

# Does your organization want to work with/at SFUSD schools?

**Answer all three questions to find out what is required BEFORE you start your work.**

## Question #1

Does SFUSD / a school **pay for your services, programs or physical changes to the site** (such as a mural, garden, shed, play structure, etc.)?

**Yes**

**No**

Your organization must enter into a **CONTRACT** with SFUSD prior to services being provided.

Contact the SFUSD school site or program that will be funding your work for requirements.

Your organization must enter into a **MOU** with SFUSD.

Visit SFUSD's [MOU page](#) for more information.

## Question #2

Does your organization offer services or programs **during school hours**, and/or **Out of School Time** (before school, after school, holidays, weekends, or school breaks)?

**During school hours.**

No Facilities Use Permit is needed.

**During non-school hours**

A **Facilities Use Permit** must be obtained from [SFUSD's Real Estate office](#).

## Question #3

Does your program or service plan to make **ANY physical changes, additions or modifications to a school site?** (such as a mural, garden, shed, play structure, etc.)

**Yes**

**No**

You must complete a **Site Improvement Permit** through [SFUSD's Real Estate Office](#).

No Site Improvement Permit is needed.