

San Francisco Unified School District
Important Information About Enrolling Siblings for School Year 2003-2004

If you are the parent or guardian of two or more children who will attend a San Francisco public school next year, please read this information carefully!

✓Younger siblings can be “pre-assigned” to their older siblings’ schools

- A younger sibling can receive a “pre-assignment” offer for the school his/her older sibling is attending in School Year 2002-2003 and will attend in School Year 2003-2004, if space is available.
- Parents / guardians of these students can either accept the pre-assignment offer or choose to seek a different assignment by participating in the general enrollment process. Parents/guardians choosing to participate in the general enrollment process will give up their pre-assignment offers and waive their priority to place their children in the same school.

✓How do I request a pre-assignment for my younger child to my older child’s school?

- Submit an Enrollment Application by December 20, 2002 indicating your older child’s name and school in the sibling section of the application and indicating your older child’s school as the first school choice in which to enroll your younger child.
- We encourage listing additional school requests, in case space is unavailable in the older sibling’s school.

✓How and when will I know whether my younger child has received a pre-assignment to attend my older child’s school?

- SFUSD will mail out pre-assignment letters by January 31, 2003. Responses to these letters will be due by February 14, 2003.

✓Can I receive a pre-assignment for my older child to be transferred to my younger child’s school?

- An older sibling will not receive a pre-assignment or priority to attend a younger sibling’s school.

✓How do I participate in the general enrollment process?

- Submit an Enrollment Application by January 31, 2003 to participate in Round 1 of the general enrollment process.
- Remember: Parents / guardians who participate in the general enrollment process will give up the assignment priority for their younger child to attend their older child’s school.

✓What if neither of my children is an SFUSD school in School Year 2002-2003 but both will attend in School Year 2003-2004?

- Submit a New Student Enrollment Application by January 31, 2003 for each of your children to participate in Round 1 of the general enrollment process, and indicate the same school requests on both applications if you want the children to be placed together.
- In section 10 of each child’s application indicate the name(s) of your other child(ren), and submit both/all of your children’s applications together to the Educational Placement Center.

✓For more information about the application process:

- Call the Educational Placement Center at 241-6085
- Visit the EPC website at www.sfusd.edu
- Or see us at 555 Franklin Street, Room 100