

Mandatory / Suggested Meeting Topics for ELAC

MEETING TOPICS

Mandatory Topics

The following must be agenda items mandated by the State regulations. Documentation of these items has to be evident in your minutes and agendas.

- Balanced Score Card/Single Plan for Student Achievement (BSC/SPSA)
 - Recommendation to the SSC
- School's program for English learners
- Needs Assessment
- Discuss/Explain Annual Language Census
- School Attendance

Suggested Topics

- SFUSD Six Strategies for Success
- Strategy #1: Implement the SFUSD Core curriculum and use student data to make informed decisions and monitor our progress toward goals.
- The Results-Oriented Cycle of Inquiry (ROCI)
- Review Identification & Assessment of English Learners
- Local Control Funding Formula and school budget
- What are the needs of EL students at our school? What is the EL education program? How do you know the education plan is working? What is the plan to help support EL students that are not at grade level? How does the school use its funds to support them?
- English Language Development (ELD) Standards
- Common Core State Standards
- Overview of EL Program Guide
- Parental Waiver Information
- Reclassification Procedures
- California English Language Development Test (CELDT)
- EL Student Achievement Data
- ELAC's Legal Responsibilities
- School Improvement Plan (SIP)
- Elect Next Years Officers
- Standards Based Report Cards
- SFUSD Milestones and Strategic Actions to Support English Learner Progress and Achievement

Other Appropriate Agenda Items

- Guest Speakers
- City Officials
- District Representatives
- Community Organizations
- Training on “Having effective meetings”
- Training for parents on “How to help children succeed in school”
- Student Presentations
- Presentation of Specific Programs at Your Site