TO: PRINCIPALS & SITE MANAGERS

RE: LOPEZ CLASS MEMBER

☐ THE SCHOOL HAS CLASS MEMBERS

Name of Student: Thomas Anderson

School: Dianne Feinstein ES

Please check the boxes next to the conditions that identify the student needing evacuation assistant. **Check all boxes that apply:**

The student is mobility impaired and uses:
- [x] Wheelchair
- [ ] Walker
- [ ] Body Brace
- [ ] Other

The student is vision impaired:
- [ ] Legally blind
  
  (do not check box when the sight is resolved by wearing corrective lenses)

**DUE DATE IS OCTOBER 15TH OF EACH YEAR**

The Evacuation Plans are due to the Site Supervisor via email.
INDIVIDUAL STUDENT EVACUATION PROCEDURE

The following evacuation plan is designed specifically for Thomas Anderson. In the event of an emergency that triggers an evacuation of the facility, the student will be assisted by either the first responder identified below or, in that person’s absence or inability to assist, the back-up person.

The student will be assisted to an accessible safe assembly area, school yard location which is at least 50 feet away the building, or Parkside playground location if the first area is unsafe.

In an event that the student is on the inaccessible level above the ground floor, the student shall wait at the designated location for the First Responder to arrive. The First Responder assisting will stay with the student until that student has exited the building safely or they are requested to return to their normal activities.

This plan shall be revised as necessary to address the student schedule changes.

<table>
<thead>
<tr>
<th>Name of Student: Thomas Anderson</th>
<th>Grade: 3</th>
<th>School: Dianne Feinstein ES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Procedure Completed: 9/1/2009</td>
<td>Student I.D. Number (this no. is important to obtain the address of the student from the Education Placement Center) H000323892</td>
<td></td>
</tr>
</tbody>
</table>

Site Special Needs Safety Coordinator: Herb Murray

Site Principal: Allen Peel

Type of Evacuation Equipment: Evacuation Chair

Location of Evacuation Equipment: Outside of Room 212, Outside of Room 218

<table>
<thead>
<tr>
<th>TIME</th>
<th>ROOM</th>
<th>FIRST RESPONDER</th>
<th>BACKUP PERSON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start Time to End Time 8:00 am – 9:30 am 1:40 pm – 2:45 pm</td>
<td>203</td>
<td>Dave Smith</td>
<td>Janet Hold</td>
</tr>
</tbody>
</table>

Primary Evacuation Route:
Out classroom door, turn left and travel to the end of the hallway. Down the end stairs using evacuation chair. Exit out to Vicente Street. Gather in school yard.

Secondary Evacuation Route:
Out classroom door, turn right and travel down the hallway thru the double doors. Down the lobby stairs using evacuation chair. Exit out to the school yard.

<table>
<thead>
<tr>
<th>TIME</th>
<th>ROOM</th>
<th>FIRST RESPONDER</th>
<th>BACKUP PERSON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Start Time to End Time 9:30 am – 11:00 am</td>
<td>206</td>
<td>Dave Smith</td>
<td>Janet Hold</td>
</tr>
</tbody>
</table>

Primary Evacuation Route:
Out classroom door, turn right and travel to the end of the hallway. Down the stairs using evacuation chair. Exit out to Vicente Street. Gather in school yard.

Secondary Evacuation Route:
Out classroom door, turn left and travel down the hallway thru the double doors. Down the lobby stairs using evacuation chair. Exit out to the school yard.
## INDIVIDUAL STUDENT EVACUATION PROCEDURE

<table>
<thead>
<tr>
<th>Start Time to End Time</th>
<th>Class</th>
<th>Instructor 1</th>
<th>Instructor 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>11:00 am – 12:00 pm</td>
<td>120</td>
<td>Dave Smith</td>
<td>Janet Hold</td>
</tr>
</tbody>
</table>

**Primary Evacuation Route:**
Out classroom door, turn right and exit out to the school yard.

**Secondary Evacuation Route:**
Out of classroom, turn left, down the ramp, exit out the front doors of the school onto the sidewalk. Walk to the corner of 25th Avenue and Vicente Street. Cross Vicente Street. Cross 25th Avenue. Walk west to field closest to Parkside playground.

<table>
<thead>
<tr>
<th>Start Time to End Time</th>
<th>Cafeteria</th>
<th>Dave Smith</th>
<th>Janet Hold</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00 pm – 1:00 pm</td>
<td>cafeteria</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Primary Evacuation Route:**
Out cafeteria door to school yard.

**Secondary Evacuation Route:**
Out cafeteria door to hallway, turn left and exit out to the school yard.

<table>
<thead>
<tr>
<th>Start Time to End Time</th>
<th>222</th>
<th>Dave Smith</th>
<th>Janet Hold</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 pm – 1:40 pm</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Primary Evacuation Route:**
Out classroom door, turn left and down the end stairs using evacuation chair. Exit to the school yard.

**Secondary Evacuation Route:**
Out classroom door, turn right and travel down the hallway. Down the lobby stairs using evacuation chair. Exit out to the school yard.

**DUE DATE IS OCTOBER 15TH OF EACH YEAR**

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