San Francisco Unified School District
Principal

DESCRIPTION

The school principal is the educational leader and administrator of the school. The work of the principal is aligned with the district’s strategic plan, Beyond the Talk: Taking Action to Educate Every Child Now, keeping our promise by taking responsibility for diminishing the predictive power of demographics. The principal is committed to closing the existing achievement gap and promoting the achievement of all students through focused attention on three core areas: Access and Equity, Achievement, and Accountability.

The school principal understands that access and equity are at the heart of making social justice a reality. The importance of every child graduating from high school prepared for college, careers, and the 21st Century. The principal is thoroughly familiar with principles of child, early adolescent, and educational psychology; the California Standards for the Teaching Profession (CSTPs); California Content Standards; equity-centered professional learning communities; 21st Century curriculum; cultural and linguistic responsive pedagogy; restorative justice; and assets/strength-based models of education.

RESPONSIBILITY

The school principal works in partnership with all SFUSD departments under the administrative supervision of the Assistant Superintendent of Leadership, Equity, Achievement and Design (LEAD) and is responsible for the organization, administration, and supervision of instruction and climate of the school.

The school principal, in collaboration with their staff and community, is responsible for the fulfillment of the essential duties set forth below.

EXAMPLES OF ESSENTIAL DUTIES

1. Facilitate the development and implementation of the site’s balanced scorecard that is aligned with the District’s Balanced Scorecard (BSC1).

2. Ensure the implementation of the California Standards for the Teaching Profession (CSTPs).

3. Provide the infrastructure for successful learning through programs and curricula that are culturally and linguistically responsive, designed to promote the District’s goals, accelerate the learning of focal groups of students (African-American, English Language Learner, Latino, Pacific Islander, Samoan, and special education students), and are strengths-based.
4. Create and sustain an equity-centered professional learning community in pursuit of equity and social justice in our classrooms and schools.

5. Ensure that all students receive a 21st Century education that is academically rigorous, constructivist, personalized, relevant, and engaging.

6. Establish and maintain a cooperative environment where students, staff, and families flourish in a culture of service and support.

7. Support the professional development of all staff to ensure that all teachers have a broad range of teaching styles and skills to draw on; are fully aware of current research on human development; and know their content deeply.

8. Promote good public relations at all times in the school and community. Build strong parent and community involvement.

9. Oversee the preparation and maintenance of a variety of reports (student attendance and progress reports, free and reduced lunch applications, work orders, budget, general accounting, balanced scorecard, staff attendance, safety plans, surveys, etc.).

10. Meet all District and contractual elements as they relate to the supervision and evaluation of all certificated, paraprofessional, and classified personnel.

11. Implement Restorative Justice practices in the school.

12. Oversee the school site’s budgets and the overall management of the school site.

13. Any and all other duties as assigned by the Assistant Superintendent, or Associate Superintendent’s Designee.

DESIRABLE QUALIFICATIONS

1. Three years of administrative experience in an urban school or school district.

2. An individual that is culturally and linguistically responsive.

3. Speaks multiple languages

REQUIREMENTS
Possession of a valid California Administrative Services Credential and either a California Teaching Credential in the appropriate area or services credential with a specialization in pupil personnel, health clinical or rehabilitative, or librarian services, as required by the California Education Code, Section 44860.