Members Attending (indicated with a *):

* Desire F, SFUSD Elementary PE Dept.
* Debbie Vasquez, Elementary PE Dept.
* Stacy Bartlett
* Lena Brook
  Mark Elkin
* Christina Goette
* Paula Jones
* Colleen Kavanagh
  Kevin Kerr
* Erika Lovrin
* Jessie Mandle
  Maryann Rainey
* Judy Teng
  Antonia Williams
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* Janet Wojcicki

Public Attending:
  Monica Lopez, parent
  Teri Olle, SFFB

1. **Welcoming new members** (Deire Feria and Debbie Vasquez from SFUSD Elementary PE Dept). They will share the seat on the committee for SFUSD PE representative.

2. **Community Health Improvement Plan (CHIP)**—DPH is going through a new federal accreditation process. As part of this, DPH is developing a CHIP. 3 priorities were developed through a broad community input process: (1) equitable access to quality health care, (2) safe and healthy environments, and (3) physical activity and nutrition. DPH is hoping the community will join in and help them lead each of the strategies they develop. Next meeting Dec. 5 at Sports Basement on Bryant.

3. **Report back on visioning meeting**. Lena updated everyone on the vision task force meeting with Orla on Oct. 4. The meeting minutes were presented and input solicited.

Christina recommended we add Roberto Vargas at UCSF to the email list. Meeting attendees were asked to help distribute the email survey monkey
tool when it is sent out next week. Youth Leadership Institute, Youth Speaks. Paula asked that the survey monkey tool track who is responding so we know if we are getting input from all areas. We will have our public input meeting in January to get more people to come. Paula will send a document to Orla Friday or Monday for approval before sending out to the email list.

4. **Data on Health Disparities**: postponed because Mark Elkin is out sick

5. **Wellness Policy Update**: Colleen updated the committee on the phone call meeting with Orla around some of the larger issues for consideration for the Wellness Policy. She asked the committee to divide the issues into policy (meaning rules), best practices, and a field guide. We discussed that we want to have the big goal, the achievable policies, the next policy steps.

   We decided to put some draft documents once they’ve been presented to the committee. Paula brought up cooking infrastructure issues. For example, if there is a new bond, the schools being fixed have to have their kitchens fixed...

6. **Annual report to the BOE**: Could present at Committee of the Whole meeting—easier to get on agenda and not as much of a time commitment. Lena and Colleen offered to go to a meeting and present the report. Could also do at the next meeting when SNS reports. The report will be short with addendums to support the bullets in the report.

7. **SNS bid process and taste testing**: Official bid went out. Page 25 says ‘all bids must include fresh, never frozen once prepared, prepared no more than 24 hours before the drop off at 5am at the distribution site for the district.’ Strive to be sustainable, local, reflects cultural diversity, zero waste, etc. (These concepts should be in the wellness policy.) The pre-bid conference (mandatory) is Oct. 26. Nov. 14-21 taste testing from the companies submitting bids. Paula took suggestions for who the taste testers should be.

8. **SNS Report**: Meeting happened today for developing a facilities analysis and plan and funding. SFUSD put forward a proposal for doing this work. It looks at cafeterias and kitchens.