Notice of Open Position

June 18, 2015

Job Title: Project Director
Annual Salary: Teacher's salary plus benefits

Special Note: United Educators of San Francisco is a partner in the San Francisco Unified School District’s initiative to teach the nation’s first K-12 computer science curriculum to all students. The union enthusiastically supports this groundbreaking work for its focus on equity for San Francisco students and professional opportunities for teachers. We recognize that computer science knowledge is a new “basic skill” for 21st century jobs, particularly in the Bay Area, and are committed to helping teachers develop the skills, knowledge, and credentials they need for this program to be successful.

Position Summary: This position is supported by a renewable grant from the AFT Innovation Fund. The project director will work under the supervision of UESF President Lita Blanc.

Responsibilities:
• Working closely with the District chief of staff, Human Resources Department, Office of Curriculum and Instruction, and Office of College and Career Readiness to develop the training and support that teachers need, with a specific focus on middle school teachers
• Informing UESF members about this initiative, both in writing and in-person presentations
• Helping to identify teachers for training and arranging/delivering some training
• Serving as a general liaison for this initiative on behalf of UESF
• Participating in meetings of the Unite-SF (Chamber of Commerce) working group on STEM education on behalf of the union
• Other duties as assigned

Knowledge, Skills:
• Middle school certification in math, science or related area preferable
• Knowledge of technology and computer science and its relation to world of work
• Excellent oral and written communication skills

Disposition and Experience:
• Self-starter who is highly organized yet flexible and adaptable
• Previous experience working with teacher colleagues highly desirable
• Experience managing project and meeting goals/deadlines highly desirable

Application Requirements: Applicants should mail or email a resumé and a cover letter explaining why they are the right person for this position to the Personnel Committee, United Educators of San Francisco, 2310 Mason Street, San Francisco, CA 94133, or to UESF Executive Vice President Susan Solomon at ssolomon@uesf.org.

Deadline: July 15, 2015.