SAN FRANCISCO UNIFIED SCHOOL DISTRICT

AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, JANUARY 14, 2014 6:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:

Rachel Norton – President
Sandra Lee Fewer – Vice President
Matt Haney
Kim-Shree Maufas

Hydra Mendoza-McDonnell
Emily M. Murase, Ph.D.
Jill Wynns

Student Delegates to the Board of Education:

Angelina Wei
Cooper Logan

Superintendent of Schools: Richard A. Carranza

MISSION STATEMENT OF THE SFUSD:

The mission of the San Francisco Unified School District is to provide each student with an equal opportunity to succeed by promoting intellectual growth, creativity, self-discipline, cultural and linguistic sensitivity, democratic responsibility, economic competence, and physical and mental health so that each student can achieve his or her maximum potential.

DISTRICT GOALS:

(In Accordance with 85-13Sp2 – Proposal to Implement a Strategic Plan. Adopted 5/27/08)

➤ Access & Equity – Make Social Justice a Reality.
➤ Student Achievement – Engage High Achieving and Joyful Learners.
➤ Accountability – Keep Our Promises to Students and Families.
ORDER OF BUSINESS
ADJOURNMENT: 10:00 P.M.

❖ ROLL CALL AND PLEDGE OF ALLEGIANCE

❖ SPECIAL ORDER OF BUSINESS (ACTION ITEM)  Pg. 1 - 106

➤ Annual Re-Adoption of Board of Education Rules and Procedures
(Series 9000)

❖ ELECTION OF OFFICERS – BOARD OF EDUCATION

A. APPROVAL OF BOARD MINUTES

➤ Regular Meeting of December 10, 2013
➤ Special Meeting of December 17, 2013

B. PRESENTATIONS TO THE BOARD OF EDUCATION/
SUPERINTENDENT’S REPORT

➤ Superintendent’s Thoughts for the Evening

C. RECOGNITIONS AND RESOLUTIONS OF COMMENDATION

D. STUDENT DELEGATES’ REPORT

E. PARENT ADVISORY COUNCIL (PAC) REPORT
(Report given at First Regular Meeting of the Month)
F. PUBLIC COMMENT ON CONSENT ITEMS (Members of the public shall not be permitted to sever agenda items for discussion. Rather, Board discussion on a consent item shall only occur if the Board or the Superintendent, in their discretion, severs the item for discussion.

G. CONSENT CALENDAR – SEE EXHIBIT A FOLLOWING SUMMARY PAGES FOR LIST OF ITEMS - Motion/Second; Items Corrected/Withdrawn/Removed for First Reading/Severed. Formal vote taken up in Section N. Severed Items taken up in Section O.

H. SUPERINTENDENT’S PROPOSALS  Pg. 107 - 108
– HELD FOR SPEAKER CARDS AND ACTION

➤ 1312-10Sp1 – Endorsement of Creating a World-Class and City-Wide Arts Education Center to be Located in the Center of the Civic Center Artistic Hub at the 135 Van Ness Block Site to Continue to Support the District Goal of Equity and Access for Arts Education for Every SFUSD Student (Report from the Committee of the Whole Meeting)

I. BOARD MEMBER’S PROPOSALS  Pg. 109 - 110
– HELD FOR SPEAKER CARDS AND ACTION

➤ 1312-10A3 – In Support of a Sugary Beverage Tax in San Francisco - Commissioners Rachel Norton, Matt Haney, and Jill Wynns

J. REQUESTS TO SPEAK REGARDING GENERAL MATTERS – 30 MINUTES

This part of the Board’s meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action.

This agenda item will be limited to thirty (30) minutes and will begin no later than 7:30 p.m. or following the item under discussion at the time. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting.

K. ADVISORY COMMITTEE REPORTS/APPOINTMENTS TO ADVISORY COMMITTEES BY BOARD MEMBERS
L. SPECIAL ORDER OF BUSINESS

ACTION ITEM:

1. Subject: Instructional Calendar for 2014-2015 School Year

   Recommendation: That the Board of Education adopts the 2014-2015 Instructional Calendar.

M. DISCUSSION OF OTHER EDUCATIONAL ISSUES

- SFUSD Assessment 2013-2014
- Annual Report from Radio Station KALW (91.7 FM)

N. CONSENT CALENDAR RESOLUTIONS –
   REMOVED AT PREVIOUS MEETING FOR SECOND READING AND ACTION

O. VOTE ON CONSENT CALENDAR – Moved and Seconded under Section F

P. CONSENT CALENDAR RESOLUTIONS – SEVERED FOR BOARD DISCUSSION AND IMMEDIATE ACTION – SEE EXHIBIT A FOLLOWING SUMMARY PAGES FOR LIST OF ITEMS

Q. SUPERINTENDENT’S PROPOSALS – FIRST READING

   (5 Minutes will be given for total public testimony under this item.)

   - 141-14Sp1 – Approval of a Public Education Enrichment Fund Expenditure Plan for School Year 2014-2015

R. BOARD MEMBERS’ PROPOSALS – FIRST READING

   (5 Minutes will be given for total public testimony under this item.)

   NONE
S. BOARD MEMBERS' REPORTS – a. Standing Committees; b. Board Delegates to Membership Organizations (NSBA, CSBA, CGCS); c. All other reports by Board Members.

Report from the Committee of the Whole
December 9, 2013 – Reporting: Commissioner Sandra Lee Fewer

INFORMATIONAL ITEM:
➢ Update on the Public Education Enrichment Fund (PEEF) Renewal

Report from the Augmented Budget and Business Services Committee
December 11, 2013 - Reporting: Commissioner Jill Wynns

ACTION ITEM:
➢ 1311-12A1 – In Support of Increased Access to Afterschool Programs for All Students in San Francisco Unified School District Schools (Wynns)

INFORMATIONAL ITEMS:
➢ Administratively Approved K Resolutions
➢ Update on Local Control Funding Formula
➢ SFUSD Budget Development and LCAP (Local Control Accountability Plan) Development Calendar for FY 2014-15

Report from the Committee of the Whole
January 7, 2014 - Reporting: Commissioner Sandra Lee Fewer

ACTION ITEM:
➢ 1312-10S1 – Endorsement of Creating a World-Class and City-Wide Arts Education Center to be Located in the Center of the Civic Center Artistic Hub at the 135 Van Ness Block Site to Continue to Support the District Goal of Equity and Access for Arts Education for Every SFUSD Student

➢ Buildings, Grounds, and Services Committee
➢ Curriculum and Program Committee
➢ Rules, Policy, and Legislation Committee
➢ Ad Hoc Committee on Personnel Matters/Labor Relations
➢ Ad Hoc Committee on Student Assignment
➢ City and School District Select Committee
➢ Ad Hoc School District/City College Joint Committee
T. REPORT OF CLOSED SESSION ACTIONS

U. OTHER INFORMATIONAL ITEMS  Pg. 114 - 117

➢ Acceptance of Gifts for the Month of November 2013.

V. ADJOURNMENT
EXHIBIT A
CONSENT CALENDAR
(The following are all ACTION ITEMS)

1. Instructional Resolutions

1a. (141-141l) Approval of Student Travel for Phillip and Sala Burton High School

Recommendation: That the Board of Education approve the student travel of thirty-one (31) students and three (3) certificated employees to Olympic National Park, Port Angeles, WA to attend the Outdoor Science Education Program.
Cost to the District: $0

2. Finance Resolutions

2a. (141-14B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

Recommendation: That the Superintendent and/or the Chief Financial Officer be authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

Awards:
1. $15,000 – California Department of Education to Balboa High School. To fund Balboa High School's Model Digital Media Program.

2. $53,685 – City and County of San Francisco to Alamo Elementary School; Bessie Carmichael / Fec (K8); Buena Vista Alt Elementary School; E.R. Taylor Elementary School; El Dorado Elementary School; Fairmount Elementary School; Graffan Elementary School; Alvarado Elementary School; Leonard R. Flynn Elementary School; Monroe Elementary School; Sunnyside Elementary School; Sunset Elementary School; George Washington Carver Elementary School; Longfellow Elementary School; George Peabody Elementary School. The Project will work with 15 SFUSD elementary schools in school year 2013-2014 to implement the 5 "E's" as outlined in the grant application.

3. $250,000 – Evelyn & Walter Haas, Jr. Fund to All Elementary Schools; All Early Education Sites. Advance the PreK-3rd initiative through PreK-3rd coaching; development of IT infrastructure; and preparation for potential Head Start programming.

4. $25,000 – San Francisco Foundation to All Elementary Schools; All Early Education Sites. To support the implementation and expansion of dual language learning classrooms (Spanish & Chinese).
5. $100,000 – W. Clement and Jessie V. Stone Foundation to All Elementary Schools; All Early Education Sites. To support principals and site leaders to create coherent, alignment curricula, instruction, and systems in grades P-5.

6. $100,000 – Department of Children, Youth & their Families (DCYF) to Dr. William L. Cobb Elementary School. To support SF RBI’s work in Cobb Elementary School.

7. $0 – San Francisco Back on Track to Dr. Martin Luther King, Jr. Academic Middle School. As one out of four African Americans in San Francisco lives in poverty with a high school graduation rate of below 50% for African American and Latino males, the conditions necessary for this targeted population of students to succeed socially, emotionally and academically are of great need. Back on Track offers the “Student of Promise” Closing the Achievement Gap Initiative as a student driven intervention model that engages students, parents, teachers, faculty, and community social services agencies in a wrap-around service approach to increase student achievement and outcomes. In response to this issue, Dr. Martin Luther King, Jr. Academic Middle School is entering into a partnership with San Francisco Back on Track.

8. $60,000 – Stuart Foundation to Finance Department. Financial plan to support implementation of Vision 2025.

2b. (141-14B2) Authorization for Budget Transfers for Fiscal Year 2013-2014 Budget

**Recommendation:** That the Superintendent recommends changes to the FY 2013-2014 Budget as adopted by the Board of Education on June 25, 2013. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revision as presented.

Unrestricted and Restricted General Funds (Funds 01, 05 and 12)

2c. (141-14B3) Authorization to Amend Resolution #1311-12B3 to Enter into a Memorandum of Understanding (MOU) With the Vietnamese Youth Development Center

**Recommendation:** That the Board of Education authorize the amendment of Resolution #1311-12B3, which allowed the Superintendent and/or his designee to enter into an MOU with Vietnamese Youth Development Center.

This amended resolution will remove Civic Center Secondary School from the MOU, and add San Francisco International Academy to the list of sites being served through this program.

2d. (141-14B4) Approval of the San Francisco Unified School District Memoranda of Authority with Community Based Organizations

**Recommendation:** That the Board of Education approves the Memoranda of Authority entered into between the San Francisco Unified School District and Community Based Organizations and Agencies during the 2013-2014 fiscal year. A list of the Memoranda of Authority has been attached to the Resolution.
2e. **(141-14B5) Approval of the San Francisco Unified School District Memorandum of Authority with Friendship House Association of American Indians, Inc.**

**Recommendation:** That the Board of Education approves the Memorandum of Authority entered into between the San Francisco Unified School District and Friendship House Association of American Indians, Inc. during the 2013-2014 fiscal year, including approval of dual indemnification with the Friendship House Association of American Indians, Inc. due to the unique circumstances of the District providing services to District students at the agency's site.

2f. **(141-14B6) Approval of School Resource Officer Memorandum of Understanding (MOU)**

**Recommendation:** That the Board of Education of the San Francisco Unified School District approve the School Resource Officer Memorandum of Understanding (MOU) between the San Francisco Unified School District (SFUSD) and the San Francisco Police Department (SFPD).

2g. **(141-14B7) Authorization to Enter Into a Memorandum of Understanding (MOU) Between Cedar Crest College and the San Francisco Unified School District (January 2014 to January 2017)**

**Recommendation:** That the Board of Education of the San Francisco Unified School District authorize the Superintendent and/or designee to enter into a Memorandum of Understanding (MOU) with Cedar Crest College for education and training of Nutrition & Dietetics Program Intern(s) from January 2014 to January 2017. No funding is needed for this MOU with Cedar Crest College.

2h. **(141-14B8) Authorization to Enter Into an Affiliation Agreement / Memorandum of Understanding between Little Kids Rock (LKR), and the San Francisco Unified School District**

**Recommendation:** That the Board of Education of the San Francisco Unified School District authorize the Superintendent and/or his designee to enter into an MOU for the SFUSD/Visual and Performing Arts Department (VAPA) to collaborate with Little Kids Rock (LKR). The goal of this partnership is to provide music and classroom teachers training and support in developing curriculum and pedagogy for modern band classes. VAPA/school sites will receive the equivalent of $242,000 in the form of instruments, supplies, curriculum, and teacher training for SY 2014 - 2015.

2i. **(141-14B9) Authorization for Board Member Participation in Outside Organization Event**

**Recommendation:** That the Board of Education authorizes Commissioner Hydra Mendoza-McDonnell to attend the AVID Leading the Way to College: A Blueprint for Success Conference. Commissioner Mendoza-McDonnell attended the Conference which was held in Grapevine, Texas on December 11-12, 2013.
2j. (141-14C2) Authorization for the Award of Bids, Purchase of and Encumbrance for Supplies, Equipment and/or Services Over $84,100 or the Statutory Limit Specified in Public Contract Code Section 20111

Recommendation: That the Board of Education authorizes the procurement of supplies, equipment, and/or services as summarized.

3. Buildings, Grounds and Services Resolutions

3a. (141-14W1) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this modification between Alpha Restoration and Waterproofing, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and credit the Deferred Maintenance Fund.
Claire Lilienthal Elementary School (Madison Campus) – ($11,324.94) Credit

3b. (141-14W2) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this modification between Alpha Bay Builders and the San Francisco Unified School District for an amount not to exceed $46,060.12 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Cesar Chavez Elementary School Modernization – $46,060.12

3c. (141-14W3) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Hol’s Construction and the San Francisco Unified School District for an amount not to exceed $43,339 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Lowell High School – Unite 1, 2, & 3 Voluntary Seismic Strengthening – $43,339
3d. (141-14W4) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between JUV Inc. and the San Francisco Unified School District for an amount not to exceed $133,993 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Yick Wo Elementary School – $133,993

3e. (141-14W5) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Aloha Builders and the San Francisco Unified School District for an amount not to exceed $25,548.63 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Alamo Elementary School – $25,548.63

3f. (141-14W6) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract modification between Cervantes Design Associates, Inc. (CDA) and the San Francisco Unified School District for an amount not to exceed $15,870 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Bret Harte Early Education School – $15,870

3g. (141-14W7) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this Master Agreement modification between Millennium Consulting Associates (MECA) and the San Francisco Unified School District for an amount not to exceed $26,115.95 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Paul Revere Elementary School – $26,115.95
3h. (141-14W8) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this modification to the Master Agreement between Alan Kropp & Associates and the San Francisco Unified School District for an amount not to exceed $17,500 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
McKinley Elementary School – $17,500

3i. (141-14W9) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this modification to the Master Agreement between IMPEC GROUP and the San Francisco Unified School District for an amount not to exceed $1,886 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification to the Master Agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.
Cesar Chavez Elementary School – $1,886

3j. (141-14W10) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve this contract between SCA Environmental, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund.
Everett Middle School - $5,975

3k. (141-14W11) Authorization to Approve Contracts, Orders for Service, Work Orders, and Modifications in Connection with the School Building Program

Recommendation: That the Board of Education approve the selected firms, Aim To Please Janitorial Services, Customized Performance Inc., Impec Group and Summit Building Services, and Consolidated Cleaning Services for a specialized construction cleaning services pool authorized to enter into master agreements with the San Francisco Unified School District for the projects under the 2011 Proposition A Facilities Bond Program and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of master agreements on behalf of the District.
4. Personnel Resolutions

4a. (141-14F1 – F9) Administrative, Secondary, Elementary Certificated Personnel Actions

Recommendation: That the Board of Education approves the following personnel actions as summarized.

4b. (141-14K1 – K49) Consultant Services Contracts

Note: Contracts with Individuals = Resolutions K1 – K2
     Contract with Organizations = Resolutions K3 – K49

Recommendation: That the Board of Education approves the following consultant services contracts.

   K1. Special Education Services – To provide an action plan for students, guiding the successful integration of appropriate Assistive Technology tools and Augmentative and Alternative Communication tools to support students with disabilities. Marilyn J. Buzolich - $30,000 – Special Education Services

   K2. Information Technology Department – To provide programming services to make the new attendance Scan Tron scanners work with our current scanning software. Raymond D. Hall - $6,000 – QTEA Technology Upgrade

   K3. Guadalupe Elementary School – To provide participatory workshops in drama, visual arts and chorus to K - 5th grade students. San Francisco Arts Education Project - $2,024 – PEEF: Prop H, Arts & Music

   K4. Tenderloin Community School – To provide training to all faculty on the implementation of Reader's and Writer's Workshop. The Reading and Writing Project Network, LLC - $26,000 – UGF/AB825 – Targeted Instructional Improvement Block Grant, NCLB: Title I, Schoolwide Program, and EIA; Limited English Proficient (LEP)


   K6. Alice Fong Yu K-8 School – To provide academic performance through rigorous, project-based, partner-supported environmental education that is woven throughout the schools' instruction and operation. Education Outside - $10,000 – Trust Fund – PTA Funds

   K7. Alice Fong Yu Alternative School – To provide opportunities for physical activity and safe, meaningful play to children to improve their health and well-being. Playworks - $6,000 – UGF/AB825 – School and Library Improvement Block Grant
K8. **Leonard R. Flynn Elementary School** – To provide one-on-one tutoring services to K-5 students who are identified based on school intervention planning needs.

Reading Partners - $12,500 – NCLB: Title I, Schoolwide Programs

K9. **Ida B. Wells High School** – To provide regular and on-going mental health services to students needing support.

Richmond Area Multi-Services - $8,050 – EIA: State Compensatory Education (SCE)

K10. **Superintendent's Office** – To create a common understanding, process and project management discipline so that SFUSD leadership can effectively sponsor and manage strategic priorities.

The Versatile Company - $50,000 – Walter & Elise HAAS Jr. Foundation

K11. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Bessie Carmichael School/FEC.


K12. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Bret Harte ES.


K13. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Cesar Chavez ES.


K14. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at John Yehall Chin ES.


K15. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Cleveland ES.

K16. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Dr. William Cobb ES. Buchanan YMCA - $33,278 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)

K17. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Leonard R. Flynn ES. Reading Partners - $47,765 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)

K18. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Francisco MS. Telegraph Hill Neighborhood Center - $47,813 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)

K19. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Francis Scott Key ES. Aspiranet dba Sunset Neighborhood Beacon Center - $8,288 – After School Education and Safety Program (Pending FY 2014-2015 Budget Approval)

K20. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at AP Giannini MS. Aspiranet dba Sunset Neighborhood Beacon Center - $38,250 – After School Education and Safety Program (Pending FY 2014-2015 Budget Approval)

K21. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Glen Park ES. San Francisco Arts Education Project - $33,278 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)

K22. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Guadalupe ES. Bay Area Community Resources - $33,278 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)
K23. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Hillcrest ES. Reading Partners - $35,860 – After School Education and Safety Program and NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)

K24. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Herbert Hoover MS. Stonestown Family YMCA - $32,326 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)

K25. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Martin Luther King Jr. MS. Bayview Hunters Point YMCA - $58,290 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)

K26. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Lakeshore ES. Bay Area Community Resources - $28,688 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)

K27. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Gordon J. Lau ES. Chinatown YMCA - $64,522 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)

K28. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Longfellow ES. Bay Area Community Resources - $28,688 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)

K29. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Marina MS. Presidio Community YMCA - $30,971 – NCLB: Title IV, Part B, 21st Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)
K30. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Harvey Milk Civil Rights Academy.
   Embarcadero YMCA - $52,383 – NCLB: Title IV, Part B, 21st Century Community Learning Centers
   *(Pending FY 2014-2015 Budget Approval)*

K31. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at George Moscone ES.
   Community Youth Center - $14,344 – NCLB: Title IV, Part B, 21st Century Community Learning Centers
   *(Pending FY 2014-2015 Budget Approval)*

K32. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at John Muir ES.
   Buchanan YMCA - $33,291 – NCLB: Title IV, Part B, 21st Century Community Learning Centers
   *(Pending FY 2014-2015 Budget Approval)*

K33. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Redding ES.
   Community Youth Center - $26,688 – NCLB: Title IV, Part B, 21st Century Community Learning Centers
   *(Pending FY 2014-2015 Budget Approval)*

K34. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Roosevelt ES.
   Richmond District Neighborhood Center - $38,250 – After School Education and Safety Program
   *(Pending FY 2014-2015 Budget Approval)*

K35. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Rosa Parks ES.
   Buchanan YMCA - $37,314 – NCLB: Title IV, Part B, 21st Century Community Learning Centers
   *(Pending FY 2014-2015 Budget Approval)*

K36. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Sanchez ES.
   Bay Area Community Resources - $33,278 – NCLB: Title IV, Part B, 21st Century Community Learning Centers
   *(Pending FY 2014-2015 Budget Approval)*
K37. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Junipero Serra ES.

Bay Area Community Resources - $33,278 – NCLB: Title IV, Part B, 21

_Century Community Learning Centers (Pending FY 2014-2015 Budget Approval)_

K38. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Sheridan ES.


K39. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Commodore Sloat ES.


K40. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Spring Valley Science School.


K41. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Ulloa ES.


K42. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Yick Wo ES.


K43. **Special Education Services** – To provide residential care and educationally related mental health services.

Catholic Charities CYO of the Archdiocese of San Francisco - $113,399 – AB114: Special education – Mental Health Services
K44. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the comprehensive summer supplemental program, to include programmatic and fiscal accountability in accordance with grant guidelines at Lawton Alternative School.

Stonestown Family YMCA - $34,955 – NCLB: Title IV, Part B, 21st Century Community Learning Centers

K45. **Student, Family & Community Support Department** – To analyze SFUSD’s facilities use data; share research on practices in other districts in California, and develop models for SFUSD fee structures.

University of California, Center for Cities & Schools, Institute of Urban & Regional Development - $15,000 – DCYF Joint Use of Facilities

K46. **State and Federal Programs** – To provide reading and/or math instruction utilizing Catapult’s proprietary programs, systems, teaching techniques, diagnostic test and academic courses and materials to qualified students attending NCLB/SESA Private School Programs. Services to be completed by June 30, 2014.

Catapult Learning West, Inc. - $1,893.84 – NCLB: Title I, Part A, Basic Student Services, Non-Public Private Schools and NCLB: Title I, Part A, Basic Grants, Low-Income and Neglected

K47. **State and Federal Programs** – To provide reading and/or math instruction utilizing Catapult’s proprietary programs, systems, teaching techniques, diagnostic test and academic courses and materials to qualified students attending NCLB/SESA Private School Programs. Services to be completed by June 30, 2014.

Catapult Learning West, Inc. - $7,891.03 – NCLB: Title I, Part A Basic Student Services, Non-Public Private Schools and NCLB: Title I, Part A Basic Grants, Low-Income and Neglected

K48. **Superintendent’s Office** – To provide underperforming students with the targeted and differentiated instruction they need to read at or above grade level at Dr. William L. Cobb Elementary School.

San Francisco Reviving Baseball for Inner-City Youth Inc. - $100,000 – Trust Fund – Principal Discretionary Trust Fund

K49. **State and Federal Programs** – To provide services and support for the interventions outlined in the CORE Waiver. As part of implementing the School Quality Improvement System, interventions must be provided to identified Priority schools.

California Education Partners and Its LLC, California Office to Reform Education (CORE) - $83,050 – NCLB: Title I, Part A, SES Tutoring

4bb. **(141-14K50 – K73) Consultant Services Contracts Amendments**

Pg. 261 - 312

Note: Contracts with Individuals = Resolution K50 – K54
Contract with Organizations = Resolutions K55 – K73

Recommendation: That the Board of Education approves the following consultant services contracts.
K50. **Clarendon Elementary School** — To provide Japanese curriculum and cultural activities for the Japanese Bilingual Bicultural Program. The purpose for this amendment is to extend dates of service and increase amount of services.
Cost of this Amendment – $10,750
Rei Kobayashi-McGrath – Total Program Cost to Date - $24,750 – Trust Fund – Site Specific Trust Fund #1

K51. **KALW Radio Station** — To provide producing and reporting for KALW’s News Department. The purpose for this amendment is for a reduction in services.
Cost of this Amendment – ($24,169) Credit
Casey Miner – Total Program Cost to Date - $33,831 - KALW – Association

K52. **Students, Family & Community Support Department** — To provide professional development services for ExCEL After School Program school site after school staff to ensure that staff have the necessary competencies and skills to provide high quality comprehensive after school program services. The purpose for this amendment is to change the funding source and to correct prior adopted dollar amount.
Cost of this Amendment – $0
Eva Jo Meyers – Total Program Cost to Date - $74,400 – NCLB: Title IV, Part B, 21st Century Community Learning Centers

K53. **Special Education Services** — To conduct and Independent Education Evaluation (IEE) per IDEA regulations. The purpose for this amendment is for additional services to students.
Cost of this Amendment – $1,720
Carina Grandison – Total Program Cost to Date - $5,720 – Special Education – IDEA Basic Local Aid

K54. **Visual & Performing Arts Department** — The groups of artists and/or organizations will provide art programs for the Elementary Arts Program at various sites. The purpose for this amendment is to add artists and arts Organizations.
Cost of this Amendment - $0
Various Artists and Organizations – Total Program Cost to Date - $559,811 – Elementary Arts Program

K55. **Yick Wo Elementary School** — To provide participatory artist-in-residency workshops to students. The purpose for this amendment is to reduce services to students.
Cost of this Amendment – ($5,100) Credit
San Francisco Arts Education Project – Total Program Cost to Date - $7,500 – Trust Fund – PTA Funds and PEEF: Prop H, Art & Music

K56. **Cleveland Elementary School** — To provide a reading tutoring program for students. The purpose for this amendment is for additional services to students.
Cost of this Amendment – $15,000
Reading Partners – Total Program Cost to Date - $20,000 – NCLB: Title IV, Part B, 21st Century Community Learning Center and School Site Based WSF Allocation
K57. **E.R. Taylor Elementary School** – To provide a tutor to support Spanish speaking students. The purpose for this amendment is to change the funding source.
Cost of this Amendment – $0
Bay Area Community Resources – Total Program Cost to Date - $18,145
- EIA: Limited English Proficient (LEP)

K58 **E.R. Taylor Elementary School** – To provide a Parent Outreach Coordinator. The purpose for this amendment is to change the funding source.
Cost of this Amendment – $0
Bay Area Community Resources – Total Program Cost to Date - $52,000
- EIA: Limited English Proficient (LEP)

K59 **Clare Lilienthal Elementary School** – To provide academic performance through rigorous, project-based, partner-supported environmental education that is woven throughout the schools instructions and operation. The purpose for this amendment is for funding source change.
Cost of this Amendment – $0
Education Outside – Total Program Cost to Date - $31,500 – Trust Fund
- PTA Funds

K60. **Athletic Office** – To provide services as officials at SFUSD middle and high school basketball games. The purpose for this amendment is for additional services to students paid by school sites.
Cost of this Amendment – $18,000
Northern California Basketball Officials Association (NCBOA) – Total Program Cost to Date - $78,000 – PEEF: Prop H, Sports

K61. **State and Federal Programs** - To provide reading and/or math instruction utilizing Catapult's proprietary programs, systems, teaching techniques, diagnostic tests and academic courses and materials to qualified students attending NCLB/SESA, Title I, Private School Programs. The purpose for this amendment is to cancel original resolution.
Cost of this Amendment – ($6,874.65) Credit
Catapult Learning West, LLC – Total Program Cost to Date - $0 – NCLB: Title I, Part A, Basic Student Services, Non-Public Private Schools and NCLB: Title I, Part A, Basic Grant, Low-Income and Neglected

K62. **School Health Programs** – To lead a comprehensive strategic planning process for the Wellness Initiative. The purpose for this amendment is change funding source and correct consultant name.
Cost of this Amendment – $0
LaFrance Associates, LLC (dba LFA Group) – Total Program Cost to Date - $35,000 – DCYF: Mayor’s DCYF Wellness Program

K63. **Student, Family & Community Support Department** – To provide, as Lead Agency, overall management and operation of the after school program, to include programmatic and fiscal accountability in accordance with grant guidelines at Bret Harte Elementary School. The purpose for this amendment is for a reduction in services to students.
Cost of this Amendment – ($12,031) Credit
Bay Area Community Resources – Total Program Cost to Date - $107,714 – After School Education and Safety Program
K64. **Student, Family & Community Support Department** – To plan, develop, monitor and implement evaluation of programs listed on the resolution. The purpose for this amendment is adding SFCSD to implement the California Healthy Kids Survey this spring as required by the grant.

Cost of this Amendment – $135,000

Education, Training & Research Associates – Total Program Cost to Date - $388,849.96 – DCYF Mayor’s Wellness Program and Tobacco Use Prevention Education COE Administrative Grants

K65. **Special Education Services** – To services to special education students when no appropriate public education services are available. The purpose for this amendment is to add and delete NPA/NPS consultants.

Cost of this Amendment – $0

Various NPA/NPS – Total Program Cost to Date - $13,129,335 – Special Education Services: Infant Entitlement, Pre K goal code (population), Server goal, Non-Severe goal, and Mental Health Services

K66. **Special Education Services** – To provide translation services for IEP/Special Education meetings and early childhood parent meetings/training. This is a mandated service. The purpose for this amendment is to change the funding source.

Cost of this Amendment – $0

Language People, Inc. – Total Program Cost to Date - $475,000 – Special Education Services

K67. **Special Education Services** – To provide school-based ABA services to 30 students with autism. The purpose for this amendment is for additional services and to correct the consultant’s name.

Cost of this Amendment – $92,000

Rethink Autism, Inc. – Total Program Cost to Date - $120,000 – Special Education Services

K68. **Access and Equity** – To provide an after-school program for at-risk students. The purpose for this amendment is to correct the name of the organization.

Cost of this Amendment – $0

Collective Impact dba Ella Hill Hutch Community Center – Total Program Cost to Date - $42,750 – UGF/AB825: Targeted Instructional Improvement Block Grant

K69. **Early Education Department** – To operate as the interim Head Start Administrator for San Francisco County’s Head Start contract. The purpose for this amendment is to change the funding source.

Cost of this Amendment – $0

Community Development Institute (CDI) Head Start – Total Program Cost to Date - $1,556,704 – EED: Federal Child Care Center – Based Program (CCTR) and CA State Preschool Program

K70. **Special Education Services** – To transition student into least restrictive setting along with in-home behavior support. The purpose for this amendment is for additional services to students.

Cost of this Amendment – $30,000

Kahlon Family Services – Total Program Cost to Date - $46,375 – Special Education Services
K71. **Instruction, Innovation and Social Justice** – To provide professional development workshops for teachers, partnering UCSF graduate students with SFUSD teachers to create science lessons, summer internship opportunities for students, study and test taking skills, taking students on college tours and partnering UCSF faculty to develop programming on post-traumatic stress, obesity, asthma, etc. The purpose for this amendment is for an additional 10% administrative fee for the duration of the contract.

Cost of this Amendment – $16,128.05

The Regents of the University of California – Total Program Cost to Date - $267,489.05 – UGF/AB825 - Targeted Instructional Improvement Block Grant (Pending FY 2014-15 Budget Approval)

K72. **Student, Family & Community Support Department** – To provide a tutorial program for GEAR UP cohorts. The purpose for this amendment is to change funding year to FY14.

Cost of this Amendment – $0

San Francisco State University – Total Program Cost to Date - $95,000 – SF GEAR UP Partnership

K73. **Bret Harte Elementary School** – To provide academic performance through rigorous, project-based partner-supported environmental education. The purpose for this amendment is to change the name of the consultant.

Cost of this Amendment – $0

Education Outside – Total Program Cost to Date - $7,000 – UGF/AB825 – Targeted Instructional Improvement Block Grant
Per Board Rules and Procedures Series 9000, the Board meets in Regular Session on the second and fourth Tuesdays of each month at 6:00 p.m. in the Irving G. Breyer Board Meeting Room, 555 Franklin Street, First Floor. Parking is available through the gate off McAllister Street.

The Board Agenda is posted and its contents are made available for public view in the Lobby of the SFUSD Administrative Building at 555 Franklin Street on the Friday before each regular meeting. A copy of the complete Agenda is also available in the Office of the Board of Education, Room 106, at the same address. Additional documents which are distributed to at least a majority of the Board after the publication of the Agenda and relate to items on the Agenda are available for public view in Room 106 at the time of distribution to the commissioners. Additional documents distributed to the Board during the meeting can be viewed at the meeting (if prepared by the District) or after the meeting (if prepared by some other person) by directing your request to the Executive Assistant to the Board.

Since 2010, childcare at the Regular Meetings of the Board of Education is no longer available. Children, supervised by an adult, are welcome to attend meetings of the Board of Education.

Translation services in Spanish and Chinese are available at Regular Meetings of the Board of Education. Adequate notice and request must be given to the Office of the Board of Education for other languages.
INFORMATION ON DISABILITY ACCESS TO
MEETINGS OF THE BOARD OF EDUCATION

SAN FRANCISCO UNIFIED SCHOOL DISTRICT GENERAL ADMINISTRATIVE OFFICES
555 FRANKLIN STREET, SAN FRANCISCO, CA. 94102
(THE IRVING G. BREYER BOARD MEETING ROOM IS WHEELCHAIR ACCESSIBLE.)

MUNI:
ACCESSIBLE MUNICIPAL LINES ARE:
- 47 VAN NESS ON VAN NESS AVENUE
- 71 AND 71L ON MARKET STREET
- F LINE ON MARKET STREET (SURFACE)
- J, K, L, M, & N LINES (SUBWAY)
- FOR ADDITIONAL INFORMATION ABOUT MUNI ACCESSIBLE SERVICES, CALL (415) 701-4485
  OR (415) 923-6142.

BART: CIVIC CENTER BART STATION

PARKING: ACCESSIBLE PARKING IS AVAILABLE.
PLEASE ENTER THROUGH THE GATE OFF MCALLISTER STREET.

AMERICAN SIGN LANGUAGE:
INTERPRETERS AND FM AMPLIFICATION SYSTEM WILL BE PROVIDED UPON REQUEST IF YOU
MAKE ARRANGEMENTS AT LEAST SEVENTY-TWO (72) HOURS IN ADVANCE BY CALLING
(415) 355-7364.

IT IS REQUESTED THAT INDIVIDUALS REFRAIN FROM WEARING PERFUME OR OTHER SCENTED PRODUCTS IN
ORDER TO ALLOW THOSE WITH ENVIRONMENTAL ILLNESSES OR MULTIPLE CHEMICAL SENSITIVITY TO ATTEND
THE MEETINGS OF THE BOARD OF EDUCATION.
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Special Order of Business
Regular Meeting of the Board of Education
January 14, 2014

SUBJECT: Annual Readoption of Board of Education Rules and Procedures

REQUESTED ACTION: That the Board of Education of the San Francisco Unified School District readopts its Rules and Procedures (Series 9000).

BACKGROUND: The Board’s Rules and Procedures, outlined in Series 9000, include a provision (Section 9100 #6) that the Board review and readopt its Rules and Procedures at the first Regular Board Meeting of each year.
# ARTICLE 9  
## BOARD RULES AND PROCEDURES  
(Series 9000)

**NOTE:** The CSBA comprehensive index is a standard index system designed to provide a table of contents for this manual while at the same time accommodating future policies/regulations. This manual contains only those Board policies (BP), administrative regulations (AR) and/or exhibits (E) specified in the right-hand column.

<table>
<thead>
<tr>
<th>CODE</th>
<th>Article</th>
<th>Section</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.</td>
<td>Role of the Board</td>
<td>9000</td>
<td>BRP</td>
</tr>
<tr>
<td>A.</td>
<td>Governance Standards</td>
<td>9005</td>
<td>BRP</td>
</tr>
<tr>
<td>B.</td>
<td>Public Statements</td>
<td>9010</td>
<td>BRP</td>
</tr>
<tr>
<td>1.</td>
<td>Disclosure of Confidential/Privileged Information</td>
<td>9011</td>
<td>BRP</td>
</tr>
<tr>
<td>2.</td>
<td>Board Member Electronic Communications</td>
<td>9012</td>
<td>BRP</td>
</tr>
<tr>
<td>1.</td>
<td>Annual Organization Meeting</td>
<td>9100</td>
<td>BRP</td>
</tr>
<tr>
<td>A.</td>
<td>Terms of Office</td>
<td>9110</td>
<td>BRP</td>
</tr>
<tr>
<td>B.</td>
<td>Officers and Auxiliary Personnel</td>
<td>9120</td>
<td>BRP</td>
</tr>
<tr>
<td>1.</td>
<td>President</td>
<td>9121</td>
<td>BRP</td>
</tr>
<tr>
<td>2.</td>
<td>Vice President</td>
<td>9121.1</td>
<td>BRP</td>
</tr>
<tr>
<td>3.</td>
<td>Secretary</td>
<td>9122</td>
<td>BRP</td>
</tr>
<tr>
<td>4.</td>
<td>Clerk</td>
<td>9123</td>
<td>BRP</td>
</tr>
<tr>
<td>5.</td>
<td>Attorney</td>
<td>9124</td>
<td>BRP</td>
</tr>
<tr>
<td>C.</td>
<td>Board Committees</td>
<td>9130</td>
<td>BRP</td>
</tr>
<tr>
<td>D.</td>
<td>Board Representatives</td>
<td>9140</td>
<td>BRP</td>
</tr>
<tr>
<td>E.</td>
<td>Student Board Members</td>
<td>9150</td>
<td>BRP</td>
</tr>
<tr>
<td>2.</td>
<td>Limits of Board Member Authority</td>
<td>9200</td>
<td>BRP</td>
</tr>
<tr>
<td>A.</td>
<td>Qualifications</td>
<td>9210</td>
<td>BRP</td>
</tr>
<tr>
<td>B.</td>
<td>Board of Education Elections</td>
<td>9220</td>
<td>BRP</td>
</tr>
<tr>
<td>1.</td>
<td>Recruiting New Board Members</td>
<td>9221</td>
<td>BRP</td>
</tr>
<tr>
<td>2.</td>
<td>Resignation</td>
<td>9222</td>
<td>BRP</td>
</tr>
<tr>
<td>3.</td>
<td>Filling Vacancies</td>
<td>9223</td>
<td>BRP</td>
</tr>
<tr>
<td>4.</td>
<td>Oath or Affirmation</td>
<td>9224</td>
<td>BRP</td>
</tr>
<tr>
<td>C.</td>
<td>Orientation</td>
<td>9230</td>
<td>BRP</td>
</tr>
<tr>
<td>D.</td>
<td>Board Development</td>
<td>9240</td>
<td>BRP</td>
</tr>
<tr>
<td>E.</td>
<td>Remuneration, Reimbursement, and Other Benefits</td>
<td>9250</td>
<td>BRP</td>
</tr>
<tr>
<td>F.</td>
<td>Legal Protection</td>
<td>9260</td>
<td>BRP</td>
</tr>
<tr>
<td>G.</td>
<td>Conflict of Interest</td>
<td>9270</td>
<td>BRP</td>
</tr>
<tr>
<td>3.</td>
<td>Board Operations</td>
<td>9300</td>
<td>BRP</td>
</tr>
<tr>
<td>A.</td>
<td>Board Policies</td>
<td>9310</td>
<td>BRP</td>
</tr>
<tr>
<td>B.</td>
<td>Meetings and Notices</td>
<td>9320</td>
<td>BRP</td>
</tr>
<tr>
<td>1.</td>
<td>Closed Session Purposes and Agendas</td>
<td>9321</td>
<td>BRP</td>
</tr>
<tr>
<td>2.</td>
<td>Agenda/Meeting Materials</td>
<td>9322</td>
<td>BRP</td>
</tr>
<tr>
<td>3.</td>
<td>Meeting Conduct</td>
<td>9323</td>
<td>BRP</td>
</tr>
<tr>
<td>4.</td>
<td>Minutes and Recordings</td>
<td>9324</td>
<td>BRP</td>
</tr>
<tr>
<td>C.</td>
<td>Membership in Associations</td>
<td>9330</td>
<td>BRP</td>
</tr>
<tr>
<td>4.</td>
<td>Board Self-Evaluation</td>
<td>9400</td>
<td>BRP</td>
</tr>
</tbody>
</table>

**Series 9000 - Page 1**

**Special Order of Business**

1/14/2014  pages 1 – 106
ROLE OF THE BOARD

The Board of Education was established and exists by virtue of the Education Code and the Charter of the City and County of San Francisco.

Section 8.100 of the City Charter provides as follows:

The Unified School District shall be under the control and management of a Board of Education composed of seven members who shall be elected by the voters of the Unified School District. A student representative shall serve on the Board in accordance with state law. No member of this Board shall be eligible to serve on the Governing Board of the Community College District. The compensation for each member shall be $500 per month. The terms of office in effect for Board members on the date this Charter is adopted shall continue.

Pursuant to Education Code 1000, the Board also serves as the County Board Of Education.

As allowed by state law, the Board has two student members. (Education Code 35012)

(cf. 9150 - Student Delegates)

The Board has been elected by the community to provide leadership and citizen oversight of the district. The Board shall ensure that the district is responsive to the values, beliefs, and priorities of the community.

The Board shall appoint a Superintendent of schools as the chief administrative officer of the district and may delegate to the Superintendent all administrative authority within its power, except for those related to the appointment, evaluation and removal of the Superintendent, and except for those powers which the Board may not delegate under the Education Code.

The Board shall work with the Superintendent to fulfill its major responsibilities, which include setting the direction for the district through a process that involves the community, parents/guardians, students, and staff and is focused on student learning and achievement.

(cf. 0000 - Vision)
(cf. 0100 - Philosophy)
(cf. 0200 - Goals for the School District)

Legal Reference: (see next page)
ROLE OF THE BOARD (continued)

Legal Reference:

**EDUCATION CODE**
5304 Duties of governing board (re school district elections)
12400-12405 Authority to participate in federal programs
17565-17592 Board duties re property maintenance and control
33319.5 Implementation of authority of local agencies
35000 District name
35010 Control of district; prescription and enforcement of rules
35020-35046 Officers and agents
35100-35351 Governing boards, especially:
35160-35185 Powers and duties
35291 Rules

Management Resources:

**CSBA PUBLICATIONS**
Maximizing School Board Governance
Professional Governance Standards, November 2000
School Board Leadership: The Role and Function of California's School Boards, 1996
**NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS**
The Key Work of School Boards, 2000

**WEB SITES**
CSBA: http://www.csba.org
CSBA Governance Institute: http://www.csba.org/gi
National School Boards Association: http://www.nsba.org

Bylaw adopted: April 24, 2012

SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
ROLE OF THE BOARD (continued)

(b) Making decisions and providing resources that support district priorities and goals

c. Upholding Board policies

d. Being knowledgeable about district programs and efforts in order to serve as effective spokespersons

4. Ensuring accountability to the public for the performance of the district's schools by:

   a. Evaluating the Superintendent and setting policy for the evaluation of other personnel

   (cf. 2140 - Evaluation of the Superintendent)
   (cf. 4115 - Evaluation/Supervision)
   (cf. 4215 - Evaluation/Supervision)
   (cf. 4315 - Evaluation/Supervision)

   b. Monitoring and evaluating the effectiveness of policies

   c. Serving as a judicial (hearing) and appeals body in accordance with law, Board policies, and negotiated agreements

   (cf. 1312.1 - Complaints Concerning District Employees)
   (cf. 1312.2 - Complaints Concerning Instructional Materials)
   (cf. 1312.3 - Uniform Complaint Procedures)
   (cf. 1312.4 - Williams Uniform Complaint Procedures)
   (cf. 4011 - Complaints Concerning Discrimination in Employment)
   (cf. 4117.3 - Personnel Reduction)
   (cf. 4117.4 - Dismissal)
   (cf. 4125/4242/4244 - Complaints)
   (cf. 4218 - Dismissal/Suspension/Disciplinary Action)
   (cf. 5116.1 - Intradistrict Open Enrollment)
   (cf. 5117 - Interdistrict Attendance)
   (cf. 5119 - Students Expelled from Other Districts)
   (cf. 5125.3 - Challenging Student Records)
   (cf. 5144.1 - Suspension and Expulsion/Due Process)
   (cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)
   (cf. 6164.6 - Identification and Education Under Section 504)
ROLE OF THE BOARD (continued)

d. Monitoring student achievement and program effectiveness and requiring program changes as necessary

(cf. 0500 - Accountability)
(cf. 0520.1 - High Priority Schools Grant Program)
(cf. 0520.2 - Title I Program Improvement Schools)
(cf. 0520.3 - Title I Program Improvement Districts)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - Standardized Testing and Reporting Program)
(cf. 6162.52 - High School Exit Examination)
(cf. 6190 - Evaluation of the Instructional Program)

e. Monitoring and adjusting district finances

(cf. 3460 - Financial Reports and Accountability)

f. Monitoring the collective bargaining process

5. Providing community leadership and advocacy on behalf of students, the district's educational program, and public education in order to build support within the local community and at the state and national levels

(cf. 0510 - School Accountability Report Card)
(cf. 1020 - Youth Services)
(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)
(cf. 1160 - Political Processes)
(cf. 1400 - Relations between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations between Private Industry and the Schools)
(cf. 9010 - Public Statements)

The Board is authorized to establish and finance any program or activity that is not in conflict with, inconsistent with, or preempted by law. (Education Code 35160)

Legal Reference: (see next page)
ROLE OF THE BOARD (continued)

Legal Reference:
SAN FRANCISCO CITY CHARTER
8.100 Unified School District
13.100 City and County Elections
13.101 Terms of Elective Office
13.101.5 Vacancies
14.102 Recall
15.105 Suspension and Removal
EDUCATION CODE
5304 Duties of governing board (re school district elections)
12400-12405 Authority to participate in federal programs
17565-17592 Board duties re property maintenance and control
33319.5 Implementation of authority of local agencies
35000 District name
35010 Control of district; prescription and enforcement of rules
35020-35046 Officers and agents
35100-35351 Governing boards, especially:
35160-35185 Powers and duties
35291 Rules

Management Resources:
CSBA PUBLICATIONS
Maximizing School Board Governance
Professional Governance Standards, November 2000
School Board Leadership: The Role and Function of California's School Boards, 1996
NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS
The Key Work of School Boards, 2000
WEB SITES
CSBA: http://www.csba.org
CSBA Governance Institute: http://www.csba.org/gi
National School Boards Association: http://www.nsba.org
GOVERNANCE STANDARDS

The Board of Education believes that its primary responsibility is to act in the best interests of every student in the district. The Board also has major commitments to parents/guardians, all members of the community, employees, the state of California, laws pertaining to public education, and established policies of the district. To maximize Board effectiveness and public confidence in district governance, Board members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct.

(cf. 9000 - Role of the Board)
(cf. 9270 - Conflict of Interest)

The Board expects its members to work with each other and the Superintendent to ensure that a high-quality education is provided to each student. Each individual Board member shall:

1. Keep learning and achievement for all students as the primary focus
2. Value, support and advocate for public education

(cf. 9010 - Public Statements)

3. Recognize and respect differences of perspective and style on the Board and among staff, students, parents and the community
4. Act with dignity, and understand the implications of demeanor and behavior
5. Keep confidential matters confidential

(cf. 9011 - Disclosure of Confidential/Privileged Information)

6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader

(cf. 9240 - Board Development)

7. Understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent and staff

(cf. 2110 - Superintendent Responsibilities and Duties)

8. Understand that authority rests with the Board as a whole and not with individuals

(cf. 9200 - Limits of Board Member Authority)

Board members also shall assume collective responsibility for building unity and creating a positive organizational culture. To operate effectively, the Board shall have a unity of purpose and:
GOVERNANCE STANDARDS (continued)

1. Keep the district focused on learning and achievement for all students

2. Communicate a common vision

(cf. 0000 - Vision)  
(cf. 0100 - Philosophy)  
(cf. 0200 - Goals for the School District)

3. Operate openly, with trust and integrity

4. Govern in a dignified and professional manner, treating everyone with civility and respect

5. Govern within Board-adopted policies and procedures

(cf. 9310 - Board Policies)

6. Take collective responsibility for the Board's performance

7. Periodically evaluate its own effectiveness

(cf. 9400 - Board Self-Evaluation)

8. Ensure opportunities for the diverse range of views in the community to inform Board deliberations

(cf. 1220 - Citizen Advisory Committees)  
(cf. 9323 - Meeting Conduct)

Legal Reference: (see next page)
GOVERNANCE STANDARDS (continued)

Legal Reference:

EDUCATION CODE
35010 Power of governing board to adopt rules for its own governance
35160 Board authority to act in any manner not conflicting with law
35164 Actions by majority vote

GOVERNMENT CODE
1090 Financial interest in contract
1098 Disclosure of confidential information
1125-1129 Incompatible activities
54950-54963 The Ralph M. Brown Act
87300-87313 Conflict of interest code

Management Resources:

CSBA PUBLICATIONS
CSBA Professional Governance Standards, 2000
Maximizing School Board Leadership: Boardmanship, 1996

WEB SITES
CSBA: http://www.csba.org
PUBLIC STATEMENTS

The Board of Education recognizes the rights of Board members to freely express their views and encourages open discussion of issues during the Board meeting. The Board believes that effective Board members have a responsibility to express themselves, whether in agreement or disagreement with the Board majority, in ways that promote the Board's ability to govern the district.

When speaking to community groups, the media, or other members of the public, individual Board members should recognize that their statements may be perceived as reflecting the views and positions of the Board. Board members have a responsibility to identify personal viewpoints as such and not as the viewpoint of the Board.

All public statements authorized to be made on behalf of the Board shall be made by the Board president or, if appropriate, by the Superintendent or other designated representative.

(cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9200 - Limits of Board Member Authority)

Legal Reference:
EDUCATION CODE
35010 Control of district; prescription and enforcement of rules
GOVERNMENT CODE
54960 Actions to stop or prevent violation of meeting provisions
BOARD RULES AND PROCEDURES

DISCLOSURE OF CONFIDENTIAL/PRIVILEGED INFORMATION

The Board of Education recognizes the importance of maintaining the confidentiality of information acquired as part of a Board member's official duties. Confidential/privileged information shall be released only to the extent authorized by law.

(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)
(cf. 9010 - Public Statements)

Disclosure of Closed Session Information

A Board member shall not disclose confidential information acquired during a closed session to a person not entitled to receive such information, unless a majority of the Board has authorized its disclosure. (Government Code 54963)

Confidential information means a communication made in a closed session that is specifically related to the basis for the Board to meet lawfully in closed session. (Government Code 54963)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

The Board shall not take any action against any person for disclosing confidential information, nor shall the disclosure be considered a violation of the law or Board policy, when the person is: (Government Code 54963)

1. Making a confidential inquiry or complaint to a district attorney or grand jury concerning a perceived violation of law, including disclosing facts necessary to establish the illegality or potential illegality of a Board action that has been the subject of deliberation during a closed session

2. Expressing an opinion concerning the propriety or legality of Board action in closed session, including disclosure of the nature and extent of the illegal or potentially illegal action

3. Disclosing information that is not confidential

Other Disclosures

A Board member shall not disclose, for pecuniary gain, confidential information acquired in the course of his/her official duties. Confidential information includes information that is not a public record subject to disclosure under the Public Records Act, information that by law may not be disclosed, or information that may have a material financial effect on the Board member. (Government Code 1098)
DISCLOSURE OF CONFIDENTIAL/PRIVILEGED INFORMATION (continued)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 5125 - Student Records)

Disclosures excepted from this prohibition are those made to law enforcement officials or to the joint legislative audit committee when reporting on improper governmental activities. (Government Code 1098)

Legal Reference:
EDUCATION CODE
35010 Power of governing board to adopt rules for its own governance
35146 Closed session
EVIDENCE CODE
1040 Privilege for official information
GOVERNMENT CODE
1098 Public officials and employees re confidential information
3349.1 Meeting and negotiating in public educational employment
6250-6270 Inspection of public records
54930-54963 Brown Act, especially:
54956.8 Open meeting laws
54956.9 Closed meeting for pending litigation
54957 Closed session; “employee” defined; exclusion of witnesses
54957.1 Subsequent public report and rollcall vote; employee matters in closed session
54957.5 Public records
54957.6 Closed session; representatives with employee organization
54957.7 Reasons for closed session
54963 Confidential information in closed session
ATTORNEY GENERAL OPINIONS

Management Resources:
CSBA PUBLICATIONS
Professional Governance Standards, November 2000
Maximizing School Board Leadership, 1996
WEB SITES
CSBA: http://www.csba.org

Board Rules and Procedures
adopted: February 14, 2012

SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
The Board of Education recognizes that electronic communication among Board members and between Board members, district administration, and members of the public is an efficient and convenient way to communicate and expedite the exchange of information and to help keep the community informed about the goals, programs, and achievements of the district and its schools. Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendized Board meeting.

A majority of the Board shall not, outside of an authorized meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

Examples of permissible electronic communications concerning district business include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent, and reminders regarding meeting times, dates, and places.

Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication. A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that his/her response does not necessarily reflect the views of the Board as a whole. Any complaint or request for information should be forwarded to the Superintendent or Superintendent’s designee in accordance with Board Rules and Procedures and protocols so that the issue may receive proper consideration and be handled through the appropriate district process. As appropriate, communication received from the press shall be forwarded to the designated district spokesperson.

In order to minimize the risk of improper disclosure, Board members shall avoid reference to confidential information and information acquired during closed session.
BOARD MEMBER ELECTRONIC COMMUNICATIONS (continued)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 5125 - Student Records)
(cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9321 - Closed Session Purposes and Agendas)

Board members may use electronic communications to discuss matters other than district business with each other, regardless of the number of members participating in the discussion.

Like other writings concerning district business, a Board member's electronic communication may be subject to disclosure under the California Public Records Act.

(cf. 1340 - Access to District Records)

Legal Reference:
EDUCATION CODE
35140 Time and place of meetings
35145 Public meetings
35145.5 Agenda; public participation; regulations
35147 Open meeting law exceptions and applications
GOVERNMENT CODE
11135 State programs and activities, discrimination
54950-54963 The Ralph M. Brown Act, especially:
54952.2 Meeting, defined
54953 Meetings to be open and public; attendance
54954.2 Agenda posting requirements, board actions

Management Resources:
CSBA PUBLICATIONS
The Brown Act: School Boards and Open Meeting Laws, rev. 2006
ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Legislative Bodies, 2003
LEAGUE OF CALIFORNIA CITIES PUBLICATIONS
WEB SITES
CSBA: http://www.csba.org
CSBA, Agenda Online:
http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx
Institute for Local Government: http://www.cacities.org/index.jsp?zone=ilsg
ANNUAL ORGANIZATIONAL MEETING

The Board of Education shall hold an annual organizational meeting in January of each year, as required by law. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a vice president from its members. Each shall serve a one-year term.

2. Authorize signatures

3. Develop a schedule of regular meetings for the year

4. Develop a Board calendar for the year

5. Designate Board representatives

6. Adopt the Board rules for the year as the first agenda item of the annual meeting.

(cf. 9140 - Board Representatives)
(cf. 9320 - Meetings and Notices)
(cf. 9224 - Oath or Affirmation)

Legal Reference:
EDUCATION CODE
5017 Term of Office
35143 Annual organizational meeting date, and notice
35145 Public meetings
GOVERNMENT CODE
54953 Meetings to be open and public; attendance
ATTORNEY GENERAL OPINIONS
68 Ops Cal. Atty Gen. 65 (1985)
TERMS OF OFFICE

The Board of Education shall consist of seven members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each odd-numbered year.

Except in the case of an appointment or election to fill a vacancy, the term of office of each Member of the Board of Education shall commence at 12:00 noon on the eighth day of January following the date of the election. (San Francisco City Charter section 13.101.)

Members of the Board of Education shall be elected as follows: At a statewide election in 1996 and every fourth year thereafter, four Members of the Board of Education shall be elected. At a statewide election in 1998 and every fourth year thereafter, three Members of the Board of Education shall be elected. (Id.)

A member whose term has expired shall continue to discharge the duties of the office until his/her successor has qualified by taking the oath of office. (Government Code 1302, 1360; Education Code 5017)

(cf. 9220 - Board of Education Elections)
(cf. 9223 - Filling Vacancies)
(cf. 9224 - Oath or Affirmation)
(cf. 9250 - Remuneration, Reimbursement, and Other Benefits)

Legal Reference:
SAN FRANCISCO CITY CHARTER
8.100 Unified School District
13.100 City and County Elections
13.101 Terms of Elective Office
13.101.5 Vacancies
14.103 Recall
15.105 Suspension and Removal

EDUCATION CODE
5000-5033 Election of school district board members
35010 Control of district
35012 Board members; number, election and terms
35107 Eligibility
GOVERNMENT CODE
1302 Continuance in office until qualification of successor
1303 Exercising functions of office without having qualified
1360 Necessity of taking constitutional oath
The Board of Education shall elect a president from among its members to provide leadership on behalf of the Board and the educational community it serves.

(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)
(cf. 9100 - Organization)

Except for meetings of the Committee of the Whole and Closed Session, the President shall preside at all Board meetings or designate another Member to preside. The President shall:

1. Call the meeting to order at the appointed time
2. Announce the business to come before the Board in its proper order
3. Enforce the Board's policies relating to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
5. Explain what the effect of a motion would be if it is not clear to every member
6. Restrict discussion to the question when a motion is before the Board
7. Rule on issues of parliamentary procedure
8. Put motions to a vote, and state clearly the results of the vote
9. Be responsible for the orderly conduct of all Board meetings
10. The president shall conduct meetings in a fair and even handed manner and shall model and encourage adherence to the Board’s governance standards.

(cf. 9323 - Meeting Conduct)
(cf. 9005 - Governance Standards)

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts and orders necessary to carry out state requirements and the will of the Board
PRESIDENT (continued)

2. Consulting with the Superintendent or designee on the preparation of the Board's agendas
   (cf. 9322 - Agenda/Meeting Materials)

3. Working with the Superintendent to ensure that Board members have necessary materials and information

4. Appointing the membership of all committees and designating the chair
   (cf. 9130 - Board Committees)

5. Calling such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law
   (cf. 9320 - Meetings and Notices)
   (cf. 9321 - Closed Session Purposes and Agendas)

6. Represent the district as governance spokesperson, in conjunction with the Superintendent
   (cf. 1112 - Media Relations)

7. Designating members to represent the Board at various educational boards, local, and membership organizations.

The President shall have the same rights as other members of the Board, including the right to move, second, discuss and vote on all questions before the Board.

In the absence of the President, the Vice-President shall perform all the duties of the President. In the absence of the President and Vice-President, the senior member shall perform all of the duties of the President.

In the event the President leaves office before completing a full term, the Vice-President shall assume the office of President for the remainder of the term, and the Board by majority vote, shall select a new Vice-President for the remainder of the term.

Legal Reference: (see next page)
PRESIDENT (continued)

Legal Reference:

EDUCATION CODE
35022 President of the board
35143 Annual organizational meetings; dates and notice

GOVERNMENT CODE
54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS
Board Presidents' Handbook, revised 2002
CSBA Professional Governance Standards, 2000
Maximizing School Board Leadership: Boardmanship, 1996
WEB SITES
CSBA: http://www.csba.org
VICE PRESIDENT

In addition to performing the duties of the Board of Education's President in the President’s absence, and assuming the office of the president in the event the president leaves office before his/her term is expired, pursuant to Board Rules and Procedures 9121, the Vice President shall also preside at all meetings of the Committee of the Whole, Closed Session and at other meetings as designated by the President in accordance with Board rules.

(cf. 9121 - President)
The Board of Education shall appoint the Superintendent to serve as secretary to the Board. The secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings and shall:

1. Prepare, distribute and maintain the Board agenda
   
   (cf. 9322 - Agenda/Meeting Materials)

2. Record, distribute and maintain the Board minutes
   
   (cf. 9324 - Minutes and Recordings)

3. Maintain Board records and documents

4. Conduct official correspondence for the Board

5. As directed by the Board, sign and execute official papers

6. Notify all members of meetings

7. Perform other duties as assigned by the Board

   (cf. 2111 - Superintendent Governance Standards)

Legal Reference:

EDUCATION CODE
35025 Secretary and bookkeeper
35143 Annual organizational meetings; dates and notice
35250 Duty to keep certain records and reports

GOVERNMENT CODE
54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS
CSBA Professional Governance Standards, 2000
Maximizing School Board Leadership: Boardmanship, 1996

WEB SITES
CSBA: http://www.csba.org
The Board of Education recognizes the complex legal environment in which the district operates. In order to meet the district's legal needs, the Board shall appoint in-house Legal Counsel, hired as an employee, to provide legal services to the Board, Superintendent, and officers and employees on matters of district business. The duties of the Legal Counsel may include:

1. Providing legal services, information and advice to the Superintendent, the Board, and officers and employees of the school district on matters of district business;

2. Serving as the legal counsel of the Superintendent, the Board, and officers and employees on matters of district business in the preparation and conduct of school district litigation and administrative proceedings;

3. Rendering advice in relation to school bond and tax increase measures and supervising the preparation of all legal papers and forms necessary for the voting of these measures;

4. Performing any other legal and/or administrative duties on matters of district business as assigned by the Board or Superintendent or designee.

Legal Reference: (see next page)
ATTORNEY (continued)

Legal Reference:
EDUCATION CODE
35041 Administrative adviser
35041.5 Legal counsel
35161 Powers and duties of governing board
35200-35214 Liabilities, especially:
35204 Contract with attorney in private practice
35205 Contract for legal services
GOVERNMENT CODE
814-895.8 Liability of public entities and public employees
995-996.6 Defense of public employees
26520 Legal services to school districts
53060 Special services and advice

Management Resources:
CSBA PUBLICATIONS
The Brown Act: School Boards and Open Meeting Laws, rev. 2007
Maximizing School Board Leadership: Boardsmanship, 1996
NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS
WEB SITES
CSBA: http://www.csba.org
California Council of School Attorneys:
http://www.csba.org/LegislationAndLegal/Legal/CaliforniaCouncilOfSchoolAttorneys.aspx
National School Boards Association: http://www.nsba.org
State Bar of California: http://www.calbar.ca.gov
BOARD COMMITTEES

The Board of Education may establish Board committees as necessary. The Board shall determine the duties of the committee at the time of its appointment. Unless specifically authorized by the Board to act on its behalf, Board committees shall act in an advisory capacity. When its duties have been completed, the committee shall be dissolved.

The president shall appoint three Board members to each committee whether standing or ad hoc and shall designate the chair. A standing committee, where possible, shall not share a common majority of members with any other standing committee.

A quorum for committee meetings shall consist of two of the designated members of the committee.

There shall be four standing committees of the Board: Budget and Business Services; Buildings Grounds, and Services; Curriculum and Program; and Rules, Policy and Legislation.

Committee meetings shall begin promptly at their designated starting time. If the committee Chair is not present to convene the committee meeting and assuming that there is a quorum of the committee, the longest serving Board member on the committee shall call the meeting to order no later than 10 minutes after the designated start time. In the Chair's absence, the member who has served the longest on the Board shall serve as the Chair of the Committee.

Board committees shall provide public notice of their meetings and conduct these meetings in accordance with state open meeting laws.

Meetings of standing or ad hoc committees for which an agenda is posted at least 72 hours in advance of the meeting pursuant to Government Code 54954.2, shall be considered, for purposes of the Brown Act, as regular meetings of the Board. (Government Code 54954)

The Superintendent or designee may serve as an advisor to any committee at the discretion of the Board.

Agenda

The agenda of the committee meeting shall be prepared by the chair of the committee and the staff liaison designated by the Superintendent to insure that both the Superintendent and the Board members are aware of items placed on the agenda. Items may be placed on the agenda by referral from the Board at a Regular Meeting, or directly by the Superintendent or by the chair of the committee, including a request from committee members.
BOARD COMMITTEES

Items referred from the Board shall be heard by the committee at the committee’s next scheduled meeting for which adequate Brown Act notice can be made. The chair, at his or her discretion, may delay placing an item on the agenda for one meeting.

Every agenda for standing committee meetings shall provide members of the public with the right to address the Committee on any item of interest to the public that is within the subject matter jurisdiction of that Committee. Furthermore, the committee in its consideration of items on the agenda shall hear public comment. The committee chair shall determine if the public comment shall be made before or during the legislative body’s consideration of that item during the meeting. Members of the public may offer public comment.

Items that are approved by a majority of the committee shall be forwarded to the full Board. If committee approval is not given, the item shall be referred to the full Board without recommendation. All items returned to the Board by committee shall be agendized on the first regular meeting of the Board for which adequate Brown Act notice may be given.

City and School District Select Committee

The Board of Supervisors of the City and County of San Francisco and the Board of Education of the San Francisco Unified School District have created the City and School District Select Committee for the purpose of advancing their mutual interest and problem-solving relative to policy matters that affect the City and the School District, their respective employees and departments, the District students and the families of students. Mutual policy matters of interest, include, but are not limited to: facilities; funding issues; City department, protocols and programs that directly impact the School District, its students or their families; transportation; and homelessness.

The City and School District Select Committee shall be comprised of three members of the Board of Supervisors and three members of the Board of Education. The president of the Board shall appoint three of its members to serve on the City and School District Select Committee. The Board of Supervisors and the Board of Education shall share, equally, the responsibilities of staffing the meetings of this Committee, as well as any necessary expenses in support of the activities of this Committee. The City and School District Select Committee shall sunset on June 30 of each year and may be renewed by the City on an annual basis.

Augmented Committees

An Augmented Committee is a standing or an ad hoc committee to which Board members who are not committee members are invited and do attend. Augmented committee meetings are a form of full Board meetings; a quorum of the Board is present to discuss matters within
BOARD COMMITTEES

the subject matter jurisdiction of the Board. At such meetings, however, Board action cannot
be taken. Instead all invited Board member(s) at augmented committees shall have the right
to join in the committee discussion of the agendized items, but shall not be allowed to vote
on matters before the augmented committee.

The committee chair shall determine when a standing or an ad hoc committee shall be
classified as an augmented committee and shall identify and invite the Board member(s) to
the committee. All invitations to the Board member(s) must be extended at a minimum 24
hours prior to the 72-hour posting requirement to determine if Board member(s) are
interested in attending the augmented committee. Board member(s) must respond prior to
the 72-hour posting requirement so as to allow for the preparation and posting of the notice in
a timely manner.

In the event that the committee chair does not determine that a standing or an ad hoc
committee shall be classified as an augmented committee, the committee shall be augmented
upon request of a member of the Board. The notice for each augmented committee shall
state that it is an augmented committee and shall identify all Board member(s) who may
attend the augmented committee.

Quorum for an augmented committee is two voting members of the committee.

Legal Reference:

EDUCATION CODE
35010 Control of district; prescription and enforcement of rules
35024 Executive committee
35160 Authority of governing boards
35160.1 Broad authority of school districts

GOVERNMENT CODE
54952 Legislative body; definition
54952.2 Definition of meeting
54954 Time and place of regular meetings; special meetings; emergencies
54954.3 Opportunity for public to address legislative body

ATTORNEY GENERAL OPINIONS
81 Ops Cal Atty Gen 136 (1998)
80 Ops Cal Atty Gen 308 (1997)
79 Ops Cal Atty Gen 69 (1996)
BOARD REPRESENTATIVES

The Board of Education recognizes that effective performance of its community leadership responsibilities may require its participation in district or community committees on matters of concern to the district and its students. As needed, the Board may appoint any of its members to serve as its representative on a district committee or on a committee of another public agency or organization of which the Board or district is a member or to which the Board is invited to participate.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 9000 - Role of the Board)
(cf. 9130 - Board Committees)
(cf. 9270 - Conflict of Interest)
(cf. 9320 - Meetings and Notices)

When making such appointments, the Board shall clearly specify the authority and responsibilities of the representative(s), including, but not limited to, reporting back to the Board regarding committee activities and/or actions. Board representatives shall not exercise the authority of the Board without prior Board approval.

(cf. 9005 - Governance Standards)
(cf. 9200 - Limits of Board Member Authority)

If a committee discusses a topic on which the Board has taken a position, the Board member shall express the position of the Board. When contributing his/her own ideas or opinions, the representative shall clearly indicate that he/she is expressing his/her individual idea or opinion.

(cf. 1220 - Citizen Advisory Committees)
(cf. 9010 - Public Statements)

Legal Reference:
EDUCATION CODE
4000-4014 County committees on school district organization
35020-35046 School district officers and agents (power of governing board to employ or appoint)
35160 Authority of governing boards
GOVERNMENT CODE
54952.2 Meetings

Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California Department of Education District Organization Handbook, 2010

Board Rules and Procedures
adopted: February 14, 2012
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
STUDENT DELEGATES

The Board of Education believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to provide student input and involvement, two students will sit on the Board. One Student Delegate shall be appointed by the Student Advisory Council and the other elected by the district students through a democratic process approved by the Student Advisory Council.

The term of Student Delegates shall be one calendar year, commencing on July 1. Student Delegates shall have the right to attend all Board meetings except closed sessions. (Education Code 35012)

Student Delegates shall be seated with regular Board members and be recognized at meetings as full members. They may participate in questioning witnesses and discussing issues and shall receive all materials presented to Board members except those related to closed sessions. (Education Code 35012)

Student Delegates may cast an advisory vote on all matters decided by the Board at all regular and special meetings except those subject to closed session discussion. Such advisory votes will be cast at the beginning of voting rotation so that the advice of student representatives may be considered by Board members as they cast their votes. The advisory vote shall not be included in determining whether a measure before the Board carries, but it shall be recorded in the official minutes.

Student Delegates may author and introduce a motion or resolution for Board consideration if said motion or resolution has the approval of the Student Advisory Council and is co-sponsored by a regular Board member.

Student Delegates may be reimbursed for mileage but shall not receive compensation for attendance at Board meetings. (Education Code 35012)

Legal Reference:
EDUCATION CODE
33000.5 Appointment of student members to State Board of Education
35012 Board members; number, election and terms; pupil members
GOVERNMENT CODE
3540-3549.3 Educational Employment Relations Act

Management Resources:
WEB SITES
CSBA: http://www.csba.org
California Association of Student Councils: http://www.casc.net
National School Boards Association: http://www.nsba.org

Bylaw adopted: April 24, 2012
LIMITS OF BOARD MEMBER AUTHORITY

The Board of Education recognizes that the Board is the unit of authority over the district and that a Board member has no individual authority. Board members shall hold the education of students above any partisan principle, group interest, or personal interest.

(cf. 1160 - Political Processes)
(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)
(cf. 9270 - Conflict of Interest)
(cf. 9323 - Meeting Conduct)

Unless agreed to by the Board as a whole, individual members of the Board shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee. Individual Board members shall submit requests for information to the Superintendent or Superintendent’s designee.

(cf. 1340 - Access to District Records)
(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9322 - Agenda/Meeting Materials)

Individual Board members do not have the authority to resolve complaints. Any Board member approached directly by a person with a complaint should refer the complainant to the Superintendent or designee so that the problem may receive proper consideration and be handled through the appropriate district process.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3320 - Claims and Actions Against the District)
(cf. 4031 - Complaints Concerning Discrimination in Employment)
(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

A Board member whose child is attending a district school should be aware of his/her role as a Board member when interacting with district employees about his/her child.

(cf. 1240 - Volunteer Assistance)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)

Legal Reference: (see next page)
LIMITS OF BOARD MEMBER AUTHORITY (continued)

Legal Reference:

EDUCATION CODE
200-262.4 Prohibition of discrimination
7054 Use of district property
35010 Control of district; prescription and enforcement of rules
35100-35351 Governing boards, especially:
35160-35184 Powers and duties
35291 Rules
35292 Visits to schools (Board members)
51101 Rights of parents/guardians

GOVERNMENT CODE
54950-54962 The Ralph M. Brown Act, especially:
54952.1 Member of a legislative body of a local agency
54952.7 Copies of chapter to members of legislative body

Management Resources:

CSBA PUBLICATIONS
CSBA Professional Governance Standards, 2000
Maximizing School Board Leadership: Boardmanship, 1996

WEB SITES
CSBA: http://www.csba.org
Elections to the Board of Education are governed by the San Francisco Charter and San Francisco Elections Code as applicable. Where not otherwise provided by this Charter or by ordinance, elections to the Board of Education shall be governed by the provisions of applicable state laws. (San Francisco City Charter sections 8.100, 13.100.)

Legal Reference:

SAN FRANCISCO CITY CHARTER
8.100 Unified School District
13.100 City and County Elections
13.101 Terms of Elective Office
13.101.5 Vacancies
14.103 Recall
15.105 Suspension and Removal

SAN FRANCISCO ELECTIONS CODE

EDUCATION CODE
1006 Qualifications for holding office, county board of education
5000-5033 Elections
5220-5231 Elections
5300-5304 General provisions (conduct of elections)
5320-5329 Order and call of elections
5340-5345 Consolidation of elections
5360-5363 Election notice
5380 Compensation (of election officer)
5390 Qualifications of voters
5420-5426 Cost of elections
5440-5442 Miscellaneous provisions
7054 Use of district property
35107 Eligibility; school district employees
35177 Campaign expenditures or contributions
35239 Compensation of governing board member of districts with less than 70 ADA

CALIFORNIA ELECTIONS CODE
1302 Local elections, school district election
2201 Grounds for cancellation
4000-4004 Elections conducted wholly by mail
10400-10418 Consolidation of elections
10509 Notice of election by secretary
10600-10604 School district elections
13307 Candidate's statement
13309 Candidate's statement, indigency
20440 Code of Fair Campaign Practices

Legal Reference continued: (see next page)
BOARD OF EDUCATION ELECTIONS (continued)

Legal Reference: (continued)

**GOVERNMENT CODE**
1021 Conviction of crime
1097 Illegal participation in public contract
12940 Nondiscrimination, Fair Employment and Housing Act
81000-91014 Political Reform Act

**PENAL CODE**
68 Bribes
74 Acceptance of gratuity
424 Embezzlement and falsification of accounts by public officers
661 Removal for neglect or violation of official duty

**CALIFORNIA CONSTITUTION**
Article 2, Section 2 Voters, qualifications
Article 7, Section 7 Conflicting offices
Article 7, Section 8 Disqualification from office

**COURT DECISIONS**

**ATTORNEY GENERAL OPINIONS**

Management Resources:

**WEB SITES**
California Secretary of State's Office: http://www.ss.ca.gov
Institute for Local Self Government: http://www.ca-ilg.org/
RESIGNATION

A Board of Education member who wishes to resign may do so by filing a written resignation with the Superintendent. (Education Code 5090)

A copy shall be given to the Board’s Executive Assistant.

The written resignation is effective when filed, except when a deferred effective date is specified in the resignation. (Education Code 5090)

A Board member may not defer the effective date of his/her resignation for more than 60 consecutive days after filing. (Education Code 5091)

A written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable upon being filed. (Education Code 5090)

Upon resignation, the Board member may continue to exercise all his/her powers, save that of voting for a successor, until the effective date of resignation. (Education Code 35178)

(cf. 9270 - Conflict of Interest)

Legal Reference:

EDUCATION CODE
5090 Definition (vacancy)
5091 Special Election
35178 Resignation with deferred effective date
Board Rules and Procedures

FILLING VACANCIES

Vacancies on the Board of Education shall be filled by the Mayor of the City of San Francisco pursuant to the provisions of the San Francisco City Charter. (San Francisco City Charter sections 13.101.5; 14.103, 15.105)

Events Causing a Vacancy

A vacancy on the Board of Education may occur for any of the following events:

1. The death of an incumbent. (Government Code 1770)

2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of his/her office for the remainder of his/her term. (Government Code 1770)

3. A Board member's resignation. (Government Code 1770)

A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become operative on that date. A Board member may not defer the effective date of his/her resignation for more than 60 days after he/she files the resignation with the County Superintendent. (Education Code 5090, 5091)

Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable. (Education Code 5090)

4. A Board member's removal from office, including recall. (Elections Code 11384; Government Code 1770)

5. A Board member's ceasing to be a resident of the district. (Government Code 1770)

6. A Board member's absence from the state beyond the period allowed by law without the permission required by law. (Government Code 1770) No Board member shall be absent from the state for more than 60 days, except in any of the following situations: (Government Code 1064)

   a. Upon business of the school district with the approval of the Board

   b. With the consent of the Board for an additional period not to exceed a total absence of 90 days
FILLING VACANCIES (continued)

c. For federal military deployment not to exceed six months as a member of the armed forces of the United States or the California National Guard

If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve in his/her absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities.

d. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board for an additional period not to exceed 30 days.

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

7. A Board member's ceasing to discharge the duties of his/her office for the period of three consecutive months, except when prevented by sickness or when absent from the state with the permission required by law. (Government Code 1770)

8. A Board member's conviction of a felony or any offense involving a violation of his/her official duties or conviction of a designated crime resulting in a forfeiture of office. (Government Code 1770, 3000-3003)

9. A Board member's refusal or neglect to file his/her required oath or bond within the time prescribed. (Government Code 1770)

(cf. 9224 - Oath or Affirmation)

10. The decision of a competent tribunal declaring void a Board member's election or appointment. (Government Code 1770)

11. The making of an order vacating a Board member's office or declaring the office vacant when the officer fails to furnish an additional or supplemental bond. (Government Code 1770)

12. A Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in which case the office shall not be deemed vacant until the order of commitment has become final. (Government Code 1770)
FILLING VACANCIES (continued)

13. A failure to elect when either no candidate or an insufficient number of candidates have filed to run for a Board seat(s). (Education Code 5090, 5326, 5328)

Legal Reference: (see next page)
FILLING VACANCIES (continued)

Legal Reference:
SAN FRANCISCO CITY CHARTER
8.100 Unified School District
13.100 City and County Elections
13.101 Terms of Elective Office
13.101.5 Vacancies
14.103 Recall
15.105 Suspension and Removal
EDUCATION CODE
5000-5033 Elections
5090-5095 Vacancies
5200-5208 Districts governed by boards of education
5300-5304 Elections
5320-5329 Order and call of election
5340-5345 Consolidation of elections
5360-5363 Election notice
5420-5426 Cost of elections
5440-5442 Miscellaneous provisions, elections
35107 Eligibility of board members
35178 Resignation with deferred effective date
ELECTIONS CODE
10600-10604 School district elections
11381-11386 Candidates for recall
GOVERNMENT CODE
1064 Absence from state
1770 Vacancies: definition
3000-3002 Forfeiture of office
3060-3075 Removal other than by impeachment
6061 One time notice
54950-54963 The Ralph M. Brown Act
PENAL CODE
88 Bribery, forfeiture from office
UNITED STATES CODE, TITLE 18
704 Military medals or decorations
ATTORNEY GENERAL OPINIONS

Management Resources:
CSBA PUBLICATIONS
WEB SITES
CSBA: http://www.csba.org
California State Attorney General’s Office, Quo Warranto Applications:
http://caag.state.ca.us/opinions/quo.htm

Board Rules and Procedures
adopted: February 14, 2012
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
OATH OR AFFIRMATION

Prior to entering upon the duties of their office, all Board of Education members shall take the oath or affirmation required by law. (California Constitution, Article 20, Section 3; Government Code 1360)

(cf. 4112.3/4212.3/4312.3 - Oath or Affirmation)

The oath may be administered and certified by a Board member, secretary or assistant secretary to the Board, Superintendent, deputy or assistant superintendent, principal, or County Superintendent of Schools or any other person authorized in Education Code 60.

The executed oath shall be filed with the County Clerk. (Government Code 1363)

Legal Reference:

EDUCATION CODE
60 Persons authorized to administer and certify oaths
GOVERNMENT CODE
1303 Misdemeanor for failure to take oath
1360-1369 Oath of office
3100-3109 Oath or affirmation of allegiance
CALIFORNIA CONSTITUTION
Article 20, Section 3 Oath of office
COURT DECISIONS
Chilton v. Contra Costa Community College District (1976) 55 Cal. App. 3d 544
Vogel v. County of Los Angeles (1967) 68 Cal. 2d 18, 22
Board Rules and Procedures  

ORIENTATION

Board Candidate Orientation

The Board of Education desires to provide the opportunity for all Board candidates to receive an orientation and/or information that will enable them to understand the responsibilities of Board membership. The Superintendent or designee shall provide the opportunity for all candidates to receive general information about school programs, district operations, and Board responsibilities.

(cf. 9200 - Limits of Board Member Authority)  
(cf. 9220 - Governing Board Elections)  
(cf. 9270 - Conflict of Interest)

The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates shall have the same access as members of the public to district staff and information.

(cf. 1340 - Access to District Records)  
(cf. 9011 - Disclosure of Confidential/Privileged Information)

New Board Member Orientation

In order to provide an orientation and information to Board members-elect, individual meetings shall be arranged for each Board member-elect with senior staff, and the Executive Assistant to the Board of Education shall provide each Board member-elect with an orientation binder.

Incoming Board members shall receive access to the district's policy manual and other materials related to the district and Board member responsibilities.

(cf. 9000 - Role of the Board)  
(cf. 9005 - Governance Standards)

Board members-elect shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office.

The Superintendent or Superintendent's designee may provide Board members-elect with additional background and information regarding the district's vision and goals, operations, and current challenges in areas that include, but are not be limited to, student achievement, curriculum, finance, facilities, policy, human resources, and collective bargaining.

(cf. 0000 - Vision)  
(cf. 0200 - Goals for the School District)
ORIENTATION (continued)

Board members-elect are encouraged to attend Board meetings and review agenda materials available to the public in order to become familiar with current issues facing the district. Board members-elect also may, at district expense and with approval of the Board, attend the CSBA new Board Member Institute and/or other workshops and conferences relevant to their individual needs or to the needs of the Board as a whole or the district.

(cf. 9240 - Board Development)

Legal Reference:

EDUCATION CODE
33360 Department of Education and statewide association of school district boards; annual workshops
33362-33363 Reimbursement of expenses; board member or member-elect

ELECTIONS CODE
13307 Candidate's statement
20440 Code of Fair Campaign Practices

GOVERNMENT CODE
54950-54963 The Ralph M. Brown Act, especially:
54952.1 Member of a legislative body
54952.7 Copies of Brown Act to board members

Management Resources:

CSBA PUBLICATIONS
School Board Leadership, 2007
The Brown Act: School Boards and Open Meeting Laws, rev. 2007
Guide to Effective Meetings, 2007
Professional Governance Standards, 2000
Maximizing School Board Leadership, 1996

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS
Becoming a Better Board Member: A Guide to Effective School Board Service, 2006

WEB SITES
CSBA: http://www.csba.org
National School Boards Association: http://www.nsba.org
Board Rules and Procedures

BOARD DEVELOPMENT

Citizens elected to the Board of Education are entrusted with the responsibility of governing district schools. The Board recognizes that its members need training that helps them understand their responsibilities, stay abreast of new developments in education, and develop boardmanship skills.

All Board members may attend conferences for the purpose of Board development.

(cf: 9230 - Orientation)
(cf: 9320 - Meetings and Notices)

Board members shall include in their reports to the Board, orally or in writing, information on the inservice activities they attend.

Funds for Board development shall be budgeted annually for each Board member.

(cf: 9250 - Remuneration, Reimbursement, and Other Benefits)

Legal Reference:
EDUCATION CODE
33360 Department of Education and statewide association of school district boards; annual workshop
GOVERNMENT CODE
54950-54963 The Ralph M. Brown Act, especially:
54952.2 Meeting
Board Rules and Procedures

REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

Remuneration

According to the City Charter of San Francisco, the compensation of each member of the Board of Education shall be five hundred dollars ($500) per month.

Reimbursement of Expenses

Board members shall be reimbursed for traveling expenses incurred when authorized in advance by the Board President or by Board ratification upon settlement of travel. (Education Code 35044)

(cf. 9240 - Board Development)

The rate of reimbursement shall be the same rate specified for district personnel.

(cf. 3350 - Travel Expenses)

Board members may use district-issued credit cards while on official district business. Under no circumstances may personal expenses be charged on district credit cards.

Health and Welfare Benefits

During their time in service to the City and County as members of the Board of Education, Board members may participate in the health service system of the City and County and are eligible for the employer contribution. (San Francisco City Charter section 12.202; San Francisco Administrative Code sections 16.700, 16.700(c), and 16.701(a).)

Health service system benefits provided to Board members shall be extended at the same level to their dependents, but with no employer contribution. (San Francisco City Charter section 12.202; San Francisco Administrative Code section 17.600(h).) Dependents include spouses, dependent children under the age of 26, dependent children under the age of 26 who are full-time students at a college or university, and dependent children regardless of age who are physically or mentally incapacitated.

Legal Reference: (see next page)
REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS
(continued)

Legal Reference:
SAN FRANCISCO CITY CHARTER
8.100 Unified School District
12.202 Membership in the Health Service System
13.100 City and County Elections
13.101 Terms of Elective Office
13.101.5 Vacancies
14.103 Recall
15.105 Suspension and Removal

SAN FRANCISCO ADMINISTRATIVE CODE
16.700 et sequential re Health Service System

EDUCATION CODE
1090 Compensation for members and mileage allowance
33050-33053 General waiver authority
33362-33363 Reimbursement of expenses (Department of Education and CSBA workshops)
35012 Board members; number, election and term
35044 Payment of traveling expenses of representatives of board
35120 Compensation (services as member of governing board)
35172 Promotional activities
44038 Cash deposits for transportation purchased on credit

GOVERNMENT CODE
20322 Elective officers; election to become member
53200-53209 Group insurance

UNITED STATES CODE, TITLE 26
403(b) Tax-sheltered annuities

COURT DECISIONS
Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County,
(1979) 93 Cal.App.3d 578

ATTORNEY GENERAL OPINIONS

Management Resources:
WEB SITES
CSBA: http://www.csba.org
Public Employees' Retirement System: http://www.calpers.ca.gov
Liability Insurance

The Board of Education shall provide insurance necessary to protect Board members and employees while acting within the scope of their office or employment in accordance with Education Code 35208.

(cf. 3530 - Risk Management/Insurance)

Protection Against Liability

No Board member shall be liable for harm caused by his/her act or omission when acting within the scope of district responsibilities. The act or omission must be in conformity with federal, state and local laws and made in furtherance of an effort to control, discipline, expel or suspend a student, or maintain order or control in the classroom or school. (20 USC 6736)

The protection against liability shall not apply when: (20 USC 6736)

1. The Board member acted with willful or criminal misconduct, gross negligence, recklessness, or a conscious, flagrant indifference to the harmed person's right to safety.

2. The Board member caused harm by operating a motor vehicle.

3. The Board member was not properly licensed, if required, by the State for such activities.

4. The Board member was found by a court to have violated a federal or state civil rights law.

5. The Board member was under the influence of alcohol or any drug at the time of the misconduct.

6. The misconduct constituted a crime of violence pursuant to 18 USC 16 or an act of terrorism for which the Board member has been convicted in a court.

7. The misconduct involved a sexual offense for which the Board member has been convicted in a court.

Legal Reference: (see next page)
LEGAL PROTECTION (continued)

Legal Reference:

**EDUCATION CODE**
17029.5 Contract funding: board liability
35208 Liability insurance
35214 Liability insurance (self-insurance or a combination of self-insurance and insurance through an insurance company)

**GOVERNMENT CODE**
815.3 Intentional torts
820-823 Tort Claims Act
825.6 Indemnification of public entity
1090-1098 Conflicts of interest, prohibitions applicable to specified officers
54950-54963 The Ralph M. Brown Act
87100-89503 Conflicts of interest

**UNITED STATES CODE. TITLE 18**
16 Crime of violence defined

**UNITED STATES CODE. TITLE 20**
6731-6738 Teacher Protection Act

**COURT DECISIONS**
CONFLICT OF INTEREST

The Board adopts the following as its Conflict of Interest Code:

Section 1

Purpose

Pursuant to the provisions of Government Code 87300, et seq., the Board of Education of the San Francisco Unified School District hereby adopts the following Conflict of Interest Code. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code 81000). The provisions of this code are additional to Government Code 87100 and other laws pertaining to conflicts of interest.

This Conflict of Interest Code is designed to provide a method for disclosing and preventing foreseeable conflicts of interest by officers and employees of the school district who are required to make, or to aid in the making of decisions which could have a material effect on their personal financial interests.

Section 2

Designated Positions

The positions listed on Exhibit “A” are designated positions. Officers and employees holding those positions are designated employees and are deemed to make, or participate in the making of decisions which may foreseeably have a material effect on a financial interest.

Section 3

Disclosure Statement

Designated positions shall be assigned to one or more of the disclosure categories set forth on Exhibit “B.” Each designated employee shall file an annual statement disclosing that employee’s interest in investments, real property and income, designated as reportable under the category to which the employee’s position is assigned on Exhibit “B.”

Section 4

Place and Time of Filing

4.1 The non-student members of the Board of Education, and the Superintendent, are each required to file a statement of economic interests with the Ethics Commission of the City and County of San Francisco. As a courtesy to Board members, if they wish, they may provide their statements of economic interests to the Executive Assistant to the Board, who shall file it on their behalf with the Ethics Commission.

4.2 Each designated employee required to submit a statement of economic interests shall file the original with the office of the Executive Assistant
CONFLICT OF INTEREST (continued)

to the Superintendent. The Executive Assistant to the Superintendent, upon receiving the statement of economic interests, shall file it in a safe location, available to public inspection as provided by state law. The Executive Assistant to the Superintendent shall complete and file a Filing Officer Report with the Ethics Commission of the City and County of San Francisco.

4.3 A designated employee required to submit a statement of financial interest shall submit an initial statement within 30 days after the effective date of this Code.

4.4 Civil service employees appointed, promoted or transferred to designated positions shall file initial statements within 30 days after date of employment.

4.5 All other employees appointed, promoted or transferred to designated positions shall file initial statements not less than 10 days before assuming office unless an earlier assumption of office is required by emergency circumstances in which case the statement shall be filed within 30 days thereafter.

4.6 Annual statements shall be filed during the month of April by all designated employees. Such statements shall cover the period of the preceding calendar year.

4.7 A designated employee required to file a statement of financial interest with any other agency, which is within the same territorial jurisdiction, may comply with the provisions of this Code by filing a duplicate copy of the statement filed with the other agency, in lieu of an entirely separate document.

Section 5 Contents of Disclosure Statements

Disclosure statements shall be made on forms supplied by the Secretary, Board of Education, and shall contain the following information:

5.1 Contents of Investments and Real Property Reports: When an investment, an interest in real property, of a designated employee or his or her immediate family, is required to be reported, the statement shall contain:

5.1.1 A statement of the nature of the investment or interest;
CONFLICT OF INTEREST (continued)

5.1.2 The name of the business activity in which the business entity is engaged;

5.1.3 The address or other precise location of the real property;

5.1.4 A statement whether the fair market value of the investment, or interest in real property, exceeds ten thousand dollars ($10,000), and whether it exceeds one hundred thousand dollars ($100,000). This information need not be provided with respect to an interest in real property, which is used principally as the residence of the filer.

5.2 Contents of Personal Income Reports: When personal income is required to be reported, the statement shall contain:

5.2.1 The name and address of each source of income aggregating two hundred and fifty dollars ($250) or more in value, or twenty-five dollars ($25) or more in value if the income was a gift, and a general description of the business activity, if any, or each source;

5.2.2 A statement whether the aggregate value of income from each source was greater than one thousand dollars ($1,000), and whether it was greater than ten thousand dollars ($10,000);

5.2.3 A description of the consideration, if any, for which the income was received;

5.2.4 In the case of a gift, the amount and the date on which the gift was received.

5.3 Contents of Business Entity Income Reports: When income of a business entity, including income of a sole proprietorship is required to be reported, the statement shall contain:

5.3.1 The name, address, and a general description of the business activity of the business entity;

5.3.2 In the case of a business entity which provides legal or brokerage services, the name of each person who paid fees to the business entity if the filer’s pro rate share of fees from such person was equal to or greater than one thousand dollars ($1,000);
CONFLICT OF INTEREST (continued)

5.3.3 In the case of a business entity not covered by paragraph (2), the name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than ten thousand dollars ($10,000) during a calendar year.

5.4 Contents of Management Position Reports: When management positions are required to be reported, designated employees must list the names of each business entity not specified above in which he is a director, officer, partner, trustee, employee, or in which he holds any position of management.

5.5 Initial Statement: The initial statement filed by an employee appointed to a designated position shall disclose any reportable investments and interests in real property.

5.6 Acquisition or Disposal During Reporting Period: In the case of a statement filed under Section IV (f), if the investment, or interest in real property, was partially or wholly acquired or disposed of during the period covered by the statement, the date of acquisition or disposal.

SECTION 6 Disqualification.

Designated employees must disqualify themselves from making or participating in the making of any decisions which will foreseeably have a material financial effect, distinguishable from its effect on the public generally, on any reportable interest of that employee (except sources of gifts less than $250), or any other financial interest as defined in Government Code 87103. No designated employee shall be prevented from making or participating in the making of any decisions to the extent his or her participation is legally required for the decision to be made.

SECTION 7 Manner of Disqualification.

If a designated employee is given an assignment from which he or she may have a financial interest, and the assignment involves the making or participation in the making of a governmental decision, the employee shall refrain from acting upon the matter and shall execute a disqualification statement in the form of a memorandum stating the nature of the employee's financial interest and the reason the assignment involves the making or participation in the making of a governmental decision which will materially financially affect that interest. The original and copy shall be given to
CONFLICT OF INTEREST (continued)

the employee's immediate supervisor. The supervisor shall forward the original to the Superintendent and one copy shall be retained by the supervisor. The Superintendent shall evaluate the disqualification statement and if he concludes the employee shall be disqualified from participation in the matter, he shall immediately cause the matter to be reassigned to another employee. If the Superintendent concludes that the employee is not disqualified from acting, the employee shall be notified in writing of the decision of the Superintendent and may resume work on the assignment.

In the case of a designated officer who is a member of the Board of Education, notice shall be given at the meeting during which consideration of the decision takes place and shall be made part of the official record of the Board. The member shall then refrain from participating and shall attempt in no way to use his or her official position to influence any other person with respect to the matter.

7.1 Whenever a Board member who has a financial interest in a decision is legally required to make or to participate in making such a decision, he or she shall:

7.1.1 Disclose as a matter of official public record the existence of the financial interest;

7.1.2 Describe with particularity the nature of the financial interest before he or she makes or participates in making the decision;

7.1.3 Attempt in no way to use his or her official position to influence any other public official with respect to the matter;

7.1.4 State the reason there is no alternative source of decision-making authority;

7.1.5 Participate in making the decision only to the extent that such participation is legally required, except that the interested Board member cannot cast a deciding vote.

DEFINITIONS

(1) Business entity

"Business entity" means any organization or enterprise operated for profit, including, but not limited to, a proprietorship, partnership, firm, business trust, joint venture, syndicate corporation or association.
CONFLICT OF INTEREST (continued)

(2) **Closing date**
"Closing date," means the date through which any report or statement filed under this code is required to be complete.

(3) **Consultant**
"Consultant" means any natural person who provides, under contract, information advice, recommendation or counsel to an agency, department, officer, or commission, provided, however, that "consultant" shall not include a person whom:

(a) Conducts research and arrives at conclusions with respect to his or her rendition of information, advice, recommendation or counsel independent of the control and direction of the agency or of any agency official, other than normal contract monitoring; and

(b) Possesses no authority with respect to any agency decision beyond the rendition of information, advice, recommendation or counsel.

(4) **Designated employee**
"Designated employee" means any Board Member, Superintendent, employee of the San Francisco Unified School District or consultant of the Board of Education of the San Francisco Unified School District whose position is designated in this Conflict of Interest Code because the holder of the position is involved in the decision-making process at any level where the decision could foreseeably have a material financial effect on the public generally, on any financial interest reportable by such person under this code. No employee whose duties are solely, clerical, secretarial or manual shall be deemed a designated employee.

(5) **Filer**
"Filer" means the person filing or required to file any statement or report under this code.

(6) **Gift**
"Gift," means any payment to the extent that consideration of equal or greater value is not received. Any person, other than a defendant in a criminal action, who claims that a payment is not a gift by reason of receipt of consideration has the burden of providing that the consideration received, is of equal or greater value. The term "gift" does not include informational material such as books, reports, pamphlets, calendars or periodicals. No payment for travel or reimbursement for any expenses shall be deemed "informational material."
CONFLICT OF INTEREST (continued)

(7) Immediate Family
"Immediate family" means the spouse and dependent children. Whenever disclosure
of investments or interests in real property is required by this title, investment and
interests in real property is required by this title, investment and interests in real
property of members of the immediate family shall also be disclosed.

(8) Income
(a) "Income" means, except as provided in subdivision (b), income of any
nature from any source within the jurisdiction including, but not limited
to, any salary, wage, advance, payment, dividend, interest, rent, capital
gain, return of capital, gift, including any gift of food or beverage, loan,
forgiveness or payment of indebtedness, discount in the price of
anything of value unless the discount is available to members of the
public without regard to official status, rebate, reimbursement for
expenses, per diem, or contribution to an insurance or pension program
paid by any person other than an employer, and including any
community property interest in income of a spouse. Income of an
individual also includes a pro rata share of any income of any business
entity or trust in which the individual or spouse owns, directly,
indirectly or beneficially, a 10 percent interest or greater. "Income,"
other than a gift, does not include income received from any source
outside the jurisdiction and not doing business within the jurisdiction,
not planning to do business within the jurisdiction, or not having done
business within the jurisdiction during the two years prior to the time
any statement or other is required under this title.

(b) "income" does not include:

(i.) Campaign contributions required to be reported under Chapter 4
(commencing with Section 84100) of Title 9 of the Government
Code;

(ii.) Salary and reimbursement for expenses or per diem received
from a state or local government agency and reimbursement for
travel expenses and per diem received from a bona fide
educational, academic or charitable organization;

(iii.) Gifts of informational material, such as books, pamphlets,
reports, calendars or periodicals;

(iv.) Gifts which are not used and which, within 30 days after receipt,
are returned to the donor or delivered to a charitable
organization without being claimed as a charitable contribution
for tax purposes;
CONFLICT OF INTEREST (continued)

(v.) Gifts from an individual’s spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, aunt, uncle, or first cousin or the spouse of any such person; provided that a gift from any such person shall be considered income if the donor is acting as an agent or intermediary for any person not covered by this paragraph.

(vi.) Any devise or inheritance;

(vii.) Interest, dividends or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt insurance issued by any government or government agency;

(viii.) Dividends, interest or any other returns on a security which is registered with the Securities and Exchange Commission of the United States Government.

(9) **Interest in Real Property**

"Interest in real property" includes any leaseholds, beneficial or ownership interest or an option to acquire such an interest in real property located within the boundaries of the San Francisco Unified School District or not more than two miles outside the boundaries of the City and County of San Francisco or within two miles of any land owned or used by the San Francisco Unified School District if such real property is of a commercial nature and of a type which could be of use to any business entity in the jurisdiction doing business within the jurisdiction planning to do business within the jurisdiction, or having done business with the jurisdiction within two years prior to the time any statement or other action is required under this code, or within two miles of any land owned or used by the Board of Education of the San Francisco Unified School District, if the fair market value of the interest is greater than one thousand dollars ($1,000). Interests in real property of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a 10 percent interest or greater.

(10) **Investment**

"Investment" means any financial interest in or security issued by a business entity, including, but not limited to, common stock, preferred stock, rights, warrants, options, debt instruments and any partnership or other ownership interest, if the business entity or any parent, subsidiary or otherwise related business entity has an interest in real property in the jurisdiction, or does business or plans to do business in the jurisdiction,
CONFLICT OF INTEREST (continued)

or has done business within the jurisdiction at any time during the two years prior to
the time any statement or other action is required under this code. No asset shall be
deemed an investment unless its fair market value exceeds one thousand dollars
($1,000). The term “investment” does not include a time or demand deposit in a
financial institution, shares in a credit union, any insurance policy, or any bond or
other debt instrument issued by any government or government agency. Investments
of an individual include a pro rata share of investments of any business entity or trust
in which the individual or spouse owns, directly, indirectly or beneficial a 10 percent
interest or greater. The term “parent subsidiary or otherwise related business entity”
shall be as defined by regulation of the Fair Political Practices Commission.

(11) Jurisdiction
“Jurisdiction” means the Board of Education of the San Francisco Unified School
District.

(12) Period Covered
“Period covered” by a statement or report required to be filed under this code means,
unless a different period is specified, the period beginning with the day after the
closing date of the most recent statement or report which has been filed, and ending
with the closing date of the statement or report in question. If the person filing the
statement or report has not previously filed a statement or report of the same type, the
period covered begins on the effective date of this code.

(13) Person
“Person” means an individual, proprietorship, firm, partnership, joint venture,
syndicate, business trust, company, corporation, association, committee, and any other
organization or group of persons acting in concert.
CONFLICT OF INTEREST

EXHIBIT “A” to BRP 9270

Officers and employees holding the following positions are designated employees and must disclose financial interests in the specified categories as defined in Exhibit “B.” (Additional positions are in bold print - deleted positions are lined out.)

<table>
<thead>
<tr>
<th>DESIGNATED POSITIONS</th>
<th>DISCLOSURE CATEGORY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Analyst - Bond Program</td>
<td>4</td>
</tr>
<tr>
<td>Architectural Assistant II - Telecom Manager</td>
<td>4</td>
</tr>
<tr>
<td>Architectural Associate I - Design and Construction</td>
<td>4</td>
</tr>
<tr>
<td>Area Supervisor - Custodial Services</td>
<td>4</td>
</tr>
<tr>
<td>Artistic Director VAPA/HS</td>
<td>4</td>
</tr>
<tr>
<td>Assistant Fiscal Officer - Bond Program Manager</td>
<td>1</td>
</tr>
<tr>
<td>Assistant Materials Coordinator - Warehouse Supervisor</td>
<td>4</td>
</tr>
<tr>
<td>Assistant Superintendent</td>
<td>1</td>
</tr>
<tr>
<td>Associate Engineer - Facilities Project Manager</td>
<td>4</td>
</tr>
<tr>
<td>Associate Superintendent</td>
<td>1</td>
</tr>
<tr>
<td>Building Inspector</td>
<td>4</td>
</tr>
<tr>
<td>Carpenter Supervisor I - Carpenter Shop Supervisors</td>
<td>4</td>
</tr>
<tr>
<td>Chief Facilities Officer</td>
<td>1</td>
</tr>
<tr>
<td>Chief Financial Officer</td>
<td>1</td>
</tr>
<tr>
<td>Chief General Counsel</td>
<td>1</td>
</tr>
<tr>
<td>Chief Information Officer</td>
<td>1</td>
</tr>
<tr>
<td>Chief Stationary Engineer - Engineer Shop Supervisor</td>
<td>4</td>
</tr>
</tbody>
</table>
CONFLICT OF INTEREST (continued)

Chief, Administrative Services 1
Consultant 4
Deputy Superintendent 1
Director – Certificated Staffing and Recruitment 4
Director – County and Court School Operations 4
Director – Development and Local Government Relations 2,3
Director – Multilingual Programs 4
Director – Parent Relations 4
Director – Real Estate 3,4
Director – Risk Management 4
Director – School Health Programs Department 4
Director – SELPA 4
Director – Student Applications and Services 4
Director – Student Nutrition Services 4
Director – Transportation Department 4
Director of Buildings and Grounds 3,4
Director of Custodial Services 4
Director of Emergency Preparedness 4
Director of Environmental Health 4
Director of Facilities, Design & Construction 3,4
Educational Policy Analyst – Coordinator of Secure Our Schools Initiative 4
Educational Policy Analyst – Coordinator of Truancy Programs 4
CONFLICT OF INTEREST (continued)

Educational Policy Analyst – Director of Public Communications 4
Educational Policy Analyst – Policy and Planning 4
Educational Policy Analyst – State and Federal 4
Educational Policy Analyst – Student Support Services 4
Educational Policy Analyst – Superintendent’s Office 4
Electrician Supervisor 4
Executive Director – Certificated Support and Development 4
Executive Director – Child Development Program 4
Executive Director – Classified Operations 4
Executive Director – Educational Placement Center 4
Executive Director – Equity Assurance 4
Executive Director – Maintenance and Operations 4
Executive Director – Parent Relations 4
Executive Director – Programs Evaluation and Research 4
Executive Director – Pupil Services 4
Executive Director – Reform and Accountability 4
Executive Director – Special Education 4
Executive Director – Teaching and Learning 4
Executive Director of School Safety 4
General Manager, KALW 1
General Services Manager – Assistant Director of Custodial Services 4
**CONFLICT OF INTEREST** (continued)

<table>
<thead>
<tr>
<th>Position</th>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glazier Supervisor I</td>
<td>4</td>
</tr>
<tr>
<td>Information Systems Engineer Assistant -- Network Operations Manager</td>
<td>4</td>
</tr>
<tr>
<td>Information Systems Administrator Supervisor -- Director of Infrastructure</td>
<td>4</td>
</tr>
<tr>
<td>Information Systems Business Analyst Principal</td>
<td>4</td>
</tr>
<tr>
<td>Labor Compliance Officer</td>
<td>4</td>
</tr>
<tr>
<td>Locksmith Supervisor</td>
<td>4</td>
</tr>
<tr>
<td>Mail/Reproduction Supervisor</td>
<td>4</td>
</tr>
<tr>
<td>Maintenance Manager -- Buildings and Grounds</td>
<td>3,4</td>
</tr>
<tr>
<td>Manager -- Office of Health and Safety</td>
<td>4</td>
</tr>
<tr>
<td>Member, Board of Education</td>
<td>1</td>
</tr>
<tr>
<td>Painter Supervisor</td>
<td>4</td>
</tr>
<tr>
<td>Payroll Director</td>
<td>4</td>
</tr>
<tr>
<td>Payroll Supervisor</td>
<td>4</td>
</tr>
<tr>
<td>Principal Administrative Analyst -- Contracts Compliance</td>
<td>4</td>
</tr>
<tr>
<td>Principal Attorney Civil &amp; Criminal</td>
<td>1</td>
</tr>
<tr>
<td>Program Administrator -- Teacher Support and Development</td>
<td>1</td>
</tr>
<tr>
<td>Program Administrator -- Teaching and Learning</td>
<td>4</td>
</tr>
<tr>
<td>Project Manager II -- Bond Program</td>
<td>4</td>
</tr>
<tr>
<td>Purchaser</td>
<td>4</td>
</tr>
<tr>
<td>School Custodial Supervisor</td>
<td>4</td>
</tr>
<tr>
<td>School Facilities Planner</td>
<td>3,4</td>
</tr>
</tbody>
</table>
CONFLICT OF INTEREST (continued)

School Principal 4
Senior Attorney Civil & Criminal 1
Senior Executive Director - Labor Relations 4
Senior Management Assistant - Real Estate and Auxiliary Services 3,4
Sheet Metal Supervisor 4
Site Manager - Child Development Center 4
Special Assistant X - Real Estate and Auxiliary Services 3,4
Special Assistant XII - Pupil Services, Homeless Education 4
Special Assistant XIII - Athletic Office 4
Special Assistant XIX - Director of Fiscal Services 4
Special Assistant XVI - State Funds 4
Special Assistant XVII - Director of Budget Services 4
Special Assistant XVII - Director of Real Estate 3,4
Special Assistant XVII - Director of Risk Management 4
Superintendent 1
Supervising Purchaser 4
Supervisor - Achievement Assessments 4
Supervisor - GATE/Evening Program/Summer School 4
Supervisor - Library, Textbooks & Media Services 4
Supervisor - School-to-Career 4
Supervisor - Screening and Assessment 4
**CONFLICT OF INTEREST** (continued)

<table>
<thead>
<tr>
<th>Position</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervisor – Special Education</td>
<td>4</td>
</tr>
<tr>
<td>Supervisor – Translation</td>
<td>4</td>
</tr>
<tr>
<td>Warehouse Supervisor</td>
<td>4</td>
</tr>
</tbody>
</table>
CONFLICT OF INTEREST

EXHIBIT “B” to BRP 9270
DISCLOSURE CATEGORIES

Disclosure Category 1. Persons in this category shall disclose income from any source, interests in real property, investments, and all business positions in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management.

Disclosure Category 2. Persons in this category shall disclose income, investments, and all business positions in any business entity which does business in this jurisdiction.

Disclosure Category 3. Persons in this category shall disclose all interests in real property, and all income from and investments in business entities which hold interests in real property in this jurisdiction, and all business positions held in such business entities.

Disclosure Category 4. Services and Equipment. Persons in this category shall disclose income, investments and business positions in (1) business entities that manufacture or sell supplies, books, machinery or equipment of the type utilized or purchased by the department for which the designated employee is manager or director; or (2) business entities that are contractors or subcontractors engaged in the performance of work services of the type utilized or purchased by the department for which the designated employee is manager or director.

SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
The Board of Education shall adopt written policies to convey its expectations for actions that will be taken in the district, clarify roles and responsibilities of the Board and Superintendent, and communicate Board philosophy and positions to the students, staff, parents/guardians and the community. Board policies are binding on the district to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements.

The Board recognizes the importance of maintaining a policy manual that is up to date and reflects the mandates of law. Policies shall be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.

The Board shall review certain policies annually, as required by Education Code 35160.5. If no revisions are deemed necessary, the Board minutes shall nevertheless indicate that the review was conducted. Other policies shall be monitored and reviewed as specified in the policy itself or as needed to reflect changes in law or district circumstances.

Policy Development and Adoption Process

The district's policy development process shall include the following basic steps:

1. The Board and/or Superintendent or designee shall identify the need for a new policy or revision of an existing policy. The need may arise from a change in law, a new district vision or goals, educational research or trends, or a change in the superintendency or Board membership. The need may also occur as a result of an incident that has arisen in the district or a recommendation or request from staff or other interested persons.

2. As needed, the Superintendent or designee shall gather fiscal and other data, staff and public input, related district policies, sample policies from other organizations or agencies, and other useful information to fully inform the Board about the issue.
BOARD POLICIES (continued)

3. The Board may hold discussions during a public meeting of the full Board or a committee to gain an understanding of the issue and provide initial direction to the Superintendent or designee. The discussion may include, but not be limited to, how the proposed policy may affect student learning, community expectations, staff recommendations, fiscal impact, as well as the policy's impact on governance and operational efficiency.

4. The Board or Superintendent may request that legal counsel review the draft policy as appropriate.

5. The Board, Superintendent or Superintendent's designee shall develop and present a draft policy for a first reading at a public Board meeting. At its second reading, the Board may take action on the proposed policy. The Board may waive the second reading or may require an additional reading if necessary.

(cf. 9323 - Meeting Conduct)

Only policies formally adopted by a majority vote of the Board shall constitute official Board policy.

(cf. 9322 - Agenda/Meeting Materials)
(cf. 9323.2 - Actions by the Board)

The district's policy development process may be revised or expanded as needed based on the issue being considered, the need for more information, or to provide greater opportunities for consultation and public input.

Policies shall become effective upon Board adoption or at a future date designated by the Board at the time of adoption.

Board Rules and Procedures

The Board shall prescribe and enforce rules for its own government consistent with state law and regulations. (Education Code 35010)

Except where otherwise specified, Board rules and procedures may be suspended by a vote of five members of the Board.

Rules and procedures governing Board operations may be developed, adopted, and amended following the same procedures as those used for the adoption or amendment of Board policy. Proposed amendments to Board rules and procedures shall be referred to a Rules Committee for recommendation to the Board. Such rules shall be titled and assigned an index number.
BOARD POLICIES (continued)

Administrative Regulations

The Superintendent or designee shall be responsible for developing and enforcing administrative regulations for the operation of the district. Administrative regulations shall be consistent with law and Board policy and shall be designed to promote the achievement of district goals and objectives. Administrative regulations may describe specific actions to be taken, roles and responsibilities of staff, timelines, and/or other necessary provisions. The Superintendent or designee also may develop procedures manuals, handbooks, or other guides to carry out the intent of Board policy.

When Board policies are amended, the Superintendent or designee shall review corresponding regulations to ensure that they conform to the intent of the revised policy. In case of conflict between administrative regulation and Board policy, policy shall prevail.

The Board may review and/or approve regulations for the purpose of ensuring conformity with the intent of Board policy.

Monitoring and Evaluation

At the time a policy is adopted, the Board and Superintendent or designee shall determine whether an evaluation of the policy should be scheduled and, if so, shall agree upon a timeline and measures for evaluating the effectiveness of the policy in achieving its purpose.

(cf. 0500 - Accountability)

Access to Policies

The Superintendent or designee shall ensure that all district employees and the public have access to an up-to-date district policy manual. A public copy of the policy manual shall be maintained at the district central office and at each school site. These copies shall be maintained either electronically or by paper copy.

(cf. 1113 - District and School Web Sites)
(cf. 1340 - Access to District Records)

As necessary, the Superintendent or designee shall notify staff, parents/guardians, students, and other stakeholders whenever a policy that affects them is adopted or revised. He/she may determine the appropriate communications strategy depending on the issue.

(cf. 1112 - Media Relations)
(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)
(cf. 6020 - Parent Involvement)
Suspension of Policies

No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy.

(cf. 2210 - Administrative Discretion Regarding Board Policy)

Legal Reference:

EDUCATION CODE
35010 Control of district; prescription and enforcement of rules
35160 Authority of governing boards
35160.5 Annual review of school district policies
35163 Official actions, minutes and journal
35164 Vote requirements

Management Resources:

CSBA PUBLICATIONS
Targeting Student Learning: The School Board's Role as Policymaker, 2005
Maximizing School Board Leadership: Policy, 1996

WEB SITES
CSBA, Policy Services, including Policy Update Service, Governance and Management Using Technology (GAMUT Online™), Policy Audit Program, Individual District Policy Workshops, Agenda Online, and Manual Maintenance: http://www.csba.org/ps
National School Boards Association: http://www.nsba.org
MEETINGS AND NOTICES

Meetings of the Board of Education are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)
(cf. 9323 - Meeting Conduct)

A Board meeting exists whenever a majority of Board members gather at the same time and place to hear, discuss, or deliberate upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. However, an employee or district official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure participation in the meeting by disabled individuals, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1)

Meeting notices and agendas shall specify that any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

Each agenda shall also list the address(es) designated by the Superintendent or designee for public inspection of agenda documents that are distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

(cf. 9322 - Agenda/Meeting Materials)
MEETINGS AND NOTICES (continued)

Regular Meetings

The Board shall meet in regular session on the second and fourth Tuesday of each month at 6:00 p.m. in the place designated by the Board and shall adjourn no later than 10:00 p.m., or upon completion of the item under discussion at that time, unless extended by majority vote.

Board and committee meetings shall begin promptly at their designated starting time. If the President is not present to convene the Board meeting and provided that a quorum of the Board is present, the Vice-President shall call the meeting to order no later than 6:10 p.m. If the Vice President is not present and assuming there is a quorum, the longest serving member of the Board who is present shall call the meeting to order no later than 6:15 p.m.

Meetings may be held at a school site with the approval of a majority of the Board.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

Special Meetings

The president may call a special meeting of the Board. Any four members may also call a special meeting of the Board through a written request to the president. Only those items for which the special meeting was called and which appear on the agenda may be considered. For special meetings, the Board of Education will, where possible, provide 72 hours notice, and will otherwise provide 24 hours notice as required by law.

The first and third Tuesday of each month shall be reserved for special meetings, and committee-of-the-whole meetings. No standing committee meetings shall be held on Tuesdays.

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)
MEETINGS AND NOTICES (continued)

An emergency situation means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board
   (cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)

2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board
   (cf. 3516 - Emergencies and Disaster Preparedness Plan)

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time he/she notifies the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

A majority vote by the Board may adjourn/continue any regular or special meeting to a later time and place that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)
MEETINGS AND NOTICES (continued)

Committee-of-the-Whole

The Board may convene as a Committee-of-the-Whole to consider only such items as it may designate. A Committee-of-the-Whole shall be defined as the entire membership of the Board sitting in deliberation for the purpose of in depth, informal debate and consideration of proposals on matters within its jurisdiction. Meetings of a Committee-of-the-Whole shall be noticed 72 hours prior to being held. The Vice-President shall preside at a Committee-of-the-Whole. The Committee-of-the-Whole may hear public testimony and give detailed consideration to the matter under discussion. As a committee, no action may be taken other than to make recommendations for consideration by the Board.

The Board President may schedule a meeting for an annual report from any of its advisory committees.

(cf. 2000 - Concepts and Roles)
(cf. 2111 - Superintendent Governance Standards)
(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)
(cf. 9400 - Board Self-Evaluation)

Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members

2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern

3. An open and noticed meeting of another body of the district

4. An open and noticed meeting of a legislative body of another local agency

5. A purely social or ceremonial occasion

6. An open and noticed meeting of a standing or an ad hoc committee of the Board, provided that the Board members who are not members of the standing or ad hoc committee attend pursuant to the Augmented Committees provisions of Board Rules and Procedures 9130.

(cf. 9130 - Board Committees)
MEETINGS AND NOTICES (continued)

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, including, but not limited to, religion, sex, or sexual orientation. In addition, meetings shall not be held in a facility which is inaccessible to disabled persons or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party

2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property

3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law

4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district

5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction

6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility

7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs

8. Attend conferences on nonadversarial collective bargaining techniques
MEETINGS AND NOTICES (continued)

9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district

10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a place designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from the noticed location and constitute a physical quorum within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

All Board policies, administrative regulations, and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.

Legal Reference: (see next page)
MEETINGS AND NOTICES (continued)

Legal Reference:

EDUCATION CODE
35140 Time and place of meetings
35143 Annual organizational meeting, date, and notice
35144 Special meeting
35145 Public meetings
35145.5 Agenda; public participation; regulations
35146 Closed sessions
35147 Open meeting law exceptions and applications

GOVERNMENT CODE
11133 State programs and activities, discrimination
54950-54963 The Ralph M. Brown Act, especially:
54953 Meetings to be open and public; attendance
54954 Time and place of regular meetings
54954.2 Agenda posting requirements, board actions
54956 Special meetings; call; notice
54956.5 Emergency meetings

UNITED STATES CODE, TITLE 42
12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28
35.160 Effective communications
36.303 Auxiliary aids and services

COURT DECISIONS

ATTORNEY GENERAL OPINIONS

Management Resources:

CSBA PUBLICATIONS
The Brown Act: School Boards and Open Meeting Laws, rev. 2006

ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Legislative Bodies, 2003

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

WEB SITES
CSBA: http://www.csba.org
CSBA, Agenda Online:
http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx
California Attorney General’s Office: http://www.caag.state.ca.us
Institute for Local Government: http://www.cacities.org/index.jsp?zone=ilsg

Board Rules and Procedures
adopted: February 14, 2012

SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
CLOSED SESSION PURPOSES AND AGENDAS

The Board of Education may hold closed sessions only for purposes identified in law. The Board may hold a closed session at any time during part or all of a regular or special meeting, and during emergency meetings, in accordance with law. (Government Code 54956.5, 54957.7, 54962)

The President, any four members of the Board, or the Superintendent or Superintendent’s designee may place items on the closed session agenda in accordance with the requirements set forth in the Brown Act.

(cf. 9320 - Meetings and Notices)
(cf. 9322 - Agenda/Meeting Materials)

The Superintendent or designee shall prepare the agenda for Closed Session meetings in accordance with law. The President or President’s designee shall make every effort to review the agenda for Closed Session before it is printed and, upon consultation with legal counsel and the Superintendent, shall have final authority over whether each item on the agenda is placed in accordance with the requirements in law. The agenda shall be posted 24 hours in advance of the meeting in accordance with the Brown Act. While not legally binding it shall be the Board’s practice, to the extent possible, that notices be posted with more notice than the required 24 hours. The agenda shall contain a brief general description of all closed session items to be discussed. (Government Code 54954.2)

The Board shall disclose in open meeting the items to be discussed in closed session. In the closed session, the Board may consider only those matters covered in its statement. (Government Code 54957.7)

No agenda, notice, announcement, or report required by the Brown Act need identify any victim or alleged victim of tortious sexual conduct or child abuse unless the identity of the person has been publicly disclosed. (Government Code 54961)

In accordance with law, a Board member shall not disclose confidential information received in a closed session unless the Board authorizes the disclosure of that information. (Government Code 54963)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

Personnel Matters

The Board may hold closed sessions to consider the appointment, employment, evaluation of performance, discipline, or dismissal of an employee. These sessions shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline. (Government Code 54957)

(cf. 2140 - Evaluation of the Superintendent)
(cf. 4115 - Evaluation/Supervision)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4215 - Evaluation/Supervision)
CLOSED SESSION PURPOSES AND AGENDAS (continued)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 4315 - Evaluation/Supervision)

The Board may also hold closed sessions to hear complaints or charges brought against an employee by another person, unless the employee requests an open session. Before the Board holds a closed session to hear specific complaints or charges brought against an employee, the employee shall receive written notice of his/her right to have the complaints or charges heard in open session if desired. This notice shall be delivered personally or by mail at least 24 hours before the time of the session. (Government Code 54957)

(cf. 1312.1 - Complaints Concerning District Employees)

The Board may hold closed sessions to discuss a district employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan. (Government Code 54957.10)

Agenda items related to public employee appointments and employment shall describe the position to be filled. Agenda items related to performance evaluations shall specify the title of the employee being reviewed. Agenda items related to employee discipline, dismissal or release require no additional information. (Government Code 54954.5)

Negotiations/Collective Bargaining

Unless otherwise agreed upon by the parties involved, the following shall not be subject to the Brown Act: (Government Code 3549.1)

1. Any meeting and negotiating discussion between the district and a recognized or certified employee organization
2. Any meeting of a mediator with either party or both parties to the meeting and negotiating process
3. Any hearing, meeting or investigation conducted by a factfinder or arbitrator
4. Any executive (closed) session of the district or between the district and its designated representative for the purpose of discussing its position regarding any matter within the scope of representation and instructing its designated representatives

(cf. 4143/4243 - Negotiations/Consultation)
(cf. 4143.1/4243.1 - Public Notice - Personnel Negotiations)
CLOSED SESSION PURPOSES AND AGENDAS (continued)

The Board may meet in closed session with the Board's designated representative regarding employee salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees. These closed sessions may include discussions of the district's available funds and funding priorities, but only insofar as they relate to providing instructions to the district's designated representative. (Government Code 54957.6)

Closed sessions shall be for the purpose of reviewing the Board's position and instructing the Board's designated representative. Closed sessions may take place prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees. (Government Code 54957.6)

For represented employees, the Board may also meet in closed session to hear any other matter within the statutorily provided scope of representation. (Government Code 54957.6)

For unrepresented employees, closed sessions held pursuant to Government Code 54957.6 shall not include final action on the proposed compensation of one or more unrepresented employees. (Government Code 54957.6)

The Board also may meet in closed session with a state conciliator or a mediator who has intervened in these proceedings. (Government Code 54957.6)

Agenda items related to labor negotiations shall specify the name of the district's designated representative(s) attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the employee organization representing the employee(s) or the position title of the unrepresented employee who is the subject of the negotiations. (Government Code 54954.5(f))

Matters Related to Students

The Board shall meet in closed session to consider a suspension, disciplinary action, or any other action, except expulsion, related to a student when a public hearing on the matter would violate student privacy rights. If a written request for open session is received from the parent/guardian or adult student, it will be honored to the extent that it does not violate the privacy rights of any other student. (Education Code 35146, 48912, 49073-49079)

(cf. 5117 - Interdistrict Attendance)
(cf. 5119 - Students Expelled from Other Districts)
(cf. 5123.3 - Challenging Student Records)
(cf. 5144 - Discipline)
CLOSED SESSION PURPOSES AND AGENDAS (continued)

The Board shall meet in closed session to consider the expulsion of a student, unless the student submits a written request at least five days before the date of the hearing that the hearing be held in open session. Regardless of whether the expulsion hearing is conducted in open or closed session, the Board may meet in closed session for the purpose of deliberating and determining whether the student should be expelled. (Education Code 48918)

(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Agenda items related to student matters shall briefly describe the reason for the closed session, such as "student expulsion hearing," "grade change appeal," without violating the confidentiality rights of individual students. The student shall not be named on the agenda, but a number may be assigned to the student in order to facilitate record keeping. The agenda shall also state that the Education Code requires closed sessions in these cases in order to prevent the disclosure of confidential student record information.

(cf. 5125 - Student Records)

Security Matters

The Board may meet in closed session with the Attorney General, district attorney, sheriff or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings, to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service, or to the public's right of access to public services or public facilities. (Government Code 54957)

(cf. 0450 - Comprehensive Safety Plan
(cf. 3515 - Campus Security)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

The Board may meet in closed session during an emergency meeting held pursuant to Government Code 54956.5 to meet with law enforcement officials for the emergency purposes specified in Government Code 54957 if agreed to by a two-thirds vote of the Board members present. If less than two-thirds of the members are present, then the Board must agree by a unanimous vote of the members present. (Government Code 54956.5)

Agenda items related to security matters shall specify the name of the law enforcement agency and the title of the officer, or name of applicable agency representative and title, with whom the Board will consult. (Government Code 54954.5)
CLOSED SESSION PURPOSES AND AGENDAS (continued)

Conference with Real Property Negotiator

The Board may meet in closed session with the Board's real property negotiator prior to the purchase, sale, exchange or lease of real property by or for the district in order to grant its negotiator the authority regarding the price and terms of the property. (Government Code 54956.8)

Before holding the closed session, the Board shall hold an open and public session to identify its negotiator(s) and the property under negotiation and to specify the person(s) with whom the negotiator may negotiate. (Government Code 54956.8)

For purposes of real property transactions, negotiators may include members of the Board. (Government Code 54956.8)

Agenda items related to real property negotiations shall specify the district negotiator attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the negotiating parties and the street address of the real property under negotiation. If there is no street address, the agenda item shall specify the parcel number or another unique reference of the property. The agenda item shall also specify whether instruction to the negotiator will concern price, terms of payment, or both. (Government Code 54954.5)

Pending Litigation

Based on the advice of its legal counsel, the Board may hold a closed session to confer with or receive advice from its legal counsel regarding pending litigation when a discussion of the matter in open session would prejudice the Board's position in the case. For this purpose, "litigation" includes any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. (Government Code 54956.9)

Litigation is considered "pending" when any of the following circumstances exist:

1. Litigation to which the Board is a party has been initiated formally. (Government Code 54956.9(a))

2. A point has been reached where, in the Board's opinion based on the advice of legal counsel and on the existing facts and circumstances, there is a significant exposure to litigation against the district, or the Board is meeting solely to determine whether, based on existing facts or circumstances, a closed session is authorized. (Government Code 54956.9(b))
CLOSED SESSION PURPOSES AND AGENDAS (continued)

3. Based on existing facts and circumstances, the Board has decided to initiate or is deciding whether to initiate litigation. (Government Code 54956.9(c)

"Existing facts and circumstances" authorizing a closed session pursuant to Government Code 54956.9(b)' as described in item #2 above are limited to the following: (Government Code 54956.9)

1. Facts and circumstances that might result in litigation against the district but which the district believes are not yet known to potential plaintiffs and which do not need to be disclosed.

2. Facts and circumstances including, but not limited to, an accident, disaster, incident or transactional occurrence which might result in litigation against the district, which are already known to potential plaintiffs, and which must be publicly disclosed before the closed session or specified on the agenda.

3. The receipt of a claim pursuant to the Tort Claims Act or a written threat of litigation from a potential plaintiff. The claim or written communication must be available for public inspection.

(cf. 3320 - Claims and Actions Against the District)

4. A threat of litigation made by a person in an open meeting on a specific matter within the responsibility of the Board.

5. A threat of litigation made by a person outside of an open meeting on a specific matter within the responsibility of the Board, provided that the district official or employee receiving knowledge of the threat made a record of the statement before the meeting and the record is available for public inspection.

The above record does not need to identify an alleged victim of tortious sexual conduct or anyone making a threat on his/her behalf or identify an employee who is the alleged perpetrator of any unlawful or tortious conduct, unless the identity of this person has been publicly disclosed.

Before holding a closed session pursuant to this section, the Board shall state on the agenda or publicly announce the subdivision of Government Code 54956.9 under which the closed session is being held. If authority is based on Government Code 54956.9(a), the Board shall either state the title or specifically identify the litigation to be discussed or state that doing so
would jeopardize the district's ability to effectuate service of process upon unserved parties or to conclude existing settlement negotiations to its advantage. (Government Code 54956.9)

Agenda items related to "pending litigation" shall be described as a conference with legal counsel regarding "existing litigation" or "anticipated litigation." (Government Code 54954.5)

"Existing litigation" items shall identify the name of the case specified by either the claimant's name, names of parties and case or claim number, unless the Board states that to identify the case would jeopardize service of process or existing settlement negotiations. (Government Code 54954.5)

"Anticipated litigation" items shall state that there is significant exposure to litigation pursuant to Government Code 54956.9(b) and shall specify the potential number of cases. When the district expects to initiate a suit, items related to anticipated litigation shall state that the discussion relates to the initiation of litigation pursuant to Government Code 54956.9(c) and shall specify the potential number of cases. The agenda or an oral statement before the closed session may be required to provide additional information pursuant to items #2-5 above. (Government Code 54954.5, Government Code 54956.9(b)(3)(B-E))

Joint Powers Agency Issues

The Board may meet in closed session to discuss a claim against a joint powers authority formed for the purpose of insurance pooling or self-insurance authority of which it is a member, for the payment of tort liability losses, public liability losses or workers' compensation liability. (Government Code 54956.95)

Closed session agenda items related to liability claims shall specify the claimant's name and the name of the agency against which the claim is made. (Government Code 54954.5)

(cf. 3320 - Claims and Actions Against the District)
(cf. 3530 - Risk Management/Insurance)

When the board of the joint powers agency has so authorized and upon advice of district legal counsel, the Board may meet in closed session in order to receive, discuss and take action concerning information obtained in a closed session of the joint powers agency. During the district's closed session, a Board member serving on the JPA board may disclose confidential information acquired during a closed session of the JPA to fellow Board members. (Government Code 54956.96)

The Board member may also disclose the confidential JPA information to district legal counsel in order to obtain advice on whether the matter has direct financial or liability implications for the district. (Government Code 54956.96)
CLOSED SESSION PURPOSES AND AGENDAS (continued)

Closed session agenda items related to "Conference Involving a Joint Powers Agency" shall specify the closed session description used by the joint powers agency and the name of the district representative on the joint powers agency board. Additional information listing the names of agencies or titles of representatives attending the closed session as consultants or other representatives shall also be included. (Government Code 54954.5)

Review of Audit Report from Bureau of State Audits

Upon receipt of a confidential final draft audit report from the Bureau of State Audits, the Board may meet in closed session to discuss its response to that report. After public release of the report from the Bureau of State Audits, any Board meeting to discuss the report must be conducted in open session, unless exempted from that requirement by some other provision of law. (Government Code 54956.75)

Closed session agenda items related to an audit by the Bureau of State Audits shall state "Audit by Bureau of State Audits." (Government Code 54954.5)

Review of Assessment Instruments

The Board may meet in closed session to review the contents of any student assessment instrument approved or adopted for the statewide testing system. Before any such meeting, the Board shall agree by resolution to accept any terms or conditions established by the State Board of Education for this review. (Education Code 60617)

(cf. 6162.5 - Student Assessment)

Agenda items related to the review of student assessment instruments shall state that the Board is reviewing the contents of an assessment instrument approved or adopted for the statewide testing program and that Education Code 60617 authorizes a closed session for this purpose in order to maintain the confidentiality of the assessment under review.

Legal Reference: (see next page)
CLOSED SESSION PURPOSES AND AGENDAS (continued)

Legal Reference:

**EDUCATION CODE**
35145 Public meetings
35146 Closed session (re student suspension)
44929.21 Districts with ADA of 250 or more
48918 Rules governing expulsion procedures; hearings and notice
49073 Release of directory information
49076 Access to records by persons without written parental consent
49079 Notification to teacher re: students whose actions are grounds for suspension or expulsion
60617 Meetings of governing board

**GOVERNMENT CODE**
3540-3549.3 Educational Employment Relations Act
6250-6268 California Public Records Act
54950-54963 The Ralph M. Brown Act

**COURT DECISIONS**
Morrison v. Housing Authority of the City of Los Angeles Board of Commissioners (2003) 107 Cal.App.4th 860
Roberts v. City of Palmdale (1993) 5 Cal.4th 363
Sacramento Newspaper Guild v. Sacramento County Board of Supervisors (1968) 263 Cal.App. 2d 41

**ATTORNEY GENERAL OPINIONS**

Management Resources:

**CSBA PUBLICATIONS**
The Brown Act: School Boards and Open Meeting Laws, 2003

**ATTORNEY GENERAL PUBLICATIONS**
The Brown Act: Open Meetings for Legislative Bodies, California Attorney General's Office, 2002

**CALIFORNIA CITY ATTORNEY PUBLICATIONS**

**WEB SITES**
CSBA: http://www.csba.org
California Attorney General's Office: http://www.caag.state.ca.us

Board Rules and Procedures
adopted: February 14, 2012

SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
CLOSED SESSION ACTIONS AND REPORTS

No matters other than those announced in open session shall be acted upon during the closed session. (Government Code 54957.7)

(cf. 9321 - Closed Session Purposes and Agendas)

The Board of Education shall reconvene in open session before adjourning and report closed session actions, the votes or abstentions thereon, and other disclosures required by Government Code 54957.1. These disclosures may be made at the location announced in the agenda for the closed session, as long as the public is allowed to be present at that location for the purpose of hearing them. (Government Code 54957.7) All closed session actions will also be reported in open session at the next regular meeting of the Board of Education.

Personnel Matters

The Board shall report any personnel action taken and the votes or abstentions thereon at the public meeting during which the closed session is held. This report shall identify the title of the position. However, the report of a dismissal or nonrenewal of an employment contract shall be deferred until the first public meeting after administrative remedies, if any, have been exhausted. (Government Code 54957.1)

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 2140 - Evaluation of the Superintendent)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Negotiations/Collective Bargaining

Final action on the proposed compensation of one or more unrepresented employees shall not be taken during the closed session. (Government Code 54957.6)

Approval of an agreement concluding closed session labor negotiations with represented employees shall be reported after the agreement is final and has been accepted or ratified by the other party. This report shall identify the item approved and the other party or parties to the negotiation. (Government Code 54957.1)

(cf. 4143/4243 - Negotiations/Consultation)
(cf. 4143.1/4243.1 - Public Notice - Personnel Negotiations)

Student Matters

Actions related to student matters shall be taken in open session and shall be a matter of public record. No information shall be released in violation of student privacy rights provided in law. (Education Code 35146, 48918; 20 USC 1232)

In an expulsion action, the student’s name shall not be disclosed.
Real Estate Negotiations

Approval of an agreement concluding real estate negotiations shall be reported after the agreement is final. If the Board renders the agreement final, it shall report that approval, the votes or abstentions thereon, and the substance of the agreement in open session at the public meeting during which the closed session is held. If final approval rests with the other party, the Superintendent or designee shall disclose the fact of that approval and the substance of the agreement upon inquiry by any person, as soon as the other party or its agent has informed the district of its approval. (Government Code 54957.1)

Pending Litigation

The Board shall report the following actions related to pending litigation, and the votes or abstentions thereon, at the public meeting during which the closed session is held: (Government Code 54957.1)

1. Approval to legal counsel to defend, appeal or not appeal, or otherwise appear in litigation. This report shall identify the adverse parties, if known, and the substance of the litigation.

2. Approval to legal counsel to initiate or intervene in a lawsuit. This report shall state that directions to initiate or intervene in the action have been given and that details will be disclosed to inquiring parties after the lawsuit is commenced unless doing so would jeopardize the district's ability to serve process on unserved parties or its ability to conclude existing settlement negotiations to its advantage.

3. Acceptance of a signed offer from the other party or parties which finalizes the settlement of pending litigation. This report shall state the substance of the agreement.

If approval is given to legal counsel to settle pending litigation and if final approval rests with the other party or with the court, the district shall report the fact of approval, the substance of the agreement and the vote and abstentions thereon to persons who inquire once the settlement is final. (Government Code 54957.1)
CLOSED SESSION ACTIONS AND REPORTS (continued)

JPA/Self-Insurance Claims

The Board shall report the disposition of joint powers authority or self-insurance claims and the votes or abstentions thereon at the public meeting during which the closed session is held. This report shall include the name of the claimant(s), the name of the agency claimed against, the substance of the claim and the monetary settlement agreed upon by the claimant. (Government Code 54957.1)

(cf. 3320 - Claims and Actions Against the District)
(cf. 3530 - Risk Management/Insurance)

Review of Assessment Instruments

At the public meeting during which the Board holds a closed session to review student assessment instruments, the Board shall confirm that this review was made. Any actions related to the review shall be taken in open session without revealing any proprietary or confidential information and shall be a matter of public record.

(cf. 6162.5 - Student Assessment)

Legal Reference:

EDUCATION CODE
35145 Public meetings
35146 Closed session (re student matters)
48918 Rules governing expulsion procedures; hearings and notice
49073-49079 Privacy of student records
60617 Meetings of governing board

GOVERNMENT CODE
54950-54963 The Ralph M. Brown Act, especially:
54957.1 Closed sessions; public report of action taken
54957.6 Closed sessions; representatives to employee organization(s)
54957.7 Disclosure of items to be discussed

UNITED STATES CODE, TITLE 20
1232g Family Educational Rights and Privacy Act

CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.8 Family Educational Rights and Privacy

COURT DECISIONS
Kleiman v. Superior Court of Santa Clara County 87 Cal Rptr. 2d (1999)
ATTORNEY GENERAL OPINIONS
AGENDA/MEETING MATERIALS

Agenda Content

Board of Education meeting agendas shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

(cf. 9320 - Meetings and Notices)
(cf. 9321 - Closed Session Purposes and Agendas)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5; Government Code 54954.3)

(cf. 9323 - Meeting Conduct)

Each meeting agenda shall list the address designated by the Superintendent or designee for public inspection of agenda documents that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall specify that an individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

Agenda Preparation

The Superintendent shall develop the agenda for each regular and special meeting in accordance with Board policy. Each agenda shall reflect the district's vision and goals and the Board's focus on student learning.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 9122 - Secretary)

A Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be in writing and be submitted to the Superintendent or designee with supporting documents and information, if any, at least seven days before the scheduled meeting date. Items submitted less than seven days before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.
AGENDA/MEETING MATERIALS (continued)

The Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, the Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

The Board President, Vice President, Superintendent, and/or designee(s) shall review the agenda before it is printed and shall have final authority over whether each item on the agenda is placed in accordance with Board policy. At his/her discretion the president may delay placing a resolution for First Reading on the Agenda for not more than one (1) meeting if there are more agenda items than are manageable.

(cf. 9121 - President)

Any Board action that involves borrowing $100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

(cf. 9323.2 - Actions by the Board)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 3320 - Claims and Actions Against the District)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Consent Items

In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

Notwithstanding the preceding paragraph, resolutions relating to the following may not be placed on the consent calendar: adoption of the fiscal year budget; approval, denial, revocation, or renewal of charter school petitions; consideration of sales or purchases of real property; consideration of labor agreements; or consideration of Board Policies or Administrative Policies and Regulations. The Superintendent shall place resolutions relating to these subjects on the agenda as First Reading listed as Superintendent’s Proposal First Reading.
AGENDA/MEETING MATERIALS (continued)

Any Board member may request that any item on the consent calendar be removed and considered for first reading. Such items shall be removed and considered for first reading, unless a majority of the Board votes to consider the item for approval separately at that same meeting immediately after approval of the consent calendar. The Board may act on items removed from the consent calendar at its next regular meeting.

Any Board member or the Superintendent may request that any item on the consent calendar be severed in order to allow discussion and a separate vote on the item at that same meeting immediately after approval of the consent calendar.

If a member of the public wishes to speak about any item on the consent calendar, he or she may do so during Board meeting agenda item F ("Public Comment on Consent Items"). If in response to public comment, a member of the Board wishes to sever any item on the consent calendar, that item shall be severed in order to allow discussion and a separate vote on the item at that same meeting immediately after approval of the consent calendar.

A vote will be called on the adoption of all items on the consent calendar as one motion.

Board/Superintendent Resolutions for First Reading

1. All Board/Superintendent proposals for First Reading shall be delivered to the Office of the Board of Education seven days in advance of the Board meeting date so that they can be included in the printed agenda of the meeting.

2. All Board/Superintendent resolutions not eligible for placement on the consent calendar shall be introduced for first reading.

3. The Superintendent and Board Members may introduce resolutions for First Reading during the "Superintendent's Proposals – First Reading" and "Board Members' Proposals – First Reading" sections of the agenda, respectively. Upon introduction, the resolution shall automatically be referred to committee. The President shall determine to which committee the resolution shall be referred. If the President determines that resolutions or other matters need consideration by more than two committees, the items shall be referred to a Committee-of-the-Whole which meeting shall be convened on the first or third Tuesday of the following month for which adequate Brown Act notice may be provided. The Board may not discuss or take action on a resolution introduced for First Reading at that meeting.

4. Members of the public may address the Board on a resolution that is intended to be introduced for First Reading and referred to committee, or a resolution previously referred to or before a committee that has not been returned to the Board for action, after the introduction of resolutions for First Reading. Members of the public may
also address the Board on a resolution introduced for First Reading at the appropriate committee. The Chair may limit the time for public comment on all resolutions for First Reading to a maximum of 5 minutes for Superintendent's First Readings and 5 minutes for Board Members' First Readings and 1 minute per speaker or as may be reasonable under the circumstances.

5. The Board may suspend subsection 2 of this section and consider a resolution introduced for First Reading immediately if five (5) members of the Board approve such motion and the agenda notifies the public that the resolution may be acted upon immediately at that meeting. If the Board suspends the rules to consider a resolution immediately, members of the public may comment on the resolution without the necessity for a “Request to Speak” before the Board considers the resolution.

6. The President shall refer all resolutions for First Reading to the committee(s) deemed most appropriate, and such committee(s) shall consider the resolutions in accordance with Board rules and procedures.

7. No policy resolution which has been considered by the Board and rejected or adopted by majority vote may be submitted for reconsideration within one (1) calendar year unless resubmittal is requested by a member of the prevailing side and supported by a 2/3 vote of the full Board. Such resolutions for reconsideration shall be noticed on the Board’s agenda. If such a request for reconsideration is made by a member of the prevailing side and approved by a 2/3 majority more than one month after the Board’s vote, then the item shall be considered a new item and be heard as a first reading.

**Agenda Dissemination to Board Members**

At least three days before each regular meeting, a copy of the agenda and agenda packet shall be forwarded to each Board member, including the Superintendent's or designee's report; minutes to be approved; copies of communications; reports from committees, staff, citizens, and others; and other available documents pertinent to the meeting.

When special meetings are called, the Superintendent or designee shall make every effort to distribute the agenda and supporting materials to Board members as soon as possible before the meeting.

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to request additional information on agenda items.
AGENDA/MEETING MATERIALS (continued)

Agenda Dissemination to Members of the Public

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

If a document is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at the time the document is distributed to a majority of the Board provided that the document is a public record under the Public Records Act and relates to an agenda item for an open session of a regular Board meeting. The Superintendent or designee may also post the document on the district's web site in a position and manner that makes it clear that the document relates to an agenda item for an upcoming meeting. (Government Code 54957.5)

(cf. 1113 - District and School Web Sites)
(cf. 1340 - Access to District Records)

Any documents prepared by the district or the Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any documents prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

The Board agenda is posted and its contents are made available for public view in the lobby of the district’s Administrative Building at 555 Franklin Street on the Friday before each regular meeting. A copy of the complete agenda is also available in the Office of the Board, Room 106, at the same address. Additional documents which are distributed to at least a majority of the Board after the publication of the agenda and relate to items on the agenda are available for public view in Room 106 at the time of distribution to the Board members. Additional documents distributed to the Board during the meeting can be viewed at the meeting (if prepared by the district) or after the meeting (if prepared by some other person) upon request to the executive assistant to the Board.
AGENDA/MEETING MATERIALS (continued)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Legal Reference:

EDUCATION CODE
35144 Special meetings
35145 Public meetings
35145.5 Right of public to place matters on agenda

GOVERNMENT CODE
6250-6270 Public Records Act
53635.7 Separate item of business
54954.1 Mailed agenda of meeting
54954.2 Agenda posting requirements; board actions
54954.3 Opportunity for public to address legislative body
54954.5 Closed session item descriptions
54956.5 Emergency meetings
54957.5 Public records

UNITED STATES CODE, TITLE 42
12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28
35.160 Effective communications
36.303 Auxiliary aids and services

COURT DECISIONS
Caldwell v. Roseville Joint Union HSD, 2007 U.S. Disl LEXIS 66318

Management Resources:

CSBA PUBLICATIONS
The Brown Act: School Boards and Open Meeting Laws, rev. 2007
Guide to Effective Meetings, rev. 2007
Maximizing School Board Leadership: Boardsmanship, 1996

ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Legislative Bodies, California Attorney General’s Office, rev. 2003

CALIFORNIA CITY ATTORNEY PUBLICATIONS

WEB SITES
CSBA, Agenda Online: http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx
California Attorney General’s Office: http://www.caag.state.ca.us

Board Rules and Procedures
adopted: February 14, 2012

SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Meeting Procedures

All Board of Education meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board Rules and Procedures and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

(cf. 9322 - Agenda/Meeting Materials)

The Board President shall conduct Board meetings in accordance with Board rules and procedures that enable the Board to efficiently consider issues and carry out the will of the majority. The Board shall rely on Robert's Rules of Order, Newly Revised to address any question or point of order not addressed in the Board rules and procedures.

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board meetings shall be adjourned at 10:00 p.m. unless extended by general consent of a majority of the Board.

(cf. 9320 - Meetings and Notices)

Discussion by Board members or speakers shall be limited to matters which are properly before the Board. A speaker shall be ruled out of order if he/she fails to speak on the subject matter for which the privilege of the floor was granted.

Discussion on a motion shall be germane.

Board members shall indicate their desire to speak by illuminating their microphone light. The president shall have the privilege to recognize requests to speak by other Board members.

(cf. 9121 - President)

The Board may, by a two-thirds vote, limit or close its debate.

Debate or action on Board Members' proposals and Superintendent's proposals upon being duly moved and seconded at First Reading, unless referred to a committee, shall be held on calendar for Second Reading at the next regularly scheduled meeting of the Board.

The president shall conduct a roll call vote on all motions presented to the Board and shall announce the vote of the Board.

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board.

(Education Code 35164)

(cf. 9323.2 - Actions by the Board)
MEETING CONDUCT (continued)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, his/her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

(cf. 9270 - Conflict of Interest)

When not more than two vacancies occur on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. In addition, if a vacancy exists on the Board, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall be not be counted for purposes of determining the total membership constituting the Board. (Education Code 35165)

Public Participation

To the extent possible, Board committee meetings shall be the primary venue for public input into proposals from Board members and the Superintendent.

Each person requesting to address the Board on agenda items calendared for Board action or on matters other than those calendared for Board action shall be granted such requests provided a "Request to Speak" is telephoned into the Office of the Board of Education the Monday or Tuesday of the meeting prior to 4:30 p.m., or an individual completes a "Speaker Card", prior to the item being called, on the evening of the meeting. A person wishing to be heard by the Board shall be invited to, but not required to, provide his/her name before speaking.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)

2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2)

3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)
MEETING CONDUCT (continued)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

(cf. 9130 - Board Committees)

5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

Individual speakers shall be allowed two minutes to address the Board on each agenda or nonagenda item. Any speaker requiring language translation shall be allowed a maximum of two minutes to speak and two minutes for translation. The district will provide translation in as least Chinese and Spanish and, if possible and with adequate notice, in other languages.

The president may increase or decrease the time allowed for public presentation.

Substitution of speakers will not be permitted unless a designated alternate is submitted with the request to speak.

Individuals requesting to speak who were held over from a previous meeting shall be the first called at the next regular meeting.

6. The Board president may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of district employees.

While the Board recognizes the right of the public to address matters under the jurisdiction of the Board, whenever a member of the public initiates specific
MEETING CONDUCT (continued)

complaints or charges against an employee, the Board president shall inform the complainant that in order to protect the employee's due process rights and reputation, it is the policy and preference of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a written complaint using the appropriate district complaint procedure.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 9321 - Closed Session Purposes and Agendas)

7. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the president to terminate the privilege of addressing the Board for that meeting.

The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement.

8. Cardboard, paper or cloth placards may be brought into the Board meeting room only if they are not larger than three feet by three feet and have no wood, metal or other type of holding device.

Recording by the Public

The Superintendent or designee shall designate locations from which members of the public may broadcast, photograph, or tape record open meetings without causing a distraction.

(cf. 9324 - Board Minutes and Recordings)

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

Legal Reference: (see next page)
MEETING CONDUCT (continued)

Legal Reference:

EDUCATION CODE
5095 Powers of remaining board members and new appointees
32210 Willful disturbance of public school or meeting a misdemeanor
35010 Prescription and enforcement of rules
35145.5 Agenda; public participation; regulations
35163 Official actions, minutes and journal
35164 Vote requirements
35165 Effect of vacancies upon majority and unanimous votes by seven member board

GOVERNMENT CODE
54953.5 Audio or video tape recording of proceedings
54953.6 Broadcasting of proceedings
54954.2 Agenda; posting; action on other matters
54954.3 Opportunity for public to address legislative body; regulations
54957 Closed sessions
54957.9 Disorderly conduct of general public during meeting; clearing of room

PENAL CODE
403 Disruption of assembly or meeting

COURT DECISIONS

ATTORNEY GENERAL OPINIONS

Management Resources:

CSBA PUBLICATIONS
The Brown Act: School Boards and Open Meeting Laws, rev. 2005
Board Presidents' Handbook, rev. 2002
Maximizing School Board Governance, Boardmanship

ATTORNEY GENERAL PUBLICATIONS
The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES
CSBA: http://www.csba.org
California Attorney General's Office: http://www.caag.state.ca.us
ORDER OF BUSINESS

The Board of Education shall conduct its regular meetings in accordance with the order of business set forth below. Alternatively, the Board president with agreement from the Board may modify the order of business after the meeting begins as they deem appropriate. Temporary changes to the order of business may be agreed to in advance by the president and Superintendent for an individual meeting or for a specified period of time. Any Board member or the Superintendent may place a resolution on the agenda listed under Superintendent’s Proposals for First Reading or Board Members’ Proposals for First Reading, respectively. Such resolutions will appear on the agenda as a first reading and be voted on at a subsequent meeting as second reading listed under Superintendent’s Proposals Held for Speakers and Action or Board Members’ Proposals Held for Speakers and Action, respectively. Board Members’ or Superintendent’s Proposal for second reading will have the relevant committee reports as part of the discussion and prior to speakers being heard or the vote being taken.

Notwithstanding the above, the Superintendent may place resolutions on the consent calendar in accordance with Board policy.

The order of business at regular meetings shall include a section titled “Recognitions and Resolutions of Commendation”. This section is reserved for the Superintendent or Board Members to commend or honor individuals, groups, holidays and historical observations. If there is a resolution of commendation, these resolutions shall be heard immediately before the Student Delegates’ Report and shall be acted on by the Board without need for a second reading after public testimony is heard.

The order of business of the Board shall be as follows:

Roll Call and Pledge of Allegiance

A. Approval of Board Minutes
B. Presentations to the Board of Education/Superintendent’s Reports
   1. Superintendent’s Thoughts for the Evening
C. Recognitions and Resolutions of Commendation
D. Student Delegates’ Report
E. Parent Advisory Council (PAC) Report
F. Public Comment on Consent Items (Members of the public shall not be permitted to sever agenda items for discussion. Rather, Board discussion on a consent item shall only occur if the Board or the Superintendent, in their discretion, severs the item for discussion.)
ORDER OF BUSINESS (continued)

G. Consent Calendar (Motion and a Second; Items Withdrawn/Corrected by Superintendent; Items removed for First Reading, and/or Severed for Discussion/Separate Vote by Superintendent and Board Members) Formal vote on the Consent Calendar will be taken up in Section N. Severed Items will be taken up in Section O.

H. Superintendent's Proposals - Held for Speakers and Action

I. Board Members' Proposals - Held for Speakers and Action

J. Requests to Speak Regarding General Matters – 30 Minutes
   This item is scheduled for no later than 7:30 p.m. or following the item under discussion at the time. This item is limited to 30 minutes.

K. Advisory Committee Reports/Appointments to Advisory Committees by Board Members

L. Special Order of Business

M. Discussion of Other Educational Issues

N. Consent Calendar Resolutions Removed at Previous Meeting for Second Reading and Action

O. Vote on Consent Calendar - Moved and Seconded under Section F

P. Consent Calendar Resolutions Severed for Speakers and Immediate Action

Q. Superintendent's Proposals - First Reading
   5 minutes will be given for total public testimony under this item.

R. Board Members' Proposals - First Reading
   5 minutes will be given for total public testimony under this item.

S. Board Members' Reports –
   a. Standing Committees;
   b. Board Delegates to Membership Organizations (NSBA, CSBA, CGCS);
   c. All other reports by Board Members.

T. Report of Closed Session Actions

U. Other Informational Items

V. Adjournment
Board Rules and Procedures

ACTIONS BY THE BOARD

The Board of Education shall act by a majority vote of all of the membership constituting the Board, unless otherwise required by law. (Education Code 35164)

An "action" by the Board means: (Government Code 54952.6)
1. A collective decision by a majority of the Board members
2. A collective commitment or promise by a majority of the members to make a positive or negative decision
3. A vote by a majority of the members when sitting as the Board upon a motion, proposal, resolution, order, or ordinance

The Board shall not take action by secret ballot, whether preliminary or final. (Government Code 54953)

Actions taken by the Board in open session shall be recorded in the Board minutes. (Education Code 35145)

(cf 9324 - Minutes and Recordings)

Action on Non-Agenda Items

After publicly identifying the item, the Board may take action on a subject not appearing on the posted meeting agenda under any of the following conditions: (Government Code 54954.2)
1. When a majority of the Board determines that an emergency situation exists, as defined for emergency meetings pursuant to Government Code 54956.5
2. When two-thirds of the members present, or if less than two-thirds of the members are present then by a unanimous vote of all members present, determine that the need to take immediate action came to the district's attention after the agenda was posted
3. When an item appeared on the agenda of, and was continued from, a meeting that occurred not more than five days earlier

(cf 9320 - Meetings and Notices)
(cf 9322 - Agenda/Meeting Materials)

Challenging Board Actions

Any interested person or the district attorney's office may present a demand that the Board cure and correct a Board action which he/she alleges is in violation of Government Code
ACTIONS BY THE BOARD (continued)

54954.2 (agenda posting), Government Code 54953 (open meeting and teleconferencing), Government Code 54954.5 (closed session item descriptions), Government Code 54954.6 (new or increased tax assessments), Government Code 54956 (special meetings), or Government Code 54956.5 (emergency meetings). (Government Code 54960.1)

Any demand to "cure and correct" an alleged violation shall clearly describe the challenged action and the nature of the alleged violation and shall be presented to the Board in writing within 90 days of the date when the action was taken. If the alleged violation concerns action taken in an open session but in violation of Government Code 54954.2 (agenda posting), the written demand must be made within 30 days of the date when the alleged action took place. (Government Code 54960.1)

Within 30 days of receiving the demand, the Board shall do one of the following: (Government Code 54960.1)

1. Cure or correct the challenged action and inform the demanding party in writing of its actions to cure or correct.

2. Determine not to cure or correct the alleged violation and inform the demanding party in writing of its decision to not cure or correct.

3. Take no action. If the Board takes no action within the 30-day review period, its inaction shall be considered a decision not to cure or correct the action.

Legal Reference:

EDUCATION CODE
15266 School construction bonds
17466 Declaration of intent to sell or lease real property
17481 Lease of property with residence for nondistrict purposes
17510-17511 Resolution requiring unanimous vote of all members constituting board
17546 Private sale of personal property
17556-17561 Dedication of real property
17582-17583 District deferred maintenance fund
35140-35149 Meetings
35160-35178.4 Powers and duties
48660-48661 Community day schools establishment and restrictions

CODE OF CIVIL PROCEDURE
425.16 Special motion to strike in connection with a public issue
1245.240 Eminent domain vote requirements
1245.245 Eminent domain, resolution adopting different use

GOVERNMENT CODE
53090-53097.5 Regulation of local agencies by counties and cities
53724 Parcel tax resolution requirements

Legal Reference continued: (see next page)
Legal Reference: (continued)

**GOVERNMENT CODE** (continued)

53790-53792 Exceeding the budget
53820-53833 Temporary borrowing
53850-53858 Temporary borrowing
54950-54963 The Ralph M. Brown Act, especially:
54952.6 Action taken, definition
54953 Meetings to be open and public; attendance; secret ballots
54960 Action to prevent violations
65352.2 Coordination with planning agency

**PUBLIC CONTRACT CODE**

3400 Bid specifications
20111 Contracts over $50,000; contracts for construction; award to lowest responsible bidder
20113 Emergencies, award of contracts without bids

**COURT DECISIONS**

Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors. (2003) 112 Cal.App.4th 1313
Boyle v. City of Redondo Beach. (1999) 70 Cal.App.4th 1109

Management Resources:

**CSBA PUBLICATIONS**
The Brown Act: School Boards and Open Meeting Laws, 2009

**ATTORNEY GENERAL PUBLICATIONS**
The Brown Act: Open Meetings for Local Legislative Bodies, 2003

**LEAGUE OF CALIFORNIA CITIES PUBLICATIONS**

**WEB SITES**
CSBA: http://www.csba.org
California Attorney General's Office: http://www.caag.state.ca.us
Institute of Local Government: http://www.ca-ilg.org
Board Rules and Procedures

ACTIONS BY THE BOARD

Cautionary Notice: As added and amended by SBX 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. The San Francisco Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

ACTIONS REQUIRING MORE THAN A MAJORITY VOTE

Actions Requiring a Two-Thirds Vote of the Board:

1. Resolution declaring intention to sell or lease real property (Education Code 17466)
   (cf. 3280 - Sale or Lease of District-Owned Real Property)

2. Resolution declaring intent of Board of Education to convey or dedicate property to the state or any political subdivision for the purposes specified in Education Code 17556 (Education Code 17557)

3. Resolution authorizing and directing the Board president, or any other presiding officer, secretary, or member, to execute a deed of dedication or conveyance of property to the state or a political subdivision (Education Code 17559)

4. Lease for up to three months of school property which has a residence on it and which cannot be developed for district purposes because funds are unavailable (Education Code 17481)

5. Temporary borrowing before receipt of fiscal income, if implemented pursuant to Government Code 53820-53833 (Government Code 53821)

6. Upon complying with Government Code 65352.2 and Public Resources Code 21151.2, ordering city or county zoning ordinances inapplicable to a proposed use of the property by the district (Government Code 53094)
   (cf. 7131 - Relations with Local Agencies)
   (cf. 7150 - Site Selection and Development)
   (cf. 7160 - Charter School Facilities)

7. Resolution to transfer excess local funds from a deferred maintenance fund when state funds are insufficient to match local funds being held in the deferred maintenance fund (Education Code 17582, 17583)
ACTIONS BY THE BOARD (continued)

8. Motions for reconsideration of policy resolutions pursuant to Board Rules and Procedures section 9322(d) Agenda/Meeting Materials, subsection 7 under Board/Superintendent Resolutions for First Reading.

(cf. 9322 - Agenda/Meeting Materials)

9. For districts desiring to operate a community day school on an existing school site to serve grades K-6 (and no higher grades), certification that satisfactory alternative facilities are not available for a community day school. Such certification is valid for one school year and may be renewed by a subsequent two-thirds vote (Education Code 48661)

(cf. 6185 - Community Day School)

10. Resolution of intent to issue general obligation bonds with the approval of 55 percent of the voters of the district (Education Code 15266)

(cf. 7214 - General Obligation Bonds)

11. Resolution of intent to issue bonds within a school facilities improvement district with the approval of 55 percent of the voters of the school facilities improvement district (Education Code 15266)

(cf. 7213 - School Facilities Improvement Districts)

12. Resolution to place a parcel tax on the ballot (Government Code 53724)

13. Resolution of necessity to proceed with an eminent domain action and, if the Board desires to use the property for a different use than stated in the resolution of necessity, a subsequent resolution so authorizing the different use (Code of Civil Procedure 1245.240, 1245.245)

Actions Requiring a Two-Thirds Vote of the Board Members Present at the Meeting:

1. Determination that there is a need to take immediate action and that the need for action came to the district's attention after the posting of the agenda. If less than two-thirds of the Board members are present at the meeting, a unanimous vote of all members present is required. (Government Code 54954.2)

2. Determination that a closed session is necessary during an emergency meeting. If less than two-thirds of the Board members are present, a unanimous vote of all members present is required. (Government Code 54956.5)
ACTIONS BY THE BOARD (continued)

(cf. 9320 - Meetings and Notices)
(cf. 9321 - Closed Session Purposes and Agendas)

Actions Requiring a Four-Fifths Vote of the Board:

1. The expenditure and transfer of necessary funds and use of district property or personnel to meet a national or local emergency created by war, military, naval, or air attack, or sabotage, or to provide for adequate national or local defense (Government Code 53790-53792)

(cf. 3110 - Transfer of Funds)

2. Resolution, adopted between July 15 and August 30, to borrow funds of up to 25 percent of the estimated income and revenue to be received by the district during the current fiscal year from apportionments based on average daily attendance for the preceding school year (Government Code 53822-53824)

3. Declaration of an emergency in order to authorize the district to include a particular brand name or product in a bid specification (Public Contract Code 3400)

(cf. 3311 - Bids)

Actions Requiring a Unanimous Vote of the Board:

1. Resolution authorizing and prescribing the terms of a community lease for extraction of gas (Education Code 17510-17511)

2. Waiver of the competitive bid process pursuant to Public Contract Code 20111 when the Board determines that an emergency exists and upon approval of the County Superintendent of Schools (Public Contract Code 20113)

Action Requiring a Unanimous Vote of the Board Members Present at the Meeting:

1. Private sale of surplus property without advertisement in order to establish that such property is not worth more than $2,500. Disposal of surplus property in the local dump or donation to a charitable organization requires the unanimous vote of the Board members present to establish that the value of such property would not defray the cost of arranging its sale. (Education Code 17546)

(cf. 3270 - Sale and Disposal of Books, Equipment and Supplies)
BOARD SELF-EVALUATION

The Board of Education may annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

(cf. 0000 - Vision)
(cf. 2123 - Evaluation of the Superintendent)

The evaluation may address any areas of Board responsibility, including but not limited to Board performance in relation to vision setting, curriculum, personnel, finance, policy, collective bargaining and community relations. The evaluation also may address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other boardsmanship skills.

(cf. 9000 - Role of the Board)
(cf. 9005 - Governance Standards)

The Board may be evaluated as a whole. Individual Board members also are encouraged to use the evaluation process as an opportunity to privately assess their own personal performance.

Each year the Board, with assistance from the Superintendent, may determine an evaluation method or instrument that measures a reasonable number of previously identified performance objectives. Videotape of a Board meeting may be used as an evaluation tool only with the consent of all Board members.

Any discussion of the Board's self-evaluation shall be conducted in open session. At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent or others to provide input into the evaluation process.

Following an evaluation, the Board may develop strategies for strengthening Board performance and establish priorities and objectives for the following year's evaluation.

(cf. 9230 - Orientation)
(cf. 9240 - Board Development)

Legal Reference: (see next page)
BOARD SELF-EVALUATION (continued)

Legal Reference:
GOVERNMENT CODE
54950-54963 Brown Act; board self-evaluations not covered

Management Resources:
CSBA PUBLICATIONS
Professional Governance Standards, 2000
Maximizing School Board Leadership, 1996
WEB SITES
CSBA: http://www.csba.org
Endorsement of the Downtown Civic Center Arts Education Initiative

WHEREAS: The Ruth Asawa School of the Arts was created in 1982 and was formally named after Ruth Asawa, a San Francisco Arts pioneer, in 2011. The school is SFUSD’s flagship arts high school, featuring high quality training in visual art, dance, vocal and instrumental music, drama, theatre technology and design, media arts and creative writing; and

WHEREAS: Relocating the Ruth Asawa School of the Arts is in alignment with SFUSD’s Strategic Plan for 2013-15 to engage students by connecting them to a rigorous Common Core-based curriculum, investing in the professional learning of teachers, enlisting partners and engaging families; and

WHEREAS: Moving the Ruth Asawa School of the Arts to the Civic Center arts corridor has been a larger district and City vision since the founding of the school, but has been stalled due in part to lack of project funding and the multiple construction challenges of renovating the landmark 135 Van Ness Avenue block; and

WHEREAS: The District recognizes that in order to accomplish the goal of bringing the Ruth Asawa School of the Arts to 135 Van Ness site, creative and new public and private partnerships must be built and the funding for design and construction of this project must come from those newly forged and innovative public-private partnerships, local and state bond funding, as well as philanthropic and private donors; and

WHEREAS: Tied to district-wide initiatives, including the Board-approved Arts Education Master Plan with its goal of equity and access for arts education for every SFUSD student as an imperative of social justice, the creation of a city-wide arts education hub will connect more deeply the Ruth Asawa School of the Arts, the District Visual & Performing Arts Department and the Nourse Performing Auditorium with students, teachers, administrators and parents throughout the District; and

WHEREAS: Emerging discussions led by the Superintendent to establish a science, technology, engineering, arts and math (STEAM) emphasis to SFUSD, call for a central location where students from across the city can participate in dynamic programs and faculty can learn about best practices in the arts and creativity, connecting to the major arts providers and use the city of San Francisco as its campus; and
THEREFORE BE IT RESOLVED:  That SFUSD is committed to creating a world-class arts education hub at the 135 Van Ness Avenue block to benefit the over 55,000 SFUSD students through direct instruction, the design and implementation of new arts and arts infused curriculum, professional development for teachers, administrators and parents and exposure to high level student and professional arts performances, exhibits and events; and

BE IT FURTHER RESOLVED:  That the District is committed to relocating the Ruth Asawa School of the Arts to the heart of the Downtown Arts Education Center Corridor and the 135 Van Ness block, along with the District Visual & Performing Arts Department and to work together with the City, key civic, community and business stakeholders in the development and implementing a School of the Arts plan that will benefit all students and citizens of San Francisco at the 135 Van Ness block site; and

FURTHER BE IT RESOLVED:  That the Superintendent and the Board of Education will work together with partners from the public and private sectors using existing and new systems to bring this project to fruition, with a commitment to secure appropriate resources and to reaffirm our belief that the arts and culture are central to life in San Francisco, a city that values its young people as much as it reveres and celebrates creativity and the arts.

Please Note:

➢ Referred by order of the Chair on 12/10/2013 to a Committee of the Whole meeting to be held in January 2014.
Subject: Resolution No. 1312-10A3
IN SUPPORT OF A SUGARY BEVERAGE TAX IN SAN FRANCISCO
- Commissioners Rachel Norton, Matt Haney, and Jill Wynns

WHEREAS: Beverages sweetened with naturally-derived caloric sweeteners such as sucrose (table sugar) or high fructose corn syrup contain “empty calories” as defined by the US Department of Agriculture\(^1\) and are generally described as “sugary beverages”; and

WHEREAS: Legislation under consideration by the San Francisco Board of Supervisors defines a “sugary beverage” as a drink with 25 or more calories a serving, that has added sugary sweeteners and is less than 50 percent fruit or vegetable juice; and

WHEREAS: Sugary beverages, though they can contain hundreds of calories in a serving, do not signal “fullness” to the brain. Studies show that sugary beverages flood the liver with high amounts of sugar in a short amount of time, and that this “sugar rush” over time leads to fat deposits that cause diabetes, cardiovascular disease and other serious health problems;\(^2,3\) and

WHEREAS: Sugary beverages represent, on average, 11 percent of daily calories consumed by children in the U.S. A recent survey found that California teenagers are consuming more sugary beverages; and

WHEREAS: Since 1980, obesity among children and adolescents has tripled nationwide\(^4,5\). As recently as 2010, nearly a third of children and adolescents in San Francisco were obese or overweight;\(^6\) and

WHEREAS: Every additional sugary beverage consumed daily increases a child’s risk for obesity by 60 percent;\(^7\) One or two sugary beverages per day increases the risk of Type II diabetes by 26 percent;\(^8\) and

WHEREAS: One in three children born today will develop Type II diabetes in their lifetime if sugary beverage consumption does not decline;\(^9\) and

WHEREAS: Diseases connected to sugary beverages disproportionately impact minorities and low-income communities. According to Head Start of San Francisco, 18 percent of 3-4 year olds enrolled in its programs are obese. Overall, 37 percent of African American children and 40 percent of Latino children in San Francisco are obese;\(^10\) and

\(^1\) [http://www.choosemyplate.gov/weight-management-calories/calories/empty-calories.html](http://www.choosemyplate.gov/weight-management-calories/calories/empty-calories.html)
\(^2\) Nseir, Nasser and Assy, “Soft drinks consumption and nonalcoholic fatty liver disease” *World J Gastroenterol*. 2010 June 7; 16(21): 2579-2588
\(^3\) Pan A, Hu FB. Effects of carbohydrates on satiety: differences between liquid and solid food. *Curr Opin Clin Nutr Metab Care.* 2011;14:385-90
\(^6\) Overweight and obesity among children by California city, 2010, California Center for Public Health Advocacy (http://publichealthadvocacy.org/research_overweight2010.html)
\(^9\) Ibid.
\(^10\) Children Now, California County Fact Book 2007
WHEREAS: UCSF researcher Dr. Kirsten Bibbins-Domingo has calculated that even a one-cent per ounce tax on sugar-sweetened beverages could cut sugary beverage consumption by 10 percent — with corresponding reductions in future cases of diabetes, obesity and heart disease, as well as the cost of treating them;¹¹ and

WHEREAS: Additional research has established that spending $1 on nutrition education saves $10 in future health care costs;¹² and

WHEREAS: The San Francisco Unified School district generally supports programs that enhance the health and welfare of children and sees proper nutrition as an important part of an optimal learning environment; and

WHEREAS: Legislation proposed by Supervisors Scott Wiener and Eric Mar would institute a tax on sugary beverages sold in the City and County of San Francisco; and

WHEREAS: The Wiener/Mar proposals differ in marginally insignificant ways, but both would adopt a two-penny per ounce tax on sugary beverages. Under both proposals, tax revenues would be spent on activities that increase nutrition education and options for physical activity for children in San Francisco; and

THEREFORE BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District believes that a sugary beverage tax would decrease consumption of sugary beverages, and bring about a corresponding increase in the overall health of children in our jurisdiction; and

FURTHER BE IT RESOLVED: That the Board of Education of the SFUSD supports the concept of a sugary beverage tax, and fully supports the idea that revenues from such a tax should be used to support child nutrition and physical activity programs; and

BE IT FURTHER RESOLVED: That the Board of Education of the SFUSD urges the Board of Supervisors to place a sugary beverage tax proposal on a future ballot for approval by voters.


San Francisco Unified School District  
San Francisco, CA  

Board Meeting of January 14, 2014  

Special Order of Business  

SUBJECT: Instructional Calendar for 2014-2015 School Year  

REQUESTED ACTION: The Board of Education adopts the 2014-2015 Instructional Calendar.  

BACKGROUND: The process of setting up an instructional calendar involves getting feedback from labor organizations, parent and community groups, and district departments. The Board of Education has the sole authority to adopt the Instructional Calendar for the District.  

Submitted by Carmelo Sgarlato, Executive Director, Labor Relations  

Approved by Richard A. Carranza, Superintendent of Schools
<table>
<thead>
<tr>
<th>M</th>
<th>T</th>
<th>W</th>
<th>T</th>
<th>F</th>
<th>Instructional Days</th>
<th>Dates of Significance</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 2014</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>0</td>
<td>Jul. 4 - Independence Day Holiday</td>
</tr>
<tr>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td></td>
<td></td>
</tr>
<tr>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| August 2014 | 1 | 2 | 3 | 10 | | Aug. 12-14 - Professional Development Day (TK-12)  
Aug. 15 - Teacher Work Day  
Aug. 18 - First Day of Instruction - Students Report |
| 8 | 9 | 10 | 11 | 12 |  |  |
| 18 | 19 | 20 | 21 | 22 |  |  |
| 25 | 26 | 27 | 28 | 29 |  |  |
| September 2014 | 1 | 2 | 3 | 21 | | Sept. 1 - Labor Day (Holiday) |
| 8 | 9 | 10 | 11 | 12 |  |  |
| 15 | 16 | 17 | 18 | 19 |  |  |
| 22 | 23 | 24 | 25 | 26 |  |  |
| October 2014 | 1 | 2 | 3 | 22 | | Oct. 13 - Columbus/Indigenous People's Day/El Dia de La Raza (Holiday) |
| 8 | 9 | 10 | 11 | 10 |  |  |
| 15 | 16 | 17 | 18 | 19 |  |  |
| 22 | 23 | 24 | 25 | 26 |  |  |
| November 2014 | 1 | 2 | 3 | 6 | 16 | | Nov. 11 - Veterans Day (Holiday)  
Nov. 26-28 - Thanksgiving Recess |
| 10 | 11 | 12 | 13 | 14 |  |  |
| 17 | 18 | 19 | 20 | 21 |  |  |
| 24 | 25 | 26 | 27 | 28 |  |  |
| December 2014 | 1 | 2 | 3 | 4 | 5 | 15 | Dec. 19 - End of the Fall Semester  
Dec. 22-31 - Winter Break |
| 8 | 9 | 10 | 11 | 12 |  |  |
| 15 | 16 | 17 | 18 | 19 |  |  |
| 21 | 22 | 23 | 24 | 25 |  |  |
| January 2015 | 5 | 6 | 7 | 8 | 9 | 19 | Jan. 1-2 - Winter Break  
Jan. 19 - Martin Luther King Day (Holiday) |
| 12 | 13 | 14 | 15 | 16 |  |  |
| 20 | 21 | 22 | 23 |  |  |  |
| 26 | 27 | 28 | 29 | 30 |  |  |
| February 2015 | 2 | 3 | 4 | 5 | 6 | 18 | Feb. 19 - Lunar New Year Observance (School Sites and EES Closed - District Offices Open)  
Feb. 20 - President's Day Observance (Holiday) |
| 9 | 10 | 11 | 12 | 13 |  |  |
| 16 | 17 | 18 | 19 | 20 |  |  |
| 23 | 24 | 25 | 26 | 27 |  |  |
| March 2015 | 2 | 3 | 4 | 5 | 6 | 20 | Mar. 30 - Cesar Chavez Day Observance (School Sites and EES Closed - District Offices Open)  
Mar. 31 - Spring Break |
| 9 | 10 | 11 | 12 | 13 |  |  |
| 16 | 17 | 18 | 19 | 20 |  |  |
| 23 | 24 | 25 | 26 | 27 |  |  |
| April 2015 | 6 | 7 | 8 | 9 | 10 | 19 | Apr. 1-3 - Spring Break |
| 13 | 14 | 15 | 16 | 17 |  |  |
| 20 | 21 | 22 | 23 | 24 |  |  |
| 27 | 28 | 29 | 30 | 31 |  |  |
| May 2015 | 4 | 5 | 6 | 7 | 8 | 20 | May 25 - Memorial Day  
May 29 - End of the Spring Semester |
| 11 | 12 | 13 | 14 | 15 |  |  |
| 18 | 19 | 20 | 21 | 22 |  |  |
| 25 | 26 | 27 | 28 | 29 |  |  |
| June 2015 | 1 | 2 | 3 | 4 | 5 |  |  |
| 8 | 9 | 10 | 11 | 12 |  |  |
| 15 | 16 | 17 | 18 | 19 |  |  |
| 22 | 23 | 24 | 25 | 26 |  |  |

Fall Semester - 84 days  
Spring Semester - 96 days  
Total Instructional Days - 180  
Total Work Day - 1  
Professional Development Days - 3  
Total Service Days - 184
WHEREAS: The voters of San Francisco passed a charter amendment in 2004 to establish the Public Education Enrichment Fund (PEEF); and

WHEREAS: Board Resolutions No. 44-27A10 and No.115-10A3 establish a process for public input and development of recommendations by a Community Advisory Committee on PEEF. The Community Advisory Committee on PEEF has submitted its recommendations to the Board of Education and the Superintendent; and

WHEREAS: Recommendations for 2014-2015 spending from Sports, Libraries, Arts, and Music portions of PEEF were developed, with stakeholder input, based on long-range master plans for physical education, libraries, and the arts; and

WHEREAS: Recommendations for the Other General Uses portion of PEEF reflect a continuation in the current level of staffing and programming, as well as funds placed in reserve to offset financial impact on the District due to a reduction of funding at the State level.

THEREFORE BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District commends the hard work and thoughtful recommendations from the Community Advisory Committee on PEEF, the Arts Education Master Plan Steering Committee, the Library Advisory Committee, the Physical Education Master Plan Steering Committee, and all of the staff members who contribute to the success of PEEF; and

FURTHER BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District approves a Public Education Enrichment Fund spending plan for the 2014-2015 school year after examining the recommendations on PEEF from the staff and Community Advisory Committee on PEEF; and

BE IT FURTHER RESOLVED: That this spending plan may be amended during the District's budget development process based on availability of State funding and/or subsequent adjustments to the PEEF allocation made by the City and County San Francisco. The Superintendent is requested to inform the SFUSD School Board and the Board of Supervisors that such amendments may occur.
1. ACCEPTANCE OF GIFTS

The District accepted the attached cash donations for the month of November 2013 in the amount of $252,917.77
<table>
<thead>
<tr>
<th>SITE</th>
<th>CHECK #</th>
<th>CASH</th>
<th>DONOR</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.P. Giannini MS</td>
<td>check # 1053890</td>
<td>$88.85</td>
<td>Wells Fargo Community Support</td>
<td>This donation will be used for instructional supplies at A.P. Giannini Middle School at the discretion of the principal.</td>
</tr>
<tr>
<td>A.P. Giannini MS</td>
<td>check # 43781</td>
<td>$1,745.00</td>
<td>Philanthropic Ventures Foundations</td>
<td>This donation will be used for instructional supplies at A.P. Giannini Middle School at the discretion of the principal.</td>
</tr>
<tr>
<td>A.P. Giannini MS</td>
<td>check # 0158169</td>
<td>$1,000.00</td>
<td>Wells Fargo Foundation</td>
<td>This donation will be used for instructional supplies at A.P. Giannini Middle School at the discretion of the principal.</td>
</tr>
<tr>
<td>All K-5 and K-8 Schools</td>
<td>check # 160728</td>
<td>$56,054.62</td>
<td>Solan, Park and Robello, LLP</td>
<td>This donation will be distributed equally to all K-5 and K-8 schools and will be used for instructional supplies at the discretion of the principal.</td>
</tr>
<tr>
<td>Alvarado ES</td>
<td>check # 7000758</td>
<td>$128.00</td>
<td>Target</td>
<td>This donation will be used to help pay for the copier at Alvarado Elementary School.</td>
</tr>
<tr>
<td>Alvarado ES</td>
<td>check # 8433</td>
<td>$13,922.02</td>
<td>Alvarado PTA</td>
<td>This donation will be used to pay for an art instructor at Alvarado Elementary School.</td>
</tr>
<tr>
<td>Argonne ES</td>
<td>check # 5863</td>
<td>$1,342.22</td>
<td>Argonne Council of Empowerment</td>
<td>This donation will be used to help pay for the reading specialist at Argonne Elementary School.</td>
</tr>
<tr>
<td>Argonne ES</td>
<td>check # 5865</td>
<td>$8,820.00</td>
<td>Argonne Council of Empowerment</td>
<td>This donation will be used to help pay for professional development at Argonne Elementary School.</td>
</tr>
<tr>
<td>Argonne ES</td>
<td>check # 5864</td>
<td>$7,558.25</td>
<td>Argonne Council of Empowerment</td>
<td>This donation will be used to help pay for a P.E. teacher at Argonne Elementary School.</td>
</tr>
<tr>
<td>Balboa HS</td>
<td>check # 338</td>
<td>$7,277.90</td>
<td>Balboa High School PTSA</td>
<td>This donation will be used to purchase smart boards at Balboa High School.</td>
</tr>
<tr>
<td>Bryant ES</td>
<td>check # 4129</td>
<td>$5,000.00</td>
<td>Friends of Harvey Milk</td>
<td>This donation will be used for instructional supplies, field trips and art supplies at Bryant Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Chinese Education Center</td>
<td>check # 211740</td>
<td>$17.09</td>
<td>Goodsearch</td>
<td>This donation will be used for instructional supplies at Chinese Education Center School at the discretion of the principal.</td>
</tr>
<tr>
<td>Chinese Education Center</td>
<td>check # 0158000</td>
<td>$1,000.00</td>
<td>Wells Fargo Foundation</td>
<td>This donation will be used for instructional supplies at Chinese Education Center School at the discretion of the principal.</td>
</tr>
<tr>
<td>Claire Lilienthal ES</td>
<td>check # 7006006</td>
<td>$68.00</td>
<td>Target</td>
<td>This donation will be used for instructional supplies at Claire Lilienthal Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Claire Lilienthal ES</td>
<td>check # 7006011</td>
<td>$42.00</td>
<td>Target</td>
<td>This donation will be used for instructional supplies at Claire Lilienthal Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Claire Lilienthal ES</td>
<td>check # 13479</td>
<td>$1,000.00</td>
<td>Robert &amp; Virginia Miller</td>
<td>This donation will be used for instructional supplies at Claire Lilienthal Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Claire Lilienthal ES</td>
<td>check # 692</td>
<td>$500.00</td>
<td>Christopher Welsh</td>
<td>This donation will be used for instructional supplies at Claire Lilienthal Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Claire Lilienthal ES</td>
<td>check # 2427</td>
<td>$5,000.00</td>
<td>Claire Lilienthal School PTSA</td>
<td>This donation will be used for instructional supplies at Claire Lilienthal Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Fairmount ES</td>
<td>check # 252767</td>
<td>$181.72</td>
<td>Rainbow Grocery</td>
<td>This donation will be used for instructional supplies at Fairmount Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Fairmount ES</td>
<td>check # 55424</td>
<td>$250.00</td>
<td>Lycee Francais San Francisco</td>
<td>This donation will be used for instructional supplies at Fairmount Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Garfield ES</td>
<td>check # 1225</td>
<td>$15,000.00</td>
<td>Garfield PTO</td>
<td>This donation will be used for the arts program and gardening project at Garfield Elementary School.</td>
</tr>
<tr>
<td>Harvey Milk ES</td>
<td>check # 5989494</td>
<td>$500.00</td>
<td>US Bank</td>
<td>This donation will be used for instructional supplies at Harvey Milk Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Harvey Milk ES</td>
<td>check # 1131</td>
<td>$150.00</td>
<td>L. K. Esquivel Sole</td>
<td>This donation will be used for instructional supplies at Harvey Milk Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Harvey Milk ES</td>
<td>check # 1068766</td>
<td>$100.00</td>
<td>Wells Fargo Foundation</td>
<td>This donation will be used for instructional supplies at Harvey Milk Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Harvey Milk ES</td>
<td>check # 1007133</td>
<td>$63.60</td>
<td>Anonymous</td>
<td>This donation will be used for instructional supplies at Harvey Milk Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Harvey Milk ES</td>
<td>check # 1071598</td>
<td>$26.00</td>
<td>Wells Fargo Foundation</td>
<td>This donation will be used for instructional supplies at Harvey Milk Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>James Lick MS</td>
<td>check # 1005</td>
<td>$18,000.00</td>
<td>James Lick Middle School PTSA</td>
<td>This donation will be used to help pay for a librarian at James Lick Middle School.</td>
</tr>
<tr>
<td>SITE</td>
<td>CHECK #</td>
<td>CASH</td>
<td>DONOR</td>
<td>PURPOSE</td>
</tr>
<tr>
<td>----------------------</td>
<td>---------------</td>
<td>---------</td>
<td>--------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>James Lick MS</td>
<td>check # 93695</td>
<td>$5,000.00</td>
<td>Delancy Street Foundation</td>
<td>This donation will be used for instructional supplies at James Lick Middle School at the discretion of the principal.</td>
</tr>
<tr>
<td>Jean Parker ES</td>
<td>check # 0156411</td>
<td>$1,000.00</td>
<td>Wells Fargo Foundation</td>
<td>This donation will be used for instructional supplies at Jean Parker Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Jefferson ES</td>
<td>check # 2615675</td>
<td>$305.00</td>
<td>Lifetouch National School Studio</td>
<td>This donation will be used for instructional supplies at Jefferson Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>John Yehai Chin ES</td>
<td>check # 57241</td>
<td>$200.00</td>
<td>American Endowment Foundation</td>
<td>This donation will be used for instructional supplies at John Yehai Chin Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Jose Ortega ES</td>
<td>check # 43800</td>
<td>$675.00</td>
<td>Philanthropic Ventures Foundation</td>
<td>This donation will be used for instructional supplies at Jose Ortega Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Jose Ortega ES</td>
<td>check # 1060543</td>
<td>$651.56</td>
<td>Wells Fargo Community</td>
<td>This donation will be used for instructional supplies at Jose Ortega Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Jose Ortega ES</td>
<td>check # 1745</td>
<td>$273.00</td>
<td>Jose Ortega Elementary PTA</td>
<td>This donation will be used for instructional supplies at Jose Ortega Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>June Jordan</td>
<td>check # 1413</td>
<td>$15.00</td>
<td>Mary Ann Adelantar</td>
<td>This donation will be used for instructional supplies at June Jordan School at the discretion of the principal.</td>
</tr>
<tr>
<td>June Jordan School for Equity</td>
<td>check # 1568</td>
<td>$836.00</td>
<td>El Rio, Your Dive</td>
<td>This donation will be used for special education at June Jordan High School for Equity.</td>
</tr>
<tr>
<td>KALW</td>
<td>check # 57241</td>
<td>$390.00</td>
<td>American Endowment Foundation</td>
<td>This donation will be used for general support at KALW.</td>
</tr>
<tr>
<td>Lafayette ES</td>
<td>check # 1549832</td>
<td>$13.92</td>
<td>Save Mart Super Markets</td>
<td>This donation will be used for instructional supplies at Lafayette Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Lafayette ES</td>
<td>check # 2476822</td>
<td>$370.95</td>
<td>Target</td>
<td>This donation will be used for instructional supplies at Lafayette Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Lafayette ES</td>
<td>check # 2621706</td>
<td>$945.00</td>
<td>Lifetouch National School Studio</td>
<td>This donation will be used for instructional supplies at Lafayette Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Lafayette ES</td>
<td>check # 2605973</td>
<td>$751.00</td>
<td>Lifetouch National School Studio</td>
<td>This donation will be used for instructional supplies at Lafayette Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Lakeshore ES</td>
<td>check # 1130</td>
<td>$32,935.00</td>
<td>James &amp; Frances G. Mcglothlin Foundation</td>
<td>This donation will be used to purchase promethean boards and instructional supplies at Lakeshore Elementary School.</td>
</tr>
<tr>
<td>Malcolm X Academy</td>
<td>check # 1061508</td>
<td>$67.31</td>
<td>Wells Fargo</td>
<td>This donation will be used for instructional supplies at Malcolm X Academy at the discretion of the principal.</td>
</tr>
<tr>
<td>Paul Revere ES</td>
<td>check # 2481183</td>
<td>$265.50</td>
<td>Target</td>
<td>This donation will be used for instructional supplies at Paul Revere Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Paul Revere ES</td>
<td>check # 7025480</td>
<td>$40.00</td>
<td>Target</td>
<td>This donation will be used for instructional supplies at Paul Revere Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Paul Revere ES</td>
<td>check # 205</td>
<td>$462.00</td>
<td>Rosario Chacon-Mendez</td>
<td>This donation will be used for instructional supplies at Paul Revere Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Paul Revere ES</td>
<td>check # 0001144183</td>
<td>$75.00</td>
<td>Rosario Chacon-Mendez</td>
<td>This donation will be used for instructional supplies at Paul Revere Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Paul Revere ES</td>
<td>check # 397762</td>
<td>$29.37</td>
<td>Discount School Supply</td>
<td>This donation will be used for instructional supplies at Paul Revere Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Redding ES</td>
<td>check # 1992</td>
<td>$5,000.00</td>
<td>Connie Martinez</td>
<td>This donation will be used for instructional supplies at Redding Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Redding ES</td>
<td>check # 12013</td>
<td>$1,000.00</td>
<td>Burr Pilger Mayer</td>
<td>This donation will be used to help pay for a field trip for students at Redding Elementary School.</td>
</tr>
<tr>
<td>Redding ES</td>
<td>check # 1993</td>
<td>$1,325.00</td>
<td>Connie Martinez</td>
<td>This donation will be used to pay for a bus for students at Redding Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Redding ES</td>
<td>check # 7027411</td>
<td>$47.00</td>
<td>Target</td>
<td>This donation will be used for instructional supplies at Redding Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Redding ES</td>
<td>check # 2482121</td>
<td>$133.84</td>
<td>Target</td>
<td>This donation will be used for instructional supplies at Redding Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>SITE</td>
<td>CHECK #</td>
<td>CASH</td>
<td>DONOR</td>
<td>PURPOSE</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>--------------</td>
<td>------------</td>
<td>----------------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Redding ES</td>
<td>check # 200</td>
<td>$265.00</td>
<td>Jina Comeau</td>
<td>This donation will be used for field trip transportation for students at Redding Elementary School.</td>
</tr>
<tr>
<td>Redding ES</td>
<td>check # 24913</td>
<td>$12,242.92</td>
<td>Triage Consulting Group</td>
<td>This donation will be used for technology at Redding Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Roosevelt MS</td>
<td>check # 000486342</td>
<td>$500.00</td>
<td>SRI International</td>
<td>This donation will be used for instructional supplies at Roosevelt Middle School at the discretion of the principal.</td>
</tr>
<tr>
<td>Roosevelt MS</td>
<td>check # 000488520</td>
<td>$500.00</td>
<td>SRI International</td>
<td>This donation will be used for instructional supplies at Roosevelt Middle School at the discretion of the principal.</td>
</tr>
<tr>
<td>Roosevelt MS</td>
<td>check # 1118</td>
<td>$1,500.00</td>
<td>Roosevelt PTSA</td>
<td>This donation will be used to help pay for a stipend for two teachers at Roosevelt Middle School.</td>
</tr>
<tr>
<td>Roosevelt MS</td>
<td>check # 1125</td>
<td>$1,209.00</td>
<td>Roosevelt PTSA</td>
<td>This donation will be used to purchase Social Studies workbooks for Roosevelt Middle School.</td>
</tr>
<tr>
<td>Roosevelt MS</td>
<td>check # 0158041</td>
<td>$1,000.00</td>
<td>Wells Fargo Foundation</td>
<td>This donation will be used for instructional supplies at Roosevelt Middle School at the discretion of the principal.</td>
</tr>
<tr>
<td>Ruth Asawa School of the Arts</td>
<td>check # 5678</td>
<td>$11,000.00</td>
<td>Friends of School of the Arts</td>
<td>This donation will be used to purchase computers for the school library at Ruth Asawa School of the Arts.</td>
</tr>
<tr>
<td>San Francisco International</td>
<td>check # 7029313</td>
<td>$60.00</td>
<td>Target</td>
<td>This donation will be used for instructional supplies at San Francisco International High School at the discretion of the principal.</td>
</tr>
<tr>
<td>San Francisco International</td>
<td>check # 008613</td>
<td>$118.72</td>
<td>The Sports Basement</td>
<td>This donation will be used for instructional supplies at San Francisco International High School at the discretion of the principal.</td>
</tr>
<tr>
<td>San Francisco International</td>
<td>check # 2008</td>
<td>$500.00</td>
<td>Jose Nava</td>
<td>This donation will be used for instructional supplies at San Francisco International High School at the discretion of the principal.</td>
</tr>
<tr>
<td>San Francisco International</td>
<td>check # 5537</td>
<td>$500.00</td>
<td>Making Ways Academy</td>
<td>This donation will be used for instructional supplies at San Francisco International High School at the discretion of the principal.</td>
</tr>
<tr>
<td>San Francisco International</td>
<td>check # 10771</td>
<td>$500.00</td>
<td>Lowell High School Student Body</td>
<td>This donation will be used for instructional supplies at San Francisco International High School at the discretion of the principal.</td>
</tr>
<tr>
<td>San Francisco International</td>
<td>check # 087245</td>
<td>$550.00</td>
<td>Lick-Wilmerding High School</td>
<td>This donation will be used for instructional supplies at San Francisco International High School at the discretion of the principal.</td>
</tr>
<tr>
<td>San Francisco International</td>
<td>check # 17228</td>
<td>$600.00</td>
<td>The Bay School of San Francisco</td>
<td>This donation will be used for instructional supplies at San Francisco International High School at the discretion of the principal.</td>
</tr>
<tr>
<td>San Francisco International</td>
<td>check # 011278</td>
<td>$600.00</td>
<td>Analy High School Student Body Account</td>
<td>This donation will be used for instructional supplies at San Francisco International High School at the discretion of the principal.</td>
</tr>
<tr>
<td>Star King ES</td>
<td>check # 2718</td>
<td>$500.00</td>
<td>Finnegans Wake</td>
<td>This donation will be used for instructional supplies at Starr King Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Star King ES</td>
<td>check # 1093</td>
<td>$1,000.00</td>
<td>Blooms Saloon</td>
<td>This donation will be used for instructional supplies at Starr King Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Star King ES</td>
<td>check # 1426</td>
<td>$2,400.00</td>
<td>Starr King Parent Teacher Association</td>
<td>This donation will be used for extended hours at Starr King Elementary School.</td>
</tr>
<tr>
<td>Star King ES</td>
<td>check # 0156837</td>
<td>$1,000.00</td>
<td>Wells Fargo Foundation</td>
<td>This donation will be used for instructional supplies at Starr King Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Star King ES</td>
<td>check # 7033211</td>
<td>$169.00</td>
<td>Target</td>
<td>This donation will be used for instructional supplies at Starr King Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Star King ES</td>
<td>check # 2606290</td>
<td>$109.00</td>
<td>Lifetouch National School Studio</td>
<td>This donation will be used for instructional supplies at Starr King Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Student Advisory Council</td>
<td>check # 150672</td>
<td>$7,686.11</td>
<td>SF School Alliance</td>
<td>This donation will be used for elves for San Francisco Unified School District students.</td>
</tr>
<tr>
<td>Sunset ES</td>
<td>check # 2606296</td>
<td>$600.00</td>
<td>Lifetouch National School Studio</td>
<td>This donation will be used for instructional supplies at Sunset Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Yick Wo ES</td>
<td>check # 2487335</td>
<td>$105.86</td>
<td>Target</td>
<td>This donation will be used for instructional supplies at Yick Wo Elementary School at the discretion of the principal.</td>
</tr>
<tr>
<td>Yick Wo ES</td>
<td>check # 10906</td>
<td>$110.66</td>
<td>Local Independent Charities of America</td>
<td>This donation will be used for instructional supplies at Yick Wo Elementary School at the discretion of the principal.</td>
</tr>
</tbody>
</table>

Total: $252,917.77
# Field Trip Request Form

**For Board Approval of Out-of-State and Foreign Country Travel**

**For Board Meeting of:** January 14, 2014

**Subject:** Approval of Student Travel

**Requested Action:** That the Board of Education approves student travel as follows

<table>
<thead>
<tr>
<th>School</th>
<th>Burton, Phillips and Saia High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates of the Educational Trip:</td>
<td>March 27, 2014 to April 1, 2014</td>
</tr>
<tr>
<td>Educational Purpose of Trip:</td>
<td>Outdoor science education covering basic concepts in ecology, biodiversity, ecosystem, environmental conservation, and adaptation, in addition to interpersonal and leadership development skills</td>
</tr>
<tr>
<td>No. of Students Participating:</td>
<td>31</td>
</tr>
<tr>
<td>Length of Trip:</td>
<td>6 days</td>
</tr>
<tr>
<td>Destination(s):</td>
<td>Olympic National Park, Port Angeles, WA</td>
</tr>
<tr>
<td>Names of SFUSD Employees Accompanying Students:</td>
<td>Ron Lee, Marlene Ligsay, Choi Choi</td>
</tr>
<tr>
<td>Source of Funding:</td>
<td>Scholarships, grants, fundraising, personal</td>
</tr>
<tr>
<td>Student Selection Process:</td>
<td>Members of LEAD (Leadership Exploration and Development) Club Member</td>
</tr>
</tbody>
</table>

| Cost of Trip: | $12,000 |
| Cost to District: | $ |

**Site Administrator affirms the following:**

- [ ] Parental Permission Forms are on file for all participating students and school has emergency communication protocol.
- [ ] At least one SFUSD employee accompanying the students is certificated.
- [ ] Criminal background check requirements for non-SFUSD chaperones were met (Megan's Law check for parents).
- [ ] There are sufficient and appropriate chaperones for this field trip.
- [ ] School addressed financial or accessibility issues that might prevent students from participating.

Please sign and date or affix digital signatures below.

**Submitted by:** [Signature]

**Approved by:** [Signature]

**RICHARD A. CARRANZA**
Superintendent of Schools

**Agenda Item**
1a. (141-1411)
SUBJECT: AUTHORIZATION TO SUBMIT APPLICATIONS AND ACCEPT FUNDS

REQUESTED ACTION:

That the Board of Education authorize the Superintendent and/or the Chief Financial Officer to submit the following grant applications, accept the following grant awards, and budget the amount awarded, as well as authorize the Superintendent and/or the Chief Financial Officer to enter into an agreement with grantor regarding grant requirements, as applicable, consistent with SFUSD procedures for such agreements. For a grant for which the grantor requires indemnification of the grantor by SFUSD, such requirement shall be indicated in the description for such grant, and such language shall be reviewed in a manner consistent with SFUSD procedures.

Total Grant Awards this Agenda AMOUNT: $543,685

1 AMOUNT: $15,000
GRANTING AGENCY: California Department of Education
GRANT TITLE: Model Arts, Media, and Entertainment Demonstration Site
SITE: Balboa High School
DATES OF GRANT: November 10, 2013 - June 30, 2014
PURPOSE: To fund Balboa High School's Model Digital Media Program
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
Goal 3: Accountability - Keeping our promises to students and families
PROGRAM MANAGER: Kathryn J Doherty

2 AMOUNT: $53,685
GRANTING AGENCY: City and County of San Francisco
GRANT TITLE: San Francisco Safe Routes to School Program
SITE: Alamo Elementary School; Bessie Carmichael / Fec(K8); Buena Vista Alt Elementary School; E.R. Taylor Elementary School; El Dorado Elementary School; Fairmount Elementary School; Grattan Elementary School; Alvarado Elementary School; Leonard R. Flynn Elementary School; Monroe Elementary School; Sunnyside Elementary School; Sunset Elementary School; George Washington Carver Elementary School; Longfellow Elementary School; George Peabody Elementary School
DATES OF GRANT: September 1, 2013 - August 31, 2014
PURPOSE: The Project will work with 15 SFUSD elementary schools in school year 2013-2014 to implement the 5 “E’s” as outlined in the grant application – 1) education; 2) encouragement; 3) engineering; 4) enforcement; and 5) evaluation
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
Goal 3: Accountability - Keeping our promises to students and families
PROGRAM MANAGER: Kimberley Levine
AMOUNT: $250,000
GRANTING AGENCY: Evelyn & Walter Haas, Jr. Fund
GRANT TITLE: PreK-3rd Initiative
SITE: All Elementary Schools; All Early Education Sites
DATES OF GRANT: January 1, 2014 - June 30, 2014
PURPOSE: Advance the Prek-3rd initiative through prek-3rd coaching; development of IT infrastructure; and preparation for potential Head Start programming
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
Goal 3: Accountability - Keeping our promises to students and families
PROGRAM MANAGER: Pamela Geisler

AMOUNT: $25,000
GRANTING AGENCY: San Francisco Foundation
GRANT TITLE: Soy Bilingue
SITE: All Elementary Schools; All Early Education Sites
DATES OF GRANT: September 16, 2013 - August 18, 2014
PURPOSE: To support the implementation and expansion of dual language learning classrooms (Spanish & Chinese)
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
PROGRAM MANAGER: Pamela Geisler

AMOUNT: $100,000
GRANTING AGENCY: W. Clement and Jessie V. Stone Foundation
GRANT TITLE: PreK-3rd Principal Leadership
SITE: All Elementary Schools; All Early Education Sites
DATES OF GRANT: July 1, 2013 - June 30, 2014
PURPOSE: To support principals and site leaders to create coherent, alignment curricula, instruction, and systems in grades P-5.
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
Goal 3: Accountability - Keeping our promises to students and families
PROGRAM MANAGER: Pamela Geisler

AMOUNT: $100,000
GRANTING AGENCY: Department of Children, Youth & their Families (DCYF)
GRANT TITLE: San Francisco RBI
SITE: Dr. William L. Cobb Elementary School
DATES OF GRANT: January 1, 2014 - July 1, 2014
PURPOSE: To support SF RBI's work in Cobb Elementary School.
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
Goal 3: Accountability - Keeping our promises to students and families
PROGRAM MANAGER: Kristen Howell
AMOUNT: $0
GRANTING AGENCY: San Francisco Back on Track
GRANT TITLE: San Francisco Back on Track
SITE: Dr. Martin Luther King, Jr. Academic Middle School
PURPOSE: As one out of four African Americans in San Francisco lives in poverty with a high school graduation rate of below 50% for African American and Latino males, the conditions necessary for this targeted population of students to succeed socially, emotionally and academically are of great need. Back on Track offers the "Student of Promise" Closing the Achievement Gap Initiative as a student driven intervention model that engages students, parents, teachers, faculty, and community social services agencies in a wrap-around service approach to increase student achievement and outcomes. In response to this issue, Dr. Martin Luther King, Jr. Academic Middle School is entering into a partnership with San Francisco Back on Track.

EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
Goal 3: Accountability - Keeping our promises to students and families

PROGRAM MANAGER: Catalina Pajar

AMOUNT: $60,000
GRANTING AGENCY: Stuart Foundation
GRANT TITLE: Leadership Development Plan- Vision2025 New Finance Models
SITE: Finance Department
PURPOSE: Financial plan to support implementation of Vision2025

EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 3: Accountability - Keeping our promises to students and families

PROGRAM MANAGER: Kristen Howell
SUBJECT: BUDGET TRANSFERS FOR FISCAL YEAR 2013-2014

REQUESTED ACTION:
The Superintendent recommends changes to the FY 2013-14 Budget as adopted by the Board of Education on June 25, 2013. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented:

UNRESTRICTED GENERAL FUNDS

1 FUND: 01 RESOURCE: 00000 SCH / ORG: 233 PROGRAM MANAGER: Carmelo Sgarlato
SCH/DEPT NAME: Labor Relations
PROGRAM TITLE: Unrestricted Resources
FROM: 5850 - Printing/Engraving-Outside Vendor
      5890 - Other Services & Other Expense
TO: 4551 - Printing-In house

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in printing/engraving and other services & other expenses. Funding will be used to print the 2013-2016 SEIU Collective Bargaining Contract in-house. The current in-house printing budget is insufficient to cover the cost of the printing.

2 FUND: 01 RESOURCE: 00000 SCH / ORG: 614 PROGRAM MANAGER: Richard Zaplien
SCH/DEPT NAME: Hillcrest Elementary School
PROGRAM TITLE: Unrestricted Resources
FROM: 5890 - Other Services & Other Expense
TO: 1101 - Classroom Teachers Salaries
     3x01s - Certificated Benefits

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in other services & other expenses. The funds will be used to increase the FTE of a teacher from a 0.5 FTE to a 0.8 FTE for the second semester.

3 FUND: 01 RESOURCE: 00000 SCH / ORG: 529 PROGRAM MANAGER: Lena Van Haren
SCH/DEPT NAME: Everett Middle School
PROGRAM TITLE: Unrestricted Resources
FROM: 4310 - Instructional Supplies
      4313 - Supplies
TO: 1108 - Other Duties Stipend
     3x01s - Certificated Benefits

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in instructional supplies and supplies. The funds will be used to pay stipends and benefits to two certificated staff working extended hours beyond their regular hours for the entire school year.
<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 00000</th>
<th>SCH / ORG: 546</th>
<th>PROGRAM MANAGER: Kenneth Lee</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME: Francisco Middle School</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROGRAM TITLE: Unrestricted Resources</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM: 1101 - Classroom Teachers Salaries $37,195.20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3x01s - Certified Benefits $14,316.60</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO: 4313 - Supplies $51,511.80</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXPLANATION: The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in classroom teachers salaries. The budget surplus is due to the position now being funded by the Visual and Performing Arts (VAPA) department.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 00000</th>
<th>SCH / ORG: 853</th>
<th>PROGRAM MANAGER: Marthaa Torres</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME: Thurgood Marshall High School</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROGRAM TITLE: Unrestricted Resources</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM: 2402 - Tech, Clerk, Office Sal-Perm $11,949.50</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3x02s - Classified Benefits $7,349.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO: 1101 - Classroom Teachers Salaries $6,199.20</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3x01s - Certified Benefits $2,289.32</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4490 - Non Capitalized Equipment $10,809.98</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXPLANATION: The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in an IT tech salary. The position was not filled and as a result the school site would like to use the funds for a math support teacher.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 00000</th>
<th>SCH / ORG: 868</th>
<th>PROGRAM MANAGER: Gloria Minjares</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME: Visitacion Valley Middle School</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROGRAM TITLE: Unrestricted Resources</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM: 4490 - Non Capitalized Equipment $26,522.82</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO: 1101 - Classroom Teachers Salaries $19,369.38</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3x01s - Certified Benefits $7,153.44</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXPLANATION: The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in non-capitalized equipment. The funding will be used to hire a new 0.625 FTE counselor for the second semester.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Restricted General Funds

#### FUND: 05  RESOURCE: 33120  SCH / ORG: 056 & 058  PROGRAM MANAGER: Dr. Elizabeth Blanco

<table>
<thead>
<tr>
<th>FROM:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>5890 - Other Services &amp; Other Expense</td>
<td>$312,702.14</td>
</tr>
<tr>
<td>1102 - Substitute Teachers Salaries</td>
<td>$63,433.95</td>
</tr>
<tr>
<td>1105 - Certificated Hourly</td>
<td>$29,349.69</td>
</tr>
<tr>
<td>1309 - Other Cert Adm Salaries</td>
<td>$47,076.00</td>
</tr>
<tr>
<td>3x01s - Certificated Benefits</td>
<td>$35,668.77</td>
</tr>
<tr>
<td>2402 - Tech, Clerk, Office Sal-Perm</td>
<td>$13,235.41</td>
</tr>
<tr>
<td>2901 - Other Classified Salaries-Perm</td>
<td>$10,721.75</td>
</tr>
<tr>
<td>3x02s - Classified Benefits</td>
<td>$13,738.03</td>
</tr>
<tr>
<td>5201 - Mileage - Travel</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>5803 - Consultant Fees</td>
<td>$94,478.54</td>
</tr>
</tbody>
</table>

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in other services & other expense. The funding will be used towards substitute salaries, certificated hourly, mileage, consultants, and new positions. The new positions will be a program administrator, senior clerk typist and an occupational therapist.

#### FUND: 05  RESOURCE: 65000  SCH / ORG: 056 & 058  PROGRAM MANAGER: Dr. Elizabeth Blanco

<table>
<thead>
<tr>
<th>FROM:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2102 - Instructional Aides-Extra Hrs</td>
<td>$120,000.00</td>
</tr>
<tr>
<td>3x02s - Classified Benefits</td>
<td>$24,240.00</td>
</tr>
<tr>
<td>5803 - Consultant Fees</td>
<td>$60,000.00</td>
</tr>
<tr>
<td>5890 - Other Services &amp; Other Expense</td>
<td>$84,240.00</td>
</tr>
</tbody>
</table>

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in instructional aides extra hours. The funds will be used to fund a STE consultant to provide applied behavior analysis as well as increase Kahlon Family Services a company which provides behavior and early intervention specialists.

#### FUND: 01  RESOURCE: 07950  SCH / ORG: 055  PROGRAM MANAGER: Angela Estonina

<table>
<thead>
<tr>
<th>FROM:</th>
<th>To:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4490 - Non Capitalized Equipment</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>4551 - Printing-In house</td>
<td>$14,000.00</td>
</tr>
<tr>
<td>4552 - Postage-In House</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>5201 - Mileage - Travel</td>
<td>$1,203.12</td>
</tr>
<tr>
<td>5850 - Printing/Engraving-Outside Vendor</td>
<td>$9,357.78</td>
</tr>
<tr>
<td>5890 - Other Services &amp; Other Expense</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>5912 - Postage</td>
<td>$1,925.43</td>
</tr>
<tr>
<td>1102 - Substitute Teachers Salaries</td>
<td>$32,656.75</td>
</tr>
<tr>
<td>3x01s - Certificated Benefits</td>
<td>$4,129.58</td>
</tr>
</tbody>
</table>

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in non-capitalized equipment, printing in-house, postage in-house, mileage, printing/engraving, other services & expenses and postage. The funding will be used to pay for substitute teachers to complete all initial and annual California English Language Development Testing.
4 FUND: 01 RESOURCE: 93005 SCH / ORG: 151 PROGRAM MANAGER: Bill Sanderson

SCH/DEPT NAME: Curriculum & Instruction
PROGRAM TITLE: Discretionary Funds

FROM: 4399 - Materials & Supplies - Gross $28,894.21
TO: 2902 - Other Classified Salaries-Temp $25,800.00

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in materials & supplies. The funding will be used to support student interns as part of College & Career Program goals and for supplies.

5 FUND: 01 RESOURCE: 90537 SCH / ORG: 151 PROGRAM MANAGER: Bill Sanderson

SCH/DEPT NAME: Curriculum & Instruction
PROGRAM TITLE: PEEF: Academic Support, A-G

FROM: 1301 - School Administrators Salaries $57,663.94
4310 - Instructional Supplies $45,506.75
TO: 1309 - Other Cert Adm Salaries $94,888.29
3x01s - Certificated Benefits $8,282.40

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in instructional supplies. This budget transfer is needed to change the object code used to pay for the Program Administrator and incorrectly budgeted cost of the Director for Extended Learning.

6 FUND: 01 RESOURCE: 56400 SCH / ORG: 152 PROGRAM MANAGER: Kimberly Coates

SCH/DEPT NAME: School Health Programs
PROGRAM TITLE: MEDI-CAL Billing Option

FROM: 1203 - Psychological Services $108,389.50
3x01s - Certificated Benefits $41,368.30
4313 - Supplies $8,471.23
TO: 1203 - Psychological Services $173.00
2402 - Tech, Clerk, Office Sal-Perm $54,348.42
2901 - Other Classified Salaries-Perm $46,564.25
3x02s - Classified Benefits $87,143.36

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to anticipated budget surplus in supplies. This budget transfer is needed to realign personnel funding for multiple positions.
<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 90553</th>
<th>SCH / ORG: 152</th>
<th>PROGRAM MANAGER: Kimberly Coates</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME: School Health Programs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROGRAM TITLE: PEEF: Prop H Other, Wellness</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM: 2910 - Other Classified - Job Code R $5,320.64 3x01s - Certificated Benefits $5,301.97 3x02s - Classified Benefits $3,611.36</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO: 3x02s - Classified Benefits $1,820.00 5880 - Other Services &amp; Other Expense $12,413.97</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXPLANATION: The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to a budget surplus as a result of the actual school term salaries and benefit rates being lower than anticipated. The funding will be used for other services and expenses of the Youth Outreach Program.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 31812</th>
<th>SCH / ORG: 651</th>
<th>PROGRAM MANAGER: Mark Alvarado</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME: John O'Connell</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROGRAM TITLE: School Improvement Grant (SIG) NEW-PCA 15020</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM: 4310 - Instructional Supplies $18,948.75</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO: 1108 - Other Duties Stipend $13,500.00 1102 - Substitute Teachers Salaries $2,000.00 3x01s - Certificated Benefits $3,448.75</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXPLANATION: The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated budget surplus in instructional supplies. The funds will be used to provide stipends to the Instructional Leadership Teams Network and Advisory Rep. as well as for substitute days for coverage during the Advisory Rep retreat.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 70900</th>
<th>SCH / ORG: 853</th>
<th>PROGRAM MANAGER: Marthaa Torres</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME: Thurgood Marshall High School</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROGRAM TITLE: EIA-Economic Impact Aid-SCE</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FROM: 1101 - Classroom Teachers Salaries $12,398.50 3x01s - Certificated Benefits $4,772.00 2910 - Other Classified - Job Code R $10,476.00 2101 - Instructional Aides - Permanent $12,830.50 3x02s - Classified Benefits $10,759.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TO: 1101 - Classroom Teachers Salaries $30,996.00 3x01s - Certificated Benefits $11,446.61 5803 - Consultant Fees $8,793.89</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>EXPLANATION: The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated budget surplus classroom teachers salaries, other classified salary, and instructional aids salary. The funds will be used to hire an Instructional Coach RTI Facilitator to assist teachers, as well as a consultant to assist teachers and students.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
10  FUND: 01  RESOURCE: 07940  SCH/ORG:859  PROGRAM MANAGER: Julie Norris-Salaam

SCH/DEPT NAME: Tenderlion Community School
PROGRAM TITLE: Targeted Instructional Improvement

FROM: 4313 - Supplies $8,950.00
TO: 5803 - Consultant Fees $8,950.00

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated budget surplus in supplies. The funds will be used to pay for consultants.

11  FUND: 12  RESOURCE: 52100  SCH/ORG: 900  PROGRAM MANAGER: Linda Duong

SCH/DEPT NAME: Early Education Department
PROGRAM TITLE: Head Start

FROM: 5803 - Consultant Fees $18,948.75
TO: 2301 - Class Sal Admin Pers-Permanent $14,732.97
3x02s - Classified Benefits $7,411.58

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated budget surplus in consultant fees. The funds will be used to fund 0.2 FTE of a Director's position.

12  FUND: 12  RESOURCE: 90180  SCH/ORG: 900  PROGRAM MANAGER: Linda Duong

SCH/DEPT NAME: Early Education Department
PROGRAM TITLE: EED: First 5 Perschool for All

FROM: 5803 - Consultant Fees $18,948.75
TO: 2301 - Class Sal Admin Pers-Permanent $14,732.97
3x02s - Classified Benefits $7,411.58

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated budget surplus in consultant fees. The funds will be used to fund a additional 0.25 FTE for an early education family support position.

Submitted by: John Chen for Reel a Madhavan  Date 01/02/2014
Executive Director of Budget Services

Approved by: Joseph C. Graziolet  Date 01/02/2014
Chief Financial Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of January 14, 2014

SUBJECT: AUTHORIZATION TO AMEND RESOLUTION # 1311-12B3 TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE VIETNAMESE YOUTH DEVELOPMENT CENTER

ON BEHALF OF: STUDENT, FAMILY AND COMMUNITY SUPPORT DEPARTMENT

REQUESTED ACTION:

That the Board of Education of the San Francisco Unified School District authorize the amendment of Resolution # 1311-12B3, which allowed the Superintendent and/or his designee to enter into an MOU with Vietnamese Youth Development Center.

This amended resolution will remove Civic Center Secondary School from the MOU, and add San Francisco International Academy to the list of sites being served through this program.

BACKGROUND:

On November 12, 2013, the Board of Education, through the approval of a B-resolution, authorized the District to enter into an MOU with Vietnamese Youth Development Center to provide their services to students in a number of SFUSD school sites. There have been changes to the list of sites being served, so this amendment clarifies the program placement.

Submitted by:

Kevin Truitt
Associate Superintendent
Student, Family, and Community Support Department

Approved by:

Richard A. Carranza
Superintendent of Schools

Agenda Item
2c. (141-14B3)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of January 14, 2014

SUBJECT: APPROVAL OF THE SAN FRANCISCO UNIFIED SCHOOL DISTRICT
MEMORANDA OF AUTHORITY WITH COMMUNITY BASED
ORGANIZATIONS

ON BEHALF OF: STUDENT, FAMILY AND COMMUNITY SUPPORT DEPARTMENT

REQUESTED ACTION:

That the Board of Education approves the Memoranda of Authority entered into between the San Francisco Unified School District and Community Based Organizations and Agencies during the 2013-2014 fiscal year. A list of the Memoranda of Authority has been attached to this Resolution.

BACKGROUND:

San Francisco Unified School District will enter into the attached Memorandum of Authority for the 2013-2014 school year. During the course of the school year, San Francisco Unified School District will continue to execute the Memoranda of Authority with Community Based Organizations and Public Agencies to provide services and support for students and their families as needed. The services all relate to or directly support school staff, students and their families. There are several sources of funding for these organizations. The funding may come from foundations, the private sector, the State or Federal government or different departments of the City and County of San Francisco.

The Memoranda of Authority are contracts, which require Board approval pursuant to the California Education Code and Board Policy. Due to timelines by the funding sources, many of the services set forth in the Memoranda of Authority must commence before the Board of Education is able to grant approval.

Therefore, the Student Family and Community Support Department is requesting the Board of Education’s approval of the Memoranda of Authority on the attached list.

Submitted by:

Kevin Truitt
Associate Superintendent
Student, Family, and
Community Support Department

Approved by:

Richard A. Carranza
Superintendent of Schools

Agenda Item
2d. (141-14B4)
<table>
<thead>
<tr>
<th>Ref. #</th>
<th>Community Organization, Agency or Service Provider</th>
<th>SFUSD School Site(s)</th>
<th>Program Name (if applicable)</th>
<th>Description of Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Beats, Rhymes, and Life</td>
<td>Civic Center Secondary School</td>
<td>Provide 20-week program including music production, recording, and Community Showcase performance.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>City and County of San Francisco, acting through WritersCorps, a project of the San Francisco Arts Commission and San Francisco Public Library</td>
<td>Aptos Middle School, Downtown High School, Hilltop School, International Studies Academy, Mission High School, and Sanchez Elementary School</td>
<td>Provide weekly writing workshops and support students to improve skills and create original works.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Tara Geer-Leiker</td>
<td>All SFUSD school sites</td>
<td>On behalf of the San Francisco Human Service Agency, provide coaching and support to find placement options and supportive education services to dependent youth in SFUSD.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>The Museum of Craft and Design</td>
<td>El Dorado, Bret Harte, and Daniel Webster elementary schools</td>
<td>Provides opportunities for students to engage with contemporary art and design</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Richmond Area Multi-Services (RAMS)</td>
<td>Argonne Early Education School, Excelsior Guadalupe Early Education School, Grattan Early Education School, Jefferson Early Education School, Lau, Gordon J. Preschool, Noriega Early Education School, Stockton, Commodore Early Education School, Taylor, E.R. Preschool, and Tule Elk Park Early Education School</td>
<td>Provides mental health consultation services for students</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>San Francisco Wrap Around Project</td>
<td>All SFUSD middle schools and high schools</td>
<td>Provides academic support, case management and violence prevention mentoring for high risk, low performing students</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Roots of Empathy USA</td>
<td>Argonne, Charles Drew, Fairmount, Glen Park and Miraloma elementary schools</td>
<td>Classroom visits by parent and infant with an instructor, who facilitates learning about relationships and empathy.</td>
<td></td>
</tr>
<tr>
<td>Ref. #</td>
<td>Community Organization, Agency or Service Provider</td>
<td>SFUSD School Site(s)</td>
<td>Program Name (if applicable)</td>
<td>Description of Services</td>
</tr>
<tr>
<td>-------</td>
<td>-------------------------------------------------</td>
<td>----------------------</td>
<td>----------------------------</td>
<td>-------------------------</td>
</tr>
<tr>
<td>8</td>
<td>San Francisco Achievers</td>
<td>All SFUSD high schools</td>
<td></td>
<td>Provide lunch-time group sessions and afterschool activities, focused on African American males.</td>
</tr>
<tr>
<td>9</td>
<td>University of California, San Francisco, Department of Psychiatry Child and Adolescent Services</td>
<td>Bryant, Cesar Chavez, El Dorado, and Bret Harte elementary schools; Everett Middle School; and O'Connell High School</td>
<td></td>
<td>Provide direct mental health services to students and families, and consultation to school staff.</td>
</tr>
<tr>
<td>10</td>
<td>University of the Pacific</td>
<td>All Elementary &amp; K-8 Schools, All Middle Schools, All High Schools</td>
<td></td>
<td>Provide oral health education, college/career mentoring to students</td>
</tr>
<tr>
<td>11</td>
<td>Young Community Developers</td>
<td>Charles Drew Early Education School; Aptos and Everett middle schools; Balboa, Burton, Civic Center Secondary, Galileo, Thurgood Marshall, and Wallenberg high schools.</td>
<td>Thurgood Career Awareness and Summer School Youth Academic and Employment programs</td>
<td>Provide job readiness training and tutoring; participant stipends; and career and college readiness advising.</td>
</tr>
</tbody>
</table>
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of January 14, 2014

SUBJECT: APPROVAL OF THE SAN FRANCISCO UNIFIED SCHOOL DISTRICT MEMORANDUM OF AUTHORITY WITH FRIENDSHIP HOUSE ASSOCIATION OF AMERICAN INDIANS, INC.

REQUESTED ACTION:

That the Board of Education approves the Memorandum of Authority entered into between the San Francisco Unified School District and the Friendship House Association of American Indians, Inc. during the 2013-2014 fiscal year, including approval of dual indemnification with the Friendship House Association of American Indians, Inc. due to the unique circumstances of the District providing services to District students at the agency’s site.

BACKGROUND:

San Francisco Unified School District will enter into a Memorandum of Authority for the 2013-2014 school year with the Friendship House Association of American Indians, Inc., whereby District staff through the Indian Education Program, Title VII will provide academic support to American Indian Youth, onsite at the Friendship House Association of American Indians, Inc. Services will be offered to youth who attend any school within the SFUSD.

The Memoranda of Authority are contracts, which require Board approval pursuant to the California Education Code and Board Policy. Due to timelines by the funding sources, many of the services set forth in the Memoranda of Authority must commence before the Board of Education is able to grant approval.

Therefore, the Office of Access and Equity is requesting the Board of Education’s approval of this Memorandum of Authority.

Submitted by:
Luis Valenzuela
Chief Academic Officer
Curriculum and Instruction

Approved by:
Richard A. Carranza
Superintendent of Schools
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of January 14, 2014

SUBJECT: APPROVAL OF SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING (MOU)

REQUESTED ACTION:

That the Board of Education of the San Francisco Unified School District approve the School Resource Officer Memorandum of Understanding (MOU) between the San Francisco Unified School District (SFUSD) and the San Francisco Police Department (SFPD).

BACKGROUND:

SFUSD and SFPD previously entered MOUs related to the Community Oriented Policing in Schools (COPS-in-Schools) program in 1999 and 2005. The COPS in Schools program and MOU terminated in 2010. In response to requests from San Francisco neighborhood groups and youth organizing committees, the San Francisco Police Chief, Greg Suhr, reached out to then Superintendent Carlos Garcia to revise and reauthorize an MOU between the police department and the school district.

The MOU revision process began in March 2011 and has consisted of over 20 meetings with community based organizations, youth leadership groups, neighborhood groups, school district administrators, teachers, and police officers resulting in a series of draft MOUs that went through multiple revisions and legal review. The final revision is being recommended for approval by the Board of Education. The groups involved in the revision process included but were not limited to: Coleman Advocates, Bernal Heights Neighborhood Association, the Youth Commission, and the Student Advisory Committee.

The MOU covers subject matter including but not limited to: (1) SRO Selection, Hiring and Assignment; (2) Requests for Police Assistance; (3) Arrests on School Campus; (4) Student Questioning/Interrogation; (5) Feedback/Disputes Related to the SRO Program.

SUBMITTED BY:  
Kevin Truitt  
Associate Superintendent

APPROVED:  
Richard A. Carranza  
Superintendent of Schools

Agenda Item 2f. (141-1486)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of January 14, 2014

SUBJECT: AUTHORIZATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN CEDAR CREST COLLEGE AND THE SAN FRANCISCO UNIFIED SCHOOL DISTRICT (JANUARY 2014 TO JANUARY 2017)

REQUESTED ACTION:

That the Board of Education of the San Francisco Unified School District authorize the Superintendent and/or designee to enter into an Memorandum of Understanding (MOU) with Cedar Crest College for education and training of Nutrition & Dietetics Program Intern(s) from January 2014 to January 2017. No funding is needed for this MOU with Cedar Crest College.

BACKGROUND:

The District is providing supervision/training of Nutrition & Dietetic Interns from Cedar Crest College for the purpose of joint benefit for the SFUSD while allowing Cedar Crest College students the required supervision/training to complete their university training program and advance to candidacy towards a Registered Dietician credential.

SFUSD’s MOU with Cedar Crest College will not entail any expenditure by SFUSD.

Submitted by: 

Olia O'Keeffe
Executive Director, Policy & Operations

Approved by:

Richard A. Carranza
Superintendent of Schools
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting January 14, 2014

Subject: Authorization to Enter Into an Affiliation Agreement/Memorandum of Understanding between Little Kids Rock (LKR), and the San Francisco Unified School District

Requested Action: That the Board of Education of the San Francisco Unified School District authorize the Superintendent and/or his designee to enter into an MOU for the SFUSD/Visual and Performing Arts Department (VAPA) to collaborate with Little Kids Rock (LKR). The goal of this partnership is to provide music and classroom teachers training and support in developing curriculum and pedagogy for modern band classes. VAPA/school sites will receive the equivalent of $242,000 in the form of instruments, supplies, curriculum, and teacher training for SY 2014-2015.

Background: LKR has had a previous relationship with VAPA/SFUSD at school sites dating back to 2003. They have supplied musical instruments at elementary and middle schools and provided teacher training for both classroom and music teachers to develop modern band ensembles accessible to all students regardless of skill level.

- The Elementary Instrumental Music program primarily focuses on wind and string instruments for 4th and 5th grade students, while the music teachers in the Generalist Arts program focuses on a general music curriculum, with singing, rhythmic awareness, theory and classroom instruments.
- Looking at best practices, guitar and other modern band instruments (bass guitar, keyboards and drums) offered in an ensemble setting have proven to be more accessible and highly successful for all students regardless of socioeconomic status, particularly at the middle-school level.
- Single subject music teachers entering the teaching profession have historically focused more on training for winds, string, and choral music, with fewer who specialize in non-traditional music classes.

VAPA and Little Kids Rock will work together to fill the gap in regular elementary classrooms and at middle schools in this area of music education by providing school sites and teachers with the necessary resources, training and support to offer classes that allow students of any musical skill level to participate.

<table>
<thead>
<tr>
<th>SUBMITTED BY:</th>
<th>APPROVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Daniels</td>
<td>RICHARD CARRANZA</td>
</tr>
<tr>
<td>Supervisor - Visual and Performing Arts Department</td>
<td>SUPERINTENDENT</td>
</tr>
</tbody>
</table>

Agenda Item
2h. (141-14B8)
San Francisco Unified School District
San Francisco, California

Regular Board Meeting of January 14, 2014

SUBJECT: AUTHORIZATION FOR BOARD MEMBER PARTICIPATION IN OUTSIDE ORGANIZATION EVENT
- Commissioner Hydra Mendoza-McDonnell

REQUESTED ACTION: That the Board of Education authorizes Commissioner Hydra Mendoza-McDonnell to attend the AVID Leading the Way to College: A Blueprint for Success Conference. Commissioner Mendoza-McDonnell attended the Conference which was held in Grapevine, Texas on December 11-12, 2013.

BACKGROUND: Board of Education Policy P3870, Section 5, states: Board Members are authorized to travel and be reimbursed for training opportunities, conferences and events sponsored by the organizations to which the District belongs. Any travel to other events must be authorized by a vote of the Board prior to Board Members' participation.

Settlement of expenses will occur upon return.

Prepared by:

[Signature]

Esther V. Casco
Executive Assistant
Board of Education
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting of January 14, 2014

SUBJECT: Authorization for the award of bids, purchase of and encumbrance for supplies, equipment and/or services over $84,100 or the statutory limit specified in Public Contract Code Section 20111.

REQUESTED ACTION: That the Board of Education authorize the procurement of supplies, equipment, and/or services summarized below.

2013-2014

**CONTRACT AMENDMENT**

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>SCHOOL/DEPARTMENT</th>
<th>DESCRIPTION</th>
<th>VENDOR/MBE/WBE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Custodial Services</td>
<td>To amend the resolution agenda item 2C (128-14B3) to extend the term of the contract for five (5) years and commencing on January 1, 2014 and run through December 31, 2018.</td>
<td>Recology Sunset Scavenger Co.</td>
<td>$1,300,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Non-MBE Non-WBE</td>
<td></td>
</tr>
</tbody>
</table>

Period Covered: 1/1/14 - 12/31/18

Approval Board Resolution: 2C (128-14B3)
Original Board Approval: 8/14/12

**REQUISITION FOR PURCHASE ORDERS**

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>SCHOOL/DEPARTMENT</th>
<th>DESCRIPTION</th>
<th>VENDOR/MBE/WBE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>010-10-096</td>
<td>Information Technology Department</td>
<td>To pay for the purchase of Ruckus Network Hardwares for various sites.</td>
<td>Zones, Inc.</td>
<td>$102,422</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Non-MBE Non-WBE</td>
<td></td>
</tr>
</tbody>
</table>

Bid Results

<table>
<thead>
<tr>
<th>Vendor</th>
<th>MBE/WBE</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zones, Inc.</td>
<td>Non-MBE Non-WBE</td>
<td>$102,422.06</td>
</tr>
<tr>
<td>Solar Electric</td>
<td>Non-MBE Non-WBE</td>
<td>$104,224.79</td>
</tr>
<tr>
<td>Hula Networks</td>
<td>Non-MBE Non-WBE</td>
<td>$105,359.72</td>
</tr>
<tr>
<td>CDW-G</td>
<td>Non-MBE Non-WBE</td>
<td>$106,892.55</td>
</tr>
<tr>
<td>PCM-G</td>
<td>Non-MBE Non-WBE</td>
<td>No-Bid</td>
</tr>
<tr>
<td>NWN Corporation</td>
<td>Non-MBE Non-WBE</td>
<td>No-Bid</td>
</tr>
<tr>
<td>Amy Jones Company</td>
<td>Non-MBE Non-WBE</td>
<td>No-Bid</td>
</tr>
</tbody>
</table>
### REQUISITION FOR PURCHASE ORDERS

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>SCHOOL/DEPARTMENT</th>
<th>DESCRIPTION</th>
<th>VENDOR/MBE/WBE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>000004339</td>
<td>John Muir Elementary School</td>
<td>To pay for the purchase of various computer hardwares for John Muir Elementary School</td>
<td>Apple Inc.</td>
<td>$110,123</td>
</tr>
<tr>
<td>01-31812-2014-1110-2100-4490-650 (Schl Improv. SIG Funds)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### AWARD OF CONTRACT

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>SCHOOL/DEPARTMENT</th>
<th>DESCRIPTION</th>
<th>VENDOR/MBE/WBE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>D-010114</td>
<td>Student Nutrition Services</td>
<td>To award the contract for purchase of milk and dairy products.</td>
<td>Crystal Creamery (Foster Farms)</td>
<td>$1,200,000</td>
</tr>
<tr>
<td>Early Education Department</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12-53200-2014-0001-3700-4710-930 (Child Nutrition: Child Care Program Funds)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Term of Contract: 2/1/14 - 1/31/15  
with possible renewal of two additional 1-year periods by mutual agreement.

*Bid amount is based on estimated usage.

#### Bid Results

<table>
<thead>
<tr>
<th>Vendor</th>
<th>MBE/WBE</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crystal Creamery (Foster Farms)</td>
<td>Non-MBE Non-WBE</td>
<td>$1,050,627.00</td>
</tr>
<tr>
<td>Berkeley Farms/ Dean Foods</td>
<td>Non-MBE Non-WBE</td>
<td>No-Bid</td>
</tr>
<tr>
<td>Clover Stornetta Farms, Inc.</td>
<td>Non-MBE Non-WBE</td>
<td>No-Bid</td>
</tr>
<tr>
<td>Producers Dairy</td>
<td>Non-MBE Non-WBE</td>
<td>No-Bid</td>
</tr>
<tr>
<td>Claravale Farms</td>
<td>Non-MBE Non-WBE</td>
<td>No-Bid</td>
</tr>
<tr>
<td>Alexandre EcoDairy Farms</td>
<td>Non-MBE Non-WBE</td>
<td>No-Bid</td>
</tr>
</tbody>
</table>

Submitted by:  
Rod Sarmiento  
Director of Purchasing & Warehouse

Approved by:  
Joseph C. Grazioli  
Chief Financial Officer

138
MEMORANDUM

TO: Esther V. Casco
   Executive Assistant

FROM: Rod Sarmiento
   Director of Purchasing & Warehouse

SUBJECT: Representation of Minority and Woman Business Enterprises (MBE/WBE) on purchases over $84,100.00 or the statutory limit specified in Public Contract Code Section 20111

A Minority Business Enterprise (MBE) is an independent and continuing business for profit, which performs a commercially useful function and which is owned and controlled by one or more minority persons residing in the United States or its territories. A Women-Owned Business Enterprise (WBE) is an independent and continuing business for profit, which performs a commercially useful function and which is owned and controlled by one or more women residing in the United States or its territories.

The MBE/WBE as they appear on the January 14, 2014 Board Agenda are as follows:

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>VENDOR</th>
<th>TOTAL AMOUNT</th>
<th>MBE STATUS</th>
<th>WBE STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>010-10-096</td>
<td>Recology Sunset Scavenger Co.</td>
<td>$1,300,000</td>
<td>Non-MBE</td>
<td>Non-WBE</td>
</tr>
<tr>
<td>0000000439</td>
<td>Zone, Inc.</td>
<td>$102,422</td>
<td>Non-MBE</td>
<td>Non-WBE</td>
</tr>
<tr>
<td>D-010114</td>
<td>Apple Inc.</td>
<td>$110,123</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>D-010114</td>
<td>Crystal Creamery (Foster Farms)</td>
<td>$1,200,000</td>
<td>Non-MBE</td>
<td>Non-WBE</td>
</tr>
</tbody>
</table>

The total amount of purchases from Diversity is $2,712,545, with no MBE/WBE purchases.

<table>
<thead>
<tr>
<th>TOTAL</th>
<th>*NON MBE/WBE</th>
<th>MBE/WBE AMOUNT</th>
<th>MBE %</th>
<th>WBE %</th>
</tr>
</thead>
<tbody>
<tr>
<td>$2,712,545</td>
<td>$2,712,545</td>
<td>$0</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

Purchases from government entities, publicly held corporations and sole sources are not included in this total.
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 1/14/14

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification between Alpha Restoration and Waterproofing, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and credit the Deferred Maintenance Fund.

DEFERRED MAINTENANCE FUND:
Appropriation 14-06250-2014-0000-8500-6270-11595 – Construction-Change Order

MODIFICATION OF CONTRACT:
Mod. No. 2
To
Contract 01702
CLLAIRE LILIENTHAL ELEMENTARY SCHOOL (MADISON CAMPUS) ($11,324.94)
modify the existing contract with Alpha Restoration and Waterproofing, Inc.

RECOMMENDATION:
It is recommended that the credit of ($11,324.94) as offered by Alpha Restoration and Waterproofing, Inc. be awarded.

BACKGROUND:
This contract was for the exterior wall and expansion joint repairs at Claire Lilienthal ES (Madison Campus) located at 3950 Sacramento. The scope of work consisted of repairing the defective exterior walls of the administrative/classroom wing facing the upper play yard and the expansion joint of the building perimeter next to the property retaining wall.

This modification is for a credit of $11,324.94, the amount submitted for Alternate #1 which was not used for this project. Alternate #1 referred to installing plywood shims under the new counter flashing on top of the existing concrete retaining wall for additional slope. The shims were not required since the top of the wall had a sloped top edge already.

Original contract amount (Resolution 136-25W17, June 25, 2013) $126,745.00
Previous approved modifications $14,995.00
Contract to be decreased by this Modification #1 (amount not-to-exceed) ($11,324.94)
New Total Contract amount as modified $130,415.06
Total % of modification amounts to original contract amount 2.9%

Submitted by:
Yonko Radonov, Director
Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer

Agenda Item
3a. (141-14W1)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, California  
Board Meeting 01/14/14  

SUBJECT:  
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.  

REQUESTED ACTION:  
That the Board of Education approve this modification between Alpha Bay Builders and the San Francisco Unified School District for an amount not to exceed $46,060.12 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.  

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:  
Appropriation #21-90392-2014-0000-8500-6279-11497 – Cesar Chavez ES  

<table>
<thead>
<tr>
<th>CONTRACT</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mod. # 5 to No. # 1690</td>
<td>Cesar Chavez ES Modernization Building Construction – Prop A 2011 Bond Program</td>
<td>$46,060.12</td>
</tr>
</tbody>
</table>

RECOMMENDATION:  
That the Board of Education approve this modification between Alpha Bay Builders and the San Francisco Unified School District for an amount not to exceed $46,060.12 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.  

BACKGROUND:  
This contract is the modernization project at Cesar Chavez Elementary School as required by San Francisco Unified School District's Proposition A 2011 Bond Program. The project will include work described as Base Bid and Additive Alternates 1 and 2, and Allowances 1 and 2. Additive Alternate 3 will not be taken.  

The base scope of work includes: connection of rain water leaders, disposal of contaminated soil, installation of temporary egress tunnel during construction, temporary phone services and other miscellaneous improvements.  

This modification is for additional work in the MDF and demolishing of existing finishes in the elevator corridor.  

| Original Contract | $ 6,952,484.00 |
| Previous Approved Modifications | $ 374,346.20 |
| This Modification #5 | $ 46,060.12 |
| Total contract as modified | $ 7,372,890.32 |
| Total % of modification amounts to original contract amount | 6.05% |

Submitted by:  
Maureen Shelton  
Director of Construction Management  

Recommended by:  
David L. Goldin, A.I.A.  
Chief Facilities Officer  

Agenda Item  
3b. (141-14W2)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 1/14/14

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between Hoi's Construction and the San Francisco Unified School District for an amount not to exceed $43,339.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90392-2014-0000-8500-6279-11493 – Lowell High School

CONTRACT:

Mod #3
No. # 1649

Lowell High School – Unit 1,2 & 3 Voluntary Seismic Strengthening
Building Construction – Prop A 2011 Bond Program

$43,339.00

RECOMMENDATION:

That the Board of Education approve this contract modification between Hoi's Construction and the San Francisco Unified School District for an amount not to exceed $43,339.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract is for voluntary seismic strengthening of Auditorium (Unit 1), Cafeteria/kitchen (Unit 2) and Gymnasium (Unit 3) and related hazardous material/asbestos remediation at Lowell High School as required by San Francisco Unified School District’s Proposition A 2011 Bond Program.

This modification is for additional carpentry, electrical, mechanical, plumbing, structural and roof work.

| Original contract amount | $1,323,000.00 |
| Previous Approved Modification(s) | $175,921.00 |
| Contract to be increased by Modification #3 | $43,339.00 |
| New Total Contract Amount as Modified | $1,542,260.00 |

Total % of modification amounts to original contract amount

16.57%

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3c. (141-14W3)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 01/14/14

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between JUV Inc. and the San Francisco Unified School District for an amount not to exceed $133,993 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90392-2014-0000-8500-6279-11513 – Yick Wo Elementary School

CONTRACT:
Mod. No. 4 to No. #1692

RECOMMENDATION:

That the Board of Education approve this contract modification between JUV Inc. and the San Francisco Unified School District for an amount not to exceed $133,993 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This contract modification is for the various improvements scope of work at Yick Wo Elementary School as required by San Francisco Unified School District's Proposition A 2011 Bond Program.

Scope of work includes abatement of hazardous materials, new flooring, new interior and exterior painting, new doors and frames, addition to the multi-purpose room, modify and relocate restrooms, elevator modernization, modification of food service area, fire alarm & fire sprinkler revisions, computer lab and library reconfiguration, casework revisions, play structure replacement, fencing replacement, and other improvements required by applicable building codes. Allowance 1 consists of the cost to replace the existing phone system equipment. Alternate 2 consists of the cost to remove and replace the balance of the existing interior light fixtures.

This modification includes providing additional waterproofing, footing restoration, HVAC, fire protection, framing, plumbing, electrical, and utility routing.

| Original Contract Amount | $4,530,000.00 |
| Previous Approved Modifications | $286,288.00 |
| This Modification (#04) | $133,993.00 |
| **Total Contract Amount as Modified** | **$4,950,281.00** |
| % of Modification | 9.28% |

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3d. (141-14W4)
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Aloha Builders and the San Francisco Unified School District for an amount not to exceed $25,548.63 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90391-2014-0000-8500-6277-11045

CONTRACT: DESCRIPTION COST
Mod 1 to No. #03992 Alamo ES
Miscellaneous Construction – Prop A 2006 Bond Program $25,548.63

RECOMMENDATION:
That the Board of Education approve this contract modification between Aloha Builders and the San Francisco Unified School District for an amount not to exceed $25,548.63 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract was for installation of a sink and new water line service for a new special education classroom at Alamo ES under San Francisco Unified School District’s Proposition A 2006 Bond Program. This modification to the contract is to connect the sink in Bungalow B to the water supply and sewer system. The water line was inadvertently omitted from the original scope and it was critical for the water service to be provided immediately at the site.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original contract amount</td>
<td>$14,890.00</td>
</tr>
<tr>
<td>Previous Approved Modifications</td>
<td>$0.00</td>
</tr>
<tr>
<td>This Modification (#1)</td>
<td>$25,548.63</td>
</tr>
<tr>
<td>Total Contract Amount as Modified</td>
<td>$40,438.63</td>
</tr>
<tr>
<td>% of modification</td>
<td>172%</td>
</tr>
</tbody>
</table>

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A
Chief Facilities Officer

Agenda Item
3e. (141-14WS)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 01/14/14

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Cervantes Design Associates, Inc. (CDA) and the San Francisco Unified School District for an amount not to exceed $15,870.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation 21-90392-2014-0000-8500-6219-11494 – Bret Harte Early Education School

CONTRACT:
Mod #2 to No. 1588
Bret Harte EES
Architectural/Engineering Design & Construction Services – Prop A 2011 Bond Program

RECOMMENDATION:
That the Board of Education approve this contract modification between Cervantes Design Associates, Inc. (CDA) and the San Francisco Unified School District for an amount not to exceed $15,870.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This contract is for Architectural and Engineering services for Bret Harte EES related to the passage of San Francisco Unified School District’s 2011 Proposition A Facilities Bond Program. The scope of work of the 2011 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2011 Bond Initiative language.

The contract is for the design and construction phase of the project which includes design development from schematic to final construction documents, construction administration and project closeout. The project scope includes accessibility improvements in all the Early Education School building, voluntary seismic improvements, fire-life safety improvements, modernization of the classroom and office spaces and miscellaneous other improvements.

This modification is for an additional three months of construction meetings and preparing design solutions for unforeseen conditions.

<table>
<thead>
<tr>
<th>Description</th>
<th>Original Contract Amount</th>
<th>Previous Approved Modifications</th>
<th>New Total Contract Amount as Modified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architectural/Engineering Design &amp; Construction</td>
<td>$221,165.00</td>
<td>1,485.50</td>
<td>$238,520.50</td>
</tr>
<tr>
<td>Services – Prop A 2011 Bond Program</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Submitted by:
Waziuddin Chowdhury
Director of Project Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 01/14/14

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this Master Agreement modification between Millennium Consulting Associates (MECA) and the San Francisco Unified School District for an amount not to exceed $26,115.95 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation 21-90392-2014-0000-8500-6212-11516 – Paul Revere Elementary School $26,115.95

CONTRACT:
Mod. 11 to #1523

RECOMMENDATION:

That the Board of Education approve this Master Agreement modification between Millennium Consulting Associates (MECA) and the San Francisco Unified School District for an amount not to exceed $26,115.95 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:

This Master Agreement is for hazardous abatement design services for various building improvement projects related to the passage of San Francisco Unified School District's 2011 Proposition A Facilities Bond Program. The scope of work of the 2011 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2011 Bond Initiative language. Previous modifications provided industrial hygienist services to George Peabody ES, Roosevelt MS, Sarah Cooper Campus, Gordon Lau ES, Cesar Chavez ES, James Lick and Presidio Middle School.

This modification is for Industrial Hygiene design and documentation for Paul Revere Elementary School.

<table>
<thead>
<tr>
<th>Description</th>
<th>Original Contract Amount</th>
<th>Previous Approved Modifications</th>
<th>This Modification #11 (not-to exceed)</th>
<th>Total Contract Value as modified</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul Revere Elementary School Environmental IH Services – Proposition A 2011 Bond Program</td>
<td>$29,199.70</td>
<td>$657,657.00</td>
<td>$26,115.95</td>
<td>$712,972.65</td>
</tr>
</tbody>
</table>

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3g. (141-14W7)
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification to the Master Agreement between Alan Kropp & Associates and the San Francisco Unified School District for the amount of $17,500.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation 21-90392-2014-0000-8500-6150-11523 – McKinley Elementary School

CONTRACT:
Mod. 5 to No. 1472

DESCRIPTION
McKinley Elementary School
Geotechnical Services – Prop A 2011 Bond Program

COST
$17,500.00

RECOMMENDATION:
That the Board of Education approve this modification to the Master Agreement between Alan Kropp & Associates and the San Francisco Unified School District for the amount of $17,500.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
This Master Agreement is for geotechnical services for various building improvement projects related to the passage of San Francisco Unified School District’s 2011 Proposition A Facilities Bond Program where projects are added by individual service agreements through modification to the Master Agreement and brought to the Board for separate approval. Initial contract and subsequent modifications were for George Peabody ES and Presidio MS.

This modification is for the Geotechnical Engineering Investigations and Geologic/Seismic Hazards Assessment report for McKinley Elementary School.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$0.00</td>
</tr>
<tr>
<td>Previous Approved Modifications</td>
<td>$74,750.00</td>
</tr>
<tr>
<td>Contract to be Increased by Modification No.5</td>
<td>$17,500.00</td>
</tr>
<tr>
<td>Total Contract Value as modified</td>
<td>$92,250.00</td>
</tr>
</tbody>
</table>

Submitted by:
Waziuddin Chowdhury
Director of Project Management

Recommended by:
David Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3h. (141-14W8)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 01/14/14

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification to the Master Agreement between IMPEC GROUP and the San Francisco Unified School District for an amount not to exceed $1,866.00, and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification to the Master Agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90392-2014-0000-8500-5890-11497 - Cesar Chavez ES $1,866.00

CONTRACT:
Mod 2 to No. 01710

DESCRIPTION
Cesar Chavez ES
Construction Cleaning Services – Prop A 2011 Bond Program

COST
$1,866.00

RECOMMENDATION:
That the Board of Education approve this modification to the Master Agreement between IMPEC GROUP and the San Francisco Unified School District for an amount not to exceed $1,866.00, and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification to the Master Agreement on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

BACKGROUND:
The original Master Agreement is for Professional Cleaning services for various building improvement projects related to the passage of San Francisco Unified School District’s Proposition A 2011 Bond Program. The scope of work for various school sites includes detail cleaning not limited to classrooms, cafeteria, auditorium, hallways, science labs, restrooms & staff areas. Individual service agreements will be assigned to define scope, schedule, deliverables and exact cost for each project contract as needed for the duration of the Master Agreement. Individual projects are assigned based on the firm’s experience, size and capabilities for each of the individual projects as determined by the Bond Program staff. The initial contract was for cleaning services at Cesar Chavez and Lowell HS. Subsequent modification was for additional specialized cleaning at Cesar Chavez ES;

Scope of work for this modification is for additional construction cleaning services at Cesar Chavez ES phase 2 for occupancy

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$14,350.00</td>
</tr>
<tr>
<td>Previous Approved Modification No. 1</td>
<td>$780.00</td>
</tr>
<tr>
<td>New Total Contract Amount as Modified</td>
<td>$16,996.00</td>
</tr>
</tbody>
</table>

Submitted by: Maureen Shelton
Director of Construction Management

Recommended by: David Goldin
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 1/14/14

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract between SCA Environmental, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund.

2011 SCHOOL FACILITY SAFETY SPECIAL TAX FUND: Appropriation 21-90362-2014-0000-8500-6212-11674 – Environmental Fees

<table>
<thead>
<tr>
<th>CONTRACT</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. 01757</td>
<td>EVERETT MIDDLE SCHOOL</td>
<td>$5,975</td>
</tr>
<tr>
<td></td>
<td>Environmental services</td>
<td></td>
</tr>
</tbody>
</table>

RECOMMENDATION:
It is recommended that the fee of $5,975 as proposed by SCA Environmental, Inc. be awarded.

BACKGROUND:
This contract is for environmental services associated with floor repairs in Rooms 101 and 102 at Everett MS. The scope of work includes preparation of specifications and construction administration for the repair and replacement of existing damaged cork floor tiles. The mastic for the floor tiles has been determined to contain hazardous materials and needs to be abated during the floor replacement work.

Performable by District Civil Service Classification: No

District Classification: None

Reason for Contracting Out: Specialized skill requirements renders project unsuitable for in-house staffing.

A Request for Proposal (RFP) was issued, and seven (7) environmental consulting firms have responded. SCA Environmental, Inc. is one of three consultants approved by the Board on May 28, 2013 (135-28W17) to provide environmental consulting and inspection services to district-wide schools.

Submitted by: Yonko Radonov, Director
Facilities Design & Construction

Recommended by: David L. Goldin A.I.A.
Chief Facilities Officer

Agenda Item 3j. (141-14W10)
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve the selected firms, Aim To Please Janitorial Services, Customized Performance Inc., Impec Group and Summit Building Services, and Consolidated Cleaning Services for a specialized construction cleaning services pool authorized to enter into master agreements with the San Francisco Unified School District for the projects under the 2011 Proposition A Facilities Bond Program and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of master agreements on behalf of the District.

RECOMMENDATION:
That the Board of Education approve the selected firms, Aim To Please Janitorial Services, Customized Performance Inc., Impec Group and Summit Building Services and Consolidated Cleaning Services for a specialized construction cleaning services pool authorized to enter into master agreements with the San Francisco Unified School District for the projects under the 2011 Proposition A Facilities Bond Program and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of master agreements on behalf of the District.

BACKGROUND:
The San Francisco Unified School District shall utilize a pool of specialized construction cleaning services firms to provide specialized cleaning services at various school sites included in the 2011 Proposition A Facilities Bond Program. The pool was selected through a Request for Proposals which was publicly advertised. Six (6) firms responded by submitting qualifications. These firms were evaluated on: qualifications of key personnel, their ability to meet schedules, various other qualification criteria and experiences.

The District selected five (5) out of the six (6) submitting firms and proposes to enter into contract agreements for specialized cleaning services as needed for each of the individual school sites of the 2011 Proposition A Bond Program. The District's bond program staff will assign individual projects based on the size of the individual school site's scope of work and the capabilities required for each of the individual projects. Each individual project will be added by subsequent modification to the master agreements once each project's fee amount is determined and negotiated. Each master agreement modification will be brought to the Board of Education for separate approval.

Performable by District Civil Service Classification: Yes
District Classification: Custodial
Reason for Contracting Out: District does not have staff capacity to perform this work

Submitted by:
Maureen A. Shelton
Director of Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer

Agenda Item
3k. (141-14W11)
MEMORANDUM

DATE: January 6, 2014

TO: Esther Casco, Executive Assistant

FROM: Leonard Tom
Director of Finance & Administration
SFUSD Bond Program

THROUGH: David Goldin
Chief Facilities Officer

RE: Errata Sheet – 2nd Quarter FY 2013-14

Following is the Errata Sheet of Board Resolutions from FY 2012-13 and 2013-14 which had funding revisions. Please note this for your records.

Revisions are in bold type.

<table>
<thead>
<tr>
<th>Board Meeting Date</th>
<th>Resolution</th>
<th>Correction to</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/23/13</td>
<td>134-23W21</td>
<td>AWARD – CONTRACT #1666 – Bay Tree Design $110,000 – revise project ID number from 11572 to 11625.</td>
</tr>
<tr>
<td>12/10/13</td>
<td>1312-10W13</td>
<td>MODIFICATION #1 – CONTRACT #1666 – Bay Tree Design $17,910.50 – revised project ID number from 11572 to 11625.</td>
</tr>
</tbody>
</table>
January 3, 2014

MEMORANDUM

TO: Esther Casco  
Executive Assistant

FROM: Yonko Radonov, Director  
Facilities Design & Construction

RE: Representation of Disabled Veteran, Minority and Women Owned Business Enterprises (DVBE, MBE/WBE)

In an effort to increase participation for all ethnicities and genders, the District has increased its own advertising efforts to include publications and listings with the greatest circulation to contractors and subcontractors. In addition, the bidding documents include an outreach certification which requires the contractors to solicit subcontractors through at least two (2) approved publications, advertisements or listings.

The ethnicity and gender are presented below as they appear on the January 14, 2014 Board Agenda:

<table>
<thead>
<tr>
<th>Document</th>
<th>Vendor</th>
<th>Total Amount</th>
<th>DVBE Status</th>
<th>MBE/WBE Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACT</td>
<td>SCA Environmental, Inc.</td>
<td>5,375.00</td>
<td>Non-DVBE</td>
<td>Non-MBE/Non-WBE</td>
</tr>
<tr>
<td>MODIFICATION</td>
<td>Alpha Restoration and Waterproofing</td>
<td>(11,324.94)</td>
<td>Non-DVBE</td>
<td>Non-MBE/Non-WBE</td>
</tr>
<tr>
<td>TOTAL:</td>
<td></td>
<td>($5,349.94)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
TO: Esther Casco, Executive Assistant
FROM: David Goldin, Chief Facilities Officer
RE: Representation of Disabled Veteran, Minority and Women Owned Business Enterprises (DVBE, MBE/WBE)

In an effort to increase participation for all ethnicity's and genders, the District has increased its own advertising efforts to include publications and listing with the greatest circulation to contractors and subcontractors. In addition, the bidding documents include an outreach certification which requires the contractors to solicit subcontractors through publications of an advertisement and/or listing in at least two (2) of an approved list of publications and/or listing.

The ethnicity and gender are presented below as they appear on the January 14, 2014 Board Agenda:

<table>
<thead>
<tr>
<th>Document</th>
<th>Vendor</th>
<th>Total Amount</th>
<th>DVBE Status</th>
<th>MBE/WBE Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>MODIFICATION</td>
<td>Hoi’s Construction</td>
<td>$43,339.00</td>
<td>Non-DVBE</td>
<td>MBE/Non-WBE</td>
</tr>
<tr>
<td>MODIFICATION</td>
<td>JUV, Inc.</td>
<td>$133,993.00</td>
<td>Non-DVBE</td>
<td>Non-MBE/Non-WBE</td>
</tr>
<tr>
<td>MODIFICATION</td>
<td>Aloha Builders</td>
<td>$25,548.63</td>
<td>Non-DVBE</td>
<td>MBE/WBE</td>
</tr>
<tr>
<td>MODIFICATION</td>
<td>Millennium Consulting Associates</td>
<td>$26,115.95</td>
<td>Non-DVBE</td>
<td>Non-MBE/Non-WBE</td>
</tr>
<tr>
<td>MODIFICATION</td>
<td>Alan Kropp &amp; Associates</td>
<td>$17,500.00</td>
<td>Non-DVBE</td>
<td>Non-MBE/Non-WBE</td>
</tr>
<tr>
<td>MODIFICATION</td>
<td>IMPEC Group</td>
<td>$1,866.00</td>
<td>Non-DVBE</td>
<td>MBE/Non-WBE</td>
</tr>
<tr>
<td>MODIFICATION</td>
<td>Cervantes Design Associates, Inc.</td>
<td>$15,870.00</td>
<td>Non-DVBE</td>
<td>MBE/WBE</td>
</tr>
<tr>
<td>AUTHORIZATION TO CONTRACT</td>
<td>Various – Specialized Post-Construction Cleaning Services</td>
<td>NA</td>
<td>Non-DVBE</td>
<td>VARIOUS</td>
</tr>
<tr>
<td>MODIFICATION</td>
<td>Alpha Bay Builders</td>
<td>$46,060.12</td>
<td>Non-DVBE</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>$310,292.70</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Enclosure(s)

SUBJECT: Administrative, Secondary, Elementary Certificated Personnel Actions.

Action Requested: That the Board of Education approves the following personnel actions.

PROBATIONARY APPOINTMENTS
141-14F1

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>SUBJECT</th>
<th>FTE</th>
<th>EFF. DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collett, Jennifer Marie</td>
<td>Buena Vista /Horace Mann</td>
<td>TSA Literacy</td>
<td>0.20</td>
<td>12/09/2013</td>
</tr>
<tr>
<td>Meeker, Lavinia Lindsay</td>
<td>James Denman M.S.</td>
<td>PE</td>
<td>1.00</td>
<td>12/02/2013</td>
</tr>
<tr>
<td>Scheufele, Margot E.</td>
<td>John Muir E.S.</td>
<td>3rd Grade ELD</td>
<td>1.00</td>
<td>12/16/2013</td>
</tr>
<tr>
<td>Statmore, Elizabeth K.</td>
<td>Mission H.S.</td>
<td>Math</td>
<td>1.00</td>
<td>12/02/2013</td>
</tr>
<tr>
<td>Stevenson, Sarah A.</td>
<td>Everett M.S.</td>
<td>Spec Ed Mild/Moderate</td>
<td>1.00</td>
<td>12/02/2013</td>
</tr>
<tr>
<td>Weil, Erika Lauren</td>
<td>Multiple Work Locations</td>
<td>Music</td>
<td>1.00</td>
<td>12/05/2013</td>
</tr>
<tr>
<td>Yip, Lydia</td>
<td>SFCSD - Prevention</td>
<td>Nurse</td>
<td>1.00</td>
<td>12/05/2013</td>
</tr>
</tbody>
</table>

TEMPORARY APPOINTMENTS
141-14F2

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>SUBJECT</th>
<th>FTE</th>
<th>EFF. DATE</th>
<th>END DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aceves, Consuelo</td>
<td>Ulloa E.S.</td>
<td>2nd Grade ELD</td>
<td>1.00</td>
<td>12/09/2013</td>
<td>02/14/2014</td>
</tr>
<tr>
<td>Martens Jr, Jack W.</td>
<td>Marina M.S.</td>
<td>Music</td>
<td>0.50</td>
<td>09/24/2013</td>
<td>12/20/2013</td>
</tr>
<tr>
<td>Miller, Cassie Lobrandon</td>
<td>Independence H.S.</td>
<td>Multiple Subjects</td>
<td>1.00</td>
<td>12/02/2013</td>
<td>02/18/2014</td>
</tr>
<tr>
<td>Ochoa, Martha J. (TLTN)</td>
<td>San Miguel EES</td>
<td>EED Pre-K</td>
<td>1.00</td>
<td>09/12/2013</td>
<td>01/14/2014</td>
</tr>
<tr>
<td>Steele, James Alan</td>
<td>Thurgood Marshall H.S.</td>
<td>Science</td>
<td>1.00</td>
<td>12/02/2013</td>
<td>06/30/2014</td>
</tr>
</tbody>
</table>

EMERGENCY APPOINTMENT
141-14F3

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>SUBJECT</th>
<th>FTE</th>
<th>EFF. DATE</th>
<th>END DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Langlois Zavala, Walter Alexander</td>
<td>Longfellow E.S.</td>
<td>1st Grade Spanish Bil.</td>
<td>1.00</td>
<td>12/02/2013</td>
<td>03/28/2014</td>
</tr>
</tbody>
</table>

Agenda Item
4a. (141-14F1 – F9)
<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>SUBJECT</th>
<th>FTE</th>
<th>EFF. DATE</th>
<th>END DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hubbell, Candyce V. (TLTN)</td>
<td>Lafayette E.S.</td>
<td>K ELD</td>
<td>1.00</td>
<td>09/03/2013</td>
<td>02/21/2014</td>
</tr>
<tr>
<td>Li, Man Shuen</td>
<td>Herbert Hoover M.S.</td>
<td>Chinese Bil.</td>
<td>1.00</td>
<td>11/25/2013</td>
<td>06/30/2014</td>
</tr>
<tr>
<td>Tower, Shane K.</td>
<td>Cesar Chavez E.S.</td>
<td>1st Grade ELD</td>
<td>1.00</td>
<td>12/10/2013</td>
<td>06/30/2014</td>
</tr>
<tr>
<td>NAME</td>
<td>SCHOOL</td>
<td>EFF. DATE</td>
<td>END DATE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------------</td>
<td>-------------------------------</td>
<td>-------------</td>
<td>------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Berry, Victoria Patch</td>
<td>Aptos M.S.</td>
<td>12/02/2013</td>
<td>03/02/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Brady, Daniel P</td>
<td>Hillcrest Elementary School</td>
<td>12/12/2013</td>
<td>01/23/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Briggs, Stuart David</td>
<td>Roosevelt M.S.</td>
<td>12/16/2013</td>
<td>12/19/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Caceres, Mariah Knight</td>
<td>Sunset E.S.</td>
<td>01/06/2014</td>
<td>02/28/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chen, Singing</td>
<td>Starr King E.S.</td>
<td>12/11/2013</td>
<td>12/31/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dahmen, Norma P.</td>
<td>Dr. Charles Drew E.S.</td>
<td>12/02/2013</td>
<td>01/14/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Edeen, Laura Avery</td>
<td>Monroe E.S.</td>
<td>11/14/2013</td>
<td>06/30/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ehle, Thomas Roy</td>
<td>Marina M.S.</td>
<td>10/30/2013</td>
<td>01/05/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evans, Alyson</td>
<td>SFCSDF - Prevention</td>
<td>12/11/2013</td>
<td>03/02/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hays, John K.</td>
<td>Aptos M.S.</td>
<td>12/06/2013</td>
<td>12/15/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kastner, Angela Kay</td>
<td>Rooftop - Burnett Campus (K-4)</td>
<td>01/10/2014</td>
<td>04/13/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Khavul, Michael</td>
<td>A.P. Giannini M.S.</td>
<td>12/20/2013</td>
<td>01/26/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kitterman, Allison</td>
<td>Presidio M.S.</td>
<td>11/27/2013</td>
<td>01/05/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lazarus, Molly</td>
<td>Balboa H.S.</td>
<td>12/02/2013</td>
<td>01/05/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lee, Na Young</td>
<td>Claire Liienthal E.S.</td>
<td>01/06/2014</td>
<td>06/30/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lo, Winifred</td>
<td>Lowell H.S.</td>
<td>11/22/2013</td>
<td>12/02/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Madhavan, Harini Vasantha</td>
<td>SFCSDF - Prevention</td>
<td>01/28/2014</td>
<td>03/21/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marocccio, Margaret Lusk</td>
<td>Grattan E.S.</td>
<td>12/02/2013</td>
<td>01/05/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Martinez, Berta</td>
<td>San Miguel EES</td>
<td>11/20/2013</td>
<td>12/09/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Matheney, Tracey</td>
<td>Bret Harte EES</td>
<td>12/04/2013</td>
<td>01/19/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>McDougall, Katherine Elizabeth Cambria</td>
<td>SFCSDF - Prevention</td>
<td>11/09/2013</td>
<td>12/02/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Milleza, Gabrielle</td>
<td>Sheridan E.S.</td>
<td>11/18/2013</td>
<td>01/05/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ogi, Paula L</td>
<td>Sutro E.S.</td>
<td>11/14/2013</td>
<td>01/05/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Raeder, Jennifer S.</td>
<td>Sunnyside E.S.</td>
<td>01/21/2014</td>
<td>05/30/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rattanavilay, Kyphet</td>
<td>Lafayette E.S.</td>
<td>10/01/2013</td>
<td>01/01/2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rhinerson, Dana</td>
<td>Jean Parker E.S.</td>
<td>12/04/2013</td>
<td>01/05/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Riggs, Ashleigh Suzanne</td>
<td>Philip &amp; Sala Burton H.S.</td>
<td>01/13/2014</td>
<td>06/30/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Romero, Ana Aurora</td>
<td>Bryant EES OST</td>
<td>12/09/2013</td>
<td>01/08/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ross, Nia Jean</td>
<td>Dr. G. Washington Carver E.S.</td>
<td>11/21/2013</td>
<td>12/08/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salewski, Shiplely Robertson</td>
<td>Everett M.S.</td>
<td>01/06/2014</td>
<td>04/06/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scallan-Led, Susan Lella</td>
<td>Clarendon Alt E.S.</td>
<td>11/18/2013</td>
<td>02/09/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scarboro, Catherine Cameron</td>
<td>Special Education/DIS</td>
<td>12/02/2013</td>
<td>06/30/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shea, Timothy Patrick</td>
<td>Marina M.S.</td>
<td>05/29/2013</td>
<td>01/05/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sheidler, Patricia A</td>
<td>Commodore Stockton EES</td>
<td>12/02/2013</td>
<td>12/31/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Smith, Amanda Grace</td>
<td>Alvarado E.S.</td>
<td>01/06/2014</td>
<td>03/02/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sobalvarro, Julia E</td>
<td>Philip &amp; Sala Burton H.S.</td>
<td>12/09/2013</td>
<td>03/09/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stecko, Ellen M.</td>
<td>Abraham Lincoln H.S.</td>
<td>09/16/2013</td>
<td>10/24/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trejo, Zenaida M</td>
<td>Junipero Serra EES</td>
<td>11/20/2013</td>
<td>01/04/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vizier, Ryan Matthew</td>
<td>Special Education/DIS</td>
<td>01/06/2014</td>
<td>01/26/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Way, Ching-Yee</td>
<td>West Portal E.S.</td>
<td>10/31/2013</td>
<td>11/24/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yanow, Laura A.</td>
<td>CAO - Library Service</td>
<td>12/02/2013</td>
<td>12/09/2013</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yasuda, Armaita M.</td>
<td>Lafayette E.S.</td>
<td>12/02/2013</td>
<td>02/23/2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zyuzikov, Brenda Erin</td>
<td>Special Education Services</td>
<td>12/12/2013</td>
<td>01/05/2014</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### REDUCED WORK/PARTNERSHIP TEACHING
**141-14F6**

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>EFF. DATE</th>
<th>END DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Esquivel, Maria Remedios</td>
<td>Bryant E.S.</td>
<td>11/25/2013</td>
<td>06/30/2014</td>
</tr>
<tr>
<td>Fetzer, Lori Ellen</td>
<td>New Traditions E.S.</td>
<td>01/06/2014</td>
<td>06/30/2014</td>
</tr>
<tr>
<td>Frazier, Janielle Lynda</td>
<td>SFCSD - Prevention</td>
<td>12/02/2013</td>
<td>06/30/2014</td>
</tr>
<tr>
<td>Lee, Elizabeth G.</td>
<td>Hillcrest Elementary School</td>
<td>01/06/2014</td>
<td>06/30/2014</td>
</tr>
<tr>
<td>McManis, Dena Edwy</td>
<td>C&amp;I Screening &amp; Assessment</td>
<td>01/06/2014</td>
<td>06/30/2014</td>
</tr>
</tbody>
</table>

### RETIREMENT
**141-14F7**

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>EFF. DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mar, Winifred K</td>
<td>Tule Elk Park EES</td>
<td>01/07/2014</td>
</tr>
<tr>
<td>Roantree, Ellen M.</td>
<td>Marina M.S.</td>
<td>01/01/2014</td>
</tr>
<tr>
<td>Sheidler, Patricia A</td>
<td>Commodore Stockton EES</td>
<td>01/01/2014</td>
</tr>
</tbody>
</table>

### SEPARATION
**141-14F8**

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>EFF. DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beiss, Heather</td>
<td>John O'Connell H.S.</td>
<td>11/26/2013</td>
</tr>
<tr>
<td>Belga, Douglas B</td>
<td>Balboa H.S.</td>
<td>07/01/2014</td>
</tr>
<tr>
<td>Brown, Marleen Haskes</td>
<td>Starr King E.S.</td>
<td>12/07/2013</td>
</tr>
<tr>
<td>Carroll, Amanda Elena</td>
<td>Tenderloin School</td>
<td>11/23/2013</td>
</tr>
<tr>
<td>Chen, Singing</td>
<td>Starr King E.S.</td>
<td>01/01/2014</td>
</tr>
<tr>
<td>Demirjian, Nanor Rose</td>
<td>Human Resources</td>
<td>07/01/2013</td>
</tr>
<tr>
<td>Hammond, Jennifer Marie</td>
<td>Mission H.S.</td>
<td>01/01/2014</td>
</tr>
<tr>
<td>Kolba, Kathleen J.</td>
<td>Francis Scott Key E.S.</td>
<td>11/27/2013</td>
</tr>
<tr>
<td>Lavelle, Gabrielle C</td>
<td>Ulloa E.S.</td>
<td>11/26/2013</td>
</tr>
<tr>
<td>Loy, Jasmine Dyani</td>
<td>Galileo Academy of Science &amp; T</td>
<td>12/21/2013</td>
</tr>
<tr>
<td>Luczkiewicz, Christopher Henry</td>
<td>Philip &amp; Sala Burton H.S.</td>
<td>12/21/2013</td>
</tr>
<tr>
<td>Malerbi, Leslie Ann</td>
<td>West Portal E.S.</td>
<td>12/21/2013</td>
</tr>
<tr>
<td>Marron, Carmen Barbara</td>
<td>Fairmount E.S.</td>
<td>12/21/2013</td>
</tr>
<tr>
<td>Mizrahi, Aron Benjamin</td>
<td>George Washington H.S.</td>
<td>12/21/2013</td>
</tr>
<tr>
<td>Natale, Janet Marie</td>
<td>Philip &amp; Sala Burton H.S.</td>
<td>12/21/2013</td>
</tr>
<tr>
<td>Pannone, Gerald</td>
<td>Ruth Asawa SOTA H.S.</td>
<td>11/02/2013</td>
</tr>
<tr>
<td>Ramos, Rosemarie Lughtu</td>
<td>C&amp;I Screening &amp; Assessment</td>
<td>12/21/2013</td>
</tr>
<tr>
<td>Seavey, Kathleen Ann</td>
<td>George Moscone E.S.</td>
<td>12/09/2013</td>
</tr>
<tr>
<td>Wolf, Ann Ferguson</td>
<td>James Denman M.S.</td>
<td>12/04/2013</td>
</tr>
<tr>
<td>NAME</td>
<td>PREV DATE</td>
<td>COMMENTS</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>-------------</td>
<td>-----------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Alegre, Gabriel Solidum</td>
<td>09/10/2013</td>
<td>Change status from Temporary to Probationary and FTE from 1.00 to 0.50 effective 11/25/13</td>
</tr>
<tr>
<td>Alvarez, Stephanie Anne</td>
<td>09/10/2013</td>
<td>Change FTE from 1.00 to 0.50 effective 12/02/13</td>
</tr>
<tr>
<td>Bishop, Lisa L</td>
<td>05/14/2013</td>
<td>Change sabbatical leave from special project to study effective 01/06/14</td>
</tr>
<tr>
<td>Chow, Leslie A.</td>
<td>09/10/2013</td>
<td>Change end date from 10/28/13 to 02/28/14</td>
</tr>
<tr>
<td>Egan, Kate Marie</td>
<td>09/25/2012</td>
<td>Additional job 0.3125 FTE effective 11/18/13 - 06/30/14</td>
</tr>
<tr>
<td>Ellis, Charles Simon</td>
<td>08/27/2013</td>
<td>Change FTE from 0.50 to 0.60 effective 08/12/13</td>
</tr>
<tr>
<td>Escamillo, Margaret Bridget</td>
<td>09/24/2013</td>
<td>Change FTE from 0.50 Head Counselor / 0.50 Counselor to 1.00 Head Counselor at Everett MS effective 08/12/13</td>
</tr>
<tr>
<td>Frazier, Janielle Lynda</td>
<td>10/08/2013</td>
<td>Change FTE from 1.00 to 0.50 effective 12/02/13 - 06/30/14</td>
</tr>
<tr>
<td>Hewitt, Erin Camil</td>
<td>12/10/2013</td>
<td>Change FTE from 0.50 to 0.60 effective 11/18/13</td>
</tr>
<tr>
<td>Kini, Tara Elizabeth</td>
<td>08/27/2013</td>
<td>Change FTE from 0.50 to 0.5625 effective 08/12/13</td>
</tr>
<tr>
<td>Lum, Grace</td>
<td>08/27/2013</td>
<td>Change job code from Department Head to Regular Classroom Teacher effective 08/12/13</td>
</tr>
<tr>
<td>Natale, Janet Marie</td>
<td>09/24/2013</td>
<td>Change End date from 08/22/13-12/10/13 to 08/22/13-12/20/13</td>
</tr>
<tr>
<td>Sacha, Elizabeth Dolores</td>
<td>11/12/2013</td>
<td>Change status from Temporary to Probationary effective 10/16/13</td>
</tr>
<tr>
<td>Wolf, Ann Ferguson</td>
<td>12/10/2010</td>
<td>Change End date from 11/14/13 - 12/02/13 to 11/14/13 -12/03/13</td>
</tr>
<tr>
<td>Woodruff, Rebecca Jean</td>
<td>10/08/2013</td>
<td>Change end date from 10/22/13 to 02/03/14</td>
</tr>
<tr>
<td>Wuorenmaa, Asija Chappel</td>
<td>08/27/2013</td>
<td>Change status from Probationry 2 to Tenure effective 08/12/13</td>
</tr>
</tbody>
</table>

Administrative, Secondary, Elementary Certificated Personnel Action
Prepared by

Monica Victoria Vasquez
Chief Human Resources Officer
## GENDER / ETHNICITY / RACE COMPOSITION

**PROBATIONARY APPOINTEES**

**APPEARING IN THE AGENDA OF**

January 14, 2014

<table>
<thead>
<tr>
<th></th>
<th>APPOINTEES</th>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEMALE</td>
<td>7</td>
<td>100.00%</td>
</tr>
<tr>
<td>MALE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>7</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

### ETHNICITY

<table>
<thead>
<tr>
<th>ETHNICITY</th>
<th>APPOINTEES</th>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>DECLINE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>HISPANIC/LATINO</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>NON-HISPANIC OR LATINO</td>
<td>7</td>
<td>100.00%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>7</td>
<td>100%</td>
</tr>
</tbody>
</table>

### RACE

<table>
<thead>
<tr>
<th>RACE</th>
<th>APPOINTEES</th>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFRICAN AMERICAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>AMERICAN INDIAN OR ALASKAN NATIVE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>ASIAN INDIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>CAMBODIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>CHINESE</td>
<td>1</td>
<td>14.29%</td>
</tr>
<tr>
<td>DECLINE TO STATE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>FILIPINO</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>GUAMANIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>HAWAIIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>HMONG</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>JAPANESE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>KOREAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>LAOTIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>OTHER ASIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>OTHER PACIFIC ISLANDER</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>SAMOAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>TAHITIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>VIETNAMESE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>WHITE/CAUCASIAN</td>
<td>6</td>
<td>85.71%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>7</td>
<td>100.00%</td>
</tr>
</tbody>
</table>
# GENDER / ETHNICITY / RACE COMPOSITION

## TEMPORARY APPOINTEES

**APPEARING IN THE AGENDA OF**

January 14, 2014

<table>
<thead>
<tr>
<th>GENDER</th>
<th>APPOINTEES</th>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>FEMALE</td>
<td>3</td>
<td>60.00%</td>
</tr>
<tr>
<td>MALE</td>
<td>2</td>
<td>40.00%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>5</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ETHNICITY</th>
<th>APPOINTEES</th>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>DECLINE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>HISPANIC/LATINO</td>
<td>2</td>
<td>40.00%</td>
</tr>
<tr>
<td>NON-HISPANIC OR LATINO</td>
<td>3</td>
<td>60.00%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>5</td>
<td>100%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RACE</th>
<th>APPOINTEES</th>
<th>PERCENTAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AFRICAN AMERICAN</td>
<td>1</td>
<td>20.00%</td>
</tr>
<tr>
<td>AMERICAN INDIAN OR ALASKAN NATIVE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>ASIAN INDIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>CAMBODIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>CHINESE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>DECLINE TO STATE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>FILIPINO</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>GUAMANIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>HAWAIIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>HMONG</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>JAPANESE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>KOREAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>LAOTIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>OTHER ASIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>OTHER PACIFIC ISLANDER</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>SAMOAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>TAHITIAN</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>VIETNAMESE</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>WHITE/CAUCASIAN</td>
<td>4</td>
<td>80.00%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>5</td>
<td>100.00%</td>
</tr>
</tbody>
</table>
GENDER / ETHNICITY / RACE COMPOSITION

EMERGENCY APPOINTEE

APPEARING IN THE AGENDA OF

January 14, 2014

<table>
<thead>
<tr>
<th>Gender</th>
<th>Appointee</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Male</td>
<td>1</td>
<td>100.00%</td>
</tr>
<tr>
<td>Total</td>
<td>1</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ethnicity</th>
<th>Appointee</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decline</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Hispanic/Latino</td>
<td>1</td>
<td>100.00%</td>
</tr>
<tr>
<td>Non-Hispanic</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Total</td>
<td>1</td>
<td>100%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Race</th>
<th>Appointee</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>African American</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>American Indian or Alaskan Native</td>
<td>1</td>
<td>100.00%</td>
</tr>
<tr>
<td>Asian Indian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Cambodian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Chinese</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Decline to State</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Filipino</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Guamanian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Hawaiian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Hmong</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Japanese</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Korean</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Laotian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other Asian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other Pacific Islander</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Samoan</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Tahitian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Vietnamese</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>White/Caucasian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Total</td>
<td>1</td>
<td>100.00%</td>
</tr>
</tbody>
</table>
# Gender / Ethnicity / Race Composition

**Intern Appointees Appearing in the Agenda of**

*January 14, 2014*

## Gender Composition

<table>
<thead>
<tr>
<th>Gender</th>
<th>Appointees</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>2</td>
<td>66.67%</td>
</tr>
<tr>
<td>Male</td>
<td>1</td>
<td>33.33%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3</strong></td>
<td><strong>100.00%</strong></td>
</tr>
</tbody>
</table>

## Ethnicity Composition

<table>
<thead>
<tr>
<th>Ethnicity</th>
<th>Appointees</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Decline</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Hispanic/Latino</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Non-Hispanic or Latino</td>
<td>3</td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

## Race Composition

<table>
<thead>
<tr>
<th>Race</th>
<th>Appointees</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>African American</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>American Indian or Alaskan Native</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Asian Indian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Cambodian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Chinese</td>
<td>1</td>
<td>33.33%</td>
</tr>
<tr>
<td>Decline to State</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Filipino</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Guamanian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Hawaiian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Hmong</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Japanese</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Korean</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Laotian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other Asian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Other Pacific Islander</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Samoan</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Tahitian</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>Vietnamese</td>
<td>0</td>
<td>0.00%</td>
</tr>
<tr>
<td>White/Caucasian</td>
<td>2</td>
<td>66.67%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3</strong></td>
<td><strong>100.00%</strong></td>
</tr>
</tbody>
</table>
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below
or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K1 An action plan for students, guiding the successful integration of appropriate (a) Assistive Technology tools and (b) Augmentative and Alternative Communication tools to support students with disabilities. Train staff in best practices and administer assessments to determine eligibility of services.

Category: Student Assessment  Code: 18

School Site / Department: Special Education Services

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Special Education Students who require AT assessment.

Dates of Service: 01-15/2014 - 06-30-2014

Total Cost: $30,000.00

Funding Source(s)/Program Title: Special Education Services

SACS Code(s): 05-65000-2014-5001-2100-5803-056

Name of Consultant: Marilyn J. Buzolich  $30,000.00

Evaluation: $0

Total Cost: $30,000.00
DISTRICT GOALS AND EVALUATION:

**DISTRICT GOALS:**
- **Goal 1:** Access & Equity – Make social justice a reality.
- **Goal 2:** Student Achievement – Engage high achieving and joyful learners.
- **Goal 3:** Accountability – Keep our promises to students and families.

**EVALUATION:**
- **Level I:** Complete Task
- **Level II:** Complete Task, Provide Feedback and/or Produce Product
- **Level III:** Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV:** Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

An Action Plan is a Tool for teams who have determined that Assistive Technology is appropriate for a student. It lays out clearly and succinctly what tools meet the student's needs and what should be purchased or trialed.

**DEGREE OF STUDENT CONTACT:**
- ☑ Limited Contact
- ☐ More Than Limited Contact
- ☐ No Student Contact

**PREPARED BY:** Rowena Yue

**SUBMITTED BY:** Adria Angelo

**SCHOOL SITE/and or DEPARTMENT:** Special Education Services
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☑ Yes ☐ No

If yes, please explain. Attendance scanners are breaking down. Immediate services are needed to get the new replacement scanners up and running.

SERVICE/PROGRAM DESCRIPTION: Many of the aging attendance scanners at our secondary schools are breaking down. Raymond Hall will be providing programming services to make the new attendance ScanTron scanners work with our current scanning software. Once the new scanners are working in our environment, the Information Technology Department will be replacing all of the aging attendance scanners at our secondary schools.

Category: Technology Services
Code: 25

School Site / Department: Information Technology Department

Participants: Information Technology Department

Dates of Service: 11/30/13 - 6/30/14

Total Cost: $8,000.00

Funding Source(s)/Program Title:
QTEA Technology Upgrades

SACS Code(s):
01-90239-2014-0000-2100-5803-220

Name of Consultant: Raymond D. Hall
Evaluation: $0
Total Cost: $8,000.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Consultant was selected based on experience, knowledge, and expertise in identified areas and matters.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Eddie Ngo

SUBMITTED BY: Matthew Kinzie

SCHOOL SITE/and or DEPARTMENT: Information Technology Department
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K3 Artist-In-Residency - students K-5 participatory workshops in drama, visual arts and chorus.

Category: Visual & Performing Arts Enrichment  Code: 27

School Site / Department: Guadalupe Elementary

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

K-5

Dates of Service: Jan. 27, 2014 - March 7, 2014

Total Cost: $2,024.00

Funding Source(s)/Program Title:

PEEF: Prop H, Arts & Music

SACS Code(s):

01-90552-2014-1110-2100-5803-593

Name of Consultant: San Francisco Arts Education Project  $2,024.00

Evaluation: $N/A

Total Cost: $2,024.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:

- **Level I**: Complete Task
- **Level II**: Complete Task, Provide Feedback and/or Produce Product
- **Level III**: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV**: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transfer of Skills and Capacity Building

SELECTION PROCESS:

Guadalupe Elementary has a long standing partnership with SF Arts Education Project.

DEGREE OF STUDENT CONTACT:

- [ ] Limited Contact  [x] More Than Limited Contact  [ ] No Student Contact

PREPARED AND SUBMITTED BY: Jeff Pulvirenti

SCHOOL SITE/and or DEPARTMENT: Guadalupe Elementary School
SUBJECT: Consultant Services  ☑ Individual  ☒ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☒ Yes  ☑ No

If yes, please explain. Information not finalized in time for Meeting.

or other comments: The dates for the first trainings were received very late and the K Reso
was inadvertently not submitted in time

SERVICE/PROGRAM DESCRIPTION:

141-14K4 The Reading and Writing Project, Teacher's College, Columbia University provides
training to all faculty on the implementation of Reader's and Writer's Workshop. The
training is provided in a series of on site day long PD opportunities throughout the year.
Every teacher participates in 5 days of training. Trainings occur in groupings of K-2 and
3-5 and the total number of training days is 10.

Category: Professional Development  Code: 14

School Site / Department: 859 Tenderloin Community School

Participants: (Those students, sites, or personnel who will be
directly served by this consultant)

All students in grades K-5 are provided Reader's and Writer's Workshop instruction
daily. Every teacher participates in 5 training days throughout the year.

Dates of Service: 10/10/13, 10/11/13, 10/24/13, 10/25/13, 1/27/14,
1/28/14, 2/12/14, 2/13/14, 2/14/14, and 4/7/14

Total Cost: $26,000.00

Funding Source(s)/Program Title:
UGF/AB825 - Targeted Instructional Improvement Block Grant
NCLB: Title I, Schoolwide Program
EIA: Limited English Proficient (LEP)

SACS Code(s):
01-07940-2014-1110-2100-5803-859  $19,631
01-31500-2014-1110-2100-5803-859  $ 5,369
01-70910-2014-4760-2100-5803-859  $ 1,000

Name of Consultant: The Reading and Writing Project Network, LLC  $26,000.00

Evaluation: $0

Total Cost: $26,000.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

TRWP has been working with the school for two years. This is the third year of consultation. Feedback from teachers and support faculty were considered when continuing to contract with TRWP.

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY: Julie Norris-Salaam

SCHOOL SITE/and or DEPARTMENT: Tenderloin Community School
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K5 Artists-In-Residency Program for our students K-5 in choral arts. Choral program keeps the promise to our students to provide quality arts programming and addresses Ca. Visual & Performing Arts Standards and Common Core

Category: Visual & Performing Arts Enrichment  Code: 27

School Site / Department: Argonne Alternative

Participants: (Those students, sites, or personnel who will be directly served by this consultant)  K - 5th

Dates of Service: 1/21/14 - 3/28/14

Total Cost: $3,940.00

Funding Source(s)/Program Title:
PEEF - Prop H, Arts & Music

SACS Code(s):
01-90552-2014-1110-2100-5803-435

Name of Consultant: San Francisco Arts Education Project

Evaluation: $N/A

Total Cost: $3,940.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:  
- Goal 1: Access & Equity – Make social justice a reality.  
- Goal 2: Student Achievement – Engage high achieving and joyful learners.  
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:  
- Level I: Complete Task  
- Level II: Complete Task, Provide Feedback and/or Produce Product  
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful  
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:  
Argonne Alternative has a long standing partnership with SFArts Educ. Project.

DEGREE OF STUDENT CONTACT:  
- Limited Contact  
- More Than Limited Contact  
- No Student Contact

PREPARED AND SUBMITTED BY: Mithril Cox

SCHOOL SITE/and or DEPARTMENT: Argonne Alternative
SUBJECT: Consultant Services □ Individual □ Organization

DATE OF BOARD MEETING: January 14, 2014
Is this a retroactive resolution? □ Yes □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K6 The Education Outside Corps member will promote academic performance through rigorous, project-based, partner-supported environmental education that is woven throughout the school's instruction and operation. The Corps member will be responsible for teaching in the outdoor classroom, teaching site based sustainability practices, promoting ecoliteracy among staff and engaging all students in places-based education.

Category: Administrative Code: 1

School Site / Department: Alice Fong Yu K-8 School

Participants: (Those students, sites, or personnel who will be directly served by this consultant) All students at Alice Fong Yu K-8 school.

Dates of Service: January 20, 2014 to May 30, 2014

Total Cost: $10,000.00

Funding Source(s)/Program Title:
Trust Fund – PTA Funds

SACS Code(s):
01-93006-2014-1110-2100-5803-485

Name of Consultant: Education Outside $10,000

Evaluation: $N/A

Total Cost: $10,000

 Vendor has multiple contracts for the current fiscal school year.
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:

- **Level I**: Complete Task
- **Level II**: Complete Task, Provide Feedback and/or Produce Product
- **Level III**: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV**: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

This consultant has proven satisfactory when working with other SFUSD school sites.

DEGREE OF STUDENT CONTACT:

- □ Limited Contact
- ✗ More Than Limited Contact
- □ No Student Contact

PREPARED AND SUBMITTED BY: Liana Szeto

SCHOOL SITE/and or DEPARTMENT: Alice Fong Yu K-8 School
SUBJECT: Consultant Services  ☑ Individual  ☐ Organization

FOR BOARD OFFICE USE ONLY  ☑ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☑ Yes  ☐ No

If yes, please explain. Choose from list below or other comments:

<table>
<thead>
<tr>
<th>SERVICE/PROGRAM DESCRIPTION:</th>
<th>(What the service and program description are; why the services are required; how the services will benefit the District)</th>
</tr>
</thead>
<tbody>
<tr>
<td>141-14K7 Playworks</td>
<td>Playworks is a non-profit, public benefit corporation organized and operated exclusively for charitable purpose within the meaning of section 501(c)(3) of the Internal Revenue Code. The mission of Playworks is to improve the health and well-being of children by increasing opportunities for physical activity and safe, meaningful play. Playworks contracts with schools to provide a high quality, multi-faceted program to accomplish this mission throughout the school day and in out-of-school time.</td>
</tr>
</tbody>
</table>

Category: Administrative  Code: 1

<table>
<thead>
<tr>
<th>School Site / Department:</th>
<th>Alice Fong Yu Alternative School</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Participants:</th>
<th>(Those students, sites, or personnel who will be directly served by this consultant)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Students, teachers, staffs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dates of Service:</th>
<th>January 18, 2014 and January 25, 2014</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Total Cost:</th>
<th>$6,000.00</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Funding Source(s)/Program Title:</th>
</tr>
</thead>
<tbody>
<tr>
<td>UGF/AB825 - School &amp; Library Improvement Block Grant</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SACS Code(s):</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-07950-2014-1110-2100-5803-485</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Consultant:</th>
<th>Playworks</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Evaluation:</th>
<th>$0</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Total Cost:</th>
<th>$6,000.00</th>
</tr>
</thead>
</table>
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY: Winnie Yeung

SCHOOL SITE/and or DEPARTMENT: Alice Fong Yu Alternative School
SUBJECT: Consultant Services  ☑ Individual  ☒ Organization

FOR BOARD OFFICE USE ONLY  ☐ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution?  ☑ Yes  ☐ No

If yes, please explain. School schedule required work to start.

or other comments:

SERVICE/PROGRAM DESCRIPTION:

141-14K8

Provide one-to-one tutoring services to K-5 students who are identified based on school intervention planning needs. The program is needed to create and support individual student reading plans for each student enrolled in program with feedback from school leadership and classroom teachers. The program will be used to help students increase achievement and test scores.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Leonard R. Flynn Elementary

Participants: (Those students, sites, or personnel who will be directly served by this consultant) K-5 Students who need academic intervention.


Total Cost: $12,500.00

Funding Source(s)/Program Title:
NCLB: Title I, Schoolwide Programs

SACS Code(s):
01-31500-2014-1110-2100-5803-680

Name of Consultant: Reading Partners $12,500.00

Evaluation: $0

Total Cost: $12,500.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Selected by the Principal and SSC

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Judy Diaz

SUBMITTED BY: Robert Ricky Riley Mendoza

SCHOOL SITE and DEPARTMENT: Leonard R. Flynn Elementary
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: **January 14, 2014**

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

**SERVICE/PROGRAM DESCRIPTION:**

**141-14K9**

RAMS (Richmond Area Multi-Services) will provide regular and ongoing mental health services to students needing support. The services will be offered on-site and available to all students at Ida B. Wells High School. These services will benefit the district by increasing the number of youth who graduate from high school.

**Category:** Supplemental Student Counseling  **Code:** 21

**School Site / Department:** Ida B. Wells High School

**Participants:** All Students

**Dates of Service:** January 15, 2014 - May 31, 2014

**Total Cost:** $8,050.00

**Funding Source(s)/Program Title:**

EIA: State Compensatory Education (SCE)

**SACS Code(s):**

01-70900-2014-1110-2100-5803-743

**Name of Consultant:** Richmond Area Multi-Services  **$8,050.00**

**Evaluation:** $0

**Total Cost:** $8,050.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

☐ Goal 1: Access & Equity — Make social justice a reality.
☐ Goal 2: Student Achievement — Engage high achieving and joyful learners.
☒ Goal 3: Accountability — Keep our promises to students and families.

EVALUATION:

☒ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED AND SUBMITTED BY: Richard Duber

SCHOOL SITE/and or DEPARTMENT: Ida B. Wells High School
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☑ Yes ☐ No

SERVICE/PROGRAM DESCRIPTION:

Objective: Create a common understanding, process and project management discipline so that SFUSD leadership can effectively sponsor and manage strategic priorities.

Activities for Project Sponsorship and Management

• Provide technical support to project managers of five strategic projects being sponsored and supported by the Superintendent and his executive management team. These projects include:
  • African American Achievement and Leadership Design Team
  • Response to Intervention Implementation Team
  • New Willie Brown Middle School Design and Development Team
  • Middle School Leadership Initiative Team
  • School Quality Improvement System Team (aka NCLB Waiver project)

• Provide coaching and feedback to the Superintendent and Executive Leadership Team to ensure that these five project teams receive the type of sponsorship support to model the key disciplines and practices outlined in the Versatile Project Management framework.

Outcomes Project Sponsorship and Management

• Promote a PM discipline in the district and setting a cultural and technical precedent
• Intensive training and support to implement and manage several high leverage projects using project management principals
• Better managed projects that yield better results towards strategic priorities.

Category: Professional Development Code: 14

School Site/Department: The Superintendent's Office

Participants: Project Sponsors (Executive leadership and Cabinet Level Leadership), Project Managers and Members of Project Teams

Dates of Service: January 15, 2014 - June 30, 2014

Total Cost: $50,000.00

Funding Source(s)/Program Title:
Walter & Elise HAAS Jr. Foundation

SACS Code(s):
01-90645-2014-1110-2100-5803-010

Name of Consultant: The Versatile Company $50,000.00
K Resolution

Evaluation: $0
Total Cost: $50,000.00

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:  
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:  
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:  
- Limited Contact  
- More Than Limited Contact  
- No Student Contact

PREPARED AND SUBMITTED BY: Kristen Howell

SCHOOL SITE/and or DEPARTMENT: Superintendent's Office
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □Yes ☒No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: 141-14K11

Bessie Carnichael School/Filipino Education Center ExCEL After School Program is seeking partnership with Embarcadero YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Embarcadero YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Embarcadero YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $38,250.00.

Category: Tutoring & After School Activities Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $38,250.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $13,250.00

(Pending FY 2014-15 Budget Approval)

Name of Consultant: Embarcadero YMCA $38,250.00

Evaluation: $0

Total Cost: $38,250.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
☒ Goal 1: Access & Equity – Make social justice a reality.
☒ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☒ Level I: Complete Task
☒ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☑ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Embarcadero YMCA is an approved ExCEL Provider through the Request for Qualifications process. Embarcadero YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact ☒ More Than Limited Contact ☐ No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services  ☑ Individual  ☐ Organization

FOR BOARD OFFICE USE ONLY  ☑ Vendor has multiple contracts for the current fiscal school year

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution?  ☐ Yes  ☑ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K12

Bret Harte Elementary ExCEL After School Program is seeking partnership with Bay Area Community Resources to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Bay Area Community Resources will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Bay Area Community Resources includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $47,765.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept

Participants: (Those students, sites, or personnel who will be directly served by this consultant)  SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $47,765.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153  $25,000.00
01-41246-2015-1110-2100-5100-153  $22,765.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Bay Area Community Resources $47,765.00

Evaluation: $0

Total Cost: $47,765.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity - Make social justice a reality.
- Goal 2: Student Achievement - Engage high achieving and joyful learners.
- Goal 3: Accountability - Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Bay Area Community Resources is an approved ExCEL Provider through the Request for Qualifications process. Bay Area Community Resources was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family and Community Support Dept.
K Resolution

SUBJECT: Consultant Services [ ] Individual [ ] Organization

FOR BOARD OFFICE USE ONLY [ ] Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? [ ] Yes [x] No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K13

Cesar Chavez Elementary School ExCEL After School Program is seeking partnership with Jamestown Community Center to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Jamestown Community Center will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Jamestown Community Center includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $50,334.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $50,334.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $25,334.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Jamestown Community Center $50,334.00

Evaluation: $0

Total Cost: $50,334.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- **Goal 1:** Access & Equity – Make social justice a reality.
- **Goal 2:** Student Achievement – Engage high achieving and joyful learners.
- **Goal 3:** Accountability – Keep our promises to students and families.

EVALUATION:
- **Level I:** Complete Task
- **Level II:** Complete Task, Provide Feedback and/or Produce Product
- **Level III:** Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV:** Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Jamestown Community Center is an approved ExCEL Provider through the Request for Qualifications process. Jamestown Community Center was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- [ ] Limited Contact
- [x] More Than Limited Contact
- [ ] No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family and Community Support Dept.
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K14

John Yehall Chin Elementary School ExCEL After School Program is seeking partnership with Chinatown YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Chinatown YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Chinatown YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $23,665.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $23,665.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Chinatown YMCA $23,665.00

Evaluation: $0

Total Cost: $23,665.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Chinatown YMCA is an approved ExCEL Provider through the Request for Qualifications process. Chinatown YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:

- [ ] Limited Contact
- [x] More Than Limited Contact
- [ ] No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services □ Individual □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K15 Cleveland Elementary School ExCEL After School Program is seeking partnership with Bay Area Community Resources to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Bay Area Community Resources will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Bay Area Community Resources includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $47,751.00.

Category: Tutoring & After School Activities Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant) SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $47,751.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $22,751.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Bay Area Community Resources $47,751.00

Evaluation: $0

Total Cost: $47,751.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Bay Area Community Resources is an approved ExCEL Provider through the Request for Qualifications process. Bay Area Community Resources was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family and Community Support Dept.
For Board Office Use Only: Vendor has multiple contracts for the current fiscal school year.

Subject: Consultant Services  □ Individual  □ Organization

Date of Board Meeting: January 14, 2014

Is this a retroactive resolution?  □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

Service/Program Description: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K16 Dr. William Cobb Elementary School ExCEL After School Program is seeking partnership with Buchanan YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center (21st C) Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Buchanan YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Buchanan YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $33,278.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service:
July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $33,278.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153  $25,000.00
01-41246-2015-1110-2100-5100-153  $ 8,278.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Buchanan YMCA  $33,278.00

Evaluation: $0

Total Cost: $33,278.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Buchanan YMCA is an approved ExCEL Provider through the Request for Qualifications process. Buchanan YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/DEPARTMENT: Student, Family and Community Support Dept.
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☐ Yes  ☑ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: Leonard R Flynn Elementary School ExCEL After School Program is seeking partnership with Reading Partners to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Reading Partners will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Reading Partners includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $47,765.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $47,765.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $22,765.00

(Pending FY 2014-15 Budget Approval)

Name of Consultant: Reading Partners $47,765.00

Evaluation: $0

Total Cost: $47,765.00

Vendor has multiple contracts for the current fiscal school year.
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Reading Partners is an approved ExCEL Provider through the Request for Qualifications process. Reading Partners was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/AND OR DEPARTMENT: Student, Family and Community Support Dept.
**K Resolution**

**SUBJECT:** Consultant Services  □ Individual  □ Organization

**FOR BOARD OFFICE USE ONLY**  □ Vendor has multiple contracts for the current fiscal school year.

**DATE OF BOARD MEETING:** January 14, 2014

**Is this a retroactive resolution?**  □ Yes  □ No

**If yes, please explain.** Choose from list below or other comments:

**SERVICE/PROGRAM DESCRIPTION:**

<table>
<thead>
<tr>
<th>Category: Tutoring &amp; After School Activities</th>
<th>Code: 26</th>
</tr>
</thead>
</table>

**School Site / Department:** Student, Family & Community Support Dept.

**Participants:** (Those students, sites, or personnel who will be directly served by this consultant)

<table>
<thead>
<tr>
<th>SFUSD Students</th>
</tr>
</thead>
</table>

**Dates of Service:** July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

**Total Cost:** $47,813.00

**Funding Source(s)/Program Title:**

NCLB: Title IV, Part B, 21st Century Community Learning Centers

**SACS Code(s):**

<table>
<thead>
<tr>
<th>Code</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01-41246-2015-1110-2100-5803-153</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>01-41246-2015-1110-2100-5100-153</td>
<td>$22,813.00</td>
</tr>
</tbody>
</table>

(Pending FY 2014-15 Budget Approval)

**Name of Consultant:** Telegraph Hill Neighborhood Center

**Evaluation:**

| $0 |

**Total Cost:**

| $47,813.00 |
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Telegraph Hill Neighborhood Center is an approved ExCEL Provider through the Request for Qualifications process. Telegraph Hill Neighborhood Center was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
Francis Scott Key Elementary ExCEL After School Program is seeking partnership with Aspiranet d.b.a. Sunset Neighborhood Beacon Center to serve as the lead agency for implementation of the After School Education and Safety Programs Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Aspiranet d.b.a. Sunset Neighborhood Beacon Center will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Aspiranet d.b.a. Sunset Neighborhood Beacon Center includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $8,288.00.

**Category:** Tutoring & After School Activities  
**Code:** 26

**School Site / Department:** Student, Family & Community Support Dept.

**Participants:** SFUSD Students

**Dates of Service:** July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

**Total Cost:** $8,288.00

**Funding Source(s)/Program Title:** After School Education and Safety Program

**SACS Code(s):** 01-60101-2015-1110-2100-5803-153  
*(Pending FY 2014-15 Budget Approval)*

**Name of Consultant:** Aspiranet d.b.a. Sunset Neighborhood Beacon Center

**Evaluation:** $0

**Total Cost:** $8,288.00
DISTRICT GOALS AND EVALUATION:

**DISTRICT GOALS:**
- **Goal 1:** Access & Equity – Make social justice a reality.
- **Goal 2:** Student Achievement – Engage high achieving and joyful learners.
- **Goal 3:** Accountability – Keep our promises to students and families.

**EVALUATION:**
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Aspiranet d.b.a. Sunset Neighborhood Beacon Center is an approved ExCEL Provider through the Request for Qualifications process. Aspiranet d.b.a. Sunset Neighborhood Beacon Center was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- [ ] Limited Contact
- [x] More Than Limited Contact
- [ ] No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
K Resolution

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☐ Yes  ☑ No

If yes, please explain. Choose from list below or other comments:

<table>
<thead>
<tr>
<th>SERVICE/PROGRAM DESCRIPTION:</th>
<th>141-14K20</th>
</tr>
</thead>
<tbody>
<tr>
<td>AP Giannini Middle School ExCEL After School Program is seeking partnership with Aspiranet d.b.a. Sunset Neighborhood Beacon Center to serve as the lead agency for implementation of the After School Education and Safety Programs Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Aspiranet d.b.a. Sunset Neighborhood Beacon Center will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Aspiranet d.b.a. Sunset Neighborhood Beacon Center includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $38,250.00.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category: Tutoring &amp; After School Activities</th>
<th>Code: 26</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Site / Department:</td>
<td>Student, Family &amp; Community Support Dept.</td>
</tr>
<tr>
<td>Participants: (Those students, sites, or personnel who will be directly served by this consultant)</td>
<td>SFUSD Students</td>
</tr>
<tr>
<td>Dates of Service:</td>
<td>July 1, 2014 - August 15, 2014 &amp; June 1, 2015 - June 30, 2015</td>
</tr>
<tr>
<td>Total Cost:</td>
<td>$38,250.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Funding Source(s)/Program Title:</th>
<th>After School Education and Safety Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>SACS Code(s):</td>
<td>01-60101-2015-1110-2100-5803-153 $25,000.00 01-60101-2015-1110-2100-5100-153 $13,250.00 (Pending FY 2014-15 Budget Approval)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name of Consultant:</th>
<th>Aspiranet d.b.a. Sunset Neighborhood Beacon Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evaluation:</td>
<td>$0</td>
</tr>
<tr>
<td>Total Cost:</td>
<td>$38,250.00</td>
</tr>
</tbody>
</table>
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:
- **Level I**: Complete Task
- **Level II**: Complete Task, Provide Feedback and/or Produce Product
- **Level III**: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV**: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Aspiranet d.b.a. Sunset Neighborhood Beacon Center is an approved ExCEL Provider through the Request for Qualifications process. Aspiranet d.b.a. Sunset Neighborhood Beacon Center was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- ☐ Limited Contact
- ☒ More Than Limited Contact
- ☐ No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
K Resolution

SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year:

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K21 Glen Park ExCEL After School Program is seeking partnership with San Francisco Arts Education Project to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, San Francisco Arts Education Project will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to San Francisco Arts Education Project includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $33,278.00.

Category: Tutoring & After School Activities  Code: 26
School Site / Department: Student, Family & Community Support Dept
Participants: (Those students, sites, or personnel who will be directly served by this consultant) SFUSD Students
Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015
Total Cost: $33,278.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $8,278.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: San Francisco Arts Education Project $33,278.00
Evaluation: $0
Total Cost: $33,278.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- **Goal 1:** Access & Equity - Make social justice a reality.
- **Goal 2:** Student Achievement - Engage high achieving and joyful learners.
- **Goal 3:** Accountability - Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
San Francisco Arts Education Project is an approved ExCEL Provider through the Request for Qualifications process. San Francisco Arts Education Project was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- □ Limited Contact  □ More Than Limited Contact  □ No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/DEPARTMENT: Student, Family and Community Support Dept.
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution?  □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K22 Guadalupe Elementary School ExCEL After School Program is seeking partnership with Bay Area Community Resources to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Bay Area Community Resources will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Bay Area Community Resources includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $33,278.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service:  July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost:  $33,278.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153  $25,000.00
01-41246-2015-1110-2100-5100-153  $ 8,278.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant:  Bay Area Community Resources  $33,278.00

Evaluation:  $0

Total Cost:  $33,278.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- **Goal 1:** Access & Equity – Make social justice a reality.
- **Goal 2:** Student Achievement – Engage high achieving and joyful learners.
- **Goal 3:** Accountability – Keep our promises to students and families.

EVALUATION:
- **Level I:** Complete Task
- **Level II:** Complete Task, Provide Feedback and/or Produce Product
- **Level III:** Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV:** Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Bay Area Community Resources is an approved ExCEL Provider through the Request for Qualifications process. Bay Area Community Resources was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- ☑ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
K Resolution

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes □ No

If yes, please explain. Choose from list below or other comments:

<table>
<thead>
<tr>
<th>SERVICE/PROGRAM DESCRIPTION:</th>
</tr>
</thead>
<tbody>
<tr>
<td>141-14K23</td>
</tr>
</tbody>
</table>

Hillcrest Elementary ExCEL Program is seeking partnership with Reading Partners to serve as the lead agency for implementation of After School Education and Safety and 21st Century Community Learning Center Supplemental grants to provide summer supplemental program per grant guidelines. As Lead Agency, Reading Partners will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Reading Partners includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $35,860.00.

Category: Tutoring & After School Activities Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 and June 1, 2015 - June 30, 2015

Total Cost: $35,860.00

Funding Source(s)/Program Title:
After School Education and Safety Program
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-60101-2015-1110-2100-5803-153 $14,918.00
01-41246-2015-1110-2100-5803-153 $20,942.00

(Pending FY 2014-15 Budget Approval)

Name of Consultant: Reading Partners $ 35,860.00

Evaluation: $0

Total Cost: $ 35,860.00

--------------------
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Reading Partners is an approved ExCEL Provider through the Request for Qualifications process. Reading Partners was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

Herbert Hoover Middle School ExCEL After School Program is seeking partnership with Stonestown Family YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Stonestown Family YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Stonestown Family YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $32,326.00.

Category: Tutoring & After School Activities

School Site / Department: Student, Family & Community Support Dept

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $32,326.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $ 7,326.00

(Pending FY 2014-15 Budget Approval)

Name of Consultant: Stonestown Family YMCA

Evaluation: $0

Total Cost: $32,326.00

=========
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☒ Level I: Complete Task
☒ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Stonestown Family YMCA is an approved ExCEL Provider through the Request for Qualifications process. Stonestown Family YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact ☒ More Than Limited Contact ☐ No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family and Community Support Dept.
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION:

141-14K25

Martin Luther King Jr. Middle School ExCEL After School Program is seeking partnership with Bayview Hunters Point YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Bayview Hunters Point YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Bayview Hunters Point YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $58,290.00.

Category: Tutoring & After School Activities    Code: 26

School Site / Department: Student, Family & Community Support Dept

Participants: SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $58,290.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):

01-41246-2015-1110-2100-5803-153  $25,000.00
01-41246-2015-1110-2100-5100-153  $33,290.00

(Pending FY 2014-15 Budget Approval)

Name of Consultant: Bayview Hunters Point YMCA  $58,290.00

Evaluation:  $0

Total Cost: $58,290.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- ❑ Goal 1: Access & Equity – Make social justice a reality.
- ❑ Goal 2: Student Achievement – Engage high achieving and joyful learners.
- ❑ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- ❑ Level I: Complete Task
- ❑ Level II: Complete Task, Provide Feedback and/or Produce Product
- ❑ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- ❑ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Bayview Hunters Point YMCA is an approved ExCEL Provider through the Request for Qualifications process. Bayview Hunters Point YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- ☐ Limited Contact  ❑ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family and Community Support Dept.
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☑Yes ☐No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K26 Lakeshore Elementary ExCEL After School Program is seeking partnership with Bay Area Community Resources to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Bay Area Community Resources will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Bay Area Community Resources includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $28,688.00.

Category: Tutoring & After School Activities Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant) SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $28,688.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $3,688.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Bay Area Community Resources $28,688.00

Evaluation: $0

Total Cost: $28,688.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Bay Area Community Resources is an approved ExCEL Provider through the Request for Qualifications process. Bay Area Community Resources was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:

- [ ] Limited Contact  [x] More Than Limited Contact  [ ] No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

<table>
<thead>
<tr>
<th>SERVICE/PROGRAM DESCRIPTION</th>
<th>(What the service and program description are; why the services are required; how the services will benefit the District)</th>
</tr>
</thead>
<tbody>
<tr>
<td>141-14K27</td>
<td>Gordon J Lau Elementary School ExCEL After School Program is seeking partnership with Chinatown YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Chinatown YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Chinatown YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $64,522.00.</td>
</tr>
</tbody>
</table>

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant) SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $64,522.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153  $25,000.00
01-41246-2015-1110-2100-5100-153  $39,522.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Chinatown YMCA  $64,522.00

Evaluation: $0

Total Cost: $64,522.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Chinatown YMCA is an approved ExCEL Provider through the Request for Qualifications process. Chinatown YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K28

Longfellow Elementary ExCEL After School Program is seeking partnership with Bay Area Community Resources to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Bay Area Community Resources will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Bay Area Community Resources includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $28,688.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $28,688.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $3,688.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Bay Area Community Resources $28,688.00

Evaluation: $0

Total Cost: $28,688.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Bay Area Community Resources is an approved ExCEL Provider through the Request for Qualifications process. Bay Area Community Resources was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K29

Marina Middle School ExCEL After School Program is seeking partnership with Presidio Community YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Presidio Community YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Presidio Community YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $30,971.00.

Category: Tutoring & After School Activities  
Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $30,971.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $5,971.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Presidio Community YMCA $30,971.00

Evaluation: $0

Total Cost: $30,971.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Presidio Community YMCA is an approved ExCEL Provider through the Request for Qualifications process. Presidio Community YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- □ Limited Contact  □ More Than Limited Contact  □ No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
Harvey Milk Civil Rights Academy ExCEL After School Program is seeking partnership with Embarcadero YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental Grant to provide summer supplemental program per grant guidelines. As Lead Agency, Embarcadero YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Embarcadero YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $52,383.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant) SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $52,383.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $27,383.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Embarcadero YMCA $52,383.00

Evaluation: $0

Total Cost: $52,383.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:
- **Level I**: Complete Task
- **Level II**: Complete Task, Provide Feedback and/or Produce Product
- **Level III**: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV**: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Embarcadero YMCA is an approved ExCEL Provider through the Request for Qualifications process. Embarcadero YMCA was chosen by the school community to provide overall support to the afterschool program.

DEGREE OF STUDENT CONTACT:
- [ ] Limited Contact
- [x] More Than Limited Contact
- [ ] No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services ☒ Individual ☒ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☐ Yes ☒ No

If yes, please explain. Choose from list below
or other comments:

<table>
<thead>
<tr>
<th>SERVICE/PROGRAM DESCRIPTION:</th>
<th>(What the service and program description are; why the services are required; how the services will benefit the District)</th>
</tr>
</thead>
<tbody>
<tr>
<td>141-14K31</td>
<td>George Moscone Elementary School ExCEL After School Program is seeking partnership with Community Youth Center to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program for the after school program. As Lead Agency, Community Youth Center will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Community Youth Center includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $14,344.00.</td>
</tr>
</tbody>
</table>

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

<table>
<thead>
<tr>
<th>Dates of Service:</th>
<th>July 1, 2014 - August 15, 2014 &amp; June 1, 2015 - June 30, 2015</th>
</tr>
</thead>
</table>

Total Cost: $14,344.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Community Youth Center

Evaluation: $0

Total Cost: $14,344.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:
- **Level I**: Complete Task
- **Level II**: Complete Task, Provide Feedback and/or Produce Product
- **Level III**: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV**: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Community Youth Center is an approved ExCEL Provider through the Request for Qualifications process. Community Youth Center was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- [ ] Limited Contact
- [x] More Than Limited Contact
- [ ] No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVIC/E PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K32 John Muir Elementary School ExCEL After School Program is seeking partnership with Buchanan YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Buchanan YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Buchanan YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $33,291.00

Category: Tutoring & After School Activities  Code: 26

School Site / Department:  Student, Family & Community Support Dept

Participants: (Those students, sites, or personnel who will be directly served by this consultant)  SFUSD Students

Dates of Service:  July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost:  $33,291.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $ 8,291.00

(Pending FY 2014-15 Budget Approval)

Name of Consultant: Buchanan YMCA $33,291.00

Evaluation: $0

Total Cost: $33,291.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

Goal 1: Access & Equity – Make social justice a reality.
Goal 2: Student Achievement – Engage high achieving and joyful learners.
Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

Level I: Complete Task
Level II: Complete Task, Provide Feedback and/or Produce Product
Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Buchanan YMCA is an approved ExCEL Provider through the Request for Qualifications process. Buchanan YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family and Community Support Dept.
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☐ Yes ☒ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION:

141-14K33

Redding Elementary School ExCEL After School Program is seeking partnership with Community Youth Center to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Community Youth Center will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Community Youth Center includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $28,688.00.

Category: Tutoring & After School Activities

School Site / Department: Student, Family & Community Support Dept.

Participants: SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $28,688.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $3,688.00

(Pending FY 2014-15 Budget Approval)

Name of Consultant: Community Youth Center $28,688.00

Evaluation: $0

Total Cost: $28,688.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Community Youth Center is an approved ExCEL Provider through the Request for Qualifications process. Community Youth Center was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:

- □ Limited Contact  □ More Than Limited Contact  □ No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE AND DEPARTMENT: Student, Family & Community Support Dept.
K Resolution

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION:

Roosevelt ExCEL After School Program is seeking partnership with Richmond District Neighborhood Center to serve as the lead agency for implementation of the After School Education and Safety Programs Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Richmond District Neighborhood Center will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Richmond District Neighborhood Center includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $38,250.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $38,250.00

Funding Source(s)/Program Title:
After School Education and Safety Program

SACS Code(s):
01-60101-2015-1110-5803-153 $25,000.00
01-60101-2015-1110-5100-153 $13,250.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Richmond District Neighborhood Center $38,250.00

Evaluation: $0

Total Cost: $38,250.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Richmond District Neighborhood Center is an approved ExCEL Provider through the Request for Qualifications process. Richmond District Neighborhood Center was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services  [Organization]

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? Yes  No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K35 Rosa Parks Elementary School ExCEL After School Program is seeking partnership with Buchanan YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Buchanan YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Buchanan YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $37,314.00

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $37,314.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153  $25,000.00
01-41246-2015-1110-2100-5100-153  $12,314.00

(Pending FY 2014-15 Budget Approval)

Name of Consultant: Buchanan YMCA  $37,314.00

Evaluation:

Total Cost: $37,314.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Buchanan YMCA is an approved ExCEL Provider through the Request for Qualifications process. Buchanan YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE and DEPARTMENT: Student, Family and Community Support Dept.
DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION:
Sanchez Elementary School ExCEL After School Program is seeking partnership with Bay Area Community Resources to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Bay Area Community Resources will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Bay Area Community Resources includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $33,278.00.

Category: Tutoring & After School Activities 
Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $33,278.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $8,278.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Bay Area Community Resources $33,278.00

Evaluation: $0

Total Cost: $33,278.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

☒ Goal 1: Access & Equity – Make social justice a reality.
☒ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

☒ Level I: Complete Task
☒ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Bay Area Community Resources is an approved ExCEL Provider through the Request for Qualifications process. Bay Area Community Resources was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact ☒ More Than Limited Contact ☐ No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE and DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION:

141-14K37

Junipero Serra Elementary ExCEL After School Program is seeking partnership with Bay Area Community Resources to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Bay Area Community Resources will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Bay Area Community Resources includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $33,278.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant) SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $33,278.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153  $25,000.00
01-41246-2015-1110-2100-5100-153  $8,278.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Bay Area Community Resources  $33,278.00

Evaluation: $0

Total Cost: $33,278.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Bay Area Community Resources is an approved ExCEL Provider through the Request for Qualifications process. Bay Area Community Resources was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services  □ Individual  □ Organization

K Resolution

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K38 Sheridan Elementary ExCEL After School Program is seeking partnership with Stonestown Family YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Stonestown Family YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Stonestown Family YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $33,278.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $33,278.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $8,278.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Stonestown Family YMCA $33,278.00

Evaluation: $0

Total Cost: $33,278.00

237
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Stonestown Family YMCA is an approved ExCEL Provider through the Request for Qualifications process. Stonestown Family YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services

FOR BOARD OFFICE USE ONLY: Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☐ Yes ☒ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION:

141-14K39 Commodore Sloat Elementary ExCEL After School Program is seeking partnership with Stonestown Family YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Stonestown Family YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Stonestown Family YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $28,688.00.

Category: Tutoring & After School Activities Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant) SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $28,688.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $ 3,688.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Stonestown Family YMCA $28,688.00

Evaluation: $0

Total Cost: $28,688.00

239
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- **Goal 1**: Access & Equity – Make social justice a reality.
- **Goal 2**: Student Achievement – Engage high achieving and joyful learners.
- **Goal 3**: Accountability – Keep our promises to students and families.

EVALUATION:

- **Level I**: Complete Task
- **Level II**: Complete Task, Provide Feedback and/or Produce Product
- **Level III**: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV**: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Stonestown Family YMCA is an approved ExCEL Provider through the Request for Qualifications process. Stonestown Family YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:

- [ ] Limited Contact
- [x] More Than Limited Contact
- [ ] No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
**DATE OF BOARD MEETING:** January 14, 2014

**Is this a retroactive resolution?** ❑ Yes ❑ No

**If yes, please explain.** Choose from list below or other comments:

<table>
<thead>
<tr>
<th>SERVICE/PROGRAM DESCRIPTION:</th>
<th>(What the service and program description are; why the services are required; how the services will benefit the District)</th>
</tr>
</thead>
<tbody>
<tr>
<td>141-14K40</td>
<td>Spring Valley Science School ExCEL After School Program is seeking partnership with Chinatown YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center (21st C) Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Chinatown YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Chinatown YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $33,278.00.</td>
</tr>
</tbody>
</table>

**Category:** Tutoring & After School Activities  
**Code:** 26

**School Site / Department:** Student, Family & Community Support Dept.

**Participants:** (Those students, sites, or personnel who will be directly served by this consultant)  
SFUSD Students

**Dates of Service:**  
July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

**Total Cost:** $33,278.00

**Funding Source(s)/Program Title:**  
NCLB: Title IV, Part B, 21st Century Community Learning Centers

**SACS Code(s):**  
01-41246-2015-1110-2100-5803-153 $25,000.00  
01-41246-2015-1110-2100-5100-153 $ 8,278.00  
(Pending FY 2014-15 Budget Approval)

**Name of Consultant:** Chinatown YMCA $33,278.00

**Evaluation:** $0

**Total Cost:** $33,278.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Chinatown YMCA is an approved ExCEL Provider through the Request for Qualifications process. Chinatown YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE and DEPARTMENT: Student, Family & Community Support Dept.
K Resolution

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □Yes □No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION:

Ulloa Elementary ExCEL Program is seeking partnership with Aspiranet d.b.a Sunset Neighborhood Beacon Center to serve as the lead agency for implementation of After School Education and Safety and 21st Century Community Learning Center Supplemental grants to provide summer supplemental program per grant guidelines. As Lead Agency, Aspiranet d.b.a Sunset Neighborhood Beacon Center will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Aspiranet d.b.a Sunset Neighborhood Beacon Center includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $59,365.00.

Category: Tutoring & After School Activities Code: 26

School Site / Department: Student, Family & Community Support Dept.

Participants: (These students, sites, or personnel who will be directly served by this consultant) SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 and June 1, 2015 - June 30, 2015

Total Cost: $59,365.00

Funding Source(s)/Program Title:
After School Education and Safety Program
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-60101-2015-1110-2100-5803-153 $14,918.00
01-41246-2015-1110-2100-5803-153 $25,000.00
01-41246-2015-1110-2100-5100-153 $19,447.00
(Pending FY 2014-15 Budget Approval)

Name of Consultant: Aspiranet d.b.a Sunset Neighborhood Beacon Center $59,365.00

Evaluation: $0
Total Cost: $59,365.00

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Aspiranet d.b.a Sunset Neighborhood Beacon Center is an approved ExCEL Provider through the Request for Qualifications process. Aspiranet d.b.a Sunset Neighborhood Beacon Center was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong
SUBMITTED BY: Kevin Truitt
SCHOOL SITE and DEPARTMENT: Student, Family & Community Support Dept.
Yick Wo Elementary School ExCEL After School Program is seeking partnership with Chinatown YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Chinatown YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Chinatown YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $25,319.00.

Category: Tutoring & After School Activities

School Site / Department: Student, Family & Community Support Dept.

Participants: SFUSD Students

Dates of Service: July 1, 2014 - August 15, 2014 & June 1, 2015 - June 30, 2015

Total Cost: $25,319.00

Name of Consultant: Chinatown YMCA

Evaluation: $0

Total Cost: $25,319.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Chinatown YMCA is an approved ExCEL Provider through the Request for Qualifications process. Chinatown YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE AND OR DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes □ No

If yes, please explain. Justification for January 14, 2014 K Reso
07/01/2013 – NPS Master Contract for St. Vincent’s Catholic Charities $63,860.00
10/11/2013 – Due to incorrect type of contract – should have been contract for organization with St. Vincent’s CYO
12/03/2013 – Provided St. Vincent’s CYO copy of organization contract
01/14/2014 – Requesting approval of K Reso

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K43  Provide residential care and educationally related mental health services.

Category: Supplemental Student Counseling   Code: 21

School Site / Department: Special Education Services

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD-Special Education Students

Dates of Service: 07-01-2013 to 06-30-2014

Total Cost: $113,399.00

Funding Source(s)/Program Title:
AB114: Special Education - Mental Health Services

SACS Code(s):
05-65120-2014-5750-1190-5803-056

Name of Consultant: Catholic Charities CYO of the Archdiocese of San Francisco

Evaluation: $0

Total Cost: $113,399.00
DISTRICT GOALS AND EVALUATION:

**DISTRICT GOALS:**
- **Goal 1:** Access & Equity – Make social justice a reality.
- **Goal 2:** Student Achievement – Engage high achieving and joyful learners.
- **Goal 3:** Accountability – Keep our promises to students and families.

**EVALUATION:**
- **Level I:** Complete Task
- **Level II:** Complete Task, Provide Feedback and/or Produce Product
- **Level III:** Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV:** Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

**SELECTION PROCESS:**
Provision of these services will ensure the process of a free and appropriate public education according to each student's individual needs as determined through assessment, data collection and progress towards IEP goals. Due to changes in legislation and funding (07/01/11), the responsibility for payment of educationally related mental health services (ERMHS) and related residential care is now responsibility of the District and requires the District to contract with service providers previously funded through Community Behavioral Mental Health (CBMH). Catholic Charities CYO of the Archdiocese of San Francisco is such a service provider.

**DEGREE OF STUDENT CONTACT:**
- ☑ Limited Contact  ☑ More Than Limited Contact  ☐ No Student Contact

**PREPARED BY:** Rowena Yue

**SUBMITTED BY:** Daniel Bridges

**SCHOOL SITE/and or DEPARTMENT:** Special Education Services
SUBJECT: Consultant Services  ☒ Individual  ☒ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? ☐ Yes  ☒ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION:

141-14K44

Lawton Alternative School ExCEL After School Program is seeking partnership with Stonestown Family YMCA to serve as the lead agency for implementation of the 21st Century Community Learning Center Supplemental grant to provide summer supplemental program per grant guidelines. As Lead Agency, Stonestown Family YMCA will provide overall management and operation of the comprehensive supplemental program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Stonestown Family YMCA includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $34,955.00.

Category: Tutoring & After School Activities  Code: 26

School Site / Department:  Student, Family & Community Support Dept

Participants: (Those students, sites, or personnel who will be directly served by this consultant)  SFUSD Students

Dates of Service:  June 1, 2014 - June 30, 2014

Total Cost:  $34,955.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41246-2014-1110-2100-5803-153  $25,000.00
01-41246-2014-1110-2100-5100-153  $9,955.00

Name of Consultant: Stonestown Family YMCA  $34,955.00

Evaluation:  $0

Total Cost:  $34,955.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Stonestown Family YMCA is an approved ExCEL Provider through the Request for Qualifications process. Stonestown Family YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family and Community Support Dept.
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY  □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution?  □ Yes  □ No

If yes, please explain. Choose from list below or other comments: Submitted and approved for 12/10/13 meeting but on incorrect form.

SERVICE/PROGRAM DESCRIPTION:

141-14K45 The Center for Cities and Schools will analyze SFUSD’s facilities use data; share research on practices in other districts in California; and develop models for SFUSD fee structures. The Center will also develop a facility "user’s manual" to outline the new procedures and fee structure.

Category: Administrative  Code: 1

School Site / Department: Student Family and Community Support Department

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Real Estate Office, and Office of Family and Community Engagement

Dates of Service: 12/16/13 - 6/30/14

Total Cost: $15,000.00

Funding Source(s)/Program Title: DCYF Joint Use of Facilities

SACS Code(s):
01-90444-2014-1110-2100-5803-015

Name of Consultant: University of California, Center for Cities & Schools, Institute of Urban & Regional Development  $15,000.00

Evaluation:  $0

Total Cost:  $15,000.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
The Center for Cities and Schools at the University of California has been partnering with SFUSD since 2009 to address use of SFUSD facilities, with funding from a private foundation for the initial work. The City’s Department of Children, Youth and Families provided funding to SFUSD to extend this partnership to the action planning and implementation stage, based on the Center's expertise and the productive partnership already in place.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY: Ruth Grabowski

SCHOOL SITE/and or DEPARTMENT: Student Family and Community Support Dept.
Subject: Consultant Services   [ ] Individual   [x] Organization

For Board Office Use Only   [ ] Vendor has multiple contracts for the current fiscal school year.

Date of Board Meeting: January 14, 2014

Is this a retroactive resolution?   [ ] Yes   [x] No

If yes, please explain. Choose from list below or other comments:

Service/Program Description: Catapult Learning will provide reading and/or math instruction utilizing
Catapult’s proprietary programs, systems, teaching techniques, diagnostic
tests and academic courses and materials to qualified students attending
NCLB/SESA Private School Programs. Services to be completed by
June 30, 2014.

Category: Teaching – Non-Public Schools   Code: 24

School Site/Department: Ecole Notre Dame de Victories

Participants: Qualified NCLB/SESA Title IA Private
School Program Students

Dates of Service: January 15, 2014 - June 30, 2014

Total Cost: $1,893.84

Funding Source(s)/Program Title:
NCLB:Title I, Part A, Basic Student Services, Non-Public Private Schools
NCLB:Title I, Part A, Basic Grants, Low-Income and Neglected

SACS Code(s):
01-30106-2014-1110-2100-5803-739   $1,753.56
01-30100-2014-1110-2100-5803-057   $  140.28

Name of Consultant: Catapult Learning West, Inc.   $1,893.84

Evaluation: $0

Total Cost: $1,893.84
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Through our evaluation and in conjunction with the non-profit private school consultation process, Catapult, as a third party provider, has experience and evaluative data proving their efficacy in student-based intervention programs.

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Evelyn Soliman

SUBMITTED BY: Mary Elisalde

SCHOOL SITE/AND OR DEPARTMENT: State and Federal Programs
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below
or other comments:

SERVICE/PROGRAM DESCRIPTION:

141-14K47  Catapult Learning will provide reading and/or math instruction utilizing Catapult’s proprietary programs, systems, teaching techniques, diagnostic tests and academic courses and materials to qualified students attending NCLB/ESEA Private School Programs. Services to be completed by June 30, 2014.

Category: Teaching – Non-Public Schools  Code: 24

School Site / Department: St. Finn Barr

Participants: Qualified NCLB/ESEA Title IA Private School Program Students

Dates of Service: January 15, 2014 - June 30, 2014

Total Cost: $7,891.03

Funding Source(s)/Program Title:
NCLB:Title I, Part A, Basic Student Services, Non-Public Private Schools
NCLB:Title I, Part A, Basic Grants, Low-Income and Neglected

SACS Code(s):
01-30106-2014-1110-2100-5803-543 $7,306.51
01-30100-2014-1110-2100-5803-057 $ 584.52

Name of Consultant: Catapult Learning West, Inc.  $7,891.03

Evaluation: $0

Total Cost: $7,891.03

K Resolution
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Through our evaluation and in conjunction with the non-profit private school consultation process, Catapult, as a third party provider, has experience and evaluative data proving their efficacy in student-based intervention programs.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Evelyn Soliman

SUBMITTED BY: Mary Elisalde

SCHOOL SITE/and or DEPARTMENT: State and Federal Programs
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year;

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K48  Dr. William L. Cobb Elementary School  K-2 Literacy and Baseball Program  Executive Summary: San Francisco RBI brings volunteers and much-needed resources to Dr. William L. Cobb Elementary School, providing underperforming students with the targeted and differentiated instruction they need to read at or above grade level. Nancy Lee, Literacy Consultant, and Harold Levy, Baseball and Softball Consultant, Literacy, Baseball and Softball Interns, will consult with the school leadership, and Dr. William L. Cobb's Literacy Team, that is in charge of creating an effective balanced literacy program. Our goal is to assist teachers in developing a high quality data-driven literacy and baseball program.

I. Balanced Literacy Techniques using Donated Books (Readers and Writers Workshop from Teachers College)
   The goal of balanced literacy instruction is to gradually release the responsibility and control of reading from the teacher to the student.
   Using the thousands of books and dozens of bookshelves that San Francisco RBI donated to Dr. William L. Cobb, we conduct Readers Workshops in every K-2 class.

II. Program Design and Data Capture
   III. Baseball-Inspired Literacy Curriculum

Category: Tutoring & After School Activities  Code: 26

School Site / Department:  Dr. William L. Cobb Elementary School

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
   Students, teachers, administration and site support staff

Dates of Service:  January 15, 2014 - June 31, 2014

Total Cost:  $100,000.00

Funding Source(s)/Program Title:
   Trust Fund – Principal Discretionary Trust Fund

SACS Code(s):
   01-93005-2014-1110-2100-5803-132

Name of Consultant:  San Francisco Reviving Baseball for Inner-City Youth Inc.  $100,000.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

☒ Goal 1: Access & Equity – Make social justice a reality.
☒ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

☒ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Literacy services matched the needs at the school site.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact ☒ More Than Limited Contact ☐ No Student Contact

PREPARED AND SUBMITTED BY: Kristen Howell

SCHOOL SITE/and or DEPARTMENT: Superintendent's Office
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 14, 2014

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K49

The Consultant will provide services and support for the interventions outlined in the CORE Waiver. As part of implementing the School Quality Improvement System, interventions must provided for identified Priority schools. This work includes a Partner Institute for the Reward-Priority school pairings and on-going coaching and professional development for the Reward and Priority schools.

Category: Professional Development  Code: 14

School Site / Department: SFUSD

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

Administrators, teachers and support staff

Dates of Service: January 15, 2014 - August 31, 2014

Total Cost: $83,050.00

Funding Source(s)/Program Title:
NCLB: Title I, Part A, SES Tutoring

SACS Code(s):
01-30103-2014-1110-5803-052 25,000.00
01-30103-2014-1110-5100-052 58,050.00

Name of Consultant: California Education Partners and its LLC, California Office to Reform Education (CORE) $83,050.00

Evaluation: $0

Total Cost: $83,050.00

K Resolution
DISTRIBUTED GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

SFUSD has been a part of a group of California districts working in collaboration on a number of issues related to CCSS implementation, innovating, implementing and shaping new tools and strategies to help students, schools and districts achieve successful outcomes, and most recently, the submission of an NCLB Waiver. When the CORE Waiver was approved by the US Department of Education, the central CORE team became a support provider and network manager for the districts implementing the School Quality Improvement System.

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: MARIA J VARGAS

SUBMITTED BY: JILL HOOGENDYK

SCHOOL SITE/and or DEPARTMENT: STATE AND FEDERAL PROGRAMS
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 1311-12K2
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Extending performance period and contract amount.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K50 Consultant will facilitate and coordinate the Japanese curriculum and cultural activities for the Japanese Bilingual Bicultural Program at Clarendon Elementary.

Category: Program Management  Code: 16
School Site/and or Department: Clarendon Elementary/ #478
Participants: (Those students, sites, or personnel who will be directly served by this consultant)


Cost of this Amendment Request: $10,750.00

Funding Source(s)/Program Title:
Trust Fund - Site Specific Trust Fund #1

SACS Code(s):
01-93011-2014-1110-2100-5803-478

Cost of this Request $10,750.00

a) Name of Consultant: Rei Kobayashi-McGrath
b) Evaluation: (if applicable) $0
Background

<table>
<thead>
<tr>
<th>c) Original Cost Adopted</th>
<th>$14,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>d) Previous Amendment(s) if any</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Program Cost To Date</strong></td>
<td><strong>$24,750.00</strong></td>
</tr>
</tbody>
</table>

DISTRICT GOALS AND EVALUATION:

DISTRICT

GOALS:

- **Goal 1:** Access & Equity – Make social justice a reality.
- **Goal 2:** Student Achievement – Engage high achieving and joyful learners.
- **Goal 3:** Accountability – Keep our promises to students and families.

EVALUATION:

- **Level I:** Complete Task
- **Level II:** Complete Task, Provide Feedback and/or Produce Product
- **Level III:** Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV:** Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

After an extensive search and an interview process of 5+ candidates, Rei Kobayashi was chosen by a panel of teachers, parents and staff as a perfect fit for Clarendon based on her past experience and skills.

DEGREE OF STUDENT CONTACT:

- [ ] Limited Contact  [x] More Than Limited Contact  [ ] No Student Contact

PREPARED BY: Lina Monfiglio

SUBMITTED BY: Peter Van Court

SCHOOL SITE/and or DEPARTMENT: Clarendon Elementary School/#478
DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 135-28K13
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Choose from list below:

or other comments: Reduction in the amount of services requested of this contractor

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K51 Producing and reporting for KALW’s News Department with an emphasis on youth and educational issues.

Category: Communications Code: 4
School Site/and or Department: KALW Radio Station

Participants: (Those students, n/a sites, or personnel who will be directly served by this consultant)

Original Dates of Service: July 1, 2013 - June 30, 2014
Amended Dates of Service: July 1, 2013 - January 31, 2014

Cost of this Amendment Request: ($24,169.00) Credit

Funding Source(s)/Program Title: KALW - Association for Continuing Education

SACS Code(s):
63-90577-2014-0000-6000-5803-221

a) Name of Consultant: Casey Miner
b) Evaluation: (if applicable)

Cost of this Request $-24,169.00
$0
Background

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>c) Original Cost Adopted</td>
<td>$58,000.00</td>
</tr>
<tr>
<td>d) Previous Amendment(s) if any</td>
<td>$0</td>
</tr>
<tr>
<td>Total Program Cost To Date</td>
<td>$33,831.00</td>
</tr>
</tbody>
</table>

DISTRICT GOALS AND EVALUATION:

- **Goal 1:** Access & Equity – Make social justice a reality.
- **Goal 2:** Student Achievement – Engage high achieving and joyful learners.
- **Goal 3:** Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Ms Miner is experienced in journalism and radio production. She has demonstrated familiarity with KALW’s mission and operations.

DEGREE OF STUDENT CONTACT:

- Limited Contact  
- More Than Limited Contact  
- No Student Contact

PREPARED BY: Bill Helgeson

SUBMITTED BY: Matt Martin

SCHOOL SITE/and or DEPARTMENT: KALW Radio Station
DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 1312-10K44 & 138-13K5
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Change in funding source.
or other comments: To correct dollar amount specified in resolution 1312-10K44 and correct amount should be read as follow.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)
141-14K52

ExCEL After School Program Office is seeking partnership with Eva Jo Meyers to provide professional development services for ExCEL After School Program school site staff to ensure that staff have the necessary competencies and skills to provide high quality comprehensive after school program services. This will include overall coordination and delivery of thirteen training workshops, monthly meetings and online networking opportunities as well overall coordination of professional development coaching opportunities Total amount to be paid to Eva Jo Meyers includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $74,400.00.

Category: Tutoring & After School Activities Code: 26
School Site/Student, Family & Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
ExCEL After School Programs

Original Dates of Service: August 14, 2013 - June 30, 2014
Amended Dates of Service: N/A

Cost of this Amendment Request: $0

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers

SACS Code(s):
01-41244-2014-1110-2100-5100-153 ($24,400.00)
01-41244-2014-1110-2100-5803-153 $24,400.00

Cost of this Request

a) Name of Consultant: Eva Jo Meyers

b) Evaluation: (if applicable)
$0
K Resolution Amendment

141-14K52 Cont. Page 2

<table>
<thead>
<tr>
<th>Background</th>
</tr>
</thead>
<tbody>
<tr>
<td>c) Original Cost Adopted $74,400.00</td>
</tr>
<tr>
<td>d) Previous Amendment(s) if any $0</td>
</tr>
<tr>
<td>Total Program Cost To Date $74,400.00</td>
</tr>
</tbody>
</table>

(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- **Goal 1:** Access & Equity - Make social justice a reality.
- **Goal 2:** Student Achievement - Engage high achieving and joyful learners.
- **Goal 3:** Accountability - Keep our promises to students and families.

EVALUATION:

- **Level I:** Complete Task
- **Level II:** Complete Task, Provide Feedback and/or Produce Product
- **Level III:** Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- **Level IV:** Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Eva Jo Meyers was chosen to provide support to provide professional development services for ExCEL After School Programs after school program staff.

DEGREE OF STUDENT CONTACT:

- **Limited Contact**
- **More Than Limited Contact**
- **No Student Contact**

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept.
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY  □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 1312-10K6
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments:

SERVICE/PROGRAM DESCRIPTION:
141-14K53
To conduct an Independent Education Evaluation (IEE) per IDEA regulations. The results of the IEE will be used to assist in determining special education eligibility and educational planning.

Category: Program Evaluation  Code: 15
School Site/and or Department: Special Education Services

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
SPED-Student

Original Dates of Service: 11/04/2013 - 06/30/2014
Amended Dates of Service: n/a

Cost of this Amendment Request: $1,720.00

Funding Source(s)/Program Title:
Special Education -IDEA Basic Local Aid

SACS Code(s):
05-33100-2014-5001-2140-5803-056

a) Name of Consultant: Carina Grandison

b) Evaluation: (if applicable) $0

Cost of this Request $1,720.00
### Background

<table>
<thead>
<tr>
<th>c) Original Cost Adopted</th>
<th>$4,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>d) Previous Amendment(s) if any</td>
<td>$0</td>
</tr>
<tr>
<td>Total Program Cost To Date</td>
<td><strong>$5,720.00</strong></td>
</tr>
<tr>
<td>(Add Items a to d)</td>
<td></td>
</tr>
</tbody>
</table>

### DISTRICT GOALS AND EVALUATION:

**DISTRICT GOALS:**

- [ ] Goal 1: Access & Equity – Make social justice a reality.
- [X] Goal 2: Student Achievement – Engage high achieving and joyful learners.
- [ ] Goal 3: Accountability – Keep our promises to students and families.

**EVALUATION:**

- [ ] Level I: Complete Task
- [X] Level II: Complete Task, Provide Feedback and/or Produce Product
- [ ] Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- [ ] Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

### SELECTION PROCESS:

Per Agreement between SFUSD and parent

### DEGREE OF STUDENT CONTACT:

- [ ] Limited Contact
- [X] More Than Limited Contact
- [ ] No Student Contact

**PREPARED BY:** Rowena Yue

**SUBMITTED BY:** Lisa Miller

**SCHOOL SITE/and or DEPARTMENT:** Special Education Services
DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 138-13K45; 1311-12K12; 1311-12K12
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Choose from list below:
Including additional artists on K-Resos

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K54 The groups of artists and/or organizations listed in this K Resolution, will provide art programs at District sites, such as visual and performing arts, theatre, story telling, dance, music and poetry. The curriculum plan is negotiated and approved by each school site and the Administrator for Visual and Performing Arts Office.

Category: Visual & Performing Arts Enrichment  Code: 27

School Site/ and or Department: Participating Elementary Schools

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Students at participating elementary schools

Original Dates of Service: August 12, 2013 - May 30, 2014
Amended Dates of Service: August 12, 2013 - May 30, 2014

Cost of this Amendment Request: $0

Funding Source(s)/Program Title:
Elementary Arts Program

SACS Code(s):
01-90556-2014-1110-2490-5803-XXX

a) Name of Consultant:
(Please see attachment for the updated list of artists)

b) Evaluation: (if applicable)

Cost of this Request $0.00

$0.00
K Resolution Amendment

141-14K54 Cont. Page 2

<table>
<thead>
<tr>
<th>Background</th>
</tr>
</thead>
<tbody>
<tr>
<td>c) Original Cost Adopted</td>
</tr>
<tr>
<td>d) Previous Amendment(s) if any</td>
</tr>
<tr>
<td>Total Program Cost To Date</td>
</tr>
<tr>
<td>(Add Items a to d)</td>
</tr>
</tbody>
</table>

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- ☑ Goal 1: Access & Equity – Make social justice a reality.
- ☑ Goal 2: Student Achievement – Engage high achieving and joyful learners.
- ☑ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- ☑ Level I: Complete Task
- ☑ Level II: Complete Task, Provide Feedback and/or Produce Product
- ☑ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- ☑ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Artists are selected based on the services performed and necessary training requirements.

DEGREE OF STUDENT CONTACT:
- ☐ Limited Contact  ☑ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Lisa Lui

SUBMITTED BY: Robert Daniels

SCHOOL SITE/and or DEPARTMENT: Visual and Performing Arts Department
K-Resolution Amendment

K-Resolution Attachment of Broad Approved
Individual Artists and Arts Organizations
EAP Program SY 2013-2014

K-Reso approved on 8/13/2013 (138-13K45)

LEAP, Arts in Education
Performing Arts Workshop
SF Arts Education Project
Young Audiences of Northern California
Young Imaginations

Acrosports
Alegria, Nancy
Appe, Susan
Art Seed
Baker, Ben
Barron, Zenon
Bazdarich, Marlene
Berkeley Rep School of Theatre
Blair Brown
Bringas, Cynthia
Buss, Shirl
Byrne, Brooke
Carroll, Darnell
Center for the Art of Translation
Cervantes, Rebecca
Chagall Siegel, Irene
Chung, May
Clayton, Alisa
Collins, Sharon
Cortez, Jesus
Cruz, Martin
Cuneo, Aiko
Deutsch, Nancy
Doyle, Sally
Eagleton, Cynthia
English, Carrie
Ensembles Ballet Folklorico de SF
Ernst, Sharon
Fifth Stream Music
Goddard, Ponder
Gonzalez, David
Hackett Shaugnessy, Olive
Handful Players
Harmon, Anita

Johnston, Judith
Kepple, Megan
Khadra International Dance
Kirton, Josie
Koulkova, Jivka K
Liu, Karen
Lu, Cathy
Madril, Edwardo F
Marionettes, Fratello
McHugh, Brian
Merzon, Randi
Mosqueda, Vanessa
Mulkey, Amelia
Music in the Schools
Nagata, Corrine
Nealy, Mozel
Nelson, Michael
Oberlin Dance Collective
Phillips, Scott
Precita Eyes Murals
Roderick, Michelle Holdt
Sandine, Meg
Sarkisian, Mimi
Scott, Eleanor
SF Opera
SF Opera Education Dept.
Sibbet, Susan
Silva, Ellen
Swerdlow, Jenni
Terence, Susan
Vicario, Robert
Watkins, Wesley J.
Weinstein, Ellen E
Weng, Xiao Hong
K Resolution Amendment

141-14K54 Cont. Page 4

Haycock, Elizabeth  
Imagine Bus Project  
Jacques, Michelle  
Jiron, Patricia  

Amend approval on 11/12/2013
- Sandra S Kepler  
- Jesus Alberto Cortes Hernandez  
- Jessica Maria Recinos  
- Hannah Freeman

Amend approval on 12/10/2013
- Pornpen Rustia  
- Allison Cuentos  
- Fei Tian Dance Academy  
- Richard Herron

Amend approval on 1/14/2014
Adding:  
- Daniel Barash  
- Julien Poirier  
- Amelia Romano  
- Michelle Holdt  
- Crystal Hermann  
- Xavier Comeaux  
- Sonia Cantu  
- Jing Wu  
- Alphabet Rockers;  
- Institute for Art & Culture Inc. dba Fei Tian Academy of the Art

Deleting:  
- Sharon Ernst
SUBJECT: Consultant Services  

FOR BOARD OFFICE USE ONLY  

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 135-28K25
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Change in funding source.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

San Francisco Arts Education Project (SF ArtsED) will provide participatory artist-in-residency workshops to students at Yick Wo Elementary School in visual arts. The residencies will address and support goals 1, 2 & 3 of the SFUSD Balanced Scorecard. All workshops are aligned with the California Visual & Performing Arts Standards.

Category: Visual & Performing Arts Enrichment  

School Site/Department:  
Yick Wo Elementary School

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Kindergarten to 5th grade classes including SDC classes

Original Dates of Service: August 19, 2013 to May 16, 2014

Amended Dates of Service:

Cost of this Amendment Request: $(5,100.00) Credit

Funding Source(s)/Program Title:
Trust Fund - PTA Funds
PEEF: Prop H Art & Music

SACS Code(s):
01-93006-2014-1110-2100-5803-801  ($6,485) Credit
01-90552-2014-1110-2100-5803-801  $1,385

a) Name of Consultant: San Francisco Arts Education Project

b) Evaluation: (if applicable)  

Cost of this Request $(5,100.00)
Background

- c) Original Cost Adopted: $12,600.00
- d) Previous Amendment(s) if any: $0
- Total Program Cost To Date: $7,500.00

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity - Make social justice a reality.
- Goal 2: Student Achievement - Engage high achieving and joyful learners.
- Goal 3: Accountability - Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Art Consultant Selection Committee with Art Liaison - Beth Slater

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY:

Stephanie Young

SCHOOL SITE/and or DEPARTMENT: Yick Wo Elementary School
DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 139-24K4
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Funding source changed to cover cost of services.

SERVICE/PROGRAM DESCRIPTION:
141-14K56

Reading Partners will operate a reading tutoring program at Cleveland Elementary School Monday through Thursday. In collaboration with school leadership and school teaching staff, Reading Partners will enroll students based on school intervention planning needs. Reading Partners will work with school staff to provide one-to-one reading tutoring services for 1st-5th grade students. Tutoring will take place September 25, 2013 through May 30, 2014. Enrolled students will receive 45 minute tutoring sessions—two times per week. Students will be enrolled on a rolling basis starting in September. Tutors will utilize a structured curriculum and materials provided by Reading Partners. Reading Partners will create and support individual student reading plans for each student enrolled in program with feedback from school leadership and classroom teachers.

Category: Tutoring & After School Activities Code: 26

School Site/ and or Department: Cleveland Elementary School

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Students and teachers 1st-5th

Amended Dates of Service: NA

Cost of this Amendment Request: $15,000.00

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Center School Sited Bases WSF Allocation

SACS Code(s):
01-41245-2014-1110-2100-5803-153 $8,000.00
01-00000-2014-1110-2100-5803-481 $7,000.00

Cost of this Request $15,000.00

a) Name of Consultant: Reading Partners

b) Evaluation: (if applicable) $0
**Background**

c) Original Cost Adopted $5,000.00

d) Previous Amendment(s) if any $0

Total Program Cost To Date $20,000.00

(Add Items a to d)

**DISTRICT GOALS AND EVALUATION:**

- **DISTRICT GOALS:**
  - Goal 1: Access & Equity – Make social justice a reality.
  - Goal 2: Student Achievement – Engage high achieving and joyful learners.
  - Goal 3: Accountability – Keep our promises to students and families.

- **EVALUATION:**
  - Level I: Complete Task
  - Level II: Complete Task, Provide Feedback and/or Produce Product
  - Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
  - Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

**SELECTION PROCESS:**

**DEGREE OF STUDENT CONTACT:**

- Limited Contact
- More Than Limited Contact
- No Student Contact

**PREPARED AND SUBMITTED BY:** Mark Sanchez

**SCHOOL SITE/and or DEPARTMENT:** Cleveland Elementary School
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY  □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 138-13K24& 1310-22K15
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: change in funding source

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K57 BACR will support the hiring of a tutor to support Spanish speaking students.

Category: Tutoring & After School Activities  Code: 26

School Site/ and or Department: E R TAYLOR

Participants: (Those students, sites, or personnel who will be directly served by this consultant) 50 STUDENTS

Original Dates of Service: August 20, 2013 - May 30, 2014
Amended Dates of Service: August 20, 2013 - May 30, 2014

Cost of this Amendment Request: $0

Funding Source(s)/Program Title:
EIA: Limited English Proficient (LEP)
EIA: Limited English Proficient (LEP)

SACS Code(s):
01-70910-2014-1110-2100-5803-513 ($18,145.00) Credit
01-70910-2014-4760-2100-5803-513 $18,145.00

Cost of this Request

a) Name of Consultant: Bay Area Community Resources $0
b) Evaluation: (if applicable) $0
K Resolution Amendment

141-14K57 Cont. Page 2

Background

<table>
<thead>
<tr>
<th>c) Original Cost Adopted</th>
<th>$18,145.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>d) Previous Amendment(s) if any</td>
<td>$0</td>
</tr>
<tr>
<td>Total Program Cost To Date (Add Items a to d)</td>
<td>$18,145.00</td>
</tr>
</tbody>
</table>

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

BACR is the current fiscal agent for the Healthy Start Program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY: Marlene Callejas

SCHOOL SITE/and or DEPARTMENT: E.R. Taylor Elementary School
**SUBJECT:** Consultant Services  □ Individual  □ Organization

**FOR BOARD OFFICE USE ONLY** □ Vendor has multiple contracts for the current fiscal school year.

**DATE OF BOARD MEETING:** January 14, 2014

**AMENDMENT TO RESOLUTION(s):** 138-13K25 & 1310-22K16
List original and all previous amendment resolution numbers.

*Explain why the amendment is needed: change in funding source*

<table>
<thead>
<tr>
<th>SERVICE/PROGRAM DESCRIPTION:</th>
<th>(What the service and program description are; why the services are required; how the services will benefit the District)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>141-14K58</strong> BACR will support the hiring of a Parent Outreach Coordinator</td>
<td>The Parent Outreach Coordinator will promote and nature partnerships between ER Taylor Elementary School and its parents and students for the purpose of increasing attendance rates and strengthening parent relationships between the students, the school, and the community..</td>
</tr>
</tbody>
</table>

**Category:** Administrative  **Code:** 1

**School Site/and or Department:** ER TAYLOR

**Participants:** (Those students, sites, or personnel who will be directly served by this consultant) 662

**Original Dates of Service:** August 20, 2013-May 30, 2014

**Amended Dates of Service:** August 20, 2013-May 30, 2014

**Cost of this Amendment Request:** $0

**Funding Source(s)/Program Title:**
EIA: Limited English Proficient (LEP)
EIA: Limited English Proficient (LEP)

**SACS Code(s):**
01-70910-2014-1110-2100-5803-513 ($25,000.00) Credit
01-70910-2014-4760-2100-5803-513 $25,000.00

**Cost of this Request**

<table>
<thead>
<tr>
<th>a) Name of Consultant:</th>
<th>Bay Area Community Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cost:</strong></td>
<td>$0</td>
</tr>
</tbody>
</table>

| b) Evaluation: (if applicable) | |
|-----------------------------| |
| **Cost:** | $0 |
Background

c) Original Cost Adopted $52,000.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $52,000.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

BACR is the current fiscal agent for the Healthy Start Program.

DEGREE OF STUDENT CONTACT:

□ Limited Contact □ More Than Limited Contact □ No Student Contact

PREPARED AND SUBMITTED BY: Marlene Callejas

SCHOOL SITE/and or DEPARTMENT: E.R. Taylor Elementary School
K Resolution Amendment

SUBJECT: Consultant Services  □ Individual  ☑ Organization

FOR BOARD OFFICE USE ONLY ☑ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 1310-8K1
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Change in funding source.

or other comments:

SERVICES/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K59 The Education Outside Corps member will promote academic performance through rigorous, project-based, partner-supported environmental education that is woven throughout the schools instruction and operation. The Corps member will be responsible for teaching in the outdoor classroom, teaching site based sustainability practices, promoting ecoliteracy among staff and engaging all students in place-based education.

Category: Administrative Code: 1

School Site/and or Department: Clare Lilienthal K2 and 3-8

Participants: (Those students, sites, or personnel who will be directly served by this consultant) All students

Original Dates of Service: October 9, 2013 - May 30, 2014

Amended Dates of Service: October 9, 2013 - May 30, 2014

Cost of this Amendment Request: $0

Funding Source(s)/Program Title: Trust Fund - PTA Funds

SACS Code(s): 01-93006-2014-1110-1000-5803-479 ($31,500.00) Credit
01-93006-2014-1110-2100-5803-479 $31,500.00

Cost of this Request

a) Name of Consultant: Education Outside $0

b) Evaluation: (if applicable) $0

281
K Resolution Amendment

141-14K59 Cont. Page 2

Background

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>c) Original Cost Adopted</td>
<td>$31,500.00</td>
<td></td>
</tr>
<tr>
<td>d) Previous Amendment(s) if any</td>
<td>$0</td>
<td></td>
</tr>
<tr>
<td>Total Program Cost To Date</td>
<td><strong>$31,500.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- X Goal 1: Access & Equity – Make social justice a reality.
- X Goal 2: Student Achievement – Engage high achieving and joyful learners.
- X Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- [ ] Level I: Complete Task
- [ ] Level II: Complete Task, Provide Feedback and/or Produce Product
- [ ] Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- [ ] Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

This consultant has proven satisfactory when working with SFUSD schools

DEGREE OF STUDENT CONTACT:
- [ ] Limited Contact
- [X] More Than Limited Contact
- [ ] No Student Contact

PREPARED AND SUBMITTED BY: William Hack, Principal

SCHOOL SITE/and or DEPARTMENT: Claire Lilienthal
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY  □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 139-24K8
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Funding source changed to cover cost of services. or other comments: Adding services to be paid by schools.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)
141-14K60 To provide services as officials at SFUSD middle and high school basketball games.

Category: Athletic  Code: 2

School Site/ and or Department: Various sites used by SFUSD middle and high school teams for basketball games.

Participants: (Those students, sites, or personnel who will be directly served by this consultant) SFUSD middle and high school students who participate in the AAA Basketball program.

Original Dates of Service: October 1, 2013 through March 11, 2014
Amended Dates of Service:

Cost of this Amendment Request: $18,000.00

Funding Source(s)/Program Title: PEEF - Prop H, Sports

SACS Code(s):
01-90534-2014-1110-4200-5803-832 $300.00
01-90534-2014-1110-4200-5803-439 $4500.00
01-90534-2014-1110-4200-5803-764 $1250.00
01-90534-2014-1110-4200-5803-559 $500.00
01-90534-2014-1110-4200-5803-624 $700.00
01-90534-2014-1110-4200-5803-757 $300.00
01-90534-2014-1110-4200-5803-697 $4300.00
01-90534-2014-1110-4200-5803-405 $3700.00
01-90534-2014-1110-4200-5803-833 $600.00
01-90534-2014-1110-4200-5803-725 $200.00
01-90534-2014-1110-4200-5803-571 $1650.00

a) Name of Consultant: Northern California Basketball Officials Association (NCBOA)

Cost of this Request $18,000.00
b) Evaluation: (if applicable) $0.00

<table>
<thead>
<tr>
<th>Background</th>
</tr>
</thead>
</table>
c) Original Cost Adopted | $60,000.00 |
d) Previous Amendment(s) if any | $0.00 |
Total Program Cost To Date | $78,000.00 |
(Add Items a to d) |

DISTRICT GOALS AND EVALUATION:
DISTRICT GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☒ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Contractor was selected based on the knowledge, experience, and previous quality service to the SFUSD.

DEGREE OF STUDENT CONTACT:
☒ Limited Contact ☐ More Than Limited Contact ☐ No Student Contact

PREPARED BY: John Zlatunich
SUBMITTED BY: Donald Collins
SCHOOL SITE/and or DEPARTMENT: Athletic Office
K Resolution Amendment

SUBJECT: Consultant Services ☐ Individual ☑ Organization

FOR BOARD OFFICE USE ONLY ☐ Vendor has multiple contracts for the current fiscal school year;

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 138-27K24
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Choose from list below:
or other comments: CONTRACT CANCELLED

SERVICE/PROGRAM DESCRIPTION:
141-14K61 Reading and/or math instruction.

Category: Teaching Non-Public Schools        Code: 24
School Site/and or Department: Oakes Children's Center
Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Qualified NCLB/ESEA, Title I, Private School Program Students

Original Dates of Service: September 15, 2013 - June 15, 2014
Amended Dates of Service: N/A

Cost of this Amendment Request: ($6,874.65) Credit

Funding Source(s)/Program Title:
NCLB: Title I, Part A, Basic Student Services, Non-Public Private Schools
NCLB: Title I, Part A, Basic Grant, Low-Income and Neglected

SACS Code(s):
01-30106-2014-1110-2100-5803-740 $6,365.42 CREDIT
01-30100-2014-1110-2100-5803-057 $ 509.23 CREDIT

Cost of this Request

a) Name of Consultant: Catapult Learning West, LLC
b) Evaluation: (if applicable) $0

-6,874.65
Background

c) Original Cost Adopted $6,874.65
d) Previous Amendment(s) if any $N/A

Total Program Cost To Date $0
(Add Items a to d)  

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:  
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:  
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:  
Through our evaluation and in conjunction with the non-profit private school consultation process, Catapult, as a third party provider, has experience and evaluative data proving their efficacy in student-based intervention programs.

DEGREE OF STUDENT CONTACT:  
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Evelyn Soliman

SUBMITTED BY: Mary Elisalde, Program Administrator

SCHOOL SITE and DEPARTMENT: State and Federal Programs
K Resolution Amendment

SUBJECT: Consultant Services □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 139-10K10; 1310-8K8
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Change in funding source and correction to Consultant name

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K62 The consultant, LaFrance Associates, LLC (DBA LFA Group), will lead a comprehensive strategic planning process for the Wellness Initiative and produce a 3 year strategic plan to include core strategies, goals, objectives and tactics for the Initiative. The services will benefit the District by providing strategic direction for an initiative that serves over 7,500 students annually through programs at 18 high school sites.

Category: Administrative   Code: 1
School Site/ and or Department: School Health Programs

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Staff from high school Wellness Centers and Wellness Initiative leadership

Original Dates of Service: September 11, 2013 - June 30, 2014
Amended Dates of Service: N/A

Cost of this Amendment Request: $0

Funding Source(s)/Program Title:
Wellness Infrastructure
DCYF: Mayor's DCYF Wellness Program

SACS Code(s):
01-90456-2014-1110-3140-5803-152 ($30,478.65) Credit
01-90550-2014-1110-3140-5803-152  $30,478.65

a) Name of Consultant: LaFrance Associates, LLC (DBA LFA Group)

b) Evaluation: (if applicable) $0
K Resolution Amendment

141-14K62 Cont. Page 2

<table>
<thead>
<tr>
<th>Background</th>
</tr>
</thead>
<tbody>
<tr>
<td>c) Original Cost Adopted $35,000.00</td>
</tr>
<tr>
<td>d) Previous Amendment(s) if any $0</td>
</tr>
<tr>
<td>Total Program Cost To Date $35,000.00</td>
</tr>
<tr>
<td>(Add Items a to d)</td>
</tr>
</tbody>
</table>

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transfer of Skills and Capacity Building

SELECTION PROCESS:
School Health Programs contracted with LaFrance Associates, LLC (DBA LFA Group) in the 12-13 school year to develop preliminary recommendations for a strategic planning process for the Wellness Initiative. SFUSD's partner agency DCYF also has a long history of working with this consultant for over 10 years.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Donna Blanchard

SUBMITTED BY: Kevin Truitt, Associate Superintendent

SCHOOL SITE and/or DEPARTMENT: Student, Family & Community Support Department
AMENDMENT TO RESOLUTION(s): 136-11K27 & 139-24K29

Explain why the amendment is needed: Additions/deletions of services to students.

or other comments: The site has determined that in order to better accommodate the needs of targeted youth, Bay Area Community Resources has agreed to reduce their K-Resolution so that the monies can be returned to the site to better service the needs of the students population.

SERVICE/PROGRAM DESCRIPTION: Bret Harte Elementary School ExCEI. After School Program is seeking partnership with Bay Area Community Resources to serve as the lead agency for implementation of the After School Education and Safety (ASES) and 21st Century Community Learning Center (21st C) Base grants to provide a comprehensive after school program. As Lead Agency, Bay Area Community Resources will provide overall management and operation of the after school program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Bay Area Community Resources includes reimbursement for staffing costs and related program expenses including supplies and materials not to exceed $107,714.00.

Category: Tutoring & After School Activities Code: 26

School Site/and or Department:

Participants: Students of Bret Harte Elementary School

Original Dates of Service: July 1, 2013 - June 30, 2014

Amended Dates of Service: NA

Cost of this Amendment Request: ($12,031.00) Credit

Funding Source(s)/Program Title: After School Education and Safety Program

SACS Code(s):
01-60100-2014-1110-2100-5100-153

Cost of this Request
a) Name of Consultant: Bay Area Community Resources $12,031.00

b) Evaluation: (if applicable) $0
Background

| c) Original Cost Adopted       | $107,714.00 |
| d) Previous Amendment(s) if any | $12,031.00  |
| Total Program Cost To Date    | $107,714.00 |

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Bay Area Community Resources is an approved ExCEL Provider through the Request for Qualifications process. Bay Area Community Resources was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Lucy Hong

SUBMITTED BY: Kevin Truitt

SCHOOL SITE and/or DEPARTMENT: Student, Family & Community Support Dept.
DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 136-11K13, 139-10K18, 1310-8K12, 1311-12K21

List original and all previous amendment resolution numbers.

Explain why the amendment is needed: SFCSD will be implementing the California Healthy Kids Survey this Spring as required by grant requirements and program planning.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K64

WHAT: Plan, develop, monitor and implement evaluations of the following programs: 1) California Nutrition Education Program (CNN - Nutrition Education Grant Project); 2) Tobacco Use Prevention Education 6-12; 3) Foster Youth Services Program (Foster Youth in Licensed Homes); 4) Wellness programs at the high school level (DCYF Mayor's Wellness Program); 5) SAMHSA Project Good; 6) ES/MS School Social Worker/School District Nurse Daily Log (PEEF: Prop H, Learning Support Professional); and 7) PEEF: Prop H, Restorative Justice; 8) CDC - School Based Surveillance Grant 9) CDC - School Based HIV/STD Prevention Grant;10) CDC - School Based HIV/STD Prevention YMSM Grant; 11) METTA Fund for Community Outreach (Asthma); 12) Mentoring for Success - Youth with Disabilities; 13) California Healthy Kids Survey

WHY: These projects each have an evaluation component required by the state, federal or local government funder.

HOW: The evaluation ensures ongoing funding for services and demonstrates impact for SFUSD students and schools. Each of the programs is managed by a Student, Family, and Community Support Department (SFCSD) Administrator. This SFCSD team meets with ETR on a monthly basis to monitor progress on each project. Additional meetings and phone consultation occur to ensure completion of all evaluation tasks and reports.

Category: Program Evaluation
Code: 15

School Site and or Department: Student, Family, and Community Support Department

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Student, Family, and Community Support Department and SFUSD K-12 students and staff

Original Dates of Service: July 1, 2013- June 30, 2014
Amended Dates of Service: N/A
Cost of this Amendment Request: $135,000.00

Funding Source(s)/Program Title:
DCYF Mayor's Wellness Program
Tobacco Use Prevention Education COE Administration Grants
SACS Code(s):
01-90550-2014-1110-3140-5803-152 $100,000.00
05-66800-2014-0000-3140-5803-152 $ 35,000.00

Cost of this Request $135,000.00

a) Name of Consultant: Education, Training & Research Associates

b) Evaluation: (if applicable) $0

c) Original Cost Adopted $121,250.00
d) Previous Amendment(s) if any $132,599.96

Total Program Cost To Date $388,849.96
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

<table>
<thead>
<tr>
<th>DISTRICT GOALS:</th>
<th>GOAL 1: Access &amp; Equity – Make social justice a reality.</th>
</tr>
</thead>
<tbody>
<tr>
<td>GOAL 2:</td>
<td>Student Achievement – Engage high achieving and joyful learners.</td>
</tr>
<tr>
<td>GOAL 3:</td>
<td>Accountability – Keep our promises to students and families.</td>
</tr>
</tbody>
</table>

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Selection was based on a Request for Proposal (RFP) process posted in April 2011 for evaluation services. Education, Training & Research Associates (ETR) was selected as one of two organizations to provide evaluation services for Student, Family, and Community Support Department. ETR has extensive expertise evaluating comprehensive school health programs.

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Kim Levine

SUBMITTED BY: Kim Coates

SCHOOL SITE/and or DEPARTMENT: Student, Family, and Community Support Dept.
K Resolution Amendment

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 136-25K50, 138-27K33, 139-24K23, 1310-22K17, 1311-12K29, 1312-10K51
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of name(s) / Org.'s.

or other comments: Amending the name for one of the NPA members; EBS Healthcare should read EBS Healthcare Services Inc. Delete NPA member; Ed Support Services. Adding NPA member; (1) Alpha Vista Services, Inc. (2) STE Consultants, LLC and (3) Professional Tutors of America, Inc. Adding NPS member; (1) Heritage School and (2) Stars High School

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K65 Authorization to enter into school year 2013-14 contracts with non-public agencies/schools (NPA/NPS), certified by California State Department of Education to provide services to special education students, when no appropriate public education services are available to serve the individual needs of students with disabilities that cannot otherwise access such said services through SFUSD at present time. Provision of these services ensure the process of a free and appropriate public education according to each student's individual needs as determined through assessment, data collection and progress toward IEP goals. Services will be rendered at the non-public agencies/schools and onsite at SFUSD schools.

Category: Teaching Non-Public Schools Code: 24

School Site/ and or Department: Special Education Services

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Special Education Services

Original Dates of Service: July 1, 2013 - June 30, 2014
Amended Dates of Service: N/A

Cost of this Amendment Request: $0

Funding Source(s)/Program Title:
Special Education - Infant Entitlement
Special Education Services (Pre K goal code (population)
Special Education Services (Severe goal)
Special Education Services (Non Severe goal)
Special Education - Mental Health Services
SACS Code(s):
05-65100-2014-5710-1180-5100-056
05-65000-2014-5730-1180-5100-069
05-65000-2014-5750-1180-5100-064
05-65000-2014-5770-1180-5100-064
05-65120-2014-5750-1180-5100-056
05-65000-2014-5750-1180-5100-066

Cost of this Request
$0

a) Name of Consultant: Various NPA/NPS

b) Evaluation: (if applicable)

<table>
<thead>
<tr>
<th>Background</th>
</tr>
</thead>
<tbody>
<tr>
<td>c) Original Cost Adopted</td>
</tr>
<tr>
<td>d) Previous Amendment(s) if any</td>
</tr>
<tr>
<td>Total Program Cost To Date</td>
</tr>
</tbody>
</table>

(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
The California Education Code mandates the provision of a free appropriate, public education for all special education students. When an appropriate public education program/service is unavailable for particular students, the District must contract with non-public agencies and non-public schools certified by California State Department of Education to provide the services.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Rowena Yue

SUBMITTED BY: Daniel Bridges

SCHOOL SITE and or DEPARTMENT: Special Education Services
LIST OF NON PUBLIC AGENCIES
2013 – 2014
As of January 14, 2014

1. Alpha Vista Services, Inc. (to add)
2. Anova Education & Behavior Consultation, Inc.
3. Associated Learning and Language Specialists
4. Bay Area Communication Access (BACA)
6. Behavioral Intervention Association
7. Blind Babies Foundation
8. Cathy Hansen
9. Community Options for Families and Youth (COFY)
10. EBS Healthcare Services Inc. (change name)
11. Ed Support Services (to delete)
12. Gateway Learning Group
13. Genesis Behavior Center
14. Hearing and Speech Center of Northern CA
15. Lindamood-Bell Learning Processes - San Francisco
16. MyTherapy Company
17. Professional Tutors of America, Inc. (to add)
18. Progressus Therapy, LLC
19. Speech Inc.
20. STE Consultants, LLC (to add)
21. Stepping Stones Center for Autistic Spectrum Disorders, Inc.
22. Steps Therapy, Inc.
23. Sunbelt Staffing
24. Trumpet Behavioral Health

Note: The above agencies provide the following services: Educational counseling, adaptive physical education, language and speech therapy, interpreting & communicating services, additional adult assistance, occupational therapy, physical therapy, behavior intervention and psychological services.
LIST OF NON PUBLIC SCHOOL
2013 – 2014
As of January 14, 2014

1. A Better Chance School (ABC)
2. Aldea School
3. Anova Center for Education
4. Arbor Bay School
5. Camphill Special School, Inc.
6. Children’s Learning Center
7. Copperhill Youth Center
8. Devereux Florida
9. Edgewood Center for Children and Families
10. Family Life Center
11. Heartspring School
12. Hergl School
13. Heritage School (to add)
14. Jasper Mountain School
15. Keith Thompson Non Public School/Chamberlain’s Children Center
16. Oak Hill School
17. Oak Grove Center
18. Oakes Children’s Center
19. Pacific Autism Center for Education (PACE)
20. Provo Canyon School, Inc.
21. R.I.S.E. Institute
22. Seneca, Inc.
23. Spectrum Center
24. Star Academy
25. Stars High School (to add)
26. Summitview Academy/Summitview Child & Family Services
27. The Bay School
28. Timothy Murphy School
29. Wings Learning Center
SUBJECT: Consultant Services  Organization

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 128-14K23 & 134-9K46 & 136-11K40
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Funding source changed to cover cost of services.

SERVICE/PROGRAM DESCRIPTION:
141-14K66 Provide translation services for IEP/Special Education meetings and early childhood parent meetings/trainings. This is a mandated service.

Category: Administrative  Code: 1
School Site/ and or Department: Various Sites
Participants: Various

Original Dates of Service: July 1, 2012 – June 30, 2013
Amended Dates of Service: NA

Cost of this Amendment Request: $0

Funding Source(s)/Program Title:
Special Education Services

SACS Code(s):
05-65000-2013-5001-2100-5803-056 ($57,801.00) Credit
05-65000-2014-5001-2100-5803-056 $57,801.00

Cost of this Request $0

a) Name of Consultant: Language People, Inc.

b) Evaluation: (if applicable) $0
Background

<table>
<thead>
<tr>
<th>c) Original Cost Adopted</th>
<th>$90,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>d) Previous Amendment(s) if any</td>
<td>$385,000.00</td>
</tr>
<tr>
<td>Total Program Cost To Date (Add Items a to d)</td>
<td>$475,000.00</td>
</tr>
</tbody>
</table>

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity - Make social justice a reality.
- Goal 2: Student Achievement - Engage high achieving and joyful learners.
- Goal 3: Accountability - Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Language People is able to accommodate the language needs of our student population

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Rowena Yue

SUBMITTED BY: Daniel Bridges/Sherry Jackson

SCHOOL SITE/and or DEPARTMENT: Special Education Services
SUBJECT: Consultant Services  Organization

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 136-25K45
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments: and amending the name; Rethink Autism should read Rethink Autism, Inc.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K67
Currently students with an eligibility of autism make up about 10% of all SFUSD students receiving special education services. ABA is a science in which procedures are systematically applied to improve socially significant behavior to a meaningful degree. An ABA program is a data driven systematic teaching approach. Instruction is individualized for each student with targeted skills (learning goals) being broken down into small component parts. Multiple learning opportunities are provided, and positive reinforcement is used to motivate the student. ABA is a research based strategy widely recognized as the most effective intervention for students with autism spectrum disorder.

Special Education Services is committed to expanding ABA services options for students with autism. During the 2012-13 SY, we partnered with Rethink Autism - http://www.rethinkautism.com/ - to provide school-based ABA services to 30 students with autism during the 2012-2013 school year. Rethink Autism is a cost effective web-based ABA program providing assessment, teaching tutorials, teaching objectives, and data-tracking systems. We are requesting to continue the program and to expand services to an additional up to 10 school sites.

Category: Administrative  Code: 1

School Site and or Department: Special Education Services

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Special education teachers and para professionals

Original Dates of Service: 08/19/13 - 06/30/14
Amended Dates of Service: n/a

Cost of this Amendment Request: $92,000.00

Funding Source(s)/Program Title:
Special Education Services

SACS Code(s):
05-65000-2014-5001-2100-5803-056

a) Name of Consultant: Rethink Autism, Inc.
b) Evaluation: (if applicable)

Cost of this Request $92,000.00

$0
K Resolution Amendment

141-14K67 Cont. Page 2

Background

c) Original Cost Adopted $28,000.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $120,000.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

☐ Goal 1: Access & Equity – Make social justice a reality.
☒ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

☐ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☒ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

The California Education Code mandates the provision of a free and appropriate public education for all special education students. When an appropriate public education program is unavailable for particular students, the District may contract with a certified private organization to provide said program for implementation by District staff.

DEGREE OF STUDENT CONTACT:

☐ Limited Contact ☐ More Than Limited Contact ☒ No Student Contact

PREPARED BY: Rowena yue

SUBMITTED BY: Melody Royal

SCHOOL SITE/and or DEPARTMENT: Special Education Services
**K Resolution Amendment**

**DATE OF BOARD MEETING:** January 14, 2014

**AMENDMENT TO RESOLUTION(s):** 138-27K9

List original and all previous amendment resolution numbers.

**Explain why the amendment is needed:** Correct name to the organization's legal name.

**SERVICE/PROGRAM DESCRIPTION:**

Collective Impact dba Ella Hill Hutch Community Center will provide an after-school program for at-risk students, serving up to 5 youth in grades K-12, that includes academic tutoring, mentoring, and leadership skills development. The program is guided by five principles: developing caring relationships between students and adults; creating a safe space for student learning; focusing on student health and wellness; providing students marketable skills for graduation; and involving students in giving back to peers and the community. Students participate in academic assessments and receive assistance with the California High School Exit Exam preparation, PSAT/SAT preparation and community leadership development. These services address the needs of underserved students in the Western Addition and increase students' access to high quality tutoring services to increase academic achievement.

**Category:** Tutoring & After School Activities  
**Code:** 26

**School Site/ and or Department:**  
Ella Hill Hutch Community Center

**Participants:** (Those students, sites, or personnel who will be directly served by this consultant)  
At-Risk students in Grades K-12

**Original Dates of Service:**  
August 28, 2013 - May 31, 2014

**Amended Dates of Service:**  
August 28, 2013 - May 31, 2014

**Cost of this Amendment Request:**  
$0

**Funding Source(s)/Program Title:**  
UGF/AB825 Targeted Instructional Improvement Block Grant

**SACS Code(s):**  
01-07940-2014-0000-2100-5803-110  
**Cost of this Request**  
$0

**a) Name of Consultant:** Ella Hill Hutch Community Center  
($42,750) Credit  
Collective Impact dba Ella Hill Hutch Community Center  
$42,750

**b) Evaluation:** (if applicable)  
$0
Background

c) Original Cost Adopted $42,750.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $42,750.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

District Goals:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

Evaluation:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

Selection Process:
Collective Impact has demonstrated success in working with at-risk, targeted students in the Western Addition

Degree of Student Contact:
- Limited Contact
- More Than Limited Contact
- No Student Contact

Prepared and Submitted By: NurJehan Khalique

School Site/and or Department: Access and Equity
SUBJECT: Consultant Services  

FOR BOARD OFFICE USE ONLY  

DATE OF BOARD MEETING: January 14, 2014  

AMENDMENT TO RESOLUTION(s): 135-14K9, 139-24K23, 1311-12K24  
List original and all previous amendment resolution numbers.  

Explain why the amendment is needed: Change in Funding Source  

SERVICE/PROGRAM DESCRIPTION: 

141-14K69  
Community Development Institute (CDI) will operate as the interim Head Start administrator for San Francisco County's Head Start contract. S.F. State University, the current administrator, will terminate their contract with The California Department of Education (CDE) on May 24th, 2013. The CDE has designated the SFUSD Early Education Department (EED) as the "Local Education Agency" (LEA) to distribute funds to CDI acting as the interim program operator until CDE completes its selection process of a new administrator.  

Category: Administrative  
Code: 1  

School Site/and or Department: Early Education Department  

Participants: (Those students, sites, or personnel who will be directly served by this consultant)  
City wide Head Start agencies receiving funding from Community Development Institute (CDI) acting as interim Head Start program operator.  

Original Dates of Service: May 25, 2013 - June 30, 2013  
Amended Dates of Service: June 1, 2013 - June 30, 2014  

Cost of this Amendment Request: $0  

Funding Source(s)/Program Title:  
EED: Federal Child Care Center - Based Program (CCTR)  
EED: Federal Child Care Center - Based Program (CCTR)  
CA State Preschool Program  

SACS Code(s):  
12-50250-2014-0001-2100-5803-900 ($1,531,104) Credit  
12-50250-2014-0001-2100-5100-900 $ 386,065  
12-61050-2014-0001-2100-5100-900 $1,145,639  

Cost of this Request:  
a) Name of Consultant: Community Development Institute CDI Head Start $0  
b) Evaluation: (if applicable) $0
141-14K69 Cont. Page 2

<table>
<thead>
<tr>
<th>Background</th>
</tr>
</thead>
<tbody>
<tr>
<td>c) Original Cost Adopted</td>
</tr>
<tr>
<td>d) Previous Amendment(s) if any</td>
</tr>
<tr>
<td>Total Program Cost To Date</td>
</tr>
<tr>
<td>(Add Items a to d)</td>
</tr>
</tbody>
</table>

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
CDI was identified as the interim operator by the California Department of Education.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Linda Duong
SUBMITTED BY: Carla Bryant
SCHOOL SITE/and or DEPARTMENT: Early Education Department
DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 13-142KA
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K70 To Transition student into least restrictive setting along with in-home behavior support.

Category: Supplemental Student Counseling Code: 21
School Site/ and or Department: Special Education Services
Participants: (Those students, sites, or personnel who will be directly served by this consultant)

Original Dates of Service: 10/01/2013 - 06/30/2014
Amended Dates of Service: n/a

Cost of this Amendment Request: $30,000.00

Funding Source(s)/Program Title:
Special Education Services

SACS Code(s):
05-65000-2014-5001-2100-5803-056

a) Name of Consultant: Kahlon Family Services
b) Evaluation: (if applicable)

Cost of this Request $30,000.00 $0
Background

c) Original Cost Adopted $16,375.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $46,375.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Per Student IEP

DEGREE OF STUDENT CONTACT:

- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Rowena Yue

SUBMITTED BY: Daniel Bridges

SCHOOL SITE/and or DEPARTMENT: Special Education Services
K Resolution Amendment

SUBJECT: Consultant Services □ Individual  □ Organization

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 134-23K5, 139-24K25
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: (Due to the addition of an annual 10% administrative fee for the duration of the contract.)

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K71 The partnership between UCSF and SFUSD includes sharing UCSF's expertise in science education, college readiness and clinical services with six specific schools (E.R. Taylor ES, Hillcrest ES, Malcolm X ES, Dr. Martin Luther King MS and Philip & Sala Burton HS) to reduce and eventually eliminate the achievement gap. The support to those schools includes but is not limited to professional development workshops for teachers, partnering UCSF graduate students with SFUSD teachers to create science lessons, providing students with summer internship opportunities, providing students with study and test-taking skills, taking students on college tours, and partnering UCSF faculty to develop programming on post-traumatic stress, obesity, asthma, etc. The contract supports the salary of a partnership director who will facilitate implementation of the support and includes an administrative fee to support the operations of the partnership. In addition, the partnership will support the opening and launch of the new Willie Brown Middle School.

Category: Administrative

Code: 1

School Site/ and or Department: Instruction, Innovation and Social Justice

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Central Office and E.R. Taylor ES, Hillcrest ES, Malcolm X ES, Dr. Martin Luther King MS, Willie Brown Jr. MS and Philip & Sala Burton HS

Original Dates of Service: July 1, 2012 through June 30, 2015

Amended Dates of Service: N/A

Cost of this Amendment Request: $16,128.05

Funding Source(s)/Program Title:

UGF/AB 825 - Targeted Instructional Improvement Block Grant

SACS Code(s):

01-07940-2014-0000-2100-5803-190  $7,537.20
  (FY 2012-13 $7,627.65 and FY 2-13-14 ($90.45) credit)
01-07940-2015-0000-2100-5803-190  $8,590.85
  (Pending FY 2014-2015 Budget Approval)

Cost of this Request $16,128.05

a) Name of Consultant: The Regents of the University of California
b) Evaluation: (if applicable) $0

<table>
<thead>
<tr>
<th>Background</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>c) Original Cost Adopted</td>
<td>$243,172.00</td>
</tr>
<tr>
<td>d) Previous Amendment(s) if any</td>
<td>$8,189.00</td>
</tr>
<tr>
<td>Total Program Cost To Date</td>
<td>$267,489.05 (Add Items a to d)</td>
</tr>
</tbody>
</table>

DISTRICT GOALS AND EVALUATION:

District Goals:

- Goal 1: Access & Equity - Make social justice a reality.
- Goal 2: Student Achievement - Engage high achieving and joyful learners.
- Goal 3: Accountability - Keep our promises to students and families.

Evaluation:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

Selection Process:

UCSF is uniquely qualified as a research institution and higher education institution to facilitate knowledge sharing and professional development of our schools. The partnership director will facilitate implementation of UCSF support.

Degree of Student Contact:

- Limited Contact
- More Than Limited Contact
- No Student Contact

Prepared By: Cheryl DeSanti

Submitted By: Guadalupe Guerrero, Deputy Superintendent

School Site/Department: Instruction, Innovation and Social Justice
K Resolution Amendment

SUBJECT: Consultant Services [ ] Individual [X] Organization

FOR BOARD OFFICE USE ONLY [ ] Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: January 14, 2014

AMENDMENT TO RESOLUTION(s): 128-14K28, 139-24K27
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Change funding to FY14 funding source to pay late invoice.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K72 Tutorial Program for GEAR UP cohorts.
Goal: Increase academic performance and preparation for post-secondary education and knowledge of post-secondary education options for GEAR UP students and their families

Category: Tutoring & After School Activities Code: 26

School Site/ and or Department: Balboa, Burton, Marshall, Mission, ISA, O'Connell, Wallenberg, and Washington High Schools

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
11th & 12th grade students

Original Dates of Service: July 1, 2012 - June 30, 2013
Amended Dates of Service:

Cost of this Amendment Request: $0.00

Funding Source(s)/Program Title:
SF GEAR UP Partnership

SACS Code(s):
01-58200-2013-1110-2100-5100-154 ($193.62) Credit
01-58200-2014-1110-2100-5100-154 $193.62

Cost of this Request: $0.00

a) Name of Consultant: San Francisco State University
b) Evaluation: (if applicable) $
Background

c) Original Cost Adopted $95,000.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $95,000.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
San Francisco State University was selected to be a partner in the GEAR UP Partnership grant to provide tutoring support services to students.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED AND SUBMITTED BY: Jenny Rong

SCHOOL SITE/and or DEPARTMENT: Student Family Community Support
AMENDMENT TO RESOLUTION(s): 13-136KA
List original and all previous amendment resolution numbers.

**DATE OF BOARD MEETING:** January 14, 2014

**AMENDMENT TO RESOLUTION:**
List original and all previous amendment resolution numbers.

**Explain why the amendment is needed:** Choose from list below:
or other comments: To change the name of the consultant

**SERVICE/PROGRAM DESCRIPTION:** (What the service and program description are; why the services are required; how the services will benefit the District)

141-14K73 The Education Outside will promote academic performance through rigorous, project-based partner-supported environmental education that is woven throughout the school’s science instruction and operation. Consultant will work closely with students and support the staff at Bret Harte in the outdoor classroom setting so students can acquire skills and dispositions associated with greening and sustainability practices and engage them in play-based education.

**Category:** Administrative **Code:** 1

**School Site/and or Department:** Bret Harte ES

**Participants:** (Those students, sites, or personnel who will be directly served by this consultant)

All Students

**Original Dates of Service:** September 30, 2013 - May 31, 2014

**Amended Dates of Service:** September 30, 2013 - May 31, 2014

**Cost of this Amendment Request:** $0

**Funding Source(s)/Program Title:**
UGF/AB825 Targeted Instructional Improvement Block Grant

**SACS Code(s):**
01-07940-2014-1110-2100-5803-453

**a) Name of Consultant:**
San Francisco School Alliance ($7,000)
Education Outside ($7,000)

**b) Evaluation:** (if applicable)

**Cost of this Request**

$0

$0
Background

c) Original Cost Adopted     $7,000.00

d) Previous Amendment(s) if any $0

Total Program Cost To Date     $7,000.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
☑ Goal 1: Access & Equity – Make social justice a reality.
☑ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☑ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☑ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Consultanttt is a major district partner in environmental education

DEGREE OF STUDENT CONTACT:
☐ Limited Contact    ☑ More Than Limited Contact    ☐ No Student Contact

PREPARED AND SUBMITTED BY: Jeanne Dowd

SCHOOL SITE/and or DEPARTMENT: Bret Harte ES