



## SFUSD Facility Use Permits: Summary of User-Group Tiers and Fees

Permit fees recover the cost to the District for facilities use, including custodians, security guards, kitchen staff, and technical personnel. Facilities fees include direct costs (such as maintenance, utilities and furnishings) and indirect costs (such as personnel to process permit applications, schedule custodial staff and manage invoices). The District’s tiered fee structure provides discounts on permits for activities serving SFUSD students.

| Permit fee components                                     | Tier 1<br>District or school site events*     | Tier 2<br>Programs serving SFUSD students†  | Tier 3<br>Community groups and nonprofits   | Tier 4<br>Private or commercial events   |
|---|---|---|---|--|
| <b>Application fee</b>                                    | No permit application fee                     | No permit application fee   | \$50 permit application fee   | \$50 permit application fee  |
| <b>Facility fees for indoor spaces</b>                    | No facility fees                              | 50% discount on facility costs  | 10% discount on facility costs  | Pay 100% of facility costs   |
| <b>Facility fees for outdoor spaces</b>                   | No facility fees                              | 50% discount facility cost for each court, yard, field, track, or softball/baseball diamond | 10% discount facility cost for each court, yard, field, track, or softball/baseball diamond | Pay 100% of facility cost for each court, yard, field, track, or softball/baseball diamond |
| <b>Custodial, security, kitchen &amp; technical staff</b> | Pay 100% of staffing costs (indoor & outdoor) | Pay 100% of staffing costs (indoor & outdoor)   | Pay 100% of staffing costs (indoor & outdoor)   | Pay 100% of staffing costs (for indoor & outdoor spaces)                                   |
| <b>Per-vehicle parking fees</b>                           | No per-vehicle fees; pay only staffing costs  | No per-vehicle fees; pay staffing costs   | \$5 per vehicle, min. 25 vehicles; plus staffing costs                                      | \$10-12 per vehicle, min. 25 vehicles; plus staffing costs                                 |

\* For example, School Site Council and English Learner Advisory Committee meetings, and school events.

† For Tier 2 discount, **at least 75% of participants must be SFUSD students**, or directly serve SFUSD students (such as district staff and families).

### **STAFFING COSTS – PER HOUR**

Note: "Bulk discounts" apply for permits for ten or more days, or to use a large number of rooms

#### **Custodial fees:**

\$44.75 / hour weekdays

\$56.00 / hour weekends/holidays/overtime

(4-hour minimum on weekends and holidays)

#### **SFUSD Security staff**

\$39.50 / hour weekdays

\$50.75 / hour weekends/holidays/overtime

#### **SFUSD Kitchen and Technical Services staff**

\$33.50 / hour weekdays

\$44.75 / hour weekends/holidays/overtime

### **FACILITIES COSTS – PER HOUR (before discounts)**

#### **Indoor Spaces:**

Classrooms \$ 10

Kitchen \$ 10-15

Art studio \$ 10

Library \$ 34-72

Cafeteria/multipurpose \$ 47-96

Gymnasium \$ 47-96

Auditorium \$ 48-96

#### **Outdoor Spaces:**

**User Group Tiers 1-2:** Pay only staffing costs for use of outdoor spaces.

**User Group Tier 3-4:** Each outdoor yard, court, field or track: \$27.06/hour plus staffing costs.

Find out more about renting SFUSD facilities at [www.sfusd.edu/rentingfacilities](http://www.sfusd.edu/rentingfacilities) or contact the Real Estate Office at (415) 241-6090