SNPAC Meeting Notes (Lena Brook)

Members Present: Mark Elkin, Judy Teng, Stacey Bartlett, Paula Jones, Zetta Reicker, Lena Brook, Colleen Kavanagh, Erica Levarin, Maryann Rainey

September 22, 2011
601 McAllister Conference Room

Discussion:

- regarding committee structure, do we continue with Co-Chairs or have one Chair instead?
- Passed out Board of Education Rules and Procedures document. Mark is looking into a Parliamentary Procedure training for the committee
- Colleen: let’s create a task force to review committee structure options and make a proposal for the next meeting
  - One major question: 1) is there a need for a co-chair? Or could we have persons assigned to specific roles/projects/etc – division of labor/differentiation of capacities
- Colleen volunteered to be on task force
- Zetta concurs with assigning tasks to members to keep work moving between meetings
- Proposal made to meet monthly rather than quarterly
- Question: can we meet at different locations? Yes, but this should go hand in hand with outreach strategy
- Discussed possibility of meeting via Internet/WebEx
- Mark is not attached to chair/co-chair role, happy to pass this on to another
- ACTION ITEM (Paula): review current committee structure and norms, discuss possible options for new structures, review Board of Education Policy re: committees, propose amendments to Committee structure for next meeting. Also discuss future communications strategy. Paula and Colleen volunteered to be on Task Force for this.
- Paula reviewed Committee history
- Work of committee falls into several realms:
  1) What we can do now;
  2) What we can do with a little more $;
  3) What we can do if we had significantly more funding/resources
- Zetta invites committee to continue to collaborate on projects this year.
  - Big Picture: School Food Program Assessment (SF Food Bank), question of how we return to scratch cooking; projects in short term – top priority is Grab N’Go roll out for 18 schools, per recently awarded federal grant.
  - SNS Priorities: Grab N Go: started at Mission HS last year, increased breakfast participation by 35% already
  - Zetta asks: what do WE/the community need from SNS? SNS does not want work in a vacuum
  - ACTION ITEMS (Zetta):
    1) Grab N Go for high schools this year;
    2) CRE inspections will be happening in December – March, absolutely have to pass;
    3) Getting out info about School Food Assessment to the public; 4) taste testing new menus
    - Right now, 17% of SNS budget coming from local funds/general fund
- Committee members presented their goals and priorities for the coming year.
- General comment: SNS doing a special meal/fruit + vegetable on Food Day
- Next meeting:
  1) Mark will provide Wellness Policy Update;
  2) Peter Lauterborn will be invited to present youth Vote report;
  3) Zetta will share Qualitative Student Focus Groups data update, and results from vending machine project at Lincoln High School
  4) Committee Structure Tast Force will present updates and recommendations
  5) (maybe) SF Food Bank will report on School Food Assessment report