

**MINUTES OF THE CBOC MEETING:**

September 21, 2011  
135 Van Ness Avenue, Room 210

Facilitator: Mike Theriault, Vice Chair

Committee Members Present: Patricia Crawford Nan McGuire  
Craig Issod Monica Pressley  
Walter Haub

Committee Members Not Present: Lourdes Garcia Nan McGuire  
Brian Liles Jim Quadra, Chair

Interested Parties Present: David Goldin Bruce Hart  
Leonard Tom Richard Pio Roda

Minutes prepared by: Susan Ortega-Resurreccion

**1. Mike Theriault presided over the meeting.**

**2. Roll call. A quorum is present for this meeting.**

**3. Approval of Minutes of May 4, 2011 meeting.**

The minutes were unanimously approved by the CBOC members present in the meeting.

**4. Public Comment – None.**

**5. Discussion of 2010-2011 Audit process.**

Leonard reported that the resolution for VTD to perform audit for the Bond Program was submitted and approved by the Board of Education. Mike asked Leonard to inform the committee members of the standard on the selection of the audit firm. Leonard informed the committee that VTD was selected due to its broad background as the District's audit firm and experience on previous bond audits. Craig raised the question of VTD being the auditing firm for several years in a row. Leonard replied that there are special rules and experience that apply to bond audits. He added that he had looked into other auditing firms this year and found only 2 firms, both in Southern California may have the experience and qualification to do bond audits. Monica commented that in general sense the best practice is not to replace the audit firm but the managing partner. David and Leonard affirmed that every five years the audit firm is required to do this. VTD is providing a new partner for the FY11 audit.

Leonard informed the committee that he will circulate the engagement letter for VTD to the members. Mike suggested that it may be best to have VTD at the next meeting.

**6. Program Status Reports from:**

**- Chair, Vice Chair Comments**

None.

**- Greening Program status: Green schoolyard report by Nan McGuire.**

Nan is not present in this meeting.

**- David Goldin – program status.**

David announced to the committee that he will have a big presentation on the upcoming board meeting in tandem with the new Bond which highlighted the before and after of bond projects. He will bring in this

presentation to show the committee on the next meeting. David reported that there were 35 bond projects under construction and 16 greening school yard with expenses of about \$45M for the summer. The projects will be completed by end of June, 2012, except 2 schools which are not part of the Lopez stipulation. There were a couple of projects that had some problems. The window project at Alvarado, the windows were delivered not until 2 ½ weeks before school opening. This was due to miscommunication on placing the order. Francis Scott Key project had some problem with the contractor. Even with these problems, every school opened on time and teachers, parents, and principals were happy and supportive. David suggested arranging a tour for the committee members to show some of the school sites, such as Aptos, Martin Luther King, and Cobb to show the dramatic transformation of these schools. David informed the committee that there are several endorsements for the Bond proposition including the one from the Chronicle.

- **Leonard Tom – 2003 & 2006 Bond financial report update.**

Leonard reported that the goal is to bring closure to all remaining projects for Bond 2003 including greening programs by June, 2012. No new contracts are being authorized for Bond 2003. Follow up projects underway at 9 sites, including the 10 MS/HS greening sites. \$347M has been spent which is about 98% of the total program.

On the Bond 2006, the goal is primary construction completion by June, 2012. As of this summer, 55 sites are completed or under way. One (43<sup>rd</sup> Avenue campus) is on hold and will not know until 2-3 months. As of July, there are 19 projects under construction which will be completed by June, 2012. The \$27M+ state grants remain the financial wildcard and remain hopeful for state delivery of these funds. We remain conservative on commitment on Bond 2006 projects. The State sold \$2.6B funds, but we're not sure if any of that will be available for us. 3 projects are also currently on the table for approval for state funding. Modular classroom buildings were discussed. Deferred maintenance was also discussed.

**7. Proposed Schedule and Agenda for Next Meeting.**

Proposed next meeting – early November.

- 1) Discussion of 2010-2011 Audit Reports by VTD.
- 2) David's PowerPoint report.
- 3) Setting up a CBOC tour of school sites.

**8. Adjournment.**

Meeting was adjourned.