MEETING MINUTES
PUBLIC EDUCATION ENRICHMENT FUND
CITIZEN’S ADVISORY COMMITTEE

MEETING DATE: August 10, 2011
TIME: 6:00 p.m.
LOCATION: Main Conference Room, 601 McAllister St.
MINUTES ADOPTED ON: 9-14-11

MEMBERS PRESENT: Ben Kauffman, Clare Watsky, Bill Kappenhagen, Stevon Cook, Mary Jue

Staff Member Present: Kathy Fleming

Since a quorum was not present, no official business could be conducted. The CAC discussed issues upcoming in the new school year.

CAC Resolution Implementation and 2011-12 Planning (Discussion Item)

Kathy Fleming reviewed the process started last spring of creating the new resolution which governs the roles and activities of the PEEF CAC. The PEEF’s role is to be informed in more detail about the programs. There are different ways the CAC could approach gaining this expertise. One idea would be for individuals or teams of CAC members to become experts on one or two programs and be the resource for the committee on those programs.

Program Evaluation Update

The CAC has questions about how programs can measure their impacts and outcomes, not just outputs, as requested by some BOE members. Some programs need guidance about how to measure impacts. The responsibility for determining appropriate measures should not rest just with program managers, but also with the PEEF Office. The PEEF Office will have both a statistician and a program analyst (both part-time) who will be providing support for the evaluation process.

New evaluation measures with goals that align with the District’s Strategic Plan have been developed. Attendance, GPA, climate survey (feeling of safety), suspensions are the kinds of outcomes being used as measures the new evaluation models. By the next meeting most of the new charts will be completed.

The PEEF Office is developing a database for program data combined with student data to look at data in different ways.
Future Agenda Items and Requests for Information from Staff

The CAC requests that the PEEF Evaluation Team come to the meeting with the new data models.

Next Meeting September 15, 2011 6:00-8:00 @ 555 Franklin room 601-main

8:05 PM Adjournment