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SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
2011 PROPOSITION A BOND PROGRAM  
**REQUEST FOR SUBMITTAL OF QUALIFICATIONS**  
Pre-Qualification Questionnaire for Prospective  
Design Build Entities  
**Willie L. Brown, Jr. Middle School**

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**ADDENDUM NO. 3**

**PROJECT: Request for Submittal of Qualifications**  
**Willie L. Brown, Jr. Middle School**  
2055 Silver Avenue, SF CA

**DATE: June 8, 2012**

**OWNER:** San Francisco Unified School District  
135 Van Ness Avenue  
San Francisco, CA 94103

Notice is hereby given to all prospective Design Build Entities (DBE) that Request for Submittal of Qualifications (RFQ) on the subject project are modified as hereinafter set forth. This Addendum shall be attached to and form a part of the RFQ. In case of difference with previous addenda or communications, this addendum takes precedence.

It is the responsibility of all DBE to notify all DBE team members of all changes contained in this addendum.

**RFI RESPONSES**

**Question 1:** In Exhibit 2, paragraph 2.c (page 28 of 61) the professional liability insurance limit is noted at \$5,000,000 per claim. Would it be acceptable to lower the limit to \$2,000,000 per claim?

**Response:** **No – insurance requirements are as stated in the Pre-qualification Questionnaire.**

**Question 2:** Has a copy of the bid walk sign-in sheet been posted to the SFUSD website? Last time I checked it was not there. We were informed at the walk that a copy was to be posted or emailed to all attendees.

**Response:** **The attendee list was posted to the District's website on 5/25/12, after the Pre-qualification conference. You can find it here:**

<http://www.sfusd.edu/en/doing-business-with-sfusd/current-rfps-rfgs-and-rfis.html>

**Question 3:** Could I get the meeting handout/presentation in PDF format? I wanted to email it to others in our organization

**Response:** The agenda and PowerPoint presentation were posted to the District's website on 5/25/12, after the Pre-qualification conference. You can find them here:

<http://www.sfusd.edu/en/doing-business-with-sfusd/current-rfps-rfqs-and-rfis.html>

**Question 4:** In Section 10A, you ask for the General Contractor's relevant experience with Schools, Projects in San Francisco, New Construction, Urban sites, and projects in California. Do we need to submit at least one project for each of those project types?

**Response:** No. The project types listed are examples of relevant projects. For example, if you have only new construction and projects in California, list those (although preferable, you aren't required to list School projects, Projects in San Francisco, or Urban sites if you don't have that experience).

**Question 5:** For Item 10D, Mechanical Engineer, our ME only has two projects that used a teaming delivery method. You request three - does that disqualify us?

**Response:** If a D/B Team member does not have the requested number of projects, list what you do have (in this example, two projects). The Design/Build Entities will be evaluated for Pre-qualification based on all of the criteria in the document.

**Question 6:** For Item 10G, you ask for information for "Other Firms on the Design/Build Entity's Team." What firms are these? What are we required to submit for this item?

**Response:** You are not required to submit any other firms, other than those requested in Section 4, Design / Build Team. Submitting additional firms is optional – for example, you may have an associate architect that you want to include on your team, or a specialized engineering discipline.

**Question 7:** Question 14 asks us for our local hiring program experience. Will this project have a local hiring program? If you're requiring a PLA, how will the local hiring program be incorporated into the PLA?

**Response:** The project may have a local hiring program, and the PLA may or may not include coordination with such a program. What we are looking for in this section is the Design/Build Entity's experience with such a program on other projects.

**Question 8:** Will negative history with any of the items requested in Section 16 automatically disqualify us?

**Response:** The district will base its evaluation on your response to each of the items included in Section 16. There is no item that will "automatically" result in not being Pre-qualified, however the seriousness of each item will be considered.

**Question 9:** Section 11.A.1 asks for experience of the General Contractor’s project manager. Our PM candidate has good design/build experience, but does not have DSA experience. Would this disqualify our PM, or disqualify us as a Design/Build Entity? Similarly, our Electrical Engineer does not have experience with K-12 projects, but has good experience with the other categories requested.

**Response:** For relevant experience and training of key personnel, the people that you submit do not need experience in every category. You should put forth the best-qualified candidates for the project and experience requested.

**Question 10:** Section 11.G.1 asks for experience of “Other team member (as applicable). What personnel are you looking for here?

**Response:** Section 11.G.1 only needs to be submitted if you include an additional firm, which is optional. For example, if you have an associate architect, or additional engineering firm that you think enhances your team, you may submit that firm in Section 4. If you do include an additional firm, you should submit 11.G.1 for the lead person from that additional firm.

**Question 11:** At the pre-qual conference you mentioned that there will be a PLA on the job. Is the apprenticeship experience requested in Item #12 supposed to be experience with the apprenticeship program for a PLA? How do we identify our proposed apprenticeship program if we haven’t seen the PLA?

**Response:** What we’re looking for in this section is the Design/Build Entity’s general experience with apprenticeship programs. For Section 12.A, for purposes of the Pre-qualification application, assume that your preferred apprenticeship program can be used for the project. If you do have experience utilizing Apprenticeship Programs under a Project Labor Agreement or Project Stabilization Agreement, include that in Section 12.D.

**Question 12:** Part A, Mandatory Requirements, Item 5.A.2 asks if a complaint has ever been filed with the Contractor’s State License Board against our company that required a formal hearing or inquiry. If we have had such a complaint, will we be automatically disqualified, since this is in the “Mandatory Requirements” section?

**Response:** No. If you have had such a complaint, you need to explain each incident in the space below 5.A.2, or on a separate attachment. The explanation will be evaluated by the District.

**Question 13:** Part A, Mandatory Requirements, Item 5.G asks for “Other firms licensed in the State of California” – what firms are you requesting information for here?

**Response:** This section is optional, and is only required if you include firms in addition to those required in Section 4, Design / Build Team. Submitting additional firms is optional – for example, you may have an associate architect that you want to include on your team, or a specialized engineering discipline. If you choose to

**include such additional firms, you are required to submit a response to Section 5.G for those firms.**

**Question 14:** We do not yet have our full set of financial statements for the last fiscal year (our fiscal year is based on the calendar year). What supplemental information do we need to submit?

**Response:** Financial statements older than six months must be supplemented by internally prepared financial statements, which update the information to no more than six months from the date of submission. Since the Pre-qualification submittal is due on June 14, 2012, if you do not have financial statements through the period ending December 14, 2011, you need to submit this supplemental information.

For example, if you(r) last full set of financial statements is for FY 2011-2012 (with the end of that fiscal year at June 30, 2011), you need to submit this supplemental information. If you(r) last full set of financial statements is for the calendar year ending December 31, 2011, you do not need to submit this supplemental information.

**END OF ADDENDUM ITEMS**