

QTEA Citizen Oversight Committee Meeting Minutes
555 Franklin Street, Superintendent's Conference Room
San Francisco, CA 94105
November, 13 2014

CONVENED AT 6:24PM

1. **WELCOME AND INTRODUCTIONS:** Linda Plack, Peggy Mirpuri, Chris Wright, Han Ngyuen, Susan Soloman, Tajel Shah, Dennis Kelly, Tu, Chris Armentrout, Shamann Walton, Cathy Mulkey Meyer. Phil Ginsberg not in attendance. Franco Cirelli chairing via conference call, Shamann Walton facilitating:
2. **2013-2014 FINANCIALS/QTEA FINANCIALS 101 – Led by Shamann Walton.** The October QTEA meeting reviewed 2012-2013 & 2013-2014 budget allocations. During each QTEA meeting SFUSD will present the current financials using the following format: 2012-2013, 2013-2014 and the current year 2014-2015. Text from the QTEA is used to categorize the financial statement.

LINE BY LINE REVIEW OF THE FINANCIAL STATEMENT – QUESTIONS AND COMMENTS

- a. **Why were revenues lower in 2013 – 2014 v 2012 -2013?** Refer to note 6 of the last page in the handout. Reductions in 2013-2014 were used to fund a reallocation account where they were used moved into teacher compensation.
- b. **Define “Reallocation Fund”** – In order to make the adjustment to the current year, a portion of the teachers’ salaries were moved from the unrestricted general fund into the QTEA to compensate for QTEA past deficit funding during California’s recession. All unused funds in the teachers’ compensation line item are carried over into the current year 2014-2015 and reallocated across other line items.

Action Item 1: *Clarify with the SFUSD budget office who had the authority to reallocate budgeted funds and how the decision was made.*

- c. **\$4.1 million - What defines “additional training” and who is authorized to access the training?** Used to fund additional PAR coaches, health benefits for Paraprofessionals, Substitute Teachers and a variety of other supports.
- d. **Innovation and School-Wide Recognition** – The carryover was redistributed in revenue reallocation on the authority of the negotiated agreement.
- e. \$329,000 health care/dependents refer to note 3
- f. **Define “Unallocated Growth”** - Additional funds that aren’t anticipated above and beyond existing allocation.
- g. **Why do we have indirect costs of \$4087 on oversight?** Pays administrative costs to the City and County of San Francisco collection of parcel tax, accounting, and distribution to SFUSD.

Action Item 2: Han will follow up on questions surrounding indirect costs. Confirm the 2014-2014 percentage charged. Providing an overall picture of why some line items incur indirect costs and others don't. Further discussions could include changing the budget to show total indirect costs off the total instead of showing indirect costs by line item.

Action Item 3: Confirm that charter school revenues do not increase due to inflation. \$1,000,000 was the original flat allocation.

- h. **How is the Prop A expenditure generated?** Carry over is fund balance. \$274k is added into the revenues for the following year – Prop A. Page 3 – same as note 6. Each line item had a reduction. Reallocated funds to restricted general fund to support classroom teachers.
- i. **Why did additional compensation for hard to fill schools and subject matter decrease by 1/3?** 2009-2010 we had multiple subject areas identified as hard to fill. Hard to fill budget stipend are 2 year budget cycles. Only SPED was designated as hard to fill subject line item.
- j. **Are we looking at SFUSD school site geography?** There is a consistent list of 25 “hard to fill” schools each year. Turnover rates are reviewed annually and sent to the UE on March 1. Next year Willie Brown opens, is there any concern? More resources will be needed to ensure an entirely new staff has appropriate supports, but not at the cost of other schools in the area. The UE and Deputy Superintendent have discussed the possible use of QTEA funds, but nothing has gone beyond that.

Action Item 4: Data demonstrates we need to decrease of the number of “hard to staff” subjects. Hard to staff and hard to fill schools are lumped into one line item and should be divided out.

- 3. **IMPACT AND INNOVATION AWARDS UPDATE** – Cathy and Tedja will review. Drafts are being prepared. Tedja may not be able to review if they are released in January. Peggy Mirpuri has volunteered to review the drafts. SFUSD is hopeful for a spring launch. UE will not participate during contract negotiations.
- 4. **CALENDAR FOR 2014-2015 MEETINGS.** Who would we like to hear from during the next two meetings?

Action Item 5: Send out the QTEA 2013-2014 Annual Report presented to the school board to 2014-2015 QTEA committee members. Think about our role as an “Oversight Committee” and how we can become involved and provide credibility to the “oversight” process for future parcel tax measures.

Action Item 6: Present a comparison of salary and benefits packages between SFUSD and other Bay Area urban school districts. Include updated analysis of the following: retention bonuses, recruitment referral bonuses, teacher quality, professional support, etc. How can QTEA funds be used to staff Substitute Teachers and other unfilled? Chris and Tu will check in with HR and present reports.

JANUARY 8, 2015 QTEA MEETING AGENDA:

- 1. Welcome and Introductions (Fixed Agenda Item)

2. Audit and board report updates. (Fixed Agenda Item)
3. Action Items
4. Update on SFUSD/UE Negotiations.
5. "Coaches" and "Urban teacher residency" programs.

MARCH 12, 2015 QTEA MEETING AGENDA

1. Welcome and Introductions (Fixed Agenda Item)
2. Audit and board report updates. (Fixed Agenda Item)
3. Non teacher compensation focus.
4. Elect new co-chairs in March to overlap Franco's tenure and create continuity.
5. Prepare for the 2014-2015 BOE report.

MAY 14, 2015 QTEA MEETING – MARK YOUR CALENDARS

5. **PUBLIC COMMENT:** Good Job!

Shamann Walton presented his written resignation because he can no longer serve on the committee after January, 2015 due to his election to the Board of Education. Congratulations!

Committee Co-Chairs: Shamann and Franco discussed chair or co-chair to fill Shamann's position. Franco can chair the committee on his own until he terms out in May, or he can work with any of us. Revisit this topic during the meeting in January.

ADJOURNED AT 8:12PM.

Minutes prepared by Cathy Mulkey Meyer, QTEA Member 2014-2016.