

MINUTES OF THE CBOC MEETING:May 24, 2007
135 Van Ness Avenue, Room 209

Facilitator: Jim Quadra

Committee Members Present: Patricia Crawford Jim Quadra
Craig Issod Tom Moore
Nan McGuire

Committee Members Not Present: Christine Leishman

Interested Parties Present: David Goldin Miguel Marquez
Bruce Hart

Minutes prepared by: Susan Ortega-Resurreccion

1. Jim Quadra presided over the meeting.**2. Roll call.****3. Minutes of January 24, 2007 meeting was unanimously approved.****4. Public Comments:**

NONE.

5. Program Status Reports from:**• Chair – Jim Quadra**

Jim Quadra reported to the committee that a search for additional members is active in order to have a quorum for a regular schedule of meetings. Craig Issod asked about the legal process of appointing members to the committee. Miguel Marquez replied that upon nomination of a member, this nomination is presented to the Board for approval through a Special Order of Business during a regular board meeting.

• Chief of Facilities/Bond Manager (for Leonard Tom) – David Goldin

David reported on Leonard Tom's health condition and that Leonard has been working on the Bond financial reports at home. David also reported on James Wong's health condition. David mentioned of new Project Manager hires for the Bond Program. He briefly reported on the Marina project bid. Project bids are on budget except Washington HS. On the 2006 Bond, contract for the primary executive architect was signed by Kwan Henmi/3DI-Parsons. 17 architectural firms were selected for the 2006 Bond and are in the process of finalizing the project assignments and contract. The goal is to have roughly 20 projects for approval to the board for these architects. The staff funding configuration for 2003 and 2006 Bonds are still being worked at. All 2003 Bond architectural firms returned for the 2006 Bond except for the small partnerships. Several projects are on close-out status. This summer includes mostly high school projects. Nan asked if the greening project are included in the close out. David responded that they are not, as they are in separate contracts.

• Greening Program Status – Nan McGuire

Nan McGuire reported about an article about Sherman Greening project as an example of a great greening program. She distributed to the members a copy of the article from SF Examiner.

- **Community Outreach – Jim Quadra**

He suggested including on the next meeting's agenda, brainstorming on community outreach.

6. Progress report on Lopez stipulated judgment.

Miguel gave an overall prospective on the Lopez case. Tier 1 should be completed by June 30th. Met in January, but had no order. Judge felt she had no expertise to make any order until the district and the plaintiff had come to an agreement. The District was forced to meet with the ADA experts. Expert critiqued all presentations. The District requested transcripts to verify what was discussed on previous meetings. Next meeting with plaintiff expert is scheduled on May 30th, 1-5PM. After this meeting, the District and plaintiff will go back to the judge for an order. The goal is to agree with the plaintiff with what is feasible. A suggestion from Craig that Jim Quadra set up an informal meeting with Jim Emery, City Attorney to obtain more information on this.

7. Discussion of the resolution to be presented to the Board with regard to the Audit reports.

David presented to the committee the resolution he drafted for the Financial and Procedures Audit Report of 2006. Extensive discussions within the members and David went on with regards to some minor changes. A suggestion was given to expand the resolution. Question on difference between performance and procedures audit report arose. Everyone agreed that the Agreed Upon Procedures Audit Report is the Performance Audit Report. Miguel read the changes. The Resolution with corrections was passed unanimously by all committee members. Jim Quadra and Nan McGuire will present the resolution on the June 12, 2007 meeting.

8. Discussion on recommendation for potential committee members.

The telephone conference was clarified by Miguel and David. Telephone conference is valid if this was included in the agenda for the upcoming meeting. The agenda has to be posted at the location 72 hours in advance where the member is staying for public participation. The main meeting has to be at the city jurisdiction. Tom Moore is encouraged to remain with the committee.

The emphasis of the committee is to focus on 1 additional member that is a "parent" and to keep looking for a bonafide "taxpayer organization" person. Tom Moore decided to stay as a member of the committee and will be on telephone conference meeting if not physically available to attend meetings. The quorum is valid at 4 with current members of 6. The nominee for committee member is presented to the Board members for approval.

9. Proposed Schedule and Agenda for Next Meeting.

- 1) Brainstorming on community outreach.
- 2) Follow up on the discussion of membership/potential committee members.
- 3) Update on monthly financial report.
- 4) Report on what happened on the June 12th meeting.

Next meeting will be on August 9 at 5:00PM.

Meeting was adjourned.