MISSION STATEMENT OF THE SFUSD:

The mission of the San Francisco Unified School District is to provide each student with an equal opportunity to succeed by promoting intellectual growth, creativity, self-discipline, cultural and linguistic sensitivity, democratic responsibility, economic competence, and physical and mental health so that each student can achieve his or her maximum potential.

DISTRICT GOALS:

(In Accordance with 85-13Sp2 – Proposal to Implement a Strategic Plan. Adopted 5/27/08)

- Access & Equity – Make Social Justice a Reality.
- Student Achievement – Engage High Achieving and Joyful Learners.
- Accountability – Keep Our Promises to Students and Families.
ORDER OF BUSINESS
ADJOURNMENT: 10:00 P.M.

❖ ROLL CALL AND PLEDGE OF ALLEGIANCE

A. APPROVAL OF BOARD MINUTES
   ➢ Regular Meeting of February 26, 2013
   ➢ Regular Meeting of March 12, 2013
   ➢ Regular Meeting of September 24, 2013

B. PRESENTATIONS TO THE BOARD OF EDUCATION/SUPERINTENDENT’S REPORT
   ➢ Superintendent’s Thoughts for the Evening

C. RECOGNITIONS AND RESOLUTIONS OF COMMENDATION
   ➢ In Gratitude to Katy Franklin, Chair, Community Advisory Committee for Special Education

D. STUDENT DELEGATES’ REPORT

E. PARENT ADVISORY COUNCIL (PAC) REPORT
   (Report given at First Regular Meeting of the Month)

F. PUBLIC COMMENT ON CONSENT ITEMS (Members of the public shall not be permitted to sever agenda items for discussion. Rather, Board discussion on a consent item shall only occur if the Board or the Superintendent, in their discretion, severs the item for discussion.

G. CONSENT CALENDAR — SEE EXHIBIT A FOLLOWING SUMMARY PAGES FOR LIST OF ITEMS - Motion/Second; Items Corrected/Withdrawn/Removed for First Reading/Severed. Formal vote taken up in Section N. Severed Items taken up in Section O.
H. SUPERINTENDENT’S PROPOSALS
   - HELD FOR SPEAKER CARDS AND ACTION
   NONE

I. BOARD MEMBER’S PROPOSALS
   - HELD FOR SPEAKER CARDS AND ACTION

   ➢ 136-25A3 – Expanding A-G Course Offerings in SFUSD High Schools and Supporting A-G Course Development and Submission
      - Commissioner Matt Haney
      ORIGINAL AND SUBSTITUTE MOTIONS

J. REQUESTS TO SPEAK REGARDING GENERAL MATTERS – 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committees and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 7:30 p.m. or following the item under discussion at the time. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

K. ADVISORY COMMITTEE REPORTS/APPOINTMENTS TO ADVISORY COMMITTEES BY BOARD MEMBERS

L. SPECIAL ORDER OF BUSINESS
   Pg. 9 - 27

PUBLIC HEARING ITEM:

1. Subject: Public Hearing on the Sufficiency of Textbooks and Instructional Materials for 2013-2014

   Recommendation: That the Board of Education of the San Francisco Unified School District hold a public hearing Regarding the Sufficiency of Textbooks and Instructional Materials as Required by Education Code Section 60119.

ACTION ITEMS:

1. Subject: Resolution Regarding the Sufficiency of Textbooks and Instructional Materials as Required by Education Code Section 60119
2. Subject: Wages/Benefits for Board-Designated Non-Management Unrepresented and Confidential Employees who are not Members of a District Bargaining Unit

Recommendation: That the Board of Education of the San Francisco Unified School District grants classified employees working in classifications designated as "Unrepresented" and "Confidential" the same wages/benefits as its largest classified civil service bargaining unit.

M. DISCUSSION OF OTHER EDUCATIONAL ISSUES

N. CONSENT CALENDAR RESOLUTIONS – REMOVED AT PREVIOUS MEETING FOR SECOND READING AND ACTION

O. VOTE ON CONSENT CALENDAR – Moved and Seconded under Section F

P. CONSENT CALENDAR RESOLUTIONS – SEVERED FOR BOARD DISCUSSION AND IMMEDIATE ACTION – SEE EXHIBIT A FOLLOWING SUMMARY PAGES FOR LIST OF ITEMS

Q. SUPERINTENDENT’S PROPOSALS – FIRST READING Pg. 28 - 33
(5 Minutes will be given for total public testimony under this item.)

➤ 1310-8Sp1 – In Support of Head Start Application

(Per Board Rules and Procedures 9000, the Board may suspend its Rules in order to consider action on this resolution at First Reading)

➤ 1310-8Sp2 – Revision to Board Policy (“BP”) 4040 (Employees: Sexual Harassment)

R. BOARD MEMBERS’ PROPOSALS – FIRST READING Pg. 34
(5 Minutes will be given for total public testimony under this item.)

➤ Reform Proposition 13 to Close the Commercial Property Reassessment Loophole
- Commissioner Matt Haney

(Per Board Rules and Procedures 9000, the Board may suspend its Rules in order to consider action on this resolution at First Reading)
S. BOARD MEMBERS' REPORTS – a. Standing Committees; b. Board Delegates to Membership Organizations (NSBA, CSBA, CGCS); c. All other reports by Board Members.

Report from the Ad Hoc Committee on Personnel Matters/Labor Relations
September 25, 2013 - Reporting: Commissioner Sandra Lee Fewer

INFORMATION ITEM:
SFUSD Employee Diversity Report

Report from the City and School District Select Committee
September 26, 2013 - Reporting: Commissioners Mendoza-McDonnell, Norton and Wynns

ITEM FOR DISCUSSION:
➢ 130751 – Mission Promise Neighborhood Implementation

Report from the Committee of the Whole Meeting
October 1, 2013 - Reporting: Commissioner Sandra Lee Fewer

INFORMATION ITEM:
1. Progress Report on A – G Graduation Requirements

Report from the Ad Hoc Committee on Student Assignment
October 2, 2013 - Reporting: Commissioner Emily M. Murase, Ph.D.

INFORMATION ITEMS:
1. Overview of the Enrollment Process for the 2014-15 School Year
2. NCLB / Waiver
3. Future Meetings
➢ Budget and Business Services Committee
➢ Buildings, Grounds and Services Committee
➢ Curriculum and Program Committee
➢ Rules, Policy, and Legislation Committee
➢ Ad Hoc School District/City College Joint Committee

T. REPORT OF CLOSED SESSION ACTIONS

U. OTHER INFORMATIONAL ITEMS

➢ Quarterly Report on Williams Uniform Complaints (July – September 2013)
➢ Acceptance of Gifts for the months of July 2013 and August 2013

V. ADJOURNMENT
1. Instructional Resolutions

NONE

2. Finance Resolutions

2a. (1310-8B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

 Recommendation: That the Superintendent and/or the Chief Financial Officer be authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

Awards:

1. $100,000 – Walter & Elise Haas Fund to Dr. Charles Drew and Cleveland Elementary Schools. Support to pilot a comprehensive improvement initiative in two under-performing schools and to develop the basis to implement program successes.

2. $3,000 – SFMADE to George Washington High School. To work with Washington High School students during the 2013-2014 school year to expose students to the possibility of a career in San Francisco growing manufacturing sector.

3. $772,000 – City and County of San Francisco to Student Support Services. Supplemental Nutrition Assistance Program-Education (SNAP-Ed) /Nutrition Education and Obesity Prevention (NEOP) participants and those eligible up to 185% Federal Poverty Level (FPL) is empowered and enabled to select healthy foods and beverages and increase physical activity through nutrition education, social marketing and environmental supports.

4. $3,000 – Collective Heritage Institute to PreK-12. Support Native American Youth to attend Bioneers Conference.

2b. (1310-8B2) Authorization for Budget Transfers for Fiscal Year 2013-2014 Budget

 Recommendation: That the Superintendent recommends changes to the FY 2013-2014 Budget as adopted by the Board of Education on June 25, 2013. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revision as presented.

Restricted General Funds (Fund 01)
2c. (1310-8B3) Approval of the San Francisco Unified School District Memoranda of Authority with Community Based Organizations

**Recommendation:** That the Board of Education approves the Memoranda of Authority entered into between the San Francisco Unified School District and Community Based Organizations and Agencies during the 2013-2014 fiscal year. A list of the Memoranda of Authority has been attached to the Resolution.

2d. (1310-8B4) Acceptance of the Unaudited Financial Reports for Fiscal Year 2012-2013 for All District and County Office of Education Funds

**Recommendation:** That the Board of Education of the San Francisco Unified School District accepts the Unaudited Financial Reports for fiscal year 2012-2013, for the District and for the County Office of Education. These are state required documents.

2e. (1310-8B5) Authorization to Enter into an Affiliation Agreement / Memorandum of Understanding between the California School Health Association (CSHHC) and the San Francisco Unified School District

**Recommendation:** That the Board of Education of the San Francisco Unified School District authorize the Superintendent and/or his designee to enter into an Affiliation Agreement/MOU for the SFUSD/Student, Family, and Community Support Department (SFCS) to help high school students at two high schools focus on health insurance outreach, health careers and professional skills development. School Health Programs, Student, Family and Community Support Department will receive $15,000 from CSHC. This agreement is from October 9, 2013 – June 30, 2014.

2f. (1310-8B6) Authorization to Amend Resolution #139-10B3 to Enter into a Memorandum of Understanding (MOU) with Urban Services Branch of YMCA – Mental Health Program

**Recommendation:** That the Board of Education of the San Francisco Unified School District authorize the amendment of Resolution #139-10B3, which allowed the Superintendent and/or his designee to enter into an MOU with Urban Services Branch of YMCA – Mental Health Program. This amended resolution will add Bryant Elementary School to the list of sites being served through this program.

2g. (1310-8B7) Authorization to Amend Resolution #139-10B4 to Enter into a Memorandum of Understanding (MOU) with Bay Area Urban Debate Commission (BAUDC)

**Recommendation:** That the Board of Education of the San Francisco Unified School District authorize the amendment of Resolution #139-10B4, which allowed the Superintendent and/or his designee to enter into an MOU with the Bay Area Urban Debate Commission (BAUDC). This amended resolution will add two items. The amount stated on the Resolution will increase from $41,526 to $47,526. Another school's name is added to the list of Balboa, Downtown, June Jordan and Wallenberg. The additional school is Ida B. Wells.
2h. **(1310-8C2) Authorization for the Award of Bids, Purchase of and Encumbrance for Supplies, Equipment and/or Services Over $83,400 or the Statutory Limit Specified in Public Contract Code Section 20111**

*Recommendation:* That the Board of Education authorizes the procurement of supplies, equipment, and/or services as summarized.

3. **Buildings, Grounds and Services Resolutions**

   **Pg. 54 - 70**

3a. **(1310-8W1) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

*Recommendation:* That the Board of Education approve this modification between Alpha Restoration and Waterproofing, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and encumber sufficient funds from the Deferred Maintenance Fund.
Claire Lilienthal Elementary School (Madison Campus) - $14,995

3b. **(1310-8W2) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

*Recommendation:* That the Board of Education approve this modification between Zolman Construction & Development, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund.
Thurgood Marshall High School - $61,755.12

3c. **(1310-8W3) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

*Recommendation:* That the Board of Education approve this modification between Best Contracting Services and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and encumber sufficient funds from the Deferred Maintenance Fund and the 2011 School Facility Safety Special Tax Fund.
1060 Tennessee Street - $52,478
3d. (1310-8W4) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between All Trusty Builders and the San Francisco Unified School District for an amount not to exceed $20,634.26 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Chinese Immersion School Greening & Francis Scott Key Elementary School Modernization - $20,634.26

3e. (1310-8W5) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Streamline Builders and the San Francisco Unified School District for an amount not to exceed ($490.90 Credit) and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Chinese Education Center Greening – ($490.90) Credit

3f. (1310-8W6) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Jeff Luchetti Construction (JLC) and the San Francisco Unified School District for an amount not to exceed $30,965 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Monroe Elementary School - $30,965

3g. (1310-8W7) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Bayview Painting & Construction and the San Francisco Unified School District for an amount not to exceed $3,929.71 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Cleveland Elementary School - $3,929.71
3h. **(1310-8W8) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract modification between Gelfand Partners and the San Francisco Unified School District for an amount not to exceed $3,575 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Lowell High School – Voluntary Seismic Strengthening, Increment 1 - $3,575

3i. **(1310-8W9) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this Master Agreement modification between Millennium Consulting Associates (MECA) and the San Francisco Unified School District for an amount not to exceed $21,629.65 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Daniel Webster Elementary School Modernization - $21,629.65

3j. **(1310-8W10) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this modification to the Master Agreement between Kitchell CEM and the San Francisco Unified School District for an amount not to exceed $470,634 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification to the Master Agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

New Academic Campus at 300 Seneca - $470,634

3k. **(1310-8W11) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this Master Agreement modification between Sensible Environmental Solutions (SES) and the San Francisco Unified School District for an amount not to exceed $73,997.35 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Lowell High School – Unit 4 & 5 Voluntary Seismic Strengthening (Increment 2) - $73,997.35
3i. **(1310-8W12) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract between Sensible Environmental Solutions, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund.

3045 Santiago Street (formerly Independence High School) - $21,405

3m. **(1310-8W13) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract between CSDA Design Group and the San Francisco Unified School District for an amount not to exceed $97,895 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Longfellow Elementary School – School Modernization - $97,895

3n. **(1310-8W14) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education approve this contract between Meek, Noll and Tam JV Architects (MNTJV) and the San Francisco Unified School District for an amount not to exceed $105,938 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Daniel Webster Elementary School - $105,938

3o. **(1310-8W15) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program**

**Recommendation:** That the Board of Education rescind Resolution #134-9W32 that awarded Contract #1648 for the amount of $9,645 to Mobile Modular Management Corporation and approve this contract between Mobile Modular Management Corporation and the San Francisco Unified School District for the amount of $16,405.81 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Peabody Elementary School - $16,405.81
4. Personnel Resolutions

4a. (1310-8F1 – F11) Administrative, Secondary, Elementary Certificated Personnel Actions

Recommendation: That the Board of Education approves the following personnel actions as summarized.

4b. (1310-8K1 – K7) Consultant Services Contracts

Note: Contracts with Individuals = Resolutions NONE
Contract with Organizations = Resolutions K1 – K7

Recommendation: That the Board of Education approves the following consultant services contracts.

K1. Claire-Lilienthal K-8 School – To provide teaching in the outdoor classroom, teaching site based sustainability practices, promoting eco-literacy among staff and engaging all students in place-based education.
   Education Outside - $31,500 – Trust Fund – PTA Funds

K2. Carver Elementary School – To provide teaching in the outdoor classroom, teaching site based sustainability practices, promoting eco-literacy among staff and engaging all students in place-based education.
   Education Outside - $6,000 – UGF/AB825 – Targeted Instruction Improvement Block Grant

K3. Malcolm X Academy – To provide teaching in the outdoor classroom, teaching site based sustainability practices, promoting eco-literacy among staff and engaging all students in place-based education.
   Education Outside - $6,000 – School Site Based WSF Allocation

K4. Building & Grounds Dept. – To provide GPS system software and training for the Buildings & Grounds 101 vehicles.
   SPRINT - $90,294 – 2011 School Facilities Safety Tax
   (Pending FY 2014-15 ($23,028) and FY 2015-16 ($23,028))

K5. Student, Family & Community Support Dept. – To provide educational assessments and tutoring services to SFUSD homeless students living in shelters or single room residences.
   University of San Francisco - $80,000 – NCLB: Title I, Part A, Basic Grant Low-Income and Neglected

K6. Superintendent’s Office – To recruit and provide twenty-five (25) students who live in the Bayview Hunters Point community participation in College Track’s comprehensive, personalized and rigorous curricula that is centered on five core service areas.
   College Track - $200,000 – Middle School Leadership Initiative in partnership with the Mayor’s Office and Salesforce.com
K7. Superintendent's Office – To provide access, tours and facilitated learning opportunities at their facilities in Clovis, CA for key SFUSD stakeholders. 

        The Center for Advanced Research & Technology (CART) - $7,600 – SSS – Evelyn & Walter Haas Jr. Fund

4bb. (1310-8K8 – K12) Consultant Services Contracts Amendments

Pg. 95 - 106

Note: Contracts with Individuals = Resolution NONE
Contract with Organizations = Resolutions K8 – K12

Recommendation: That the Board of Education approves the following consultant services contracts.

K8. Student, Family & Community Support Department – To lead a comprehensive strategic planning process for the Wellness Initiative and produce a 3 year strategic plan to include core strategies, goals, objectives and tactics for the Initiative. The purpose for this amendment is to change the funding source.

Cost of this Amendment – $0

LFA Group, LLC (Learning For Action) – Total Program Cost to Date - $35,000 – DCYF: Mayor's Wellness Infrastructure and DCYF: Mayor's Wellness Program

K9. Special Education Services – To provide a software program used by the Special Education Department to manage student's Individualized Academic Plans. The purpose for this amendment is for additional services needed.

Cost of this Amendment – $5,146.50

San Joaquin County Office of Education – Total Program Cost to Date - $57,896 – Special Education Services

K10. Information Technology Department – To provide consulting services to resolve pending Program Integrity Assurance (PIA). The purpose for this amendment is to revise consultant's name to CSM Consulting, Inc.

Cost of this Amendment – $0

CSM Consulting, Inc. – Total Program Cost to Date - $67,700 – Unrestricted General Fund

K11. Legal Department – To provide professional services that ensure the legal concerns of the entire District, school sites, central offices, and litigation are responded to effectively. Under the direction of the General Counsel, the attorneys represent the District in legal matters as well as aggressively protect and advance the interests of the students and the District. The purpose for this amendment is for additional services needed.

Cost of this Amendment – $0

Various Firms (See Attached List) – Total Program Cost to Date - $845,425.88 – Unrestricted General Fund

XIII
K12. **Students, Family & Community Support Department** – To plan, develop, monitor and implement evaluations of the various programs. The purpose for this amendment is for additional programs and services.

Cost of this Amendment – $81,599.96

Per Board Rules and Procedures Series 9000, the Board meets in Regular Session on the second and fourth Tuesdays of each month at 6:00 p.m. in the Irving G. Breyer Board Meeting Room, 555 Franklin Street, First Floor. Parking is available through the gate off McAllister Street.

The Board Agenda is posted and its contents are made available for public view in the Lobby of the SFUSD Administrative Building at 555 Franklin Street on the Friday before each regular meeting. A copy of the complete Agenda is also available in the Office of the Board of Education, Room 106, at the same address. Additional documents which are distributed to at least a majority of the Board after the publication of the Agenda and relate to items on the Agenda are available for public view in Room 106 at the time of distribution to the commissioners. Additional documents distributed to the Board during the meeting can be viewed at the meeting (if prepared by the District) or after the meeting (if prepared by some other person) by directing your request to the Executive Assistant to the Board.

Since 2010, childcare at the Regular Meetings of the Board of Education is no longer available. Children, supervised by an adult, are welcome to attend meetings of the Board of Education.

Translation services in Spanish and Chinese are available at Regular Meetings of the Board of Education. Adequate notice and request must be given to the Office of the Board of Education for other languages.
INFORMATION ON DISABILITY ACCESS TO MEETINGS OF THE BOARD OF EDUCATION

SAN FRANCISCO UNIFIED SCHOOL DISTRICT GENERAL ADMINISTRATIVE OFFICES
555 FRANKLIN STREET, SAN FRANCISCO, CA 94102
(THE IRVING G. BREYER BOARD MEETING ROOM IS WHEELCHAIR ACCESSIBLE.)

Franklin Street

MUNI: ACCESSIBLE MUNICIPAL LINES ARE:
- 47 VAN NESS ON VAN NESS AVENUE
- 71 AND 71L ON MARKET STREET
- F LINE ON MARKET STREET (SURFACE)
- J, K, L, M, & N LINES (SUBWAY)
- FOR ADDITIONAL INFORMATION ABOUT MUNI ACCESSIBLE SERVICES, CALL (415) 701-4485 OR (415) 923-6142.

BART: CIVIC CENTER BART STATION

PARKING: ACCESSIBLE PARKING IS AVAILABLE.
PLEASE ENTER THROUGH THE GATE OFF MCALLISTER STREET.

AMERICAN SIGN LANGUAGE:
INTERPRETERS AND FM AMPLIFICATION SYSTEM WILL BE PROVIDED UPON REQUEST IF YOU MAKE ARRANGEMENTS AT LEAST SEVENTY-TWO (72) HOURS IN ADVANCE BY CALLING (415) 355-7364

IT IS REQUESTED THAT INDIVIDUALS REFRAIN FROM WEARING PERFUME OR OTHER SCENTED PRODUCTS IN ORDER TO ALLOW THOSE WITH ENVIRONMENTAL ILLNESSES OR MULTIPLE CHEMICAL SENSITIVITY TO ATTEND THE MEETINGS OF THE BOARD OF EDUCATION.
WHEREAS: The 21st century high school experience should include a broad and diverse set of course options that allow students to pursue their individual interests;

WHEREAS: The SFUSD recently moved to A-G graduation requirements for all SFUSD students in the class of 2014 and beyond; and

WHEREAS: The large majority of courses that a student takes while in high school must be A-G approved courses; and

WHEREAS: In order for a course to be approved as meeting an “A-G” requirement, it must be approved by the University of California Office of the President; and

WHEREAS: SFUSD graduates will benefit in their college and career from the having of the experience of choosing their own courses and pursuing their individual interests; and

WHEREAS: The creativity and vast knowledge of our SFUSD teachers and staff provides tremendous potential to draw on in order to expand course offerings in SFUSD; and

WHEREAS: 21st century skills should be essential to any high school experience, and A-G approved Science, Technology, Engineering, and Math (STEM) courses, particularly in technology, should be widely available for students; and

WHEREAS: San Francisco has a unique cultural, social and historical experience that should be reflected in our curriculum and course offerings; and

WHEREAS: Culturally relevant course offerings, including Ethnic Studies, have been shown to engage students in a way that other courses have not; and

WHEREAS: A diverse set of course options can be especially limited in our smaller high schools with enrollment under 600; and

WHEREAS: “European Literature,” “American Literature” and “AP English Literature and Composition” are the only English course options available in 11th and 12th grade at most SFUSD high schools; and

WHEREAS: Utilizing feedback and consultation from students about course offerings can help to increase student engagement; and
WHEREAS: The “UC Curriculum Integration Institute” bring together high school educators and industry representatives to create innovative high school courses that “integrate the rigor of academics with the real world relevant of Career Technical Education” and then make these courses available for any high school to adopt; and

WHEREAS: “Interdisciplinary” or “multidisciplinary” courses can offer unique opportunities to help make learning more relevant and engaging for students; and

WHEREAS: A-G course approval requires an application to be submitted to the UC Office of the President and can be challenging for an individual teacher or principal to do without significant support from the district; and

WHEREAS: A-G course submission has been managed centrally, not by individual high schools, since 2010; and

WHEREAS: The SFUSD Department Curriculum and Instruction has recently updated and modernized our course coding system; and

WHEREAS: High school teachers and staff can benefit from access to course titles, outlines, syllabi and materials of courses taught at other high schools; and

WHEREAS: Students and families should be able to easily access information about course offerings at individual high schools; and

WHEREAS: QTEA has “Innovation Grants” that could go to individual high schools for the purpose of expanding course offerings;

WHEREAS: Partnerships with City College of San Francisco, SF State, and online course providers can help to expand options available to SFUSD high school students.

THEREFORE BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District requests that the District direct resources, including release time, stipends, and extended hours, to support teachers, principals, and students in developing new A-G approved courses; and

BE IT FURTHER RESOLVED: The SFUSD will make the list of A-G approved courses available to high schools on an annual basis; and

FURTHER BE IT RESOLVED: The SFUSD will develop policies and direct resources to ensure an adequate range of A-G course options are available for students at all high schools; and
BE IT FURTHER RESOLVED: The SFUSD will develop maintain a clear and streamlined process for teachers and principals to develop a new course and obtain A-G approval; and

FURTHER BE IT RESOLVED: The SFUSD will conduct workshops for teachers on a regular basis to support efforts to develop new A-G courses; and

BE IT FURTHER RESOLVED: The SFUSD will hold focus groups with students on an annual basis to identify student interests and needs that are not being met with current course offerings; and

FURTHER BE IT RESOLVED: The SFUSD will survey students as part of the annual “Student Satisfaction Survey” on courses offerings and consider this information when choosing which courses to offer and/or develop; and

BE IT FURTHER RESOLVED: The SFUSD will prioritize provide support for high schools in expanding A-G course offerings in English, Social Sciences, and Electives that are culturally relevant for SFUSD students; and

*BE IT FURTHER RESOLVED: The SFUSD will emphasize broadening course offerings that are accepted in the A-F course sequence:*

FURTHER BE IT RESOLVED: The SFUSD will support high schools in developing a greater variety of course options in English in 11th and 12th grade; and

BE IT FURTHER RESOLVED: The SFUSD will prioritize provide A-G courses that include “21st century learning,” particularly in STEM fields; and

FURTHER BE IT RESOLVED: The SFUSD will explore the creation of an “Innovation Fund,” to support teachers, principals and students in developing new courses; and

BE IT FURTHER RESOLVED: The SFUSD will explore opportunities for students to take courses offered at other SFUSD public high schools to expand options for students, including online; and

FURTHER BE IT RESOLVED: The SFUSD continue to update and modernize information systems to allow for adequate coding and labeling of new courses; and
BE IT FURTHER RESOLVED: The SFUSD will establish an online "course catalogue" of courses offered at each high school accessible to students, families and the public; and

FURTHER BE IT RESOLVED: The SFUSD will create an online database of syllabi and any relevant and available course materials of courses offered at SFUSD high schools; and

BE IT FURTHER RESOLVED: The Superintendent will report back to the Board of Education by December 31, 2013 on the progress made on expanding course offerings in SFUSD.

Please Note:
- Referred on 6/25/13 by order of the Chair to the Curriculum & Program and Budget & Business Services Committees.
- Taken up by the Curriculum and Program Committee on 9/9/13. Amended and forwarded to the Board with a positive recommendation by general consent of the Committee. Old language struck out; New language in *bold, italics, and underscored*.
- Taken up by the Budget and Business Services Committee on 9/19/13. Forwarded to the Board with a positive recommendation by general consent of the Committee. Substitute motion forthcoming.

6/25/13
9/24/13
10/8/13
AMEND BY SUBSTITUTION
Amendment language in bold and/or light italics

Second Reading

Subject: Resolution No. 136-25A3
Expanding A-G Course Offerings in SFUSD High Schools and
Supporting A-G Course Development and Submission
- Commissioner Matt Haney

WHEREAS: The 21st century high school experience should include a broad and
diverse set of course options that allow students to pursue their individual interests;

WHEREAS: The SFUSD recently moved to A-G graduation requirements for all
SFUSD students in the class of 2014 and beyond; and

WHEREAS: The large majority of courses that a student takes while in high school
must be A-G approved courses; and

WHEREAS: In order for a course to be approved as meeting an “A-G” requirement, it
must be approved by the University of California Office of the President; and

WHEREAS: SFUSD graduates will benefit in their college and career from the having
of the experience of choosing their own courses and pursuing their individual interests; and

WHEREAS: The creativity and vast knowledge of our SFUSD teachers and staff
provides tremendous potential to draw on in order to expand course offerings in SFUSD; and

WHEREAS: 21st century skills should be essential to any high school experience, and
A-G approved Science, Technology, Engineering, and Math (STEM) courses,
particularly in technology, should be widely available for students; and

WHEREAS: San Francisco has a unique cultural, social and historical experience that
should be reflected in our curriculum and course offerings; and

WHEREAS: Culturally relevant course offerings, including Ethnic Studies, have been
shown to engage students in a way that other courses have not; and

WHEREAS: A diverse set of course options can be especially limited in our smaller
high schools with enrollment under 600; and

WHEREAS: “European Literature,” “American Literature” and “AP English Literature
and Composition” are the only English course options available in 11th and 12th grade at
most SFUSD high schools; and

WHEREAS: Utilizing feedback and consultation from students about course offerings
can help to increase student engagement; and
WHEREAS: The “UC Curriculum Integration Institute” brings together high school educators and industry representatives to create innovative high school courses that “integrate the rigor of academics with the real world relevant of Career Technical Education” and then make these courses available for any high school to adopt; and

WHEREAS: “Interdisciplinary” or “multidisciplinary” courses can offer unique opportunities to help make learning more relevant and engaging for students; and

WHEREAS: A-G course approval requires an application to be submitted to the UC Office of the President and can be challenging for an individual teacher or principal to do without significant support from the district; and

WHEREAS: A-G course submission has been managed centrally, not by individual high schools, since 2010; and

WHEREAS: The SFUSD Department Curriculum and Instruction has recently updated and modernized our course coding system; and

WHEREAS: High school teachers and staff can benefit from access to course titles, outlines, syllabi and materials of courses taught at other high schools; and

WHEREAS: Students and families should be able to easily access information about course offerings at individual high schools; and

WHEREAS: QTEA has “Innovation Grants” that will could go to individual high schools and could be used by high schools for the purpose of expanding course offerings;

WHEREAS: Partnerships with City College of San Francisco, SF State, and online course providers can help to expand options available to SFUSD high school students.

THEREFORE BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District requests that the District analyze and make recommendations to the Board about what direct resources, including release time, stipends, and extended hours, to support teachers, principals, and students in developing new A-G approved courses are needed; and

BE IT FURTHER RESOLVED: The staff will develop a plan for making the SFUSD will make the list of A-G approved courses available to high schools on an annual basis; and

FURTHER BE IT RESOLVED: The SFUSD staff will develop recommendations for policies and direct resources necessary to ensure an adequate range of A-G course options are available for all high school students at all high schools; and
Resolution No. 136-25A3
Expanding A-G Course Offerings in SFUSD High Schools and Supporting A-G Course Development and Submission - Commissioner Matt Haney
Page 3

BE IT FURTHER RESOLVED: The SFUSD will develop maintain and improve a clear and streamlined processes for teachers and principals to develop a new course and obtain A-G approval; and

FURTHER BE IT RESOLVED: The SFUSD will make available resources for conduct workshops for teachers on a regular basis to support efforts to develop new A-G courses; and

BE IT FURTHER RESOLVED: The SFUSD will hold focus groups with students on an annual basis to identify student interests and needs that are not being met with current course offerings; and

FURTHER BE IT RESOLVED: The SFUSD will survey students as part of the annual “Student Satisfaction Survey” on courses offerings and consider this information when choosing which courses to offer and/or develop; and

BE IT FURTHER RESOLVED: The SFUSD will prioritize provide support for high schools in expanding A-G course offerings in English, Social Sciences, and Electives that are culturally relevant for SFUSD students; and

BE IT FURTHER RESOLVED: The SFUSD will emphasize broadening course offerings that are accepted in the A - F course sequence; and

FURTHER BE IT RESOLVED: The SFUSD will support high schools in developing a greater variety of course options in English in 11th and 12th grade; and

BE IT FURTHER RESOLVED: The SFUSD will prioritize provide A-G courses that include “21st century learning,” particularly in STEM fields; and

FURTHER BE IT RESOLVED: The SFUSD will explore the creation of an “Innovation Fund,” to support teachers, principals and students in developing new courses; and

BE IT FURTHER RESOLVED: The SFUSD will explore opportunities for students to take courses offered at other SFUSD public high schools to expand options for students, including online, central and/or community-based sites; and

FURTHER BE IT RESOLVED: The SFUSD will continue to update and modernize information systems to allow for adequate coding and labeling of new courses; and
Resolution No. 136-25A3
Expanding A-G Course Offerings in SFUSD High Schools and Supporting A-G Course Development and Submission - Commissioner Matt Haney

Page 4

BE IT FURTHER RESOLVED: The SFUSD will establish an online “course catalogue” of courses offered at each high school and provide to the Board a plan to make this system accessible to students, families and the public; and

FURTHER BE IT RESOLVED: The SFUSD will also develop a plan for the creation of an online database of syllabi and any relevant and available course materials of courses offered at SFUSD high schools; and

BE IT FURTHER RESOLVED: The Superintendent will report back to the Board of Education by March 30, 2014 December 31, 2013 on the progress made on expanding course offerings in SFUSD.

Please Note:
➢ Referred on 6/25/13 by order of the Chair to the Curriculum & Program and Budget & Business Services Committees.
➢ Taken up by the Curriculum and Program Committee on 9/9/13. Amended and forwarded to the Board with a positive recommendation by general consent of the Committee. Old language struck out; New language in bold, italics, and underscored.
➢ Taken up by the Budget and Business Services Committee on 9/19/13. Forwarded to the Board with a positive recommendation by general consent of the Committee. Substitute motion forthcoming.

6/25/13
9/24/13
10/8/13
SUBJECT: Public Hearing on the Sufficiency of Textbooks and Instructional Materials for 2013-2014

DESCRIPTION: Education Code Section 60119 requires the Board of Education to hold a public hearing to determine the sufficiency of textbooks and instructional materials.

In the public hearing, the Board must make a determination, through a resolution, on the status of the sufficiency or insufficiency of textbooks and instructional materials in the District and that they are aligned to the academic content standards and consistent with the cycles and content of the curriculum framework adopted by the State Board in the following areas, (1) Mathematics, (2) Science, (3) History/Social Science, (4) English/Language Arts, including the English Language Development component of an adopted program.

The Board must also make a written determination regarding the sufficiency of foreign language and health materials, and must make a determination on the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12.

The District has posted, as required by law, a notice of public hearing ten days in advance of this evening’s hearing. The notice encouraged the participation of parents, teachers, interested community members and bargaining unit leaders.

REQUESTED ACTION: That the Board of Education of the San Francisco Unified School District hold a public hearing Regarding the Sufficiency of Textbooks and Instructional Materials as Required by Education Code Section 60119.
SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, California

Special Order of Business  
Regular Board Meeting of October 8, 2013

Subject: Resolution No.  
Resolution Regarding the Sufficiency of Textbooks and Instructional Materials as Required by Education Code Section 60119

Whereas: The Board of Education of the San Francisco Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on October 8, 2013, at 6:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours; and

Whereas: The Board of Education provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing; and

Whereas: The Board of Education encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing; and

Whereas: Information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in Mathematics, Science, History/Social Science and English/language arts, including the English language development component of an adopted program, were provided to all students, including English learners, in the San Francisco Unified School District; and

Whereas: The definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home; and

Whereas: All SFUSD schools were required to return an instructional materials survey by September 4, 2013 and in these surveys principals of 62 elementary schools, 16 schools with grades 6-8, and 16 high schools reported insufficiencies in textbooks or instructional materials in one or more subject areas: and

Whereas: These insufficiencies occurred due to increased enrollment, loss, or damage to the textbooks or instructional materials; or enrollment uncertainties that occur early in the school year; and

Whereas: By September 13, 2013, most schools had requested materials to remedy the insufficiencies they reported on the surveys, and by September 16, 2013, all materials were ordered from publishers or delivered from the warehouse for these schools, and

Whereas: The materials ordered by September 16, 2013 have either been received by the schools or are expected to arrive before the October 8, 2013 hearing; and
Whereas: Attachment A to this resolution provides more details regarding the steps taken by the District to minimize insufficiencies and to address insufficiencies that were identified by schools, as well as reasons for insufficiencies; and

Whereas: Based on the reports from high schools, each pupil enrolled in a health or foreign language course have sufficient class sets of textbooks.

Whereas: An inventory of science laboratory equipment shows that the high schools have equipment available related to the core science classes, as demonstrated in Attachment A to this resolution, and

Whereas: Information about the sufficiency of instructional materials in each of the District schools, the percentage of insufficiencies by subject area (if any), the reason for insufficiencies, the remedial action taken, and the date of the sufficiency determination is provided to teachers and to the public through the SFUSD School Accountability Report Cards, which are accessible through the SFUSD website.

Therefore Be It Resolved: That the Board of Education of the San Francisco Unified School District has determined that as of the instructional materials hearing held on October 8, 2013, each pupil in the San Francisco Unified School District has sufficient textbooks or instructional materials in Mathematics, Science, History/Social Science and English/language arts, including the English language development component of an adopted program; and

Be It Further Resolved: That each pupil has sufficient textbooks or instructional materials in foreign language and health classes; and that the high schools have science laboratory equipment available related to the core science classes as indicated on the science survey.

Special Order of Business
10/8/13
ATTACHMENT A

Report for the Public Hearing Regarding the Sufficiency of Instructional Materials
San Francisco Unified School District
October 8, 2013

Summary of Instructional Materials Survey Data and Remedial Action

Background: District practice is to provide instructional materials for all students and teachers when new materials are adopted in reading/language arts, mathematics, history/social studies, and science. For increased enrollment after an adoption, schools request additional materials from the Curriculum Resources, Libraries, and Media Services office.

There are no new district-wide core instructional materials adoptions for elementary, middle or high school for implementation in August 2013.

Instructional Materials Sufficiency Data for All Schools:

In a survey due September 4, 2013, principals of 62 elementary schools, 16 middle schools (of 21 schools that have grades 6-8) and 16 high schools indicated insufficiencies of instructional materials in the core curriculum areas of reading/language arts, mathematics, history/social studies, and/or science. By September 13, nearly all elementary and middle schools and high schools had submitted requests for additional materials to remedy the insufficiencies they reported on the surveys and by September 16 all materials had been ordered from publishers or delivered from the warehouse to remedy all reported insufficiencies. Schools that submitted requests after September 16 have either received the materials or materials are in transit and are expected before the hearing date.

It should be noted that enrollment fluctuations early in the school year make it difficult for schools to determine if they have sufficient textbooks from day to day, and difficult for the Curriculum Resources office to order materials in time to allow for shipment and delivery to schools by the end of the eighth week of school. The September 4, 2013 survey responses, with revisions and orders placed through September 16, 2013, constitute the data used for this report. We recognize that ensuring sufficiency is an ongoing process throughout the school year. The San Francisco Unified School District’s goal is to ensure that every student has appropriate materials to support instruction every day.

Insufficiency of Materials, Grades 9-12

Health: New health instructional materials were purchased for all high schools in Spring 2008. The new health books (copyright 2007) are a great improvement over the previous materials (copyright 1994). Over the past years we have provided sites with sufficient materials for Health classes. There were no insufficiencies noted in the surveys.

World Languages: All high schools have the instructional materials for their world language courses per the surveys and orders placed on or before September 16, 2013.

Science Laboratory Equipment: An inventory of science laboratory equipment shows that most high schools have equipment available as applicable to science laboratory courses offered to grades 9-12. When there is not enough, most schools borrow from other schools and from agencies like the Science & Health Education Partnership (SEP) at UCSF and the Science
Education Partnership and Assessment Laboratory (SEPAL) at SFSU. A summary of the results of a science laboratory equipment survey conducted in August-September is included in the final pages of this attachment.

County Office of Education Programs

The survey of county schools reported on materials for all County sites, including court schools. Needs for materials had been anticipated well in advance of the opening of school and insufficiencies that were identified have been remedied.

Because of fluctuating enrollment among numerous sites, in order to maintain sufficiency throughout the school year, materials and textbooks are reallocated as necessary for efficient educational delivery to all county sites and additional materials are ordered as needed.

Barriers Leading to Insufficiencies Early in the School Year and Remedial Action Taken

Although all schools are provided with instructional materials for each student after each adoption, site shortages occur due to factors such as increased enrollment, loss, or damage. Accountability activities initiated over the last few years have significantly reduced opening-day shortages, but there are still more shortages than there should be. Schools cannot readily account for materials, and the textbooks office cannot efficiently determine which schools have more books than enrollment, with surplus books that could be moved to another site.

Determining actual grade-level and course enrollment early in the school year is also a barrier. Although we work initially with enrollment projections, we report sufficiency based on actual enrollment. That cannot be accurately assessed until early September. It is also difficult for site administrators to ascertain textbook needs in time to ensure that deadlines are met, and the compressed timeline makes it difficult for the Curriculum Resources Office to identify shortages, order materials, and allow for shipping to sites prior to the instructional materials hearing in October.

Activities Intended to Minimize Insufficiencies of Instructional Materials and to Provide Student Materials Beyond Core Curriculum Textbooks: The Textbooks Office has conducted the following activities for the 2013-2014 school year:

Spring/Summer/Fall 2013—Orders Placed Centrally for All Students (unless indicated otherwise)

- K-5 English/Language Arts core consumable texts and workbooks (replaced annually)
- 6-8 English/Language Arts – core consumable texts and workbooks (replaced annually)
- K-5 mathematics – core consumable texts and workbooks (replaced annually)
- Middle school mathematics CA Math Concepts, Skills & Problem Solving workbooks (replaced annually)

Other Activities:

- Purchases were made to accommodate new classes and/or increased enrollment. Orders were placed as soon as budgets were available in July.
- Site administrators completed the annual opening-of-school survey in early September to assess preparedness for the coming school year. The survey includes a
question to determine if schools have enough textbooks based on projected enrollment (and to indicate what they have done to correct anticipated shortages).

➢ The annual Instructional Materials Survey due September 4 generated many additional requests for textbooks.

➢ Ongoing – The textbooks office orders textbooks on a continuing basis as the need arises.

The next pages summarize the results of the science laboratory equipment survey conducted by Eric Lewis, Secondary Science Support, High School LEAD Team.

Respectfully submitted, October 8, 2013
Daisy Santos, Director, Curriculum Resources, Libraries, and Media Services
### Inventory of Science Materials at SFUSD High Schools 2013-2014

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Special Order of Business</th>
<th>10/8/2013</th>
</tr>
</thead>
</table>

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</tr>
</thead>
<tbody>
<tr>
<td>Chemistry</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
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<td>Y</td>
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<td>Y</td>
</tr>
<tr>
<td>Physics</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
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</tr>
<tr>
<td>Earth Science</td>
<td>-</td>
<td>-</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
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<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
</tbody>
</table>

Y = Yes, offered or yes, Site Has Materials Available  
N = Site Does Not Have Enough Materials Available  
- = Not offered or not applicable

In the case of N under Available, please see the list below which identifies by school the items they do not have available. In some cases items have been ordered. In other cases, items will be obtained from other sites, including other high schools, SFUSD, SEP [UESF], SEPAL [SFSU], and the Exploratorium.
### SFUSD High Schools
**Science Materials Not Available 2013-2014**

<table>
<thead>
<tr>
<th>School Name</th>
<th>Course Title</th>
<th>Materials Not Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lincoln</td>
<td>Biology</td>
<td>Disposable reagents and specimens for labs.</td>
</tr>
<tr>
<td>Lincoln</td>
<td>Physics</td>
<td>Disposables - batteries, light bulbs</td>
</tr>
<tr>
<td>Marshall</td>
<td>Biology</td>
<td>Although we have a fair amount of equipment, our microscopes need to be serviced this year.</td>
</tr>
<tr>
<td>June Jordan</td>
<td>Biology</td>
<td>Microscopes Sinks in one of the Biology Labs, dedicated to science materials. There are supposed to be two, there is only one.</td>
</tr>
<tr>
<td>Wallenberg</td>
<td>Biology</td>
<td>PTC taste papers, stir magnets, pipet tips, hot mitts, digital balances, aprons/lab coats</td>
</tr>
<tr>
<td>Galileo</td>
<td>Chemistry</td>
<td>Appropriate lab rooms with sufficient size to accommodate class size. Working fume hods and safety showers.</td>
</tr>
<tr>
<td>Wallenberg</td>
<td>Biology</td>
<td>According to our biology teachers we need, better microscopes, slides covers, sink, &amp; tables.</td>
</tr>
<tr>
<td>Marshall</td>
<td>Physics</td>
<td>We no longer have enough materials to run full labs in Physics, and we have also lost many of the demonstration equipment that we once had. Equipment was either broken or lost during the upgrade to the building.</td>
</tr>
</tbody>
</table>
San Francisco Unified School District
San Francisco, CA
Board Meeting of October 8, 2013

Special Order of Business

SUBJECT: Wages/Benefits for Board-Designated non-management unrepresented and confidential employees who are not members of a District Bargaining Unit

REQUESTED ACTION: That the Board of Education of the San Francisco Unified School District grants classified employees working in classifications designated as "Unrepresented" and "Confidential" the same wages/benefits as its largest classified civil service bargaining unit.

BACKGROUND: There are certain classifications, or positions within classifications, that are not represented in the San Francisco Unified School District. As a result, said employees are not covered by a collective bargaining agreement. Since it is the District’s intent to align these employees’ wages and benefits with its largest classified civil service bargaining unit, this action by the Board of Education is recommended.

The required public disclosure document is also submitted for Board approval

Submitted by Carmelo Sgarlato, Executive Director, Labor Relations

Approved by Richard A. Caranza, Superintendent of Schools
Name of School District: San Francisco Unified School District  
Name of Bargaining Unit: Civil Service Board Designated Unrepresented & Confidential  
Certificated, Classified, Other: Classified  
The Proposed agreement covers the period beginning: 7/1/2013  
and ending: 6/30/2015  
The Governing Board will act upon this agreement on: 10/08/2013  

<table>
<thead>
<tr>
<th>Compensation</th>
<th>Annual Cost Prior to Proposed Agreement FY: 2012-13</th>
<th>Fiscal Impact of Proposed Agreement</th>
<th>B.</th>
<th>C.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Salary Schedule</td>
<td>$6,790,817</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Increase (Decrease) due to settlement</td>
<td>$153,133</td>
<td>$153,133</td>
<td>$153,133</td>
<td>$153,133</td>
</tr>
<tr>
<td>(2% increase on July 1, 2013 &amp; 0.5% increase on Jan 1, 2014)</td>
<td>$153,133</td>
<td>$153,133</td>
<td>$153,133</td>
<td>$153,133</td>
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<tr>
<td>2 Step and Column - Increase (Decrease)</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>(1% increase for salary step &amp; column incorporated in FY 2013 budget)</td>
<td>$1,531</td>
<td>$1,531</td>
<td>$1,531</td>
<td>$1,531</td>
</tr>
<tr>
<td>3 Other Compensation - Increase (Decrease)</td>
<td>$0</td>
<td>$4,274</td>
<td>$4,274</td>
<td>$4,274</td>
</tr>
<tr>
<td>1.40 per hour premium for longevity pay for unit members with 15+ years of experience effective July 1, 2014</td>
<td>$0.00</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Total # 1, 2 and 3</td>
<td>$6,790,817</td>
<td>$154,664</td>
<td>$158,939</td>
<td>$158,939</td>
</tr>
<tr>
<td>4 Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicare, etc.</td>
<td>$2,926,842</td>
<td>$66,660</td>
<td>$68,503</td>
<td>$68,503</td>
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<tr>
<td>5 Health/Welfare Plans</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Increase in dependent care contribution equal to 75% of the lowest health plan coverage available through City HSS at the employee family rate level, effective January 1, 2014</td>
<td>$0.00</td>
<td>$27,802.84</td>
<td>$55,606</td>
<td>$55,606</td>
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<tr>
<td>Total Compensation - Increase (Decrease) (Total Lines 1-5)</td>
<td>$9,717,659.13</td>
<td>$249,127</td>
<td>$283,047</td>
<td>$283,047</td>
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<tr>
<td>Total Number of Represented Employees (no FTE's if appropriate)</td>
<td>93.50</td>
<td>2.56%</td>
<td>2.91%</td>
<td>2.91%</td>
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<tr>
<td>Total Compensation Average Cost per Employee</td>
<td>$103,932</td>
<td>$2,664</td>
<td>$3,027</td>
<td>$3,027</td>
</tr>
</tbody>
</table>
D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

**Compensation:** The salary schedule hourly rates in effect as of June 30, 2013 shall be be adjusted during the term of the agreement as follows:

**2013-2014:** Two percent (2%) increase effective July 1, 2013

- Half percent (0.5%) increase effective January 1, 2014

**2014-2015:** Each party may reopen negotiations over salary schedules and hourly rates, as well as reopen for health benefits which will be confined to plan changes that may be necessary to comply with the federal Affordable Care Act (ACA).

**2015-2016:** Each party may reopen negotiations over salary schedules and hourly rates, as well as reopen for health benefits which will be confined to plan changes that may be necessary to comply with the federal Affordable Care Act (ACA).

**Health Benefits:** Effective January 1, 2014, the District shall increase its dependent health care contribution to an amount equal to the HSS-established 75% formula/calculation of the lowest plan coverage available through HSS at the family rate level.

**Longevity:** Effective July 1, 2014, eligible unit members who have achieved fifteen (15) or more consecutive years of service in the District and have a current District assignment of four (4) or more hours per day will receive a $0.40 per hour premium for longevity pay.

E. Will agreement create, increase or decrease deficit financing in the current or subsequent year(s)?

"Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenue and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

- Increases due to settlement will be offset by corresponding reductions in other non-personnel accounts as well as use of other funding sources (QTEA)

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitration, grievance procedure, etc.

G. Source of Funding for Proposed Agreement

1. **Current Year:** *District General Funds, Including QTEA*

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?
   - N/A

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations).
   - *District General Funds, Including QTEA*
## H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

### Unrestricted General Fund

**Enter Bargaining Unit:** Civil Service Board Designated Unrepresented & Confidential

**FY2013-14 Adopted**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Column 1 Latest Board Approved Budget</th>
<th>Column 2 2013-14 Adjustments as a Result of Settlement</th>
<th>Column 3 Other Settlements &amp; Total Revisions</th>
<th>Column 4 Budget (Column 1+2+3)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue Limit Sources</td>
<td>8010-8099 282,761,067</td>
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<td>0</td>
<td>282,761,067</td>
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<tr>
<td>Remaining Revenues</td>
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<td><strong>EXPENDITURES</strong></td>
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<tr>
<td>Certificated Salaries</td>
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<td>Books and Supplies</td>
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<tr>
<td>Services/Other Operating Expenses</td>
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<td>31,100</td>
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<tr>
<td>Other Outgo (except 73XX)</td>
<td>7100-7499 73,488,415</td>
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<td>0</td>
<td>73,488,415</td>
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<tr>
<td>Indirect Cost</td>
<td>7300-7399 (6,337,584)</td>
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<td>(6,337,584)</td>
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<td>(4,063,770)</td>
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<td>-555,841</td>
<td>(4,619,611)</td>
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<td><strong>SOURCES AND USES</strong></td>
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<td>Transfers IN &amp; Other Sources</td>
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<td>Transfers OUT &amp; Other Uses</td>
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<td>(4,107,807)</td>
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<td>(18,399,604)</td>
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<td>34,102,155</td>
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<td>Adjusted Beginning Balance</td>
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<td>Current-Year Ending Balance</td>
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<td><strong>Components of Ending Balance</strong></td>
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<tr>
<td>Reserve Amounts</td>
<td>9711-9740</td>
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</tr>
<tr>
<td>Reserved for Economic Uncertainties</td>
<td>9770 11,956,827</td>
<td>4,983</td>
<td>15,000</td>
<td>11,976,810</td>
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<td>Designated Amounts</td>
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<td>-4,983</td>
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<td>3,603,500</td>
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<tr>
<td>Unappropriated Amount</td>
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<tr>
<td><strong>Total Components of Ending Balance</strong></td>
<td>16,258,392</td>
<td>0</td>
<td>-555,841</td>
<td>15,702,551</td>
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### H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

**RESTRICTED FUND**

Enter Bargaining Unit: Civil Service Board Designated Unrepresented & Confidential

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
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<td>Latest Board</td>
<td>2013-14</td>
<td>Adjustments as a Result of Settlement</td>
<td>2013-14 Other Settlements &amp; Revisions</td>
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<td><strong>REVENUES</strong></td>
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<tr>
<td>Revenue Limit Sources</td>
<td>8010-8099</td>
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<td>0</td>
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<tr>
<td>Remaining Revenues</td>
<td>8100-8799</td>
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<td><strong>TOTAL REVENUES</strong></td>
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<tr>
<td><strong>EXPENDITURES</strong></td>
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<td>Certificated Salaries</td>
<td>1000-1999</td>
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<td>94,463</td>
<td>33,328,923</td>
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<tr>
<td>Books and Supplies</td>
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<td>10,765,623</td>
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<td>Other Outgo (except 73XX)</td>
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<tr>
<td>Indirect Cost</td>
<td>7300-7399</td>
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<td><strong>TOTAL EXPENDITURES</strong></td>
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<td>162,166,474</td>
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</table>

| **OPERATING SURPLUS (DEFICIT)** | 5,934,667 | -249,127 | -194,159 | 5,491,381 |

**SOURCES AND USES**

<table>
<thead>
<tr>
<th>Description</th>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
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</thead>
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<tr>
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<td>0</td>
<td>0</td>
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<tr>
<td>Transfers OUT &amp; Other Uses</td>
<td>7610-7699</td>
<td>1,814,000</td>
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<td>1,814,000</td>
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<td>Contributions</td>
<td>8990-8999</td>
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| **Current Year Increase (Decrease) in Fund Balance** | 8,226,274 | -249,127 | -194,159 | 7,784,988 |

<table>
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<tr>
<th>Description</th>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
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</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
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<td>0</td>
<td>10,412,472</td>
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<td>0</td>
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<tr>
<td>Adjusted Beginning Balance</td>
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<td>0</td>
<td>10,412,472</td>
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<tr>
<td>Current-Year Ending Balance</td>
<td>18,640,746</td>
<td>-249,127</td>
<td>-194,159</td>
<td>18,197,460</td>
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</table>

<table>
<thead>
<tr>
<th>Components of Ending Balance</th>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reserve Amounts</td>
<td>9711-9740</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Reserved for Economic Uncertainties</td>
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<tr>
<td>Designated Amounts</td>
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<td>0</td>
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<tr>
<td>Unappropriated Amount</td>
<td>9790</td>
<td>18,640,746</td>
<td>-249,127</td>
<td>-194,159</td>
</tr>
<tr>
<td><strong>Total Components of Ending Balance</strong></td>
<td>18,640,746</td>
<td>-249,127</td>
<td>-194,159</td>
<td>18,197,460</td>
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## Impact of Proposed Agreement on Current Year Operating Budget

### Combined General Fund

#### Enter Bargaining Unit:
Civil Service Board Designated Unrepresented & Confidential

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Latest Board</td>
<td>Column 2</td>
<td>Column 3</td>
<td>Column 4</td>
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<tr>
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<td>Approved Budget</td>
<td>Adjustments as a Result of Settlement</td>
<td>Other Settlements &amp; Other Revisions</td>
<td>Total Current Budget (Column 1+2+3)</td>
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<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue Limit Sources</td>
<td>8010-8099</td>
<td>282,761,067</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Remaining Revenues</td>
<td>6100-8799</td>
<td>305,464,796</td>
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<td>0</td>
</tr>
<tr>
<td>TOTAL REVENUES</td>
<td></td>
<td>588,225,863</td>
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<td>0</td>
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<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
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<td></td>
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<tr>
<td>Certificated Salaries</td>
<td>1000-1999</td>
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<td>-484,160</td>
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<tr>
<td>Services/Other Operating Expenses</td>
<td>5000-5999</td>
<td>52,400,930</td>
<td>0</td>
<td>-100,933</td>
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<tr>
<td>Capital Outlay</td>
<td>6000-6599</td>
<td>707,735</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Other Outgo (except 73XX)</td>
<td>7100-7499</td>
<td>73,488,415</td>
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<td>0</td>
</tr>
<tr>
<td>Indirect Cost</td>
<td>7300-7399</td>
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<tr>
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<td>0</td>
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<td>0</td>
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<td>0</td>
<td>(11,463,386)</td>
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<td><strong>Current Year Increase (Decrease) in Fund Balance</strong></td>
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<td>-750,000</td>
<td>(10,614,616)</td>
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<td>0</td>
<td>44,514,627</td>
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<tr>
<td>Prior Year Adjustments/Restatements</td>
<td>9793-9795</td>
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<td>0</td>
<td>0</td>
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<td>Adjusted Beginning Balance</td>
<td>44,514,627</td>
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<td>44,514,627</td>
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<tr>
<td>Current-Year Ending Balance</td>
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<td>-750,000</td>
<td>33,900,012</td>
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<tr>
<td><strong>Components of Ending Balance</strong></td>
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<tr>
<td>Reserve Amounts</td>
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<td>0</td>
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<td>Reserved for Economic Uncertainties</td>
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<td>-765,000</td>
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<tr>
<td>Total Components of Ending Balance</td>
<td>34,899,139</td>
<td>-249,127</td>
<td>-750,000</td>
<td>33,900,012</td>
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### Impact of Proposed Agreement on Subsequent Years

**Combined General Fund**

**Civil Service Board Designated Unrepresented & Confidential**

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<th>2014-15</th>
<th>2015-16</th>
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<td>Combined General Fund</td>
<td>Civil Service Board Designated Unrepresented &amp; Confidential</td>
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<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue Limit Sources</td>
<td>8010-8099</td>
<td>262,761,067</td>
<td>303,977,952</td>
</tr>
<tr>
<td>Remaining Revenues</td>
<td>8100-8799</td>
<td>305,464,796</td>
<td>303,568,893</td>
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<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>568,225,863</td>
<td>607,546,845</td>
<td>626,562,412</td>
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<tr>
<td><strong>EXPENDITURES</strong></td>
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</tr>
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<td>Certificated Salaries</td>
<td>1000-1999</td>
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<td>Classified Salaries</td>
<td>2000-2999</td>
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<td>74,733,951</td>
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<tr>
<td>Employee Benefits</td>
<td>3000-3999</td>
<td>125,853,478</td>
<td>127,626,937</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>4000-4999</td>
<td>18,811,448</td>
<td>19,298,808</td>
</tr>
<tr>
<td>Services/Other Operating Expenses</td>
<td>5000-5999</td>
<td>52,299,937</td>
<td>52,400,930</td>
</tr>
<tr>
<td>Capital Outlay</td>
<td>6000-6599</td>
<td>707,735</td>
<td>707,735</td>
</tr>
<tr>
<td>Other Outgo (except 73XX)</td>
<td>7100-7499</td>
<td>73,488,415</td>
<td>73,488,415</td>
</tr>
<tr>
<td>Indirect Cost</td>
<td>7300-7399</td>
<td>(2,792,037)</td>
<td>(2,792,037)</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>587,354,093</td>
<td>591,830,618</td>
<td>694,062,436</td>
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<tr>
<td><strong>OPERATING SURPLUS (DEFICIT)</strong></td>
<td>871,770</td>
<td>15,716,227</td>
<td>32,499,976</td>
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<tr>
<td><strong>SOURCES AND USES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers IN &amp; Other Sources</td>
<td>8810-8979</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transfers OUT &amp; Other Uses</td>
<td>7610-7699</td>
<td>11,486,386</td>
<td>10,834,386</td>
</tr>
<tr>
<td>Contributions</td>
<td>8980-8999</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL FINANCING SOURCES/USES</strong></td>
<td>(11,486,386)</td>
<td>(10,834,386)</td>
<td>(10,834,386)</td>
</tr>
<tr>
<td><strong>Current Year Increase (Decrease) In Fund Balance</strong></td>
<td>(10,614,616)</td>
<td>4,881,841</td>
<td>21,665,690</td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>44,514,827</td>
<td>33,900,012</td>
<td>38,781,853</td>
</tr>
<tr>
<td>Prior Year Adjustments/Restatements</td>
<td>9793-9795</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Adjusted Beginning Balance</td>
<td>44,514,827</td>
<td>33,900,012</td>
<td>38,781,853</td>
</tr>
<tr>
<td>Current-Year Ending Balance</td>
<td>33,900,012</td>
<td>38,781,853</td>
<td>60,447,443</td>
</tr>
<tr>
<td><strong>Components of Ending Balance</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve Amounts</td>
<td>9711-9740</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Reserved for Economic Uncertainties</td>
<td>9770</td>
<td>11,976,810</td>
<td>12,053,300</td>
</tr>
<tr>
<td>Designated Amounts</td>
<td>9775-9780</td>
<td>3,603,500</td>
<td>3,183,500</td>
</tr>
<tr>
<td>Unappropriated Amount</td>
<td>9790</td>
<td>18,319,702</td>
<td>23,545,053</td>
</tr>
<tr>
<td><strong>Total Components of Ending Balance</strong></td>
<td>33,900,012</td>
<td>38,781,853</td>
<td>60,447,443</td>
</tr>
</tbody>
</table>
### J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

#### a. Total Expenditures, Transfers Outs, and Uses (Including Cost of Proposed Agreement)

<table>
<thead>
<tr>
<th>Year</th>
<th>Total Expenditures</th>
<th>Transfers Outs</th>
<th>Uses</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013-14</td>
<td>598,840,479</td>
<td></td>
<td></td>
<td>602,865,004</td>
</tr>
<tr>
<td>2014-15</td>
<td>602,865,004</td>
<td></td>
<td></td>
<td>634,896,822</td>
</tr>
<tr>
<td>2015-16</td>
<td>634,896,822</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### b. State Standard Minimum Reserve Percentage for this District

<table>
<thead>
<tr>
<th>Year</th>
<th>Enter Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013-14</td>
<td>2.00%</td>
</tr>
<tr>
<td>2014-15</td>
<td>2.00%</td>
</tr>
<tr>
<td>2015-16</td>
<td>2.00%</td>
</tr>
</tbody>
</table>

#### Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

#### a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9770)

<table>
<thead>
<tr>
<th>Year</th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>11,976,810</td>
<td>12,053,300</td>
<td>12,097,936</td>
</tr>
</tbody>
</table>

#### b. General Fund Budgeted Unrestricted Unappropriated Amount (9700)

<table>
<thead>
<tr>
<th>Year</th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>122,242</td>
<td>1,329,016</td>
<td>22,738,120</td>
</tr>
</tbody>
</table>

#### c. Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9770)

<table>
<thead>
<tr>
<th>Year</th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### d. Special Reserve Fund (Fund 17) Unappropriated Amount (9790)

<table>
<thead>
<tr>
<th>Year</th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### e. Total Available Reserves

<table>
<thead>
<tr>
<th>Year</th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12,099,061</td>
<td>13,382,316</td>
<td>34,836,056</td>
</tr>
</tbody>
</table>

#### f. Reserve for Economic Uncertainties Percentage

<table>
<thead>
<tr>
<th>Year</th>
<th>2013-14</th>
<th>2014-15</th>
<th>2015-16</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2.02%</td>
<td>2.22%</td>
<td>5.76%</td>
</tr>
</tbody>
</table>

### 3. Do unrestricted reserves meet the state minimum reserve amount?

<table>
<thead>
<tr>
<th>FISCAL YEAR</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013-14</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>2014-15</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>2015-16</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

### 4. If no, how do you plan to restore your reserve?
the total amount of the adjustment in Column 2 on Page 3-5 does not agree with the amount of the Total Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted), explain the variance below:

6. Please include any additional comments and explanations of Page 3-5 as necessary.
CERTIFICATION No. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

This disclosure document must be signed by the district Superintendent and Chief Financial Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3457.5, the Superintendent and Chief Financial Officer of San Francisco Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and Civil Service Board Designated Unrepresented Bargaining Unit, during the term of the agreement from 7/1/2013 to 6/30/2015.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<table>
<thead>
<tr>
<th>Budget Adjustment Categories</th>
<th>Budget Adjustment Increase (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenues/Other Financing Sources</td>
<td>0</td>
</tr>
<tr>
<td>Expenditures/Other Financing Uses</td>
<td>249,127</td>
</tr>
<tr>
<td>Ending Balance Increase (Decrease)</td>
<td>-249,127</td>
</tr>
</tbody>
</table>

X No Budget revision necessary

District Superintendent (Signature)

Chief Business Officer (Signature)

Date: 9/23/13

Date: 9/24/13
L. CERTIFICATION NO. 2:

This disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the governing Board for public disclosure of the major hereby certify that the District can meet the costs incurred under the Proposed Bargaining Agreement in accordance with the requirement of AB 1200 and the Government Code Section 3547.5.

[Signature]

District Superintendent

Date: 9/23/13

Joseph C. Grazioli
Contact Person

Date: 9/24/13
San Francisco Unified School District
San Francisco, California

Superintendent's Proposal

1310-8Sp1 - IN SUPPORT OF HEAD START APPLICATION

WHEREAS: The Office of Head Start has announced a funding opportunity for eligible entities that seek to provide a high-quality, comprehensive birth-to-five program incorporating Head Start and/or Early Head Start funding to children and families residing in San Francisco County, California; and

WHEREAS: The Head Start program provides high-quality, comprehensive early education programming to low-income children and families so that children start school ready to succeed; and

WHEREAS: The Head Start program provides high-quality education services that promote developmentally appropriate approaches to learning, language, literacy, and cognition across physical, health, social, and emotional domains; and

WHEREAS: The Head Start program ensures that services provided meet the needs of children with disabilities and their families, including procedures to identify such children and plans to coordinate with programs providing services as described in Section 645A(b)(11) of the Head Start Act; and

WHEREAS: The Head Start program ensures that all enrolled participants receive health, mental health, nutritional, and oral health screenings, services, as well as follow-up evaluation and treatment; and

WHEREAS: The Head Start program provides services in a culturally and linguistically responsive manner to support the home environment of the child; and

WHEREAS: The Head Start program ensures parent involvement in policy and decision making; and

WHEREAS: The Head Start program assures continuity of services and smooth transitions between program options when the needs of families change (e.g. full-day services continue even if families lose subsidies due to job loss); and

WHEREAS: The Head Start program supports transition planning with families that ensures each pregnant woman and child experiences smooth transitions into Early Head Start, and from Early Head Start to Head Start or other preschool programs, and from Head Start to Kindergarten; and

WHEREAS: The Head Start program aligns with the District’s strategic plan to increase the percentage of SFUSD preschool students ready for kindergarten; and
WHEREAS: The Head Start program aligns with the District’s strategic plan to adopt a community schools approach to connect families to services and resources that support students’ safety, well-being, and learning; and

WHEREAS: The Head Start program aligns with the Districts strategic plan to build effective parent, school, district, and community systems and improve collective responsibility and commitment to support student success.

THEREFORE BE IT RESOLVED: That the Board of Education of San Francisco Unified School District supports the district’s Head Start application; and

BE IT FURTHER RESOLVED: That the Board supports SFUSD’s active participation with city-wide partners (e.g. CBO’s, city entities such as the Public Health Department, and local universities in Head Start programming.); and

FURTHER BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District hereby will adopt practices that assure active, independent, and informed governance of Head Start, including practices consistent with the “Improving Head Start for School Readiness Act of 2007” and Head Start Performance Standards, and will participate in or with a Policy Council that best meets SFUSD’s needs and adheres to Head Start regulations.
San Francisco, California

First Reading

Superintendent’s Proposal

1310-8Sp2 - Revision to Board Policy ("BP") 4040 (Employees: Sexual Harassment)

REQUESTED ACTION: That the Board of Education of the San Francisco Unified School District revise Board Policy 4040 entitled “Employees: Sexual Harassment”.

BACKGROUND: Periodically, Board of Education policies must be updated to reflect current law, regulatory guidance and/or Board of Education prerogatives. This policy was last amended by the San Francisco Board of Education on September 22, 1995. The proposed revision would make the policy compliant with law by:

- Including Job Applicants as protected persons
- Including protection for retaliatory behavior or actions
- Including a bypass procedure when a supervisor is the harasser
- Including a requirement that employees report sexual harassment or knowledge of incidents of sexual harassment

Superintendent’s Proposal
1310-8Sp2

10/8/13
BOARD POLICY 4040: Harassment-Free Workplace

The San Francisco Unified School District is committed to providing an educational and work environment that is completely free of unlawful discrimination. In keeping with that commitment, it is the policy of the San Francisco Board of Education to strictly prohibit any form of workplace harassment, including both sexual harassment and harassment based on other protected personal characteristics.

I. Applicability

This policy applies to all staff, employees and agents of the District, including District contractors, school volunteers, applicants for employment, and members of the general public who interact with District staff.

II. Prohibited Conduct

A. Sexual Harassment: Sexual Harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature, and harassment based on gender. Such conduct is illegal and violates this policy when:

1. Submission to or rejection of such conduct is explicitly or implicitly made a term or condition of an individual’s employment;

2. Submission to or rejection of such conduct is made the basis for employment decisions concerning the individual; or

3. The conduct is sufficiently severe or pervasive as to unreasonably interfere with the individual’s ability to perform his or her job duties, or otherwise to create an intimidating, hostile or offensive work environment.

B. Other Forms of Harassment: Prohibited harassment also includes hostile or offensive verbal, visual or physical conduct based on other protected personal characteristics, including race, ethnicity, national origin, religion, age, disability, medical condition, gender, gender identity, sexual orientation, marital or domestic partner status, and political affiliation, and any other characteristics protected by federal, state or local law.

C. Retaliation Prohibited: The District encourages the prompt reporting of all suspected incidents of discrimination or harassment, and prohibits any form of retaliation against any individual: (1) who makes a complaint of discrimination or harassment, or (2) who aids, cooperates or assists in the making or the investigation of such a complaint. Complaints of retaliation will be promptly investigated by the District and, if substantiated, will result in appropriate disciplinary action, including possible termination.
III. Reporting Procedures

A. Duty to Report

Any employee who becomes aware of conduct which would violate this policy, whether directed to that employee or to another person, is strongly encouraged to immediately report that conduct. Supervisory employees are required to immediately report suspected harassment, discrimination or retaliation to their own superiors and to the District’s Human Resources Department, and in consultation with the Human Resources Department to take prompt, appropriate, remedial action to investigate and correct such conduct.

B. Where to Report

Employees may make a complaint of unlawful discrimination or harassment to any of the following persons or offices:

1. The employee’s immediate supervisor or other superior;
2. The District’s Human Resources Department (Director of Certificated Operations; Director of Classified Operations; or Chief Administrative Officer);
3. The District’s Labor Relations Division (Executive Director of Labor Relations or Senior Labor Relations Representative);

Employees need not follow the “chain of command” in reporting unlawful harassment, and may submit such complaints to any supervisory employee.

C. Confidentiality

To the extent practicable, consistent with the duty to conduct a full and impartial investigation, remedy violations, and properly administer and implement this policy, the District will attempt to protect the privacy of the complainant, the accused, and witnesses involved in complaints of alleged harassment.

IV. Supervisory Responsibilities

The District expects all supervisors to model and provide a discrimination-free work environment, to assure that their subordinates are aware of District policy against harassment and discrimination, and to take proactive steps to monitor the work environment and communicate that workplace harassment will not be tolerated. All District supervisors are required to participate in periodic sexual harassment prevention training as required by law.

Where a complaint of harassment or discrimination is received by a supervisor, the supervisor is responsible to promptly report that situation to their own supervisor and to the District’s Human Resources Department. In cooperation with the Human Resources
Department, supervisors shall take timely and appropriate steps to investigate, intervene and remediate the situation described.

Supervisors who become aware of harassing or discriminatory conduct, even if not within their own line of supervisory responsibility, are required to immediately report that situation to their own supervisor and to the Human Resources Department. The failure to promptly make such a report shall be grounds for disciplinary action.
Subject: Resolution No:  
Reform Proposition 13 to Close the Commercial Property Reassessment Loophole  
- Commissioner Matt Haney

WHEREAS: Voters in the state of California approved Proposition 13 in 1978; and

WHEREAS: Proposition 13 created limits on the property taxes paid by residential and commercial properties; and

WHEREAS: Residential and commercial property values in California are reassessed upon change of ownership; and

WHEREAS: Proposition 13 allows owners of commercial real estate to structure transactions in a manner resulting in ownership of commercial property effectively changing without triggering a reassessment of the property; and

WHEREAS: Property taxes are a vital funding source for public schools; and

WHEREAS: In the years since the enactment of Proposition 13, California’s level of per-pupil support has declined from the top 10 in the nation to the bottom 10, and

WHEREAS: Closing this property tax loophole would net desperately needed additional revenues to assist the State of California in meeting its school funding obligations.

THEREFORE BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District supports efforts to modify how the value of commercial properties in California are reassessed to allow for more regular commercial property value reassessment, and

BE IT FURTHER RESOLVED: That the San Francisco Unified School District supports this effort while protecting existing protections provided to residential properties, and

FURTHER BE IT RESOLVED: That tax revenues generated by modernizing how commercial property is reassessed will benefit local schools and not accrue to the State of California as General Fund savings; and

BE IT FURTHER RESOLVED: That the Board of Education will communicate the adoption of this position to our California elected officials.

10/8/13

➢ Please note: Taken up by the Rules, Policy, and Legislation Committee on 9/18/13. Forwarded to the Board with a positive recommendation.
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
Quarterly Report on Williams Uniform Complaints
California Education Code § 35186
2013

Form completed by: Cathy Bui  Title: Acting Director, Office of Equity

Quarterly Report Submission Date:
☐ April (January – March)
☐ August (April – June)
☐ October (July – September)
☐ January (October – December)

Date for information to be publicly reported at a governing board meeting: October 08, 2013

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

<table>
<thead>
<tr>
<th>General Subject Area</th>
<th>Total # of Complaints</th>
<th># Resolved</th>
<th># Unresolved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Textbooks and Instructional Materials</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Teacher Vacancy or Misassignment</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Facilities Conditions</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Valenzuela/CAHSEE Intensive Instruction and Services</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>0</strong></td>
<td><strong>0</strong></td>
<td><strong>N/A</strong></td>
</tr>
</tbody>
</table>

Richard A. Carranza
Superintendent of Schools
MONTHLY REPORTS TO THE BOARD OF EDUCATION

1. **ACCEPTANCE OF GIFTS**

The District accepted the attached cash donations for the month of July 2013 in the amount of $298,555.00 and in the month of August 2013 in the amount of $89,050.04.

The District also accepted the attached listing of supply and equipment items donated to the District.
<table>
<thead>
<tr>
<th>SITE</th>
<th>CHECK #</th>
<th>CASH</th>
<th>DONOR</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commodore Sloat ES</td>
<td>check # 2049</td>
<td>$9,675.00</td>
<td>Commodore Sloat School Fund</td>
<td>This donation will be used to pay a P.E. instructor at Commodore Sloat Elementary School.</td>
</tr>
<tr>
<td>Commodore Sloat ES</td>
<td>check # 2050</td>
<td>$9,500.00</td>
<td>Commodore Sloat School Fund</td>
<td>This donation will be used to pay a gardening instructor at Commodore Sloat Elementary School.</td>
</tr>
<tr>
<td>Grattan ES</td>
<td>check # 3370</td>
<td>$14,688.00</td>
<td>Grattan School PTA</td>
<td>This donation will be used for instructional supplies at Grattan Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Grattan ES</td>
<td>check # 3371</td>
<td>$5,500.00</td>
<td>Grattan School PTA</td>
<td>This donation will be used for academic enrichment at Grattan Elementary School.</td>
</tr>
<tr>
<td>Grattan ES</td>
<td>check # 3369</td>
<td>$30,000.00</td>
<td>Grattan School PTA</td>
<td>This donation will be used for academic enrichment at Grattan Elementary School.</td>
</tr>
<tr>
<td>Grattan ES</td>
<td>check # 3372</td>
<td>$2,700.00</td>
<td>Grattan School PTA</td>
<td>This donation will be used for academic enrichment at Grattan Elementary School.</td>
</tr>
<tr>
<td>Grattan ES</td>
<td>check # 3368</td>
<td>$37,200.00</td>
<td>Grattan School PTA</td>
<td>This donation will be used for academic enrichment at Grattan Elementary School.</td>
</tr>
<tr>
<td>Grattan ES</td>
<td>check # 3367</td>
<td>$69,000.00</td>
<td>Grattan School PTA</td>
<td>This donation will be used for academic enrichment at Grattan Elementary School.</td>
</tr>
<tr>
<td>Lafayette ES</td>
<td>check # 1037580</td>
<td>$600.00</td>
<td>Wells Fargo Foundation</td>
<td>This donation will be used for instructional supplies at Lafayette Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Roosevelt MS</td>
<td>check # 1099</td>
<td>$46,192.00</td>
<td>Roosevelt PTA</td>
<td>This donation will be used to help pay for a counselor at Roosevelt Middle School.</td>
</tr>
<tr>
<td>San Francisco Unified School District</td>
<td>check # 53201</td>
<td>$500.00</td>
<td>PG&amp;E Corporation</td>
<td>This donation will be used for instructional supplies at the San Francisco Unified School District.</td>
</tr>
<tr>
<td>SF Public Montessori</td>
<td>check # 1210</td>
<td>$5,000.00</td>
<td>SF Public Montessori PTA</td>
<td>This donation will be used to pay for art consultants at SF Public Montessori Elementary School.</td>
</tr>
<tr>
<td>Student Family &amp; Community Support</td>
<td>check # 009758</td>
<td>$67,500.00</td>
<td>NASW Foundation</td>
<td>This donation will be used to pay for a position at Student Family &amp; Community Support Department.</td>
</tr>
<tr>
<td>Vis. Valley MS</td>
<td>check # 10875</td>
<td>$500.00</td>
<td>Salesforce</td>
<td>This donation will be used for instructional supplies at Visitation Valley Middle School at the discretion of the principal.</td>
</tr>
</tbody>
</table>

TOTAL: $298,555.00
<table>
<thead>
<tr>
<th>SITE</th>
<th>DONATION</th>
<th>DONOR</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curriculum Instruction</td>
<td>Microsoft Surface RT Tablet</td>
<td>Microsoft</td>
<td>This computer donation will be used by staff of the San Francisco Unified School District.</td>
</tr>
<tr>
<td>Education Technology</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Info Tech Dept.</td>
<td>3 Computers, 3 keyboards, 1 mouse, 5 Head Sets, 1 Projector</td>
<td>Polaris Wealth Advisors, LLC</td>
<td>This computer donation will be available to students and staff of the San Francisco Unified School District.</td>
</tr>
<tr>
<td>Library Services</td>
<td>Frankie &amp; the Phoenix books</td>
<td>Tom Doudiet</td>
<td>This book donation will be distributed to all elementary schools in San Francisco Unified School District.</td>
</tr>
<tr>
<td>Library Services</td>
<td>New books</td>
<td>Commonwealth Club</td>
<td>This book donation will be distributed to school in the San Francisco Unified School District.</td>
</tr>
</tbody>
</table>
## DONATIONS
### AUGUST 2013

<table>
<thead>
<tr>
<th>SITE</th>
<th>CHECK #</th>
<th>CASH</th>
<th>DONOR</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mission HS</td>
<td>check # 4282</td>
<td>$500.00</td>
<td>Grace Fellowship Community Church</td>
<td>This donation will be used disadvantage student and families at Mission High School.</td>
</tr>
<tr>
<td>New Traditions ES</td>
<td>check # 2807430</td>
<td>$485.00</td>
<td>Lifetouch National School Studio</td>
<td>This donation will be used for instructional supplies at New Traditions Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Lawton Alternative</td>
<td>check # 1474</td>
<td>$100.00</td>
<td>Melvin Lee Hom</td>
<td>This donation will be used for instructional supplies at Lawton Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Grattan ES</td>
<td>check # 001003036</td>
<td>$1,200.00</td>
<td>The Walt Disney Company Foundation</td>
<td>This donation will be used for instructional supplies at Grattan Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Jose Ortega ES</td>
<td>check # 1043281</td>
<td>$558.48</td>
<td>Wells Fargo Community Support</td>
<td>This donation will be used for instructional supplies at Jose Ortega Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Jose Ortega ES</td>
<td>check # 1054787</td>
<td>$651.56</td>
<td>Wells Fargo Community Support</td>
<td>This donation will be used for instructional supplies at Jose Ortega Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Grattan ES</td>
<td>check # 057570543</td>
<td>$55.00</td>
<td>Exploring Music Inc.</td>
<td>This donation will be used for instructional supplies at Grattan Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>James Lick MS</td>
<td>check # 91809</td>
<td>$40,000.00</td>
<td>The San Francisco Foundation</td>
<td>This donation will be used for instructional supplies at James Lick Middle School at the discretion of the principal.</td>
</tr>
<tr>
<td>Sustainability Dept.</td>
<td>check # 6934</td>
<td>$22,500.00</td>
<td>Lisa &amp; Douglas Goldman Fund</td>
<td>This donation will be used to support the shared savings utility reduction program.</td>
</tr>
<tr>
<td>Rosa Parks ES</td>
<td>check # 3318</td>
<td>$23,000.00</td>
<td>Rosa Parks JJBPTCC</td>
<td>This donation will support the cost of paraprofessionals at Rosa Parks Elementary School.</td>
</tr>
</tbody>
</table>

**TOTAL:** $89,050.04
REQUESTED ACTION:

That the Board of Education authorize the Superintendent and/or the Chief Financial Officer to submit the following grant applications, accept the following grant awards, and budget the amount awarded, as well as authorize the Superintendent and/or the Chief Financial Officer to enter into an agreement with grantor regarding grant requirements, as applicable, consistent with SFUSD procedures for such agreements. For a grant for which the grantor requires indemnification of the grantor by SFUSD, such requirement shall be indicated in the description for such grant, and such language shall be reviewed in a manner consistent with SFUSD procedures.

Total Grant Awards this Agenda  

<table>
<thead>
<tr>
<th>#</th>
<th>AMOUNT:</th>
<th>GRANTING AGENCY:</th>
<th>GRANT TITLE:</th>
<th>SITE:</th>
<th>DATES OF GRANT:</th>
<th>PURPOSE:</th>
<th>EVALUATION:</th>
<th>DISTRICT GOAL:</th>
<th>PROGRAM MANAGER:</th>
</tr>
</thead>
</table>
| 1 | $100,000 | Walter & Elise Haas Fund | Comprehensive Improvement Initiative - Balanced Literacy | Dr Charles Drew; Cleveland Elementary School | July 9, 2013 - July 9, 2014 | Support to pilot a comprehensive improvement initiative in two underperforming schools and to develop the basis to implement program successes | Level 1: No assessment | Goal 1: Access and Equity - Make social justice a reality  
Goal 2: Student Achievement - Engage high achieving and joyful learners | DeeDee Desmond |
Goal 2: Student Achievement - Engage high achieving and joyful learners  
Goal 3: Accountability - Keeping our promises to students and families | Kathryn J Doherty |
3 AMOUNT: $772,000
GRANTING AGENCY: City and County of San Francisco
GRANT TITLE: Nutrition Education Project
SITE: Student Support Services
DATES OF GRANT: October 1, 2013 - September 30, 2016
PURPOSE: Supplemental Nutrition Assistance Program-Education (SNAP-Ed)/Nutrition Education and Obesity Prevention (NEOP) participants and those eligible up to 185% Federal Poverty Level (FPL) is empowered and enabled to select healthy foods and beverages and increase physical activity through nutrition education, social marketing and environmental supports.
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
Goal 3: Accountability - Keeping our promises to students and families
PROGRAM MANAGER: Kim Levine

4 AMOUNT: $3,000
GRANTING AGENCY: Collective Heritage Institute
GRANT TITLE: Bioneers
SITE: PreK-12
DATES OF GRANT: September 1, 2013 - June 30, 2014
PURPOSE: Support Native American Youth to attend Bioneers Conference
EVALUATION: Level 1: No assessment
DISTRICT GOAL: None
PROGRAM MANAGER: Nurjehan Khalique
SUBJECT: BUDGET TRANSFERS FOR FISCAL YEAR 2013-2014

REQUESTED ACTION:

The Superintendent recommends changes to the FY 2013-14 Budget as adopted by the Board of Education on June 25, 2013. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented:

UNRESTRICTED GENERAL FUNDS
None

RESTRICTED GENERAL FUNDS

1 FUND: 01 RESOURCE: 74050 SCH / ORG: 055 PROGRAM MANAGER: Jennifer Fong

SCH/DEPT NAME: Multilingual Pathway Department
PROGRAM TITLE: State Funding, CCSS

FROM: 4310 - Instructional Supplies
TO: 5850 - Printing/Engraving-Ouside Vendor

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus from instructional supplies. The funding will be used to print materials that were initially going to be purchased. The materials to be printed are either aligned to the Common Core State Standards or are the Core Curriculum for the course.

2 FUND: 01 RESOURCE: 90456 SCH / ORG: 152 PROGRAM MANAGER: Kevin Gogin

SCH/DEPT NAME: Student, Family, and Community Support Department
PROGRAM TITLE: DCYF: Wellness Infrastructure

FROM: 5890 - Other Services & Other Expense
TO: 2901 - Other Classified Salaries-Permanent
3X02 - Classified Benefits

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in other services and other expenses. This funding will be used to fund a 0.32 FTE of a 2591-Health Program Coordinator to support the Lesbian, Gay, Transgender and Questioning Program.
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in supplies. Funding will be used to fund a 0.2 FTE nurse at Galileo High School.

The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in instructional aides- extra hours. The funding will go towards paying stipends to staff for attending the Emotional Disturbance Professional Development. The PD will provide pointers and motivation on how to interact with students who have emotional disturbance issues.

The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in other duties stipend, travel and conference and consultant fees. These funds are part of the Middle School Leadership Initiative in partnership with the Mayor's Office and Salesforce.com Foundation. The funding will focus on creating equitable access to technology aligned to the District's STEM initiative, giving students access to technology and digital content and building staff capacity with the integration of technology and digital content in lesson planning and delivery.
Executive Director of Budget Services

Submitted by:

Reeta Madhavan 9/27/13

Executive Director of Budget Services

Approved by:

Joseph C. Grazioli 9/30/13

Chief Financial Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of October 8, 2013

SUBJECT: APPROVAL OF THE SAN FRANCISCO UNIFIED SCHOOL DISTRICT
MEMORANDA OF AUTHORITY WITH COMMUNITY BASED
ORGANIZATIONS

REQUESTED ACTION:

That the Board of Education approves the Memoranda of Authority entered into between the San
Francisco Unified School District and Community Based Organizations and Agencies during the
2013-2014 fiscal year. A list of the Memoranda of Authority has been attached to this
Resolution.

BACKGROUND:

San Francisco Unified School District will enter into the attached Memorandum of Authority for
the 2013-2014 school year. During the course of the school year, San Francisco Unified School
District will continue to execute the Memoranda of Authority with Community Based
Organizations and Public Agencies to provide services and support for students and their families
as needed. The services all relate to or directly support school staff, students and their families.
There are several sources of funding for these organizations. The funding may come from
foundations, the private sector, the State or Federal government or different departments of the
City and County of San Francisco.

The Memoranda of Authority are contracts, which require Board approval pursuant to the
California Education Code and Board Policy. Due to timelines by the funding sources, many of
the services set forth in the Memoranda of Authority must commence before the Board of
Education is able to grant approval. Therefore, the Student Family and Community Support
Department is requesting the Board of Education’s approval of the Memoranda of Authority on
the attached list.

Submitted by:

Kevin Truit
Associate Superintendent
Student, Family, and
Community Support Department

Approved by:

Richard A. Carranza
Superintendent of Schools

Agenda Item
2c. (1310-883)
<table>
<thead>
<tr>
<th>Community Organization, Agency or Service Provider</th>
<th>SFUSD School Site(s)</th>
<th>Program Name (if applicable)</th>
<th>Description of Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arab Cultural &amp; Community Center</td>
<td>International Studies Academy, Mission High School, Wallenberg High School</td>
<td></td>
<td>Provide workshops to support student leadership, cross-cultural awareness and academic success.</td>
</tr>
<tr>
<td>Good Samaritan Family Resource Center</td>
<td>Mission Education Center; Everett and James Lick middle schools; O‘Connell and San Francisco International high schools</td>
<td></td>
<td>Provide support groups; cultural and arts classes and performances; field trips; and parent workshops.</td>
</tr>
<tr>
<td>Huckleberry Youth Program</td>
<td>Aptos, Everett, Francisco, Giannini, Hoover, Marina and Presidio middle schools; the Academy of Arts and Sciences, Ruth Asawa School of the Arts, Balboa, Burton, Civic Center Secondary School, Downtown, Galileo, Hilltop Special Services Center, Independence, International Studies Academy, June Jordan, Lincoln, Lowell, Thurgood Marshall, Mission, O‘Connell, San Francisco International, Wallenberg, Washington, and Ida B. Wells high schools; and Woodside Learning Center</td>
<td>Wellness Academy</td>
<td>Provide workshops on health and wellness, and violence prevention</td>
</tr>
<tr>
<td>Instituto Familiar de la Raza</td>
<td>Theresa Mahler, Zaida Rodriguez, and Sanchez early education schools; Bryant Early Education and Elementary School, Cesar Chavez preschool and Elementary School, Hillcrest Elementary; Everett and James Lick middle schools</td>
<td></td>
<td>Provide mental health support for families and students; and consultation and workshops for families and teachers.</td>
</tr>
<tr>
<td>Intersection for the Arts</td>
<td>Bessie Carmichael K-5 campus</td>
<td></td>
<td>Place Artists in Residence for 10-week sessions, to provide arts programming culminating in performances.</td>
</tr>
<tr>
<td>Organization</td>
<td>Schools/Programs</td>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Juma Ventures</td>
<td>Ruth Asawa School of the Arts, Balboa, Burton, Civic Center Secondary, Downtown,</td>
<td>Provide information and build students' capacity for financial literacy, life skills and preparation for college; provide part-time employment and support college savings.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Galileo, Independence, International Studies Academy, June Jordan, Lincoln,</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lowell, Marshall, Mission, O’Connell, San Francisco International, Wallenberg,</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Washington, Ida Wells high school</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shadow Light Productions</td>
<td>Buena Vista Horace Mann K-8, Everett Middle School, Sanchez Elementary School,</td>
<td>Provide workshops in theatre, culminating in full presentations or exhibitions.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>LR Flynn Elementary School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>StageWrite</td>
<td>Grattan, Muir, and Starr King elementary schools, and Rooftop (5-8 Mayeda</td>
<td>Provide 12-session classroom residencies, with different curriculum for different grade levels.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>campus)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>South of Market Child Care, Inc.</td>
<td>Bessie Carmichael Early Education, K-5 and 6-8 campuses</td>
<td>Provide workshops for families and students, mental health services, and kindergarten readiness program.</td>
<td></td>
</tr>
<tr>
<td>Tree Frog Treks, LLC</td>
<td>Jefferson, Lafayette and Sunset Elementary Schools</td>
<td>Provide classes in earth and animal science, physics and chemistry, including hands-on activities.</td>
<td></td>
</tr>
<tr>
<td>University of California, San</td>
<td>Thurgood Marshall High School</td>
<td>Prepare students for admission to the University of California, California State University and other colleges and universities.</td>
<td></td>
</tr>
<tr>
<td>Francisco</td>
<td>Early Academic Outreach Program</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of October 8, 2013

SUBJECT: ACCEPTANCE OF THE UNAUDITED FINANCIAL REPORTS FOR FISCAL YEAR 2012-13 FOR ALL DISTRICT AND COUNTY OFFICE OF EDUCATION FUNDS

REQUESTED ACTION:

That the Board of Education of the San Francisco Unified School District accepts the Unaudited Financial Reports for fiscal year 2012-13, for the District and for the County Office of Education. These are state required documents.

BACKGROUND INFORMATION:

The School District and County Offices of Education fiscal year is July 1 through June 30. Throughout the year periodic budget and financial reports are required to be presented to the Board of Education, to the community, and to the Department of Education. When a school agency adopts its annual budget in June for the coming fiscal year, the budget document also includes estimated year-end balances for the previous fiscal year. Following the end of the fiscal year, accounts are reconciled, the books for that fiscal year are closed, carry forward entitlements are identified, and beginning fund balances for all accounts, programs and funds are established.

At the completion of the year-end closing process, the school district prepares the Unaudited Financial Reports for the fiscal year. Following the preparation of the unaudited financial reports, the agency's independent external auditors review the financial reports and records and prepare Audited Financial Reports for the fiscal year. The Audited Financial Report for 2012-13 will be prepared by the certified public accounting firm of Vavrinek, Trine, Day & Company.

Submitted by:

Joseph C. Grazioli
Chief Financial Officer

Approved by:

Richard A. Carranza
Superintendent of Schools
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting October 8, 2013

Subject: Authorization to Enter Into an Affiliation Agreement/Memorandum of Understanding between the California School Health Association (CSHC), and the San Francisco Unified School District

Requested Action: That the Board of Education of the San Francisco Unified School District authorize the Superintendent and/or his designee to enter into an Affiliation Agreement/MOU for the SFUSD/Student, Family, and Community Support Department (SFCSD) to help high school students at two high schools focus on health insurance outreach, health careers and professional skills development. School Health Programs, Student, Family and Community Support Department will receive $15,000.00 from CSHC. This agreement is from October 9, 2013 – June 30, 2014.

Background:

The project is titled PHIRE for Peer Health Insurance Rights Education. One adult at each of the two designated high school Wellness Centers will receive a stipend to oversee student recruitment, weekly meeting logistics and will be responsible for scheduling in-classroom presentations for the student advocates. The students at the two high schools will receive stipends to be trained at weekly meetings on what health insurance is, why it's important and how to get coverage. At the end of the semester, students who participate in the training will undergo a certification process. In the spring, students will present in classrooms to their peers on the importance of health insurance as well as the options that are available. In addition, students will continue to be engaged through workshops on a variety of health careers and will have the opportunity to attend a free conference on health careers in April 2014.

All training and events will be facilitated by a team from California School Health Association (CSHC) staff.

Submitted by: Kimberly Coates
Executive Director
Student, Family and Community Support Department

Approved by: Richard A. Carranza
Superintendent of Schools
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of October 8, 2013

SUBJECT: AUTHORIZATION TO AMEND RESOLUTION #139-10B3 TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH URBAN SERVICES BRANCH OF YMCA – MENTAL HEALTH PROGRAM

REQUESTED ACTION:

That the Board of Education of the San Francisco Unified School District authorize the amendment of Resolution #139-10B3, which allowed the Superintendent and/or his designee to enter into an MOU with Urban Services Branch of YMCA – Mental Health Program.

This amended resolution will add Bryant Elementary School to the list of sites being served through this program.

BACKGROUND:

On September 10, 2013, the Board of Education, through the approval of a B-resolution, authorized the District to enter into an MOU with Urban Services Branch of YMCA to provide their Mental Health Program to a number of SFUSD school sites.

The B Resolution should include Bryant Elementary School among the sites being served.

Submitted by:

Kevin Truitt
Associate Superintendent
Student, Family, and Community Support Department

Approved by:

Richard A. Carranza
Superintendent of Schools

Agenda Item 2f. (1310-8B6)
SUBJECT: AUTHORIZATION TO AMEND RESOLUTION #139-10B4 TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH BAY AREA URBAN DEBATE COMMISSION (BAUDC)

REQUESTED ACTION:

That the Board of Education of the San Francisco Unified School District authorize the amendment of Resolution #139-10B4, which allowed the Superintendent and/or his designee to enter into an MOU with the Bay Area Urban Debate Commission (BAUDC).

This amended resolution will add two items. The amount stated on the Resolution will increase from $41,526 to $47,526. Another school's name is added to the list of Balboa, Downtown, June Jordan and Wallenberg. The additional school is Ida B. Wells.

BACKGROUND:

On September 10, 2013, the Board of Education, through the approval of a B-resolution, authorized the District to enter into an MOU with Bay Area Urban Debate Commission to provide a debate league to San Francisco Unified High School Students. This amendment will revise the resolution to correct two items.

Submitted by:

Luis Valentino
Associate Superintendent
Curriculum & Instruction

Approved by:

Richard A. Carranza
Superintendent of Schools

Kevin Truitt
Associate Superintendent
Student, Family & Community Support Dept.
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting of October 8, 2013

SUBJECT: Authorization for the award of bids, purchase of and encumbrance for supplies, equipment and/or services over $83,400 or the statutory limit specified in Public Contract Code Section 20111.

REQUESTED ACTION: That the Board of Education authorize the procurement of supplies, equipment, and/or services summarized below.

2013-2014

REQUISITION FOR PURCHASE ORDERS

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>SCHOOL/DEPARTMENT</th>
<th>DESCRIPTION</th>
<th>VENDOR/MBE/WBE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000003537</td>
<td>Curriculum Resource Libraries &amp; Media</td>
<td>Confirming approval for the purchase of 3rd grade Language Arts in Spanish (CA Tesoros) for various schools.</td>
<td>McGraw-Hill Education</td>
<td>$152,000</td>
</tr>
<tr>
<td></td>
<td>(Lottery Instructional Materials Funds)</td>
<td></td>
<td>Publicly Held Corp.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Sole Source</td>
<td></td>
</tr>
<tr>
<td>0000003500</td>
<td>Special Education Department</td>
<td>To pay for the purchase of various SLP Assessment Instructional supplies.</td>
<td>Pearson Assessments</td>
<td>$86,267</td>
</tr>
<tr>
<td></td>
<td>03-65000 2014-5770-3150-4310-064</td>
<td></td>
<td>Non-MBE Non WBE</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Sp Ed- Special Education Funds)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Various</td>
<td>Various Middle Schools</td>
<td>Confirming approval for the 2nd phase purchase of Apple equipments and volume vouchers for various Middle Schools.</td>
<td>Apple Inc.</td>
<td>$700,000</td>
</tr>
<tr>
<td></td>
<td>01-90795 2014-1110-2100-4490-XXX</td>
<td></td>
<td>Publicly Held Corp.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Salesforce.com Foundation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Mayor Lee M.S. Leadership Initiative</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Submitted by: 
Rod Sarmiento
Director of Purchasing & Warehouse

Approved by: 
Joseph C. Graziolli
Chief Financial Officer

Agenda Item
2h. (1310-8C2)
MEMORANDUM

TO: Esther V. Casco
   Executive Assistant

FROM: Rod Sarmiento
      Director of Purchasing & Warehouse

SUBJECT: Representation of Minority and Woman Business Enterprises (MBE/WBE) on purchases over $83,400.00 or the statutory limit specified in Public Contract Code Section 20111

A Minority Business Enterprise (MBE) is an independent and continuing business for profit, which performs a commercially useful function and which is owned and controlled by one or more minority persons residing in the United States or its territories. A Women-Owned Business Enterprise (WBE) is an independent and continuing business for profit, which performs a commercially useful function and which is owned and controlled by one or more women residing in the United States or its territories.

The MBE/WBE as they appear on the October 8, 2013 Board Agenda are as follows:

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>VENDOR</th>
<th>TOTAL AMOUNT</th>
<th>MBE STATUS</th>
<th>WBE STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000003537</td>
<td>McGraw-Hill School Education</td>
<td>$152,000</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>0000003500</td>
<td>Special Education Department</td>
<td>$86,267</td>
<td>Non-MBE</td>
<td>Non-WBE</td>
</tr>
<tr>
<td>Various</td>
<td>Apple Inc.</td>
<td>$700,000</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL</th>
<th>MBE/WBE AMOUNT</th>
<th>MBE %</th>
<th>MBE %</th>
<th>WBE %</th>
</tr>
</thead>
<tbody>
<tr>
<td>$938,267</td>
<td>$0</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

Purchases from government entities, publicly held corporations and sole sources are not included in this total.
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification between Alpha Restoration and Waterproofing, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and encumber sufficient funds from the Deferred Maintenance Fund.

DEFERRED MAINTENANCE FUND:
Appropriation 14-06250-2014-0000-8500-6279-11595 – Construction-Change Order

MODIFICATION OF CONTRACT:

<table>
<thead>
<tr>
<th>MOD. NO.</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CLAIRE LILIENTHAL ELEMENTARY SCHOOL (MADISON CAMPUS) to modify the existing contract with Alpha Restoration and Waterproofing, Inc.</td>
<td>$14,995</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
It is recommended that the fee of $14,995 as bid by Alpha Restoration and Waterproofing, Inc. be awarded.

BACKGROUND:
This contract was for the exterior wall and expansion joint repairs at Claire Lilienthal ES (Madison Campus) located at 3960 Sacramento. The scope of work consisted of repairing the defective exterior walls of the administrative/classroom wing facing the upper play yard and the expansion joint of the building perimeter next to the property retaining wall.

This modification is for additional services due to revisions of the expansion joint detail and material according to the existing conditions which were different from the original contract documents.

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original contract amount</td>
<td>$126,745.00</td>
</tr>
<tr>
<td>Previous approved modifications</td>
<td>$0</td>
</tr>
<tr>
<td>Contract to be increased by this Modification #1</td>
<td>$14,995.00</td>
</tr>
<tr>
<td>New Total Contract amount as modified</td>
<td>$141,740.00</td>
</tr>
<tr>
<td>Total % of modification amounts to original contract amount</td>
<td>11%</td>
</tr>
</tbody>
</table>

Submitted by:
Yonko Radonov, Director
Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 10/8/13

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification between Zolman Construction & Development, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund.

2011 SCHOOL FACILITY SAFETY SPECIAL TAX FUND:
Appropriation 21-90362-2014-0000-8500-6279-11571 – Construction-Change Order

MODIFICATION OF CONTRACT:

<table>
<thead>
<tr>
<th>Modification of Contract</th>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mod. No. 2</td>
<td>THURGOOD MARSHALL HIGH SCHOOL</td>
<td>$61,755.12</td>
</tr>
<tr>
<td>To Contract 01659</td>
<td>modify the existing contract with Zolman Construction &amp; Development, Inc.</td>
<td></td>
</tr>
</tbody>
</table>

RECOMMENDATION:
It is recommended that the fee of $61,755.12 as bid by Zolman Construction & Development, Inc. be awarded.

BACKGROUND:
This contract was for the structural upgrade of auditorium, gym building and walkways at Thurgood Marshall HS.

This modification is for additional services due to unforeseen conditions including removal of additional sandy soil at excavated areas by east and west walkway; removal of existing concrete on top of footing at northeast auditorium side; removal of extended footing at both northeast and southeast footing of the walkway; install new base cabinets, soffit with the same elevation, relocate fire alarm connection for tamper switch of FS sprinkler, exterior fire alarm bell at fire sprinkler riser connection, and acoustical wall tiles installation in Rooms A-3 and A-4; strengthen shoring; electrical work in storage room of gym.

Original contract amount (Resolution 134-9W23, April 9, 2013) $927,000.00
Previous approved modifications $54,630.55
Contract to be increased by this Modification #2 (amount not-to-exceed) $61,755.12
New Total Contract amount as modified $1,043,385.67
Total % of modification amounts to original contract amount 12%

Submitted by:
Yonko Radonov, Director Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A. Chief Facilities Officer

Agenda Item 3b. (1310-8W2)
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification between Best Contracting Services and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and encumber sufficient funds from the Deferred Maintenance Fund and the 2011 School Facility Safety Special Tax Fund.

DEFERRED MAINTENANCE FUND:
Appropriation 14-06250-2014-0000-8500-6279-11592 – Construction-Change Order - $34,985

2011 SCHOOL FACILITY SAFETY SPECIAL TAX FUND:
Appropriation 21-90362-2014-0000-8500-6279-11592 – Construction-Change Order - $17,493

MODIFICATION OF CONTRACT:

<table>
<thead>
<tr>
<th>MOD. NO.</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1060 TENNESSEE STREET modify the existing contract with Best Contracting Services</td>
<td>$52,478</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
It is recommended that the fee of $52,478 as bid by Best Contracting Services be awarded.

BACKGROUND:
This contract was for the reroofing at Irving M. Scott Building located at 1060 Tennessee Street. The scope of work consists of removing existing metal roofing, gutters and downspouts, and replace with new asphalt fiberglass shingles, prefinished gutters and new downspouts.

This modification is for additional services which include providing metal roof panels and associated materials in lieu of asphalt fiberglass shingles. The roofing material was changed from asphalt fiberglass roof shingles to standing metal roof panels because existing roof slope is too low for the roofing shingles.

Original contract amount (Resolution 136-11W3, June 11, 2013) $124,555.00
Previous approved modifications $0
Contract to be increased by this Modification #1 (amount not-to-exceed) $52,478.00
New Total Contract amount as modified $177,033.00
Total % of modification amounts to original contract amount 42%

Submitted by:
Yonko Radonov, Director
Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between All Trusty Builders and the San Francisco Unified School District for an amount not to exceed $20,634.26 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

| Appropriation #21-90391-2014-0000-8500-6279-11331 | Chinese Immersion School Greening | $19,422.43 |
| Appropriation #21-90391-2014-0000-8500-6279-11083 | Francis Scott Key ES Modernization | $1,211.83 |

CONTRACT:

<table>
<thead>
<tr>
<th>Mod # 1</th>
<th>Chinese Immersion Greening &amp; Francis Scott Key ES Modernization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contract #01663</td>
<td>Building Construction – Prop A 2006 Bond Program</td>
</tr>
</tbody>
</table>

COST

| Original contract amount | $222,703.00 |
| Previous Approved Modification(s) | $0.00 |
| Contract to be Increased by This Modification | $20,634.26 |
| **New Total Contract Amount as Modified** | **$243,337.26** |
| Total % of modification amounts to original contract amount | 9.27% |

RECOMMENDATION:

That the Board of Education approve this contract modification between All Trusty Builders and the San Francisco Unified School District for an amount not to exceed $20,634.26 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for the construction of the green schoolyard program at Chinese Immersion and Francis Scott Key elementary schools as allocated by the San Francisco Unified School District’s Proposition A 2006 Bond Program. The project will include the total base bid. The original scope of work includes, but is not limited to, general landscaping upgrades involving asphalt and concrete removal and installation, hazardous materials abatement and remediation, installation of decomposed granite paving, irrigation systems and site drainage, concrete work, carpentry, planting beds and site furnishings.

This modification is for additional scope of work as requested by the District.

Submitted by: Jaureen Shelton
Director of Construction Management

Recommended by: David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 10/08/13

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Streamline Builders and the San Francisco Unified School District for an amount not to exceed ($490.90) and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90391-2014-0000-8500-6270-11100 – Chinese Education Center Greening ($490.90)

CONTRACT:
Mod # 1
Contract #01676

DESCRIPTION
Chinese Education Center Greening
Building Construction – Prop A 2006 Bond Program

COST
($490.90)

RECOMMENDATION:
That the Board of Education approve this contract modification between Streamline Builders and the San Francisco Unified School District for an amount not to exceed ($490.90) and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract is for the construction of the green schoolyard program at Chinese Education Center as allocated by the San Francisco Unified School District's Proposition A 2006 Bond Program. The project will include the total base bid only. The original scope of work includes, but is not limited to, general yard improvements involving the installation of wood flooring, benches, and planters, irrigation, short spanning light weight shading system, the installation of fence screen, and installation of signage on the facades.

This modification includes the removal of work that was not approved by the DSA and for additional work requested by the owner due to unforeseen conditions.

| Original contract amount                  | $108,000.00   |
| Previous Approved Modification(s)        | $0.00         |
| Contract to be Increased by This Modification | ($490.90)    |
| **New Total Contract Amount as Modified** | $107,509.10  |
| Total % of modification amounts to original contract amount | (0.45%)     |

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3e. (1310-8W5)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 10/08/13

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between Jeff Luchetti Construction (JLC) and the San Francisco Unified School District for an amount not to exceed $30,965.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation 21-90392-2014-0000-8500-6279-11501 – Monroe ES

CONTRACT:

Mod. No. 3 to No. 01605

DESCRIPTION

Monroe ES
Building Construction – Prop A 2011 Bond Program

COST

$30,965.00

RECOMMENDATION:

That the Board of Education approve this contract modification between Jeff Luchetti Construction (JLC) and the San Francisco Unified School District for an amount not to exceed $30,965.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract modification is for the various improvements scope of work at Monroe Elementary School as required by San Francisco Unified School District's Proposition A 2011 Bond Program. The original scope of work includes a modular classroom building at Monroe Elementary School.

This modification includes fencing, elevator pit waterproofing, acoustical channels, electrical, and outdoor classroom.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$4,870,000.00</td>
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<tr>
<td>Previous Modifications (1-2)</td>
<td>$44,624.00</td>
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<tr>
<td>This Modification - No. 3</td>
<td>$30,965.00</td>
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<tr>
<td>Total Contract as modified</td>
<td>$4,945,589.00</td>
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</table>

1.55%

Submitted by:  
Maureen Shelton  
Director of Construction Management

Recommended by:  
David L. Goldin, A.I.A  
Chief Facilities Officer

Agenda Item  
3f. (1310-8W6)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 10/08/13

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between Bayview Painting & Construction and the San Francisco Unified School District for an amount not to exceed $3,929.71 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2014-0000-8500-6279-11102 – Cleveland ES Greening $3,929.71

CONTRACT:

Mod #1
Contract #01655

Cleveland ES Greening
Building Construction – Prop A 2006 Bond Program

COST $3,929.71

RECOMMENDATION:

That the Board of Education approve this contract modification between Bayview Painting & Construction and the San Francisco Unified School District for an amount not to exceed $3,929.71 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for the construction of the green schoolyard program at Cleveland and Spring Valley elementary schools as allocated by the San Francisco Unified School District’s Proposition A 2006 Bond Program. The project will include the total base bid and alternate 2 for Spring Valley ES. The original scope of work includes, but is not limited to, general landscaping upgrades involving asphalt and concrete removal and installation, hazardous materials abatement and remediation, installation of decomposed granite paving, irrigation systems and site drainage, concrete seat walls and curbs, low fencing and chain-link gate, planting beds, water features and site furnishings.

This modification is for additional scope of work for unforeseen conditions at the seat wall.

| Original contract amount | $172,000.00 |
| Previous Approved Modification(s) | $0.00 |
| Contract to be Increased by This Modification | $3,929.71 |
| **New Total Contract Amount as Modified** | **$175,929.71** |
| Total % of modification amounts to original contract amount | 2.28% |

Submitted by: Maureen Shelton
Director of Construction Management

Recommended by: David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item 3g. (1310-8W7)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 10/08/13

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between Gelfand Partners and the San Francisco Unified School District for an amount not to exceed $3,575.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation 21-90392-2014-0000-8500-6219-11493 – Lowell High School – Seismic Strengthening, Increment 1

CONTRACT:

Mod #1
No. 1530

DESCRIPTION
Lowell High School – Voluntary Seismic Strengthening, Increment 1
Architectural/Engineering Services – Proposition A 2011 Bond Program
$3,575.00

RECOMMENDATION:

That the Board of Education approve this contract modification between Gelfand Partners and the San Francisco Unified School District for an amount not to exceed $3,575.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for Architectural and Engineering services for various building improvement projects related to the passage of San Francisco Unified School District’s 2011 Proposition A Facilities Bond Program. The scope of work of the 2011 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2011 Bond Initiative language.

This contract is for A/E services to provide schematic design through project close out with DSA of seismic upgrade based on the Tier 2 structural review and study for Lowell High School.

This contract modification is for additional structural construction engineering service during increment 1 construction, which includes various unforeseen construction issues that have arisen during construction.

| Original Contract Amount | $ 790,000.00 |
| Previous Modification | $ 0.00 |
| This Modification #1 (not-to exceed) | $ 3,575.00 |
| Total Contract Value as modified | $ 793,575.00 |

Submitted by: 
Iazid bin Chowdhury
Director of Project Management

Recommended by: 
David Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3h. (1310-8W8)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 10/08/13

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this Master Agreement modification between Millennium Consulting Associates (MECA) and the San Francisco Unified School District for an amount not to exceed $21,629.65 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation 21-90392-2014-0000-8500-6212-11499 – Daniel Webster ES

CONTRACT:

Daniel Webster Elementary School Modernization
Environmental IH Services – Proposition A 2011 Bond Program
$21,629.65

RECOMMENDATION:

That the Board of Education approve this Master Agreement modification between Millennium Consulting Associates (MECA) and the San Francisco Unified School District for an amount not to exceed $21,629.65 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This Master Agreement is for hazardous abatement design services for various building improvement projects related to the passage of San Francisco Unified School District’s 2011 Proposition A Facilities Bond Program. The scope of work of the 2011 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2011 Bond Initiative language. Previous modifications provided industrial hygienist services to George Peabody ES, Roosevelt MS, Sarah Cooper Campus, Gordon Lau ES, Cesar Chavez ES, and Presidio Middle School.

This modification is for Industrial Hygiene design and documentation for Daniel Webster ES.

| Original Contract Amount | $ 29,199.70 |
| Previous Approved Modifications | $ 614,038.35 |
| This Modification #9 (not-to exceed) | $ 21,629.65 |
| Total Contract Value as modified | $ 664,867.70 |

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3i (1310-8W9)
 Subject: 
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

Requested Action:
That the Board of Education approve this modification to the Master Agreement between Kitchell CEM and the San Francisco Unified School District for an amount not to exceed $470,634.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification to the Master Agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Proposition 39 School Repair Program Fund:

Appropriation 21-90391-2014-0000-8500-6216-11556 – New Academic Campus at 300 Seneca  $470,634.00

Contract:

Mod. No. 5 to No. 00942

New Academic Campus at 300 Seneca
Construction Management Services – Prop A 2006 Bond Program

Cost: $470,634.00

Recommendation:
That the Board of Education approve this modification to the Master Agreement between Kitchell CEM and the San Francisco Unified School District for an amount not to exceed $470,634.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification to the Master Agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Background:
This contract is for construction management services for building improvement projects related to the passage of San Francisco Unified School District’s Proposition A 2006 Bond Program. The total scope of work for all construction management firms for the Proposition A 2006 Bond Program includes preconstruction, coordination and oversight of construction of combined projects at the designated project sites based on the schedule of projects set forth in Lopez vs. SFUSD stipulated judgment.

This contract originally provided for the costs of the preconstruction, construction and closeout phases at Mission Ed. Center/K. Kennedy CDC, Cleveland ES, and Fairmount ES and prior modifications for San Miguel CDC, John McLaren CDC, Fairmount ES Interim Housing Project, Luther Burbank MS, Francisco MS, Junipero Serra CDC, Glen Park ES, Fairmont Portable, Cleveland Modular Bldg and L Burbank Increment 2.

This modification provides construction management services for bidding, construction and closeout phases at New Academic Campus at 300 Seneca.

| Original Contract Amount | $1,026,565.00 |
| Previous Modifications | $3,556,793.00 |
| This modification (#5) | $470,634.00 |
| Total contract value as modified | $5,053,992.00 |

Submitted by: 
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this Master Agreement modification between Sensible Environmental Solutions (SES) and the San Francisco Unified School District for an amount not to exceed $73,997.35 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation 21-90392-2014-0000-8500-6212-11493 -- Lowell HS, Unit 4 & 5 Seismic Strengthening $73,997.35

CONTRACT:

Mod 14 to No. 1518
DESCRIPTION
Lowell HS - Unit 4 & 5 Voluntary Seismic Strengthening (Increment 2)
Environmental IH Services - Proposition A 2011 Bond Program
COST
$73,997.35

RECOMMENDATION:

That the Board of Education approve this Master Agreement modification between Sensible Environmental Solutions (SES) and the San Francisco Unified School District for an amount not to exceed $73,997.35 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This Master Agreement is for hazardous abatement design services for various building improvement projects related to the passage of San Francisco Unified School District's 2011 Proposition A Facilities Bond Program. The scope of work of the 2011 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2011 Bond Initiative language. Scope of work includes hazardous materials Site assessment, Development of Assessment Documents, Project coordination.

Previous modifications to the agreement were for industrial hygiene services at Lowell HS, Starr King ES, Yick Wo ES, Sunnyside ES, Burton HS, Bret Harte EES, Lowell HS Exterior Painting project, Jose Ortega ES Security Camera project, Burton HS, Bret Harte EES, Ida B. Wells HS, Monroe ES, Lowell HS, Ortega ES, Miraloma ES, and McAteer campus.

This modification is for additional consulting services & soil sampling; provide service to include Pre-Construction, Submittal Review; Inspection/Abatement Monitoring; Final Test & Acceptance Sampling during construction and Project Closeout for Lowell HS - Unit 4 & 5 Voluntary Seismic Strengthening (Increment 2).

| Original Contract Amount | $23,280.00 |
| Previous Approved Modifications (#1-13) | $661,833.75 |
| This Modification #14 (not-to exceed) | $73,997.35 |
| Total Contract Value as modified | $759,111.10 |

Submitted by: Maureen Shelton
Director of Construction Management

Recommended by: David L. Goldin, A.I.A.
Chief Facilities Officer
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract between Sensible Environmental Solutions, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund.

2011 SCHOOL FACILITY SAFETY SPECIAL TAX FUND:
Appropriation 21-90362-2014-0000-8500-6212-11659 – Environmental Fees

<table>
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<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. 01733</td>
<td>3045 SANTIAGO STREET (FORMERLY INDEPENDENCE HS) Environmental services</td>
<td>$21,405</td>
</tr>
</tbody>
</table>

RECOMMENDATION:
It is recommended that the fee of $21,405 as proposed by Sensible Environmental Solutions, Inc. be awarded.

BACKGROUND:
This contract is for environmental services associated with the expansion and relocation of the Special Education Program at 3045 Santiago Street. The scope of work includes materials testing, design and specification for hazardous materials abatement, construction oversight, and closeout reports for the removal of asbestos-flooring at classrooms where flooring is damaged, and hazardous materials removal at casework seats and shelving located at windows.

Performable by District Civil Service Classification: No
District Classification: None
Reason for Contracting Out: Specialized skill requirements renders project unsuitable for in-house staffing.

A Request for Proposal (RFP) was issued, and seven (7) environmental consulting firms have responded. Sensible Environmental Solutions, Inc. is one of three consultants approved by the Board on May 28, 2013 (135-28W17) to provide environmental consulting and inspection services to district-wide schools.

Submitted by:
Yonko Radonov, Director
Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer

Agenda Item
31. (1310-8W12)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 10/08/13

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract between CSDA Design Group and the San Francisco Unified School District for an amount not to exceed $97,895.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation 21-90392-2014-0000-8500-6211-11500 – Longfellow ES - School Modernization, Project Assessment

CONTRACT: DESCRIPTION
Longfellow Elementary School - School Modernization
No. 1731 Architectural/Engineering Assessment Services – Prop A 2011 Bond Program

COST
$97,895.00

RECOMMENDATION:
That the Board of Education approve this contract between CSDA Design Group and the San Francisco Unified School District for an amount not to exceed $97,895.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract is for Architectural and Engineering project assessment services for Longfellow ES related to the passage of San Francisco Unified School District's 2011 Proposition A Facilities Bond Program. The scope of work of the 2011 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2011 Bond Initiative language.

The consultant was selected pursuant to the District's Request for Proposals process. After review of 47 proposals submitted by architectural firms the District determined that the following 18 firms had the prerequisite qualifications, experience and staff at this time for the 2011 Proposition A Bond Program architects: CSDA Architects, Cervantes Design Associates, Deems Lewis McKinley Architects, DSK Architects, Gelfand Partners, Hamilton + Aitken Architects, K2A Architects, KYA Architecture, Lemanski & Rockwell Architects, Plum Architects, SIM Architects, Levy Design Partners, Cody Anderson Wasney Architects, Loving & Campos Architects, Stoner Meek, Noll & Tam, HKIT Architects, Marshall/Lee Inc. Architects, and HY Architects. Individual projects are assigned based on the firm's experience, size and capabilities for each of the individual projects as determined by the Bond Program staff.

Performable by District Civil Service Classification: Yes
District Classification: Multiple
Reason for Contracting Out: The volume of architectural and engineer work, the extensive experience and specialized expertise in school design and construction required and the strict time frames required to perform the work preclude performing these services in-house.

Submitted by:
Wazidul Choudhury
Director of Project Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract between Meek, Noll and Tam JV Architects (MNTJV) and the San Francisco Unified School District for an amount not to exceed $105,938.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation 21-90392-2014-0000-8500-6211-11499 – Daniel Webster Elementary School

CONTRACT: DESCRIPTION

Daniel Webster ES
No. 1732 Architectural/Engineering Project Assessment Services – Prop A 2011 Bond Program

COST

$105,938.00

RECOMMENDATION:

That the Board of Education approve this contract between Meek, Noll and Tam JV Architects (MNTJV) and the San Francisco Unified School District for an amount not to exceed $105,938.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for Architectural and Engineering project assessment services for Daniel Webster Elementary School related to the passage of San Francisco Unified School District's 2011 Proposition A Facilities Bond Program. The scope of work of the 2011 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2011 Bond Initiative language.

The consultant was selected pursuant to the District's Request for Proposals process. After review of 47 proposals submitted by architectural firms the District determined that the following 18 firms had the prerequisite qualifications, experience and staff at this time for the 2011 Proposition A Bond Program architects: CSDA Architects, Cervantes Design Associates, Deems Lewis McKinley Architects, DSK Architects, Gelfand Partners, Hamilton + Aitken Architects, KZA Architects, KYA Architecture, Lemanski & Rockwell Architects, Plum Architects, SIM Architects, Levy Design Partners, Cody Anderson Wasney Architects, Loving & Campos Architects, Stoner Meek, Noll & Tam, HKIT Architects, Marshall/Lee Inc. Architects, and HY Architects. Individual projects are assigned based on the firm's experience, size and capabilities for each of the individual projects as determined by the Bond Program staff.

Performable by District Civil Service Classification: Yes
District Classification: Multiple
Reason for Contracting Out: The volume of architectural and engineer work, the extensive experience and specialized expertise in school design and construction required and the strict time frames required to perform the work preclude performing these services in-house.

Submitted by:

Waziuddin Chowdhury
Director of Project Management

Recommended by:

David Goldin, A.I.A.
Chief Facilities Officer
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education rescind Resolution #134-9W32 that awarded Contract #1648 for the amount of $9,645.00 to Mobile Modular Management Corporation and approve this contract between Mobile Modular Management Corporation and the San Francisco Unified School District for the amount of $16,405.81 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90392-2014-0000-8500-6278-11496 – Peabody ES

<table>
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<tr>
<th>CONTRACT:</th>
<th>DESCRIPTION</th>
<th>COST</th>
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<tr>
<td>No. 1648</td>
<td>Peabody ES</td>
<td>$16,405.81</td>
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<td></td>
<td>Interim Housing – Prop A 2011 Bond Program</td>
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RECOMMENDATION:

That the Board of Education rescind Resolution #134-9W32 that awarded Contract #1648 for the amount of $9,645.00 to Mobile Modular Management Corporation and approve this contract between Mobile Modular Management Corporation and the San Francisco Unified School District for the amount of $16,405.81 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract was originally awarded for relocation of one existing bungalow to the other side of the school campus. Since the original award, subsequent site assessment required the District to install an ADA accessible ramp at the front entry to the bungalow and provide a foundation to the bungalow adding to the cost of the original estimate of $9,645.00 by $6,706.81 to total $16,405.81.

The company was selected through a Request for Proposals which was publicly advertised.

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer
September 27, 2013

MEMORANDUM

TO: Esther Casco  
Executive Assistant

FROM: Yonko Radonov, Director  
Facilities Design & Construction

RE: Representation of Disabled Veteran, Minority and Women Owned Business Enterprises (DVBE, MBE/WBE)

In an effort to increase participation for all ethnicities and genders, the District has increased its own advertising efforts to include publications and listings with the greatest circulation to contractors and subcontractors. In addition, the bidding documents include an outreach certification which requires the contractors to solicit subcontractors through at least two (2) approved publications, advertisements or listings.

The ethnicity and gender are presented below as they appear on the October 8, 2013 Board Agenda:

<table>
<thead>
<tr>
<th>Document</th>
<th>Vendor</th>
<th>Total Amount</th>
<th>DVBE Status</th>
<th>MBE/WBE Status</th>
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<tr>
<td>MODIFICATION</td>
<td>Alpha Restoration</td>
<td>14,995.00</td>
<td>Non-DVBE</td>
<td>Non-MBE/Non-WBE</td>
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<td>CONTRACT</td>
<td>Sensible Environmental Solutions</td>
<td>21,405.00</td>
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<td>Non-MBE/Non-WBE</td>
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<td>MODIFICATION</td>
<td>Zolman Construction</td>
<td>61,755.12</td>
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<td>MODIFICATION</td>
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<td>52,478.00</td>
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TOTAL: $150,633.12
MEMORANDUM

September 25, 2013

TO: Esther Casco, Executive Assistant

FROM: David Goldin, Chief Facilities Officer

RE: Representation of Disabled Veteran, Minority and Women Owned Business Enterprises (DVBE, MBE/WBE)

In an effort to increase participation for all ethnicity's and genders, the District has increased its own advertising efforts to include publications and listing with the greatest circulation to contractors and subcontractors. In addition, the bidding documents include an outreach certification which requires the contractors to solicit subcontractors through publications of an advertisement and/or listing in at least two (2) of an approved list of publications and/or listing.

The ethnicity and gender are presented below as they appear on the October 8, 2013 Board Agenda:

<table>
<thead>
<tr>
<th>Document</th>
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<td>MODIFICATION</td>
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<td>MODIFICATION</td>
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<td>MODIFICATION</td>
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<td>MODIFICATION</td>
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<td>MODIFICATION</td>
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<td>CONTRACT</td>
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<td>TOTAL:</td>
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<td>$845,112.88</td>
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Enclosure(s)

cc: Leonard Tom, Fe Bongolan, Michelle Charlton, William Chow, Waziuddin Chowdhury, Andrea Dawson, Kristen Harper, Ryan Henderson, Erin Hirst, Dewitt Mark, Lori Shelton, Maureen Shelton, Alberto Vasquez, James Wong, Simon Reyes, Yonko Radanov
SUBJECT: Administrative, Secondary, Elementary Certificated Personnel Actions.

Action Requested: That the Board of Education approves the following personnel actions.

**PROBATIONARY APPOINTMENTS**

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>SUBJECT</th>
<th>FTE</th>
<th>EFF. DATE</th>
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<tbody>
<tr>
<td>Ambrosio, Nicole Alexandra</td>
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<td>Cathey, Lorraine Patricia</td>
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<td>Math/Science/Core</td>
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<td>Cooner, Joanne E.</td>
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<td>Spec Ed Mild/Moderate</td>
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<td>Du Cellie Muller, Mariette</td>
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<td>Ernst, Sharon Marie</td>
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<td>Ibarra, Evangeline G.</td>
<td>Bessie Carmichael E.S.</td>
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<td>Pham, Linda Duong</td>
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<td>Premyodhin, Charlene Jade C.</td>
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**TEMPORARY APPOINTMENTS**

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<th>END DATE</th>
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<tr>
<td>Ando, Reiko</td>
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### EMERGENCY APPOINTMENTS
1310-8F3

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### INTERN APPOINTMENTS
1310-8F4

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### HOURLY AS NEEDED APPOINTMENT
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<td>Speiser, Ellen Joan</td>
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### TEACHER ON VARIABLE TERM WAIVERS
1310-8F6

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<td>Scalisi, David</td>
<td>John O'Connell H.S.</td>
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### LEAVE OF ABSENCE

1310-8F7

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<td>Beiss, Heather</td>
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<td>Teper, Mina</td>
<td>Rosa Parks E.S.</td>
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<td>Yasuda, Armita M.</td>
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### REDUCED WORK/PARTNERSHIP TEACHING

1310-8F8

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<td>Cleveland E.S.</td>
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<td>Gee, Theresa M.</td>
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<td>Rosenfeld, Judith L</td>
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<td>Storey, Valerie J.</td>
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Agenda Item
4a. (1310-8F1 - F11)
## RETIREMENT

**1310-8F9**

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## SEPARATION

**1310-8F10**

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<td>Condon, Susan Zevgosis</td>
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Administrative, Secondary, Elementary Certificated Personnel Action
Prepared by

Roger L. Buschmann
Chief Human Resources Officer

Agenda Item 4a. (1310-8F1 - F11)
# GENDER / ETHNICITY / RACE COMPOSITION

PROBATIONARY APPOINTEES

APPEARING IN THE AGENDA OF

October 8, 2013

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## GENDER / ETHNICITY / RACE COMPOSITION
### TEMPORARY APPOINTEES
### APPEARING IN THE AGENDA OF
### October 8, 2013

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## GENDER / ETHNICITY / RACE COMPOSITION

### EMERGENCY APPOINTEES

APPEARING IN THE AGENDA OF

October 8, 2013

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### ETHNICITY

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### RACE

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78
# GENDER / ETHNICITY / RACE COMPOSITION

INTERN APPOINTEES

APPEARING IN THE AGENDA OF

October 8, 2013

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**ETHNICITY**

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**RACE**

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GENDER / ETHNICITY / RACE COMPOSITION
HOURLY AS NEEDED APPOINTEE
APPEARING IN THE AGENDA OF
October 8, 2013

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| TOTAL                       | 1         | 100.00%    |
DATE OF BOARD MEETING: October 8, 2013

Is this a retroactive resolution? ☐ Yes ☒ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

1310-8K1 The Education Outside Corps member will promote academic performance through rigorous, project-based, partner-supported environmental education that is woven throughout the school’s instruction and operation. The Corps member will be responsible for teaching in the outdoor classroom, teaching site based sustainability practices, promoting ecoliteracy among staff and engaging all students in place-based education.

Category: Administrative Code: 1
School Site / Department: Claire-Lilienthal K-2 Claire-Lilienthal 3-8
Participants: (Those students, sites, or personnel who will be directly served by this consultant) All students at Claire-Lilienthal K-2 Claire-Lilienthal 3-8 schools.
Dates of Service: October 9, 2013 - May 30, 2014
Total Cost: $31,500.00

Funding Source(s)/Program Title: Trust Fund - PTA Funds

SACS Code(s): 01-93006-2014-1110-1000-5803-479

Name of Consultant: Education Outside $31,500.00
Evaluation: $N/A
Total Cost: $31,500.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
This consultant has proven satisfactory when working with other SFUSD school sites.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY: William Hack, Principal

SCHOOL SITE and DEPARTMENT: Claire-Lilienthal K-2/Claire-Lilienthal 3-8
**Subject:** Consultant Services  ☑ Individual  ☒ Organization

**For Board Office Use Only**  ☒ Vendor has multiple contracts for the current fiscal school year.

**Date of Board Meeting:** October 8, 2013

Is this a retroactive resolution?  ☐ Yes  ☒ No

If yes, please explain. Choose from list below or other comments:

**Service/Program Description:** (What the service and program description are; why the services are required; how the services will benefit the District)

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Category</th>
<th>Participants</th>
<th>Dates of Service</th>
<th>Total Cost</th>
<th>Funding Source(s)/Program Title</th>
<th>SACS Code(s)</th>
<th>Name of Consultant</th>
<th>Evaluation</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1310-8K2</td>
<td>The Education Outside Corps member will promote academic performance through rigorous, project-based, partner-supported environmental education that is woven throughout the school’s instruction and operation. The Corps member will be responsible for teaching in the outdoor classroom, teaching site based sustainability practices, promoting ecoliteracy among staff and engaging all students in place-based education.</td>
<td>Administrative</td>
<td>All students at Carver Elementary School.</td>
<td>October 9, 2013 - May 30, 2014</td>
<td>$6,000.00</td>
<td>UGF/AB825 - Targeted Instructional Improvement Block Grant</td>
<td>01-07940-2014-1110-2100-5803-625</td>
<td>Education Outside</td>
<td>$N/A</td>
<td>$6,000.00</td>
</tr>
</tbody>
</table>
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:
- **Level I**: Complete Task
- **Level II**: Complete Task, Provide Feedback and/or Produce Product
- **Level III**: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV**: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

This consultant has proven satisfactory when working with other SFUSD school sites.

DEGREE OF STUDENT CONTACT:
- [ ] Limited Contact
- [x] More Than Limited Contact
- [ ] No Student Contact

PREPARED AND SUBMITTED BY: Natasha Flint-Moore

SCHOOL SITE/and or DEPARTMENT: Carver Elementary School
K Resolution

SUBJECT: Consultant Services ✗ Individual ✓ Organization

FOR BOARD OFFICE USE ONLY ✗ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: **October 8, 2013**

Is this a retroactive resolution? ☐ Yes ✓ No

If yes, please explain. Choose from list below or other comments:

<table>
<thead>
<tr>
<th>SERVICE/PROGRAM DESCRIPTION</th>
<th>(What the service and program description are; why the services are required; how the services will benefit the District)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1310-8K3</td>
<td>The Education Outside Corps member will promote academic performance through rigorous, project-based, partner-supported environmental education that is woven throughout the school’s instruction and operation. The Corps member will be responsible for teaching in the outdoor classroom, teaching site based sustainability practices, promoting ecoliteracy among staff and engaging all students in place-based education.</td>
</tr>
</tbody>
</table>

Category: Administrative Code: 1

School Site / Department: Malcolm X Academy

Participants: (Those students, sites, or personnel who will be directly served by this consultant) All students at Malcolm X Academy.

Dates of Service: October 9, 2013 - May 30, 2014

Total Cost: $6,000.00

Funding Source(s)/Program Title:
School Site Based WSF Allocation

SACS Code(s):
01-00000-2014-1110-2100-5803-830

Name of Consultant: Education Outside $6,000.00

Evaluation: $N/A

Total Cost: $6,000.00
DISTRICT GOALS AND EVALUATION:

**DISTRICT GOALS:**
- **Goal 1:** Access & Equity – Make social justice a reality.
- **Goal 2:** Student Achievement – Engage high achieving and joyful learners.
- **Goal 3:** Accountability – Keep our promises to students and families.

**EVALUATION:**
- **Level I:** Complete Task
- **Level II:** Complete Task, Provide Feedback and/or Produce Product
- **Level III:** Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV:** Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

**SELECTION PROCESS:**
This consultant has proven satisfactory when working with other SFUSD school sites.

**DEGREE OF STUDENT CONTACT:**
- [ ] Limited Contact
- [x] More Than Limited Contact
- [ ] No Student Contact

**PREPARED AND SUBMITTED BY:** Imani F. Cooley

**SCHOOL SITE/DEPARTMENT:** Malcolm X Academy
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY  □ Vendor has multiple contracts for the current fiscal school year;

DATE OF BOARD MEETING: October 8, 2013

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

1310-8K4 This proposal is for Sprint to provide GPS system software and training for the buildings & grounds 101 vehicles. GPS system will allow web access to vehicles location, vehicles performance, fuel savings and miles travel. This is a 3 year contract including the annual licensing cost and technical support; 1st year is for software installation and access to web-based monitoring program, and training; and 2nd & 3rd year is for continued access to the web-based monitoring system. This service is an ongoing budgetary expense if we choose to continue with another contract after the 3rd year expires.

Category: Facilities Development and Management  Code: 6

School Site/Building & Grounds
and or Department:

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

Dates of Service: October 31, 2013 to October 31, 2016

Total Cost: $90,294.00

Funding Source(s)/Program Title:
2011 School Facilities Safety Tax

SACS Code(s):
21-90362-2014-0000-8500-5803-340  $44,238
21-90362-2015-0000-8500-5803-340  $23,028
21-90362-2016-0000-8500-5803-340  $23,028
(Pending FY 2014-15 and FY 2015-16 Budget Approval)

Name of Consultant: SPRINT  $90,294.00

Evaluation:  $0

Total Cost:  $90,294.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:

- **Level I**: Complete Task
- **Level II**: Complete Task, Provide Feedback and/or Produce Product
- **Level III**: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV**: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transfer of Skills and Capacity Building

SELECTION PROCESS:

Vendor gave lowest quotation of similar GPS service.

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Robert Sakurai

SUBMITTED BY: Larry Burnett

SCHOOL SITE/and or DEPARTMENT: Building & Grounds
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year:

DATE OF BOARD MEETING: October 8, 2014
Is this a retroactive resolution? □ Yes  □ No
If yes, please explain. Choose from list below

SERVICE/PROGRAM DESCRIPTION:
1310-8K5 To provide educational assessments and tutoring services to SFUSD homeless students living in shelters or single room residences. These services will be provided to homeless students who have low achievement levels in reading, math and other subject areas and who need individual or small group tutoring to access the curriculum and make adequate progress from far below and below basic to proficient. The University of San Francisco tutorial program of $80,000 for the 2013-14 academic year, would include a starting hourly wage $15/hr at 20 hrs/wk for the graduate assistant, or $9,300 for 31 weeks. It would also allow us to employ 22 retuning tutors at $11/hr and hire 8 new tutors at $10.50/hr for roughly 31 weeks. The budget will also pay for tutor travel time and 12% of each employees hourly wage to cover Fringe Benefits.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Department

Participants: (Those students, sites, or personnel who will be directly served by this consultant) All SFUSD transition students entitled to services under Family & Youth in Transition

Dates of Service: October 9, 2013 through May 30, 2014

Total Cost: $80,000.00

Funding Source(s)/Program Title:
NCLB - Title 1, Part A, Basic Grant Low-Income and Neglected

SACS Code(s):
01-30100-2014-1110-3130-5803-150

Name of Consultant: University of San Francisco  $80,000.00

Evaluation: $0.00

Total Cost: $80,000.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:

- **Level I**: Complete Task
- **Level II**: Complete Task, Provide Feedback and/or Produce Product
- **Level III**: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV**: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

The University of San Francisco’s Learning Center was selected for tutorial services, because the Family & Youth in Transition Program wanted to expose our students to higher education and provide school based tutorial services. Thirty (30) tutors will be assigned to SFUSD school sites which have a large population of homeless SFUSD students. These students will receive one-on-one or group tutorial services.

DEGREE OF STUDENT CONTACT:

- □ Limited Contact  □ More Than Limited Contact  □ No Student Contact

PREPARED BY: Salvador Lopez Barr, Family & Youth in Transition Liaison

SUBMITTED BY: Thomas Graven, Executive Director

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: October 8, 2013

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain.  Choose from list below or other comments: This K resolution slipped through the cracks and was misplaced.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

1310-8K6

College Track is a national college completion nonprofit that empowers students from underserved communities to reach their dream of a college degree. Through a center-based approach and core service areas, College Track has created a culture of high expectations. College Track ensures that each student is college ready and provides support that many students do not have in their homes or at their schools. Together, these components make a powerful, comprehensive program that empowers students to achieve their dream of a college education.

College Track will recruit twenty-five (25) students who live in the Bayview Hunters Point community and will attend a SFUSD high school. The twenty-five recruited students will participate in College Track's comprehensive, personalized and rigorous curricula that is centered on five core service areas: 1) Academic Summer Advancement Program (ASAP), 2) Academic Affairs) Student Life, 4) College Affairs, and 5) College Success.

Category: Curriculum  Code: 5

School Site / Department: Superintendent's Office

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

Twenty-Five (25) grade 8 students who live in the Bayview Hunters Point community.

Dates of Service: October 9, 2013 - July 30, 2014

Total Cost: $200,000.00

Funding Source(s)/Program Title:
Middle School Leadership Initiative in partnership with the Mayor's Office and Salesforce.com

SACS Code(s): 01-90795-2014-1110-2100-5803-010

Name of Consultant: College Track  $200,000.00

Evaluation:

Total Cost: $200,000.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
The Middle School Leadership team selected the College Track program because of the a multi-year support system that will ensure that students successfully transfer from Middle to High School and meet the academic requirements to enter college, gain admission and succeed while in a 4-year undergraduate program. This support will guarantee that twenty-five students who live in Bayview Hunters Point community will receive admission into the program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Baje Thiara

SUBMITTED BY: Laura Moran

SCHOOL SITE/and or DEPARTMENT: Superintendent's Office
SUBJECT: Consultant Services  ☑ Individual  ☒ Organization

FOR BOARD OFFICE USE ONLY  ☒ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: October 8, 2013

Is this a retroactive resolution?  ☑ Yes  ☒ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

1310-8K7 The Center for Advanced Research & Technology will provide access, tours and facilitated learning opportunities at their facilities in Clovis, CA for key SFUSD stakeholders.

Category: Professional Development  Code: 14

School Site / Department: Superintendent's Office

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Superintendent, Exec. Leadership Team, Cabinet members, SFUSD faculty and other key stakeholders

Dates of Service: 10/9/2013 - 6/30/2014

Total Cost: $7,600.00

Funding Source(s)/Program Title:
SSS – Evelyn & Walter HAAS Jr. Fund

SACS Code(s):
01-90645-2014-1110-2100-5803-010

Name of Consultant: The Center for Advanced Research & Technology (CART)  $7,600.00

Evaluation: $0

Total Cost: $7,600.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

The Center for Advanced Research & Technology (CART) is a unique organization that conducts leading research in the use of technology. They are established industry leaders with particular expertise to lead this work.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Chris Armentrout

SUBMITTED BY: Laura Moran

SCHOOL SITE/and or DEPARTMENT: Superintendent's Office
SUBJECT: Consultant Services □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: October 8, 2013

AMENDMENT TO RESOLUTION(s): 139-10K10
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Change in funding source.

or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

1310-8K8 The consultant, Learning for Action Group, will lead a comprehensive strategic planning process for the Wellness Initiative and produce a 3 year strategic plan to include core strategies, goals, objectives and tactics for the Initiative. The services will benefit the District by providing strategic direction for an initiative that serves over 7,500 students annually through programs at 18 high school sites.

Category: Administrative Code: 1

School Site/and or Department: School Health Programs

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Staff from high school Wellness Centers and Wellness Initiative leadership

Original Dates of Service: September 11, 2013 - June 30, 2014
Amended Dates of Service: n/a

Cost of this Amendment Request: $0

Funding Source(s)/Program Title:
DCYF: Mayor’s Wellness Infrastructure
DCYF: Mayor’s Wellness Program

SACS Code(s):
01-90456-2014-1110-3140-5803-152  $35,000
01-90550-2014-1110-3140-5803-152  ($35,000) Credit

Cost of this Request $0

a) Name of Consultant: LFA Group, LLC (Learning For Action)

b) Evaluation: (if applicable) $0
Background

c) Original Cost Adopted $35,000.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $35,000.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

School Health Programs contracted with LFA Group in the 12-13 school year to develop preliminary recommendations for a strategic planning process for the Wellness Initiative. SFUSD's partner agency DCYF also has a long history of working with this consultant for over 10 years.

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Donna Blanchard

SUBMITTED BY: Kevin Truitt, Associate Superintendent

SCHOOL SITE and/ or DEPARTMENT: Student, Family & Community Support Department
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING:  October 8, 2013

AMENDMENT TO RESOLUTION(s): 136-25K43
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Choose from list below:
other comments: Addition of the Service Tracking Feature to the SEIS Contract. Cost of Service Tracking Feature was not available at the time of the initial contract.

SERVICE/PROGRAM DESCRIPTION:

1310-8K9 SEIS (Special Education Information System) is the software program used by the Special Education Department to manage student's Individualized Academic Plans. San Joaquin County Office of Education recently added the Service Tracking Feature to the website. This feature allows Service Provider to track service delivery and for Assessors to track assessments completed.

Category: Administrative  Code: 1
School Site/and or Department:
Special Education Services

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
All staff who are part of the IEP Team, Related Service Providers and Psychologists.

Original Dates of Service: July 1, 2013 - June 30, 2014
Amended Dates of Service: n/a

Cost of this Amendment Request: $5,146.50

Funding Source(s)/Program Title:
Special Education Services

SACS Code(s):
05-65000-2014-5001-2100-5803-067

Cost of this Request $5,146.50

a) Name of Consultant: San Joaquin County Office of Education

b) Evaluation: (if applicable) $0.00
DISTRICT GOALS AND EVALUATION:

District Goals:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

Evaluation:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Provider is the creator and owner of a web-based suite of tools, known as the Special Education Information System (hereinafter "SEIS"), will develop and maintain the following custom components and features, in SEIS.

DEGREE OF STUDENT CONTACT:
- [ ] Limited Contact  [ ] More Than Limited Contact  [x] No Student Contact

PREPARED BY: Rowena Yu

SUBMITTED BY: Dr. Elizabeth Blanco

SCHOOL SITE/AND OR DEPARTMENT: Special Education Services
DATE OF BOARD MEETING: October 8, 2013

AMENDMENT TO RESOLUTION(s): 135-14K12 and 138-13K47
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Revise consultant's name from California School Management, Inc. to CSM Consulting, Inc.

SERVICE/PROGRAM DESCRIPTION: CSM Consulting, Inc. will provide consulting services to resolve pending Program Integrity Assurance (PIA) review with Year 16 E-rate filing (2013-2014), complete Year 17 E-rate filing process (2014-2015) and assist SFUSD with potential PIA review, Payment Quality Assessment and/or administered audits associated with prior filing years funding from E-rate Year 12-16 (2009-2014).

Category: Administrative Code: 1

School Site/ and or Department: Information Technology Department

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Information Technology Department

Original Dates of Service: 07/01/13 - 06/30/14

Amended Dates of Service: n/a

Cost of this Amendment Request: $0.00

Funding Source(s)/Program Title: Unrestricted General Fund

SACS Code(s): 01-00000-2014-0000-7700-5803-220

a) Name of Consultant: California School Management ($67,700.00) Credit CSM Consulting, Inc. +$67,700.00

b) Evaluation: (if applicable) $0.00
K Resolution Amendment

1310-8K10 Cont. Page 2

Background

c) Original Cost Adopted $64,500.00

d) Previous Amendment(s) if any $3,200.00

Total Program Cost To Date $67,700.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☐ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☒ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

CSM Consulting, Inc. was selected based upon interviews with the company and extensive reference checking. They are the predominant provider of E-rate consulting services for K-12 school districts in California.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact ☐ More Than Limited Contact ☒ No Student Contact

PREPARED BY: Daisy Htun

SUBMITTED BY: Matthew Kinzie, Chief Technology Officer

SCHOOL SITE/and or DEPARTMENT: Information Technology Department
SUBJECT: Consultant Services  □ Individual   □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: October 8, 2013

AMENDMENT TO RESOLUTION(s): 136-25K32, 138-13K53
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Choose from list below:

Additional services needed.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

1310-8K11 Provision of these professional services ensures that the legal concerns of the entire District, school sites, central offices, and litigation are responded to effectively. Under the direction of the General Counsel, the attorneys represent the District in legal matters as well as aggressively protect and advance the interests of the students and the District.

Category: Legal Services  Code: 11

School Site/ and or Department: Legal Department

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Legal Department

Original Dates of Service: July 1, 2013 - June 30, 2014

Amended Dates of Service: October 9, 2013 - June 30, 2014

Cost of this Amendment Request: $0

Funding Source(s)/Program Title: Unrestricted General Fund

SACS Code(s): 01-00000-2014-0000-7110-5803-250

Cost of this Request $0

a) Name of Consultant: Various Firms

See Attached List

b) Evaluation: (if applicable) $0
Background

<table>
<thead>
<tr>
<th>c) Original Cost Adopted</th>
<th>$845,425.88</th>
</tr>
</thead>
<tbody>
<tr>
<td>d) Previous Amendment(s) if any</td>
<td>$0</td>
</tr>
</tbody>
</table>

Total Program Cost To Date | $845,425.88
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Consultants were selected based on their experience and expertise in identified areas and matters.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Brenda Arzate, Executive Assistant to the General Counsel
SUBMITTED BY: Donald L. Davis, General Counsel
SCHOOL SITE and/or DEPARTMENT: Legal Department
Altshuler Berzon LLP
Burke, Williams & Sorensen, LLP
DLA Piper LLP
Dannis Woliver Kelley
Department of General Services, Office of Administrative Hearings
Fagen, Friedman & Fulfrost, LLP
Garcia Hernandez Sawhney & Bermudez LLP
GDI Information Technology Consulting
Jackson Lewis
Lawgistics, Inc.
Kennerly, Lamishaw & Rossi LLP
Liebert, Cassidy & Whitmore, LLP
Meyers Nave
Office of the City Attorney
Orbach, Huff & Suarez LLP
Remcho, Johansen & Purcell LLP
Sidley Austin LLP
Sheppard, Mullin, Richter & Hampton, LLP
Tully Investigations

Additional Firm:
Turtle Properties, Inc.

* Additional firms may be added depending on any matter that arises and the need of specific experience and expertise is required.
SUBJECT: Consultant Services  

FOR BOARD OFFICE USE ONLY  

DATE OF BOARD MEETING: October 8, 2013

AMENDMENT TO RESOLUTION(s): 136-11K13, 139-10K18

List original and all previous amendment resolution numbers.

Explain why the amendment is needed:

- Data collection efforts required for grants listed must be continuous and uninterrupted.
- Funds to support evaluation requirements were delayed due to timing of No Cost Extension and access to funds dependent on closing of SFUSD books.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

1310-8K12

WHAT: Plan, develop, monitor and implement evaluations of the following programs: 1) California Nutrition Education Program (CNN - Nutrition Education Grant Project); 2) Tobacco Use Prevention Education 6-12; 3) Foster Youth Services Program (Foster Youth in Licensed Homes); 4) Wellness programs at the high school level (DCYF Mayor's Wellness Program); 5) SAMHSA Project Good; 6) ES/MS School Social Worker/School District Nurse Daily Log (PEEF: Prop H, Learning Support Professional); and 7) PEEF: Prop H, Restorative Justice; 8) CDC - School-Based Surveillance Grant 9) CDC - School Based HIV/STD Prevention Grant;10) CDC-School Based HIV/STD Prevention YMSM Grant; 11) METTA Fund for Community Outreach (Asthma); 12) Mentoring for Success - Youth with Disabilities.

WHY: These projects each have an evaluation component required by the state, federal or local government funder.

HOW: The evaluation ensures ongoing funding for services and demonstrates impact for SFUSD students and schools.

Each of the programs is managed by a Student, Family, and Community Support Department (SFCSD) Administrator. This SFCSD team meets with ETR on a monthly basis to monitor progress on each project. Additional meetings and phone consultation occur to ensure completion of all evaluation tasks and reports.

Category: Program Evaluation  
Code: 15

School Site/ and or Department: Student, Family, and Community Support Department

Participants: (Those students, sites, or personnel who will be directly served by this consultant)  
Student, Family, and Community Support Department and SFUSD K-12 students and staff

Original Dates of Service: July 1, 2013- June 30, 2014

Amended Dates of Service: July 1, 2013- June 30, 2014

Cost of this Amendment Request: $81,599.96
Funding Source(s)/Program Title:
SAMHSA Project Good
CNN – Nutrition Education Grant Program
PEEF: Prop H, Restorative Justice
SFCSD: CDC – School Based Surveillance Grant
SFCSD: CDC – School Based HIV/STD Prevention Grant
SFUSD: CDC – School Based HIV/STD Prevention YMSM Grant
SHP: METTA Fund for Community Outreach
Mentoring For Success – Youth with Disabilities

SACS Code(s):
01-58135-2014-1110-2100-5803-152 $ 2,725.00
01-58240-2014-1110-2100-5803-152 $ 5,000.00
01-90559-2014-1110-2100-5803-150 $ 5,000.00
01-58162-2014-0000-3140-5803-152 $14,000.00
01-58163-2014-0000-3140-5803-152 $21,500.00
01-58164-2014-0000-3140-5803-152 $19,000.00
01-90711-2014-1110-2100-5803-152 $ 1,374.96
01-58159-2014-1110-2100-5803-152 $13,000.00

Cost of this Request $81,599.96

a) Name of Consultant: Education, Training & Research Associates

b) Evaluation: (if applicable) $0

c) Original Cost Adopted $121,250.00

d) Previous Amendment(s) if any $0

Total Program Cost To Date $202,849.96

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
 Goal 1: Access & Equity – Make social justice a reality.
 Goal 2: Student Achievement – Engage high achieving and joyful learners.
 Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
 Level I: Complete Task
 Level II: Complete Task, Provide Feedback and/or Produce Product
 Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
 Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building
SELECTION PROCESS:
Selection was based on a Request for Proposal (RFP) proccess posted in April 2011 for evaluation services. Education, Training & Research Associates (ETR) was selected as one of two organizations to provide evaluation services for Student, Family, and Community Support Department. ETR has extensive expertise evaluating comprehensive school health programs.

DEGREE OF STUDENT CONTACT:
☒ Limited Contact  ☐ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Kim Levine
SUBMITTED BY: Kim Coates
SCHOOL SITE/and or DEPARTMENT: Student, Family, and Community Support Dept.