SFUSD MISSION AND GOALS

The mission of the San Francisco Unified School District is to provide each student with an equal opportunity to succeed by promoting intellectual growth, creativity, self-discipline, cultural and linguistic sensitivity, democratic responsibility, economic competence, and physical and mental health so that each student can achieve his or her maximum potential.

Our three primary goals focus on closing the achievement gap and diminishing the predictive power of demographics:

- Access and Equity: We will make social justice a reality by ensuring every student has access to quality teaching and learning.
- Achievement: We will ensure that every student graduates from high school ready for college and career success in the 21st century.
- Accountability: We will keep our promises to students and families and enlist everyone in the community to join us.

DESCRIPTION

The Literacy Specialist will work to assist with language development instruction (listening, speaking, reading and writing). The job consists of both small group and one-on-one instruction. The teacher must be able to work with the classroom teachers to identify particular areas of need and students in need of support.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Responsible for the instruction and welfare of students in small group and whole class settings, in accordance with the provisions of the Education Code and the Policies and Procedures of the Board of Education.
- Uses approaches to literacy that close the achievement/access gap and accelerate and sustain student achievement, in part through implementation of standards-based instruction.
- Provides leadership in identifying, designing, sharing, and evaluating promising/best practices in literacy and education;
- Maintain adequate profiles of individual pupil progress and conferences with parents.
- Participate in staff development activities related to literacy as well as district programs.
- Develop and maintain effective home-school communication and meaningful inclusion of parents and families in classroom and site support.
- Work and plan with classroom teacher colleagues.
- Performs related duties as required.

The length of the work year for all teachers shall be 181 days of service, except that department heads and deans/head counselors shall have 186 days of service. The contract made between the San Francisco Unified School District and the United Educators of San Francisco is available at
Principal expectations regarding teaching customs vary by school site. You may access and read individual school profiles and academic plans at the following link: www.sfusd.edu/schools.

**MINIMUM REQUIREMENTS**

- Possession of a valid California Teaching Credential in the appropriate content area as required by the California Education Code, Section 44860 and English Learner certificate (CLAD or BCLAD) as required by Board Policy
- NCLB “Highly Qualified” certificate, as required by the No Child Left Behind (NCLB) Act of 2001.
- Legal authorization to work in the U.S.
- Minimum G.P.A. of 2.5

**DESIRABLE QUALIFICATIONS**

- Experience as a classroom teacher; designing and implementing a comprehensive reading program; using various reading progress assessment measures; implementing literacy programs with English learners and ethnic minority populations.
- Knowledge of pedagogical principles and practices in language arts and literacy; Content and Performance Standards for English Language Arts, ELD, and the California Reading Initiative; student performance assessment measures including analysis of student work and informal reading inventories; intervention programs/strategies for K-5 students; emerging technology issues of fairness and equity in literacy development programs;