



2016-2017 School Year – Job Description Special Education Supervisor

Who We Are

The San Francisco Unified School District (SFUSD) is the seventh largest school district in California, every year serving more than 55,000 students who speak more than 44 documented languages in our 131 schools across the city of San Francisco. We aim to provide each student with an equal opportunity to succeed by promoting intellectual growth, creativity, self-discipline, cultural and linguistic sensitivity, democratic responsibility, economic competence, and physical and mental health so that each student can achieve his or her maximum potential. Every day in our quest to achieve this mission we place access and equity, student achievement, and accountability at the forefront of every child's education.

What It Means to Work Here

When you join our team at SFUSD you can expect to be part of an inclusive, innovative and equity-focused organization that approaches public education as a social justice movement that requires broad collaboration across an array of strategic partners. As a CORE district, SFUSD is also a leader in critical systems change for more comprehensive school accountability and innovations that help strengthen the instructional core, which is the foundation of our strategic plan, Impact Learning. Impact Lives.

Who We Want

We want talented people from diverse backgrounds and experiences, who are inspired by our mission steeped in equity, and who are motivated to unleash our children's potential. We want people who are strong collaborators, skilled communicators, problem solvers and who are comfortable in a community of continuous learning.

Special Education Services Mission Statement

We support principals and teachers to provide effective, high quality standards based instruction and resources that enable each student with a disability to achieve their individual goals to his or her potential.

Special Education Services Goals

Program excellence, fiscal responsibility, public relations, and equity centered professional learning and leadership.

Position Description

Under the supervision of the Chief of Special Education Services, Special Education Supervisor is responsible for partnering in the development, coordination, and facilitation of Special Education services. This position will support the development of inclusive educational services as well as the redesign of the special education department. This position coordinates with other departments and divisions to enhance available educational services and support and to provide support in meeting district, state, and federal accountability requirements through innovative approaches and models.



This position also provides professional learning and leadership coaching and mentoring to SFUSD educators that work with students receiving Special Education services.

Essential Duties & Responsibilities

- Supports the design and implementation of structures for building in an equity focus to all SFUSD work and to all professional learning work across the district with emphasis on Inclusive pedagogy and strategies that addresses the needs of students who receiving Special Education services;
- In partnership with the team of Instruction, Innovation and Social Justice (IISJ), provides leadership in the identification, design, dissemination, implementation, and evaluation of inclusive and promising/best practices in core curriculum and assessment, culturally and linguistically responsive pedagogy, reform, transformation, and innovation; facilitates implementation of research-based intervention programs and curricula that have demonstrated success with students receiving Special Education services;
- Establishes and evaluates district goals, priorities, processes, and systems for the effective delivery of inclusive, culturally and linguistically responsive pedagogy, systems, and tools, including those that serve language/ethnic minority students and students with disabilities;
- Oversees the Special Education Information System (SEIS) and compliance;
- Manages various professional learning and leadership projects related to strengthening the delivery of Inclusive Special Education services across SFUSD;
- Plans and facilitates various relevant community committees and networks that support staff and students in inclusive education, differentiated teaching and learning experiences;
- Supports equity centered professional learning and leadership;
- Co-designs and develops new professional learning and leadership resources, processes, and structures that support closing the achievement and access gaps in inclusive educational settings, accelerating and sustaining student achievement;
- Supervises and evaluates Teachers-on-Special-Assignment and other department staff;
- Collaborates with and supports Principals concerning their special education programs as well as community agencies to provide core a continuum of educational opportunities for young children with disabilities;
- Is responsive to requirements of the California Department of Education;
- Oversees various Professional Development opportunities for Special Education Staff;
- Other duties assigned by the Assistant Superintendent.

Minimum Qualifications

- Possession of a valid California Administrative Services Credential or current enrollment in an approved Administrative Intern program;
- Job requirements indicated above;
- Possession of a valid California Driver's License;
- Five (5) years of experience teaching special education in schools serving underserved students;
- Experience coaching and designing/facilitating professional development opportunities;
- Experience with educational issues as they relate to accelerating the learning of linguistics, ethnic, and cultural minority student populations;
- Demonstrated ability to work in collaborative teams that include parents/families and professionals;
- Technologically literate.

Desired Qualifications

- Experience helping a school or district implement RTI and/or PBIS;
- Experience planning staff development programs;
- Experience as a facilitator, coach, and/or presenter;
- Experience using multimedia technologies for classroom and professional development applications;



- Autism/ABA experience preferred;
- Possession of CLAD/BCLAD certification;
- Bilingual/Biliterate.

What We Offer

SFUSD offers a competitive salary commensurate with experience, and a comprehensive benefits package including dental and vision plans, disability, life insurance, flexible spending account options and vacation time. We also offer an inclusive and equity-centered environment where we encourage staff to bring their whole selves to work.

How to Apply

- Visit www.sfusd.edu/jobs and create a new certificated administrative account to begin your application.
- You will be prompted to electronically attach a letter of interest, resume, and administrative credentials/licenses.
- Our Human Resources team will then review your entire application to determine your eligibility status and contact you directly should you move forward in the process.

San Francisco Unified School District is an equal employment opportunity employer committed to maintaining a non-discriminatory work environment. SFUSD does not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, national origin, age, disability, veteran status, marital status, sexual orientation, or any other characteristic protected by applicable law.