DESCRIPTION OF WORK FOR INFORMAL BID PROPOSAL

RE: New Traditions Elementary School – Fence Replacement: Phase 1B
2049 Grove Street, San Francisco, CA 94117

SCOPE OF WORK:
1. Repair existing unsound concrete.
2. Install the new steel posts, new horizontal members, and new chain link fence per drawings.
3. Clean all the existing concrete surfaces before installation of grout and the new bolts.
4. Layout the new posts with equal spacing.
5. Verify if the bolts are in existing sound concrete. Adjust the post spacing if necessary to avoid installing bolts in existing unsound concrete.

ADDITIONAL NOTES:
(1) Existing fence will have been abated and removed under Phase 1A prior to the start of work under a separate contract.
(2) All equipment and clean-up required by contractor.
(3) A work plan and schedule must be presented after selection. Dates and times for work must be coordinated and approved with each SFUSD Project Manager.
(4) Prevailing wages are required on all SFUSD projects and are required at the request of the SFUSD.

DATE PROPOSAL DUE:
Friday, June 28, 2013 at 3:00pm
Proposals can be received via hand, email, or fax.

CONTACT:
Ryan Henderson
SFUSD Sr. Project Manager
Proposition A – 2003/2006/2011 Bond Program

hendersonr@sfusd.edu
P 415.241.6152/ext1559
F 415.241.6635
135 Van Ness Avenue, Room 203
San Francisco, CA 94102
New Traditions E.S. Fence Replacement - Phase 1
PHOTO 01 - REPAIR AREA "A" Fence leaning 20 deg.

PHOTO 02 - REPAIR AREA "A" Separation at conc. wall
PHOTO 05 - 2001 Grove: Neighbor of Repair Area "A"

PHOTO 06 - REPAIR AREA "A" Top heavy from ivy
PHOTO 07 - REPAIR AREA "A" Cracked Retaining Wall

PHOTO 08 - REPAIR AREA "A" Caution Taped Off
GENERAL NOTES:

1. THESE DRAWINGS CONTAIN THE INFORMATION REGARDING THE REPLACEMENT OF THE EXISTING FENCE IN AREA A AS SHOWN IN THE SITE PLAN.

2. ALL WORK SHALL CONFORM TO THE REQUIREMENTS OF THE FOLLOWING BUILDING CODES:
   A) 2010 SAN FRANCISCO (SF) BUILDING CODE
   B) 2010 CALIFORNIA BUILDING CODE (CBC)
   C) AMERICAN SOCIETY OF CIVIL ENGINEERS "MINIMUM DESIGN LOADS FOR BUILDINGS AND OTHER STRUCTURES" ASCE 7–05.

3. CONTRACTOR SHALL PROVIDE ALL MEASURES NECESSARY TO PROTECT THE STRUCTURE, WORKMEN, AND OTHER PERSONS DURING CONSTRUCTION. SUCH MEASURES SHALL INCLUDE, BUT NOT BE LIMITED TO, BRACING, SHORING AND/OR SCAFFOLDING.

4. CONTRACTOR SHALL VERIFY ALL DIMENSIONS, ELEVATIONS AND CONDITIONS OF THE SITE AND EXISTING CONDITIONS PRIOR TO COMMENCING CONSTRUCTION. IF THERE ARE DISCREPANCIES BETWEEN THE EXISTING CONDITIONS AND THESE DRAWINGS, CONTRACTOR SHALL NOTIFY THE SCHOOL DISTRICT / STRUCTURAL ENGINEER IMMEDIATELY IN WRITING. IN NO CASE SHALL DIMENSIONS BE SCALLED FROM PLANS, SECTIONS OR DETAILS ON THESE DRAWINGS.

5. (N) FENCE SHALL NOT HAVE ANY COVERINGS OR VEGETATION.

6. CONTRACTOR SHALL SUBMIT ALL THE PRODUCT INFORMATION, AND SHOP DRAWINGS FOR THE FENCE INSTALLATION.

7. THE CONNECTIONS BETWEEN THE VERTICAL AND HORIZONTAL PIPE MEMBERS, AND CHAIN LINK MESH SHALL BE BASED ON MANUFACTURERS SPECIFICATIONS.

MATERIALS:

STEEL PIPES: ASTM A53, GRADE B.
REBAR: ASTM A615 GR. 60
PLATES: PLATES SHALL CONFORM TO ASTM A36.
BOLTS: BOLTS IN CONCRETE SHALL BE HILTI KWIK BOLT TZ – CS OR EQUAL.
WELDING: ALL WELDING SHALL BE AS PER LATEST EDITION OF AWS D1.1 USING 70ksi ELECTRODES. CONTINUOUS INSPECTION IS REQUIRED FOR ALL SHOP AND FIELD WELDING. ALL WELDING SHALL BE PERFORMED BY CERTIFIED WELDERS.
EPOXY ADHESIVE: EPOXY ADHESIVE REBAR SHALL BE HILTI HIT RE–500 SD OR EQUAL.
NON-SHRINK GROUT: WHERE CALLED FOR ON THE STRUCTURAL DRAWINGS, GROUT USED SHALL BE NON-SHRINK, NON-METALLIC GROUT MEETING ASTM STANDARD C1107, AND SHALL ATTAIN A MINIMUM 28 DAYS COMpressive strength of 4000 PSI.
REPAIR MORTAR: SIKA TOP 122 EXTENDED OR EQUAL.
COATING: ALL THE STEEL MEMBERS SHALL BE HOT DIP GALVANIZED.
CHAIN LINK FABRIC: MIN. 9 GAUGE, 1 INCH X 1 INCH GALVANIZED, ENSURE THAT THERE ARE NO SHARP EDGES DUE TO GALVANIZATION PROCESS.

WORK SEQUENCE:

1. REMOVE (E) VEGETATION, UPPER (E) WOOD MEMBERS, (E) WOOD SIDING, AND THE REST OF THE (E) WOOD MEMBERS.
2. REPAIR (E) UNSOUND CONCRETE.
3. INSTALL THE (N) STEEL POSTS, (N) HORIZONTAL MEMBERS, AND (N) CHAIN LINK FENCE PER DRAWINGS.
4. CLEAN ALL THE (E) CONCRETE SURFACES BEFORE INSTALLATION OF GROUT AND THE (N) BOLTS.
5. LAYOUT THE (N) POSTS WITH EQUAL SPACING.
6. VERIFY IF THE BOLTS ARE IN (E) SOUND CONCRETE. ADJUST THE POST SPACING IF NECESSARY TO AVOID INSTALLING BOLTS IN (E) UNSOUND CONCRETE.

ABBREVIATIONS:

<table>
<thead>
<tr>
<th>CONN.</th>
<th>CONN.</th>
<th>TYP.</th>
<th>TYPICAL</th>
<th>SK1</th>
<th>GENERAL NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONC.</td>
<td>CONC.</td>
<td>V.I.F.</td>
<td>VERIFY IN FIELD</td>
<td>SK2</td>
<td>SITE PLAN</td>
</tr>
<tr>
<td>(E)</td>
<td>EXISTING</td>
<td>Ø</td>
<td>DIAMETER</td>
<td>SK3</td>
<td>ELEVATIONS</td>
</tr>
<tr>
<td>(N) NEW</td>
<td></td>
<td></td>
<td></td>
<td>SK4</td>
<td>DETAIL</td>
</tr>
<tr>
<td>MIN</td>
<td>MINIMUM</td>
<td></td>
<td></td>
<td>SK5</td>
<td>DETAIL</td>
</tr>
<tr>
<td>MAX</td>
<td>MAXIMUM</td>
<td></td>
<td></td>
<td>SK6</td>
<td>DETAILS</td>
</tr>
<tr>
<td>O.C.</td>
<td>ON CENTER</td>
<td></td>
<td></td>
<td>SK7</td>
<td>DETAILS</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>SK8</td>
<td>DETAIL</td>
</tr>
</tbody>
</table>
PIPE SEE ELEVATION

TYP CONN PER MANUFACTURER SPECIFICATIONS, TYP

HORIZ. MEMBER, SEE ELEVATION TYP

TOP OF (E) CONCRETE WALL

1
SK7

2' 6" ±

1
SK5

DETAIL

1" = 1'-0"
1 1/2" = 1'-0"

(E) CONCRETE WALL V.I.F.

POST CONN DETAIL

1 SK6

1" GROUT

2 SK6

PIPE SEE
ELEVATION

8" Ø HILTI KWIK BOLT TZ
- CS OR EQUAL W/ 4"
EFFECTIVE EMBEDMENT

(3/16) TYP

1/2"

R 8"

R 3"

(E) 12" CONC WALL,
VERIFY IN FIELD

POST CONN DETAIL

2 SK6

1 1/2" = 1'-0"
POST CONN DETAIL

1 1/2" = 1'-0"

ELEVATION

HORIZONTAL MEMBER, SEE ELEVATION

BASE P

1" GROUT

1 1/2" 8"

PIPE, SEE ELEVATION

3/8" Ø HILTI KWIK BOLT TZ
- CS OR EQUAL W/ 4" EFFECTIVE EMBEDMENT

TOP OF (E) CONCRETE WALL

NOTE:
HORIZONTAL PIPE MEMBERS
NOT SHOW FOR CLARITY

(E) 12" CONC WALL,
VERIFY IN FIELD

8"
CONSULTANT AGREEMENT PROPOSAL #

DISTRICT SITE: New Traditions Fence Replacement Project: Phase 1B 2049 Grove St. San Francisco, CA

PROPOSALS WILL BE OPENED AT Friday, June 28, 2013 at 3:00 PM
(If bidders are present at this time.)

At: Facilities Development and Management
135 Van Ness Avenue, Room 209
San Francisco, CA 94102

DELIVER THIS PROPOSAL, properly executed, to Facilities Development and Management, prior to opening time, in SEALED ENVELOPE with SCHOOL OR SITE, DATE AND TIME OF PROPOSAL OPENING INSCRIBED ON THE OUTSIDE OF THE ENVELOPE.

Upon receipt of a "Notice to Proceed" to the selected contractor, the undersigned, hereby promises and agrees to furnish all labor and material applicable to this proposal within the time specified, in the manner and form and at the prices stated on the attached proposal, which is incorporated and made a part of this Agreement, in strict accordance with the specifications, proposal and general conditions, all of which are made a part of the Construction Agreement Proposal.

By submitting a bid for Work for this Project, the Bidder and its Subcontractors agree to be bound by the terms of the Project Labor Agreement for Work on the Project.

Acknowledges Receipt of Addenda Nos. _____________________.

COMPANY NAME DATE
Principal

SIGNATURE OF BIDDER TITLE OF BIDDER

BUSINESS ADDRESS TELEPHONE NUMBER

CITY, STATE, ZIP FAX NUMBER

If a corporation, incorporated in the State of ____________.

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS
See also the Requirements attached as Attachment A hereto and incorporated herein by reference.

1. The contractor must list any subcontractors doing work amounting to over one half of 1% of total bid, including each subcontractor's type of work. Contractor should also include subcontractor's bid price. The San Francisco Unified School District Board of Education encourages participation by minority contractors as both prime contractors and subcontractor. Contractor is requested to fill in the ethnicity and gender of the ownership of his/her firm and to fill in the ethnicity and gender of all subcontractors or sub-consultants on the prime/subcontractors form.

2. The contract documents may include an addendum or addenda and it will be the responsibility of each bidder to call Facilities Development and Management prior to the bid opening date to confirm whether addenda have been issued.

3. The contractor shall be paid as per attached bid which is incorporated herein and made a part of this Agreement. Requests for compensation shall be monthly or upon completion of the work, complete with a
breakdown of charges and receipts as applicable. Payments shall be made in a reasonable time upon approval that services and requirements have been rendered in a satisfactory manner.

4. In preparing the Consultant Agreement Proposal, the contractor must sign as an original and acknowledge all addendum.

5. Upon approval of selected proposal, the selected contractor must furnish the following original certificate of insurance and endorsement by an insurance company who has obtained a Certificate of Authority (Admitted) from the California Department of Insurance or acceptable to the District before being awarded the contract:

   a) **Certificates of Insurance:** (Admitted in CA)
      1. Public Liability Insurance, including Comprehensive General Liability ($1,000,000)
      2. Worker's Compensation ($1,000,000)
      3. Automobile Liability ($1,000,000)
      4. Professional Liability (if applicable) ($1,000,000)

   b) **Endorsement:** A separate endorsement on Form CG 20 10 11 85.

San Francisco Unified School District, its Board, Officers and employees should be named as additional insured on General Liability and Automobile Liability by Endorsement, to be provided with Certificate, specifying the San Francisco Unified School District is noticed by the Company and entitled to a 30-day written mailed notice.

6. The contractor shall defend, indemnify and hold harmless the District, its Board, officers, and employees from and against all claims, costs, lawsuits and damages arising out of the negligent acts, errors and omissions of the consultant to all persons, corporations and partnerships including but not limited to employees of contractor and heirs of employees of consultant and employees and heirs of employees of District arising out of and in the course of the performance of this Agreement. This liability shall not lie in the instances where the damages are caused by the sole negligence or intentional tort of the District or its employees.

7. It is expressly understood and agreed that in the event the contractor or the District fails to perform its obligations under this Agreement, this Agreement shall be terminated and all the contractor’s/District's rights hereunder ended. Termination shall be upon ten (10) days written notice to the defaulting party, in which no work will be undertaken after the date of receipt of the notice. In the event this Agreement is terminated by the District pursuant to this paragraph, the contractor shall be paid for services performed up to the date of the termination.

   It is further understood and agreed that the District may terminate this Agreement for the District's convenience and without cause at any time by giving the contractor thirty (30) days written notice of such termination. In such an instance, the contractor shall be entitled to compensation for services performed up to the effective date of termination.

   Upon receipt of written notice that this Agreement is terminated, the contractor will submit an invoice to the District for an amount which represents the value of services actually performed to the date of termination for which the contractor has not previously been compensated. Upon approval and payment of this invoice by the District, the District shall be under no further obligation to the contractor monetarily or otherwise.
8. Failure or refusal of the contractor to perform or do any act herein required shall constitute a default. In the event of any default, in addition to any other remedy available to the District, this contract may be terminated by the District. Such termination shall not waive any other legal remedies available to the District.

9. The contractor shall be deemed at all times to be an independent contractor and shall be wholly responsible for the manner in which he performs the service required of him under the terms of this Agreement. The contractor shall be liable for any act or acts of his own, or his agents or employees, and nothing contained herein shall be construed as creating the relationship of employer and employee between the District and the contractor or their agents and employees.

10. This Agreement may be amended by the parties in writing by mutual consent. Changes, including any increase or decrease in the amount of the contractor's compensation, shall only be effective upon the execution of a duly authorized written amendment to this Agreement.

11. This Agreement shall be deemed to be made in, and shall be construed in accordance with the laws of the State of California.

12. The contractor shall not assign or delegate any portion of this contract without the written consent of the owner, but such consent does not relieve the contractor of its responsibilities under the contract.

13. Contractor understands the following and certifies that it does not know of any facts which constitutes a violation:
   
   a) Contractor hereby certifies that no current Board member or employee of the San Francisco Unified School District, and no one who has been a Board member or who has been employed by the San Francisco Unified School District within the past two years, has participated in bidding, selling or promoting this contract. Furthermore, contractor certifies that no such current or former Board member or employee has an ownership interest in this contract, nor shall any such current or former Board member or employee derive any compensation, directly or indirectly, from this contract. Contractor understands that any violation of this provision of the contract shall make the agreement voidable by the District.

   b) Government Code of the State of California, Section 87100 et. seq. Public officials; state and local; financial interest: No public official at any level of state or local government shall make, participate in making or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest.

14. In the event that either party shall cease conducting business in the normal course, become insolvent, make a general assignment for the benefit of creditors, suffer or permit the appointment of a receiver for its business or assets or shall avail itself of, or become subject to, any preceding under the Federal Bankruptcy Act or any other statute of any state relating to insolvency or the protection of rights of creditors, then at option of the other party, this Agreement shall terminate and be of no further force and effect, and any property or rights of such other party, tangible or intangible, shall forthwith be returned to it.

15. If any term or provision of this Construction Agreement Proposal shall be found illegal or unenforceable, then, notwithstanding, this Agreement shall remain in full force and effect and such term or provision shall be deemed stricken.
16. The omission by either party at any time to enforce any default or right reserved to it, or to require performance of any of the terms, covenants or provisions hereof by the other party at the time designated, shall not be a waiver of any such default or right to which the party is entitled, nor shall it in any way affect the right of the party to enforce such provisions thereafter.

17. Any interest of the contractor in studies, reports, memoranda, computation sheets or other documents prepared by the contractor in connection with services to be performed under this Agreement shall become the property of and will be transmitted to the District. However, the contractor may retain and use copies for reference and as documentation of its experience and capabilities.

18. Contractor agrees that it shall not discriminate on the basis of sex, race, religious creed, national origin, age, marital status, sexual orientation, gender identity, AIDS/ARC/HIV status, or disability, in its performance under this Agreement.

19. Contractor agrees to comply with Education Code, Section 45125.1, et. Seq. concerning fingerprinting employees and conducting criminal background checks through the California Department of Justice. The District is extending this requirement to all types of contractors if they are deemed to have more than limited contact with District students. The contractor shall assume all expenses associated with these background checks and shall immediately remove any employee or agent from District property who has been arrested or convicted of any serious or violent felony, as defined by the California Penal Code Sections 667.5 and 1192.7.

20. The District shall be the final arbiter of what constitutes “limited contact.” The District may also, in its sole discretion, waive these provisions if it determines that emergency or exceptional circumstances exist which threaten student or staff safety if the work is delayed pending clearance. The contractor’s violation of this section shall constitute a default under Section 12 herein.

21. Bonds required: Bid – 10% of bids over $15,000; Performance & Payment – 100% of bids over $25,000.

IDENTIFICATION LISTING for
PRIME CONTRACTOR AND SUBCONTRACTOR
**Prime Contractor**

In accordance with Instructions to Bidders, Sections 8 and 9, each Bidder shall complete and submit identification information listed below with his/her Bid Proposal:

<table>
<thead>
<tr>
<th>NAME of PRIME CONTRACTOR</th>
<th>ADDRESS of BUSINESS</th>
<th>LICENSE Number</th>
<th>ETHNICITY of Owner</th>
<th>GENDER of Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Subcontractor or Supplier**

Each Bidder must complete this form and submit with Bid Proposal all subcontractors doing work amounting to over one-half (1/2) of one percent (1%) of total bid, to include location of the place of business and the sub-consultant’s, contractor’s license number, as per Public Contract Code 4104 (a). All other information required on the form should be filled out. If there are no subcontractors or suppliers, state “NONE”.

<table>
<thead>
<tr>
<th>NAME and ADDRESS of SUBCONTRACTOR and SUPPLIER</th>
<th>TRADE or TYPE of WORK</th>
<th>VALUE ($ Amount)</th>
<th>LICENSE Number</th>
<th>ETHNICITY of Owner</th>
<th>GENDER of Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Supplier?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Subcontractor?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Supplier?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Subcontractor?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Supplier?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Subcontractor?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Supplier?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Subcontractor?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Supplier?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Subcontractor?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Supplier?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Subcontractor?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Supplier?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Subcontractor?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Supplier?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>#</td>
<td></td>
<td></td>
<td>Subcontractor?</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Ethnicity Codes:  AFAM = African American; ARAM = Arab American; ASIAN = Asian or Pacific Islander; FEM = Female; HISP = Hispanic; NON = Non Minority

Gender Codes:  M = Male; F = Female

---

**BID SHEET FOR CONSULTANT AGREEMENT PROPOSAL**
(Note: This is an informal bid. If your quote is over $15,000, do not submit your bid using this form as it will not be accepted.)

for an amount not to exceed $______________ per proposal dated ________________ (see attached)

APPROVED:_____________________________________
David Golding, Chief Facilities Officer

APPROVED:_____________________________________
Project Manager

_________________________________        ________________________________
Company                          Signature of Bidder

_________________________________
Title of Bidder

San Francisco Unified School District
Consultant/Independent Contractor Agreement
Criminal Background Check

<table>
<thead>
<tr>
<th>Name of Independent Consultant/Contractor:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Services performing under the Agreement:</td>
</tr>
<tr>
<td>Schools/Locations where services are being performed:</td>
</tr>
<tr>
<td>Total amount to be paid by the District under this Agreement:</td>
</tr>
<tr>
<td>Term of Agreement:</td>
</tr>
</tbody>
</table>

Page 6 of 7
June 20, 2013
Check the applicable box and fill in any blanks.

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>X</td>
<td>I certify that none of my employees will have more than limited contact (as defined by the District) with District students during the term of the Agreement.</td>
</tr>
<tr>
<td>2A.</td>
<td></td>
<td>The following employees will have more than limited contact (as defined by the District) with District students during the term of the Agreement (attach and sign additional pages, as needed):</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2B.</td>
<td></td>
<td>I certify that the employees noted in 2A above have been fingerprinted under procedures established by the California Department of Justice, and the results of those fingerprints reveal that none of these employees have been arrested or convicted of a serious or violent felony, as defined by the California Penal Code.</td>
</tr>
</tbody>
</table>

Certification by Contractor/Consultant

"I certify that the information provided herein is true and accurate. I further acknowledge that during the term of my Agreement with the District, if I learn of additional information which differs from the responses provided above, I promise to forward this additional information to the District immediately."

<table>
<thead>
<tr>
<th>Consultant's Signature</th>
<th>Date</th>
<th>Administrator's Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>David Goldin, Chief Facilities Officer</td>
<td></td>
</tr>
</tbody>
</table>

Printed name of Consultant | Printed name of Administrator

Page 7 of 7
June 20, 2013