SAN FRANCISCO UNIFIED SCHOOL DISTRICT

AGENDA

REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, MARCH 8, 2016
6:00 P.M.

IRVING G. BREYER BOARD MEETING ROOM
555 FRANKLIN STREET, FIRST FLOOR
SAN FRANCISCO, CALIFORNIA 94102

Board of Education:
Matt Haney – President
Shamann Walton – Vice President
Sandra Lee Fewer
Hydra Mendoza-McDonnell

Emily M. Murase, Ph.D.
Rachel Norton
Jill Wynns

Student Delegates to the Board of Education:
Teresia Chen
Miguel Tantiado

Superintendent of Schools: Richard A. Carranza

MISSION STATEMENT OF THE SFUSD:
The mission of the San Francisco Unified School District is to provide each student with an equal opportunity to succeed by promoting intellectual growth, creativity, self-discipline, cultural and linguistic sensitivity, democratic responsibility, economic competence, and physical and mental health so that each student can achieve his or her maximum potential.

DISTRICT GOALS:
(In Accordance with 86-24Sp2 – Proposal to Implement a Strategic Plan. Adopted 5/27/08)

➤ Access & Equity – Make Social Justice a Reality.
➤ Student Achievement – Engage High Achieving and Joyful Learners.
➤ Accountability – Keep Our Promises to Students and Families.
ORDER OF BUSINESS
ADJOURNMENT: 10:00 P.M.

❖ ROLL CALL AND PLEDGE OF ALLEGIANCE

A. APPROVAL OF BOARD MINUTES

B. PRESENTATIONS TO THE BOARD OF EDUCATION/SUPERINTENDENT’S REPORTS
   ➢ Superintendent’s Thoughts for the Evening

C. RECOGNITIONS AND RESOLUTIONS OF COMMENDATION
   The Superintendent or Board members may commend or honor individuals, groups, holidays and historical observations under this item. Resolutions of commendation shall be acted on by the Board without need for a second reading after public testimony is heard.

D. STUDENT DELEGATES’ REPORT

E. ADVISORY COMMITTEE REPORTS AND APPOINTMENTS TO ADVISORY COMMITTEES BY BOARD MEMBERS
   ➢ Report from the Parent Advisory Council (PAC)

F. PUBLIC COMMENT ON CONSENT ITEMS
   Members of the public may comment on any matter on the Consent Calendar. Members of the public shall not be permitted to sever agenda items for discussion.

G. CONSENT CALENDAR – SEE EXHIBIT A FOLLOWING SUMMARY PAGES FOR LIST OF ITEMS
   This item requires a motion and a second. Under this item, the Superintendent may withdraw or correct an item on the Consent Calendar. In addition, a Board member or the Superintendent may remove an item from the Consent Calendar and the item will be considered as a First Reading or they may sever an item for discussion and separate vote under item N.
H. SUPERINTENDENT’S PROPOSALS - HELD FOR SPEAKER CARDS AND ACTION

Before calling on public speakers or recognizing Board members for discussion, the president shall request a report from the committee(s), if any. If the committee(s) has previously given a report to the Board, a second report is not necessary.

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➢ 162-9Sp3 - Board Policy 4033
   Personnel: Lactation Accommodation

➢ 162-9Sp4 - Board Policy 4034
   Personnel: Sexual Harassment

➢ 162-9Sp6 - Board Policy 4000
   Personnel: Concepts, Roles and Organization of Personnel Policies

➢ 162-9Sp7 - Adoption of Board Policy 6146.1
   Instruction: High School Graduation Requirements
   (Report from the Curriculum & Program Committee)

I. BOARD MEMBERS’ PROPOSALS – HELD FOR SPEAKER CARDS AND ACTION

Before calling on public speakers or recognizing Board members for discussion, the president shall request a report from the committee(s), if any. If the committee(s) has previously given a report to the Board, a second report is not necessary.

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➢ 161-12A2 - In Support of Staff Training, Curriculum and Services to Meet the Needs of SFUSD Students with Incarcerated Parents
   - Commissioners Matt Haney and Shamann Walton
   (Report from the Budget and Business Services Committee)

➢ 162-23A3 - Encouraging Students to Exercise Their Voting Rights
   - Commissioners Sandra Lee Fewer and Rachel Norton
   (Report from the Curriculum and Program Committee)

J. PUBLIC COMMENT ON GENERAL MATTERS - 30 MINUTES

Members of the public may address the Board on any matter that is not on the agenda but is within the subject matter jurisdiction of the Board. This item is limited to 30 minutes and shall occur no later than 7:30 p.m. or immediately following the item then under discussion.

K. SPECIAL ORDER OF BUSINESS

NONE
L. DISCUSSION OF OTHER EDUCATIONAL ISSUES

- Update – International Studies Academy (ISA)/John O’Connell High School Merger
- Update – African American Achievement and Leadership Initiative (AAALI)

M. CONSENT CALENDAR RESOLUTIONS REMOVED AT PREVIOUS MEETING FOR SECOND READING AND ACTION

N. VOTE ON CONSENT CALENDAR – MOVED AND SECONDED UNDER ITEM G

O. VOTE ON CONSENT CALENDAR RESOLUTIONS SEVERED FOR SEPARATE CONSIDERATION UNDER ITEM G

P. INTRODUCTION OF ALL PROPOSALS AND ASSIGNMENT TO COMMITTEE

The president shall introduce proposals from the Superintendent and Board members for a first reading and assign proposals to the appropriate committee(s). In order to promote efficient meetings, this item requires a single motion and a second. The president may also refer the proposal to the next regularly scheduled Board meeting if no committee assignment is necessary or appropriate. The Board encourages members of the public to address their concerns to the committee(s) and Board members will not engage in a discussion on this item. Public comment on this item is limited to a total of 5 minutes.

1. Introduction and Assignment of Superintendent’s Proposals  Pg. 26 - 49

- **163-8Sp1** – Board Policy 4100
  Personnel: Certificated Personnel

- **163-8Sp2** – Board Policy 4200
  Personnel: Classified Personnel

- **163-8Sp3** – Board Policy 4300
  Personnel: Certificated and Classified Management and Classified Supervisor Personnel

- **163-8Sp4** – Board Policy 4301
  Personnel: Management and Supervisory Staff Organization

- **163-8Sp5** – Board Policy 4311
  Personnel: Recruitment and Selection
Q. INTRODUCTION OF PROPOSALS FOR IMMEDIATE ACTION AND NOTICE OF SUSPENSION OF BOARD RULES
Under this item, the Board may immediately consider and act upon a proposal introduced at first reading. At least five (5) board members must approve a motion to suspend the rule set forth in Bylaw 9323, which requires that proposals be introduced for a first reading and acted upon at a second reading. In the event that the Board approves a motion to suspend the rules and consider a proposal for immediate action under this item, members of the public may comment on this item without the necessity of submitting a “Request to Speak” in advance.

R. BOARD MEMBERS’ REPORTS

1. Standing Committees

2. Board Delegates to Membership Organizations (NSBA, CSBA, CGCS)

3. All Other Reports by Board Members

Report from the Building, Grounds, and Services Committee
February 29, 2016 - Reporting: Commissioner Hydra Mendoza-McDonnell

INFORMATIONAL ITEMS:
- Update, Information and Discussion on the Former Youth Park District Site at 200 Middlepoint Road
- Information and Update on the 2011 Facilities Bond Local Hire Program

Report from the Committee of the Whole Meeting
March 1, 2016 - Reporting: Commissioner Shamann Walton

INFORMATIONAL ITEMS:
- Family Empowerment Update and Strategies Moving Forward
- Planning for 2016 Bond
R. BOARD MEMBERS’ REPORTS – a. Standing Committees; b. Board Delegates to Membership Organizations (NSBA, CSBA, CGCS); c. All Other Reports by Board Members. – CONTINUED

Report from the Budget and Business Services Committee
March 2, 2016 - Reporting: Commissioner Rachel Norton

ACTION ITEMS:
- 161-12A2 – In Support of Staff Training, Curriculum and Services to Meet the Needs of SFUSD Students with Incarcerated Parents (Walton/Haney/McDonnell)
- 161-26Sp1 – Authorization to Grant or in the Alternative Deny the Renewal Petition for City Arts & Tech High School

INFORMATIONAL ITEMS:
- Presentation by the Office of the Assessor-Recorder – City and County of San Francisco
- Administratively Approved K Resolutions
- Department Budget Review: Human Resources
- SFUSD Budget Development for FY 16-17
- Future Meeting Agenda Items

Report from the Curriculum and Program Committee
March 7, 2016 - Reporting: Commissioner Shamann Walton

ACTION ITEMS:
- 161-26Sp1 – Authorization to Grant or in the Alternative Deny the Renewal Petition for City Arts & Tech High School
- 162-9Sp7 – Adoption of Board Policy 6146.1 Instruction: High School Graduation Requirements
- 162-9A1 – Physical Education Requirements and Exceptions: Adoption of Board Policy 6142.7 (Physical Education and Activity) and Incorporation of Content from Board Policy 6105.6 (Murase/Wyens)
- 162-23A3 – Encouraging Students to Exercise Their Voting Rights (Fewer/Norton)

UPDATE / OVERVIEW ON THE FOLLOWING INFORMATIONAL ITEMS:
- School Quality Index
- LGBTQ (Lesbian Gay Bisexual Transgender Queer) Elective Course at Ruth Asawa School of the Arts

- Rules, Policy, and Legislation Committee - March 16, 2016
- Ad Hoc Committee on Student Assignment - TBD
- Ad Hoc Committee on Personnel Matters/Labor Relations - March 17, 2016
- Ad Hoc School District / City College Joint Committee - March 23, 2016

S. OTHER INFORMATIONAL ITEMS

NONE
T. MEMORIAL ADJOURNMENT
   The president may announce a memorial adjournment of the meeting at this time.

U. CLOSED SESSION

V. REPORT OF CLOSED SESSION ACTIONS

1. Report of Action taken in Closed Session at Special Meeting
   Under this item, and pursuant to Bylaw 9321, the president will report actions taken in closed session, if any, at a special meeting.

2. Report of Action taken in Closed Session

W. ADJOURNMENT
EXHIBIT A
CONSENT CALENDAR
(The following are all ACTION ITEMS)

1. Instructional Resolutions

1a. (163-811) Approval of Student Travel for James Lick Middle School

Recommendation: That the Board of Education approves the student travel of twenty-five (25) students and three (3) certificated employees to focus on 8th grade Social Studies by visiting Washington DC and Colonial Williamsburg, VA.

1b. (163-812) Approval of Student Travel for Lowell High School

Recommendation: That the Board of Education approves the student travel of twenty-one (21) students and one (1) certificated employee to participate in the Invitational Baseball Tournament in Phoenix, AZ.

1c. (163-813) Approval of Student Travel for Phillip & Sala Burton High School

Recommendation: That the Board of Education approves the student travel of twenty-two (22) students and three (3) certificated employees to attend Outdoor Science Education at Olympic National Park in Port Angeles, WA.

1d. (163-814) Approval of Student Travel for Lowell High School

Recommendation: That the Board of Education approves the student travel of twenty-four (24) students and two (2) certificated employees to build and maintain school gardens to support food security in Boaco, Nicaragua.

1e. (163-815) Approval of Student Travel for Presidio Middle School

Recommendation: That the Board of Education approves the student travel of forty-nine (49) students and three (3) certificated employees to extend 8th grade Social Studies curriculum by visiting sites, memorials and museums in Washington DC and New York City.

1f. (163-816) Approval of Student Travel for James Lick Middle School

Recommendation: That the Board of Education approves the student travel of forty-two (42) students and three (3) certificated employees to attend workshops and plays as part of the Ashland Shakespeare Festival at Southern Oregon University in Ashland, Oregon.
1g. (163-817) Approval of Student Travel for Aptos Middle School

Recommendation: That the Board of Education approves the student travel of twenty-five (25) students and two (2) certificated employees to visit our national monuments and historic sites in the Nation's Capital City, Washington DC, in conjunction with 8th grade Social Studies curriculum.

2. Finance Resolutions

2a. (163-8B1) Authorization to Submit Applications, to Accept Funds, and to Budget the Amount Awarded

Recommendation: That the Superintendent and/or the Chief Financial Officer be authorized by the Board of Education to submit the following grant applications, to accept the following grant awards, and to budget the amount awarded as presented.

Awards:

1. $7,500 – California GEAR UP to Everett Middle School. Promote college going environment at Everett Middle School.

2. $25,000 – Mary Wohlford Foundation to Student Support Services. To support SFUSD middle school teachers to increase their knowledge, skills and comfort level to teach comprehensive health education including comprehensive sexuality education.

3. $10,595,772 – Department of Children, Youth & Their Families (DCYF) to PreK-12. To support a series of programs and services to children and youths in the San Francisco Unified School District, including programs such as Athletics, Elementary Arts, Transportation / Field Trips, Elementary Music, Post-Secondary Success, CARE Center, Truancy Assessment Resource Center, Salad Bars, Wellness Center Initiative, Summer School/Credit Recovery, Early Education, Special Education and SFUSD Partnerships. The total amount requested reflects the amount of grant funds to be disbursed under the SFUSD-DCYF Master Contract. The contract baseline of $10,595,772 also includes a contingency clause that can potentially add $1,059,577 to the baseline, bringing the maximum amount to $11,655,349.

4. $10,000 – The Hospital Council of Northern & Central California to PreK-12. To support implementation of our Wellness Policy by supporting education efforts at our school sites.

5. $11,000 – Stanford University School of Education to Dr. Charles Drew; George R. Moscone Elementary School; Fairmount Elementary School. This funding would provide grants to schools participating in the COHERE project with Stanford University and Northwestern University. The SFUSD research department requests that any funding to support participation in projects with research institution be provided at the school level. This gives three schools participating resources to execute the operations of the project. The project is focused on examining the alignment and enactment of the Pre-K to 3rd math curriculum and instruction in SFUSD.
6. $400 – California Education Partners to Herbert Hoover Middle School; Curriculum & Instruction: STEM. This grant will provide funding to pay two teachers at Hoover Middle School who worked on a video and content for a presentation to an audience of parents and administrators about their work with Stanford University to test a new NGSS aligned science curriculum. The work by these teachers is being used by SFUSD’s science department to influence the design of the district-wide science assessment.

7. $75,000 – Spark SF Public Schools to PreK-12. This grant will involve developing training and support for middle school teachers, in particular, and also communicating with UESF members and building support and understanding for this equity focused effort.

2b. **(163-8B2) Authorization for Budget Transfers for Fiscal Year 2015-2016 Budget**

**Recommendation:** That the Superintendent recommends changes to the FY 2015-2016 Budget as adopted by the Board of Education on June 23, 2015. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revision as presented.

Unrestricted and Restricted General Funds (Funds 01, 05, and 12)


**Recommendation:** That the Board of Education authorize the submission to the State of California of a positive certification that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years and a positive certification that the County Office will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

2d. **(163-8B4) Approval of the San Francisco Unified School District Memoranda of Understanding (MOU) with Community Based Organizations**

**Recommendation:** That the Board of Education authorize the District to enter into the Memoranda of Understanding with the community based organizations and/or agencies listed in the attached table as detailed, for the 2015-2016 and 2016-2017 fiscal years.
2e. (163-B5) Authorization to Enter Into an Affiliation Agreement/Memorandum of Understanding between the University of the Pacific, Arthur A. Dugoni School of Dentistry and the San Francisco Unified School District

Recommendation: That the Board of Education of the San Francisco Unified School District authorizes the Superintendent and/or his designee to enter into an Affiliation Agreement/MOU for the SFUSD/Student, Family and Community Support Department to receive Oral Health services from the University of the Pacific, Arthur A. Dugoni School of Dentistry for Fiscal Year 2015-2016, 2016-2017, 2017-2018. There is no fiscal impact on the District from this agreement.

2f. (163-B6) Authorization to Amend Resolution 1512-8811 to Enter Into an Affiliation Agreement/Memorandum of Understanding (MOU) between Techbridge and the San Francisco Unified School District

Recommendation: That the Board of Education of the San Francisco Unified School District authorizes the Superintendent and/or his designee to enter into an Affiliation Agreement/MOU with Techbridge to provide to the for the SFUSD/Early Education Department training, technical assistance, consultation and materials to support Out of School Time (OST) staff at Noriega Early Education School and Spring Valley OST classrooms in engaging youth in STEM curriculum in the form of STEM Learning communities for Fiscal Years 2015-2016. There is no cost to the District from this agreement. This MOU includes a Dual Indemnification Clause.

2g. (163-C2) Authorization for the Award of Bids, Purchase of and Encumbrance for Supplies, Equipment and/or Services Over $87,800 or the Statutory Limit Specified in Public Contract Code Section 20111

Recommendation: That the Board of Education authorizes the procurement of supplies, equipment, and/or services as summarized.

3. Buildings, Grounds and Maintenance Services Resolutions  Pg. 74 - 98

Contracts referenced below are available for review in the Office of the Board of Education

3a. Approval of Contracts and Contract Amendments (exceeding $15,000) Pursuant to Board Policy 3311

1. (163-W1) Approval of Contract Modification between SFUSD and Cal Pacific Construction Inc.

Recommendation: That the Board of Education approve this modification between Cal Pacific Construction Inc. and the San Francisco Unified School District for an amount not to exceed $16,310 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Paul Revere Elementary School Modernization - $16,310
2. **(163-8W2) Approval of Contract Modification between SFUSD and BHM Construction Inc.**

**Recommendation:** That the Board of Education approve this modification between BHM Construction Inc. and the San Francisco Unified School District for an amount not to exceed $66,788 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

*Longfellow Elementary School Modernization - $66,788*

3. **(163-8W3) Approval of Contract Modification between SFUSD and BHM Construction, Inc.**

**Recommendation:** That the Board of Education approve this modification between BHM Construction, Inc. and the San Francisco Unified School District for an amount not to exceed $80,440 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

*James Lick Middle School Modernization - $80,440*

4. **(163-8W4) Approval of Contract Modification between SFUSD and C. Overaa Construction**

**Recommendation:** That the Board of Education approve this contract modification between C. Overaa Construction and the San Francisco Unified School District for an amount not to exceed $1,285,458 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

*Willie L. Brown Jr. Middle School - $1,285,458*

5. **(163-8W5) Approval of Contract Modification between SFUSD and Zolman Construction & Development Inc. (Zolman)**

**Recommendation:** That the Board of Education approve this contract modification between Zolman Construction & Development Inc. (Zolman) the San Francisco Unified School District for an amount not to exceed $215,292 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

*Presidio Middle School Modernization - $215,292*

6. **(163-8W6) Approval of Contract Modification between SFUSD and Arntz Builders, Inc.**

**Recommendation:** That the Board of Education approve this contract modification between Arntz Builders, Inc. and the San Francisco Unified School District for an amount not to exceed $339,398 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

*Gordon J. Lau Elementary School and Commodore Stockton EES - $339,398*
7. **(163-8W7) Approval of Contract Modification between SFUSD and K2A Architecture + Interiors**

**Recommendation:** That the Board of Education approve this contract modification between K2A Architecture + Interiors and the San Francisco Unified School District for an amount not to exceed $25,350 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Presidio Middle School - $25,350

8. **(163-8W8) Approval of Modification to the Master Agreement between SFUSD and Swinerton Management and Construction**

**Recommendation:** That the Board of Education approve this modification to the Master Agreement between Swinerton Management and Construction and the San Francisco Unified School District for an amount not to exceed $913,109 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

Robert Louis Stevenson Elementary School - $913,109

9. **(163-8W9) Approval of Master Agreement Modification between SFUSD and AECOM Technical Services Inc.**

**Recommendation:** That the Board of Education approve this Master Agreement modification between AECOM Technical Services Inc. and the San Francisco Unified School District for an amount not to exceed $469,036 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

McKinley and Junipero Serra Elementary & Ida B. Wells High Schools - $469,036

10. **(163-8W10) Approval of Modification to the Master Agreement between SFUSD and Vanir Construction Management**

**Recommendation:** That the Board of Education approve this modification to the Master Agreement between Vanir Construction Management and the San Francisco Unified School District for an amount not to exceed $1,552,495 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from the Proposition 39 School Repair Program Fund.

McCoppin Elementary, Chin Elementary, Roosevelt Middle, and Lau Elementary Schools - $1,552,495
11. (163-8W11) Approval of Modification to the Master Agreement between SFUSD and Consolidated Engineering Laboratories (CEL)

Recommendation: That the Board of Education approve this modification to the Master Agreement between Consolidated Engineering Laboratories (CEL) and the San Francisco Unified School District for an amount not to exceed $80,000 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from the Proposition 39 School Repair Program Fund.

R.L. Stevenson Elementary School - $80,000

12. (163-8W12) Approval of Contract between SFUSD and SCA Environmental, Inc.

Recommendation: That the Board of Education approve this contract between SAC Environmental, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the SFUSD PUC Drinking Water Fund.

Various School Sites - $15,600

13. (163-8W13) Approval of Contract between SFUSD and Eternal Construction

Recommendation: That the Board of Education approve a contract between Eternal Construction and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the SFUSD PUC Drinking Water Taps Fund and District 8 Funded Programs. Should the District be unable to enter into a contract with Eternal Construction, the contract will be awarded to the next lowest, responsive and responsible bidder.

Alvarado Elementary and Rooftop Elementary and Middle Schools - $18,600

14. (163-8W14) Approval of Contract between SFUSD and Bayview Construction & Painting

Recommendation: That the Board of Education approve a contract between Bayview Construction & Painting and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the Deferred Maintenance Fund. Should the District be unable to enter into a contract with Bayview Construction & Painting, the contract will be awarded to the next lowest, responsive and responsible bidder.

George Washington High and Dr. Martin Luther King Jr. Middle Schools - $33,900
3b. Ratification of Contracts and Contract Amendments (under $15,000) Entered Into Within Delegated Authority Pursuant to Board Policy 3311

1. (163-8W15) Modification between SFUSD and Studio Perez

2. (163-8W16) Contract Modification between SFUSD and Zolman Construction

3. (163-8W17) Contract Modification between SFUSD and DSK Architects

4. (163-8W18) Modification to the Master Agreement between SFUSD and Millennium Consulting Associates ("MECA")

5. (163-8W19) Master Agreement Modification between SFUSD and Summit Building Services

6. (163-8W20) Contract between SFUSD and SCA Environmental, Inc.

7. (163-8W21) Contract between SFUSD and SCA Environmental, Inc.

8. (163-8W22) Contract between SFUSD and Sensible Environmental Solutions, Inc.

9. (163-8W23) Contract between SFUSD and Sensible Environmental Solutions, Inc.

3c. All Other Buildings, Grounds, and Maintenance Services Resolutions (Action Item[s])

NONE

4. Personnel Resolutions

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4a. (Resolution Number 163-8F1 – F11) Certificated Personnel Actions

Recommendation: That the Board of Education approves the following certificated personnel actions as summarized.

4b. (Resolution Number 163-8G1 – G10) Classified Personnel Actions

Recommendation: That the Board of Education approves the following classified personnel actions as summarized.
5. **Consultant Services Contacts**

5a. (163-8K1 – K8)  **Consultant Service Contracts**

**Recommendation:** That the Board of Education approves the following consultant services contracts.

**K1. Early Education Department** – To provide fiscal and data management and analysis support to the EED team. **This K Resolution requests the Board to authorize approval of the contract with an explicit waiver of Policy P3850 as per the attached memorandum.**

Pamela Geisler - $26,000 – EED: NOFA 609 Award

**K2. Lafayette Elementary School** – To promote academic performance through rigorous, project-based, partner-supported environmental education that is woven throughout the school’s instruction and operation.

Education Outside - $16,500 – School Site Based WSF Allocation and Trust Fund – PTA Funds

**K3. Aptos Middle School** – To provide professional development for all teachers with an extra PD for teachers that work with youth living with disabilities, foster youth and to prevent violence among at-risk youth.

Institute of Narrative Growth - $30,000 – Concentration Grant, SCG – English Learner (EL), and School Site Based WSF Allocation

**K4. Aptos Middle School** – To provide a software based program for all students so they can read at their own pace.

Kurzweil Education - $4,360 – Concentration Grant

**K5. Division of Curriculum & Instruction** – To provide online courses that meet the University of California subject course requirements (A-G) and the National Collegiate Athletic Association (NCAA) course requirements for all students in SFUSD high schools.

Edgenuity INC. - $60,000 – PEEF: Academic Support, A-G

**K6. Student, Family and Community Support Department** – To provide capacity building in order to support the implementation of a comprehensive literacy framework.

Capstone (myON) - $60,000 – Startup: Education Grant

**K7. Special Education Services** – To provide interpretation services at IEP/Special Education, SST, and parent meetings in the following languages: Chinese, Spanish, Arabic, Russian, Tagalog and Vietnamese.

Language Circle of California - $4,800 – Special Education Services

**K8. Superintendent’s Office, Strategy and Fund Development** – To support the Office of the Superintendent with Brand Strategy and visual identity services for the Play Stage which consists of One-day Brand Strategy Workshop and Summary of Insights.

Free Range Studios - $39,000 – SSS - Evelyn and Walter HAAS Jr. Fund
Recommendation: That the Board of Education approves the following consultant services contracts.

K9. **C&I, Migrant Education Program** – To provide six parent/family development workshops for SFUSD’s Migrant Education Program (MEP). The purpose for this amendment is for a reduction in services needed.
   
   Cost of this Amendment – ($2,000) Credit
   Gerardo Lopez – Total Program Cost to Date – $2,100.00 – NCLB: Title I, Part C, Migrant Education

K10. **C&I, Access & Equity** – To support SFUSD to advance the practice of culturally relevant transformative education by focusing on an introduction to Sovereign Knowledge – pedagogical frameworks based upon the Ways of Knowing, Being, Doing and Valuing of Indigenous Peoples. The purpose for this amendment is for additional services needed.
   
   Cost of this Amendment – $2,330
   Sovereign Educational Design, LLC – Total Program Cost to Date – $9,320 – UGF/AB825 – Targeted Instructional Improvement Block Grant

K11. **Student, Family & Community Support Department** – To provide a software license/on-line attendance tracking system to support state & Federal grant compliance for ExCEL After School Programs. The purpose for this amendment is to correct the name of the consultant.
   
   Cost of this Amendment – $0
   CitySpan Technologies, Inc. – Total Program Cost to Date – $85,000 – NCLB: Title IV, Part B, 21st Century Community Learning Centers Program and After School Education and Safety Program

K12. **Student, Family & Community Support Department** – To provide, as lead agency, management, operation, and accountability of the after school program, in accordance with grant guidelines, at Starr King Elementary School. The purpose for this amendment is for additional services to students.
   
   Cost of this Amendment – $2,000
   Urban Services YMCA – Total Program Cost to Date - $157,861 – After School Education and Safety Program

K13. **Student, Family & Community Support Department** – To provide, as lead agency, management, operation, and accountability of the after school program, per grant guidelines, at Hillcrest Elementary School. The purpose for this amendment is for additional services to students.
   
   Cost of this Amendment – $63,500
   Mission YMCA – Total Program Cost to Date – $538,663 – DCYF: ExCEL After School Support

K14. **Student, Family & Community Support Department** – To provide, as lead agency, management, operation, and accountability of the after school program, per grant guidelines, at Mission High School. The purpose for this amendment is for change the funding year.
   
   Cost of this Amendment – $0
   San Francisco Coalition of Essential Small Schools – Total Program Cost to Date – $128,000 – NCLB: Title IV, Part B, 21st Century Community Learning Centers Program
K15. **Student, Family & Community Support Department** -- To provide, as lead agency, management, operation, and accountability of the after school program, per grant guidelines, at Visitacion Valley Elementary School. The purpose for this amendment is for additional services to students.

Cost of this Amendment – $46,000
Mission YMCA - Total Program Cost to Date – $277,220 – DCYF: ExCEL After School Support

K16. **LEAD Elementary School** – To provide a subscription of the Capstone Digital solution (myON) and myON Reader Building. The purpose for this amendment is for additional services and extends the dates of service.

Cost of this Amendment – $9,000
Capstone (myON) – Total Program Cost to Date – $18,000 – Kellogg Foundation Balanced Literacy

K17. **LEAD Elementary School** – To provide a computer delivered language and literacy program at McCoppin ES. The purpose for this amendment is for additional services and extends the dates of service.

Cost of this Amendment – $10,276.88
Imagine Learning – Total Program Cost to Date – $42,358.13 – Kellogg Foundation Balanced Literacy

K18. **Human Resources Department** – With generous support from the Haas Jr. Foundation, SFUSD formed a partnership with Bellwether Education Partners to assist and support our focus on talent management and strategy through the administration of a talent-ready diagnostic tool to understand the current state of talent across the district and inform competency modeling for district leadership, along with the creation of an integrated and streamlined talent acquisition and assignment function inside of Human Resources. The purpose for this amendment is for additional services needed.

Cost of this Amendment – $85,100
Bellwether Education Partners – Total Program Cost to Date – $415,100 – SSS – Evelyn & Walter HAAS Jr. Fund and Unrestricted General Fund
Per Board Rules and Procedures Series 9000, the Board meets in Regular Session on the second and fourth Tuesdays of each month at 6:00 p.m. in the Irving G. Breyer Board Meeting Room, 555 Franklin Street, First Floor. Parking is available through the gate off McAllister Street.

The Board Agenda is posted and its contents are made available for public view in the Lobby of the SFUSD Administrative Building at 555 Franklin Street on the Friday before each regular meeting. A copy of the complete Agenda is also available in the Office of the Board of Education, Room 106, at the same address. Additional documents which are distributed to at least a majority of the Board after the publication of the Agenda and relate to items on the Agenda are available for public view in Room 106 at the time of distribution to the commissioners. Additional documents distributed to the Board during the meeting can be viewed at the meeting (if prepared by the District) or after the meeting (if prepared by some other person) by directing your request to the Executive Assistant to the Board.

Since 2010, childcare at the Regular Meetings of the Board of Education is no longer available. Children, supervised by an adult, are welcome to attend meetings of the Board of Education.

Translation services in Spanish and Chinese are available at Regular Meetings of the Board of Education. Adequate notice and request must be given to the Office of the Board of Education for other languages.
INFORMATION ON DISABILITY ACCESS TO MEETINGS OF THE BOARD OF EDUCATION

SAN FRANCISCO UNIFIED SCHOOL DISTRICT GENERAL ADMINISTRATIVE OFFICES
555 FRANKLIN STREET, SAN FRANCISCO, CA 94102
(THE IRVING G. BREYER BOARD MEETING ROOM IS WHEELCHAIR ACCESSIBLE.)

MUNI: ACCESSIBLE MUNICIPAL LINES ARE:
• 47 VAN NESS ON VAN NESS AVENUE
• 71 AND 71L ON MARKET STREET
• F LINE ON MARKET STREET (SURFACE)
• J, K, L, M, & N LINES (SUBWAY)
• FOR ADDITIONAL INFORMATION ABOUT MUNI ACCESSIBLE SERVICES, CALL (415) 701-4485 OR (415) 923-6142.

BART: CIVIC CENTER BART STATION

PARKING: ACCESSIBLE PARKING IS AVAILABLE.
PLEASE ENTER THROUGH THE GATE OFF MCALLISTER STREET.

AMERICAN SIGN LANGUAGE:
INTERPRETERS AND FM AMPLIFICATION SYSTEM WILL BE PROVIDED UPON REQUEST IF YOU MAKE ARRANGEMENTS AT LEAST SEVENTY-TWO (72) HOURS IN ADVANCE BY CALLING (415) 355-7364.

IT IS REQUESTED THAT INDIVIDUALS REFRAIN FROM WEARING PERFUME OR OTHER SCENTED PRODUCTS IN ORDER TO ALLOW THOSE WITH ENVIRONMENTAL ILLNESSES OR MULTIPLE CHEMICAL SENSITIVITY TO ATTEND THE MEETINGS OF THE BOARD OF EDUCATION.
San Francisco Unified School District
San Francisco, California

Second Reading

Superintendent’s Proposal

162-9Sp3 - Board Policy 4033
Personnel: Lactation Accommodation

REQUESTED ACTION: Adopt Board Policy 4033, Personnel Lactation Accommodation, to provide a supportive environment for any district employee to express milk for her infant child upon her return to work following the birth of the child.

BACKGROUND: The policy requires the District to provide a reasonable amount of break time to accommodate an employee each time she has a need to express breast milk for her infant child. It also requires the District to provide a private location, other than a restroom, in close proximity to her work area for such purposes. The policy prohibits discrimination, harassment, and/or retaliation against any district employee who chooses to express breast milk for her infant child while at work.

Superintendent’s Proposal
162-9Sp3

Please Note:
➢ Referred by order of the Chair on 2/9/16 to the Ad Hoc Committee on Personnel Matters/Labor Relations and the Rules, Policy, and Legislation Committee.
➢ Taken up by the Rules, Policy, & Legislation Committee on 2/17/16. Forwarded to the Board with a positive recommendation, with Policy amended, by general consent of the Committee.
➢ Taken up by the Ad Hoc Committee on Personnel Matters/Labor Relations on 2/18/16. Forwarded to the Board without recommendation by general consent of the Committee.
➢ Referred by order of the Chair on 2/23/16 for action at the next Board meeting of March 8, 2016.

First Reading: 2/9/16
Second Reading: 2/23/16
3/8/16
San Francisco Unified School District
Board Policy
Lactation Accommodation

BP 4033
Personnel

The Governing Board recognizes the immediate and long-term health advantages of breastfeeding for infants and parents and desires to provide a supportive environment for any district employee to express milk for the infant child upon the employee’s return to work following the birth of the child. The Board prohibits discrimination, harassment, and/or retaliation against any district employee who chooses to express breast milk for the employee’s infant child while at work.

(cf. 4030 - Nondiscrimination in Employment)
(cf. 4031 - Complaints Concerning Discrimination in Employment)

The district shall provide a reasonable amount of break time to accommodate an employee each time an employee has a need to express breast milk for the infant child. (Labor Code 1030) To the extent possible, such break time shall run concurrently with the break time already provided to the employee. (Labor Code 1030; 29 USC 207)

The employee shall be provided a private location, other than a restroom, which is in close proximity to the employee’s work area and meets the requirements of Labor Code 1031 and 29 USC 207, as applicable.

Employees are encouraged to notify their supervisor or other appropriate personnel in advance of their intent to make use of the accommodations offered for employees who are nursing parents. As needed, the supervisor shall work with the employee to address arrangements and scheduling in order to ensure that the employees’ essential job duties are covered during the break time.

Lactation accommodations may be denied only in limited circumstances in accordance with law. (Labor Code 1032; 29 USC 207)

Before an employee's supervisor makes a determination to deny lactation accommodations, he/she shall consult the Superintendent or designee. In any case in which lactation accommodations are denied, the Superintendent or designee shall document the options that were considered and the reasons for denying the accommodations.

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination on the basis of sex
CIVIL CODE
43.3 Right of mothers to breastfeed in any public or private location

GOVERNMENT CODE
12940 Discriminatory employment practices
12945 Discrimination based on pregnancy, childbirth, or related medical conditions

LABOR CODE
1030-1033 Lactation accommodation

CODE OF REGULATIONS, TITLE 2
7291.2-7291.16 Sex discrimination; pregnancy and related medical conditions

UNITED STATES CODE, TITLE 29
207 Fair Labor Standards Act; lactation accommodation

FAIR EMPLOYMENT AND HOUSING COMMISSION DECISIONS
Department of Fair Employment and Housing v. Acosta Tacos (Chavez), FEHC Precedential Decision 09-03P, 2009

Management Resources:
CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS PUBLICATIONS
Rest Periods/Lactation Accommodation, Frequently Asked Questions

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS
Minimum Requirements of the California Lactation Accommodation Law

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS
Lactation Support Program Toolkit

FEDERAL REGISTER
Reasonable Break Time for Nursing Mothers, December 21, 2010, Vol. 75, No. 244, pages 80073-80079

OFFICE OF THE SURGEON GENERAL PUBLICATIONS
The Surgeon General's Call to Action to Support Breastfeeding, 2011

HEALTH RESOURCES AND SERVICES ADMINISTRATION PUBLICATIONS

U.S. DEPARTMENT OF LABOR, WAGE AND HOUR DIVISION, PUBLICATIONS
Fact Sheet #3: Break Time for Nursing Mothers under the FLSA, rev. December 2010

WEB SITES
California Department of Industrial Relations, Division of Labor and Standards Enforcement: http://www.dir.ca.gov/dlse
California Department of Public Health: http://www.cdph.ca.gov
California Women, Infants and Children: http://www.wicworks.ca.gov
Centers for Disease Control and Prevention: http://www.cdc.gov
Health Resources and Services Administration: http://www.hrsa.gov
U.S. Department of Labor, Wage and Hour Division, Break Time for Nursing Mothers: http://www.dol.gov/whd/nursingmothers

Issued: 7/11
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Second Reading

Superintendent's Proposal

162-9Sp4 - Board Policy 4034
Personnel: Sexual Harassment

REQUESTED ACTION: Adopt Board Policy 4034, Personnel Sexual Harassment, to provide protection against sexual harassment and retaliatory behavior and establish a complaint and investigation process.

BACKGROUND: The policy has been separated from the District’s nondiscrimination policy (previously BP 4040) to more fully capture the type of prohibited conduct that constitutes sexual harassment so that the District may differentiate and respond to such conduct or behavior even though it may not necessarily meet standards established under the Penal Code. Additionally, the policy expands the protections and responsibilities of the policy by requiring all employees to receive sexual harassment training and to report any knowledge of incidents of sexual harassment or retaliation immediately. The policy establishes that complaints of sexual harassment or prohibited retaliation shall be filed and investigated in accordance with the process outlined under administrative regulation 4030—Nondiscrimination in Employment.

Superintendent’s Proposal
162-9Sp4

Please Note:
- Referred by order of the Chair on 2/9/16 to the Ad Hoc Committee on Personnel Matters/Labor Relations and the Rules, Policy, and Legislation Committee.
- Taken up by the Rules, Policy, & Legislation Committee on 2/17/16. Forwarded to the Board with a positive recommendation, with Policy amended, by general consent of the Committee.
- Taken up by the Ad Hoc Committee on Personnel Matters/Labor Relations on 2/18/16. Forwarded to the Board without recommendation by general consent of the Committee.
- Referred by order of the Chair on 2/23/16 for action at the next Board meeting of March 8, 2016.

First Reading: 2/9/16
Second Reading: 2/23/16

3/8/16
San Francisco Unified School District
Board Policy
Sexual Harassment

BP 4034
Personnel

The San Francisco Unified School District is committed to providing an educational and work environment that is free of sexual harassment. The Board prohibits sexual harassment and retaliatory behavior or action against district employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and administrative regulation.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4030 - Nondiscrimination in Employment)

Applicability

This policy applies to all employees and agents of the District, District contractors, school volunteers, applicants for employment and members of the public who interact with District staff.

Prohibited Conduct

Sexual harassment is defined as unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature. Prohibited sexual harassment is conduct of a sexual nature made against another person in the work or educational setting when:

1. Submission to the conduct is made explicitly or implicitly a term or condition of the individual’s employment.
2. Submission to or rejection of such conduct by the individual is used as the basis for any employment decision affecting him/her.
3. The conduct affects a person’s employment or interferes with a person’s work performance.
4. The conduct has the purpose or effect of creating an environment that a reasonable person would find intimidating, hostile, or offensive. Regardless of whether or not the alleged harasser was motivated by sexual desire, the conduct is sufficiently severe, persistent, or pervasive, or objectively offensive to create a hostile or abusive working environment or to limit the individual’s ability to participate in or benefit from an education program or activity.

Sexual harassment includes sexual violence which is defined as follows: physical sexual acts engaged without the consent of the other person or when the other person is unable to consent to the activity. Sexual violence includes sexual assault, rape, battery, or coercion; domestic
violence; dating violence; and stalking.

Sexual harassment may be committed by a supervisor, a co-worker, or a non-employee and may occur between individuals of the same or opposite gender. Sexual harassment may occur in person, through the use of telephonic, electronic or other means of communication or through visual or other representations or media.

Examples of sexual harassment include, but are not limited to:

1. Unwelcome verbal conduct such as sexual flirtations or propositions; graphic comments about an individual's body; overly personal conversations or pressure for sexual activity; sexual jokes or stories; sexual slurs, epithets, threats, innuendoes, derogatory comments, sexually degrading descriptions, or the spreading of sexual rumors;

2. Unwelcome visual conduct such as drawings, pictures, graffiti, or gestures; sexually explicit emails; displaying sexually suggestive objects; and

3. Unwelcome physical conduct such as massaging, grabbing, fondling, stroking, or brushing the body; touching an individual's body or clothes in a sexual way; cornering, blocking, leaning over, or impeding normal movements.

Any District employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment against an employee, agent, volunteer, applicant, member of the public or student is in violation of this policy and is subject to disciplinary action, up to and including dismissal.

Training and Prevention

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including providing training to all employees regarding the district's sexual harassment policies when hired and periodically thereafter. Such training shall include the procedures for reporting and/or filing complaints involving an employee, an employees' duty to use District complaint procedures, and employee obligations when a sexual harassment report involving a student is made to the employee.

For all supervisory employees, the District shall provide at least two hours of classroom or other effective interactive training and education regarding sexual harassment every two years and/or within six months of their assumption of a supervisory position. (Cal. Gov. Code § 12950.1) The training and education shall include information and practical guidance regarding the federal and state statutory provisions concerning the prohibition against and the prevention and correction of sexual harassment and the remedies available to victims of sexual harassment in employment. (Id). The training and education shall also include practical examples aimed at instructing supervisors in the prevention of harassment, discrimination, and retaliation, and shall be presented by trainers or educators with knowledge and expertise in the prevention of harassment, discrimination, and retaliation. (Id).
RepOliing Procedures and Supervisory Responsibilities

Any District employee or job applicant who feels that he/she has been sexually harassed or who has knowledge of any incident of sexual harassment or retaliation which would violate this policy shall immediately report the incident.

Reports of sexual harassment or prohibited retaliation may be made to any of the following persons and/or offices: the employee’s immediate supervisor; the District’s Human Resources Department (Executive Director of Talent Management or Chief Administrative Officer); the District’s Labor Relations Department (Senior Labor Relations Representative or Chief of Labor Relations); or the District’s Title IX Coordinator.

Supervisory employees who receive a complaint of sexual harassment shall immediately report the complaint to their own supervisor and to the District’s Human Resources Department. Supervisory employees who become aware of harassing or discriminatory conduct, even if not within their own line of supervisory responsibility, are required to immediately report that situation to their own supervisor and to the Human Resources Department. Failure to make such a report shall be grounds for disciplinary action. The District’s Human Resources Department will report all sexual harassment complaints to the District’s Title IX Coordinator for monitoring and annual reporting requirements.

Complaints of sexual harassment or prohibited retaliation shall be filed and investigated in accordance with AR 4030-Nondiscrimination in Employment. An employee is not required to file his/her complaint of sexual harassment with his/her immediate supervisor.

To the extent practicable, and consistent with the duty to conduct a full and impartial investigation, remedy violations, and properly administer and implement this policy, the District will maintain the confidentiality of the complainant, the accused and witnesses involved in the investigation of complaints. (5 CCR 4964)

Retaliation or Reprisal Prohibited

This policy prohibits any form of retaliation against a person who reports sexual harassment, assists someone with a report of sexual harassment, or participates in any manner in an investigation or resolution of a sexual harassment complaint. Retaliation includes threats, intimidation, reprisals, and/or adverse actions related to employment or education.

Any District employee who engages or participates in retaliation or who aids, abets, incites, compels, or coerces another to engage in retaliation against an employee, job applicant, or student is in violation of this policy and is subject to disciplinary action, up to and including dismissal.
Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination on the basis of sex
GOVERNMENT CODE
12900-12996 Fair Employment and Housing Act, especially:
12940 Prohibited discrimination
12950.1 Sexual harassment training
LABOR CODE
1101 Political activities of employees
1102.1 Discrimination: sexual orientation
CODE OF REGULATIONS, TITLE 2
7287.8 Retaliation
7288.0 Sexual harassment training and education
CODE OF REGULATIONS, TITLE 5
4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance
UNITED STATES CODE, TITLE 42
2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments
CODE OF FEDERAL REGULATIONS, TITLE 34
106.9 Dissemination of policy
COURT DECISIONS
Department of Health Services v. Superior Court of California, (2003) 31 Cal.4th 1026

Management Resources:
OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS GENERAL
Protecting Students from Harassment and Hate Crime, January, 1999
WEB SITES
California Department of Fair Employment and Housing: http://www.dfeh.ca.gov
U.S. Department of Education, Office for Civil Rights:
http://www.ed.gov/about/offices/list/ocr/index.html
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Second Reading

Superintendent’s Proposal

162-9Sp6 - Board Policy 4000
Personnel: Concepts, Roles and Organization of Personnel Policies

REQUESTED ACTION: Adopt Board Policy 4000, Personnel – Concepts, Roles and Organization of Personnel Policies, as part of the District’s efforts to update and organize policies designed to ensure a supportive and positive climate that is consistent with collective bargaining agreements and in conformance with state and federal laws and regulations.

BACKGROUND: This introductory policy is intended to clarify the organization of the District’s personnel policies by clearly outlining which series apply to which employee classification. The policy also outlines the different operations and oversight roles of the Board and the Superintendent related to the District’s personnel system.

Superintendent’s Proposal

162-9Sp6

Please Note:
- Referred by order of the Chair on 2/9/16 to the Ad Hoc Committee on Personnel Matters/Labor Relations and the Rules, Policy, and Legislation Committee.
- Taken up by the Rules, Policy, & Legislation Committee on 2/17/16. Forwarded to the Board with a positive recommendation, with Policy amended, by general consent of the Committee.
- Taken up by the Ad Hoc Committee on Personnel Matters/Labor Relations on 2/18/16. Forwarded to the Board without recommendation by general consent of the Committee.
- Referred by order of the Chair on 2/23/16 for action at the next Board meeting of March 8, 2016.

First Reading: 2/9/16
Second Reading: 2/23/16
3/8/16
San Francisco Unified School District
Board Policy
Concepts, Roles and Organization of Personnel Policies

BP 4000
Personnel

The Governing Board recognizes that the success of district students and programs hinges on effective personnel. The Board desires to establish safe and supportive working conditions that will attract and retain staff members who are highly qualified and dedicated to the education and welfare of students. The district's personnel policies and related regulations shall be designed to ensure a supportive, positive climate and shall be consistent with collective bargaining agreements and in conformance with state and federal law and regulations.

Organization of Personnel Policies

The San Francisco Unified School District employs almost 8000 employees in a complex urban environment. The District has collective bargaining agreements with sixteen public employee representatives who represent both certificated and classified employees. In addition, with the exception of classified employees in the United Support Personnel unit, classified employees of the District are members of the merit system for the City and County of San Francisco ("Civil Service"). The district’s personnel policies are organized by employee classification as follows:

4000 Series: applicable to all employees
4100 Series: applicable to all represented certificated employees
4200 Series: applicable to all represented classified employees, unrepresented confidential employees, and unrepresented classified employees who are not supervisory or management
4300 Series: applicable to all certificated and classified unrepresented supervisory and management employees

Collective Bargaining

As the legal representative of the district in negotiations with employee representatives, the Board shall set goals and guidelines for collective bargaining, maintain communications during the bargaining process, and adopt the negotiated contract. Terms and conditions of employment which have been negotiated and stated in employee contracts shall have the force of policy.

Operations and Oversight

The Board shall hear employee complaints and appeals when such hearings are in accordance with Board policy or negotiated agreements. The Board shall also adopt wage and salary schedules and shall commit budget funds for staff development so that staff members may
continue developing their skills.

(cf. 4131 - Staff Development)
(cf. 4141/4241 - Collective Bargaining Agreement)
(cf. 4143/4243 - Negotiations/Consultation)
(cf. 4144/4244/4344 - Complaints)
(cf. 9000 - Role of the Board)

The Superintendent has primary responsibility for overseeing the district's personnel system. To support this effort, the Board shall approve a framework for sound hiring practices. The Superintendent shall nominate all personnel for employment, and the Board shall approve only those persons so recommended. Individuals who approach Board members regarding prospective employment shall be referred to the Superintendent or designee.

(cf. 4030 - Nondiscrimination in Employment)
(cf. 4111/4211/4311 - Recruitment and Selection)

The Superintendent or designee shall assign and supervise the work of all employees and shall evaluate their work in accordance with effective accountability systems approved by the Board. The Superintendent or designee also shall recommend disciplinary action which the Board may take against employees when warranted pursuant to Board policy, administrative regulations and/or state or federal law.

(cf. 4115 - Evaluation/Supervision)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4215 - Evaluation/Supervision)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 4315 - Evaluation/Supervision)

The Board recognizes that every employee has a stake in the district's successful operation and encourages all district employees to express their ideas, concerns and proposals related to the improvement of working conditions and the total educational program.

Legal Reference:
EDUCATION CODE
35020 Duties of employees fixed by governing board
35035 Powers and duties of superintendent
35160 Powers of governing board
GOVERNMENT CODE
3540-3549.3 Public education employer-employee relations

(1/85) 10/96
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Second Reading

Superintendent’s Proposal

162-9Sp7 -  Adoption of Board Policy 6146.1
Instruction: High School Graduation Requirements

REQUESTED ACTION: Approve adoption of revised Board Policy 6146.1, High School Graduation Requirements.

BACKGROUND: The High School Graduation Policy has been updated to reflect various changes to California law or District practice, including: (1) changing relevant enrollment cutoff dates from December 2nd (as required under previous law) to September 1st (as required under current law); (2) acknowledging that the California High School Exit Exam (CAHSEE) has been suspended for the 2015-16, 2016-17, and 2017-18 school years; (3) removing CAHSEE requirements, waiver provisions, and the alternative Certificate of Completion offered to students who do not pass CAHSEE; (4) omitting Plan 5 that offered continuation school students an alternative to completing A-G graduation requirements; (5) adding probation-involved and homeless students to Plan 3, which offers voluntary alternatives to completing A-G graduation requirements, as required by law; (6) adding Students with Interrupted Formal Education to Plan 3 to offer a voluntary alternative to completing A-G graduation requirements; and (7) changing the term “Document of Educational Achievement” to “Certificate of Completion” for students in special education that meet identified criteria.

Superintendent’s Proposal
162-9Sp7

Please Note:

➢ Referred by order of the Chair on 2/9/16 to the Curriculum and Program Committee.

First Reading: 2/9/16
Second Reading: 3/8/16

Doc# 25756
In order to obtain a high school diploma, a student must complete the credits and courses required by the San Francisco Unified School District.

The credit and course requirements for SFUSD students are described in Section A below. There are four credit and course plans described in Section A. These include: Plan 1 (All Students); Plan 2 (Foreign Born Students Age 15 or Older); Plan 3 (Foster, Probation Involved, Homeless/Transitional Youth Transferring after their second year of high school or Students with Interrupted Formal Education entering SFUSD at 16 or older); Plan 4 (Students enrolled in schools or programs governed by San Francisco County Office of Education). Section B below describes the requirement to pass the California High School Exit Exam (CAHSEE). (Note: The CAHSEE requirement is currently suspended under California law.) Section C below describes the Alternative to the High School Diploma.

SECTION A: CREDIT AND COURSE REQUIREMENTS

Students must complete a minimum of the following numbers of courses in the subjects specified, each course having duration of one year, unless otherwise specified. These credits may be achieved through traditional classes or alternative means that have been approved such as dual enrollment in a community college, on-line courses, summer school, adult education, work experience, proficiency tests, or classes from other accredited institutions. The requirements to obtain approval to receive credit through these alternative means shall be outlined in an Administrative Regulation approved by the Superintendent.

Plan 1 - All Students

<table>
<thead>
<tr>
<th>COURSES</th>
<th>SEMESTERS</th>
<th>NUMBER OF CREDITS REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. History/Social Science</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>(including US History, World History and American Government/Economics)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. College Preparatory English</td>
<td>8</td>
<td>40</td>
</tr>
<tr>
<td>(courses approved by the University of California Office of the President, which prepare students to take college level courses)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. Mathematics</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>(including Algebra 1, Geometry, and Algebra 2)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>d. Laboratory Science</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>(one year each from biological and physical sciences. A third year of science is recommended by UC. Please consult with your counselor for the current requirements of the University of California and California State Universities and the current list of UC-D accepted courses)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Category Description</td>
<td>Semesters</td>
<td>Credits</td>
</tr>
<tr>
<td>-----------------------------------------------------------</td>
<td>-----------</td>
<td>---------</td>
</tr>
<tr>
<td>a. History/Social Science (including US History, World History and American Government/Economics)</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>b. English (3 years)</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>c. Mathematics (including Algebra 1, Geometry, and Algebra 2)</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>d. Laboratory Science (one year each from biological and physical sciences.)</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>e. World Languages (Two years of the same language other than English required.) * See additional notes at the end of Section A.</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>f. Visual and Performing Arts (Dance, Drama/Theater, Music or Visual Art)</td>
<td>2</td>
<td>10</td>
</tr>
<tr>
<td>Physical Education * See additional notes at the end of this Section.</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>Health Education</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>College &amp; Career Course</td>
<td>1</td>
<td>5</td>
</tr>
</tbody>
</table>

**Total Credits Required**: 230

*Students with disabilities* intending to earn a regular high school diploma must complete the District’s credit and course requirements. Students with disabilities may receive accommodations and/or modifications in these required courses, as specified in the IEP or 504 Plan.

**Plan 2 – FOREIGN BORN STUDENTS 15 OR OLDER**

Foreign born students who enter the District and are at least 15 years of age by September 1st of their entering year will be placed in the 10th grade. Students in this category may obtain a diploma by meeting the following course and credit requirements:

<table>
<thead>
<tr>
<th>Category Description</th>
<th>Semesters</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. History/Social Science</td>
<td>6</td>
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<td></td>
</tr>
<tr>
<td>b. English (3 years)</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>c. Mathematics (including Algebra 1, Geometry, and Algebra 2)</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>d. Laboratory Science (one year each from biological and physical sciences.)</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>e. World Languages (Two years of the same language other than English required.) * See additional notes at the end of Section A.</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>f. Visual and Performing Arts (Dance, Drama/Theater, Music or Visual Art)</td>
<td>2</td>
<td>10</td>
</tr>
<tr>
<td>Physical Education * See additional notes at the end of Section A.</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>Health Education</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>College &amp; Career Course</td>
<td>1</td>
<td>5</td>
</tr>
</tbody>
</table>
Students who are 14 by September 1st of their entering year will be placed in 9th grade, and will be required to meet Plan 1 graduation requirements. Students with less than 8 years of schooling will be placed in the 9th grade.

**Requirement to Sign a Waiver:** In order to utilize Plan 2, the eligible student and the parent/guardian must sign a written waiver to acknowledge that Plan 2 does not satisfy a-g requirements, and may affect the pupil’s ability to gain admission to a post-secondary institution. The student shall also receive information about transfer opportunities available through the California Community Colleges. The counseling and waiver process for utilizing Plan 2 shall be further outlined in an Administrative Regulation approved by the Superintendent.

**Plan 3 – Foster, Probation Involved, Homeless/Transitional Youth Transferring After Their Second Year of High School or Students with Interrupted Formal Education (SIFE) entering SFUSD at 16 years of age or older**

Foster, probation involved, homeless/transitional youth that transfer between schools any time after their completion of their second year of high school or students with interrupted formal education that enter the district at 16 years of age or older are not required to complete courses beyond state requirements, unless the district makes a finding that the pupil is reasonably able to complete the additional requirements in time to graduate from high school by the end of the pupil’s fourth year of high school.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>SEMESTERS</th>
<th>NUMBER OF CREDITS REQUIRED</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. History/Social Studies</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>(3 years including U.S. History, World History, and American Government/Economics)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. English (3 years)</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>c. Mathematics (2 years including Algebra 1)</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>d. Science (2 years including biological and physical sciences)</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>e. Visual and Performing Arts or World Language* (1 year) See notes at end of Section A</td>
<td>2</td>
<td>10</td>
</tr>
</tbody>
</table>
**Requirement to Sign a Waiver:** In order to utilize Plan 3, an eligible student (and, as appropriate, the person holding the right to make educational decisions for the pupil) must sign a written waiver to acknowledge that Plan 3 does not satisfy a-g requirements, and may affect the pupil’s ability to gain admission to a post-secondary institution. The student shall also receive information about transfer opportunities available through the California Community Colleges. The counseling and waiver process for utilizing Plan 3 shall be further outlined in an Administrative Regulation approved by the Superintendent.

If the school district determines that the foster, probation involved, homeless/transitional youth or student with interrupted formal education is reasonably able to complete the school district’s graduation requirements within the student’s fifth year of high school, the district shall inform and counsel the student about this right, as further outlined in an Administrative Regulation approved by the Superintendent.

### Plan 4 – For Students Enrolled in Schools or Programs Governed by the San Francisco County Office of Education

<table>
<thead>
<tr>
<th>Category Description</th>
<th>Semesters</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. History/Social Science (including US History, World History and American Government/Economics)</td>
<td>6</td>
<td>30</td>
</tr>
<tr>
<td>b. English (4 years)</td>
<td>8</td>
<td>40</td>
</tr>
<tr>
<td>c. Mathematics (including Algebra, Geometry, and Algebra 2)</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>d. Laboratory Science</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>e. World Languages</td>
<td>2</td>
<td>10</td>
</tr>
<tr>
<td>f. Visual and Performing Arts (Dance, Drama/Theater, Music or Visual Art)</td>
<td>2</td>
<td>10</td>
</tr>
<tr>
<td>Physical Education <em>See additional notes at end of Section A.</em></td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>Health Education</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>College &amp; Career Course</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>g. Electives</td>
<td>12</td>
<td>60</td>
</tr>
<tr>
<td>Total Credit Required</td>
<td></td>
<td>220</td>
</tr>
</tbody>
</table>

### ADDITIONAL NOTES:

**World Languages**

- An approved course in American Sign Language shall be deemed as meeting this requirement.
• Students studying a World Language in a private school at the same time they are enrolled in a district high school may qualify to receive high school course credit for their instruction. Up to 20 credits, at a maximum of 10 credits per year, will be granted to students who meet the criteria listed in the Administrative Regulation regarding alternative means for meeting credit and course requirements.

• English Learner (EL) students who can demonstrate proficiency in their primary language that is equal to or exceeding what is expected of students after two years of classroom World Language study may be exempted from the World Language requirement. The purpose of this exemption is to provide secondary EL students the opportunity to take additional ELD courses and to give recognition to the primary language skills that they have already acquired. In no way is the intent of the exemption to discourage English Learner students from taking World Language courses. All students planning to attend college should investigate the foreign language requirement.

Physical Education

• Students must pass 5 of 6 sections of the Fitnessgram by the end of 10th grade to be eligible for a 2 year exemption from Physical Education. Students who fail to pass the Fitnessgram by the end of 10th grade will be required to re-enroll in PE until s/he passes the Fitnessgram or meets exemption criteria outlined in Board Policy. Failure to pass the Fitnessgram is not grounds for withholding a diploma.

• Swimming proficiency test: It is recommended that each student pass the SFUSD Swimming Proficiency test.

• At least two years of Physical Education are required to graduate unless otherwise exempted pursuant of Board Policy.

Children of Military Families

• The Superintendent or designee shall use best efforts to waive specific courses required for graduation if similar coursework has been satisfactorily completed in another district or shall provide reasonable justification for denial. Should a waiver not be granted to a student who would qualify to graduate from the sending school, the Superintendent or designee shall use best efforts to provide an alternative means of acquiring required coursework so that graduation may occur on time. (EC 49701)

SECTION B: CALIFORNIA HIGH SCHOOL EXIT EXAMINATION

Senate Bill (SB) 172 suspended the administration of the California High School Exit Examination (CAHSEE) and the requirement that students completing grade twelve successfully pass the high school exit examination as a condition of receiving a diploma of graduation from high school for the 2015–16, 2016–17, and 2017–18 school years. SB 172 also requires the State Superintendent of Public Instruction (SSPI) to convene an advisory panel to provide recommendations to the SSPI on the continuation of the high school exit examination and on alternative pathways to satisfy the high school graduation requirements pursuant to California Education Code sections 51224.5 and 51225.3.

SECTION C: ALTERNATIVES TO HIGH SCHOOL DIPLOMA

Certificate of Completion. Instead of a high school diploma, a student with disabilities may be
awarded a certificate of completion if the student has met one of the following requirements: (i) satisfactorily completed a prescribed alternative course of study approved by the governing board of the District in which the student attended school or the District with jurisdiction over the student as identified in his/her IEP, (ii) satisfactorily met his/her goals and objectives during high school as identified in his/her IEP, (iii) satisfactorily attended high school, participated in the instruction as prescribed in his/her IEP, and met the objectives of the statement of transition services.

A student who obtains a Certificate of Completion shall be eligible to participate in any graduation ceremony and any school activity related to graduation in which a graduating student of similar age without disabilities would be eligible to participate. The right to participate in graduation ceremonies does not equate a certificate of completion with a high school diploma.

This High School Graduation Requirements Policy replaces existing Board Policies P6105.2, P6105.3, and P6105.4.

SECTION D: RETROACTIVE DIPLOMAS

Until July 31, 2018, any student who completed grade 12 in the 2003-04 school year or a subsequent school year and has met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. This language shall be removed from this policy upon expiration of this requirement. (Education Code 60851.6)

The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. A deceased former student who satisfies these conditions may be granted a retroactive diploma to be received by his/her next of kin. (Education Code 51430)

In addition, the district may grant a diploma to a veteran who entered the military service of the United States while he/she was a district student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)

LEGAL REFERENCES:

Education Code Section 51225.3
Education Code Section 56026(c)(4)
Education Code Section 56390-92
Education Code Section 60850
Education Code Section 60852
Education Code Section 60852.3

History/Authorization

Adopted: Resolution 105-11Sp2 (First Reading - May 11, 2010) (Second Reading - June 8, 2010)

Please Note: This High School Graduation Requirements Policy replaces existing Board Policies P6105.2, P6105.3, and P6105.4.

Revised: Resolution 1211-13Sp1 (First Reading - November 13, 2012) (Second Reading - December 4, 2012) Special Meeting
WHEREAS: 2.7 million children currently have a parent in prison or jail nationwide, and over 7 million children have a parent that is under some form of correctional supervision; and

WHEREAS: Since 1991, the population of minor children with at least one incarcerated parent has increased by 80%; and

WHEREAS: According to the 2011 DCYF Community Needs Assessment, 17,993 children and youth were estimated to have had a parent who spent time in either county jail or state prison in 2010, and this number does not include youth and children who had a parent that was incarcerated at any time during their childhood, and does not include transitional age youth; and

WHEREAS: One in nine African American children nationwide has an incarcerated parent, compared to one in 28 Latino children and one in 57 white children; and

WHEREAS: According to the Center for Youth Wellness’ Kaiser Research Study, parental incarceration is one of 10 Adverse Childhood Experiences, which are traumas that can have a profound effect on a child’s developing brain and body with lasting impacts on a person’s health throughout his/her lifespan; and

WHEREAS: A number of studies suggest that the effects of parental arrest and incarceration on a child’s development are profound. Children may suffer from: trauma, anxiety, shame, guilt, sadness, withdrawal, low self-esteem, decline in school performance, truancy, use of drugs or alcohol, aggression, depression, difficulty in sleeping, and/or concentration problems; and

WHEREAS: Starting from the time a parent is taken into custody, children may be traumatized by witnessing their parent’s arrest, separation from them, and/or from reuniting with them; and

WHEREAS: Children with incarcerated parents may face a wide range of challenges, and very few services specifically designed to support youth with this unique but widespread experience. Some of the challenges include having to move and change schools often, and a lack of stability and consistency; and

WHEREAS: The maintenance of family ties during incarceration is one possible means of lessening the negative impact of incarceration on families and children. Most incarcerated parents want to maintain relationships with their children, including with their education; and
WHEREAS: Children with incarcerated parents face challenges in maintaining relationships with their incarcerated parents due to a lack of consistency in communication through phone calls, letters, and visits; and

WHEREAS: In 2003 the San Francisco Children of Incarcerated Parents Partnership (SFCIPP) published the Children of Incarcerated Parents Bill of Rights, which includes, among others, a right to not be judged, blamed or labeled because of my parent’s incarceration, a right to support as I struggle with my parent’s incarceration, and the right to a lifelong relationship with my parent; and

WHEREAS: Project WHAT!, a youth-led program for teens with incarcerated parents, completed a survey of over 100 San Francisco youth between the ages of 12 and 25 years old. When asked what kind of support would have been helpful to you during your parent’s incarceration, 25% said “Someone to talk to at school,” 24% said a “Peer support group,” and 33% said “Therapy or counseling;” and

WHEREAS: Children with incarcerated parents often times feel stigmatized and isolated at schools, which can be exacerbated by a lack of understanding and sensitivity to the experiences and needs of the children of incarcerated parents by school staff and peers; and

WHEREAS: School counselors, social workers, and wellness staff are in a unique position to provide support to the children of incarcerated parents and their families; and

WHEREAS: The only SFUSD school based program specifically for children with incarcerated parents in the 2015-2016 school year is the ROOTS theater program at the Academy of Arts and Sciences High School, a program that is in its second year at this site; and

WHEREAS: Children with incarcerated parents exhibit tremendous resilience and strength, and should be empowered and supported to speak about their experiences and needs, and shape the policies and programs that impact their lives; and

WHEREAS: In 2014-2015, for the first year, all middle and high school counselors and head counselors were trained by youth and leaders of Project WHAT! The goals of the training were for staff to obtain an increased understanding of how many children are impacted by parental incarceration and what challenges they face in school and in life, strategic and policy recommendations, and written resources to share with students; and

WHEREAS: There are age appropriate readings and curriculum at all grade levels available that can help to de-stigmatize parental incarceration and help children cope with the incarceration of a loved one; and

WHEREAS: Popular culture, including TV shows such as Empire and Orange is the New Black, can help young people process and cope with their experiences and can also be made available as teaching tools for educators; and
WHEREAS: Sesame Street developed “Little Children, Big Challenges: Incarceration,” which includes free multimedia, bilingual materials targeting young children of incarcerated parents, their families and caregivers, and the range of other professionals who interact with these children; and

THEREFORE BE IT RESOLVED: That the Board of Education requests that the Superintendent of Schools will work with staff and continue to provide trainings for school counselors, social workers, nurses, wellness center staff, school resource officers, and other school staff on an annual basis on the needs and experiences of students with incarcerated parents; these trainings, wherever possible, should involve children with incarcerated parents who can speak to their experiences; and

FURTHER BE IT RESOLVED: SFUSD will provide deeper support and school wide trainings to schools where there may be a higher concentration of children with incarcerated parents; and

BE IT FURTHER RESOLVED: SFUSD will consolidate, and integrate curriculum relating to children with incarcerated parents, the impacts of incarceration more broadly, into the appropriate courses and grade levels, and make such curriculum available to schools and school libraries. This curriculum should be developed in consultation with organizations that work directly with children with incarcerated parents; and

FURTHER BE IT RESOLVED: SFUSD will distribute informational and educational resources to teachers, counselors and school staff about how to support children with incarcerated parents; and

BE IT FURTHER RESOLVED: SFUSD will explore and pursue specific programming and services for children with incarcerated parents; and

FURTHER BE IT RESOLVED: SFUSD will research and provide support in best practices for counselors, teachers and school staff to maintain communication with the parents of incarcerated children, which may include written and verbal communication and materials, where in the best interest of the child and as permissible by law; and

BE IT FURTHER RESOLVED: SFUSD will identify and assign a Staff Liaison who is available for collaboration and cooperation with “One Family,” the parent education and case management program in the San Francisco County Jail; and

FURTHER BE IT RESOLVED: SFUSD will seek to add questions specifically about incarceration and parental incarceration, including to the Youth Behavior Risk Survey, which will help SFUSD understand the experiences and needs of children with incarcerated parents. All survey data will remain confidential and anonymous.

Please Note:
- Referred by order of the Chair on 1/12/16 to the Curriculum and Program and Budget and Business Services Committees.
- Taken up by the Curriculum and Program Committee on 2/11/16. Forwarded to the Board with a positive recommendation by general consent of the Committee.
- Taken up by the Budget and Business Services Committee on 3/2/16. Forwarded to the Board with a positive recommendation by general consent of the Committee.
Second Reading

Subject: Resolution No. 162-23A3
   Encouraging Students to Exercise Their Voting Rights
   - Commissioners Sandra Lee Fewer and Rachel Norton

WHEREAS: The “right to vote” is mentioned five times in the Constitution, more times than freedom of speech, or freedom of religion, or even the right to bear arms; and

WHEREAS: The Voting Rights Act of 1965 was a landmark piece of legislation that sought to eliminate racial discrimination in voting laws and procedures; and

WHEREAS: The Supreme Court in 2013 invalidated key parts of the Voting Rights Act of 1965, freeing states to impose stricter rules for voter registration and voting procedures; and

WHEREAS: Voter turnout, while highest in Presidential elections, represents a fraction of potentially eligible voters in any given election year; and

WHEREAS: The United States is unusual among democracies in requiring citizens to register in order to be eligible to vote, according to a 2009 report by the Brennan Center for Justice at the New York University Center for Law; and

WHEREAS: The California Secretary of State says that in order to be eligible to vote, a person must be:
   • A United States citizen,
   • A resident of California,
   • 18 years of age or older on Election Day,
   • Not found mentally incompetent by a court of law, and
   • Not currently imprisoned or on parole for the conviction of a felony; and

WHEREAS: Young people, people of color, and low-income people are least likely to vote based on national studies of voter turnout; and

WHEREAS: Studies of voting behavior have consistently found that voting is a habit -- once a person starts voting he or she is likely to continue voting regularly; and

WHEREAS: A 2009 study by Dr. Michael McDonald of George Mason University examined of voter pre-registration programs in Hawaii and Florida and found that pre-registration, when combined with civic education, had positive long-term effects on the young people’s voting behavior; and
WHEREAS: California Election Code section 2102(2)(d) allows youth as young as 16 to pre-register to vote; and

WHEREAS: A pending Charter Amendment proposal by Supervisor John Avalos proposes to lower the voting age in San Francisco City elections to 16; and

WHEREAS: Every student in 12th grade in the San Francisco Unified School District enrolls in a one-semester American Democracy course.

THEREFORE BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District believes that encouraging its students to become voters is a key strategy to increasing civic engagement, voter education and voter turnout; and

FURTHER BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District requests that the Superintendent of Schools ensure that every American Democracy course offer a lesson on the requirements and process for registering to vote, which includes instruction on the requirements and process for pre-registration of students as young as 16 in accordance with California law, and which offers the necessary forms for voter registration or pre-registration, with information on where to return such forms; and

BE IT FURTHER RESOLVED: The School District will partner with the County Registrar of Voters to develop information sheets outlining the legal requirements for voter registration and pre-registration, and partner with nonpartisan organizations that can offer voter registration drives at high school campuses at least once annually; and

FURTHER BE IT RESOLVED: That the American Democracy course will include instruction on the platforms of political parties with significant (more than 5 percent) registration in San Francisco county and information on how to be an involved voter; and

BE IT FURTHER RESOLVED: That voter registration activities at school should be structured so that students who do not meet the voter eligibility criteria in California law may still participate in class work and activities without disclosing their eligibility status.

Please Note:
➢ Referred by order of the Chair on 2/23/16 to the Curriculum and Program Committee.
San Francisco Unified School District
San Francisco, California

First Reading

Superintendent’s Proposal

163-8Sp1 - Board Policy 4100
Personnel: Certificated Personnel

REQUESTED ACTION: Adopt Board Policy 4100, Personnel - Certificated Personnel, as part of the District’s effort to update and organize policies designed to ensure a supportive and positive climate that is consistent with collective bargaining agreements and in conformance with state and federal laws and regulations.

BACKGROUND: This policy is intended to recognize the role of teachers and other certificated personnel in carrying out the District’s educational goals. The policy also states that the Board strongly encourages certificated staff to continually improve their skills and pursue excellence within their profession and calls for the policies, rules and regulations related to certificated staff to be administered in a fair and equitable manner.
The Governing Board recognizes that teachers and other certificated personnel work closely with students in carrying out the district's educational goals. The Superintendent or designee shall ensure that the duties, responsibilities, and district's expectations for certificated positions are clearly defined and made known to each member of the certificated staff.

Each certificated staff member shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with law and negotiated agreements.

(cf. 4115 - Evaluation/Supervision)
(cf. 4141/4241 - Collective Bargaining Agreement)

The Board strongly encourages certificated staff to continually improve their skills and pursue excellence within their profession.

(cf. 4131 - Staff Development)

Policies, rules and regulations related to certificated personnel shall be available to all concerned and shall be administered in a fair and equitable manner.

Legal Reference:
EDUCATION CODE
90 Definition, certificated and certified
44006 Certificated person

GOVERNMENT CODE
3543.2 Scope of representation

(1/85) 10/96
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Superintendent's Proposal

163-8Sp2 - Board Policy 4200
Personnel: Classified Personnel

REQUESTED ACTION: Adopt Board Policy 4200, Personnel – Classified Personnel, as part of the District's effort to update and organize policies designed to ensure a supportive and positive climate that is consistent with collective bargaining agreements, the civil service provisions of the City's Charter and in conformance with state and federal laws and regulations.

BACKGROUND: This policy states that the primary role of classified personnel is to provide services that support and enhance the District's educational program. The policy also provides information regarding the classification and assignment of classified personnel.
San Francisco Unified School District
Board Policy
Classified Personnel

BP 4200
Personnel

The Governing Board shall fill each of its classified positions with qualified persons, consistent with position requirements. The primary role of classified personnel is to provide services that support and enhance the district's educational program.

(cf. 0200 - Goals for the School District)
(cf. 4211 - Recruitment and Selection)

Each classified staff member shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with collective bargaining agreements.

(cf. 4215 - Evaluation/Supervision)

Classification of Employees

The Board shall classify all employees and positions not requiring certification qualifications as the classified service, except for those employees and positions specifically exempt from classified service. (Education Code 45103)

Individuals who possess certification qualifications shall not be prohibited from being employed in a classified position. (Education Code 45104)

(cf. 4211 - Recruitment and Selection)
(cf. 4212 - Appointment and Conditions of Employment)

Before employing a short-term classified employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 75 percent of the school year, as defined. (Education Code 45103)

Each position shall have a designated title and regular minimum number of assigned hours per day, days per week and months per year. A job description shall be established for each position.

Assignment

Classified employees shall be assigned by their immediate supervisors with the approval of the Superintendent or designee. They shall be required to perform those duties prescribed by the Board for the position the employee holds, in accordance with applicable job descriptions,
collective bargaining agreements and/or the civil service provisions of the San Francisco City's Charter.

(cf. 4141/4241 - Collective Bargaining Agreement)

Legal Reference:
EDUCATION CODE
45100-45139 Employment of classified staff
45160-45169 Salaries and differential compensation
45190-45210 Resignation and leaves of absence
45220-45320 Merit system
49406 Examination for tuberculosis
51760-51769.5 Work experience education

Management Resources:
WEB SITES
California School Employees Association: http://www.csea.com

(1/85 10/96) 11/02
REQUESTED ACTION:   Adopt Board Policy 4300, Personnel – Certificated and Classified Management and Classified Supervisory Personnel, as part of the District’s effort to update and organize policies designed to ensure a supportive and positive climate that is consistent with collective bargaining agreements and in conformance with state and federal laws and regulations.

BACKGROUND: This policy recognizes that effective management is vital to the success of district students and programs and provides information regarding the roles of management personnel classified supervisory personnel. The policy also states that the Board has the authority to establish or abolish, any or all management and/or classified supervisory positions.
San Francisco Unified School District
Board Policy
Certificated and Classified Management and Classified Supervisory Personnel

BP 4300
Personnel

The Governing Board recognizes that effective management is vital to the success of district students and programs. Management personnel are expected to demonstrate initiative and good judgment in the development, implementation, and oversight of district programs. Supervisors shall promote the productivity, professional growth, and teamwork of district staff.

(cf. 4000 - Concepts and Roles)

The Board shall adopt policies related to management and supervisory personnel insofar as they are needed to comply with law and describe terms of employment within the district.

The Board may, by resolution, establish or abolish any or all management and/or classified supervisory positions.

Legal Reference:
EDUCATION CODE
35031 Term of employment
45100.5 Senior management positions
45104.5 Abolishment of senior classified management positions
45108.5 Definitions of senior classified management employees
45108.7 Waiver of provisions of 45108.5
45128 Overtime
45130 Exclusion from overtime provisions
45256.5 Designation of certain positions
GOVERNMENT CODE
3540 Purpose
3540.1 Definitions
3543.4 Management position; representation
3545 Appropriateness of unit; basis
COURT DECISIONS

(6/98 11/03) 3/07
REQUESTED ACTION: Adopt Board Policy 4301, Personnel – Management and Supervisory Staff Organization, as part of the District’s effort to update and organize policies designed to ensure a supportive and positive climate that is consistent with collective bargaining agreements and in conformance with state and federal laws and regulations.

BACKGROUND: This policy authorizes the Superintendent to organize the management and supervisory staff in a manner that best supports student achievement, the educational program, and efficient operations. The Superintendent is also authorized to establish and define job responsibilities as needed to accommodate the workload and/or individual capabilities.
San Francisco Unified School District
Board Policy
Management and Supervisory Staff Organization

BP 4301
Personnel

The Governing Board authorizes the Superintendent to organize the management and supervisory staff in a manner that best supports student achievement, the educational program, and efficient operations.

(cf. 2110 - Superintendent Responsibilities and Duties)
(cf. 4300 - Administrative and Supervisory Personnel)

The Superintendent shall establish and define job responsibilities for supervisory and management personnel. (Education Code 44662)

(cf. 4000 - Concepts and Roles)
(cf. 4315 - Evaluation/Supervision)

The Superintendent or designee may adjust staff responsibilities temporarily or permanently as needed to accommodate the workload and/or individual capabilities.

(cf. 4032 - Reasonable Accommodation)

Legal Reference:
EDUCATION CODE
35010 Control of district; prescription and enforcement of rules
35020 Duties of employees fixed by governing board
35035 Powers and duties of superintendent
44662 Job responsibilities and evaluation

Management Resources:
CSBA PUBLICATIONS
Maximizing School Board Governance: The Board's Relationship to District Staff, 2007
WEB SITES
CSBA: http://www.csba.org
Association of California School Administrators: http://www.acsa.org

(9/89 7/01) 7/07
REQUESTED ACTION: Adopt Board Policy 4311, Personnel – Recruitment and Selection, as part of the District’s effort to update and organize policies designed to ensure a supportive and positive climate that is consistent with collective bargaining agreements and in conformance with state and federal laws and regulations.

BACKGROUND: This policy recognizes the District’s commitment to employing qualified individuals to carry out the District’s mission to provide high-quality education to its students and to ensure the efficiency of District operations. The policy outlines the District’s recruitment and selection processes and the need for Board approval for each position.
San Francisco Unified School District
Board Policy
Recruitment and Selection

BP 4311
Personnel

The Governing Board is committed to employing suitable, qualified individuals to carry out the
district's mission to provide high-quality education to its students and to ensure the efficiency of
district operations.

(cf. 0100 - Goals for the School District)
(cf. 4000 - Concepts and Roles)
(cf. 4100 - Certificated Personnel)
(cf. 4200 - Classified Personnel)
(cf. 4300 - Administrative and Supervisory Personnel)

Competitive Process

The Superintendent or designee shall develop fair, open, and transparent recruitment and
selection processes and procedures which ensure that individuals are selected based on
demonstrated knowledge, skills, and competence and not on any bias or unlawful discrimination.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4030 - Nondiscrimination in Employment)
(cf. 4032 - Reasonable Accommodation)
(cf. 4111.2/4211.2/4311.2 - Legal Status Requirement)

When a vacancy occurs, the Superintendent or designee shall review the job description for the
position to ensure that it accurately describes the major functions and duties of the position.
He/she also shall disseminate job announcements to ensure a wide range of candidates.

With Board approval, the Superintendent or designee may provide incentives to recruit
administrators or other employees to work in hard-to-fill positions.

(cf. 4113 - Assignment)

The district's selection procedures shall include screening processes, interviews, observations,
and recommendations from previous employers as necessary to identify the best possible
candidate for a position. The Superintendent or designee may establish an interview committee,
as appropriate, to rank candidates and recommend finalists. All discussions and
recommendations shall be confidential in accordance with law.

(cf. 2230 - Representative and Deliberative Groups)
During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. No inquiry shall be made with regard to any category of discrimination prohibited by state or federal law.

**Direct Appointments**

While the District maintains its commitment to a competitive recruitment process, the District recognizes the occasional need to fill a position by directly appointing a qualified individual (either internal or external) to a position without conducting a competitive search. “Direct appointment” is the process of filling a vacant position (existing or newly-created) by directly appointing an individual without utilizing a competitive process.

The purpose of the direct appointment option in hires and administrative reassignment is to:

- Provide flexibility in the hiring process
- Allow for expediency in situations where timing is critical
- Support succession planning efforts
- Enhance transparency in the selection process by outlining when a direct appointment is appropriate
- Support public stewardship by eliminating unnecessary resource utilization in conducting competitive search process only to fulfill administrative requirements when a direct appointment is appropriate.

In order for a vacant position to be filled by direct appointment under this process, the person being hired must meet the minimum qualification, and one or more of the following criteria must apply as determined by the Chief of Human Resources with the approval of the Superintendent:

- The candidate possesses expanded, exceptional qualifications above and beyond the minimum qualifications required for the position.
- The position to be filled has a documented history of high turnover or low retention.
- The position to be filled has resulted in two or more failed searches within the previous 24-months due to low candidate pool and/or candidate declines in response to offer of employment.
- The operational need of a department or division requiring the placement of a current employee, including the need to fill vacancies due to reorganization of work within a department or division.
- The appointment is to a temporary, interim or acting position for a specific period of time, generally one-year or less but may be extended for special circumstances.

**Board Approval**

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.
Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
41530-41533 Professional Development Block Grant
44066 Limitations on certification requirement
44259 Teaching credential; exception; designated subjects; minimum requirements
44735 Teaching as a Priority block grant
44740-44741 Personnel management assistance teams
44750 Teacher recruitment resource center
44830-44831 Employment of certificated persons
44858 Age or marital status in certificated positions
44859 Prohibition against certain rules and regulations re: residency
45103-45139 Employment (classified employees)
49406 Examination for tuberculosis
GOVERNMENT CODE
815.2 Liability of public entities and public employees
12900-12996 Fair Employment and Housing Act, including:
12940-12956 Discrimination prohibited; unlawful practices
UNITED STATES CODE, TITLE 8
1324a Unlawful employment of aliens
1324b Unfair immigration related practices
UNITED STATES CODE, TITLE 42
2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000c-2000c-17 Title VII, Civil Rights Act of 1964 as amended
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments
12101-12213 Americans with Disabilities Act
CODE OF FEDERAL REGULATIONS, TITLE 28
35.101-35.190 Americans with Disabilities Act
COURT DECISIONS

Management Resources:
WEB SITES
California Department of Fair Employment and Housing: http://www.dfeh.ca.gov
Education Job Opportunities Information Network: http://www.edjoin.org
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

First Reading

Superintendent’s Proposal

163-8Sp6 - Board Bylaw 9130
Board Committees

REQUESTED ACTION:  Adopt Board Bylaw 9130, Committees, to more accurately reflect the committee structure of the District’s Board of Education.

BACKGROUND:  This bylaw describes the Board’s committee structure and, at the request and direction of the Rules Committee, specifically articulates the subject matter jurisdiction of each committee. In addition, this bylaw:

- distinguishes between standing committees, ad hoc committees and other board established committees;
- clarifies that the Board President shall appoint Board members to committees each school year, rather than making the appointment in January at the annual organizational meeting;
- establishes the Student Assignment and Personnel and Labor Committees as standing committees, as is consistent with the District’s practice; and
- clarifies that the City and School District Select Committee is jointly established by the District and the City.

Superintendent’s Proposal
163-8Sp6

First Reading:  3/8/16
Second Reading:
San Francisco USD
Board Bylaw
Board Committees

BB 9130
Board Bylaws

Standing and Ad Hoc Committees

There shall be six standing committees of the Board of Education which shall have a continuing subject matter jurisdiction: Budget and Business Services; Buildings Grounds, and Services; Curriculum and Program; Rules, Policy and Legislation; Student Assignment; and Personnel and Labor. The Board may also establish ad hoc committees as necessary.

1. Membership

Each school year the Board president shall appoint three Board members to each committee, whether standing or ad hoc, and shall designate the chair. A standing committee, where possible, shall not share a common majority of members with any other standing committee.

(cf. 9121 - President)

2. Duties of the Chair

The duties of the chair shall include: scheduling meetings; preparing agendas; presiding over meetings; and performing other duties as consistent with the efficient management of the committee.

3. Standing Committee Functions

The Budget and Business Services Committee shall consider, and make recommendations to the Board, on matters relating to the business management of the District, including but not limited to the fiscal impacts of proposed policies and resolutions.

The Buildings Grounds, and Services Committee shall consider, and make recommendations to the Board, on matters relating to the grounds and buildings of all campuses and other real property of the District.

The Curriculum and Program Committee shall consider, and make recommendations to the Board, on matters concerned with the substantive aspects of policies and programs related to the curriculum and instruction.
The Rules, Policy and Legislation Committee shall consider and recommend to the Board District policies and bylaws. The Committee shall also hear and consider matters related to proposed state and federal legislation and give direction to the District’s lobbyists as to the District’s position on pending legislation.

The Student Assignment Committee shall consider, and make recommendations to the Board, on matters relating to the District’s student assignment policies and procedures.

Personnel and Labor shall consider, and make recommendations to the Board, on matters relating to the District’s personnel policies and procedures.

Other Board Committees

The Board may establish a committee whenever it determines that such a committee would benefit the District by providing diverse viewpoints, specialized knowledge or expertise, or increased efficiency.

Upon establishing a committee, the Board shall clearly define the committee's purpose, any timeline for completion of assigned responsibilities, any stakeholder groups or individuals to be represented on the committee, length of time that committee members are expected to serve, and expectations for reporting to the Board and/or the Superintendent or designee. Unless specifically authorized by the Board to act on its behalf, the committee shall act in an advisory capacity.

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 9140 - Board Representatives)

Except for standing committees of the Board, or when otherwise provided by the Board, committee members shall, as appropriate, be appointed by the Superintendent or designee.

The Superintendent or designee shall provide committee members with information and assistance necessary for the fulfillment of the committee's charges, and may serve as a non-voting advisor to the committee at the discretion of the Board.

Whenever so charged, committees may actively seek input and participation by parents/guardians, staff, community, and students and may consult with local public boards and agencies.

Meetings

A quorum for committee meetings shall consist of a majority of the designated members of the committee.

Committee meetings shall begin promptly at their designated starting time. If the committee chair is not present to convene the committee meeting and assuming that there is a quorum of the committee, the longest serving Board member on the committee shall call the meeting to order.
no later than 10 minutes after the designated start time. In the chair's absence, the member who has served the longest on the Board shall serve as the chair.

Unless otherwise exempted by law, Board committees shall provide public notice of their meetings and conduct meetings in accordance with Government Code 54950-54963 (the Brown Act).

(cf. 9320 - Meetings and Notices)
(cf. 9322 - Agenda/Meeting Materials)

Agenda

The agenda of the committee meeting shall be prepared by the chair of the committee and the staff liaison designated by the Superintendent to ensure that both the Superintendent and the Board members are aware of items placed on the agenda. Items may be placed on the agenda by referral from the Board at a Regular Meeting, or directly by the Superintendent or by the chair of the committee, including a request from committee members.

Items referred from the Board shall be heard by the committee at the committee's next scheduled meeting for which adequate Brown Act notice can be made. The chair, at his or her discretion, may delay placing an item on the agenda for one meeting.

Every agenda for standing committee meetings shall provide members of the public with the right to address the committee on any item of interest to the public that is within the subject matter jurisdiction of that committee. Furthermore, the committee in its consideration of items on the agenda shall hear public comment. The committee chair shall determine if the public comment shall be made before or during the legislative body's consideration of that item during the meeting.

Items that are approved by a majority of the committee shall be forwarded to the full Board. If committee approval is not given, the item shall be referred to the full Board without recommendation. All items returned to the Board by committee shall be placed on the agenda of the first regular meeting of the Board for which adequate Brown Act notice may be given.

City and School District Select Committee

The Board of Supervisors of the City and County of San Francisco and the Board of Education of the San Francisco Unified School District have created the City and School District Select Committee for the purpose of advancing their mutual interest and problem-solving relative to policy matters that affect the City and the School District, their respective employees and departments, the District students and the families of students. Mutual policy matters of interest, include, but are not limited to: facilities; funding issues; City department, protocols and programs that directly impact the School District, its students or their families; transportation; and homelessness.

The City and School District Select Committee shall be comprised of three members of the Board of Supervisors and three members of the Board of Education. The president of the Board
shall appoint three of its members to serve on the City and School District Select Committee. The Board of Supervisors and the Board of Education shall share, equally, the responsibilities of staffing the meetings of this Committee, as well as any necessary expenses in support of the activities of this Committee. The City and School District Select Committee shall sunset on June 30 of each year and may be renewed by the City and School District on an annual basis.

Augmented Committees

An augmented committee is a standing or an ad hoc committee to which Board members who are not committee members are invited and do attend. Augmented committee meetings are a form of full Board meetings; a quorum of the Board is present to discuss matters within the subject matter jurisdiction of the Board. At such meetings, however, Board action cannot be taken. Instead, invited Board member(s) at augmented committees shall have the right to join in the committee discussion of items on the agenda, but shall not be allowed to vote on matters before the augmented committee.

The committee chair shall determine when a committee shall be classified as an augmented committee and shall identify and invite the Board member(s) to the committee. All invitations to the Board member(s) must be extended at a minimum 24 hours prior to the 72-hour posting requirement to determine if Board member(s) are interested in attending the augmented committee. Board member(s) must respond prior to the 72-hour posting requirement so as to allow for the preparation and posting of the agenda notice in a timely manner.

In the event that the committee chair does not determine that a committee shall be classified as an augmented committee, the committee shall be augmented upon request of a member of the Board. The notice for each augmented committee shall state that it is an augmented committee and shall identify all Board member(s) who may attend the augmented committee.

Quorum for an augmented committee is two voting members of the committee.

Legal Reference:
EDUCATION CODE
35010 Control of district; prescription and enforcement of rules
35024 Executive committee
35160 Authority of governing boards
35160.1 Broad authority of school districts
GOVERNMENT CODE
54952 Legislative body, definition
54952.2 Definition of meeting
54954 Time and place of regular meetings; special meetings; emergencies
54954.3 Opportunity for public to address legislative body
ATTORNEY GENERAL OPINIONS
REQUESTED ACTION:  Adopt Board Bylaw 9140, Representatives, to accurately reflect that Board Representatives are appointed by the Board President as set forth in Board Bylaw 9121, President.

BACKGROUND: Board members are occasionally requested or required to serve on committees of other public agencies or organizations. The proposed revision clarifies that Board representatives to committees or organizations are appointed by the President. This revision is consistent with current practice as well as Bylaw 9121, President which provides that the President’s duties include “[d]esignating members to represent the Board at various educational boards, local, and membership organizations.”

Superintendent’s Proposal
163-8Sp7

First Reading: 3/8/16
Second Reading:
San Francisco USD
Board Bylaw
Board Representatives

BB 9140
Board Bylaws

Board Rules and Procedures

The Board of Education recognizes that effective performance of its community leadership responsibilities may require its participation in District or community committees on matters of concern to the District and its students. As needed, the President may appoint any Board member to serve as the Board’s representative on a District committee or on a committee of another public agency or organization of which the Board or District is a member or to which the Board is invited to participate.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 9000 - Role of the Board)
(cf. 9130 - Board Committees)
(cf. 9270 - Conflict of Interest)
(cf. 9320 - Meetings and Notices)

When making such appointments, the President shall clearly specify the authority and responsibilities of the representative(s), including, but not limited to, reporting back to the Board regarding committee activities and/or actions. Board representatives shall not exercise the authority of the Board without prior Board approval.

(cf. 9005 - Governance Standards)
(cf. 9200 - Limits of Board Member Authority)

If a committee discusses a topic on which the Board has taken a position, the Board member shall express the position of the Board. When contributing his/her own ideas or opinions, the representative shall clearly indicate that he/she is expressing his/her individual idea or opinion.

(cf. 1220 - Citizen Advisory Committees)
(cf. 9010 - Public Statements)

Legal Reference:
EDUCATION CODE
4000-4014 County committees on school district organization
35020-35046 School district officers and agents (power of governing board to employ or
35160 Authority of governing boards
GOVERNMENT CODE
54952.2 Meetings

Management Resources:
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California Department of Education District Organization Handbook, 2010

Board Rules and Procedures  SAN FRANCISCO UNIFIED SCHOOL DISTRICT
adopted:  February 14, 2012  San Francisco, California
3/8/16

163-8Sp8- APPROVAL OF A PUBLIC EDUCATION ENRICHMENT FUND EXPENDITURE PLAN FOR SCHOOL YEAR 2016-2017

WHEREAS: The voters of San Francisco passed a charter amendment in 2004 to establish the Public Education Enrichment Fund (PEEF); and

WHEREAS: The voters of San Francisco reauthorized a charter amendment in 2014 to extend the Public Education Enrichment Fund (PEEF) through 2041; and

WHEREAS: Board Resolutions No. 44-27A10 and No.115-10A3 establish a process for public input and development of recommendations by a Community Advisory Committee on PEEF, and the Community Advisory Committee on PEEF has submitted its recommendations to the Board of Education and the Superintendent; and

WHEREAS: Recommendations for 2016-2017 spending from the Sports, Libraries, Arts, and Music portions of PEEF were developed, with stakeholder input, based on long-range master plans for physical education, libraries, and the arts; and

WHEREAS: Recommendations for the Other General Uses portion of PEEF reflect an increase in the current level of staffing and programming, increasing salary and benefits costs, and an ongoing need to support baseline school site budgets that began when State funding was significantly reduced during the Great Recession,

THEREFORE BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District commends the hard work and thoughtful recommendations from the Community Advisory Committee on PEEF, the Arts Education Master Plan Steering Committee, the Library Advisory Committee, the Physical Education Master Plan Steering Committee, and all of the staff members who contribute to the success of PEEF; and

FURTHER BE IT RESOLVED: That the Board of Education of the San Francisco Unified School District approves a Public Education Enrichment Fund spending plan for the 2016-2017 school year after examining the recommendations from staff and the Community Advisory Committee on PEEF; and

BE IT FURTHER RESOLVED: That this spending plan may be amended during the District's budget development process based on availability of State funding and/or subsequent adjustments to the PEEF allocation made by the City and County of San Francisco. The Superintendent is requested to inform the Board of Education and the City and County of San Francisco Mayor's Office that such amendments may occur.
For Board Meeting of: March 8, 2016
Subject: Approval of Student Travel
Requested Action: That the Board of Education approves student travel as follows

School: Lick, James Middle School

Dates of the Educational Trip: March 29-April 2
Educational Purpose of Trip: Visit Washington DC, focus of 8th Social Studies
Visit Colonial Williamsburg, focus of 8th Social Studies
On a WorldStrides history program, students experience history like they never have before, as they visit some of the most educational and exciting

No. of Students Participating: 25
Length of Trip: 5 Days
Destination(s): Washington DC and Williamsburg, VA
Names of SFUSD Employees Accompanying Students:
Ann Keller
Eric Uribe
Dorothy Hoffman

Source of Funding: Individual Families, PTSA Scholarship, Student and Staff Fundraising Efforts
All 8th grade students invited. Individual families chose to participate.

Student Selection Process: Cost of Trip: $2,184.00

Site Administrator affirms the following:

☑ Parental Permission Forms are on file for all participating students and school has emergency communication protocol.
☑ At least one SFUSD employee accompanying the students is certificated.
☑ Criminal background check requirements for non-SFUSD chaperones were met (Megan’s Law check for parents).
☑ There are sufficient and appropriate chaperones for this field trip.
☑ School addressed financial or accessibility issues that might prevent students from participating.

Please sign and date or affix digital signatures below.

Submitted by: Assistant Superintendent
Richard A. Carranza
Superintendent of Schools

Agenda Item
1a. (163-811)
For Board Meeting of: March 8, 2016

Subject: Approval of Student Travel

Requested Action: That the Board of Education approves student travel as follows

School: Lowell High School

Dates of the Educational Trip: March 26 - March 31, 2016

Educational Purpose of Trip: Invitational Baseball Tournament

No. of Students Participating: 21

Length of Trip: 4 days/3 nights

Destination(s): Phoenix, AZ

Names of SFUSD Employees Accompanying Students: John Donohue

Source of Funding: Student/Parent Fundraising, School Alumni Grant, Non-profit org donations

Student Selection Process: Varsity Baseball Team

Cost of Trip: $16,000  Cost to District: $0.00

Site Administrator affirms the following:

- Parental Permission Forms are on file for all participating students and school has emergency communication protocol.
- At least one SFUSD employee accompanying the students is certificated.
- Criminal background check requirements for non-SFUSD chaperones were met (Megan’s Law check for parents).
- There are sufficient and appropriate chaperones for this field trip.
- School addressed financial or accessibility issues that might prevent students from participating.

Please sign and date or affix digital signatures below.

Submitted by: [Signature]

Site Administrator

Richard A. Carranza
Superintendent of Schools

Approved by: [Signature]

Assistant Superintendent

Agenda Item 1b. (163-812)
Field Trip Request Form
For Board Approval of Out-of-State and Foreign Country Travel

For Board Meeting of: March 8, 2016

Subject: Approval of Student Travel

Requested Action: That the Board of Education approves student travel as follows

<table>
<thead>
<tr>
<th>School: Burton, Phillip and Sala High School</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates of the Educational Trip: March 24, 2016 - March 29, 2016</td>
</tr>
<tr>
<td>Educational Purpose of Trip: Outdoor science education covering basic concepts in ecology, biodiversity, ecosystem, environmental conservation, and adaptation, in addition to interpersonal and leadership development skills.</td>
</tr>
<tr>
<td>No. of Students Participating: 22</td>
</tr>
<tr>
<td>Length of Trip: 6 days</td>
</tr>
<tr>
<td>Destination(s): Olympic National Park, Port Angeles, WA</td>
</tr>
<tr>
<td>Names of SFUSD Employees Accompanying Students: Ronald Lee, Jimmy Zhang, and Grecia Mendez (Bayview Beacon YMCA)</td>
</tr>
<tr>
<td>Source of Funding: Fundraising, private grant, scholarship, school</td>
</tr>
<tr>
<td>Student Selection Process: Members of LEAD Club, but opened to ALL students.</td>
</tr>
<tr>
<td>Cost of Trip: $12,000</td>
</tr>
</tbody>
</table>

Site Administrator affirms the following:

☑ Parental Permission Forms are on file for all participating students and school has emergency communication protocol.

☑ At least one SFUSD employee accompanying the students is certificated.

☑ Criminal background check requirements for non-SFUSD chaperones were met (Megan’s Law check for parents).

☑ There are sufficient and appropriate chaperones for this field trip.

☑ School addressed financial or accessibility issues that might prevent students from participating.

Please sign and date or affix digital signatures below.

Submitted by: [Signature]  
Superintendent

Approved by: [Signature]  
Assistant Superintendent

Richard A. Carranza  
Superintendent of Schools

Agenda Item 1c. (163-813)
Field Trip Request Form
For Board Approval of Out-of-State and Foreign Country Travel

For Board Meeting of: March 8, 2016

Subject: Approval of Student Travel

Requested Action: That the Board of Education approves student travel as follows

School: Lowell High School

Dates of the Educational Trip: March 26, 2016 to April 3, 2016

Educational Purpose of Trip: build and maintain school gardens to support food security

No. of Students Participating: 24
Length of Trip: 9 days
Destination(s): Boaco, Nicaragua

Names of SFUSD Employees: Katherine Melvin, Shawn Laureyns
Accompanying Students:

Source of Funding: students, grants
Student Selection Process: self selected

Cost of Trip: $72,000
Cost to District: 0

Site Administrator affirms the following:

☑ Parental Permission Forms are on file for all participating students and school has emergency communication protocol.
☑ At least one SFUSD employee accompanying the students is certificated.
☑ Criminal background check requirements for non-SFUSD chaperones were met (Megan’s Law check for parents).
☑ There are sufficient and appropriate chaperones for this field trip.
☑ School addressed financial or accessibility issues that might prevent students from participating.

Please sign and date or affix digital signatures below.

Submitted by: 
Site Administrator
Richard A. Carranza
Superintendent of Schools

Approved by: 
Assistant Superintendent

Agenda Item
1d. (163-8I4)
# Field Trip Request Form

*For Board Approval of Out-of-State and Foreign Country Travel*

## For Board Meeting of:
March 8, 2016

## Subject:
Approval of Student Travel

## Requested Action:
That the Board of Education approves student travel as follows

<table>
<thead>
<tr>
<th>School:</th>
<th>Presidio Middle School</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. of Students Participating:</td>
<td>49</td>
</tr>
<tr>
<td>Length of Trip:</td>
<td>6 days and 5 nights</td>
</tr>
<tr>
<td>Destination(s):</td>
<td>Washington D.C. and New York City</td>
</tr>
<tr>
<td>Names of SFUSD Employees Accompanying Students:</td>
<td>3 plus 2 parents</td>
</tr>
<tr>
<td>Source of Funding:</td>
<td>Primarily from families; some fundraising by students</td>
</tr>
<tr>
<td>Student Selection Process:</td>
<td>2.0 Average, Satisfactory citizenship</td>
</tr>
<tr>
<td>Cost of Trip:</td>
<td>$2,350</td>
</tr>
</tbody>
</table>

### Site Administrator affirms the following:

- Parental Permission Forms are on file for all participating students and school has emergency communication protocol.
- At least one SFUSD employee accompanying the students is certificated.
- Criminal background check requirements for non-SFUSD chaperones were met (Megan’s Law check for parents).
- There are sufficient and appropriate chaperones for this field trip.
- School addressed financial or accessibility issues that might prevent students from participating.

Please sign and date or affix digital signatures below.

**Submitted by:**

[Signature]

Site Administrator

**Approved by:**

[Signature]

Assistant Superintendent

Richard A. Carranza
Superintendent of Schools

Agenda Item 1e. (163-815)
For Board Meeting of: March 8, 2016

Subject: Approval of Student Travel

Requested Action: That the Board of Education approves student travel as follows

School: Lick, James Middle School

Dates of the Educational Trip: March 18-20, 2016

Educational Purpose of Trip: College Going Experience Students will be attending workshops and plays as part of the Ashland Shakespeare Festival.

No. of Students Participating: 42

Length of Trip: 3 days

Destination(s): Southern Oregon University, Ashland, Oregon

Names of SFUSD Employees Accompanying Students:
3 and several adult chaperones

Source of Funding: PTSA and family contributions

Student Selection Process: Open to all who fulfill requirements with regards to GPA and Discipline.

Site Administrator affirms the following:

☑ Parental Permission Forms are on file for all participating students and school has emergency communication protocol.

☑ At least one SFUSD employee accompanying the students is certificated.

☐ Criminal background check requirements for non-SFUSD chaperones were met (Megan’s Law check for parents).

☑ There are sufficient and appropriate chaperones for this field trip.

☑ School addressed financial or accessibility issues that might prevent students from participating.

Please sign and date or affix digital signatures below.

Submitted by: Richard A. Carranza
Superintendent of Schools

Approved by: Assistant Superintendent

Agenda Item 1f (183-816)
For Board Meeting of: March 8, 2016

Subject: Approval of Student Travel

Requested Action: That the Board of Education approves student travel as follows

<table>
<thead>
<tr>
<th>School: APTOS MIDDLE SCHOOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates of the Educational Trip: 3-27-2016 to 3-31-2016 - Spring Break</td>
</tr>
<tr>
<td>Educational Purpose of Trip: Tour the national monuments and historic sites of the nation's capital city in conjunction with 8th grade social studies curriculum</td>
</tr>
<tr>
<td>No. of Students Participating: 25</td>
</tr>
<tr>
<td>Length of Trip: Five Days</td>
</tr>
<tr>
<td>Destination(s): WASHINGTON DC</td>
</tr>
<tr>
<td>Names of SFUSD Employees Accompanying Students: Angela Wilson and Russell Addiego - Arts Faculty</td>
</tr>
<tr>
<td>Source of Funding: Self-funded</td>
</tr>
<tr>
<td>Student Selection Process: 8th grade self-selected, self-pay</td>
</tr>
</tbody>
</table>

Site Administrator affirms the following:

- Parental Permission Forms are on file for all participating students and school has emergency communication protocol.
- At least one SFUSD employee accompanying the students is certificated.
- Criminal background check requirements for non-SFUSD chaperones were met (Megan's Law check for parents).
- There are sufficient and appropriate chaperones for this field trip.
- School addressed financial or accessibility issues that might prevent students from participating.

Please sign and date or affix digital signatures below.

Submitted by: [Signature]
Site Administrator

Approved by: [Signature]
Assistant Superintendent

Richard A. Carranza
Superintendent of Schools

Agenda Item
1g. (163-817)
SUBJECT: AUTHORIZATION TO SUBMIT APPLICATIONS AND ACCEPT FUNDS

REQUESTED ACTION:
That the Board of Education authorize the Superintendent and/or the Chief Financial Officer to submit the following grant applications, accept the following grant awards, and budget the amount awarded, as well as authorize the Superintendent and/or the Chief Financial Officer to enter into an agreement with grantor regarding grant requirements, as applicable, consistent with SFUSD procedures for such agreements. For a grant for which the grantor requires indemnification of the grantor by SFUSD, such requirement shall be indicated in the description for such grant, and such language shall be reviewed in a manner consistent with SFUSD procedures.

Total Grant Awards this AMOUNT $10,724,672

1 AMOUNT: $7,500
GRANTING AGENCY: California GEAR UP
GRANT TITLE: California GEAR UP
SITE: Everett Middle School
DATES OF GRANT: August 20, 2015 - June 30, 2016
PURPOSE: Promote college going environment at Everett Middle School
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners

PROGRAM MANAGER: Tracy Brown

2 AMOUNT: $25,000
GRANTING AGENCY: Mary Wohlford Foundation
GRANT TITLE: Wohlford Foundation
SITE: Student Support Services
DATES OF GRANT: July 28, 2015 - July 28, 2016
PURPOSE: To support SFUSD middle school teachers to increase their knowledge, skills and comfort level to teach comprehensive health education including comprehensive sexuality education.
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
Goal 3: Accountability - Keeping our promises to students and families

PROGRAM MANAGER: Kim Coates
3 AMOUNT: $10,595,772
GRANTING AGENCY: Department of Children, Youth & their Families (DCYF)
GRANT TITLE: SFUSD-DCYF Master Contract
SITE: PreK-12
DATES OF GRANT: July 1, 2015 - June 30, 2016
PURPOSE: To support a series of programs and services to children and youths in the San Francisco Unified School District, including programs such as Athletics, Elementary Arts, Transportation / Field Trips, Elementary Music, Post-Secondary Success, CARE Center, Truancy Assessment Resource Center, Salad Bars, Wellness Center Initiative, Summer School/Credit Recovery, Early Education, Special Education and SFUSD Partnerships. The total amount requested reflects the amount of grant funds to be disbursed under the SFUSD-DCYF Master Contract. The contract baseline of $10,595,772 also includes a contingency clause that can potentially add $1,059,577 to the baseline, bringing the maximum amount to $11,655,349.
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
Goal 3: Accountability - Keeping our promises to students and families
PROGRAM MANAGER: Reeta Madhaven

4 AMOUNT: $10,000
GRANTING AGENCY: The Hospital Council of Northern & Central California
GRANT TITLE: The Hospital Council of Northern & Central California
SITE: PreK-12
DATES OF GRANT: February 16, 2016 - June 30, 2017
PURPOSE: To support implementation of our Wellness Policy by supporting education efforts at our school sites.
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
PROGRAM MANAGER: Kim Levine

5 AMOUNT: $11,000
GRANTING AGENCY: Stanford University School of Education
GRANT TITLE: COHERE: A Study of PreK – 3 Alignment in Mathematics
SITE: Dr. Charles Drew; George R. Moscone Elementary School; Fairmount Elementary School
DATES OF GRANT: January 1, 2016 - June 1, 2016
PURPOSE: This funding would provide grants to schools participating in the COHERE project with Stanford University and Northwestern University. The SFUSD research department requests that any funding to support participation in projects with research institution be provided at the school level. This gives three schools participating resources to execute the operations of the project. The project is focused on examining the alignment and enactment of the Pre-K to 3rd math curriculum and instruction in SFUSD.
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 2: Student Achievement - Engage high achieving and joyful learners
PROGRAM MANAGER: Ana De Arce
6 AMOUNT: $400
GRANTING AGENCY: California Education Partners
GRANT TITLE: **Hoover Middle School Teachers presenting at a Stanford-SFUSD Project**
SITE: Herbert Hoover Middle School; Curriculum & Instruction: STEM
DATES OF GRANT: April 1, 2016 - April 30, 2016
PURPOSE: This grant will provide funding to pay two teachers at Hoover Middle School who worked on a video and content for a presentation to an audience of parents and administrators about their work with Stanford University to test a new NGSS aligned science curriculum. The work by these teachers is being used by SFUSD's science department to influence the design of the district-wide science assessment.
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 2: Student Achievement - Engage high achieving and joyful learners
PROGRAM MANAGER: Laura Wentworth

7 AMOUNT: $75,000
GRANTING AGENCY: Spark SF Public Schools
GRANT TITLE: **K-12 Computer Science Initiative Position**
SITE: PreK-12
DATES OF GRANT: July 1, 2015 - June 30, 2016
PURPOSE: This grant will involve developing training and support for middle school teachers, in particular, and also communicating with UESF members and building support and understanding for this equity focused effort.
EVALUATION: Level 1: No assessment
DISTRICT GOAL: Goal 1: Access and Equity - Make social justice a reality
Goal 2: Student Achievement - Engage high achieving and joyful learners
Goal 3: Accountability - Keeping our promises to students and families
PROGRAM MANAGER: Jonathan Garcia
SUBJECT: BUDGET TRANSFERS FOR FISCAL YEAR 2015-2016

REQUESTED ACTION:
The Superintendent recommends changes to the FY 2015-16 Budget as adopted by the Board of Education on June 23, 2015. The budget is revised periodically as new information is received or when the assumptions on which the adopted budget was developed change. Administration recommends the following budget revisions as presented:

UNRESTRICTED GENERAL FUNDS

<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 00000</th>
<th>SCH / ORG: 537</th>
<th>PROGRAM TITLE: Unrestricted Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME: Fairmount Elementary School</td>
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<tr>
<td>FROM:</td>
<td>TO:</td>
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<tr>
<td>4313 - Supplies</td>
<td>2902 - Other Classified Salaries-Temp</td>
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<tr>
<td>4490 - Non Capitalized Equipment</td>
<td>3x02s - Classified Benefits</td>
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<tr>
<td>5202 - Travel &amp; Conferences</td>
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<tr>
<td>FROM:</td>
<td>$1,500.00</td>
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<tr>
<td>TO:</td>
<td>$7,213.71</td>
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</table>

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in supplies and capitalized equipment. Funds will be used to pay for AmeriCorps member.

<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 00000</th>
<th>SCH / ORG: 539</th>
<th>PROGRAM TITLE: Unrestricted Resources</th>
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</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME: Diane Feinstein Elementary School</td>
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<tr>
<td>FROM:</td>
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<tr>
<td>1101 - Classroom Teachers Salaries</td>
<td>1102 - Substitute Teachers Salaries</td>
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<tr>
<td>3x01s - Certificated Benefits</td>
<td>3x01s - Certificated Benefits</td>
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<tr>
<td>4313 - Supplies</td>
<td>4490 - Non Capitalized Equipment</td>
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<tr>
<td>FROM:</td>
<td>$20,074.00</td>
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<tr>
<td>TO:</td>
<td>$1,986.61</td>
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</tbody>
</table>

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to salary savings of a position which was not filled in the Fall semester. Funds will be used for substitute teachers salaries and purchase computers and chromebooks for students.
### FUND: 01 RESOURCE: 00000 SCH / ORG: 691 PROGRAM MANAGER: Carrie Betti

**SCH/DEPT NAME:** Longfellow Elementary School  
**PROGRAM TITLE:** Unrestricted Resources

| FROM: 5803 - Consultant Fees | $12,000.00 |
| TO: 4211 - Library Books | $4,000.00 |
| 4310 - Instructional Supplies | $8,000.00 |

**EXPLANATION:**  
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in consultant fees. Funds will be used to purchase books for classroom libraries, reader's notebooks and book bins.

### FUND: 01 RESOURCE: 07940 SCH / ORG: 456 PROGRAM MANAGER: Christina Velasco

**SCH/DEPT NAME:** Bryant Elementary School  
**PROGRAM TITLE:** Unrestricted Resources

| FROM: 1101 - Classroom Teachers Salaries | $66,912.00 |
| 3x01s - Certificated Benefits | $25,180.50 |
| TO: 2101 - Instructional Aides - Permanent | $18,594.00 |
| 3x02s - Classified Benefits | $12,751.35 |
| 4313 - Supplies | $60,747.15 |

**EXPLANATION:**  
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to a closed bilingual literacy intervention teacher position. Funds will be used to create two instructional aide positions to support at-risk literacy students.

### RESTRICTED GENERAL FUNDS

### FUND: 01 RESOURCE: 31500 SCH / ORG: 820 PROGRAM MANAGER: Dina Edwards

**SCH/DEPT NAME:** Sheridan Elementary School  
**PROGRAM TITLE:** IASA: Schoolwide Programs (SWP)

| FROM: 5803 - Consultant Fees | $8,000.00 |
| TO: 2902 - Other Classified Salaries-Temp | $7,213.71 |
| 3x02s - Classified Benefits | $786.29 |

**EXPLANATION:**  
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in consultant fees. Funds will be used pay for an AmeriCorps member.
<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 40350</th>
<th>SCH / ORG: 190</th>
<th>PROGRAM MANAGER: Chris Canelake</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME: Curriculum and Instruction: Office of Professional Learning and Leadership</td>
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<tr>
<td>PROGRAM TITLE: No Child Left Behind Title II - Part A Public</td>
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<tr>
<td>FROM: 2102 - Instructional Aides-Extra Hrs $16,109.35</td>
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<tr>
<td>3x02s - Classified Benefits $3,133.26</td>
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<tr>
<td>TO: 1108 - Other Duties Stipend $14,400.00</td>
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<tr>
<td>2902 - Other Classified Salaries-Temp $1,000.00</td>
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<tr>
<td>3x01s - Certificated Benefits $3,453.12</td>
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<tr>
<td>3x02s - Classified Benefits $389.50</td>
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<tr>
<td>EXPLANATION: The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in instructional aides extra hours. Funds will be used to pay stipends for Paraprofessional to Teacher Training Program participants enrolled in college pursing a teaching credential.</td>
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<tr>
<th>FUND: 01</th>
<th>RESOURCE: 40353</th>
<th>SCH / ORG: 192</th>
<th>PROGRAM MANAGER: Chris Canelake</th>
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</thead>
<tbody>
<tr>
<td>SCH/DEPT NAME: Curriculum and Instruction: Office of Professional Learning and Leadership</td>
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<tr>
<td>PROGRAM TITLE: Title II A - New Teacher Support</td>
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<tr>
<td>FROM: 5890 - Other Services &amp; Other Expense $14,693.60</td>
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<tr>
<td>4313 - Supplies $10,366.40</td>
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<tr>
<td>TO: 5202 - Travel &amp; Conferences $25,060.00</td>
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<tr>
<td>EXPLANATION: The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in other services and other expenses and supplies. Funds will be used to enroll principals and administrators to attend the Courageous Principals, Carnegie Improvement Science, Principal Conference, Equity Institute and SF-CESS.</td>
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<table>
<thead>
<tr>
<th>FUND: 01</th>
<th>RESOURCE: 42030</th>
<th>SCH / ORG: 151</th>
<th>PROGRAM MANAGER: Jen Fong</th>
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<tbody>
<tr>
<td>SCH/DEPT NAME: Curriculum and Instruction: College and Career Readiness</td>
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<tr>
<td>PROGRAM TITLE: Title III - Limited English Proficiency</td>
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<td>FROM: 4310 - Instructional Supplies $17,651.70</td>
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<tr>
<td>4313 - Supplies $21,000.00</td>
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<tr>
<td>5202 - Travel &amp; Conferences $5,307.98</td>
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<td>5890 - Other Services &amp; Other Expense $11,284.98</td>
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<td>TO: 1105 - Certificated Hourly $41,901.66</td>
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<td>3x01s - Certificated Benefits $10,048.00</td>
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<td>5310 - Dues And Membership $3,295.00</td>
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<tr>
<td>EXPLANATION: The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in instructional supplies, supplies, travel and conference and consultant fees. Funds will be used for certificated hourly extended hours due to summer school programs expanding and funds are needed for added teachers. Funds will also be used for dues and membership fees.</td>
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</table>
5 FUND: 01 RESOURCE: 74000 SCH / ORG: 786 PROGRAM MANAGER: Paul Jacobsen

SCH/DEPT NAME: Rosa Parks Elementary School
PROGRAM TITLE: Quality Education Investment

FROM: 2101 - Instructional Aides - Permanent $25,566.75
3x02s - Classified Benefits $11,253.69

TO: 4490 - Non Capitalized Equipment $36,820.44

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in an unfilled instructional aide position which has been closed. Funds will be used to purchase more technology and completing the computer lab.

6 FUND: 01 RESOURCE: 90474 SCH / ORG: 569 PROGRAM MANAGER: Kim Coates

SCH/DEPT NAME: Lincoln High School
PROGRAM TITLE: Department of Children, Youth and their Families: Lincoln HS Infrastructure

FROM: 4490 - Non Capitalized Equipment $50,000.00

TO: 6210 - Architect/Engineering Fees $11,965.75
6250 - Other Costs - Planning $3,029.25
6299 - Construction-Undistributed $35,005.00

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus non-capitalized equipment. Funds will be used for the remodel of the Wellness Center.

7 FUND: 01 RESOURCE: 90540 SCH / ORG: 150 PROGRAM MANAGER: Thomas Graven

SCH/DEPT NAME: Pupil Services
PROGRAM TITLE: Department of Children, Youth and their Families: Truancy Prevention

FROM: 1202 - Guid,Welf,Attend Salaries $19,526.76
3x01s - Certificated Benefits $5,803.50

TO: 1105 - Certificated Hourly $10,000.00
3x01s - Certificated Benefits $2,398.00
4313 - Supplies $2,932.26
5803 - Consultant Fees $10,000.00

EXPLANATION:
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated salary savings from an unfilled position. Funds will be used to fund part of the cost of Eduvant consultancy for truancy letters mailing and the summer school CARE program, as well as supplies.
### Agenda Item 2b. (163-882)

<table>
<thead>
<tr>
<th>Fund</th>
<th>Resource</th>
<th>SCH/ORG</th>
<th>Program Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>01</td>
<td>90559</td>
<td>Thomas Graven</td>
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<td>150</td>
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</tbody>
</table>

**SCH/DEPT NAME:** Pupil Services  
**PROGRAM TITLE:** PEEF: Prop H, Restorative Justice  
**FROM:**  
- 1901 - Teachers on Special Assignment  
- 3x01s - Certificated Benefits  
**TO:**  
- 5803 - Consultant Fees  
**EXPLANATION:**  
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated salary savings in a vacant coach position. Funds will be used to support Project What in support of Commissioner Haney's resolution to support students of incarcerated parents.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Resource</th>
<th>SCH/ORG</th>
<th>Program Manager</th>
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</thead>
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<td>10</td>
<td>01</td>
<td>90775</td>
<td>Mele Lau Smith</td>
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<td>153</td>
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</tbody>
</table>

**SCH/DEPT NAME:** Family Engagement & Community Partnership  
**PROGRAM TITLE:** Startup Education Grant  
**FROM:**  
- 5890 - Other Services & Other Expense  
**TO:**  
- 2102 - Instructional Aides-Extra Hrs  
- 2902 - Other Classified Salaries-Temp  
- 3x02s - Classified Benefits  
- 4551 - Printing-in house  
**EXPLANATION:**  
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in other services and other expenses. Funds will be used for extended calendar requests and printing in-house.

<table>
<thead>
<tr>
<th>Fund</th>
<th>Resource</th>
<th>SCH/ORG</th>
<th>Program Manager</th>
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</thead>
<tbody>
<tr>
<td>11</td>
<td>05</td>
<td>65200</td>
<td>Sherry Jackson</td>
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<td></td>
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<td>056</td>
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**SCH/DEPT NAME:** Special Education Service  
**PROGRAM TITLE:** Special Education Workability  
**FROM:**  
- 2102 - Instructional Aides-Extra Hrs  
- 3x02s - Classified Benefits  
- 4313 - Supplies  
- 5890 - Other Services & Other Expense  
**TO:**  
- 2902 - Other Classified Salaries-Temp  
- 3x02s - Classified Benefits  
**EXPLANATION:**  
The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in instructional aides extra hours, supplies and other services and other expense. Funds will be used to cover student aide salaries under the Workability program.
<table>
<thead>
<tr>
<th>FUND: 05</th>
<th>RESOURCE: 65000</th>
<th>SCH / ORG: 056 &amp; 065</th>
<th>PROGRAM MANAGER: Sherry Jackson</th>
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<tbody>
<tr>
<td>SCH/DEPT NAME: Special Education Service</td>
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<tr>
<td>PROGRAM TITLE: Special Education</td>
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<td>FROM: 4310 - Instructional Supplies</td>
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<tr>
<td>TO: 5202 - Travel &amp; Conferences</td>
<td>$2,499.80</td>
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<tr>
<td>5803 - Consultant Fees</td>
<td>$5,500.00</td>
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<tr>
<td>EXPLANATION:</td>
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<tr>
<td>The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in instructional supplies. Funds will be used for travel and conference and consultant fees.</td>
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<tr>
<th>FUND: 12</th>
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<th>SCH / ORG: 900</th>
<th>PROGRAM MANAGER: Linda Duong</th>
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<tbody>
<tr>
<td>SCH/DEPT NAME: Early Education Department</td>
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<tr>
<td>PROGRAM TITLE: Early Education Department NOFA 609 Award</td>
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<tr>
<td>FROM: 5803 - Consultant Fees</td>
<td>$52,071.60</td>
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<tr>
<td>TO: 1308 - Cert. Admin. - Stipends</td>
<td>$42,000.00</td>
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<tr>
<td>3x01s - Certificated Benefits</td>
<td>$10,071.60</td>
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<tr>
<td>EXPLANATION:</td>
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<tr>
<td>The transfer of these accounts is needed in order to implement and/or realign program needs. Availability of funds is due to an anticipated surplus in consultant fees. Funds will be used to pay retired administrators to work on various projects for the department.</td>
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</table>

Submitted by:  
Thu Cung  
Executive Director of Budget Services

Approved by:  
Reeta Madhavan  
Chief Financial Officer

Date 2/25/16  
Date 2/26/16

Agenda Item  
2b. (163-882)
San Francisco Unified School District
San Francisco, California

March 08, 2016

Subject: POSITIVE FISCAL CERTIFICATION FOR THE SAN FRANCISCO UNIFIED SCHOOL DISTRICT AND POSITIVE FISCAL CERTIFICATION FOR THE SAN FRANCISCO COUNTY OFFICE OF EDUCATION AT SECOND INTERIM, FISCAL YEAR 2015-2016

REQUESTED ACTION:

That the Board of Education authorize the submission to the State of California of a positive certification that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years and a positive certification that the County Office will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

BACKGROUND:

District and County Superintendents are required to submit two interim reports each year to the Governing Board to provide updates on the financial and budgetary status of the District and the County Office of Education. Based on this information, one of three certifications is made to the State of California Department of Education on the District’s and County Office of Education’s ability to meet its financial obligations for the balance of the fiscal year. The possible certifications are: (1) a positive certification which states that the District or County Office will be able to meet its financial obligations; (2) a qualified certification which states that the District or County Office may or may not be able to meet its financial obligations; (3) a negative certification which states that the District or County Office will not be able to meet its obligations.

Based on the 2015-2016 Second Interim fiscal report and cash balance projections, it is projected that the District and the County Office of Education will be able to meet their financial obligations for the current fiscal year. Based on the willingness of the District and County Office to implement ongoing budget reductions to align with available funds in order to maintain fiscal solvency, a positive certification is also projected for the subsequent two fiscal years.

Submitted by: Reeta Madhavan
Chief Financial Officer

Approved by: Richard A. Carranza
Superintendent of Schools
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of March 8, 2016

SUBJECT: APPROVAL OF THE SAN FRANCISCO UNIFIED SCHOOL DISTRICT MEMORANDA OF UNDERSTANDING (MOU) WITH COMMUNITY BASED ORGANIZATIONS

ON BEHALF OF: STUDENT, FAMILY AND COMMUNITY SUPPORT DEPARTMENT

REQUESTED ACTION:

That the Board of Education authorize the District to enter into the Memoranda of Understanding with the community based organizations and/or agencies listed in the attached table as detailed, for the 2015-2016 and 2016-2017 fiscal years.

BACKGROUND:

San Francisco Unified School District seeks to enter into the attached Memoranda of Understanding for the 2015-2016 and 2016-2017 fiscal years. The services all relate to or directly support school staff, students and their families.

Memoranda of Understanding are contracts, which require Board approval pursuant to the California Education Code and Board Policy.

The Memoranda of Understanding may be for services at more than one SFUSD site. SFUSD’s Office of Family and Community Engagement maintains records of the site or sites at which an organization will provide services under an MOU with the District.

The Student Family and Community Support Department is requesting the Board of Education’s approval to enter into of the Memoranda of Understanding on the attached list.

Submitted by:
Kevin Truitt
Chief, Student, Family, and Community Support Division

Approved by:
Richard A. Carranza
Superintendent of Schools
<table>
<thead>
<tr>
<th>Ref. #</th>
<th>Community Organization, Agency or Service Provider</th>
<th>Program Name (if applicable)</th>
<th>Description of Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Girl Scouts of Northern California</td>
<td>Got Choices</td>
<td>Provide individual and group mentoring, discussions, activities, and role-playing exercises to support positive communication, conflict resolution, self-regulation and coping, stress and anger management.</td>
</tr>
<tr>
<td>2.</td>
<td>SEO Scholars</td>
<td></td>
<td>Provide 720 hours of rigorous instruction to participating high school students after school, on weekends and during the summer, including access to tutoring programs.</td>
</tr>
</tbody>
</table>
Subject: Authorization to Enter Into an Affiliation Agreement/Memorandum of Understanding (MOU) between The University of the Pacific, Arthur A. Dugoni School of Dentistry and San Francisco Unified School District

Requested Action:

That the Board of Education of the San Francisco Unified School District authorizes the Superintendent and/or his designee to enter into an Affiliation Agreement/MOU for the SFUSD/Student, Family and Community Support Department to receive Oral Health services from the University of the Pacific, Arthur A. Dugoni School of Dentistry for Fiscal Year 2015-2016, 2016-2017, 2017-2018. There is no fiscal impact on the District from this agreement.

Background:

The most common childhood disease is dental decay. National dental and public health organizations define pediatric dental disease as an epidemic requiring early intervention and education to promote positive health behaviors necessary to avoid the negative social, economic and educational impacts of pediatric dental disease.

The University of the Pacific, Arthur A. Dugoni School of Dentistry pediatric faculty, specially trained teaching dental assistants, staff and students will provide dental care to students at identified school sites and communicate with a dentist via telehealth technology to complete a treatment plan for each student enrolled by parental/guardian consent. For the Fiscal Year 2015-2016, 2016-17, 2017-2018, dental hygiene faculty will provide preventive and early intervention care including cleanings, fluoride varnish, dental sealants, oral health instruction, interim therapeutic restorations and care management for students who need additional treatment. The frequency of care will be based on the dental disease risk level of each student and this approach will provide a “virtual dental home” to improve the oral health of enrolled students. Customized implementation protocols will be developed with each school to ensure successful implementation.

Submitted by: Kim Coates
Executive Director, School Health Programs
Student, Family, and Community Support Dept.

Approved by: Richard A. Carranza
Superintendent of Schools
San Francisco Unified School District
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Regular Board Meeting of March 8, 2016

SUBJECT: Authorization to Amend Resolution 1512-8B11 to Enter Into an Affiliation Agreement/Memorandum of Understanding (MOU) between Techbridge and the San Francisco Unified School District.

REQUESTED ACTION:

That the Board of Education of the San Francisco Unified School District authorizes the Superintendent and/or his designee to enter into an Affiliation Agreement/MOU with Techbridge to provide to the SFUSD/Early Education Department training, technical assistance, consultation and materials to support Out Of School Time (OST) staff at Noriega Early Education School and Spring Valley OST classrooms in engaging youth in STEM curriculum in the form of STEM Learning communities for Fiscal Years 2015-2016. There is no cost to the District from this the agreement. **This MOU includes a Dual Indemnification Clause**

BACKGROUND:

Techbridge currently serves schools in Oakland, Seattle, and Washington DC providing training in STEM curriculum to teaching staff to encourage students to explore the ‘world of science, technology, and engineering’ through hands-on projects with a specific emphasis and outreach to female students. Services provided to SFUSD Early Education Department (EED) Staff during the school year will promote the STEM curriculum for school age students outside of regular classroom hours during the school year with continued enrichment of EED’s summer programs.

Submitted by:

Chief, Early Education Department

Approved by:

Richard A. Carranza
Superintendent of Schools
<table>
<thead>
<tr>
<th>Community Organization, Agency or Service Provider</th>
<th>SFUSD School Site(s)</th>
<th>Program Name (if applicable)</th>
<th>Description of Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Techbridge</td>
<td>Noriega Early Education School and Spring Valley Out Of School Time classrooms</td>
<td>OST</td>
<td>STEM training and materials for staff to use with OST students during the school year and summer.</td>
</tr>
</tbody>
</table>
SUBJECT: Authorization for the award of bids, purchase of and encumbrance for supplies, equipment and/or services over $87,800 or the statutory limit specified in Public Contract Code Section 20111.

REQUESTED ACTION: That the Board of Education authorize the procurement of supplies, equipment, and/or services summarized below.

### 2015-2016

#### REQUISITION FOR PURCHASE ORDERS

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>SCHOOL/DEPARTMENT</th>
<th>DESCRIPTION</th>
<th>VENDOR/MBE/WBE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>218-02-001</td>
<td>Risk Management  67-00190-2016-0000-6000-5460-218</td>
<td>To increase encumbrance amount to pay Compensation Premiums for FY 2015-2016 Arch Insurance Co. policy limits $150M, self insured retention: $500K.</td>
<td>Arthur J. Gallagher &amp; Company Non-MBE Non-WBE</td>
<td>$917,000</td>
</tr>
<tr>
<td></td>
<td>(Workers Compensation Insurance Funds)</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Original Encumbrance Amount: $900,000.00</td>
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<tr>
<td></td>
<td>Board Resolution No: 2D. (156-9C2)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Approval: 6/9/15</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Increase Encumbrance Amount: $17,000.00</td>
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<tr>
<td></td>
<td>Revised Total Amount: $917,000.00</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Various</td>
<td>Division of Curriculum &amp; Instruction</td>
<td>Confirming approval for the purchase of Founta/LLI kits to be delivered to 56 school sites.</td>
<td>Heinemann Non-MBE Non-WBE</td>
<td>$556,261</td>
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<tr>
<td></td>
<td>01-63000-2016-1110-1000-4160-174 (Lottery: Instructional Materials Funds)</td>
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<td>05-65000-2016-5001-2100-4310-056 (Sped - Special Education Funds)</td>
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<td>01-07405-2016-1110-2100-4313-110 (UGF Common Core State Funds)</td>
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<td></td>
<td>01-00000-2016-0000-2100-4313-110 (General Funds)</td>
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<td></td>
<td>01-07940-2016-1110-2100-4313-110 (Targeted Instructional Funds)</td>
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</tbody>
</table>

Submitted by: Rod Sarmiento
Director of Purchasing & Warehouse

Approved by: Reeta Madhavan
Chief Financial Officer

Agenda Item 2g. (163-8C2)
MEMORANDUM

TO: Esther V. Casco
Executive Assistant

FROM: Rod Sarmiento
Director of Purchasing & Warehouse

SUBJECT: Representation of Minority and Woman Business Enterprises (MBE/WBE) on purchases over $87,800.00 or the statutory limit specified in Public Contract Code Section 20111

A Minority Business Enterprise (MBE) is an independent and continuing business for profit, which performs a commercially useful function and which is owned and controlled by one or more minority persons residing in the United States or its territories. A Women-Owned Business Enterprise (WBE) is an independent and continuing business for profit, which performs a commercially useful function and which is owned and controlled by one or more women residing in the United States or its territories.

The MBE/WBE as they appear on the March 8, 2016 Board Agenda are as follows:

<table>
<thead>
<tr>
<th>NUMBER</th>
<th>VENDOR</th>
<th>TOTAL AMOUNT</th>
<th>MBE STATUS</th>
<th>WBE STATUS</th>
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</thead>
<tbody>
<tr>
<td>218-02-001</td>
<td>Arthur J. Gallagher &amp; Company</td>
<td>$917,000</td>
<td>Non-MBE</td>
<td>Non-WBE</td>
</tr>
<tr>
<td>Various</td>
<td>Heinemann</td>
<td>$556,261</td>
<td>Non-MBE</td>
<td>Non-WBE</td>
</tr>
</tbody>
</table>

*NON MBE/WBE AMOUNT | MBE/WBE  | MBE  | WBE  |
<table>
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<th></th>
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</thead>
<tbody>
<tr>
<td>$1,473,261</td>
<td>$0</td>
<td>0%</td>
<td>0%</td>
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</table>

Purchases from government entities, publicly held corporations and sole sources are not included in this total.

Agenda Item
2g. (163-8C2)
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this modification between Cal Pacific Construction Inc. and the San Francisco Unified School District for an amount not to exceed $16,310.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90392-2016-0000-8500-6279-11516 — Paul Revere Elementary School

CONTRACT:

Mod 6 to No. #1940

DESCRIPTION

Paul Revere Elementary School Modernization
Building Construction – Prop A 2011 Bond Program

COST

$16,310.00

BACKGROUND:

This contract is for a modernization at Paul Revere Elementary School as required by San Francisco Unified School District’s Proposition A 2011 Bond Program.

The scope of work includes modernization of the annex and main buildings: abatement of hazardous materials, new flooring, new interior and exterior painting, new doors and frames, new restrooms, two new elevators, modification of food service area, fire alarm & fire sprinkler revisions, casework revisions, play structure replacement, fencing replacement, and other improvements required by applicable building codes.

This change order work is for additional work including hazardous material removal, electrical, mechanical, and underground due to unforeseen changes and to meet code requirements.

| Original Contract | $12,801,000.00 |
| Previous Approved Modifications | $459,548.84 |
| This Modification #6 | $16,310.00 |
| Total contract as modified | $13,276,858.84 |

Total % of modification amounts to original contract amount 3.72%

Submitted by: Maureen Shelton
Director of Construction Management

Recommended by: David L. Goldin, A.I.A.
Chief Facilities Officer
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this modification between BHM Construction Inc. and the San Francisco Unified School District for an amount not to exceed $66,788.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90392-2016-0000-8500-6279-11500 -- Longfellow Elementary School

CONTRACT:

Mod 7 to No. #1928

BACKGROUND:

This contract is for a modernization at Longfellow Elementary School as required by San Francisco Unified School District's Proposition A 2011 Bond Program.

Scope of work includes modernization of the existing buildings, hazardous material abatement, site work and green schoolyard work.

This change order work is for fill in existing slab penetrations, revise door from wood to FRP, temporary barricade setup and removal, additional motor starters, premium time to complete admin area and room 202, additional trim at radiator covers, moisture remediation for existing slabs, closet door swing changes, and other miscellaneous casework, hardware, electrical, and plumbing modifications.

| Original Contract | $ 10,704,200.00 |
| Previous Approved Modifications (1-6) | $ 471,857.00 |
| This Modification #7 | $ 66,788.00 |
| Total contract as modified | $ 11,242,845.00 |
| Total % of modification amounts to original contract amount | 5.03% |

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3a. 2 (163-8W2)
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this modification between BHM Construction Inc. and the San Francisco Unified School District for an amount not to exceed $80,440.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90392-2016-0000-8500-6279-11508 – James Lick Middle School

CONTRACT:

Mod 7 to No. #1860
James Lick Middle School Modernization Building Construction – Prop A 2011 Bond Program

BACKGROUND:

This contract is for a modernization at James Lick Middle School as required by San Francisco Unified School District's Proposition A 2011 Bond Program.

Scope of contract work includes modernization of the existing building, two new elevators, access, fire life safety, structural, hazardous material abatement, sitework. The contract amount includes Alternate 1 and Alternate 2 respectively: Window Replacement in the amount of $670,000.00 and Exterior Painting in the amount of $217,600.00 for a Total Base Contract Amount of $18,365,579.00.

This change order work is for additional work for including unforeseen demolition, abatement, electrical, fire alarm, structural, and architectural changes.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$18,365,579.00</td>
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<tr>
<td>Previous Approved Modifications</td>
<td>$605,576.00</td>
</tr>
<tr>
<td>This Modification #7</td>
<td>$80,440.00</td>
</tr>
<tr>
<td>Total contract as modified</td>
<td>$19,051,595.00</td>
</tr>
</tbody>
</table>

Total % of modification amounts to original contract amount 3.74 %

Submitted by: Maureen Shelton
Director of Construction Management

Recommended by: David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
San Francisco, California  
Board Meeting 03/08/16  

SUBJECT:  
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:  
That the Board of Education approve a contract modification between C. Overaa Construction and the San Francisco Unified School District for an amount not to exceed $1,285,458.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:  
Appropriation 21-90392-2016-0000-8500-6279-11502 – Willie Brown Jr. Middle School

CONTRACT:  
Mod 13 to  
No. 01627

DESCRIPTION  
Willie Brown Jr. Middle School  
Building Construction – Prop A 2011 Bond Program

COST  
$1,285,458.00

BACKGROUND:  
The original scope of work for this project includes the design and construction of the new Willie L. Brown, Jr. Middle School, the new facility consists of approximately 88,500 square feet of space within two new structures, playgrounds, garden/Outdoor teaching areas, staff parking and site improvements. The new three-story building containing classrooms, administration, wellness center, multi-purpose room, library, kitchen, support spaces, elevator along with a new two-story building containing classrooms, gymnasium, locker rooms, computer lab, science classrooms and elevator and other improvements required by applicable building codes or SFUSD's obligations under its settlement in Lopez v. SFUSD.

This modification includes additional electrical, excavation of soils, concrete, fencing and carpentry for a total of $1,299,754.00 and a credit of ($14,296.00) for electrical, resulting in a net total modification of $1,285,458.00.

Original contract amount  
$ 44,600,000.00

Previous Approved Modification(s) (1-12)  
$ 3,421,513.00

Contract to be Increased by Modification #13  
$ 1,285,458.00

New Total Contract Amount as Modified  
$49,306,971.00

Total % of modification amounts to original contract amount  
10.55%

Submitted by:  

Maureen Shelton  
Director of Construction Management

Recommended by:  

David L. Goldin, A.I.A.  
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 03/08/16

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between Zolman Construction & Development Inc. (Zolman) and the San Francisco Unified School District for an amount not to exceed $215,292.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation 21-90392-2016-0000-8500-6279-11514 Presidio Middle School

CONTRACT:
Mod 9 to No. 01902

DESCRIPTION
Presidio Middle School Modernization
Building Construction – Prop A 2011 Bond Program

COST
$215,292.00

BACKGROUND:
This contract is for the modernization of the Presidio Middle School Modernization as required by San Francisco Unified School District’s Proposition A 2011 Bond Program.

Scope of work includes modernization of the existing building, hazardous material abatement, site work and other miscellaneous improvements. The project will include work described as Base Bid, Alternate No.1, Alternate No.2, and Allowance No.1 for an amount of $13,443,050.00. This modification includes additional lockers for girls locker room, fixed auditorium light, underlayment at auditorium balcony, plywood locker covers, removal of existing raceways at rm. 301 & 37, repair various rainwater leaders, demo plaster ceiling at 307, demo cast in place basin at 300, add soffit at rm. 333, framing and patch walls at home ec 213, patch ceiling at restroom 100, disposal of wood selves at rm. 304, patch various ceiling and windows, rebuild framing and finish at columns, change door in rm 007 to sound door, add metal vision lights for doors, various hardware changes, demo and patch quarry tile at kitchen, and changes to door type 1C, 1D, 1E & 1F.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original contract amount</td>
<td>$13,443,050.00</td>
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<tr>
<td>Previous Approved Modification(s) (No. 1-8)</td>
<td>$948,527.00</td>
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<tr>
<td>Contract to be Increased by Modification No. 9</td>
<td>$215,292.00</td>
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<tr>
<td><strong>New Total Contract Amount as Modified</strong></td>
<td><strong>$14,606,869.00</strong></td>
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<tr>
<td>Total % of modification amounts to original contract amount</td>
<td>8.66%</td>
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</tbody>
</table>

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3a. 5 (163-8W5)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 03/08/2016

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between Arntz Builders, Inc. and the San Francisco Unified School District for an amount not to exceed $339,398.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90392-2016-0000-8500-6279-11503 – Gordon J. Lau ES

CONTRACT:

Mod 16 to No. # 1783

Gordon J. Lau ES/ Com. Stockton EES
Building Construction – Prop A 2011 Bond Program

$339,398.00

BACKGROUND:

This contract is for modernization of Buildings "C" & "W" at G.J. Lau as required by San Francisco Unified School District's Proposition A 2011 Bond Program. Work includes, but is not limited to, abatement of hazardous materials, voluntary seismic strengthening of Building "C", new flooring, new interior and exterior painting, new doors and frames, modify and relocate restrooms, modification of food service area, fire alarm & fire sprinkler revisions, computer lab and library reconfiguration, casework revisions, fencing replacement, and other improvements required by applicable building codes. Contract amount does not include Alternate 6 that was included in the total base bid amount, but does include Alternate 5, resulting in a total decrease of $33,755.00 and a net award of $13,616,574.00.

This modification is for changes required for structural and electrical upgrades due to unforeseen conditions and replacement of HVAC system.

Original contract amount
Gordon J Lau
$13,016,574.00
Com. Stockton
$600,00.00
Total Contract
$13,616,574.00

Previous Modifications (#1-14)
Gordon J Lau
$2,349,054.00
Com. Stockton
$124,843.00
Total
$2,473,897.00

This modification # 15
Gordon J Lau
$339,398.00
Total
$339,398.00

Total contract as modified
Gordon J Lau
$15,705,026.00
Com. Stockton
$724,843.00
Total
$16,429,869.00

Total % of modification to original contract
20%

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between K2A Architecture + Interiors and the San Francisco Unified School District for an amount not to exceed $25,350.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation 21-90392-2016-0000-6500-6219-11514 – Presidio Middle School

CONTRACT:

Mod 5 to No. 1709
Architectural/Engineering Services – Prop A 2011 Bond Program

COST

$ 25,350.00

BACKGROUND:

This contract is for Architectural and Engineering services for Presidio Middle School related to the passage of San Francisco Unified School District’s 2011 Proposition A Facilities Bond Program. The scope of work of the 2011 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2011 Bond Initiative language.

This contract modification is for one additional design services to design and document the replacement of the roof at Presidio Middle school.

Original Contract Amount
$1,181,201.00

Previous Approved Modifications
$ 89,628.00

Contract to be Increased by Modification #5
$ 25,350.00

New Total Contract Amount as Modified
$ 1,296,179.00

Submitted by:

Waziuddin Chowdhury
Director of Project Management

Recommended by:

David Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 03/08/16

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification to the Master Agreement between Swinerton Management and Construction and the San Francisco Unified School District for an amount not to exceed $913,109.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation #21-90392-2016-0000-8500-6216-11521 – Robert Louis Stevenson

CONTRACT:
No. 01492
Mod #14

Robert Louis Stevenson ES
Construction Management Services – Proposition A 2011 Bond Program

COST
$913,109.00

BACKGROUND:
This contract is for construction management related to the passage of San Francisco Unified School District's Proposition A 2011 Bond Program. The scope of work for the 2011 Bond Program includes preconstruction, bidding, construction and project closeout services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2011 Bond Initiative language. The initial contract was for construction management services for Willie Brown Jr. Middle School, Lowell High School, Monroe ES, Sunnyside ES, Miraloma ES and McAteer Campus under the 2011 Bond Program.

This contract modification provides construction management services for bidding, construction and closeout phases for the Robert Louis Stevenson ES project under the 2011 Bond Program.

Original Contract Amount
$235,911.00
Previous Approved Modifications (1-13)
$6,663,793.00
Contract to be Increased by Modification #14
$913,109.00
New Total Contract Amount as Modified
$7,812,813.00

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 03/08/16

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this Master Agreement modification between AECOM Technical Services Inc and the San Francisco Unified School District for an amount not to exceed $469,036.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from the Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90392-2016-0000-8500-6216-11523 – McKinley ES $22,400.00
Appropriation #21-90392-2016-0000-8500-6216-11525 – Junipero Serra ES $201,096.00
Appropriation #21-90392-2016-0000-8500-6216-11510 – Ida B. Wells HS $245,540.00

CONTRACT:
No. 01489  McKinley ES, Junipero Serra ES and Ida B. Wells HS $469,036.00
Mod #12  Construction Management- Proposition A 2011 Bond Program

BACKGROUND:
The original Master Agreement is for construction management services for various building improvement projects related to the passage of San Francisco Unified School District’s Proposition A 2011 Bond Program and provided for the costs of the construction management phase at Sarah B. Cooper EES, Ceasar Chavez ES, Starr King ES, Daniel Webster ES and Paul Revere ES, McKinley ES.

This contract modification is for construction management services from the bid period to project close out for McKinley ES, Junipero Serra ES and Ida B. Wells HS Modernization Projects.

Original Contract Amount $ 39,000.00
Previous Approved Modifications (#1-11) $6,400,921.00
Contract to be increased by Modification #12 $ 469,036.00
New Total Contract Amount as Modified $6,908,957.00

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3a. 9 (163-8W9)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 03/08/16

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this modification to the Master Agreement between Vanir Construction Management and the San Francisco Unified School District for an amount not to exceed $1,552,495.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

<table>
<thead>
<tr>
<th>Appropriation</th>
<th>School</th>
<th>Amount</th>
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<td>McCoppin ES</td>
<td>$529,469.00</td>
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<td>21-90392-2016-0000-8500-6216-11509</td>
<td>J Y Chin ES</td>
<td>$848,686.00</td>
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<td>21-90392-2016-0000-8500-6216-11505</td>
<td>Roosevelt MS</td>
<td>$38,436.00</td>
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<tr>
<td>21-90392-2016-0000-8500-6216-11503</td>
<td>Gordon J. Lau ES</td>
<td>$135,904.00</td>
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CONTRACT:

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Cost</th>
</tr>
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<tbody>
<tr>
<td>01490</td>
<td>McCoppin ES, J Y Chin ES, Roosevelt MS and G J Lau ES</td>
<td>$1,552,495.00</td>
</tr>
</tbody>
</table>

BACKGROUND:

The original Master Agreement is for construction management services for various building improvement projects related to the passage of San Francisco Unified School District's Proposition A 2011 Bond Program and provided for the costs of the preconstruction coordination at program-wide various sites. Additional projects and construction management phases were to be added through Board-approved modification of this Master Agreement. Previous modifications included CM services for projects at: Sarah B. Cooper Campus, George Peabody ES, Roosevelt MS, Yick Wo ES, Presidio MS and Gordon Lau ES.

This contract modification is for additional construction management services management services for McCoppin ES, J Y Chin ES, Roosevelt MS and G J Lau ES under the 2011 Bond Program.

<table>
<thead>
<tr>
<th>Description</th>
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<th>Previous Approved Modifications</th>
<th>Contract to be Increased by Modification #10</th>
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<tr>
<td></td>
<td>$32,000.00</td>
<td>$5,191,091.00</td>
<td>$1,552,495.00</td>
<td>$6,775,586.00</td>
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</table>

Submitted by:    Maureen Shelton
Director of Construction Management

Recommended by:  David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 03/08/16

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this modification to the Master Agreement between Consolidated Engineering Laboratories (CEL) and the San Francisco Unified School District for an amount not to exceed $80,000.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90392-2016-0000-8500-6280-11521 – Stevenson ES

CONTRACT:

Mod. 22 to No. 1574
Stevenson Elementary School
Materials Testing and Inspection Services – Proposition A 2011 Bond

COST

$ 80,000.00

BACKGROUND:

This Master Agreement is for material testing and special inspection services for various building improvement projects related to the passage of San Francisco Unified School District’s 2011 Proposition A Facilities Bond Program. The scope of work of the 2011 Proposition A Bond Program includes architectural and engineering services required for the design and construction modernization of individual District sites and facilities according to the requirements and regulations of the 2011 Bond Initiative language.

The original contract funded Materials Testing and Inspection Services for the exterior painting project at Lowell High School. Subsequent modification included testing of concrete and steel at Gordon Lau ES, Sarah B. Cooper Campus and Ida B. Wells HS, Cesar Chavez ES and Bret Harte Early Education School and for additional Materials Testing, Inspection Services for the Sarah B. Cooper Campus and testing and inspection services at Roosevelt Middle School, Miraloma ES and James Lick MS, Longfellow ES, VVMS, Revere ES, Webster ES and Starr King.

This modification is for additional materials testing and inspection services at Stevenson Elementary School to ensure compliance with plans & specifications and DSA requirements and submit all required DSA forms and affidavits to DSA for project close out.

Original Contract Amount
Previous Modifications #1-21
Modification #22 (not-to exceed)
Total Contract Value as modified

$ 20,600.00
$ 1,422,423.67
$ 80,000.00
$ 1,523,023.67

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3a. 11 (163-8W11)
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 3/8/16

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract between SCA Environmental, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the SFUSD PUC Drinking Water Fund.

SFUSD PUC DRINKING WATER FUND:
Appropriation 01-90716-2016-0000-8500-6212-375 – Environmental Fees

MODIFICATION OF CONTRACT:

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<th>DESCRIPTION</th>
<th>COST</th>
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</thead>
<tbody>
<tr>
<td>NO. 2</td>
<td>VARIOUS SCHOOL SITES</td>
<td>$15,600</td>
</tr>
<tr>
<td></td>
<td>Environmental services</td>
<td></td>
</tr>
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</table>

BACKGROUND:

This contract was for water testing after installation of water bottle filling station at Claire Lilienthal ES (Divisadero), John Muir ES, Dianne Feinstein ES, Galileo HS, Bessie Carmichael/FEC, James Denman MS, Abraham Lincoln HS, Buena Vista/Horace Mann and Mission HS for conformance to acceptable levels of lead in the drinking water.

This modification is for water testing after installation of water bottle filling station at Fairmount ES, Alvarado ES, Chinese Education Center, Aptos MS, Balboa HS, Bryant ES, Bessie Carmichael ES, George Washington Carver ES, Cleveland ES, Charles Drew ES, Francisco MS, Guadalupe ES, Hillcrest ES, Herbert Hoover MS, ISA, Dr. Martin Luther King MS, Lafayette ES, Marshall HS, John O'Connell HS, Rosa Parks ES, Sherman ES, ER Taylor ES, June Jordan, George Washington HS, Harvey Milk, and Rooftop MS. The water will be tested for conformance to acceptable levels of lead in the drinking water and a complete report will be submitted to the district prior to the release of the fountains to each school site.

Original contract amount (Resolution #149-9W10, September 9, 2014) $2,725.00
Previous approved modifications $9,000.00
Contract to be increased by this Modification #2 (amount not-to-exceed) $15,600.00
New Total Contract amount as modified $27,325.00

Submitted by:
Yonko Radonov, Director
Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 3/8/16

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve a contract between Eternal Construction and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the SFUSD PUC Drinking Water Taps Fund and District 8 Funded Programs Fund. Should the District be unable to enter into a contract with Eternal Construction, the contract will be awarded to the next lowest, responsive and responsible bidder.

SFUSD PUC DRINKING WATER TAPS FUND:
Appropriation 01-90716-2016-0000-8500-6270-375 - Construction - Alvarado ES - $8,780

DISTRICT 8 FUNDED PROGRAMS FUND:
Appropriation 01-90208-2016-0000-8500-6277-375 - Misc. Construction - Rooftop ES - $5,020
Appropriation 01-90208-2016-0000-8500-6277-375 - Misc. Construction - Rooftop MS - $4,800

CONTRACT:
No. 02048

BIDDERS
Eternal Construction
Treaty Construction
Hoi's Construction

BACKGROUND:
This contract is for the installation of water bottle filling stations at Alvarado ES, Rooftop ES and Rooftop MS. The scope of work will include replacement of water bottle filling station with new station with drinking fountain unit at Rooftop ES and Rooftop MS. The salvaged water bottle filling station from Rooftop ES will be installed in Alvarado ES on the exterior wall of the cafeteria/multipurpose room.

Submitted by:
Yonko Radonov, Director
Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer

Agenda Item
3a. 13 (163-8W13)
SUBJECT:  
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve a contract between Bayview Construction & Painting and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the Deferred Maintenance Fund. Should the District be unable to enter into a contract with Bayview Construction & Painting, the contract will be awarded to the next lowest, responsive and responsible bidder.

DEFERRED MAINTENANCE FUND:
Appropriation 14-06250-2016-0000-8500-6270-11821—Construction—George Washington HS—$13,900
Appropriation 14-06250-2016-0000-8500-6270-11822—Construction—Dr. Martin Luther King MS—$20,000

CONTRACT:

<table>
<thead>
<tr>
<th>CONTRACT</th>
<th>DESCRIPTION</th>
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<tr>
<td>No. 02053</td>
<td>GEORGE WASHINGTON HS/DR. MARTIN LUTHER KING MS</td>
<td>$33,900</td>
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</table>

BIDDERS

<table>
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<tbody>
<tr>
<td>Bayview Construction &amp; Painting</td>
<td>$33,900</td>
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<tr>
<td>On Point Construction</td>
<td>$39,646</td>
</tr>
<tr>
<td>Hol's Construction</td>
<td>$41,000</td>
</tr>
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</table>

BACKGROUND:

This contract is for cafeteria painting at George Washington HS and Dr. Martin Luther King MS.

Submitted by:
Yonko Radonov, Director
Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 3/8/16

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this modification between Studio Perez and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the modification on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund and Capital Facilities Fund.

2011 SCHOOL FACILITY SAFETY SPECIAL TAX FUND: FOR LOPEZ ADA CAPITAL IMPROVEMENT
Appropriation 21-90361-2016-0000-8500-6219-11802 – Arch/Eng. Fees-Change Order - $5,250

CAPITAL FACILITIES FUND: FOR LOPEZ ADA CAPITAL IMPROVEMENT
Appropriation 25-90361-2016-0000-8500-6219-11802 – Arch/Eng. Fees-Change Order - $5,250

MODIFICATION OF CONTRACT:

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<tr>
<th>Mod. No. 1</th>
<th>DESCRIPTION</th>
<th>COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>To</td>
<td>FAIRMOUNT ELEMENTARY SCHOOL modify the existing contract with Studio Perez</td>
<td>$10,500</td>
</tr>
<tr>
<td>Contract 02032</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

BACKGROUND:
This contract was for architectural services for yard pavement repair, ADA restroom addition, storm drain line replacement, and water bottle filling station at Fairmount ES.

This modification is for additional architectural/electrical engineering design services for PA, clock system and restriping of play yards.

Original contract amount (Resolution #161-12W32, January 12, 2016) $31,500.00
Previous approved modifications $0
Contract to be increased by this Modification #1 (amount not-to-exceed) $10,500.00
New Total Contract amount as modified $42,000.00

Submitted by:
Yanko Radonov, Director
Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer

Agenda Item
3b. 1 (163-8W15)
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract modification between Zolman Construction and the San Francisco Unified School District for an amount not to exceed $2,000.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2016-0000-8500-6279-11066 – 555 Franklin – IT Cooling

CONTRACT:

<table>
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<tr>
<th>DESCRIPTION</th>
<th>COST</th>
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<tbody>
<tr>
<td>555 Franklin Street IT Cooling Server Room</td>
<td>$2,000.00</td>
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<tr>
<td>Building Construction – Prop A 2006 Bond Program</td>
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</tr>
</tbody>
</table>

BACKGROUND:

The Project is generally described as cooling upgrade to existing IT server room located at 555 Franklin Street as required by San Francisco Unified School District’s Proposition A 2006 Bond Program. Scope of work: Installation of a new condenser, cooling fans, and associated electrical, mechanical, site work.

This modification is for charges related to expedited production of custom electrical panel; panel required to complete Server Room upgrade.

| Original contract amount                  | $ 162,500.00 |
| Contract to be Increased by Modification # 1 | $ 2,000.00 |
| New Total Contract Amount as Modified     | $ 164,500.00 |

Total % of modification amounts to original contract amount 1.23%

Submitted by:

Maureen Shelton
Director of Construction Management

Recommended by:

David L. Goldin, A.I.A
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting 03/08/16

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract modification between DSK Architects and the San Francisco Unified School District for an amount not to exceed $6,380.00 and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:
Appropriation 21-90392-2016-0000-8500-6219-11505 Roosevelt Middle School

CONTRACT:
Mod 1 to No. 2036
Roosevelt Middle School Boiler Replacement Project
Architectural/Engineering Services – Prop A 2006 Bond Program

BACKGROUND:
This contract is for Architectural and Engineering design services for the replacement of the primary boilers system for heating at Roosevelt Middle School. This is related to the passage of San Francisco Unified School District’s 2006 Proposition A Facilities Bond Program and is to be executed according to the requirements and regulations of the 2006 Bond Initiative language.

This modification is for additional electrical and flue design for the boiler replacement project.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
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<td>Previous Approved Modifications (None)</td>
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<tr>
<td>Contract to be Increased by Modification No. 1</td>
<td>$6,380.00</td>
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<tr>
<td>New Total Contract Amount</td>
<td>$38,880.00</td>
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</table>

Submitted by:
Waziuddin Chowdhury
Director of Project Management

Recommended by:
David Goldin, A.I.A.
Chief Facilities Officer

Agenda Item
3b. 3 (163-8W17)
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this modification to the Master Agreement between Millennium Consulting Associates ("MECA") and the San Francisco Unified School District for an amount not to exceed $2,008.40 and instructs the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90391-2016-000-8500-6212-11691–Aptos Middle School Greening $920.90
Appropriation #21-90391-2016-000-8500-6212-11695–Hoover Middle School Greening $1,087.50

CONTRACT:

Mod No.47 to Contract #00952

DESCRIPTION

Aptos MS & Hoover MS Greening

Industrial Hygienist – Prop A 2006 Bond Program

COST

$2,008.40

BACKGROUND:

This Master Agreement is for hazardous abatement design services for various building improvement projects related to the passage of San Francisco Unified School District’s Proposition A 2006 Bond Program. Individual service agreements will be assigned to define scope, schedule, deliverables and exact cost for each project contract as needed for the duration of the Master Agreement. The original contract was for industrial hygienist (IH) services for Marshall ES and Hoover MS. Previous modifications added IH services for Buena Vista ES, Fairmount ES, ER Taylor ES Greening, Cleveland ES, John McLaren CDC, 555 Franklin Admin, Lawton ES, New Traditions ES, Theresa Mahler CDC, Cabrillo ES, Alamo ES, Hoover MS, 21st Century/Willie Brown Academy, Ulloa ES, Chinese Immersion School at De Avila, Chinese Immersion Greening, Cleveland ES Greening, Lawton ES Greening, Aptos MS Greening and Hoover MS Greening; additional hazardous abatement design services including bid support; IH Monitoring, HAZMAT inspection and meetings; and, project closeout and report for Aptos MS Greening and Hoover MS Greening.

Scope of work for this modification includes IH services: HAZMAT/Industrial Hygiene Monitoring and project closeout for Aptos MS Greening and Hoover MS Greening.

Original Contract Amount $75,740.00
Previous Approved Modifications (No. 1 - 46) $1,589,723.20
This Modification No. 47 (not to exceed) $2,008.40
Total Contract Value as modified $1,667,471.60

Submitted by:

Maureen Shilton
Director of Construction Management

Recommended by:

David L. Goldin, A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California

Board Meeting: 03/08/2016

SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this Master Agreement modification between Summit Building Services and the San Francisco Unified School District for an amount not to exceed $3,600.00, and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the Master Agreement modification on behalf of the District and to encumber sufficient funds from Proposition 39 School Repair Program Fund.

PROPOSITION 39 SCHOOL REPAIR PROGRAM FUND:

Appropriation #21-90392-2016-0000-8500-5890-11503 – Gordon J Lau ES $3,600.00

CONTRACT:

Mod 21 to
No. 01698
Gordon J Lau ES
Specialized Cleaning Services – Prop A 2011 Bond Program

BACKGROUND:

This Master Agreement is for specialized cleaning services for various building improvement projects related to the passage of San Francisco Unified School District's Proposition A 2011 Bond Program. The scope of work for various school sites includes detail cleaning not limited to classrooms, cafeteria, auditorium, hallways, science labs, restrooms & staff areas. Individual service agreements are assigned to define scope, schedule, deliverables and exact cost for each project contract as needed for the duration of the Master Agreement. Prior work was for specialized construction cleaning services at the Sarah B. Cooper, Burton HS, Yick Wo ES, Monroe ES, Gordon Lau ES, Chavez ES, Sunnyside ES, Starr King ES, Webster ES, Roosevelt MS, Longfellow ES, Sunnyside ES, Webster ES @ Enola Maxwell and Willie Brown MS to ensure compliance with plans & specifications and DSA requirements.

This contract modification is for additional specialized cleaning services for Gordon J Lau ES.

| Original Contract Amount | $ 7,870.00 |
| Previous Approved Modifications (No.1-20) | $ 376,940.00 |
| Contract to be Increased by Modification No. 21 | $ 3,600.00 |
| New Total Contract Value as modified | $ 388,410.00 |

Submitted by:
Maureen Shelton
Director of Construction Management

Recommended by:
David L. Goldin, A.I.A.
Chief Facilities Officer
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract between SCA Environmental, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund.

2011 SCHOOL FACILITY SAFETY SPECIAL TAX FUND:
Appropriation 21-90362-2016-0000-8500-6212-11821 - Environmental Fees

CONTRACT:
No. 02049

DESCRIPTION
GEORGE WASHINGTON HIGH SCHOOL
Environmental services

COST
$4,490

BACKGROUND:
This contract is for environmental services for the cafeteria painting at George Washington HS. The scope of work consists of hazardous materials/industrial hygiene design, support bidding services, monitoring and inspection services, and project closeout.

Performable by District Civil Service Classification: No

District Classification: None

Reason for Contracting Out: Specialized skill requirements renders project unsuitable for in-house staffing.

A Request for Proposal (RFP) was issued, and seven (7) environmental consulting firms have responded. SCA Environmental, Inc. is one of three consultants approved by the Board on May 28, 2013 (135-28W17) to provide environmental consulting and inspection services to district-wide schools.

Submitted by: Yonko Radonov, Director Facilities Design & Construction

Recommended by: David L. Goldin A.I.A. Chief Facilities Officer
SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract between SCA Environmental, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund.

2011 SCHOOL FACILITY SAFETY SPECIAL TAX FUND:
Appropriation 21-90362-2016-0000-8500-6212-11822 – Environmental Fees

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<td>No. 02050</td>
<td>DR. MARTIN LUTHER KING MIDDLE SCHOOL</td>
<td>$4,490</td>
</tr>
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<td>Environmental services</td>
<td></td>
</tr>
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</table>

BACKGROUND:
This contract is for environmental services for the cafeteria painting at Dr. Martin Luther King MS. The scope of work consists of hazardous materials/industrial hygiene design, support bidding services, monitoring and inspection services, and project closeout.

Performable by District Civil Service Classification: No

District Classification: None

Reason for Contracting Out: Specialized skill requirements renders project unsuitable for in-house staffing.

A Request for Proposal (RFP) was issued, and seven (7) environmental consulting firms have responded. SCA Environmental, Inc. is one of three consultants approved by the Board on May 28, 2013 (135-28W17) to provide environmental consulting and inspection services to district-wide schools.

Submitted by:
Yonko Radonov, Director
Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
San Francisco, California
Board Meeting 3/8/16

SUBJECT:
Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:
That the Board of Education approve this contract between Sensible Environmental Solutions, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund.

2011 SCHOOL FACILITY SAFETY SPECIAL TAX FUND:
Appropriation 21-90362-2016-0000-8500-6212-11823 – Environmental Fees

<table>
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<tbody>
<tr>
<td>No. 02051</td>
<td>CLAIRE LILIENTHAL ELEMENTARY SCHOOL (MADISON CAMPUS)</td>
<td>$12,955</td>
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</tbody>
</table>

BACKGROUND:
This contract is for environmental services for the security improvements at Claire Lilienthal ES (Madison Campus). The scope of work consists of hazardous materials abatement design, support bidding services, monitoring and inspection services, and project closeout.

Performable by District Civil Service Classification: No

District Classification: None

Reason for Contracting Out: Specialized skill requirements renders project unsuitable for in-house staffing.

A Request for Proposal (RFP) was issued, and seven (7) environmental consulting firms have responded. Sensible Environmental Solutions, Inc. is one of three consultants approved by the Board on May 28, 2013 (135-28W17) to provide environmental consulting and inspection services to district-wide schools.

Submitted by:
Yonko Radonov, Director
Facilities Design & Construction

Recommended by:
David L. Goldin A.I.A.
Chief Facilities Officer
SUBJECT:

Contracts, Orders for Service, Work Order and Modifications in connection with the School Building Program.

REQUESTED ACTION:

That the Board of Education approve this contract between Sensible Environmental Solutions, Inc. and the San Francisco Unified School District and instruct the Chief Facilities Officer or designee to sign all documents necessary for the execution of the contract on behalf of the District and encumber sufficient funds from the 2011 School Facility Safety Special Tax Fund.

2011 SCHOOL FACILITY SAFETY SPECIAL TAX FUND:

Appropriation 21-90362-2016-0000-8500-6212-11756 – Environmental Fees

CONTRACT:

No. 02052

DESCRIPTION

GALILEO HIGH SCHOOL

Environmental services

COST

$13,330

BACKGROUND:

This contract is for environmental services for the window replacement at Galileo HS. The scope of work consists of working drawings review, hazardous materials abatement design, construction meetings, and inspection services.

Performable by District Civil Service Classification: No

District Classification: None

Reason for Contracting Out: Specialized skill requirements renders project unsuitable for in-house staffing.

A Request for Proposal (RFP) was issued, and seven (7) environmental consulting firms have responded. Sensible Environmental Solutions, Inc. is one of three consultants approved by the Board on May 28, 2013 (135-28W17) to provide environmental consulting and inspection services to district-wide schools.

Submitted by:

Yonko Radonov, Director
Facilities Design & Construction

Recommended by:

David L. Goldin A.I.A.
Chief Facilities Officer

Agenda Item
3b. 9 (163-8W23)
MEMORANDUM

TO: Esther Casco
   Executive Assistant

FROM: Yonko Radonov, Director
       Facilities Design & Construction

RE: Representation of Disabled Veteran, Minority and Women Owned Business Enterprises (DVBE, MBE/WBE)

February 26, 2016

In an effort to increase participation for all ethnicities and genders, the District has increased its own advertising efforts to include publications and listings with the greatest circulation to contractors and subcontractors. In addition, the bidding documents include an outreach certification which requires the contractors to solicit subcontractors through at least two (2) approved publications, advertisements or listings.

The ethnicity and gender are presented below as they appear on the March 8, 2016 Board Agenda:

<table>
<thead>
<tr>
<th>Document</th>
<th>Vendor</th>
<th>Total Amount</th>
<th>DVBE Status</th>
<th>MBE/WBE Status</th>
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</thead>
<tbody>
<tr>
<td>CONTRACT</td>
<td>SCA Environmental</td>
<td>4,490.00</td>
<td>Non-DVBE</td>
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<tr>
<td>CONTRACT</td>
<td>SCA Environmental</td>
<td>4,490.00</td>
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<td>MODIFICATION</td>
<td>SCA Environmental</td>
<td>15,600.00</td>
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<td>CONTRACT</td>
<td>Sensible Environmental Solutions</td>
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<td>Studio Perez</td>
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<td>CONTRACT</td>
<td>Eternal Construction</td>
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<td>CONTRACT</td>
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<td>33,900.00</td>
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<tr>
<td>TOTAL:</td>
<td></td>
<td>$113,865.00</td>
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MEMORANDUM

TO: Esther Casco, Executive Assistant
FROM: David Goldin  
Chief Facilities Officer
RE: Representation of Disabled Veteran, Minority and Women Owned Business Enterprises (DVBE, MBE/WBE)

In an effort to increase participation for all ethnicity's and genders, the District has increased its own advertising efforts to include publications and listing with the greatest circulation to contractors and subcontractors. In addition, the bidding documents include an outreach certification which requires the contractors to solicit subcontractors through publications of an advertisement and/or listing in at least two (2) of an approved list of publications and/or listing.

The ethnicity and gender are presented below as they appear on the March 8, 2016 Board Agenda:

<table>
<thead>
<tr>
<th>Document</th>
<th>Vendor</th>
<th>Total Amount</th>
<th>DVBE Status</th>
<th>MBE/WBE/Status</th>
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</thead>
<tbody>
<tr>
<td>MODIFICATION</td>
<td>Cal Pacific Construction, Inc.</td>
<td>$16,310.00</td>
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<tr>
<td>MODIFICATION</td>
<td>BHM Construction, Inc.</td>
<td>$80,440.00</td>
<td>Non-DVBE</td>
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<tr>
<td>MODIFICATION</td>
<td>Zolman Construction &amp; Development, Inc.</td>
<td>$2,000.00</td>
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<tr>
<td>MODIFICATION</td>
<td>C. Overaa Construction, Inc.</td>
<td>$1,286,458.00</td>
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<td>MODIFICATION</td>
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<td>MODIFICATION</td>
<td>Arntz Builders, Inc.</td>
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<td>MODIFICATION</td>
<td>BHM Construction, Inc.</td>
<td>$66,768.00</td>
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<td>MODIFICATION</td>
<td>Millennium Consulting Associates</td>
<td>$2,008.40</td>
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<td>MODIFICATION</td>
<td>Swinerton Management and Construction</td>
<td>$913,109.00</td>
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<td>MODIFICATION</td>
<td>AECOM Technical Services Inc.</td>
<td>$469,036.00</td>
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<td>CONTRACT</td>
<td>Vanir Construction Management</td>
<td>$1,552,495.00</td>
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<td>Non-MBE/Non-WBE</td>
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<td>MODIFICATION</td>
<td>Summit Building Services</td>
<td>$3,600.00</td>
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<td>MODIFICATION</td>
<td>K2A Architecture + Interiors</td>
<td>$25,350.00</td>
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<td>MODIFICATION</td>
<td>Consolidated Engineering Laboratories</td>
<td>$80,000.00</td>
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<td>DSK Architects</td>
<td>$6,380.00</td>
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<td><strong>TOTAL</strong></td>
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<td><strong>$5,057,664.40</strong></td>
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Enclosure(s)

SAN FRANCISCO UNIFIED SCHOOL DISTRICT  
SAN FRANCISCO, CA  
March 8, 2016  

(Resolution Number 163-8F1-F11) Certificated Personnel Actions

Recommendation: That the Board of Education approve the following certificated personnel actions as summarized.

**PROBATIONARY APPOINTMENT**  
163-8F1

<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>SUBJECT</th>
<th>FTE</th>
<th>EFF. DATE</th>
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<tbody>
<tr>
<td>Kell, Belinda Anne Martha</td>
<td>John Muir E.S.</td>
<td>1st Grade ELD</td>
<td>1.00</td>
<td>02/09/2016</td>
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**TEMPORARY APPOINTMENTS**  
162-3-8F2

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<th>FTE</th>
<th>EFF. DATE</th>
<th>END DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Finger, Jeffrey Wayne</td>
<td>Balboa H.S.</td>
<td>Mathematics</td>
<td>1.00</td>
<td>02/16/2016</td>
<td>06/30/2016</td>
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<tr>
<td>McLaughlin, Kelli Rae</td>
<td>Fairmount E.S.</td>
<td>5th Grade ELD</td>
<td>1.00</td>
<td>01/25/2016</td>
<td>03/09/2016</td>
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<tr>
<td>Silva, Katia Oliveira</td>
<td>SFCSD - Prevention</td>
<td>Nurse</td>
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<td>06/30/2016</td>
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**EMERGENCY APPOINTMENT**  
163-8F3

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<th>SUBJECT</th>
<th>FTE</th>
<th>EFF. DATE</th>
<th>END DATE</th>
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<tbody>
<tr>
<td>Reyes, Vincent G.</td>
<td>Rosa Parks E.S</td>
<td>5th Grade ELD</td>
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<td>02/11/2016</td>
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**TEACHERS ON VARIABLE TERM WAIVERS**  
163-8F4

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<tr>
<td>Hawkins-Collins, Lashunda</td>
<td>S.F. Community</td>
<td>Multiple Subject</td>
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<tr>
<td>Kain, Jennifer</td>
<td>S.F. Community</td>
<td>Mathematics</td>
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## PROVISIONAL INTERN PERMITS

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<tbody>
<tr>
<td>Lakritz, Brad</td>
<td>James Denman M.S.</td>
<td>Multiple Subject</td>
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<tr>
<td>Herron-Lane, Tachelle</td>
<td>Willie Brown M.S.</td>
<td>Social Sciences</td>
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### 163-8F6

<table>
<thead>
<tr>
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<th>SCHOOL</th>
<th>ASSIGNMENT OPTION UNDER EDUCATION CODE 44256(b)</th>
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<tbody>
<tr>
<td>Bianchi, Marco</td>
<td>Marshall E.S.</td>
<td>Curriculum Technology Integration</td>
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<tr>
<td>Chan, Ella Mae</td>
<td>Marina M.S.</td>
<td>English</td>
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<td>Ma, Gloria</td>
<td>Marina M.S.</td>
<td>Social Sciences</td>
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<th>SCHOOL</th>
<th>ASSIGNMENT OPTION UNDER EDUCATION CODE 44258.2</th>
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<tbody>
<tr>
<td>Cunningham, James</td>
<td>James Denman M.S.</td>
<td>Science</td>
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### LEAVE OF ABSENCE

**NAME** | **SCHOOL** | **EFF. DATE** | **END DATE**
--- | --- | --- | ---
Carpenter, Melinda Sherman | Visitacion Valley E.S. | 02/19/2016 | 05/10/2016
Dabo, Charles Abdul | Herbert Hoover M.S. | 02/04/2016 | 02/15/2016
Franklin, Jennie Lai | Lawton Alternative School | 03/24/2016 | 06/30/2016
Gordon, Joli | Clarendon Alt E.S. | 03/01/2016 | 04/12/2016
Henderson, Jie Lian | Commodore Stockton EES | 02/01/2016 | 02/21/2016
Hugo, Katherine Anne | Martin Luther King M.S | 03/21/2016 | 06/30/2016
Jordan, Catherine Mary Florence | SFCS&D - Prevention | 02/03/2016 | 02/12/2016
Keehan, Patricia C. | Hilltop-Preg Minors | 02/01/2016 | 02/03/2016
Lafferty, Athena | Lakeshore E.S. | 02/09/2016 | 03/08/2016
Lee, Helen Hiu Wah | Thurgood Marshall H.S. | 03/07/2016 | 05/01/2016
Lindl, Courtney B. | A.P. Giannini M.S. | 02/09/2016 | 05/11/2016
O'Leary, Phyllis Catherine | Human Resources | 02/04/2016 | 02/18/2016
Pham, Ann G. | Gordon J. Lau E.S. | 02/19/2016 | 06/30/2016
Rodriguez, Lorena Antillon | Buena Vista /Horace Mann | 01/27/2016 | 05/04/2016
So, Winsome | West Portal E.S. | 02/15/2016 | 06/30/2016
Walburn, Susan Elizabeth | Special Education/DIS | 02/08/2016 | 03/06/2016
Williams, Trevor Joseph | Physical Education Department | 04/04/2016 | 05/27/2016

### REDUCED WORK/PARTNERSHIP TEACHING

**NAME** | **SCHOOL** | **EFF. DATE** | **END DATE**
--- | --- | --- | ---
Gelormino, Rosina Marie | Multiple Work Locations | 01/04/2016 | 06/30/2016

### RETIREMENT

**NAME** | **SCHOOL** | **EFF. DATE**
--- | --- | ---
Molof, Deborah L. | Elem. Instructional Sup. & Ops | 07/01/2016
O'Leary, Phyllis Catherine | Human Resources | 02/18/2016
Schock, Libbie A | Commodore Sloat E.S. | 07/01/2016
Shepard, Susan | Clarendon Alt E.S. | 07/01/2016
<table>
<thead>
<tr>
<th>NAME</th>
<th>SCHOOL</th>
<th>EFF. DATE</th>
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<tbody>
<tr>
<td>Ackerman, Rachel Marie</td>
<td>Bessie Carmichael E.S.</td>
<td>07/01/2016</td>
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<tr>
<td>Atria Alamos, Catalina</td>
<td>June Jordan Schools for Equity</td>
<td>07/01/2016</td>
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<tr>
<td>Dyhrberg, Liselotte</td>
<td>Multiple Work Locations</td>
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<td>Hendrickson, Cheryl Lynette</td>
<td>Spring Valley E.S.</td>
<td>07/01/2016</td>
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<td>Hogan, Heather A.</td>
<td>Academy of Arts and Sciences</td>
<td>07/01/2016</td>
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<tr>
<td>Hoover, Laura Gordon</td>
<td>Tenderloin School</td>
<td>07/01/2016</td>
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<tr>
<td>Hucko, Jacob Charles</td>
<td>Dr. G. Washington Carver E.S.</td>
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<tr>
<td>Layer, Michelle D.</td>
<td>Leonard Flynn E.S.</td>
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<td>Low, Michelle Kimberly</td>
<td>Miraloma E.S.</td>
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<td>Dr. G. Washington Carver E.S.</td>
<td>07/01/2016</td>
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<td>Menicocci, Elena F.</td>
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<td>07/01/2016</td>
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<td>Ortega, Jenny Marietta</td>
<td>C&amp;I Screening &amp; Assessment</td>
<td>07/01/2016</td>
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<td>Parker, Susan K.</td>
<td>Special Education Services</td>
<td>02/17/2016</td>
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<td>Ziauddin, Asra Samreen</td>
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<td>02/13/2016</td>
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### AMENDMENTS

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<tr>
<td>Carnes, Kamaria Renee</td>
<td>08/11/2015</td>
<td>Change status from Intern to Emergency effective 01/11/16</td>
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<td>Carr, Heather Leigh</td>
<td>01/26/2016</td>
<td>Change status from Emergency to Temporary effective 01/05/16 - 05/13/16</td>
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<td>Chirichella, Mary E.</td>
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<td>Dinsmoor, Katie R.</td>
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<td>Geaga, Julian Perez</td>
<td>09/22/2015</td>
<td>Change end date from 12/18/15 to 06/30/16</td>
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<td>Gelormino, Rosina Marie</td>
<td>01/12/2016</td>
<td>Change FTE from 0.40 to 0.20 effective 01/04/16-06/30/16</td>
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<td>Jacobs, Alicia A B</td>
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<td>Mendieta, Pamela</td>
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<td>Papoe, Katherine James</td>
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<tr>
<td>Remer, Daniel Paul</td>
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<tr>
<td>Stegman, Leah Beth</td>
<td>09/08/2015</td>
<td>Change Job Code from 0920 Wellness Counselor to 0925 Social Worker effective 08/11/15</td>
</tr>
</tbody>
</table>

Certificated Personnel Action
Prepared by

[Signature]

Monica V. Vasquez
Chief Human Resources Officer

Agenda Item
4a. (163-8F1-F11)
GENDER / ETHNICITY / RACE COMPOSITION
PROBATIONARY APPOINTEE
APPEARING IN THE AGENDA OF
March 8, 2016

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ETHNICITY

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RACE

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**GENDER / ETHNICITY / RACE COMPOSITION**

**EMERGENCY APPOINTEE**

**APPEARING IN THE AGENDA OF**

March 8, 2016

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</tr>
<tr>
<td><strong>TOTAL</strong></td>
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<td>100.00%</td>
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<tr>
<td>HISPANIC/LATINO</td>
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<td>100.00%</td>
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<tr>
<td>NON-HISPANIC OR LATINO</td>
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<tr>
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<table>
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<tbody>
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105
### GENDER / ETHNICITY / RACE COMPOSITION

#### TEMPORARY APPOINTEES

**APPEARING IN THE AGENDA OF**

March 8, 2016

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106
SAN FRANCISCO UNIFIED SCHOOL DISTRICT
SAN FRANCISCO, CA

March 8, 2016

(Resolution Number 163-8G1-G10) Classified Personnel Actions

Recommendation: That the Board of Education approve the following classified personnel actions as summarized.

UNITED SUPPORT PERSONNEL
APPOINTMENTS

ELEMENTARY SCHOOLS
163-8G1

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Agenda Item
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**163-8G4**

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**163-8G5**

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## CIVIL SERVICE APPOINTMENTS

**163-8G7**

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Agenda Item 4b. (163-8G1-G10) Prepared by Human Resources 2/24/2016
### CIVIL SERVICE RETIREMENTS

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Monica V. Vasquez  
Chief Human Resources Officer

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Agenda Item  
4b. (163-8G1-G10)  
Prepared by Human Resources 2/24/2016
SUBJECT: Consultant Services  ❑ Individual  ❑ Organization

DATE OF BOARD MEETING: March 8, 2016

Is this a retroactive resolution?  ❑ Yes  ❑ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: Consultant will provide fiscal and data management and analysis support to the EED team. Specifically, the consultant will manage PFA and other funders' fiscal allocations, reporting, proposal development processes; assist with the EED annual budget development process; and provide project management for Early Education K-readiness assessment processes/additional data collection, management and analysis. This K-Resolution requests the Board to authorize approval of the contract with an explicit waiver of Policy P3850 as per the attached memorandum.

Category: Administrative  Code: 1

School Site / Department: Early Education Department

Participants: Early Education Administration

Dates of Service: March 9, 2016 - June 30, 2016

Total Cost: $26,000.00

Funding Source(s)/Program Title:
EED: NOFA 609 Award

SACS Code(s):
12-90185-2016-0001-2100-5803-900

Name of Consultant: Pamela Geisler  $26,000.00

Evaluation: $0

Total Cost: $26,000.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Consultant was previously an employee of the Early Education Department in the role of Director of Planning and Development and will continue to work through a transition period.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Meenoo Yashar

SUBMITTED BY: Carla Bryant

SCHOOL SITE/and or DEPARTMENT: Early Education Department
To: Board of Education

From: Carla Bryant, Chief of Early Education

Date: March 8, 2016

Re: Request of Waiver Board Policy P3850

The Early Education Department (EED) is requesting a waiver to Board of Education Policy 3850 to contract with Pamela Geisler.

Effective March 1, 2016, Ms. Geisler will resign from her position as the EED Director of Planning and Development. This resignation coincides with a departure of the EED Fiscal Director and a personal leave from the Chief of Early Education.

In the past four years, Ms. Geisler has played an integral role in the redesign, fiscal, and data development of the department. For example, Ms. Geisler has successfully lead the following department efforts: (1) increasing EED funding through philanthropic and City resources, (2) supporting management of fiscal resources and expenditures, (3) facilitating the development of data management and analysis, (4) and creating documents to articulate and disseminate departmental plans, progress, challenges, and K-readiness results.

EED has a complex funding system and pioneering K-readiness efforts with multiple activities with immediate/upcoming deadlines for which historical/institutional knowledge is essential, such as,

1. Maintaining and allocating resources to implement current goals and objectives, including the multi-tiered system of intervention;
2. Preparing and facilitating allocation of EED’s FY’16-17 Budget in light of changing funding sources and anticipated year-to-year reductions at the City level (PFA);
3. Continuing collection, management, and analysis of K-readiness data for Pre-k and TK students;
4. Expanding data collection and analysis efforts to include family, classroom, school and other data to support effective tiered intervention strategies and outcomes.

The Department is assessing leadership structures and positions, and is in the process of identifying an interim Chief and effective leadership structure. During this process, Ms. Geisler’s expertise is needed to assist the department in reaching upcoming goals and deadlines. EED is requesting this waiver to ensure the completion of work.
DATE OF BOARD MEETING: March 8, 2016

Is this a retroactive resolution? □ Yes □ No

If yes, please explain. School schedule required work to start.

or other comments: This Kreso was initially completed and submitted in September. I am not sure what happened with it or why nobody received it. I resent it in January 2016, but was told thereafter that I would need to resubmit a new Kreso. This is the reason this KReso was resubmitted late.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

163-8K2

The Education Outside Corps member will promote academic performance through rigorous, project-based, partner-supported environmental education that is woven throughout the school’s introduction and operation. The Corps member will be responsible for teaching the outdoor classroom, teaching site based sustainability practices, promoting ecoliteracy among staff and engaging all students in place-based education.

Category: Teaching   Code: 23

School Site / Department: Lafayette Elementary School

Participants: (Those students, sites, or personnel who will be directly served by this consultant) All Students at Lafayette Elementary school


Total Cost: $16,500.00

Funding Source(s)/Program Title:
School Site Based WSF Allocation
Trust Fund - PTA Funds

SACS Code(s):
01-00000-2016-1110-2100-5803-664 $9,046
01-93006-2016-1110-2100-5803-664 $7,454

Name of Consultant: Education Outside $16,500.00

Evaluation: $N/A

Total Cost: $16,500.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- **Goal 1:** Access & Equity – Make social justice a reality.
- **Goal 2:** Student Achievement – Engage high achieving and joyful learners.
- **Goal 3:** Accountability – Keep our promises to students and families.

EVALUATION:

- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

DEGREE OF STUDENT CONTACT:

- [ ] Limited Contact
- [x] More Than Limited Contact
- [ ] No Student Contact

PREPARED AND SUBMITTED BY: W. Heath Caceres

SCHOOL SITE/DEPARTMENT: Lafayette Elementary School
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: March 8, 2016

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION:

163-8K3

Mark Gonzales will give 265 hours of PD to all Aptos Teachers with an extra PD to teachers that work with youth living with disabilities, foster youth and to prevent violence among at-risk youth. Mark Gonzales is the fiscal sponsor of Institute for Narrative Growth who will partner with the program to support program activities with Institute for Narrative Growth.

WHY: The program supports students with early warning indicators and aligns with the following district goals:
1. help students feel connected to school with caring adult and peer relationships (Increase Attendance)
2. help students manage their feelings, overcome hardships, form ID positive social interactions and have empathy for others (Increase Prosocial Behaviors)
3. create welcoming and inclusive school environments and instill goal motivation and a future focus within our students (Improve Academic Achievement)

HOW: One of the primary ways the program reaches the above goals is by using Professional Development to educate teachers to provide ongoing support and resource development for students and mentors to participate in regular monthly activities.

Category: Professional Development  Code: 14

School Site / Department: 431 Aptos MS

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

All teachers and Staff

Dates of Service: 3/10/2016 to 6/30/2016

Total Cost: $30,000.00

Funding Source(s)/Program Title:
Concentration Grant
SCG – English Learner (EL)
School Site Based WSF Allocation

SACS Code(s):
01-07092-2016-1110-2100-5803-431  $ 8,140.00
01-07091-2016-4760-2100-5803-431  $ 7,613.00
01-00000-2016-1110-2100-5803-431  $14,247.00

Name of Consultant: Institute of Narrative Growth  $30,000.00
Evaluation: $0
Total Cost: $30,000.00

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☒ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☐ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Asst. Principal selected

DEGREE OF STUDENT CONTACT:
☒ Limited Contact ☐ More Than Limited Contact ☐ No Student Contact

PREPARED AND SUBMITTED BY: Kelly Roja
SCHOOL SITE/and or DEPARTMENT: 431 Aptos Middle School
SUBJECT: Consultant Services □ Individual □ Organization

FOR BOARD OFFICE USE ONLY □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: March 8, 2016

Is this a retroactive resolution? □ Yes □ No

If yes, please explain. School schedule required work to start.

or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

163-8K4 The Reading program software provides students with the opportunity to work one-on one with a program on the computer as they engage in structured literacy lessons. Each student enrolled in the Kurzweil program receives three 45 minute sessions each week. The program has decoding and fluency lessons for primary students and comprehension lessons for students reading at the upper elementary school levels. Approximately 300 students at Aptos Middle School are designated as Tier 2 or Tier 3 students in reading. This means they are reading below grade level and interventions are necessary to get them back to proficiency. Kurzweil services use researched best practices to provide structured lessons that engage students in the practice they need in order to improve their reading.

Category: Curriculum Code: 5

School Site / Department: 431 Aptos Middle School

Participants: (Those students, sites, or personnel who will be directly served by this consultant) all students and all teachers

Dates of Service: 3/10/2016 to 6/30/2016

Total Cost: $4,360.00

Funding Source(s)/Program Title: Concentration Grant

SACS Code(s): 01-07092-2016-1110-2100-5803-431

Name of Consultant: Kurzweil Education $4,360.00

Evaluation: $0

Total Cost: $4,360.00

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DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- ☐ Goal 1: Access & Equity – Make social justice a reality.
- ✗ Goal 2: Student Achievement – Engage high achieving and joyful learners.
- ✗ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- ☐ Level I: Complete Task
- ☐ Level II: Complete Task, Provide Feedback and/or Produce Product
- ✗ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- ☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building.

SELECTION PROCESS:

Asst. Principal selected

DEGREE OF STUDENT CONTACT:
- ✗ Limited Contact
- ☐ More Than Limited Contact
- ☐ No Student Contact

PREPARED AND SUBMITTED BY: Kelly Roja

SCHOOL SITE/and or DEPARTMENT: 431 Aptos Middle School
SUBJECT: Consultant Services  □ Individual  □ Organization

DATE OF BOARD MEETING: March 8, 2016

Is this a retroactive resolution?  □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

163-8K5 Edgenuity will provide online courses that meet the University of California subject course requirements (A-G) and the National Collegiate Athletic Association (NCAA) course requirements for all students in SFUSD high schools. These courses will allow students the opportunity to recover credits to advance to graduation under the current graduation requirements. This cost includes licenses and technical support.

Category: Curriculum  Code: 5

School Site / Department: Division of Curriculum and Instruction

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Available to all SFUSD high school students

Dates of Service: July 1, 2016 - June 30, 2017

Total Cost: $60,000.00

Funding Source(s)/Program Title:
PEEF: Academic Support, A-G

SACS Code(s):
01-90537-2017-1110-2100-5803-151
(Pending FY 2016-2017 Budget Approval)

Name of Consultant: Edgenuity INC. $60,000.00

Evaluation: $0

Total Cost: $60,000.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
The consultant was chosen through a competitive process wherein 11 companies submitted proposals to deliver online courses for high school students. Through a review by a cross-departmental committee, Edgenuity was selected.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Julie Anne Peralta

SUBMITTED BY: Jen Fong

SCHOOL SITE/and or DEPARTMENT: Division of Curriculum and Instruction
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY  □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: March 8, 2016

Is this a retroactive resolution? □ Yes  □ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

163-8K6 Project Management Support using Capstone's myON Professional Development Cadre from March 9, 2016 - June 30, 2016. Additional support from the cadre will provide capacity building in order to support the implementation of a comprehensive literacy framework. Capstone agrees to provide myON Reader access and support for all elementary students, teachers, specialists, administrators, and families at existing sites, as well as any additional SFUSD elementary school between March 9, 2016 and June 30, 2016. Each school site will also have access to additional 3rd Party Spanish Elementary Publishers as well.

Category: Curriculum  Code: 5

School Site / Department: All district elementary schools.

Participants: (Those students, sites, or personnel who will be directly served by this consultant) Students, families, and elementary faculty along with central office support staff will benefit from project management support.

Dates of Service: March 9, 2016 - June 30, 2016

Total Cost: $60,000.00

Funding Source(s)/Program Title: Startup: Education Grant

SACS Code(s): 01-90775-2016-1110-21 00-5803-153

Name of Consultant: Capstone (myON) $60,000.00

Evaluation: $0

Total Cost: $60,000.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☐ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

myON has been vetted by C&I leaders, as well as LEAD team members and is presently used at 16 elementary schools. Emergent data from a related pilot project demonstrates positive impacts on reading for participating students and families.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact ☐ More Than Limited Contact ☒ No Student Contact

PREPARED AND SUBMITTED BY: Chris Lee, Ph.D.
SCHOOL SITE/and or DEPARTMENT: Student, Family, and Community Support Department
SUBJECT: Consultant Services  □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY  □ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: March 8, 2016

Is this a retroactive resolution?  □ Yes  □ No

If yes, please explain. Information not finalized in time for Meeting.

or other comments: An adjustment for the K Resolution is due to a delayed invoice and description of services from the vendor.

SERVICE/PROGRAM DESCRIPTION:

163-8K7

Language Circle of California provides interpretation services at IEP/Special Education, SST, and parent meetings in the following languages: Chinese, Spanish, Arabic, Russian, Tagalog and Vietnamese.

Category: Communications  Code: 4

School Site / Department: Special Education Services

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

SFUSD administrators, staff, teachers, and parents/guardians of SFUSD students

Dates of Service: 03/05/2016

Total Cost: $4,800.00

Funding Source(s)/Program Title:
Special Education Services

SACS Code(s):
05-65000-2016-5001-2100-5803-056

Name of Consultant: Language Circle of California  $4,800.00

Evaluation: $0

Total Cost: $4,800.00
DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:

- ☒ Goal 1: Access & Equity – Make social justice a reality.
- ☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
- ☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:

- ☒ Level I: Complete Task
- ☐ Level II: Complete Task, Provide Feedback and/or Produce Product
- ☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- ☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

TIU continues to receive positive feedback from teachers and school staff/administrators about the services provided by Language Circle of CA. The company responds to urgent requests in a timely manner and provides excellent customer services. The trained interpreters from Language Circle of California are graduates from the Health Care Interpreters Program of City College of San Francisco. All of them have received training on:

1) Roles and responsibilities of a health care interpreter;
2) Basic knowledge of common medical conditions, treatments and procedures;
3) Insight in language and cultural nuances for specific communities;
4) Application of interpreting skills in English and language of service.

DEGREE OF STUDENT CONTACT:

- ☐ Limited Contact
- ☐ More Than Limited Contact
- ☒ No Student Contact

PREPARED BY: Sharis Yau

SUBMITTED BY: Laura Savage

SCHOOL SITE/and or DEPARTMENT: Special Education Services
SUBJECT: Consultant Services  ❑ Individual  ❑ Organization

DATE OF BOARD MEETING: March 8, 2016

Is this a retroactive resolution?  ❑ Yes  ❑ No

If yes, please explain. Choose from list below or other comments:

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

163-8K8

Free Range will support the Office of the Superintendent and the Strategy and Fund Development Office with Brand Strategy and visual identity services including the Discovery stage of Research and Context Analysis, Audience and Stakeholder Interviews; the Play Stage which consists of One-day Brand Strategy Workshop and Summary of Insights; and the Creative and Launch stage which include a visual guide, logo revisions, typography, color palette, visual style guide, messaging guide, mission/ vision, about us, elevator pitch, programs/service descriptions, brand story and brand manifesto.

Category: Administrative  Code: 1

School Site / Department:  Strategy and Fund Development

Participants: (Those students, sites, or personnel who will be directly served by this consultant)

Office of the Superintendent

Dates of Service:  March 9, 2016 - May 15, 2016

Total Cost:  $39,000.00

Funding Source(s)/Program Title:
SSS - Evelyn and Walter HAAS Jr. Fund

SACS Code(s):
01-90645-2016-1110-2100-5803-010

Name of Consultant:  Free Range Studios
Evaluation:  $0
Total Cost:  $39,000.00

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DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Free Range has provided strategic guidance to the Spark SF Public Schools, the nonprofit organization benefiting SFUSD previously and understand the needs of the District.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Jonathan Garcia

SUBMITTED BY: Laura Moran

SCHOOL SITE/and or DEPARTMENT: Strategy and Fund Development
AMENDMENT TO RESOLUTION(s): 159-29K9 and 161-26K2
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.

or other comments: The additional 40 hours of analysis/development indicated in the service description in KRESO Amendment 161-26K2 will be deleted.

SERVICE/PROGRAM DESCRIPTION: 163-8K9

The consultant will provide six parent/family development workshops for SFUSD's Migrant Education Program (MEP) Families as outlined in the SFUSD's District Service Agreement (DSA) with the MEP Region 1. Migrant Education Program parent/family development workshops will provide the learning opportunities families requested at the last Parent Advisory Council Meeting. The content of the workshops will address areas of need and interest as determined by the MEP PAC.

Category: Parent Advocacy
Code: 13

School Site/ and or Department: Migrant Education Program/C&I

Participants: Migrant Education Program Staff and Parents

Original Dates of Service: September 22, 2015 - October 22, 2015
Amended Dates of Service: September 22, 2015 - May 27, 2016

Cost of this Amendment Request: ($2,000.00) Credit

Funding Source(s)/Program Title:
NCLB: Title I, Part C, Migrant Education

SACS Code(s):
01-30600-2016-4850-2100-5803-110

a) Name of Consultant: Gerardo Lopez

b) Evaluation: (if applicable)
Background

c) Original Cost Adopted $2,100.00
d) Previous Amendment(s) if any $2,000.00

Total Program Cost To Date $2,100.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☐ Level I: Complete Task
☒ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
This consultant has served the Migrant Education Program and Families in the bay area for the past thirteen years as a Migrant Education Program Manager for the Santa Clara County Office of Education. Mr. Lopez has proven to be dependable and committed educator.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact ☐ More Than Limited Contact ☒ No Student Contact

PREPARED BY: Elaine Yu

SUBMITTED BY: Helen Pettiford

SCHOOL SITE/DEPARTMENT: Migrant Education Program/C&I
SUBJECT: Consultant Services

FOR BOARD OFFICE USE ONLY

DATE OF BOARD MEETING: March 8, 2016

AMENDMENT TO RESOLUTION(s): 161-12K13
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

163-8K10

Sovereign Educational Design, LLC will support SFUSD to advance the practice of culturally relevant transformative education by focusing on an introduction to Sovereign Knowledge – pedagogical frameworks based upon the Ways of Knowing, Being, Doing and Valuing of Indigenous Peoples. The consultant will provide support for district parents, teachers, support staff and administrators; To bridge the vision of equity with the practice of culturally relevant schooling, in particular attention to demographically disadvantaged and Indigenous student communities, and demographically language communities through decolonizing pedagogy. Services will be extended to March 12, 2016.

Category: Administrative Code: 1

School Site/ and or Department: Office of Access & Equity at Curriculum and

Participants: (Those students, sites, or personnel who will be directly served by this consultant) SFUSD Parents, Administrators, Teachers and Support Staffs

Original Dates of Service: January 5-8, 2016
Amended Dates of Service: January 5, 2016 - March 12, 2016

Cost of this Amendment Request: $2,330.00

Funding Source(s)/Program Title:
UGF/AB825 - Targeted Instructional Improvement Block Grant

SACS Code(s):
01-07940-2016-0000-2100-5803-110

Cost of this Request $2,330.00

a) Name of Consultant: Sovereign Educational Design, LLC

b) Evaluation: (if applicable)

$0
Background

c) Original Cost Adopted $6,990.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $9,320.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☒ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☒ Level I: Complete Task
☒ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:

Sovereign Educational Design, LLC focus on designing strategies to teach, defend, promote and advance the sovereign knowledge of Indigenous Peoples in all contexts and environments will advance SFUSD's understanding and practice. With expertise in public schools, international education and other autonomous ways of organizing community based education, this organization has demonstrated relevant strategic design, communication and planning that is sought to bridge our vision with our reality.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact ☐ More Than Limited Contact ☒ No Student Contact

PREPARED BY: Elaine Yu
SUBMITTED BY: Kevin Chavez

SCHOOL SITE/and or DEPARTMENT: Office of Access & Equity at Curriculum and Instruction
SUBJECT: Consultant Services □ Individual  □ Organization

FOR BOARD OFFICE USE ONLY □  Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: March 8, 2016

AMENDMENT TO RESOLUTION(s): 156-23K57
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of name(s) / Org.'s.
or other comments: To correct the Contractor name CITYSPAN TECHNOLOGIES, INC. The name was incorrect on the original K resolution.

SERVICE/PROGRAM DESCRIPTION:
(What the service and program description are; why the services are required; how the services will benefit the District)

163-8K11
CITYSPAN TECHNOLOGIES, INC will provide a software license/on-line attendance tracking system to support state and federal grant compliance for ExCEL After School Programs. This system will improve attendance reporting accuracy and address identified audit findings. The City Span system will also produce required state-mandated evaluations and reporting. City Span will also provide training and technical assistance for product implementation. Total amount to be paid to Contractor includes reimbursement for staffing costs and related program expenses including supplies, materials and subcontracting (if necessary).

Category: Technology Services  Code: 25
School Site/and or Department: Student, Family & Community Support Dept.
Participants: (Those students, sites, or personnel who will be directly served by this consultant) All SFUSD ExCEL After School Program Sites
Original Dates of Service: July 1, 2015 - June 30, 2016
Amended Dates of Service: NA

Cost of this Amendment Request: $0

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers Program
After School Education and Safety Program

SACS Code(s):
01-41244-2016-1110-2100-5803-153
01-41246-2016-1110-2100-5803-153
01-60100-2016-1110-2100-5803-153

Cost of this Request
a) Name of Consultant: CitySpan Technologies, Inc. $85,000  $0
City Span ($85,000) Credit
b) Evaluation: (if applicable) $0

131
Background

c) Original Cost Adopted $85,000.00
d) Previous Amendment(s) if any $0.00
Total Program Cost To Date $85,000.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☐ Level I: Complete Task
☒ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Research and review of on-line accessible systems utilized by comparable school districts for attendance tracking compliance of state and federal grants.

DEGREE OF STUDENT CONTACT:
☐ Limited Contact  ☒ More Than Limited Contact  ☐ No Student Contact

PREPARED BY: Jovanna Badger
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family & Community Support Dept
K Resolution Amendment

DATE OF BOARD MEETING: March 8, 2016

AMENDMENT TO RESOLUTION(s): 155-12K33
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments: The site has determined that in order to better accommodate the needs of
targeted youth, Starr King Elementary School will increase the contract to San Francisco Coalition
of Essential Small Schools to better service the needs of the student population.

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how
the services will benefit the District)

163-8K12

Starr King Elementary School ExCEL After School Program is seeking partnership with
Urban Services YMCA (Contractor) to serve as the lead agency for implementation of
the After School Education and Safety and Department of Children, Youth and Their
Families grants to provide a comprehensive after school program. As Lead Agency,
Contractor will provide overall management and operation of the after school program,
including programmatic and fiscal accountability in accordance with grant guidelines.
Total amount to be paid to Contractor includes reimbursement for staffing costs and
related program expenses including supplies, materials and subcontracting (if necessary).

Category: Tutoring & After School Activities

Code: 26

School Site/ and or Department:
Student, Family and Community Support Dept.

Participants: (Those students, sites, or personnel who will be
directly served by this consultant)
Students of Starr King Elementary School

Original Dates of Service: July 1, 2015 - June 30, 2016
Amended Dates of Service:

Cost of this Amendment
Request: $2,000.00

Funding Source(s)/Program Title:
After School Education and Safety Program

SACS Code(s):
01-60100-2016-1110-2100-5100-153

Cost of this Request

a) Name of Consultant: Urban Services YMCA $2,000.00

b) Evaluation: (if applicable) $0
Background

c) Original Cost Adopted $155,861.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $157,861.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Urban Services YMCA is an approved ExCEL Provider through the Request for Qualifications process. San Francisco Coalition of Essential Small Schools was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Jovanna Badger

SUBMITTED BY: Kevin Truitt

SCHOOL SITE/and or DEPARTMENT: Student, Family and Community Support Dept.
SUBJECT: Consultant Services  □ Individual   ◆ Organization

FOR BOARD OFFICE USE ONLY  ◆ Vendor has multiple contracts for the current fiscal school year.

DATE OF BOARD MEETING: March 8, 2016

AMENDMENT TO RESOLUTION(s): 155-12K63
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments: The Department of Children, Youth and Their Families increased the base contract amount for the school. The increased funding will provide more after school programming for the students.

SERVICE/PROGRAM DESCRIPTION:
163-8K13
Hillcrest Elementary School ExCEL After School Program is seeking partnership with Mission YMCA (Contractor) to serve as the lead agency for implementation of the After School Education and Safety, 21st Century Community Learning Center Base and Department of Children, Youth and Their Families grants to provide a comprehensive after school program. As Lead Agency, Contractor will provide overall management and operation of the after school program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Contractor includes reimbursement for staffing costs and related program expenses including supplies, materials and subcontracting (if necessary).

Category: Tutoring & After School Activities  Code: 26
School Site/and or Department: Student, Family and Community Support Dept.
Participants: (Those students, sites, or personnel who will be directly served by this consultant) Students of Hillcrest Elementary School

Original Dates of Service: July 1, 2015 - June 30, 2016
Amended Dates of Service: NA

Cost of this Amendment Request: $63,500.00

Funding Source(s)/Program Title:
DCYF: ExCEL After School Support

SACS Code(s):
01-90461-2016-1110-2100-5100-153

Cost of this Request
$63,500.00

a) Name of Consultant:  Mission YMCA

b) Evaluation: (if applicable)  $0
Background

c) Original Cost Adopted $475,163.00
d) Previous Amendment(s) if any $0
Total Program Cost To Date $538,663.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity - Make social justice a reality.
- Goal 2: Student Achievement - Engage high achieving and joyful learners.
- Goal 3: Accountability - Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Mission YMCA is an approved ExCEL Provider through the Request for Qualifications process. Mission YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Joyce Cheung
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family and Community Support Dept.
DATE OF BOARD MEETING: March 8, 2016

AMENDMENT TO RESOLUTION(s): 144-8K27
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments: The invoice was not encumbered before the fiscal year closed. The invoice will be paid with ExCEL Central budget NCLB: Title IV, Part B, 21st Century Community Learning Centers Program After School Support.

SERVICE/PROGRAM DESCRIPTION:
163-8K14
Mission High School ExCEL After School Program is seeking partnership with SF Coalition of Essential Small Schools (Contractor) to serve as the lead agency for implementation of the After School Safety and Enrichment for Teens grant to provide a comprehensive after school program that may include summer, school breaks and weekends per grant guidelines. As Lead Agency, Contractor will provide overall management and operation of the ASSETS program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Contractor includes reimbursement for staffing costs and related program expenses including supplies, materials and subcontracting (if necessary)

Category: Tutoring & After School Activities
Code: 26

School Site/and or Department:
Student, Family and Community Support Dept.

Participants: Those students, sites, or personnel who will be directly served by this consultant
Students of Mission High School

Original Dates of Service: July 1, 2014 - June 30, 2015
Amended Dates of Service: NA

Cost of this Amendment Request: $0

Funding Source(s)/Program Title:
NCLB: Title IV, Part B, 21st Century Community Learning Centers Program

SACS Code(s):
01-41244-2015-1110-2100-5100-153 ($13,968.57) Credit
01-41244-2016-1110-2100-5100-153 $13,968.57

Cost of this Request

a) Name of Consultant: San Francisco Coalition of Essential Small Schools $0

b) Evaluation: (if applicable) $0
Background

e) Original Cost Adopted $128,000.00

d) Previous Amendment(s) if any $0

Total Program Cost To Date $128,000.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☐ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☐ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
SF Coalition of Essential Small Schools is an approved ExCEL Provider through the Request for Qualifications process. SF Coalition of Essential Small Schools was chosen by the school community to provide overall support to the after school program

DEGREE OF STUDENT CONTACT:
☐ Limited Contact ☒ More Than Limited Contact ☐ No Student Contact

PREPARED BY: Joyce Cheung

SUBMITTED BY: Kevin Truitt

SCHOOL SITE and DEPARTMENT: Student, Family and Community Support Dept.
K Resolution Amendment

DATE OF BOARD MEETING: March 8, 2016

AMENDMENT TO RESOLUTION(s): 155-12K38
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Additions/deletions of services to students.
or other comments: The Department of Children, Youth and Their Families increased the base contract amount for the school. The increased funding will provide more after school programming for the students.

SERVICE/PROGRAM DESCRIPTION:
(What the service and program description are; why the services are required; how the services will benefit the District)

163-8K15
Visitacion Valley School ExCEL After School Program is seeking partnership with Mission YMCA (Contractor) to serve as the lead agency for implementation of the After School Education and Safety, 21st Century Community Learning Center Base and Department of Children, Youth and Their Families grants to provide a comprehensive after school program. As Lead Agency, Contractor will provide overall management and operation of the after school program, including programmatic and fiscal accountability in accordance with grant guidelines. Total amount to be paid to Contractor includes reimbursement for staffing costs and related program expenses including supplies, materials and subcontracting (if necessary).

Category: Tutoring & After School Activities Code: 26
School Site/ and or Department: Student, Family and Community Support Dept.

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
Students of Visitacion Valley Elementary School

Original Dates of Service: July 1, 2015 - June 30, 2016
Amended Dates of Service: NA

Cost of this Amendment Request: $46,000.00

Funding Source(s)/Program Title: DCYF: ExCEL After School Support

SACS Code(s):
01-90461-2016-1110-2100-5100-153

Cost of this Request

a) Name of Consultant: Mission YMCA $46,000.00
b) Evaluation: (if applicable) $0
Background

c) Original Cost Adopted $231,220.00
d) Previous Amendment(s) if any $0

Total Program Cost To Date $277,220.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Mission YMCA is an approved ExCEL Provider through the Request for Qualifications process. Mission YMCA was chosen by the school community to provide overall support to the after school program.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Joyce Cheung
SUBMITTED BY: Kevin Truitt
SCHOOL SITE/and or DEPARTMENT: Student, Family and Community Support Dept.
RESOLUTION AMENDMENT

SUBJECT: Consultant Services  

DATE OF BOARD MEETING: March 8, 2016

AMENDMENT TO RESOLUTION(s): 146-24K42 & 148-5K1
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Choose from list below:
or other comments: extend subscription two fiscal years through June 2018 and make payment in FY 2015

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

163-8K16  Contractor will provide consultation and a subscription of the Capstone Digital solution (myON) and myON Reader Building. This includes professional development training for a limited number of educators. Payment will be made in advance of services rendered for both FY 2016-17 and 2017-18 using funds from FY 2016.

Category: Curriculum Code: 5
School Site/ and or Department: Frank McCoppin ES

Participants: (Those students, sites, or personnel who will be directly served by this consultant)
All students/teachers

Original Dates of Service: 8/1/14 - 6/30/16
Amended Dates of Service: 8/1/14 - 6/30/18

Cost of this Amendment Request: $9,000.00

Funding Source(s)/Program Title:
Kellogg Foundation Balanced Literacy

SACS Code(s):
01-90678-2016-1110-2100-5803-549

a) Name of Consultant: Capstone (myON)

b) Evaluation: (if applicable)
Background

c) Original Cost Adopted $9,000.00

d) Previous Amendment(s) if any $0

Total Program Cost To Date $18,000.00
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

GOALS:
☐ Goal 1: Access & Equity – Make social justice a reality.
☒ Goal 2: Student Achievement – Engage high achieving and joyful learners.
☐ Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
☒ Level I: Complete Task
☐ Level II: Complete Task, Provide Feedback and/or Produce Product
☐ Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
☐ Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Capstone is currently being used in a satisfactory manner

DEGREE OF STUDENT CONTACT:
☒ Limited Contact ☐ More Than Limited Contact ☐ No Student Contact

PREPARED AND SUBMITTED BY: Jessica Bonduris

SCHOOL SITE/and or DEPARTMENT: LEAD ES
DATE OF BOARD MEETING: March 8, 2016

AMENDMENT TO RESOLUTION(s): 146-24K41
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Choose from list below:
other comments: EXTEND SUBSCRIPTION DATES AND INCREASE COMPENSATION

SERVICE/PROGRAM DESCRIPTION: (What the service and program description are; why the services are required; how the services will benefit the District)

163-8K17 This is a multi-year contract for the 2014-2015, 2015-2016, and 2016-2017 school year. Payment will be in advance for the 2016-2017 school year. This amendment will extend the subscription through July 31, 2018. Payment will be made in advance during FY 2016. This is a computer delivered language and literacy program that works to close the achievement gap at an accelerate rate by automatically creating a unique curriculum for each student based on his or her needs.

Category: Curriculum Code: 5
School Site/ and or Department: Frank McCoppin ES
Participants: (Those students, sites, or personnel who will be directly served by this consultant) K-1 students and teachers

Original Dates of Service: August 13, 2014-June 30, 2017
Amended Dates of Service: August 12, 2014 - July 31, 2018

Cost of this Amendment Request: $10,276.88

Funding Source(s)/Program Title:
Kellogg Foundation Balanced Literacy

SACS Code(s):
01-90678-2016-1110-2100-5803-549

a) Name of Consultant: Imagine Learning
b) Evaluation: (if applicable)
Background

c) Original Cost Adopted $32,081.25
d) Previous Amendment(s) if any $0

Total Program Cost To Date $42,358.13
(Add Items a to d)

DISTRICT GOALS AND EVALUATION:

DISTRICT

GOALS:  
Goal 1: Access & Equity – Make social justice a reality.
Goal 2: Student Achievement – Engage high achieving and joyful learners.
Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:  
Level I: Complete Task
Level II: Complete Task, Provide Feedback and/or Produce Product
Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Imagine Learning is currently being used to support student learning at Tenderloin Elementary.

DEGREE OF STUDENT CONTACT:

Limited Contact □ More Than Limited Contact □ No Student Contact

PREPARED AND SUBMITTED BY: Jessica Bonduris

SCHOOL SITE/and or DEPARTMENT: LEAD Elementary
AMENDMENT TO RESOLUTION(s): 158-25K26
List original and all previous amendment resolution numbers.

Explain why the amendment is needed: Choose from list below:

<table>
<thead>
<tr>
<th>SERVICE/PROGRAM DESCRIPTION:</th>
<th>163-8K18</th>
</tr>
</thead>
<tbody>
<tr>
<td>(What the service and program description are; why the services are required; how the services will benefit the District)</td>
<td>With generous support from the Haas Jr. Foundation, SFUSD formed a partnership with Bellwether Education Partners to assist and support our focus on talent management and strategy through the administration of a talent-ready diagnostic tool to understand the current state of talent across the district and inform competency modeling for district leadership, along with the creation of an integrated and streamlined talent acquisition and assignment function inside of Human Resources. This work came at no cost to the District. We are amending this contract to allow for additional services related to the deliverables in the original contract; namely, a deep study of position classification practices that will inform our efforts to classify and compensate those positions in order to be able to recruit and retain the talent we need to fully realize our Vision 2025 and Impact Learning, Impact Lives.</td>
</tr>
</tbody>
</table>

Category: Administrative  
Code: 1

School Site/and or Department: Human Resources

Participants: (Those students, sites, or personnel who will be directly served by this consultant)  
Human Resources staff

Original Dates of Service: Sept 1, 2015 - June 30, 2016
Amended Dates of Service: No change in dates of service

Cost of this Amendment Request: $85,100.00

Funding Source(s)/Program Title:  
SSS - Evelyn & Walter HAAS Jr. Fund
Unrestricted General Fund

SACS Code(s):  
01-90645-2016-1110-2100-5803-010 $42,550  
01-00000-2016-0000-7400-5803-232 $42,550

a) Name of Consultant: Bellwether Education Partners
b) Evaluation: (if applicable) $0
Background

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>e) Original Cost Adopted</td>
<td>$330,000</td>
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<tr>
<td>d) Previous Amendment(s) if any</td>
<td>$0</td>
</tr>
<tr>
<td>Total Program Cost To Date</td>
<td>$415,100</td>
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</tbody>
</table>

DISTRICT GOALS AND EVALUATION:

DISTRICT GOALS:
- Goal 1: Access & Equity – Make social justice a reality.
- Goal 2: Student Achievement – Engage high achieving and joyful learners.
- Goal 3: Accountability – Keep our promises to students and families.

EVALUATION:
- Level I: Complete Task
- Level II: Complete Task, Provide Feedback and/or Produce Product
- Level III: Complete Task, Provide Feedback and/or Produce Product, and Show Evidence that Services are Successful
- Level IV: Complete Task, Provide Feedback and/or Produce Product, Show Evidence that Services are Successful, and Show Evidence of Transference of Skills and Capacity Building

SELECTION PROCESS:
Bellwether Education Partners has expertise in social sector consulting services and is a trusted partner of SFUSD.

DEGREE OF STUDENT CONTACT:
- Limited Contact
- More Than Limited Contact
- No Student Contact

PREPARED BY: Daniel Menezes

SUBMITTED BY: Monica Vasquez

SCHOOL SITE and DEPARTMENT: Human Resources