



**REQUEST FOR STATEMENT OF QUALIFICATIONS NOTICE
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
FACILITIES DESIGN AND CONSTRUCTION DEPARTMENT
SECURITY SYSTEMS – MAINTENANCE AND OPERATIONS SERVICES**

The San Francisco Unified School District is looking for a qualified firm to submit statement of qualifications for maintenance and operations services of school district security systems at various sites. The firm shall have the technology knowledge to troubleshoot, repair, program, update software of existing security systems including the capability to read and interpret technical drawings. The qualified firm should be familiar with the following types of security systems such as: Honeywell, Ademco Vista 128/150, Intrusion Detection System, Keri, Aiphone audio/video, to name a few.

The qualified contracting firm will be retained by the District for a period of four (4) years on an “as-needed” basis. **Proposals are to be submitted to Room 215 at 135 Van Ness Avenue, San Francisco, California 94102 by June 6, 2017 no later than 12:00 p.m.**

Statement of Qualification information packages will be available for viewing and can be downloaded at the SFUSD website. Search for “Partnering with SFUSD” on the left side of the webpage and select “Current RFPs, RFQs”.

The provisions of Public Contract Code Sections 101 15 et seq. as defined in the State Allocation Board regulation 1862.12.5(g) for implementation of Disabled Veteran Business Enterprise Goals shall apply to this project.

District Contact:

Simon Reyes
1-415-355-6979 x 1535
Alberto Garcia
1-415-695-5665
San Francisco Unified School District
135 Van Ness Avenue, Room 215
San Francisco, California, 94102
Email: reyess@sfusd.edu
garciaal@sfusd.edu

Posting dates: May16, 2017 and May 23, 2017



San Francisco Unified School District

REQUEST FOR STATEMENT OF QUALIFICATIONS (SOQ)

SECURITY SYSTEMS
MAINTENANCE AND OPERATIONS SERVICES
FOR
VARIOUS SCHOOL DISTRICT PROPERTIES

May 12, 2017

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I. Introduction to the SOQ Submittal Process

The San Francisco Unified School District's, Department of Facilities Design and Construction is seeking Statements of Qualifications from contractors or service firms that have the technology knowledge to troubleshoot, repair, program, update software of existing security systems at various School District properties and school sites, including the capability to read and interpret technical drawings. The qualified firm should be familiar with the following types of security systems such as: Honeywell, Ademco Vista 128/150, Intrusion Detection System, Keri, Aiphone audio/video, door buzzer systems, video surveillance systems, to name a few.

Four (4) bound copies of the Statements of Qualifications should be submitted in 8-1/2" x 11" format with any supporting materials or documentation, and delivered or mailed to:

Simon H. Reyes
San Francisco Unified School District
Facilities Design and Construction
135 Van Ness Avenue, Room 215
San Francisco, CA 94102-5207

All participating security system contractor or service company must reside within a 60-mile radius of the city limits of San Francisco.

Applicants shall submit SOQs not later than June 6, 2017 at 12:00 p.m. Late submittals will not be considered.

1) Insurance Requirements

The successful firm awarded the contract will be required to maintain in full force and effect, and at their own expense, the following insurance policies with companies certified with the California Insurance Commission. The following insurance policies are required in order for your firm to be awarded the contract:

- Worker's Compensation Insurance with
- General Liability Insurance (\$1 million per occurrence)
- Comprehensive or Business Automobile Insurance (\$1 million per occurrence)
- Professional Liability (E & O) Insurance (\$1 million)
- Endorsements on CG 2017 for General and Automobile Liabilities

If any policy is written on a Claims Made Form, the consultant must provide a project specific policy to continue the coverage for five (5) years beyond the date of the individual project completion.

Prior to issuance of a Notice to Proceed, your firm must provide the District with a copy of

certificate(s) of insurance that includes the following:

- a) The San Francisco Unified School District, its Board, Officers and employees shall be named as additional insured parties on General Liability and Automobile policies, endorsements must be submitted with the certificate;
- b) Should any of the above described policies be canceled before the expiration date thereof, the issuing company will mail 30 days written notice to the certificate holder.

2) Prospective Projects

Firms who are selected under the terms of this SOQ request will be providing the following services:

- a) Troubleshoot problems affecting security system at a particular district site
- b) Program and update software
- c) Repair, furnish and install security system devices, parts and equipment authorized and approved by the School District
- d) Testing, dating and replacing batteries in security system panels
- e) Provide two-year warranty of all installed systems.
- f) Respond to district security emergencies within 1 to 2 hours and all other requests within 24 hours after communication with SFUSD Security Manager
- g) Capability to service security equipment such as cameras up to 16-feet in mounting height.
- h) Prepare and submit proper documentation that identifies invoice reference number, date of service, scope of work, items, quantities, unit prices, labor costs, etc. associated with service calls.

II. DISTRICT PROCESS FOR FIRM SELECTION

- 1) All proposals will be evaluated through a screening process that will be based on the evaluation criteria listed in Part III of this SOQ.
- 2) The District will accept written questions and comments from prospective firms for a period of seven (7) days commencing on May 24, 2017 and close of business on May 31, 2017.

The District will maintain a record of all parties who request copies of this SOQ packet. Any addenda will be sent to those recipients of this packet, who have recorded their name on the District's record.

III. CONTENTS OF PROPOSALS AND EVALUATION CRITERIA

Please provide the following information, in the order given below. Proposals will be carefully reviewed and evaluated for completeness:

1. Cover Letter

- a) The full legal name for your firm and business license.
- b) The preferred abbreviated (“short form”) name.
- c) The name of a single point of contact during the SOQ process.
- d) The point of contact’s telephone and fax number, as well as their e-mail address and the mailing address to be used for all written correspondences.

2. Professional Qualifications and Experience

- a) A brief description of the firm. Include a description of typical services to clients.
- b) Provide a statement describing the respondent’s professional qualifications, experience and number of years the firm has been in business, including those of any sub-consultants, in order to clearly demonstrate the respondent’s ability to successfully furnish the services described in this request for Statement of Qualifications.
- c) Provide a reference list of not less than five (5) clients for whom the firm has done K-12 educational projects. This reference list should include the clients’ names, addresses and telephone numbers and a brief description of each project or contract, including the type of security system repaired, furnished or installed.

3. Project Team

Please provide the names of the principal-in-charge, the assigned project manager and/or other key staff members who will comprise the core of your firm's Project Team. In addition, identify any proposed sub-consultants or sub-contractors who would be participating in the projects. Also, please provide brief resumes for the key members of your Project Team, including any identified sub-consultants. If any, provide professional license numbers of the key individuals.

4. Fee Schedule

SFUSD requests as part of the SOQ submittal, the following information be included:

- Schedule of hourly rates for all company personnel
- Breakout of overhead and administrative costs
- Schedule of hourly rates and fees for the subcontractors proposed for your team

5. Withdrawal Of Proposal

Firms may withdraw their proposal by submitting a written request to the District Contact named above at any time before the date scheduled for proposal submission. Such firms, at their option, may thereafter submit a new proposal before the proposal submission date.

Proposals may not be withdrawn after the proposal submission time and date.

6. Rejection Of Proposals

The District reserves the right to reject any or all proposals received in response to this request or to negotiate separately with any firm, when it is determined to be in the best interest of the District. The District reserves the sole and absolute right to disqualify any firm on the basis of any information provided or absence thereof.

IV. SOQ SCHEDULE

1. Advertise SOQ	May 16 and 23, 2017
2. SOQ Proposal/Submittal Due Date	June 6, 2017
3. Final Selection	June 9, 2017
4. Presentation to the School Board Of Selected Firm	June 27, 2017
5. Start of Services	July 10, 2017

Note. SOQ applicants will be notified of any changes to this schedule.

V. APPENDIX

- A. Contractor shall use only the authorized and approved manufacture equipment equal to or similar to the following while preforming the duties of this Contract:

Honeywell/Ademco Alarm Equipment

Make	Model	Description
Honeywell	IM1270	Battery
Honeywell	4193SN	Zone Expander
Ademco	Vista 50P	Panel
Honeywell	DT 907	200' Sensor
Honeywell	DT 901	120' Sensor
Honeywell	DT 6360	Ceiling Sensor
Honeywell	Alpha 6160	Keypad
Honeywell	748	Siren
Altronix	AX-SMP5PMCTX	Power Supply
Honeywell	4297	Loop Extendor
Honeywell	DT7500SN	50' Sensor

Keri Systems Access Equipment

Make	Model	Description
Schlage	PS-902	Power Supply
Von Duprin	VD-873	Power Supply
Keri	PXL 500 P	Access Panel
Keri	SB 593	Satellite Board
Keri	MS 3000BX	Small Reader
Keri	EXM56C	Modem
Keri	KPS51	Power Supply
Hes	9600	Strike
Hes	9400	Slim Strike

Aiphone Video Doorbell

Make	Model	Description
Aiphone	AIP-AX8MV	Master Station
Aiphone	AIP-AX084C	Central Unit
Aiphone	AIP-AXDV	Door Station
Aiphone	AIP-PS2420UL	Power Supply
Aiphone	AIP-SBXAXDV30	Door Back Box
Aiphone	AIP-AXDVF	Flush Door Station
Aiphone	AIP-SBXAXDVF	Flush Back Box
Aiphone	AIP-JK-DV	Single Door Station
Aiphone	AIP-JK-1MED	Single Door Master
Aiphone	AIP-JF-DV	Double Door Station
Aiphone	AIP-JF-2MED	Double Door Master
Aiphone	AIP-PS182OUL	Power Supply

Security Integration

Make	Model	Description
Security Integration	SI-16-6000-S12	16 Channel Server
Security Integration	SI-16-12000-S12	16 Channel Server
Security Integration	SI-24-6000-12	24 Channel Server
Security Integration	SI-24-12000-S12	24 Channel Server
Security Integration	SI-32-6000-S12	32 Channel Server
Security Integration	SI-32-12000-S12	32 Channel Server
Security Integration Cameras	SI-16-6000K	16 Channel Server Kit W/
Security Integration Camera	SI-16-12000ZK	16 Channel Server Kit W/
Security Integration Cameras	SI-32-6000K	32 Channel Server Kit W/
Security Integration Cameras	SI-32-1200ZK	32 Channel Server Kit W/
Security Integration	Si- Simon	Simon Software
Security Integration	Si-Simon-II	Simon II Software

Make	Model	Description
Security Integration	SI-3895-WIR3	Vandal Dome 2MP Camera
Security Integration Camera	SI-3895-WIRM	Vandal Dome Motorized Lens
Security Integration	SI-PTZ-23	Pan Tilt Zoom Camera
Security Integration	SI-UTP-1	Single Port Video Conditioner
Security Integration	SI-UTP-16	16 Port Video Conditioning Hub
Security Integration	SI-2RM32S	2 Year System Service
Security Integration	SI-5RM32S	5 Year System
Security Integration	SI-PRGM	Server Programming
Security Integration	SI-TEST	Server/Camera Final Test
Security Integration	SI-SVR-32-MTZ	Head-End Location Set Up
Security Integration Mounting	SI-FIXED-MT	Vandal Dome Camera
Security Integration	SI-PTZ-MT	PTZ Camera Mounting
Security Integration	SI-CONFIG-C	Camera Configuration

B. All San Francisco Unified School District buildings or properties under the Security Systems-Maintenance and Operations Services Contract Agreement shall receive any of the services specified or listed above and shall be performed or executed by the selected firm. The San Francisco Unified School District Security Department Director or Manager shall have the right to add or remove any site from the contract list as needed:

SCHOOL SITE	ADDRESS
ABRAHAM LINCOLN HS	2162 24TH AVE, SF-CA 94116
ACADEMY OF ARTS-SCIENCES	555 PORTOLA DRIVE, SF, CA 94132
ALAMO ES	250 23RD AVE-SF, CA 94121
ARGONNE EES	750 16TH AVENUE, SF, CA 94158
ALICE FONG YU ES	1541 12TH AVE- SF, CA 94122
ALVARADO ES	625 DOUGLASS ST, SF- CA 94114
APO OFFICE/CABRELLO	750 25TH AVENUE, SF, CA 94121
APTOS MS	105 APTOS AVE, SF, CA 94132
ARGONNE ES	680 18TH AVENUE, SF- CA 94121
ASAWA (SOTA)	555 PORTOLA DRIVE, SF, CA 94132
BESSIE CARMICHAEL EES	45 CLEVELAND STREET, SF-CA 94103
BRYANT ES	2641 25TH ST- SAN FRANC SCO-CA 94110
BALBOA HS	1000 CAYUGA ST, SF,CA 94112
BRET HARTE EES	950 HOLLISTER ST- SF-CA 94124
BRYANT EES	2641 25TH STREET, SF- CA 94110
BESSIECARMICHAEL ES	375 7TH ST, SF, CA 94103
BRET HARTE ES	1035 GILMAN ST,SF,CA 94124
BUENA VISTA ES	3351 23RD STREET,SF,CA 94110
CALIFORNIA CHILDREN SV	1595 QUINTARA ST-,SF,CA 94116
CESAR CHAVEZ ES	825 SHOTWELL STREET-SF,CA 94110
CLAIRE LILIENTHAL ALT- ES	3630 DIVISADERO ST, SF, CA 94123
COMMODORE STOCKTON EES	1 TRENTON STREET, SF,CA 94108
CLAIRE LILIENTHAL - ES	3950 SACRAMENTO, SF, CA 9411B
COMMODORE SLOAT ES	50 DARIEN WAY, SF, CA 94127
CHINESE EDUCATION CENTER	657 MERCHANT ST, SF-CA 94111
CITY ARTS OF TECHNOLOGY	325 LE GRANDE, SF, CA 94112
CIVIC CENTER 2ND SCHOOL	727 GOLDEN GATE AVE, SF, CA 94102

CLARENDON ES	500 CLARENDON AVE,SF, CA 94131
CLEVELAND ES	455 ATHENS ST, SF,CA 94112
DR DREW CHILD CARE	SO POMONA, SF-CA 94121
DR COBB CHILD CARE	2725 CALIFORNIA ST, SF-CA 94115
DANIEL WEBSTER ES	465 MISSOURI ST, SF, CA 94107
DR-COBB ELEMENTARY SCHOOL	2725 CALIFORNIA ST, SF,CA 94115 2550 25TH AVENUE- SAN FRANCISCO-CA 94116
DIANE FEINSTEIN ES	
DOWNTOWN HIGH SCHOOL	693 VERMONT STREET,SF- CA 94112
EDISON ES	3531 22ND STREET, SF,CA 94114
EXCELSIOR EES	859 PRAGUE ST,SF,CA 94112
E-R-TAYLOR EES	420 BACON ST, SF- CA 94134
E-R-TAYLOR ES	423 BURROWS ST, SF, CA 94134
EVERETT MS	450 CHURCH ST, SF, CA 94114
FRANK MC COPPIN ES	651 6TH AVE- SF- CA 94103
FAIRMOUNT ES	65 CHENERY STREET, SF, CA 94131
FS KEY ES	1530 43RD AVE- SF, CA 94122
FRANK MCCOPPIN CHILD CARE	651 6TH AVENUE, SF, CA 94121
FRANCISCO MS	2190 POWELL ST, SF, CA 94133
GATEWAY MS	1512 GOLDEN GATE AVE- SF, CA 94115
GRATTAN ES	165 GRATIAN ST,SF- CA 94117
GEORGE MOSCONE ES	2576 HARRISON STREET, SF, CA 94110
GORDON J- LAU	949 WASHINGTON ST, SF, CA 94108
GALILEO HS	1150 FRANCISCO ST,SF, CA 94109
GAO	135 VAN NESS AVE, SF, CA 94103
GARFIELD ES	420Filbert ST 94133
GEORGE PEABODY ES	251 6TH AVE-SF- CA 94118
GUADALUPE ES	859 PRAGUE ST-SF, CA 94112
HARVEY MILK ES	4235 19TH ST, SF, CA 94114
HERBERT HOOVER MS	2290 14TH Ave- SF-CA 94116
M-L-KING ACADEMIC MS	350 GIRARD ST, SF- CA 94134
MARSHALL ES	1575 15TH ST, SF- CA 94103
NEW TRADITIONS CTR ALT ES	2049 GROVE ST, SF, CA 94117
ISA HS	655 DE HARO STREET, SF, CA 94107

JOHN YEHALL CHIN ES	3S0 BROADWAY ST, SF CA 94133
JEFFERSON EES	1325 18TH AVENUE- SF, CA 94122
JEFFERSON ES	1725 IRVING ST, SF, CA 94122
JEFFERSON NURSERY	1350 25TH AVENUE, SF, CA 94107
JUNIPERO SERRA ES	625 HOLLY PARK CIR, SF, CA 94110
JOHN MUIR ES	380 WEBSTER ST, SF,CA 94117
JAMES DENMAN MS	241 ONEIDA AVE, SF,CA 94112
JEAN PARKER ES	840 BROADWAY, SF, CA 94133
JAMES LICK MS	1220 NOE STREET- SAN FRANCISCO- CA 94114
JOHN MC LAREN EES	2055 SUNNYDALE AVE- SF, CA 94134
JOSE ORTEGA ES	400 SARGENT ST, SF- CA 94132
JUNE JORDAN	325 La Grande ST 94112
LEOLA HARVARD EES	1520 OAKDALE ST, SF, CA 94124
MARINA MS	3500 FILMORE ST, SF,CA 94123
NEW TENDERLOIN ES	627 TURK STREET, SF, CA 94102
PRESIDIO MS	450 30TH AVE, SF- CA 94121
PRINCIPAL CENTER SFUSD-STATE/FEDERAL BUILD	1351 42ND AVE,SF- CA 94109 20 COOK STREET, SF, CA 94118
SFUSD-STUDENT NUTRITION	841 ELLIS STREET, SF, CA 94109
THERESA S-MAHLER EES	990 CHURCH STREET- SF, CA 94114
THURGOOD MARSHALL HS	45 CONKLING STREET, SF, CA 94124
VICK WO ES	2245 JONES, SF, CA 94133
VISITACION VALLEY MS	450 RAYMOND AVENUE-SF- CA 94134
WASHINGTON CARVER ES	1360 OAKDALE ST,SF- CA 94124
WEST PORTAL ES	5 LENOX WAY, SF, CA 94127
ULLOA ES	2650 42ND AVE- SF, CA 94116
S-KING ESIPOT-TERRACE	1215 CAROLINA ST, SF- CA 94107
SUTRO ES	235 12TH AVENUE, SF, CA 94118
JOHN O'CONNELL HS	2355 FOLSOM STREET, SF,CA 94110
LAFAYETTE ES	4545 ANZA ST, SF, CA 94121
LOWELL HS	1101 EUCALYPTUS DR
LAKESHORE ES	220 MIDDLEFIELD DR,SF, CA 94132
LAWTON ES	1570 31ST AVE- SF, CA 94122
LONGFELLOW ES	755 MORSE ST,SF, CA 94112
MCKINLEY ES	1025 14TH ST, SF-CA 94114

MISSION EES	2950 MISSION ST, SF,CA 94110
MISSION HS	3750 18TH ST-SF,CA 94114
MONROE ES	260 MADRID ST, SF, CA 94112
NORIEGA EES	1775 44TH AVENUE, SF-CA 94122
ROOFTOP ES	443 BURNETT- SF-CA 94131
ROOFTOP MS	500 CORBETI,SF, CA
ROOSEVELT MS	460 AGUELLO 94118
ROSA PARKS ES	1501 OFARRELL ST, SF,CA 94115
SFUSD-CUSTODIAL SERVICE	834 TOLAND STREET, SF, CA 94124
SPECIAL SERVICES	95 GOUGH STREET, SF, CA 94102
SUNSET ES	1920 41ST AVE, SF, CA 94116
WASHINGTON HS	600 32NDAVE, SF,CA 94121
WILLIAM DE AVILA	1351 HAIGHT STREET, SF, CA 94117
EDUCATION FUNDS @	2730 BRYANT ST,SAN FRANCISC- O, CA
HILLTOP HS	94110
EL DORADO ES	70 DELTA ST, SF, CA 94134
ENVIRONMENTAL SCIENCE	FT FUNSTON-SKYLINE B- SF, CA 94127
GATEWAY HIGH SCHOOL	1430 SCOTT STREET, SF, CA 94115
GEARY SCHOOL	20 COOK STREET, SF, CA 94118
GLEN PARK	151 LIPPARD AVE- SF, CA 94131
GRATTAN ES/GRATTAN EES	165 GRATTAN STREET-SF, CA 94117
HILLCREST ES	810 SILVER AVE, SF-CA 94134
HILLTOP HIGH SCHOOL	1325 FLORIDA STREET- SF,CA 94110
INDEPENDENCE HS	1350 7TH AVENUE ,SF,CA 94122
INTERNATIONAL HS	1050 YORK STREET- SF-CA 94110
IRVING M- SCOTT BLDG-	1060 TENNESSEE ST-,SF, CA 94107
LEADERSHIP HS	350 SENECA,SF- CA 94112
LEONARD FLYNN EES	3125 CESAR CHAVEZ- SF, CA 94110
JUNIPERO SERRA EES	155 APPLETON AVE-,SF, CA 94110
LEONARD R- FLYNN ES	3125 CESAR CHAVEZ STREET-SF-CA 94110
MALCOLM X ES	350 HARBOR RD,SF, CA 94124
METRO CHARTER SCHOOL	1195 HUDSON AVENUE,SF,CA 94124
MIRALOMA ES	175 OMAR WAY, SF, CA

MISSION ANNEX EES	421 BARTLETT ST,SF,CA 94110
MISSION EDUCATION CENTER	1670 NOE STREET,SF, CA 93131
MONTESSORI	2340 JACKSON ST- SF,CA 94109
OLD INDEPENDENCE H/S ADMIN	3045 SANTIAGO ST, SF-CA 94116
CHARLES-DREW ES	50 POMONA ST, SF,CA 94124
PAUL REVERE ANNEX	555 TOMPKINS AVENUE ,SF, CA 94110
PAULREVERE ES	555 TOMPKINS AVENUE ,SF, CA 94110
PHILLIP BARTON HS	400 MANSELL ST, SF,CA 94134
PRESIDIO EES	387 MORAGA BLVD, SF,CA 94129
R-L- STEVENSON ES	2051 34TH AVE- SF, CA 94116
REDDING ES	1421 PINE STREET, SF-CA
S-F-COMMUNITY ALT-SCHO	125 EXCELSIOR ST,SF,CA 94112
SAN MIGUEL EES	300 SENECA, SF, CA 94112
SANCHEZ ES	325 SANCHEZ ST, SF, CA 94114
SARAH B COOPER EES	940 FILBERT STREET- SF-CA 94133
SCHOOL HEALTH PROGRAM	1515 QUINTARA, SF, CA 94115
SFUSD-THERAPY UNITS	1025 LAGUNA STREET, SF- CA 94143
SHERIDAN ES	431 CAPITOL AVE, SF, CA 94112
SHERMAN ES	1651 UNION STREET, SF, CA 94123
SPRING VALLEY ES	1451 JACKSON STREET, SF, CA 94109
SUNNYSIDE ES	250 FOERSTER ST, SF- CA 94112
TULE ELK PARK EES	2110 GREENWICH ST-• SF, CA 94123
VIS-VALLEY ES	55 SCHWERIN ST, SF-CA 94134
WILLIE BROWN	2055 SILVER AVE,SF, CA 94124
WOODSIDE LEARNING CENT	375 WOODSIDE AVE, SF, CA 94127