Meeting Minutes
Public Education Enrichment Fund
Community Advisory Committee

Date: June 6, 2012
Time: 6:00 PM - 8:00 PM
Location: 555 Franklin Street, San Francisco, CA, 94102 – 601 A

Minutes Adopted On: September 12, 2012

Members Present:
Ana de Arce, Victor Tam, Clare Watsky, Michael Reimer, Jeff Eng, Bayard Fong

Staff Members Present: Kathy Fleming

Meeting was brought to order by acting chair Ana de Arce

Co-Chair Election Procedures

There was concern that, since we lost the co-chair of the committee, we should think about replacing the co-chair as soon as possible. It was decided that we should wait until the August meeting to make nominations, as there were too few members present to have this sort of discussion.

PEEF Office Update

Ms. Fleming announced that Glenn Davis has resigned due to other commitments.

Ms. Fleming discussed the annual report on PEEF of the San Francisco Controllers Office. The report mentioned the continued improvement of performance measures for PEEF programs. Looking at the budget from this year, several committee members expressed concern about funds that were carried over by SLAM programs for expenditure in 2012-13. Comments included the belief that holding money for a specific purpose the following year does not look good, since the usual practice in school budgeting is that unspent funds are swept into the general fund. Ms. Fleming provided background on how each SLAM program budgeted additional funds in 2011-12 and anticipated carry over funding to provide additional supplies, materials and services in 2012-13.

Recap and Discussion - Presentation to Board @ COW 5-15-12

The Presentation to the Board went well. It was brief, but the Board generally was pleased with the new direction taken by the PEEF CAC.

2012-13 Planning (Discussion Item)

The members present discussed possible priorities and activities for the PEEF CAC in 2012-13, including agenda items for the August meeting. Using last year’s successful activities as a foundation, the group proposed possible foci and activities for next year:

- Manager meetings
- Raising awareness of PEEF, especially with students and families at school sites
- Students educating other students about PEEF

The Committee also roughed out a timeline draft for next year’s meetings.

Ms. Fleming thanked all the members of the CAC for their hard work and spirit of volunteerism. Members responded by thanking Ms. Fleming for all her excellent work facilitating and keeping us organized and for making us dinner every month.

Adoption of Minutes

It was not possible to vote on adoption of previous meeting minutes due to lack of quorum. 4-11-12 & 5-8-12 Minutes (Action Item)

Public Comment

There was no public comment since no members of the public were present

Adjournment

Bayard Fong made a motion for adjournment, Michael Reimer seconded the motion, all approved the motion.