

SAN FRANCISCO UNIFIED SCHOOL DISTRICT TIMELINE

SUPERINTENDENT SEARCH, 2016-17

DATE	EVENT	
September 30, 2016	Consultants submit proposal to District	
October, 2016	October 6	Consultants present proposal to Board
	October 11	Board selects search firm finalist
PHASE 1 November, 2016	November 1	Board meets with consultants; publicly announces timeline and procedures for selection of a superintendent; provides input on desired qualities and characteristics for new superintendent
PHASES 2-3 November / December, 2016	December 5-9 <i>(Phase 2)</i>	Consultants meet with staff and community groups designated by Board to receive input; executive summary and report for Board review, December 15, 2016
	Nov 14 – Dec 14 <i>(Phase 2)</i>	November 14 – December 14, online survey posted; December 15, 2016 report available to Board
	December 22, 2016- January 9, 2017 <i>(Phase 3)</i>	Development of position description by December 22, 2016; Board reviews and provides feedback by January 6, 2017; Board approval January 9, 2017
PHASE 3 January, 2017	January 16 & 23	Advertising and active recruitment; Ad appears in EdCal (January 16 & 23); AASA (January, 2017)
	Jan – Early Feb	Consultants identify candidates
PHASE 4 February, 2017	February 21, 5:00 PM	Deadline for applications
	February	Consultants complete comprehensive reference and background checks on applicants
PHASES 5-6 March, 2017	March 14 <i>(Phase 5)</i>	Board meets with Leadership Associates in closed session, reviews applications and selects finalists to be interviewed; review and finalize interview questions
	March 24 & 25 <i>(Phase 6)</i>	Board interviews finalists in closed session; schedules meeting for contract approval
PHASES 7, 8 & 9 April, 2017	Early April	Board visits community of leading candidate
	April 11 or 25, 2017	Board offers contract; Board approves Superintendent Contract at a regularly scheduled Board Meeting
On / Before July 1, 2017	New Superintendent begins	