DESCRIPTION</th>
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<tr>
<td>#1187</td>
<td>Temporary Parking Due to Construction</td>
<td>$28,000.00</td>
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</table>

RECOMMENDATION:
That the Board of Education approve this license agreement between Community Assembly of God of San Francisco and the San Francisco Unified School District for an amount not to exceed $28,000.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the license agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This License Agreement is for temporary rental of 40 space during school hours at a nearby adjacent site with a large parking lot to accommodate the needs of the teachers and staff during the construction period.

This license agreement is due to the current construction activities by the Bond Program at the Junipero Serra and Theresa Mahler. This construction necessitated the move of the students from these schools to the San Miguel CDC, which is near the Community Assembly of God.

It is anticipated this license agreement will terminate at the end of July 2010, coinciding with the conclusion of construction of the affected sites.

Submitted by:

[Signature]
Philip M. Smith
Director of Real Estate and Auxiliary Services

Recommended by:

[Signature]
David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3dd. (101-12W30)
December 30, 2009

MEMORANDUM

TO: Esther Casco
   Executive Assistant

FROM: Yonko Radonov, Director
       Facilities Design & Construction

RE: Representation of Disabled Veteran, Minority and Women Owned Business Enterprises (DVBE, MBE/WBE)

In an effort to increase participation for all ethnicities and genders, the District has increased its own advertising efforts to include publications and listings with the greatest circulation to contractors and subcontractors. In addition, the bidding documents include an outreach certification which requires the contractors to solicit subcontractors through at least two (2) approved publications, advertisements or listings.

The ethnicity and gender are presented below as they appear on the January 12, 2010 Board Agenda:

<table>
<thead>
<tr>
<th>Document</th>
<th>Vendor</th>
<th>Total Amount</th>
<th>DVBE Status</th>
<th>MBE/WBE Status</th>
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<tbody>
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<td>CONTRACT</td>
<td>Bayview Painting and Const.</td>
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<td>TOTAL:</td>
<td></td>
<td><strong>$74,800.00</strong></td>
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</table>
MEMORANDUM

TO: Esther Casco, Executive Assistant
FROM: David Goldin, Chief Facilities Officer
RE: Representation of Disabled Veteran, Minority and Women Owned Business Enterprises (DVBE, MBE/WBE)

In an effort to increase participation for all ethnicity’s and genders, the District has increased its own advertising efforts to include publications and listing with the greatest circulation to contractors and subcontractors. In addition, the bidding documents include an outreach certification which requires the contractors to solicit subcontractors through publications of an advertisement and/or listing in at least two (2) of an approved list of publications and/or listing.

The ethnicity and gender are presented below as they appear on the January 12, 2010 Board Agenda:

<table>
<thead>
<tr>
<th>Document</th>
<th>Vendor</th>
<th>Total Amount</th>
<th>DVBE Status</th>
<th>MBE/WBE Status</th>
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<tbody>
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<td>MODIFICATION</td>
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<td>MODIFICATION</td>
<td>Alten Construction</td>
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<td>MODIFICATION</td>
<td>Rodan Builders</td>
<td>$10,970.00</td>
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<td>CDX Builders</td>
<td>$152,788.00</td>
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<td>MODIFICATION</td>
<td>Roebuck Construction</td>
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<td>MODIFICATION</td>
<td>Suarez &amp; Munoz Construction</td>
<td>$7,183.26</td>
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<td>($244,430.00)</td>
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<td>MODIFICATION</td>
<td>Fineline Construction</td>
<td>($158,089.00)</td>
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<td>MODIFICATION</td>
<td>Smith Emery Company</td>
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<td>MODIFICATION</td>
<td>McCarthy Building Companies</td>
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<td>MODIFICATION</td>
<td>Sensible Environmental Solutions</td>
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<td>MODIFICATION</td>
<td>Sensible Environmental Solutions</td>
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<td>Cal Pacific Construction, Inc.</td>
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<td>CONTRACT</td>
<td>Miller Company Landscape Architects</td>
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<td>Non-MBE/Non-WBE</td>
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<td>CONTRACT</td>
<td>Deems Lewis McKinley Architects</td>
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<td>Non-DVBE</td>
<td>Non-MBE/Non-WBE</td>
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<td>CONTRACT</td>
<td>Gelfand Partners</td>
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<td>Non-MBE/WBE</td>
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<td>CONTRACT</td>
<td>Hamilton + Aitken Architects</td>
<td>$99,565.00</td>
<td>Non-DVBE</td>
<td>Non-MBE/Non-WBE</td>
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<td>CONTRACT</td>
<td>Riverview Construction</td>
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<td>Non-DVBE</td>
<td>Non-MBE/Non-WBE</td>
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<td>CONTRACT</td>
<td>Community Assembly of God</td>
<td>$28,000.00</td>
<td>Non-DVBE</td>
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</tbody>
</table>

**TOTAL:** $1,549,706.86

Enclosure(s)

cc: Leonard Tom, Fe Bongolan, Michelle Charlton, William Chow, Waziuddin Chowdhury, Andrea Dawson, Kristen Harper, Ryan Henderson, Erin Hirst, Dewitt Mark, Lori Shelton, Maureen Shelton, Alberto Vasquez, James Wong
MEMORANDUM

DATE: January 5, 2010
TO: Esther Casco, Executive Assistant
FROM: Leonard Tom
Director of Finance & Administration
SFUSD Bond Program

THROUGH: David Goldin
Chief Facilities Officer

RE: Errata Sheet - Quarter Two, FY2009-2010

Following is a list of Board Resolutions for the second quarter of FY2009-2010 which had minor typographical errors. Please note this for your records.

<table>
<thead>
<tr>
<th>Board Meeting Date</th>
<th>Resolution</th>
<th>Correction</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 10, 2009*</td>
<td>93-10W5 CT #756</td>
<td>Typographical error - Background information – Previous modification amount, $2,248,831.00, should be $2,248,890.00. No impact on approved amount.</td>
</tr>
<tr>
<td>June 23, 2009*</td>
<td>96-23W34 CT #756</td>
<td>Typographical error - Background information – Previous modification amount, $2,349,745.00, should be $2,913,836.00. No impact on approved amount.</td>
</tr>
<tr>
<td>September 8, 2009*</td>
<td>99-8W14 CT #917</td>
<td>Typographical error – SACS Code – Project number should be 10767 instead of 10766.</td>
</tr>
<tr>
<td>October 13, 2009</td>
<td>910-13W28 CT #1058</td>
<td>Calculation error - Total modification amount - $55,081.00 for Mod#6 and $29,327.00 for Mod#7 should add up to $84,408.00, instead of $85,408.00 on the resolution. No impact on approved amount.</td>
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<tr>
<td>November 10, 2009</td>
<td>911-10W28 CT #837</td>
<td>Typographical error - Background information – Total contract amount as modified, $484,365.00, should be $482,365.00. No impact on approved amount.</td>
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<td>December 8, 2009</td>
<td>912-8W46 CT #1066</td>
<td>Typographical error - Background information – Original contract amount, $30,000.00, should be $30,007.00. No impact on approved amount.</td>
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<tr>
<td>December 8, 2009</td>
<td>912-8W45 CT #1031</td>
<td>Typographical error – SACS Code – Project number for Cleveland ES should be 11043 instead of 11037.</td>
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<tr>
<td>Date</td>
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<td>Description</td>
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<tr>
<td>--------------</td>
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<tr>
<td>December 8, 2009</td>
<td>912-8W28 CT #830</td>
<td>Typographical error - Background information – Current modification amount, $97,918.00, should be $98,018.00 and matches with the approved amount. No impact on approved amount.</td>
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<td>December 8, 2009</td>
<td>912-8W25 CT #762</td>
<td>Typographical error - Background information – Previous modification amount, $45,115.00, should be $48,115.90. Also, this should be Mod #3 instead of Mod #4 on the resolution. No impact on approved amount.</td>
</tr>
<tr>
<td>December 8, 2009</td>
<td>912-8W21 CT #3623</td>
<td>Typographical error – Contract number – This should be contract #3623 instead of 3628 listed on the resolution. No impact on approved amount.</td>
</tr>
</tbody>
</table>

* These errata were discovered after the first errata sheet submitted in October 2009.
SUBJECT: Administrative, Secondary, Elementary Certificated Personnel Actions.

Action Requested: That the Board of Education approves the following personnel actions.

**PROBATIONARY APPOINTMENTS**

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>SUBJECT</th>
<th>FTE</th>
<th>EFF. DATE</th>
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<tbody>
<tr>
<td>Aaland, Jessalyn Christine</td>
<td>Balboa High School</td>
<td>English</td>
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<td>11/16/2009</td>
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<td>Audap, Susan Margaret</td>
<td>APD Teaching &amp; Learning</td>
<td>TSA ES</td>
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<td>Fatemi, Klan B.</td>
<td>Redding E.S.</td>
<td>Multiple Subject</td>
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**TEMPORARY APPOINTMENTS**

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**EMERGENCY APPOINTMENTS**

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### TEACHER ON VARIABLE TERM WAIVER

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Agenda Item
4a. (101-12F1 – F12)
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## REDUCED WORK/PARTNERSHIP TEACHING

### 101-12F9

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## RETIREMENT

### 101-12F10

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## SEPARATION

### 101-12F11

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Agenda Item 4a. (101-12F1 – F12)
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<td>Chai, Christine</td>
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Administrative, Secondary, Elementary Certificated Personnel Action
Prepared by

Roger L. Buschmann
Chief Human Resources Officer
**GENDER / ETHNICITY / RACE COMPOSITION**

**PROBATIONARY APPOINTEES**

**APPEARING IN THE AGENDA OF**

January 12, 2010

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**ETHNICITY**

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**RACE**

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GENDER / ETHNICITY / RACE COMPOSITION
TEMPORARY APPOINTEES
APPEARING IN THE AGENDA OF
January 12, 2010

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<tr>
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ETHNICITY

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## GENDER / ETHNICITY / RACE COMPOSITION

### EMERGENCY APPOINTEES

**APPEARING IN THE AGENDA OF**

**January 12, 2010**

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<thead>
<tr>
<th><img src="image.jpg" alt="Image" /></th>
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<tr>
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## GENDER / ETHNICITY / RACE COMPOSITION

**INTERN APPOINTEE**

**APPEARING IN THE AGENDA OF**

January 12, 2010

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SUBJECT: Consultant Services  ☒ Individual  ☐ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution?  ☐ Yes  ☒ No

If yes, please explain. Choose from list below or other comments:

SERVICE: School Gardening

101-12K1

Category: Administrative  Code: 1

School Site/ and or Department: West Portal Elementary School

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

All student at West Portal

Dates of Service: January 15, 2010 – June 4, 2010

Total Cost: $21,813.00

Funding Source(s)/Program Title:

UGF/AB 825 - School and Library Improvement Block Grant

EIA: Limited English Proficient (LED)

SACS Code(s):

01-07950-2010-1110-2490-5803-876  $ 9,081.00

01-70910-2010-4760-2100-5803-876  $12,732.00

Name of Consultant: Amy Mack  $21,813.00

Evaluation: $0

Total Cost: $21,813.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

The consultant will coordinate all student gardening activities in an outdoor classroom. Students will learn how to cultivate seeds and participate in workshops that will be integrated with all subject areas with direct connections with the Arts Education Master Plan guiding principles and the adopted science curriculum. ELL students will be provided ELD specific lessons in and within the garden program.
DISTRICT GOALS:

- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

This Provider was selected based on teacher satisfaction with the previous years’ teaching.

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY: William Lucey, Principal

SCHOOL SITE/and or DEPARTMENT: West Portal Elementary School
SUBJECT: Consultant Services  ☑ Individual  ☐ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution?  ☐ Yes  ☑ No
If yes, please explain.

SERVICE:
101-12K2

The artist will teach K-3 graders to make music, explore notes and rhythm focusing on the intersection of music and movement using a rich diversity of movement, theater, visual art, rhyme, song writing, and singing to ensure that all students succeed.

Category: Visual & Performing Arts Enrichment  Code: 27
Site: West Portal Elementary School
Dates of Service: January 19, 2010 - June 4, 2010
Total Cost: $9,589.50

Funding Source(s)/Program Title:
DCYF: Elementary Arts Program

SACS Code(s):
01-90556-2010-1110-2490-5803-876

Name of Consultant: Susan Appe  $9,589.50
Evaluation: $0
Total Cost: $9,589.50

PROGRAM DESCRIPTION AND DISTRICT GOAL:

K-3 grades will participate in music education with Susan Appe. Her curriculum is a mix of urban contemporary, world, jazz, folk, hip-hop, blues, traditional, doo-wop, beat boxing, pop, musicals and novelty songs. She has come up with many ways for kids to make real music and explore notes and rhythm without having to worry about making a mistake, so they develop a sense that music is joyful, fun and satisfying. She also focuses on the intersection of music and movement because she feels that kids learn things much more deeply if they know it in their bodies, and since everyone learns differently, a rich diversity of movement, theater, visual art, rhythm, song-writing and singing means that everyone can succeed.

DISTRICT GOAL:  ☑ Goal 1  ☑ Goal 2  ☑ Goal 3
EVALUATION:  ☑ Level I  ☐ Level II  ☐ Level III  ☐ Level IV
SELECTION PROCESS:

This provider was selected based on teacher satisfaction with the previous years' teaching.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Hannah Freeman

SUBMITTED BY: William Lucey, Principal

SITE: West Portal Elementary
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE: 101-12K3

Garden Coordinator to support teachers in using the Sherman garden as a visual lab.

Category: Administrative  Code: 1

School Site/ and or Department:
Sherman Elementary School

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Sherman students, teachers

Dates of Service: January 13, 2010 - June 4, 2010

Total Cost: $8,421.00

Funding Source(s)/Program Title:
School Site Based WSF Allocation
NCLB: Title I, Schoolwide Programs
EIA: Limited English Proficient (LED)

SACS Code(s):
01-00000-2010-1110-2100-5803-823 $ 796.00
01-31500-2010-1110-2100-5803-823 $6,343.00
01-70910-2010-4760-2100-5803-823 $1,282.00

Name of Consultant: Linda Myers $8,421.00

Evaluation: $0.00

Total Cost: $8,421.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

The garden coordinator will facilitate teachers and instruct students in urban raised bed garden. She will be working with teachers in developing garden curriculum incorporating age-appropriate lessons and expanding natural 'hands-on' learning techniques that include the study of science, ecology, math, social studies, art, and literature. She will also coordinate with the school's nutritionist to develop curriculum tie-ins, food tastings, and nutrition awareness using the garden as a visual lab.
DISTRICT GOALS:

☐ Goal 1: Access & Equity – Make social justice a reality.
☒ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

☒ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Ms. Myers was selected by the School Site Council (SSC) and the PTA because of her expertise in gardening. She has worked at Sherman for the past 4 years as the garden coordinator.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact ☒ More Than Limited Contact ☐ No Student Contact

PREPARED BY: Agnes P. Dulay

SUBMITTED BY: Sara Shenkan-Rich, Principal

SCHOOL SITE/and or DEPARTMENT: Sherman Elementary School
SUBJECT: Consultant Services  ☑ Individual  ☐ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution? ☑ Yes  ☐ No

If yes, please explain. School schedule required work to start. or other comments:
Prior to the release of EAP funds, LEAD is working with VAPA to develop a procedure to enable sites to submit K-Resos using EAP funds in a more timely manner.

SERVICE: 101-12K4 Artist teaches students painting & drawing incorporating abstract, and self
expressions.

Category: Visual & Performing Arts Enrichment  Code: 27

School Site/and or Department: Frank McCoppin Elementary

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Grades 1-5

Dates of Service: 10/6/2009 - 1/20/2010

Total Cost: $3,025.50

Funding Source(s)/Program Title:
DCYF: Elementary Arts Program

SACS Code(s):
01-90556-2010-1110-2490-5803-549

Name of Consultant: Aiko Cuneo  $3,025.50
Evaluation:

Total Cost: $3,025.50

PROGRAM DESCRIPTION AND DISTRICT GOAL:
Students will receive lessons in art, painting & drawing. The goal is to develop art skills through development of different genres and to focus on an appreciation of art.

DISTRICT GOALS:
☑ Goal 1: Access & Equity – Make social justice a reality.
☑ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☑ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☑ Level I: Complete Task
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☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building
SELECTION PROCESS:
The staff and PTA voted for Aiko Cuneo based on recommendation and samples of work.

DEGREE OF STUDENT CONTACT:
☑ Limited Contact ☐ More Than Limited Contact ☐ No Student Contact

PREPARED AND SUBMITTED BY: Bennett Lee, Principal
SCHOOL SITE/and or DEPARTMENT: Frank McCoppin Elementary School
SUBJECT: Consultant Services  ☑ Individual  ☐ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution?  ☑ Yes  ☐ No

If yes, please explain. The meeting of December 22, 2009 was cancelled.

or other comments:

SERVICE: 101-12K5

This art consultant will provide those students with an choral program that addresses California Content Standards in Music and Dance at Fairmount Elementary.

Category: Visual & Performing Arts Enrichment  Code: 27

Site: Fairmount Elementary School

Dates of Service: 1/5/10 - 6/4/10

Total Cost: $2,500.00

Funding Source(s)/Program Title:

Trust Fund - PTA Funds

SACS Code(s):

01-93006-2010-1110-2100-5803-537

Name of Consultant: Carolyn Jayne  $2,500.00

Evaluation:  $0

Total Cost:  $2,500.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

The consultant will lead a choral afterschool program each Tuesday from 1/5/10-6/4/09. Students will experience the sounds of different world cultures such as Caribbean Island music, African folk songs or Spanish style rhythms. Students engage in vocal exercises, music terminology, basic pitch/tone recognition and honing listening skills. Classes will be taught afterschool for grades K-5 for 20 weeks and lead 3 performances. This choral program supports Goal 2: Achievement and Joyful Learning by integrating music into the curriculum.

DISTRICT GOAL:  ☑ Goal 1  ☑ Goal 2  ☐ Goal 3

EVALUATION:  ☐ Level 1  ☑ Level II  ☐ Level III  ☐ Level IV
SELECTION PROCESS:
Consultant was chosen based on their expertise and our past experience with her.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED AND SUBMITTED BY: Mary Lou Cranna, Principal
SITE: Fairmount Elementary School
SUBJECT: Consultant Services  ☑ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution?  ☑ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE: 101-12K6 Contractor will visit Child Development Centers to monitor implementation of District wide site based supervision plan.

Category: Program Management  Code: 16

School Site/ and or Department: Child Development Program Sites

Participants: (Those students, sites, or personnel who will be directly served by this consultant) 15 of 46 Child Development Centers

Dates of Service: January 13, 2010 – June 24, 2010

Total Cost: $16,100.00

Funding Source(s)/Program Title: Head Start

SACS Code(s): 12-52100-2010-0001-2100-5803-900

Name of Consultant: Waconzer Acker $16,100.00

Evaluation: $N/A

Total Cost: $16,100.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

The contractor will make regular visits to 15 Child Development Centers to monitor and report on each site's compliance with licensing (Title 22), CDE (Title V) and Head Start rules and regulations. This monitoring provides critical support to the program and more specifically the Compliance and Quality Assurance Unit.

DISTRICT GOALS:  ☑ Goal 1: Access & Equity – Make social justice a reality.  
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.  
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:  ☑ Level I: Complete Task  
☐ Level II: Complete Task, Provide Feedback and/or Produce Product  
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful  
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building
SELECTION PROCESS:
Based on referral and interview by CDP Administrator.

DEGREE OF STUDENT CONTACT:
☑ Limited Contact  ☐ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Kristy Ouyang
SUBMITTED BY: Davide Celoria
SCHOOL SITE/and or DEPARTMENT: Child Development Program
SUBJECT: Consultant Services

DATE OF BOARD MEETING: January 12, 2010

Retroactive Resolution: Yes

If yes, please explain: Choose from list below or other comments:

SERVICE:

Consultants will provide babysitting services at Cesar Chavez and Redding Elementary School for parents enrolled in the Community Based English Tutoring Program (CBET). CBET provides adult ESL classes for parents and the community.

Category: Childcare

Code: 3

School Site/and or Department:

Cesar Chavez/Redding Elementary
Community Engagement/CBET

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

Parents of students at Cesar Chavez, Redding Elementary, and other nearby SFUSD Schools

Dates of Service:

January 19, 2010 - May 27, 2010

Total Cost:

$30,720.00

Funding Source(s)/Program Title:

NCLB: Title I, Part A, Basic Grants Low-Income and Neglected

SACS Code(s):

01-30100-2010-1110-2100-5803-052

Name of Consultant:

See List Attached

$30,720.00

Evaluation:

$0

Total Cost:

$30,720.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

CBET provides adult ESL classes to parents of students attending Cesar Chavez and Redding Elementary Schools and other nearby SFUSD schools. Babysitting is also provided for pre-school children.
K Resolution

101-12K7 Cont. Page 2

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Selected based on previous experience at the site

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Marina Diaz Flores

SUBMITTED BY: Pilar Mejia

SCHOOL SITE/and or DEPARTMENT: APD/21st Century/Family & Community Engagement/CBET
CBET CLASSES SPRING 2010
SITTERS FOR CESAR CHAVEZ AND REDDING ELEMENTARY SCHOOL

<table>
<thead>
<tr>
<th>Name</th>
<th>Hours</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Norma Monico</td>
<td>5,250.00</td>
<td>Cesar Chavez</td>
</tr>
<tr>
<td>Carlos Gonzalez</td>
<td>2,625.00</td>
<td>Cesar Chavez</td>
</tr>
<tr>
<td>Maria Hurtado</td>
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<td>Cesar Chavez</td>
</tr>
<tr>
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<tr>
<td>Maya Flores</td>
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</tr>
<tr>
<td>Thelma Paredes</td>
<td>3,240.00</td>
<td>Redding</td>
</tr>
<tr>
<td>Maria Romani</td>
<td>3,240.00</td>
<td>Redding</td>
</tr>
</tbody>
</table>

* Cesar Chavez will run 70 days at 5 hours per day (4 days per week)

* Redding will run 36 days at 3 hours per day (2 days per week)

* Sitters are paid $15.00 per hour
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE: 101-12K8
Consultants will provide adult ESL instruction to parents of children attending Cesar Chavez and Redding Elementary Schools. Classes are provided by the Community Based English Tutoring Program (CBET).

Category: Parent Advocacy Code: 13

School Site/and or Department: FCE/CBET
Cesar Chavez and Redding Elementary

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Parents of students at Cesar Chavez, Redding and other nearby SFUSD schools.

Dates of Service: January 19, 2010 to May 27, 2010

Total Cost: $19,863.00

Funding Source(s)/Program Title:
NCLB: Title I, Part A, Basic Grants Low-Income and Neglected

SACS Code(s):
01-30100-2010-1110-2100-5803-052

Name of Consultant: Jeff McClelland $12,863 $19,863.00
Lara Kucera $7,000

Evaluation: $0

Total Cost: $19,863.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:
CBET provides adult ESL classes to parents of students attending Cesar Chavez and Redding Elementary Schools and other nearby SFUSD schools. Babysitting is also provided for pre-school children.

DISTRICT GOALS:
□ Goal 1: Access & Equity -- Make social justice a reality.
□ Goal 2: Student Achievement -- Engage high achieving and joyful learners.
□ Goal 3: Accountability -- Keep our promises to students and families.

EVALUATION:
□ Level I: Complete Task
□ Level II: Complete Task, Provide Feedback and/or Produce Product
□ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
□ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

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SELECTION PROCESS:
Selected by site based on previous experience with the program.

DEGREE OF STUDENT CONTACT:
☑ Limited Contact  ☐ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Marina Diaz Flores
SUBMITTED BY: Pilar Mejia
SCHOOL SITE/and or DEPARTMENT: APD/21st Century/Family and Community Engagement/CBET
Consultant Services

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution? □ Yes □ No

If yes, please explain. Choose from list below or other comments:

SERVICE: 101-12K9

Consultants will provide assistance to the ESL instructor and program coordination at Cesar Chavez and Redding Elementary Schools for the Family and Community Engagement's Community Based English Tutoring Program (CBET).

Category: Administrative
Code: 1

School Site/ and or Department: APD/21st Century/Family and Community Engagement/CBET/

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Parents of students at Cesar Chavez and Redding Elementary Schools and other nearby SFUSD Schools

Dates of Service: January 19, 2010 to May 27, 2010

Total Cost: $14,760.00

Funding Source(s)/Program Title:
NCLB: Title I, Part A, Basic Grans Low-Income and Neglected

SACS Code(s): 01-30100-2010-1110-2100-5803-052

Name of Consultant: Emma Fuentes $2,800.00 $14,760.00
Lara Kucera $2,800.00
Zainab Sadoun $2,160.00
Lorena Dzib $7,000.00

Evaluation: $0
Total Cost: $14,760.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

CBET provides adult ESL classes to parents of students attending Cesar Chavez and Redding Elementary Schools and other nearby SFUSD schools. Babysitting is also provided for pre-school children.
DISTRICT GOALS:  
☒ Goal 1: Access & Equity – Make social justice a reality.  
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.  
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:  
☒ Level I: Complete Task  
☒ Level II: Complete Task, Provide Feedback and/or Produce Product  
☒ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful  
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:  
Selected by the site based on previous experience with the program

DEGREE OF STUDENT CONTACT:  
☒ Limited Contact ☑ More Than Limited Contact ☐ No Student Contact

PREPARED BY: Marina Diaz Flores

SUBMITTED BY: Pilar Mejia

SCHOOL SITE/and or DEPARTMENT: APD/Family and Community Engagement/CBET
SUBJECT: Consultant Services  Individual  Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution?  Yes  No

If yes, please explain. Choose from list below or other comments:

SERVICE:  
101-12K10  Support for Young at ART performances and installation and photography of visual arts exhibition at the de Young Museum.

Category: Visual & Performing Arts Enrichment  Code: 27

School Site/and or Department:  
Visual & Performing Arts Office

Participants: (Those students, sites, or personnel who will be directly served by this consultant)  
SFUSD students benefit by having an opportunity to perform and having their artwork displayed and being able to view it at the de Young Museum. All the performances are by students for students.

Dates of Service:  
March 15, 2010 – May 14, 2010

Total Cost:  
$19,100.00

Funding Source(s)/Program Title:  
PEEF: Prop H, Arts & Music

SACS Code(s):  
01-90552-2010-1110-2100-5803-104

Name of Consultant:  
Herman Cortez, Paul Cartier, Georgianna Krieger, Max Kellenberger, Dan Stingle, Nathaniel Gash, Andrea Hart, and Aiko Cuneo.

Evaluation:  
$0

Total Cost:  
$19,100.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

Young at ART is a nice day SFUSD event featuring 60 student performances, a large student visual art exhibition and a literary arts event.

DISTRICT GOALS:  
Goal 1: Access & Equity – Make social justice a reality.
Goal 2: Student Achievement – Engage high achieving and joyful learners.
Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:  
Level I: Complete Task
Level II: Complete Task, Provide Feedback and/or Produce Product
Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building
SELECTION PROCESS:
Interview and portfolio review.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact  ☐ More Than Limited Contact  ☒ No Student Contact

PREPARED BY: Catherine Theilen Burke
SUBMITTED BY: Rob Daniels, VAPA Supervisor
SCHOOL SITE/and or DEPARTMENT: Visual & Performing Arts Office
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE: 101-12K11

The Hillcrest Community School Initiative through Bay Area Community Resources is focused this year on linking school day and after school communities and improving school climate through increased parent involvement in both programs.

Category: Administrative  Code: 1

School Site/ and or Department:
Hillcrest Elementary School

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Entire Student Body

Dates of Service: January 13, 2010 – June 4, 2010

Total Cost: $60,000.00

Funding Source(s)/Program Title:
Healthy Start: Planning Grants and Operational Grants

SACS Code(s):
01-62400-2010-1110-2100-5803-614

Name of Consultant: Edgewood Children's Center $60,000.00

Evaluation: $0

Total Cost: $60,000.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

Through the State Healthy Start Grant the Hillcrest Community School Initiative is paying for two after school program staff to start their day at lunch time in order to increase the connection between the ASP program and school day and to provide more coverage and activities on the yard during lunch time. ASP lead staff also meet with grade level teams to ensure that their ASP classrooms are supporting school day classrooms. We have also introduced a Parent Led Enrichment component in the ASP where parents are stipended to run one or two time enrichment activities w/ children in their area of expertise.
DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY: Richard Zapien, Principal

SCHOOL SITE/and or DEPARTMENT: Hillcrest Elementary School
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution?  □ Yes  □ No

If yes, please explain. Meeting of December 22, 2009 was Cancelled.

SERVICE: Artist-in-residence
101-12K12

Category: Visual & Performing Arts Enrichment  Code: 27

School Site/ and or Department: Cleveland Elementary School
Participants: (Those students, sites, or personnel who will be directly served by this consultant) All students
Dates of Service: 1/7/10 - 4/15/10
Total Cost: $11,234.00

Funding Source(s)/Program Title:
DCYF: Elementary Arts Program
PEEF: Prop H, Arts and Music
UGF/ Arts, Music, and Physical Education Supplies & Equipment
UGF/AB 825 – Targeted Instructional Improvement Block Grant

SACS Code(s):
01-90556-2010-1110-2490-5803-481 $7,010
01-90552-2010-1110-2100-5803-481 $2,973
01-06761-2010-1110-2100-5803-481 $ 907
01-07940-2010-1110-2100-5803-481 $ 344

Name of Consultant: LEAP...Imagination in Learning  $11,234.00
Evaluation: 0
Total Cost: $11,234.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

Teachers met with the artists from LEAP to discuss and finalize program intentions, goals, and scheduling. Residency plans were provided to the teachers at the initial meeting to provide particulars of the residency. The visual arts and architecture workshops are based on the California Standards for Visual and Performing Arts and are grade level appropriate. Curriculum goals for students are to move students through a sequence of various visual arts/architectural techniques, building a basic visual arts/architecture vocabulary, while touching upon themes taught in other curricular areas. The workshop outcomes will also address improved student listing skills, motor development, building self-confidence, appreciation for fellow students' endeavors and accomplishments, and team building.
DISTRICT GOALS:  
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:  
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:  
Consultant was selected based on their experience and expertise and relationship they have established in the San Francisco Public Schools.

DEGREE OF STUDENT CONTACT:  
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY: Michelle Windell, Arts Coordinator
SCHOOL SITE/and or DEPARTMENT: Cleveland Elementary School
SUBJECT: Consultant Services □ Individual □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution? □ Yes □ No

If yes, please explain. Choose from list below or other comments:

SERVICE:
101-12K13 LEAP Artists Residency Program
Choral Program with K-5th grade

Category: Visual & Performing Arts Enrichment Code: 27

School Site/ Garfield Elementary School
and or Department:

Participants: (Those students, K-5th grade
sites, or personnel who will be
directly served by this consultant)

Dates of Service: February 1, 2010 – May 28, 2010

Total Cost: $4,196.75

Funding Source(s)/Program Title:
Trust Fund: PTA Funds

SACS Code(s):
01-93006-2010-1110-2100-5803-562

Name of Consultant: LEAP...Imagination in Learning $4,196.75

Evaluation:

Total Cost: $4,196.75

PROGAM DESCRIPTION AND DISTRICT GOAL:

Provide choral teacher for grades K-5.

DISTRICT GOALS:
□ Goal 1: Access & Equity – Make social justice a reality.
□ Goal 2: Student Achievement – Engage high achieving and joyful learners.
□ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
□ Level I: Complete Task
□ Level II: Complete Task, Provide Feedback and/or Produce Product
□ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
□ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building
SELECTION PROCESS:
From published list of artist, via arts department.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Lyre Wan
SUBMITTED BY: Karen Law, Principal
SCHOOL SITE/and or DEPARTMENT: Garfield Elementary School
SUBJECT: Consultant Services  ☑ Individual  ☐ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution? ☑ Yes  ☐ No

If yes, please explain. Funding not available before the date of service. or other comments:

SERVICE: Global Youth Media and Arts Program
101-12K14

Category: Visual & Performing Arts Enrichment  Code: 27

School Site/ and or Department: Horace Mann Academic Middle School

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Megan McMahon, Valerie Barth

Dates of Service: 10/30/09
Total Cost: $850.00

Funding Source(s)/Program Title: PEEF: Prop H, Violence Prevention Program

SACS Code(s): 01-90559-2010-1110-2100-5803-618

Name of Consultant: World Savvy  $850.00
Evaluation: $0
Total Cost: $850.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

Global Youth Media and Arts Program.

DISTRICT GOALS:

☐ Goal 1: Access & Equity – Make social justice a reality.
☑ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

☑ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building
SELECTION PROCESS:
Principal has experience with World Savvy and has observed their work with MAP and other activities over the past eight years.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact ☐ More Than Limited Contact ☒ No Student Contact

PREPARED AND SUBMITTED BY: Mark Sanchez, Principal
SCHOOL SITE/and or DEPARTMENT: Horace Mann Academic Middle School
SUBJECT: Consultant Services  ☑ Individual  ☑ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution?  ☑ Yes  ☐ No

If yes, please explain. Choose from list below

or other comments: Information not finalized in time for Meeting.

SERVICE: 101-12K15

To provide community based services to students at Independence High School for the Fall 2009/Spring 2010 semesters.

Category: Supplemental Student Counseling  Code: 21

Site: Independence High School

Dates of Service: 1/13/10 – 6/4/10

Total Cost: $22,549.00

Funding Source(s)/Program Title:
PEEF: Prop H - Violence Prevention Program

SACS Code(s):
01-90559-2010-1110-2100-5803-466

Name of Consultant: RAMS Wellness Program

Evaluation: $0

Total Cost: $22,549.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

RAMS will provide community mental health based services for Independence High School students at risk of failure.

DISTRICT GOAL:  ☑ Goal 1  ☑ Goal 2  ☑ Goal 3

EVALUATION: ☑ Level I  ☑ Level II  ☑ Level III  ☐ Level IV
SELECTION PROCESS:
A needs assessment is conducted by the faculty and school community on an on-going basis. RAMS representatives attend Professional Development Day to receive information regarding student needs. RAMS has a long-standing history of providing outstanding support services to schools in the San Francisco Unified School District. RAMS will be providing services for the first time here at Independence High School.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact  ☑ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Pamela Evans
SUBMITTED BY: Jennie Chin-Low
SITE: Independence High School
SUBJECT: Consultant Services □ Individual □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution? □ Yes □ No
If yes, please explain. Choose from list below or other comments:

SERVICE: 101-12K16
Consultant will provide tutoring in math and/or reading.

Category: Tutoring & After School Activities
Code: 26

School Site/ and or Department:
Francisco, Horace Mann, Bryant, Marina, Community centers and libraries

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Eligible students from these schools participate in the free and reduced lunch program scored below or far below the district average in Math and Reading.

Dates of Service: January 13, 2010 - June 30, 2010
Total Cost: $177,140.60

Funding Source(s)/Program Title:
NCLB: Title I, Part A, SES Tutoring

SACS Code(s):
01-30103-2010-1110-2100-5890-052

Name of Consultant: Kaplan, Inc.
Evaluation: $0
Total Cost: $177,140.60

PROGRAM DESCRIPTION AND DISTRICT GOAL:
The Consultant will provide tutoring in math and/or reading in an after school program. One hundred thirty - (130) students had been identified for these Supplemental Educational Services. The cost of this service will be $1,362.62 per student as set by the California Department of Education (CDE).
DISTRICT GOALS:  
☐ Goal 1: Access & Equity – Make social justice a reality.  
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.  
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:  
☐ Level I: Complete Task  
☐ Level II: Complete Task, Provide Feedback and/or Produce Product  
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful  
☒ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:  
NCLB Title I Program Improvement requires SFUSD to provide supplemental services to low-income, low achieving students. The CDE identified an approved list of Supplemental Service Providers. The parents of identified students at the following schools chose Kaplan Inc., Francisco, Marina, Bryant, Community centers and libraries.

DEGREE OF STUDENT CONTACT:  
☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Gladys Silva  
SUBMITTED BY: Jorge Cuevas Antillón  
SCHOOL SITE/and or DEPARTMENT: State and Federally Funded Programs
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution?  □ Yes  □ No

If yes, please explain. Choose from list below or other comments: The Meeting for December 22, 2009 was cancelled.

SERVICE: 101-12K17

Edgewood Center for Children and Families is administering and overseeing the Primary Intervention Program (PIP) at Dianne Feinstein, Leonard R. Flynn, and Starr King Elementary Schools.

Category: Supplemental Student Counseling  Code: 21

School Site/and or Department: Student Support Services Department

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Dianne Feinstein, Leonard R. Flynn, Starr King Elementary Schools

Dates of Service: December 23, 2009 to June 30, 2010

Total Cost: $80,783.00

Funding Source(s)/Program Title: Early Mental Health Initiative – Primary Intervention Program

SACS Code(s): 01-62500-2010-0000-3140-5803-152

Name of Consultant: Edgewood Center for Children and Families

Evaluation: $0

Total Cost: $80,783.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

The Primary Intervention Program (PIP) is a school-based program designed to help primary grade (K-3) children adapt to a school environment and to enhance their personal development by increasing their self-esteem, teaching them appropriate behavior, and improving their ability to express themselves. Children are selected through a systematic screening and referral process which identifies students who are at-risk of developing serious school adjustment problems and who could benefit from paraprofessional intervention. Selected students meet weekly for approximately 12 sessions with the PIP Child Aide, a trained paraprofessional who establishes a positive, personal relationship with each child. Once identified, these children receive services from the Child Aides. These Child Aides work under the supervision of school and community mental health professionals. PIP provides children with the exclusive attention of a nonjudgmental, trusting adult in a safe environment at school. Through nondirective play techniques in a specially equipped room, the Child Aid facilitates the child's health development.
K Resolution

101-12K17 Cont. Page 2

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Contractor has successfully implemented the Primary Intervention Program at various school sites since 1986.

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Carmen Serrano

SUBMITTED BY: Meyla Ruwin

SCHOOL SITE/and or DEPARTMENT: Student Support Services Department
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution?  □ Yes  □ No

If yes, please explain. Information not finalized in time for Meeting, or other comments:

SERVICE: 101-12K18

Services of a full-time Childcare Center Site Supervisor, Child Development Specialist and childcare aides as required and appropriate by licensing standards, and pursuant to the Cal-SAFE mandates for childcare ratios over the period of agreement. Physical daycare for children 0-36 months during the hours of operation of the Cal-SAFE Nursery over the period of agreement as outlined and required per Cal-SAFE mandates.

Category: Childcare  Code: 3

Site: Cal-SAFE at Hilltop School

Dates of Service: July 1, 2009 - June 30, 2010

Total Cost: $215,000.00

Funding Source(s)/Program Title:
UGF/California School Age Families Education (Cal-SAFE) Program

SACS Code(s):
05-06930-2010-1110-2100-5803-616

Name of Consultant: Family Service Agency of San Francisco

Evaluation: $0

Total Cost: $215,000.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

Child Development Specialist and Site Supervisor will meet all of the California Department of Education Cal-SAFE mandates and provide professional development, mentoring and training to the staff on best practices related to assessments and curricula.

DISTRICT GOAL:  □ Goal 1  □ Goal 2  □ Goal 3  □ Goal 4  □ Goal 5  □ Goal 6

EVALUATION:  □ Level I  □ Level II  □ Level III  □ Level IV
SELECTION PROCESS:

Family Service Agency of San Francisco is the oldest non-sectarian, non-profit charitable social-services provider in the city of San Francisco offering comprehensive programs to help change the lives of vulnerable families and individuals, particularly disadvantaged children, at-risk teens, dependent and isolated seniors, and the mentally ill.

Family Service Agency has been recognized as national models and have received the highest possible ratings from San Francisco’s Department of Public Health.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Richard Maggi

SUBMITTED BY: Kevin Truitt, Associate Superintendent

SITE: Leadership, Equity, Achievement and Design - Cal-SAFE Program
SUBJECT: Consultant Services  ☐ Individual  ☑ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution?  ☐ Yes  ☑ No

If yes, please explain. Choose from list below

SERVICE: 101-12K19  To perform services as officials for SFUSD High School Baseball and Softball games.

Category: Athletic  Code: 2

Site: Various San Francisco Rec. & Park fields and other fields as scheduled

Dates of Service: March 1, 2010 through May 28, 2010

Total Cost: $31,000.00

Funding Source(s)/Program Title:
PEEF-Prop H Sports

SACS Code(s):
01-90534-2010-1110-4200-5803-101

Name of Consultant: Northern California Umpires Association (NCUA)  $31,000.00

Evaluation:  $0.00

Total Cost:  $31,000.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:

To provide athletic opportunities to SFUSD Middle and High School students.

DISTRICT GOAL:  ☐ Goal 1  ☐ Goal 2  ☑ Goal 3

EVALUATION:  ☑ Level I  ☐ Level II  ☐ Level III  ☐ Level IV
SELECTION PROCESS:

Consultant was selected based on the knowledge, experience, and previous quality service to the SFUSD Athletic Program.

DEGREE OF STUDENT CONTACT:

☑ Limited Contact ☐ More Than Limited Contact ☐ No Student Contact

PREPARED BY: John Zlatunich
SUBMITTED BY: Donald Collins
SITE: Athletic Office
SUBJECT: Consultant Services □ Individual □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution? □ Yes □ No

If yes, please explain. Choose from list below or other comments:

SERVICE: 101-12K20

These Title IIA-funded private schools request SFUSD board approval to contract with a professional development provider to support their teachers and administrative staff through a workshop entitled “Footprint in a Digital Age.” The Archdiocese of San Francisco asked to hire Mind Streams, LLC as a service provider for all their school sites. Utilizing their own materials, Mind Streams LLC presenters will provide workshops on technology implementation in the classroom specifically to support struggling students with academics.

Category: Professional Development Code: 14

School Site/ and or Department: NCLB/ESEA Title IIA Private Schools

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Teachers

Dates of Service: January 13, 2010 – February 12, 2010

Total Cost: $13,360.00

Funding Source(s)/Program Title:
NCLB: Title II - Part A, Improving Teacher Quality Local Grant

SACS Code(s):

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Name of Consultant: Mind Stream, LLC
Evaluation: $0
Total Cost: $13,360.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:
The title for the presenter's workshop is “Footprints in a Digital Age.” There will be two workshop sessions focusing on elementary students and approximately 327 of their teachers. The professional development will present current trends and practices in instructional technology, impact of new technologies to teaching and learning, global learning and best classroom practices nationally and internationally.

DISTRICT GOALS:
- **Goal 1:** Access & Equity – Make social justice a reality.
- **Goal 2:** Student Achievement – Engage high achieving and joyful learners.
- **Goal 3:** Accountability – Keep our promises to students and families.

EVALUATION:
- **Level I:** Complete Task
- **Level II:** Complete Task, Provide Feedback and/or Produce Product
- **Level III:** Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV:** Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
The Archdiocese and SFFP have conferred for the identification of the consultant. Mind Streams, LLC have provided professional development services to public and private schools nationally for over 40 years. Professional development workshops and conferences are presented by nationally respected educators who base training on extensive research-based methodologies and assessment results.

DEGREE OF STUDENT CONTACT:
- **Limited Contact**
- **More Than Limited Contact**
- **No Student Contact**

PREPARED BY: Estela C. Washington
SUBMITTED BY: Jorge Cuevas-Antillón
SCHOOL SITE/and or DEPARTMENT: State and Federally Funded Programs
SUBJECT: Consultant Services □ Individual □ Organization

DATE OF BOARD MEETING: January 12, 2010

Is this a retroactive resolution? □ Yes □ No

If yes, please explain. Choose from list below or other comments:

SERVICE: Provide editing, desktop publishing and printing services for Young at Art.
101-12K21

Category: Visual & Performing Arts Enrichment Code: 27

School Site/ and or Department: Visual and Performing Arts Office
Participants: (Those students, sites, or personnel who will be directly served by this consultant) SFUSD students benefit directly from Young at Art by performing and participating in the performing arts, visual arts, literary arts and media arts.

Dates of Service: March 15, 2010 - May 14, 2010
Total Cost: $11,000.00

Funding Source(s)/Program Title:
PEEF: Prop H, Arts & Music

SACS Code(s):
01-90552-2010-1110-2100-5803-104

Name of Consultant: San Francisco Study Center $11,000.00
Evaluation: $0
Total Cost: $11,000.00

PROGRAM DESCRIPTION AND DISTRICT GOAL:
SFUSD students prepare all year to perform and participate in Young at Art. The San Francisco Study Center prepares and prints the poster, program, invitation and guidelines for participation.

DISTRICT GOALS: □ Goal 1: Access & Equity – Make social justice a reality.
□ Goal 2: Student Achievement – Engage high achieving and joyful learners.
□ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION: □ Level I: Complete Task
□ Level II: Complete Task, Provide Feedback and/or Produce Product
□ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
□ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building
101-12K21 Cont. Page 2

SELECTION PROCESS:

The San Francisco Study Center has edited, desktop published and printed the materials for Young at Art for four years. The SF Study Center is a non-profit working with San Francisco city agencies to print books, newsletters and reports. Initial selection was based on lowest estimate for printing of materials.

DEGREE OF STUDENT CONTACT:

☑ Limited Contact ☐ More Than Limited Contact ☐ No Student Contact

PREPARED BY: Catherine Theilen Burke

SUBMITTED BY: Rob Daniels, VAPA Supervisor

SCHOOL SITE/and or DEPARTMENT: Visual & Performing Arts Office
K Resolution Amendment

SUBJECT: Consultant Services □ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 99-8K14
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.

or other comments: Hillcrest/Edgewood had applied for a DPH PEI grant that was not funded. The in-kind cost to Hillcrest from the grant would have been only 15K--the original K-Reso amount.

SERVICE: 101-12K22
Provide a clinician and behavior coach who will work with classroom teachers and parents to develop and implement student behavior plans and provide social group support to students. Furthermore, Edgewood consultants will provide wrap-around services to support the social and emotional needs of at-risk students and their families.

Category: Supplemental Student Counseling Code: 21

School Site/ and or Department: Hillcrest Elementary School
Participants: (Those students, sites, or personnel who will be directly served by this consultant) Hillcrest Elementary School

Dates of Service: September 9, 2009 through June 4, 2010

Cost of this Amendment Request: $37,000.00

Funding Source(s)/Program Title:
UGF/AB 825 - Targeted Instructional Improvement Block Grant
Quality Education Investment Act

SACS Code(s):
01-07940-2010-1110-2100-5803-614 $29,600
01-74000-2010-1110-2100-5803-614 $ 7,400

Cost of this Request
$ 37,000.00

a) Name of Consultant: Edgewood Center for Children and Families

b) Evaluation: (if applicable)

$0
Background

c) Original Cost Adopted $15,000.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $52,000.00
(Add Items a to d)

PROGRAM DESCRIPTION:

The goal of the program is to assist teachers in working with families and other staff to develop the emotional and social skills of at-risk students in regular classroom settings. Edgewood personnel will work under the leadership of the Principal, Learning Support Professional and site Coordinated Service Team to provide students with social skills support, anger management and conflict resolution training. Edgewood will also schedule family conferences when appropriate and train teachers on positive behavior supports and de-escalation strategies.

DISTRICT GOALS:

☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

☒ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Edgewood was picked because of their expertise in working with children and families in regards to behavior management and emotional support. Additionally, Edgewood staff have forged deep professional relationships with staff and families.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED AND SUBMITTED BY: Richard Zapien, Principal

SCHOOL SITE/and or DEPARTMENT: Hillcrest Elementary School
SUBJECT: Consultant Services  ❑ Individual  ❑ Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 98-11K10
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Consultancy service cancelled.

SERVICE: 101-12K23

Friday's Films proposes to create an introductory video and series of informative and inspirational video vignettes to support SFUSD's Foster Youth Services' efforts in recruiting foster and adoptive parents. Introductory video will include an approved script created by Friday's Films with the primary purpose of drawing the viewer into the overall need for finding permanency for SF foster youth. Four to Five vignettes will each feature a family, caregiver or child discussing a specific informational component (benefit, challenge, reward, etc.) of the foster/adopt process. This service will include consultation, script writing, pre-production, video production, and editorial services.

Category: Visual & Performing Arts Enrichment  Code: 27

School Site/ and or Department: Student Support Services Department

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Foster Youth Students

Dates of Service: July 1, 2009 - June 30, 2010

Cost of this Amendment Request: ($16,975.00) Credit

Funding Source(s)/Program Title: Supplementary Programs: Foster Youth in Licensed Foster Homes

SACS Code(s): 05-73660-2010-0000-3140-5803-152

a) Name of Consultant: Friday's Films
b) Evaluation: (if applicable)

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c) Original Cost Adopted | $16,975.00 |
d) Previous Amendment(s) if any | $-0- |

Total Program Cost To Date | $-0- |
(Add Items a to d)
PROGRAM DESCRIPTION:

The California Department of Education funds the expanded Foster Youth Services Program (FYSP) to enable the District to provide services related to meeting the educational needs of foster youth within San Francisco County. The goal of the FYS is to support academic achievement, attendance, and positive school behaviors of foster youth. The priorities of the FYSP include:

Priority #1: Provide resources to increase academic achievement.
Priority #2: Improve access to quality education, enrichment and recreation programs.
Priority #3: Support the implementation of best practices and resources.

DISTRICT GOALS:

☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

☐ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

The organization has extensive experience in video development. They have expertise in streaming media, broadcast documentaries, industrials, aerial/underwater photography and video, and creative services. In addition, they have worked with youth in video development.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☐ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Maya Webb
SUBMITTED BY: Meyla Ruwin
SCHOOL SITE/and or DEPARTMENT: Student Support Services Department
K Resolution Amendment

SUBJECT: Consultant Services [x] Individual [ ] Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 98-25K17
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments: Add one school — Willie L. Brown Academy, grades 4-8.

SERVICE:
101-12K24 To expand the Educational Program for Gifted Youth (EPGY) to include Willie L. Brown College Preparatory Academy. The program will provide online individualized math lessons allowing students to proceed at their own rates through mastery of core standards in mathematics.

Category: Curriculum Code: 5

School Site/ and or Department: Add Willie Brown Academy to Malcolm X, Carver, Drew, Bret Harte, John Muir, and Bryant

Participants: (Those students, sites, or personnel who will be directly served by this consultant) All students at the above listed schools

Dates of Service: August 26, 2009 - June 4, 2010

Cost of Service: $12,274.00

Cost of this Request $11,660.00

Funding Source(s)/Program Title:
ARRA - State Fiscal Stabilization Fund

SACS Code(s):
01-32000-2010-1110-2100-5803-197

Cost of this Request $11,660.00

a) Name of Consultant: Education Program for Gifted Youth (EPGY) at Stanford University

b) Evaluation: (if applicable) $614.00

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PROGRAM DESCRIPTION:

The EPGY online math program allows students to proceed, through mastery of math standards, at their own pace with instruction designed to adjust for individual differences in student learning. Students work problems online & the computer tracks students' math progress. EPGY is a supplement to the core curriculum and provides additional opportunities for students to access core instruction through an engaging, interactive multimedia program.

DISTRICT GOALS:

□ Goal 1: Access & Equity – Make social justice a reality.
□ Goal 2: Student Achievement – Engage high achieving and joyful learners.
□ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

□ Level I: Complete Task
□ Level II: Complete Task, Provide Feedback and/or Produce Product
□ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☑ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

EPGY was selected based on recommendation by SFUSD Evaluation and Research Department and their success in preparing students for advanced academic opportunities.

DEGREE OF STUDENT CONTACT:

□ Limited Contact  ☑ More Than Limited Contact  □ No Student Contact

PREPARED BY: Dee Dee Desmond

SUBMITTED BY: Hoover Liddell and Dee Dee Desmond

SCHOOL SITE/and or DEPARTMENT: Reform & Accountability
SUBJECT: Consultant Services  ❑ Individual  ❑ Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 910-13K39
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students or other comments:

SERVICE: 101-12K25

Pacific Leadership Institute of San Francisco State University will provide twenty-nine ropes course days to middle and high schools at Fort Miley Adventure Ropes Course. This program is part of several grants. Pacific Leadership Institute will provide structured group activities for mentors and their student mentees to participate in community building activities at their school. On site activities will build leadership and team building at twenty-six from K-12 sites. In addition to on-site group facilitation Pacific Leadership Institute will facilitate two days of group ropes course trips to promote health and foster mentor-mentee relationships by putting leadership skills into action at Fort Miley.

Category: Health Education  Code: 9

School Site/ and or Department: Student Support Services Department

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Phillip Burton, June Jordan, Civic Center, Ida B. Wells, Galileo, Leadership, International Studies Academy, John O' Connell, School of the Arts, Thurgood Marshall, Newcomer, Mission, Wallenberg, Hilltop, Lowell High Schools, and Aptos, James Denman, Everett, Francisco, A. P. Giannini, Herbert Hoover, Horace Mann, James Lick, Marina, Martin Luther King, Lawton, Paul Revere, Presidio, Rooftop Alternative, Roosevelt, Willie Brown College Preparatory Academy, International Studies Academy, Visitacion Valley Middle Schools, and Bessie Carmichael, Claire Lilienthal, Paul Revere, Rooftop Alternative, Willie Brown College Preparatory Academy, Alice Fong Yu, Bret Harte, Rosa Parks Elementary Schools.

Dates of Service: October 15, 2009 to June 04, 2010

Cost of this Amendment Request: $8,000.00
Funding Source(s)/Program Title:
Mentoring for Success - SFUSD Student Mentor Program Expansion for Gang Prevention
Mentoring for Success - Foster Youth: SFUSD Student Mentor Program Expansion

SACS Code(s):
01-58157-2010-1110-2100-5803-152 $6,000.00
01-58158-2010-1110-2100-5803-152 $2,000.00

Cost of this Request $8,000.00

a) Name of Consultant: Pacific Leadership Institute/Fort Miley Adventure Ropes Course /University Corporation, San Francisco State University
b) Evaluation: (if applicable) $0

c) Original Cost Adopted $17,400.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $25,400.00 (Add Items a to d)

PROGRAM DESCRIPTION:

Students participating in the ropes course trips will further develop their listening and communication skills, and participate in team building activities as a positive alternative to substance use and other risky behaviors. This program will serve as a supplement to the comprehensive health education curriculum.

DISTRIBUT GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☐ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building
SELECTION PROCESS:

Pacific Leadership Institute/Fort Miley Adventure Ropes Course is one of the District's choice options for this type of outdoor activity. Schools have used their services in the past, and have offered positive feedback. Included will be students from all cultural backgrounds.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Wendy Tran

SUBMITTED BY: Meyla Ruwin

SCHOOL SITE/and or DEPARTMENT: Student Support Services Department
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 99-22K41
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.

SERVICE: 101-12K26
Consultant will provide tutoring in math and/or reading.

Category: Tutoring & After School Activities  Code: 26

School Site/ and or Department: B. Carmichael, Bryant, Cesar Chavez, Cleveland, D. Webster, G.W. Carver, Horace Mann, John Muir, L.R. Flynn Malcolm X, Marina Marshall, Rosa Parks, Community centers and libraries

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Eligible students from these schools participate in the free and reduced lunch program scored below or far below the district average in Math and Reading.

Dates of Service: September 26, 2009 - June 30, 2010

Cost of this Amendment Request: $66,589.50

Funding Source(s)/Program Title:
NCLB: Title I, Part A, SES Tutoring

SACS Code(s):
01-30103-2010-1110-2100-5890-052

a) Name of Consultant: TutorWorks
b) Evaluation: (if applicable)

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c) Original Cost Adopted $240,000.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $306,589.50
(Add Items a to d)
PROGRAM DESCRIPTION:

The Consultant will provide tutoring in math and/or reading in an after school program. Two hundred twenty - (225) students had been identified for these Supplemental Educational Services. The cost of this service will be $1,362.62. per student as set by the California Department of Education. (CDE).

DISTRICT GOALS:  
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:  
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:  
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Gladys Silva

SUBMITTED BY: Jorge Cuevas Antillón

SCHOOL SITE/and or DEPARTMENT: State and Federally Funded Programs
K Resolution Amendment

SUBJECT: Consultant Services [ ] Individual [X] Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 99-22-K75
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments:

SERVICE: 101-12K27
Consultant will provide tutoring in math and/or reading.

Category: Tutoring & After School Activities Code: 26

School Site/ and or Department: Cesar Chavez Everett, G.W. Carver, Horace Mann, Martin Luther King, Tenderloin Community centers and libraries

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Eligible students from these schools participate in the free and reduced lunch program scored below or far below the district average in Math and Reading.

Dates of Service: September 26, 2009 - June 30, 2010

Cost of this Amendment Request: $78,196.50

Funding Source(s)/Program Title:
NCLB: Title I, Part A, SES Tutoring

SACS Code(s):
01-30103-2010-1110-2100-5890-052

Cost of this Request $78,196.50

a) Name of Consultant: Aavanza
b) Evaluation: (if applicable)

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<td>Total Program Cost To Date (Add Items a to d)</td>
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PROGRAM DESCRIPTION:

The Consultant will provide tutoring in math and/or reading in an after school program. Seventy-five - (75) students had been identified for these Supplemental Educational Services. The cost of this service will be $1,362.62 per student as set by the California Department of Education (CDE).

DISTRICT GOALS:

Goal 1: Access & Equity – Make social justice a reality.

Goal 2: Student Achievement – Engage high achieving and joyful learners.

Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

Level I: Complete Task

Level II: Complete Task, Provide Feedback and/or Produce Product

Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful

Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Gladys Silva

SUBMITTED BY: Jorge Cuevas Antillón

SCHOOL SITE/and or DEPARTMENT: State and Federally Funded Programs
SUBJECT: Consultant Services  □ Individual  □ Organization  

DATE OF BOARD MEETING: January 12, 2010  

AMENDMENT TO RESOLUTION(s): 99-22K90  
List original and all previous amendment resolution numbers.  

Explain why the amendment is needed: Additions/deletions of services to students. or other comments:  

SERVICE: 101-12K28  
Consultant will provide tutoring in math and/or reading.  

Category: Tutoring & After School Activities  Code: 26  

School Site/ and or Department: Mission Education Center and Community centers and libraries  

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Eligible students from these schools participate in the free and reduced lunch program scored below or far below the district average in Math and Reading.  

Dates of Service: September 26, 2009 - June 30, 2010  

Cost of this Amendment Request: $29,888.20  

Funding Source(s)/Program Title:  
NCLB: Title I, Part A, SES Tutoring  

SACS Code(s):  
01-30103-2010-1110-2100-5890-052  

Cost of this Request $29,888.20  

Background  

a) Name of Consultant: Jair Learning, LLC  
b) Evaluation: (if applicable) $0  
c) Original Cost Adopted $120,000.00  
d) Previous Amendment(s) if any $0  

Total Program Cost To Date $149,888.20  
(Add Items a to d)
PROGRAM DESCRIPTION:
The Consultant will provide tutoring in math and/or reading in an after school program. One hundred ten - (110) students had been identified for these Supplemental Educational Services. The cost of this service will be $1,362.62 per student as set by the California Department of Education (CDE).

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Gladys Silva
SUBMITTED BY: Jorge Cuevas Antillón
SCHOOL SITE/and or DEPARTMENT: State and Federally Funded Programs
SUBJECT: Consultant Services □ Individual □ Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 99-22-K75
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments:

SERVICE: 101-12K29
Consultant will provide tutoring in math and/or reading.

Category: Tutoring & After School Activities Code: 26

School Site/and or Department: Cesar Chavez, B. Carmichael, Cleveland, Daniel,
Webster, G.W. Carver, L.R. Flynn, Malcolm X, Newcomer Horace, Tenderloin Community centers
and libraries

Participants: (Those students, sites, or personnel who will be
directly served by this consultant) Eligible students from these schools participate in the
free and reduced lunch program scored below or far
below the district average in Math and Reading.

Dates of Service: September 26, 2009 - June 30, 2010

Cost of this Amendment Request: $49,317.90

Funding Source(s)/Program Title:
NCLB, TITLE I PART A, SES TUTORING

SACS Code(s):
01-30103-2010-1110-2100-5890-052

Cost of this Request
$49,317.90

a) Name of Consultant: MixPage Educational Services, DBA Sylvan Learning

b) Evaluation: (if applicable) $0

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<td>c) Original Cost Adopted $12,000.00</td>
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<td>d) Previous Amendment(s) if any $0</td>
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<td>Total Program Cost To Date $61,317.90</td>
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PROGRAM DESCRIPTION:

The Consultant will provide tutoring in math and/or reading in an after school program. Forty-five - (45) students had been identified for these Supplemental Educational Services. The cost of this service will be $1,362.62 per student as set by the California Department of Education (CDE).

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Gladys Silva

SUBMITTED BY: Jorge Cuevas Antillón

SCHOOL SITE/and or DEPARTMENT: State and Federally Funded Programs
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 99-22K106
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.

SERVICE: 101-12K30
Consultant will provide tutoring in math and/or reading.

Category: Tutoring & After School Activities  Code: 26
School Site/ and or Department: Bessie Carmichael, Cleveland, Francisco, Hillcrest, L.R. Flynn, Mission Ed. Center, Tenderloin, Community centers and libraries

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Eligible students from these schools participate in the free and reduced lunch program scored below or far below the district average in Math and Reading.

Dates of Service: September 26, 2009 - June 30, 2010

Cost of this Amendment Request: $4,351.44

Funding Source(s)/Program Title:
NCLB: Title I, Part A, SES Tutoring

SACS Code(s):
01-30103-2010-1110-2100-5890-052

a) Name of Consultant: The Learning Curve
b) Evaluation: (if applicable) $0

Background

c) Original Cost Adopted $12,000.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $16,351.44
(Add Items a to d)
PROGRAM DESCRIPTION:
The Consultant will provide tutoring in math and/or reading in an after school program. Twelve - (12) students had been identified for these Supplemental Educational Services. The cost of this service will be $1,362.62. per student as set by the California Department of Education (CDE).

DISTRICT GOALS:
☑ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☒ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:
☐ Limited Contact ☒ More Than Limited Contact ☐ No Student Contact

PREPARED BY: Gladys Silva
SUBMITTED BY: Jorge Cuevas Antillón
SCHOOL SITE/and or DEPARTMENT: State and Federally Funded Programs
SUBJECT: Consultant Services □ Individual □ Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 99-22K106
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments:

SERVICE: 101-12K31
Consultant will provide tutoring in math and/or reading.

Category: Tutoring & After School Activities Code: 26

School Site/ and or Department:
B. Carmichael, Bryant, Cesar Chavez, Cleveland, Francisco, Hillcrest, Malcolm X, Paul Revere, Tenderloin, Community centers and libraries

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Eligible students from these schools participate in the free and reduced lunch program scored below or far below the district average in Math and Reading.

Dates of Service: September 26, 2009 - June 30, 2010

Cost of this Amendment Request: $10,065.50

Funding Source(s)/Program Title:
NCLB: Title I, Part A, SES Tutoring

SACS Code(s):
01-30103-2010-1110-2100-5890-052

a) Name of Consultant: TEACH Learning Academy
b) Evaluation: (if applicable)

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<td>d) Previous Amendment(s) if any</td>
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<td>Total Program Cost To Date</td>
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Cost of this Request $10,065.50

$0

213
PROGRAM DESCRIPTION:

The Consultant will provide tutoring in math and/or reading in an after school program. Twenty-Five - (25) students had been identified for these Supplemental Educational Services. The cost of this service will be $1,362.62. per student as set by the California Department of Education. (CDE).

DISTRICT GOALS:

☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

☒ Level I : Complete Task
☐ Level II : Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Gladys Silva

SUBMITTED BY: Jorge Cuevas Antillón

SCHOOL SITE/and or DEPARTMENT: State and Federally Funded Programs
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 912-8K33
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Change of funding Org source.
or other comments: Addition of administrative cost for services.

SERVICE: 101-12K32
A group of Title IIA and Title I-funded private school requests SFUSD board approval to contract with a professional development service provider to assist their teachers complete state requirements for a full credential. St. Ignatius College Prep, Sacred Heart Cathedral Prep, St. Philip Elementary, St. Finn Barr, St. James and Mission Dolores have asked to hire San Mateo County Office of Education-Beginning Teacher Support and Assessment as a service provider for their new teachers who need support. Utilizing their own materials, SMCOE-BTSA will provide training to teacher coaches.

Category: Professional Development  Code: 14

School Site/ and or Department: NCLB/ESEA Title IIA Private Schools

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Teachers

Dates of Service: December 9, 2009 - June 4, 2010

Cost of this Amendment Request: $0

Funding Source(s)/Program Title: NCLB-Title I, Part A, Improving Teacher Quality Local Grant

SACS Code(s): 01-40350-2010-1110-2100-5803-803 ($8,276.00) Credit
01-40350-2010-1110-2100-5803-804 $8,276.00

Cost of this Request $0

a) Name of Consultant: San Mateo County Office of Education BTSA Program

b) Evaluation: (if applicable) $0
K Resolution Amendment

Background

c) Original Cost Adopted $22,043.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $22,043.00

PROGRAM DESCRIPTION:

SFUSD is required by federal law to offer a Title IA Private School Program supplementary services or funding for eligible school sites, such as Cathedral School for Boys. Catapult has been deemed to be an effective service provider by SFUSD-SFFP (State and Federally-Funded Programs office) and the school site. As part of its services, Catapult will assess students' needs in reading/math in accordance with California Content Standards. Catapult will then provide instructors for weekly lessons with small groups of students, and commit to ensuring students make one-year growth in the subjects with the few months they serve students. Additionally, they will schedule parent workshops to provide families guidance on how to academically support the students at home.

DISTRICT GOALS:

☒ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

☐ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☒ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

The Contractor has expertise and evaluative data proving their efficacy in student-based intervention programs.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact ☒ More Than Limited Contact ☐ No Student Contact

PREPARED BY: Estela C. Washington

SUBMITTED BY: Jorge Cuevas-Antillón

SCHOOL SITE/and or DEPARTMENT: State and Federally Funded Projects
K Resolution Amendment

SUBJECT: Consultant Services ☐ Individual ☒ Organization

DATE OF BOARD MEETING: January 12, 2010

AMENDMENT TO RESOLUTION(s): 912-8K48
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.

SERVICE: 101-12K33

Catapult Learning will provide reading and/or math instruction utilizing Catapult’s proprietary programs, systems, teaching techniques, diagnostic tests, diagnostic and academic courses and materials to qualified students attending NCLB/ESEA Private School Programs. Catapult Learning will provide parent involvement workshops to be delivered by qualified presenters that possess years of experience in partnering with parents to provide improvement in specific content areas.

Category: Teaching Non-Public Schools Code: 24

Site: St. Peter’s School

Dates of Service: October 19, 2009 - June 11, 2010

Cost of this Amendment Request: ($648.00) Credit

Funding Source(s)/Program Title:
NCLB: Title II, Part A, Improving Teacher Quality Local Grant

SACS Code(s):
01-40350-2010-1110-2100-5803-765 ($600.00) Credit
01-40350-2010-1110-2100-5803-057 ($48.00) Credit

Cost of this Request ($648.00) Credit

a) Name of Consultant: Catapult Learning, LLC

b) Evaluation: (if applicable)

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<td>e) Original Cost Adopted</td>
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<td>d) Previous Amendment(s) if any</td>
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<td>Total Program Cost To Date</td>
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(Add Items a to d)
PROGRAM DESCRIPTION:

NCLB/ESEA Title IA Private School Program provides supplementary services including assessment to the core curriculum in Reading, Language Arts or Mathematics in accordance with California Content Standards. Students who score in the lower quartile in Reading and Mathematics on a standardized test will show one-year growth in the above subjects. Students will score at or above grade level within a three-year period on standard tests.

DISTRICT GOAL:  ✔ Goal 1  □ Goal 2  □ Goal 3

EVALUATION:  □ Level I  □ Level II  □ Level III  ✔ Level IV

SELECTION PROCESS:

The Consultant has previous experience teaching strategies for Reading, Language Arts, Mathematical concepts and applications.

DEGREE OF STUDENT CONTACT:

□ Limited Contact  ✔ More Than Limited Contact  □ No Student Contact

PREPARED BY: Estela C. Washington
SUBMITTED BY: Jorge Cuevas-Antillon
SITE: State & Federal Programs
AMENDMENT TO RESOLUTION(s): 99-8K23  
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.

**SERVICE:**  
**101-12K34**

Catapult Learning will provide reading and/or math instruction utilizing Catapult’s proprietary programs, systems, teaching techniques, diagnostic tests, diagnostic and academic courses and materials to qualified students attending NCLB/ESEA Private School Programs. Catapult Learning will provide parent involvement workshops to be delivered by qualified presenters that possess years of experience in partnering with parents to provide improvement in specific content areas.

**Category:** Teaching Non-Public Schools  
**Code:** 24

**Site:** St. Charles School

**Dates of Service:** September 9, 2009 - June 11, 2010

**Cost of this Amendment Request:** ($2,286.11) Credit

**Funding Source(s)/Program Title:** NCLB: Title II, Part A, Improving Teacher Quality Local Grant

**SACS Code(s):**  
01-40350-2010-1100-2100-5803-473 ($2,116.81) Credit  
01-40350-2010-1100-2100-5803-057 ($169.30) Credit

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<td>b) Evaluation (if applicable)</td>
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<td><strong>Total Program Cost To Date</strong></td>
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<td><strong>Previous Amendment(s) if any</strong></td>
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219
PROGRAM DESCRIPTION:

NCLB/ESEA Title IA Private School Program provides supplementary services including assessment to the core curriculum in Reading, Language Arts or Mathematics in accordance with California Content Standards. Students who score in the lower quartile in Reading and Mathematics on a standardized test will show one-year growth in the above subjects. Students will score at or above grade level within a three-year period on standard tests.

DISTRICT GOAL:  ☒ Goal 1  ☐ Goal 2  ☐ Goal 3

EVALUATION:  ☐ Level I  ☐ Level II  ☐ Level III  ☒ Level IV

SELECTION PROCESS:

The Consultant has previous experience teaching strategies for Reading, Language Arts, Mathematical concepts and applications.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Estela C. Washington

SUBMITTED BY: Jorge Cuevas-Antillon

SITE: State and Federal Programs