

SCHOOL Name: _____

English Learner Advisory Committee (ELAC) Roster
MUST BE COMPLETED BY ALL SITES WITH 21 OR MORE ELs

- All schools with 21 or more EL students must have an ELAC. ELAC’s are elected in the fall of even numbered years. Term of office is two years. Only parents of EL students may vote for ELAC members.
- The composition of the English Learner Advisory Committee (ELAC) must be such that it includes parents of English Learner students. The percent of parents of English Learner students is to be at least the same as that of English Learner students at the school. Parent members of an ELAC may not be employees of the District.

Complete the following to ensure that your ELAC includes the appropriate composition of EL parents:

<i>Total Enrollment</i>	<i>Number of EL Students</i>	<i>Percent of EL Students</i>	<i>Percent of EL Parents Below</i>

- Each English Learner Advisory Committee (ELAC) **must** have the opportunity to elect at least one member to the District English Learner Advisory Committee (DELAC). Please indicate in the chart below the ELAC member to serve as the DELAC Representative from your school site.

<i>Role *</i>	<i>Name</i>	<i>Contact Information</i>	<i>Date Elected</i>	<i>Chairperson (required)</i>	<i>DELAC Representative (required)</i>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>
				<input type="checkbox"/>	<input type="checkbox"/>

* Examples of role the person serves: Principal, EL parent, teacher, community member etc.

- **After the ELAC has been elected and trained on their responsibilities as a committee**, it may relinquish their responsibilities of all required tasks to the SSC or an existing school level advisory committee for **up to two years** (EC 52870). In order to relinquish their duties the ELAC must vote to do so. Once the vote is taken, transfer accepted and recorded in the minutes of both advisory bodies, the transfer of responsibilities is completed. The SSC or existing school level advisory committee will fulfill the legal responsibilities of the ELAC.
 - The following criteria applies for the merged committee:
 - Parents of ELs must comprise, at least, the same percent as the percent of EL students;
 - Review and provide advice on EL program and services i.e., the BSC/SPSA, and budget; and
 - Assist in the development of the school needs assessment, language census and ways to make parents aware of the importance of regular school attendance.

The ELAC relinquished their responsibilities to the SSC on _____.