Meeting was called to order at 6:25 PM by Mary Jue and Angelina Wei, Co-Chairs of the PEEF CAC.

General Public Comment
- There was a call for public comment.
- There was no public comment.

Adoption of Meeting Minutes
- To be done in March

1. Review presentation to the BOE (Discussion Item)
   - Committee of the Whole was the big presentation.
   - Many questions and recommendations for the CAC
     - School climate
     - Existing funding v defunding programs
     - Sentiments overall were supportive of programming with evaluation being relatively new … we are on the right track.

Sidetrack
- Bayard Fong: stopped by to thank and appreciate the PEEF CAC
  - Thanked the CAC for doing a great job supporting Thurgood Marshall
  - Mary Jue thanked Bayard on behalf of the PEEF CAC

Back to work:
- Some questions on the process and the amount of input
- Was a suggestion to have more frequent updates to the Board.
- Question to disaggregate data to make sure all student subgroups are receiving the benefits of PEEF.
- What is ART?
- Question: Is there a process for deciding how extra money might be spent?
- Superintendent: STEM should be regarded in line with SPORTS, ART, MUSIC, LIBRARY . . . that TECHNOLOGY, along with these four areas, should be considered as CORE.

   - QUESTION: can programs apply for PEEF funding?
     - NO
     - Programs must go through their department processes and the departments funnel prioritizing requests for funding up to the SMART COMMITTEE that decides on funding.
     - Executive Team determines the priorities for funding.

- CAC Feedback
  - Kathy as staff liaison communicates back to the District
  - Reports to the Board of Education offer feedback to the District
  - Mary Jue thanked Kathy for sharing the process for PEEF CAC funding
  - Kathy shared a hard copy of the January 29, 2013 e.mail Update regarding 2013-14 PEEF Spending Plan
    - Includes a timeline for addressing the increase in funding.
1. 1/29/2013: Submit the 2013-14 spending plan without further changes to the Board for approval

2. 2/1/2013: Submit the 2013-14 spending plan as approved by the Board to the Controller’s Office

3. 2/4/2013 to 3/12/2013: District Staff prepares revised budget

4. 2/13/12: CAC Regular monthly meeting – Agenda to include sharing of information on District’s budget development timeline and CAC discussion of budget recommendations for increased allocation

5. 3/08/13: Proposed revised budget submitted to both Board and CAC

6. 3/12/2013: 1st Reading

7. 3/13/12: CAC Regular monthly meeting – Agenda to include a review of proposed revised budget and finalized recommendations to Board

8. 4/2/13: Committee of the Whole

9. 4/9/13: 2nd Reading and approval of revised budget

10. 4/15/13: Submit revised budget to CCSF

11. MOTION: To add a meeting on Thursday, March 21st, from 6:00-8:00 in lieu of the April CAC meeting to approve the recommendations for the revised PEEF CAC budget.

   - Angelina seconded the motion
   - VOTE:
     - APPROVE: 6
     - OPPOSE: 0
     - ABSTAIN: 0
   - The motion passes.

2. Discuss process for review and recommendations for the revised 2013-14 PEEF budget (Discussion Item)
   - Discussed PROCESS FOR DISCUSSING REVIEW OF THE PLAN on the 13th.

3. Review CAC annual plan and discuss/plan spring activities (Discussion Item)
   - Focus on fulfilling our commitment to outreach to youth and community.
     - Youth outreach seems okay.
     - Community outreach needs addressing.
       - Parents for Public Schools
       - PTA
       - CBOs? Reach out to College Track, JUMA, etc.
         - They talk about funding for programs
         - PEEF EXISTS
         - Benefits of PEEF
         - Acknowledging things that PEEF funds
       - NEED TO BE CAREFUL TO STAY CLEAR OF PROCESSES that are outside the parameters of what is acceptable per election rules
         - PAC
           - Informing?
           - Gathering feedback?
           - Survey monkey
• Use each address?
  • Rating scale 1-5
  o SAC
  o YOUTH COUNCIL
  o BLASTS sending out LINKS
  ▪ Find mindful and doable ways to collect feedback
    • Qualitative v Quantitative

o NEXT STEPS
  ▪ Send
    ▪ YOUTH SUMMIT: April?
    ▪ PPS
    ▪ PTA (DISTRICT PTA)
    ▪ COLLEGE TRACK
    ▪ SUMMER SEARCH
    ▪ SOUTH OF MARKET
    ▪ PAC
    ▪ PPO
    ▪ Site Council Summit
      • Reach the most involved parents
      • Build AWARENESS
      • SATURDAY, MARCH 2\textsuperscript{nd} @ Everett MS

o Manager Follow-Up meetings
  ▪ Explore closing the feedback look to the managers from the managers meeting

o MOTION: To revise the annual plan to reflect the following:
  ▪ No follow-up meetings with managers this year due to full plate.
  ▪ May’s meeting dedicated to Fall planning.
  ▪ June’s meeting to review feedback gathered from parent groups in preparation for next year’s report.
  ▪ February bring it to the CAC night – focus on parent outreach in April/May
  ▪ Include the motion previously approved
  ▪ Add to the calendar march
    o Mark Murphy made the motion
    o Jeff Eng seconded
    ▪ VOTE:
      • APPROVE: 6
      • OPPOSE: 0
      • ABSTAIN: 0

o HUGE “THANK YOU” to Angelina for her amazing commitment to the PEEF CAC!!!!

ACTION ITEM
• Mary Jue will summarize the October 2012 meeting minutes.
• Kathy will e.mail the budget to the CAC on the 8\textsuperscript{th} of March.
• Mary Jue and Angelina Wei will consider some strategies to prevent deadlock.
• Kathy will send out the suggested process for review of the revised plan.
• Review list of Community Outreach Groups
  o Reach out to the Community Groups – see if we can get on their Spring Agenda
    o Mary Jue: PPS
    o Jeff Eng: PPO
    o Mark Murphy: Coleman Advocates
    o Magdalena de Guzman: CBOs at Bessie Carmichael School
• Kathy will see if we can get on the agenda of the School Site Summit
• Kathy will send the PEEF ONE-PAGER to Magdalena via school mail
• Attendance has been sparse since Kathy’s leave
  o Member to member contact
Angelina will contact the students
- **May meeting**: Fall planning?
- **June meeting**: compiling feedback?

*Adjournment*
- The February 13, 2013 meeting was adjourned at **8:10 PM**.
- The next regular committee meeting will take place March 8th, 2013 at 555 Franklin Street, San Francisco, CA, 94102 – 601- Main.