

**QUESTION & ANSWER**

Please allow two to three days for the posting of a response to an inquiry. It is recommended that the Bidder view the information on this listing prior to submitting a bid. Inquiries will be added to this listing until 08/21/2013, 5:00pm, the closed of the Question & Answer (Q&A) period for this IFB.

Received - 08/13/2013  
Posted - 08/14/2013

**QUESTION #1**

In reviewing your bid request, IFB# 025-311041092-14 for classroom furniture I see installation is required, if you would please fill out the attached form.

**RESPONSE #1**

The requested information has been completed and posted below.

**DELIVERY & INSTALLATION FORM**

Company Name: SAN FRANCISCO UNITED SCHOOL DISTRICT  
 Consignee Name: DEWITT W. MARC Consignee's Phone #: (415) 265-5006  
 Destination Street Address: 250-23rd AVENUE  
 City: SAN FRANCISCO State: CA Zip: 94102  
 Delivery Hours: 8:00 to 3:00

- Union Labor Required?  Yes  No
- Ground Floor Delivery?  Yes  No\*
- Freight Elevator available?  Yes  No\*
- Loading/Receiving dock?  Yes\*  No
- Unpacking & Assembly required?  Yes  No
- Removal of debris required?  Yes  No
- Appointment required?  Yes  No
- Security clearance required?  Yes  No
- Any building, site or city restrictions?  Yes  No
- Specific date & time for Install required?  Yes\*  No

\*Specify delivery floor: 1st and 2nd flr  
 \*Total # of stairs: \_\_\_\_\_  
 \*Distance from dock to point of install: \_\_\_\_\_  
 If item to be wall hung, what type of material to be attached to (i.e. brick, drywall, wood, etc.)

Between 12/16/13 to 12/31/13

**Products being shipped (List or attach copy or Quote/Order):**

Item:	Qty:	Item:	Qty:	Item:	Qty:
1. <u>SEE ATTACHED PRODUCT LIST</u>			11. _____		
2. _____		7. _____	12. _____		
3. _____		8. _____	13. _____		
4. _____		9. _____	14. _____		
5. _____		10. _____	15. _____		

Received - 08/16/2013  
Posted - 08/16/2013

## **QUESTION #2**

Thanks for the opportunity to bid on the project. I noticed that there are quite a number of specials on it. Do you know how the specs were developed?

### **RESPONSE #2**

The bid form was referenced from a quote provided by the site.

Received - 08/16/2013  
Posted - 08/22/2013

## **QUESTION #3**

We need the breakdown of furniture for each floor. The installation companies would like more information, such as, how many per room. The minimum amount of information we would need is what items go on which floor. The more information the better.

### **RESPONSE #3**

Please see Attachment-C for the itemized floor assignment. Please note, the first floor is one half flight of stairs from the sidewalk.

Received - 08/19/2013  
Posted - 08/22/2013

## **QUESTION #4**

Can I have more info regarding the attached bid? I would like to participate. Thanks!

### **RESPONSE #4**

Thank you for your inquiry, please follow the link below to the Current Invitations for Bids section, all the related information to this bid has been posted.

www.sfusd.edu > Doing Business with the District > Current Invitations for Bids > CLASSROOM FURNITURE - ALAMO ES

<http://www.sfusd.edu/en/doing-business-with-sfusd/current-invitations-for-bids.html>

- Invitation
- IFB Bid Package
- Question & Answer (Q&A) – Updated

Received - 08/21/2013  
Posted - 08/22/2013

## **QUESTION #5**

Is checking the website the best way to be aware of bids, or will you send me an invitation directly from now on?

### **RESPONSE #5**

Checking the website on a regular basis is a good idea, invitations are mailed to suppliers depending on solicitation criteria.

Received - 08/21/2013  
Posted - 08/22/2013

**QUESTION #6**

Looking at the Fleetwood Website for product specifications. Fleetwood shows that they offer the # 7219x604xx0x Illusions Sink Cabinet with non-locking doors that matches your description per the attached. But they do not show the model # 72042.604xx0xx as specified in the bid documents.

Are these cabinets the same ? If they are not please provide a specifications and a picture of the 74042 cabinet.

**RESPONSE #6**

**The model number 7204X.604.XX0XX are correct. Please have the bidders review the attached Fleetwood cut sheets for reference, see attachment-D, E & F.**

Received - 08/22/2013  
Posted - 08/22/2013

**QUESTION #7**

Even though the Attachment A shows the Shipping & Delivery and Installation as separate entries at the bottom of the form, can I just give you one total at the top of the form and state "Included" at the bottom?

**RESPONSE #7**

**YES**

Posted - 08/22/2013

**ADDITIONAL INFORMATION:**

Delivery of the furniture will be through the school yard to a staging area on the first, inside delivery and lift-gate are a requirement. Furniture can be assembly in a staging area, provided, or in class rooms, elevator available, no obstructions from the staging area to the elevator.