

MINUTES OF THE CBOC MEETING:

June 22, 2006
135 Van Ness Avenue, Room 209

Facilitator: Jim Dierke
Leonard Tom – initial facilitator

Committee Members Present: Patricia Crawford Jim Dierke
Craig Issod Christine Leishman
Nan McGuire Tom Moore

Committee Members Not Present: Jim Quadra

Interested Parties Present: David Goldin Bruce Hart
Leonard Tom

Minutes prepared by: Susan Ortega-Resurreccion

1. Leonard initially presided over the meeting.

2. Roll call.

3. Minutes of 12/07/05 meeting accepted.

A suggestion from one of the members is to have the minutes sent to members via e-mail so that corrections or additions for the minutes are done prior to the next meeting.

4. Public Comments:

NONE.

5. Election of New Officers.

Members were asked for recommendations or volunteer for these positions. One suggestion was to move this item towards the end of the meeting. All agreed that the committee needs to review the by-laws in order to nominate any of these positions. A second suggestion was to nominate a temporary chair for this specific meeting. Jim Dierke was nominated and approved by the members to chair this meeting.

Jim Dierke took over as the chair and presided over the meeting from this point.

A move was taken to delay the nomination and election of officers to the next meeting. All members approved.

6. Program Status Reports

Chair, Vice Chair Comments

NONE.

Audit Committee

There was 1 member from previous committee.

Ethics and Governance Committee

There were 2 members from previous committee.

Facilities Inspection Committee

Nan McGuire discussed on her trips with Nick Driver at Hillcrest and Bryant. There is low or no parent attendance on these meetings. There are 17 schools involved on the greening schoolyard projects, out of these schools 9 of them have new principals. One school, Treasure Island, has been closed and is no longer in the program.

Chief of Facilities –

1. Question on audit - VTD is the firm that did the bond audit.
2. Question on new bond:
 - Moving forward with new bond initiative. \$395M-\$495M + state match for additional \$10M-\$40M.
 - Funding for new bond analysis available from the 2003 Bond, but no funding for polling or campaign.
 - There will be 3 community meetings in different parts of the city.
 - This new bond will have to be approved by the Board Members and filed by August 11th.
 - One reason for the push for the November ballot is that this is the only local bond for this ballot, and to take advantage of a State school modernization bond on the ballot.
 - Another reason is the Lopez case due dates that are looming in 2010 and 2012.
 - The due date for projects in the 2003 Bond is June 2007. Nine of our current projects will not meet this deadline and we will request an extension.
 - Another issue is that we are in negotiation with the building trades over a PLA (Project Labor Agreement) to be put in place by the end of the year. This means that all contractors have to hire and manage workers under terms and conditions applicable to projects builder under union contracts.

Bond Manager – Leonard Tom:

1. He gave a brief background about the Bond Program.
 - Bond Program currently consists of 8 staff: 3 Project Managers, 1 Sr. Construction Manager, 1 Asst. Project Manager, the rest are Financial and Administrative staff.
 - Primary Executive Architect – primarily supports the Bond Program on the technical analysis. Oversees the day-to-day operation of the architects of record. There are 7 architectural firms involved in the design work of the 32 projects.
 - During construction stages, there are 6 Construction Management firms for the 32 projects that oversee the on-site construction day-to-day operations and 3 building inspection that work hand-in-hand with the Construction Management firms making sure that all the specs are met.
 - Request for report showing construction completion and budget forecast for the next meeting.
 - 1) Leonard explained the financial report to the members. Budget surpluses are shifted to the programwide contingency. The current bond program and the new bond initiative are dependent on the new state bond due in the November ballot. A few projects are held back due to the uncertainty of the matching state fund, i.e., Marina, John O'Connell and additional work at Thurgood Marshall. Lowell has a \$5M budget for basic accessibility work, but this fund is inadequate for even the minimum work. It will probably require about \$2M-\$4M additional funds. We are waiting for final cost estimates to confirm this. A committee member questioned if this requires the board approval. Leonard's response was this does not. When the bond passed it did not have specific budget for any specific project.

Greening Program – Nan McGuire acknowledged the \$500 contribution from Ernst & Young to the greening program. Leonard stated that the greening is a very small portion of the bond program, but the visibility of this project promoted an enormous positive effect among the community.

Proposed Agenda for next meeting

1. Provide copy of by-laws to members prior to next meeting.
2. Clarification on role of the committee members.
3. Election of new officers.

Next meeting will be on August 16, 2006.

Meeting was adjourned at 8:00PM.