



THE SCHOOL
SITE COUNCIL

WHAT IS A SCHOOL SITE COUNCIL, AND WHO ARE MEMBERS?

The School Site Council (SSC) is an elected or selected group representative of the school's staff, parents, and in secondary schools, students.

THE RESPONSIBILITIES OF THE SSC ARE TO:

- Annually facilitate the revision/update of the school goals, improvement strategies and planned expenditures which are outlined in the ***Single School Plan for Student Achievement***.
- Ensure the school goals and improvement strategies are measurable and based on an analysis of verifiable state and local data.
- Ensure the goals, improvement strategies, and proposed expenditures are legally compliant and support the district' s goals and LEA (Local Educational Agency) plan

RESPONSIBILITIES, continued

- Seek input from all advisory committees.
- Review and/or recommend the updated Single School Plan to the local governing board for their approval. SSCs have decision-making purview over restricted funding- **Title I**.
- Monitor the implementation of the approved School Plan, making modifications as necessary.
- Measure the effectiveness of the improvement strategies and expenditures.
- Maintain documentation of all SSC actions and activities for three years.

HOW ARE SSC MEMBERS CHOSEN?

All members, ***with the exception of the principal***, are elected or selected by their peer group. The principal is assigned to serve as a permanent, voting member on the council. (This responsibility may not be delegated to someone else.)

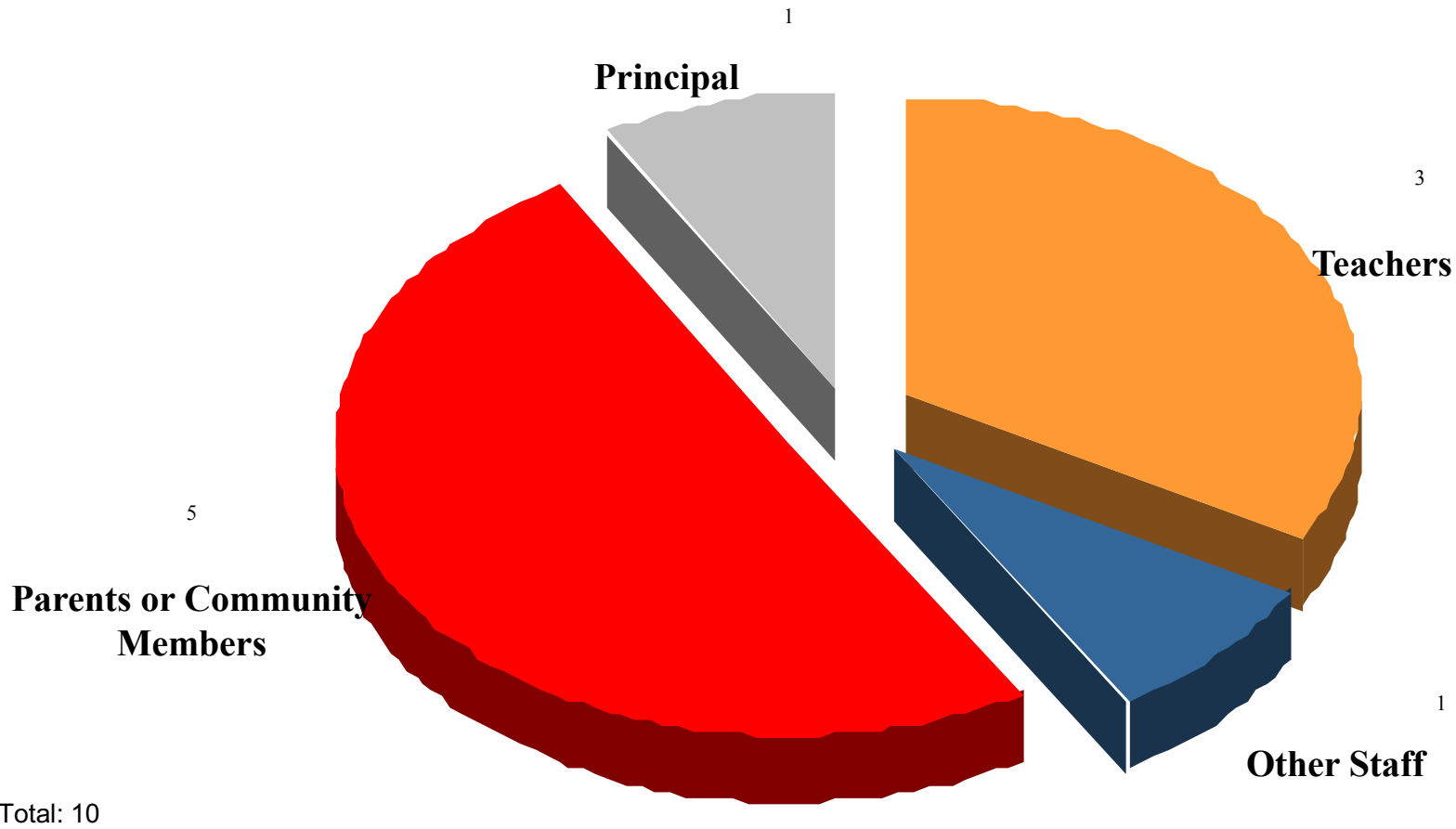
- The SSC selection process is determined by each district, and outlined in district policy and/or SSC bylaws.
- Documentation of the process must be maintained for 3 years.

MEMBERSHIP COMPOSITION OF A SSC

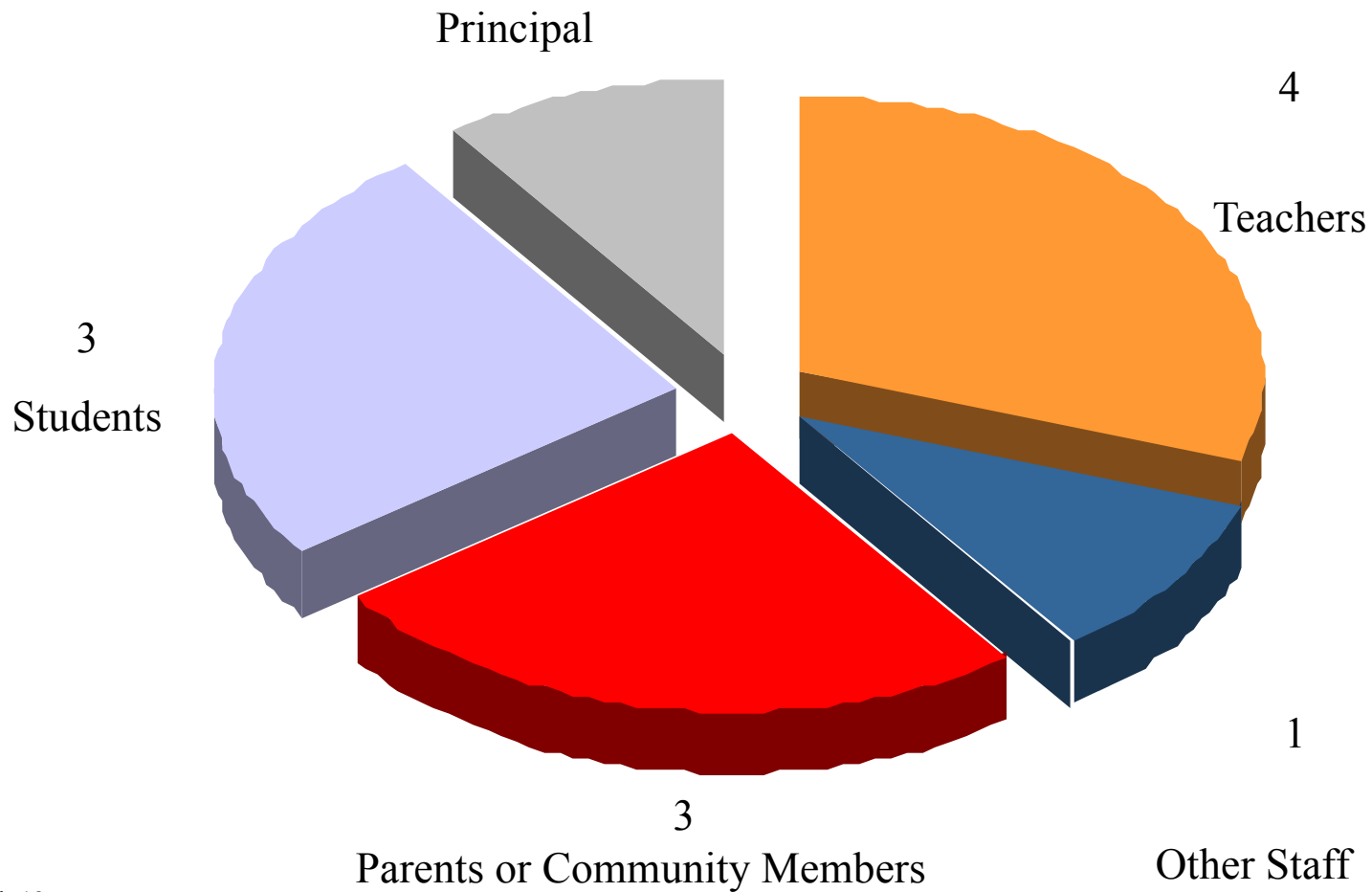
Composition of the SSC is specified in the California Ed. Code Section 52852 as follows:

- The SSC shall ensure **parity** between **(a)** the principal, classroom teachers, and other school personnel; and **(b)** parents or other community members selected or elected by parents.

SAMPLE COMPOSITION OF AN ELEMENTARY SSC



SAMPLE COMPOSITION OF A SECONDARY SSC



Total: 12

MORE ABOUT COMPOSITION OF THE SSC

In both the elementary and secondary SSC, classroom teachers shall comprise the **majority** of persons represented under subdivision (a) of this section.

At the discretion of the local governing board, the middle school may, but is not required to, include student representation on the SSC.

- Parent or community members, representing that group, may not be employed at the school site.
- “Other school personnel” refers to classified and/or certificated staff; i.e., school nurse, resource teacher, vice principal, instructional aide, secretary, etc.

OPERATING THE SSC

It is recommended local School Board policy and/or SSC bylaws specify:

- The means of selecting SSC members and officer
- Terms of office for members/officers.
- Method of membership replacement when midterm vacancies occur.

(Note: issues and protocol in SSC bylaws vary from site to site; items not covered in bylaws, if they fall outside of regulation, have undetermined protocol by default)

Important Budget Terms

Local Control Funding Formula (LCFF)

- Weighted Student Formula (WSF)
- Supplemental v. Restricted v. Categorical
- State Resources - Supplemental
 - Supplemental Concentration Grant-English Learner (SCG-EL)
 - Supplemental Concentration Grant – Low Income (SCG-LI)
 - LCFF Concentration Grant

Federal Resources (restricted)– Categorical and Supplemental

- Title I

Director, State & Federal Programs
415-379-7080
castror@sfusd.edu



Dr. Roderick
Castro
