

**REQUEST FOR QUALIFICATIONS (RFQ)  
FOR  
MASTER PLANNING AND LANDSCAPE ARCHITECTURAL DESIGN SERVICES**

**DEADLINE FOR SUBMITTAL: FRIDAY, MARCH 28, 2014, 2:00 PM**

The San Francisco Unified School District (SFUSD) wishes to hire a pool of qualified design firms or teams of firms (hereby referred to as "design teams") to provide a comprehensive, participatory master planning process and landscape architectural design services that result in the design and construction of green schoolyards for multiple sites throughout SFUSD. The school sites include\*:

**2006 Bond Program Sites Requiring Design & Construction Administration Services ONLY:**

- Aptos Middle School
- Downtown High School
- Francisco Middle School
- Herbert Hoover Middle School
- Martin Luther King, Jr. Middle School
- Wallenberg High School
- San Francisco Public Montessori

**2011 Bond Program Sites Requiring Master Planning, Design & Construction Administration Services:**

- Argonne Elementary School
- Cesar Chavez Elementary School
- Daniel Webster Elementary School & EES
- El Dorado Elementary School
- Frank McCoppin Elementary School & EES
- Garfield Elementary School & EES
- George Moscone Elementary School
- George Peabody Elementary School
- Gordon J Lau Elementary School
- Jean Parker Elementary School & EES
- John Yehall Chin Elementary School
- Jose Ortega Elementary School
- Junipero Serra Elementary School & EES
- Lafayette Elementary School
- Longfellow Elementary School
- McKinley Elementary School
- Miraloma Elementary School
- Monroe Elementary School & EES
- Paul Revere Elementary School & Annex
- Redding Elementary School & EES
- Robert Louis Stevenson Elementary School
- Rooftop Elementary School – Nancy Mayeda Campus
- Sheridan Elementary School
- Sunnyside Elementary School
- Visitation Valley Elementary School
- Yick Wo Elementary School

\*This is a partial list. The District reserves the right to change, expand or cut the list depending on funding availability.

The respondent design teams should have the following knowledge, abilities, experience and skills:

- Valid Landscape Architect License in the State of California
- Recent and relevant experience designing outdoor spaces for children. Previous experience in the design of green schoolyards is preferred.
- Previous experience with the project review process at the California Division of the State Architect is preferred
- Recent and relevant experience in schoolyard master planning

- Understanding of outdoor classroom, school garden, and natural play area design
- Familiarity with ecological landscape design (including rainwater harvesting and on-site sustainable stormwater management) and green building products and techniques
- General horticultural expertise, particularly with sturdy, drought-tolerant plants
- Ability to effectively facilitate a comprehensive stakeholder planning & design process
- Experience in providing construction administration services
- Familiarity with Americans with Disabilities Act guidelines for educational settings

Beginning **February 25, 2014** the Request for Qualifications (RFQ) information will be available at <http://www.sfusd.edu/en/doing-business-with-sfusd/current-rfps-rfqs-and-rfis.html>

For questions regarding this RFQ, please contact:

**Lori Shelton**

Senior Project Manager  
 San Francisco Unified  
 School District  
 135 Van Ness Avenue,  
 Room 216  
 San Francisco, CA 94102  
 415-241-6152 ext. 1557  
[shelton@sfusd.edu](mailto:shelton@sfusd.edu)

OR

**Tamar Barlev**

Assistant Project Manager  
 San Francisco Unified  
 School District  
 135 Van Ness Avenue  
 Room 216  
 San Francisco, CA 94102  
 415-241-6152 ext. 1577  
[barlevt@sfusd.edu](mailto:barlevt@sfusd.edu)

The District will accept emailed questions and comments from prospective design teams until **March 18, 2014 at 2:00 PM**. Any addenda will be issued and posted to the District website no later than **March 21, 2013**.

Two (2) bound, DOUBLE-SIDED copies and one (1) digital PDF copy of the response to this RFQ, along with any supporting documents, should be delivered to Lori Shelton or Tamar Barlev in Room 216 by **March 28, 2014 at 2:00 PM**.

All participating firms or teams must have an existing working business location within a 25-mile radius of 135 Van Ness Avenue, San Francisco, CA 94102.

The provisions of Public Contract Code Sections as defined in the State Allocation Board regulation for implementation of Disabled Veteran Business Enterprise Goals MAY apply to this project.

Late submittals will not be considered.