MEETING DATE: April 11, 2012  
TIME: 6-8 p.m.  
LOCATION: 600 McAllister St.  
MINUTES ADOPTED ON: Adopted on 9-12-12

Members present:

Stevon Cook, Ana de Arce, Jeff Eng, Caroline Grannan, Maggie Guzman, Ben Kauffman, Victor Tam, Clare Watsky, Angelina Wei

Staff members present: Kathleen Fleming

CAC business: There was one addition to the minutes of the previous meeting (March 14, 2012), to add that Victor Tam was present. The minutes were approved at the end of the meeting due to lack of a quorum at the beginning.

Stevon Cook will be completing his second term as a CAC member after May and will resign from the CAC.

Public comment: There were no members of the public present.

March 22 Student Youth Summit report: Angelina Wei reported on the workshop that three PEEF CAC student members presented at the annual event. Angelina, Windy Ly and Hannah Li presented information on PEEF to educate and empower students. More than 20 students attended the workshop. They were engaged and asked good questions. The students who participated proposed ideas for raising awareness, which were recorded. A working group was suggested to keep the youth strand of the CAC going.

Spring PEEF CAC activities and two-year plan: The date hasn’t been set for asking the voters to renew PEEF. Fall 2013 is likely to be the earliest possibility Kathy Fleming reported.

Presentation to the BOE: The CAC will present to the Board of Education again, probably in mid-May at a Committee of the Whole meeting. It was suggested that the student CAC members do the presentation. In about 10 minutes, the report could present an overview of the process of getting information from program managers; describe the student presentations at the Youth Summit; suggest improvements for next year; and ask the BOE members for input. The CAC will get more information about the future election campaign at the end of the summer.

It was discussed whether the CAC will show the BOE the two-year plan itself, or inform the BOE about the process of developing the two-year plan. The presentation should clarify what was done, what was learned, and what future plans are. It was suggested that the CAC communicate to the BOE the importance of keeping the CAC informed about the election.
There was discussion of whether to talk at the BOE meeting about the criteria and process used to evaluate each program. Members were concerned that the public and others incorrectly understood the rationale behind recommendations not to fund programs with PEEF money. The issue was how the programs fit in with the intent of PEEF and the SFUSD Balanced Scorecard, not a judgment on the value of the program.

**Next steps:** For the two-year plan, the focus discussed was raising awareness and educating the public about PEEF. It will be effective to emphasize the students’ involvement and outreach to the community. It was suggested that students who are veteran CAC members should mentor younger students joining the CAC.

Stevon Cook charted ideas from the members; charts from previous meetings will also be incorporated.

There was discussion of whether to schedule a working group meeting. Kathy will transcribe the charts and will ask CAC members to be prepared to come to a BOE meeting in May. The date is TBA.

The meeting was adjourned at 8 p.m.