



**SFUSD** SAN FRANCISCO  
PUBLIC SCHOOLS

**PURCHASING DEPARTMENT**

135 Van Ness Avenue, Room 123  
San Francisco, Ca. 94102

T 415.241.6468  
F 415.241.6487

WWW.SFUSD.EDU

## **INVITATION FOR BID (IFB)**

### **F5 Network Big-IP Switch Equipment, Licenses & Services**

IFB NO. 2200400218



#### **BID DUE DATE AND TIME**

May 2, 2018 - 2:00 P.M.



#### **MAIL OR DELIVER BIDS TO:**

San Francisco Unified School District  
Purchasing Department  
IFB No. 2200400218  
**135 Van Ness Avenue, Room 123**  
San Francisco, CA 94102

- Please go to the following link to view and download the bid package.  
<http://www.sfusd.edu/en/doing-business-with-sfusd/current-invitations-for-bids.html>
- Competitive bids for the specified material and/or service must be received by the San Francisco Unified School District, Purchasing Department, on or before the due date and time specified herein. Bids received after the due date and time will be rejected.
- Bidders' previous quote submissions will not be considered. Bid submissions that meet all qualifications of this solicitation will need to include the IFB No. 2200400218 on all documentation.
- Bidders will respond utilizing the Bid Form provided; bidders may also include a quote on their own letterhead. Bidder responses that do not comply with the IFB requirements, forms and other criteria, as indicated, may be rejected.
- The bid award will be to the lowest responsive and responsible bidder.
- One Purchase Order issued for hardware, licenses, and technical support. One Purchase Order issued for consulting and training services. Invoice shall be directed to Department of Technology (DoT), San Francisco Unified School District, 555 Franklin Street, San Francisco, CA, 94102, to the attention of Jennifer Louie.
- Bidders are responsible to ascertain and comply with all correspondence posted on the SFUSD webpage for this solicitation.
- Due to the nature of network compatibility, alternate items will not be considered for this IFB.
- To preserve the integrity of this IFB, bidders are requested not to contact any individual, within the District, other than the purchaser of this solicitation indicated herein this document.
- The District reserves the right to refuse all bids.

Buyer: Norman Liang  
Phone: 415/241-6468 x1606  
Email: liangn@sfusd.edu

- **Bid responses sent by facsimile, email or other electronic communication will not be considered. Bids must be hand delivered or delivered by common carrier with tracking capabilities.**



## INVITATION FOR BID

\* THIS IS NOT AN ORDER \*

SUPPLIER: _____	ISSUE DATE: <u>April 18, 2018</u>
ADDRESS: _____	IFB NO.: <u>2200400218</u>
CITY, ST: _____	DUE DATE: <u>May 2, 2018</u> <span style="float: right;"><u>2:00 P.M.</u></span>
CONTACT: _____	PURCHASER: <u>Norman Liang</u>
PHONE: _____	PHONE: <u>(415) 241-6468</u>
FAX: _____	FAX: <u>(415) 241-6487</u>

QUOTATIONS ARE INVITED BY THE BUYER TO BE RECEIVED NOT LATER THAN 2:00 PM ON THE SPECIFIED DUE DATE, COVERING THE ARTICLES OR SERVICES UNDER CONDITIONS STATED. THIS QUOTATION WILL BE USED FOR A SCHOOL PURCHASE ORDER FOR THOSE ITEMS ON WHICH YOUR FIRM IS THE SUCCESSFUL BIDDER. THE IFB NUMBER IS TO APPEAR ON ALL CORRESPONDENCE RELATED TO THIS SOLICITATION.

LINE	QUANTITY	U/M	DESCRIPTION	MFGR.	UNIT PRICE	EXTENDED PRICE
1	2	EA	BIG-IP Switch: Best Bundle i5600 (48G, SSD, Base SSL & Comp) Part # F5-BIG-BT-I5600	F5 Networks, Inc.	\$	\$
2	2	EA	BIG-IP Service: Premium (Level 1-3) (Service Length 12 Months) for Line # 1 Part # F5-SVC-BIG-PRE-L1-3	F5 Networks, Inc.	\$	\$
3	8	EA	Field Upgrade: SFP+ Fiber Connector (10G-LC/850nm) ROHS Part # F5-UPG-SFP+-R	F5 Networks, Inc.	\$	\$
4	2	EA	Field Upgrade: Single 650W AC Power Supply (i5XXX) Part # F5-UPG-AC-I5XXX	F5 Networks, Inc.	\$	\$
5	4	EA	BIG-IP Add-on: 1000 Concurrent VPN Users License (EGW & LTM+APM Only) Part # F5-ADD-BIG-USER-1K	F5 Networks, Inc.	\$	\$
6	4	EA	BIG-IP Service: Premium (Level 1-3) (Service Length 12 Months) for Line # 5 Part # F5-SVC-BIG-PRE-L1-3	F5 Networks, Inc.	\$	\$
7	80	EA	Consulting: Standard Hourly Prepaid (M-F 8AM-5PM) Part # F5-CST-S1  Scope of Work: <ul style="list-style-type: none"> <li>• Professional services installation</li> <li>• Assess/Validate/confirm current Big-IP configurations, pools and parameter settings</li> <li>• Review/evaluate the need of current Big-IP configurations, pools and parameter settings</li> <li>• Hardware acceptance and installations onto our data center environment</li> <li>• Network (internal/external/DMZ) connectivities and functionality testing</li> <li>• Software/firmware/patching to most stable version</li> <li>• Export configurations, pool and parameter settings from current Big-IP</li> <li>• Import configurations, pool and parameter settings from new Big-IP with proposed updates</li> <li>• Perform isolated connectivity testing</li> </ul>	F5 Networks, Inc.	\$	\$



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8	1	EA	BIG-IP Training: BEST Training Bundle Part # F5-TRG-BIG-BEST  Scope of Work: <ul style="list-style-type: none"> <li>• Training for F5</li> <li>• Assess current production Big-IP configurations, pools, parameter settings with SFUSD team</li> <li>• Review functionality and features with SFUSD team</li> <li>• Documentation review with SFUSD team</li> <li>• Create deployment plan with SFUSD team</li> <li>• Create quick guide and possible support, monitor and/or run book for SFUSD team</li> <li>• Knowledge transfer on project to before hardware refresh and after new hardware deployment</li> </ul>	F5 Networks, Inc.	\$	\$
9	8	EA	Consulting: Premium Hourly Prepaid (M-F 6PM-8AM, Weekends) Part # F5-CST-P1  Scope of Work: <ul style="list-style-type: none"> <li>• Off-hours cut-over to new F5 units since regular professional services does not go outside of M-F 8am-5pm</li> <li>• Reserve funding to allow vendor onsite during off hour deployment of this new system</li> </ul>	F5 Networks, Inc.	\$	\$

By signing, I attest that I am an authorized representative/agent authorized by my signature to bind the organization to the terms and conditions of the solicitation.	<b>SUB-TOTAL</b>	\$
NAME: _____	<b>SALES TAX (8.50%)</b>	\$
TITLE: _____	<b>SHIPPING &amp; HANDLING</b>	\$
SIGN: _____	<b>Other/Sales Tax Adj</b>	\$
DATE: _____	<b>TERMS</b>	
	<b>BID TOTAL</b>	\$

## **GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS**

### **DEFINITIONS**

Purchaser means Supervisor of Purchasing, San Francisco Unified School District; "District" means San Francisco Unified School District; "Contractor" means bidder to whom award is made.

### **CONTRACT INTERPRETATION**

Articles and services covered by this quotation must comply with applicable laws, ordinances and other legal requirements.

A written purchase order or other acceptance mailed or otherwise furnished to the successful bidder within specified acceptance time results in a binding contract without further action by either party.

Should any questions arise as to the meaning and intent of the contract, the matter shall be referred to the Purchaser, who shall decide the true meaning and intent of the contract, and his decision shall be final and conclusive.

### **NONDISCRIMINATORY EMPLOYMENT PRACTICES**

Provisions of Chap. 12B of the San Francisco Administrative Code, as amended, are incorporated herein and by reference made a part of this contract as though fully set forth (See Addendum attached hereto for nondiscrimination provision.)

### **ALTERNATES**

When the name of a manufacturer, brand or make, with or without model number is used in describing any item, bids for equal articles will be considered unless otherwise stated, but the Purchaser shall be the sole judge as to whether such alternate articles are acceptable. Unless the bidder states to the contrary, articles offered will be assumed to be the specific articles named. If not offering the specific article named, bidder should enclose with bid full information, specifications and descriptive data on items offered.

The Purchaser reserves the right to permit deviations from the specifications if an article offered is substantially in accord with the specifications and is deemed by the Purchaser to be as good quality and as fully satisfactory for its intended use as an article fully meeting specifications. Unless exceptions are noted by bidder, the article offered will be assumed to be in accord with specifications.

### **SAMPLES**

Articles offered as equal to "District sample" must fully conform thereto; said "District samples" may be inspected at the place designated by the Purchaser. Samples must be furnished as required. Those submitted by successful bidders may be retained for testing or checking against deliveries, in which case allowance will be made to the contractor.

Each sample shall be plainly marked in a durable manner with the name of the bidder, the quotation number, and the item number.

Submitted sample will be assumed to be exactly what bidder proposes to furnish unless otherwise clearly indicated by the bidder. Sufficiency of sample will be determined by the Purchaser.

Sample shall not be enclosed with quotation, and quotation shall not be wrapped in package with sample.

### **INFRINGEMENTS – INDEMNIFICATION**

The Contractor shall assume the defense of all claims and suits against the District, its officers and agents, for infringement of the patents, copyrights, or trademarks of any person arising out of the use by the District, its officers or agents, or any article supplied under this quotation, and the Contractor shall indemnify and hold harmless the District, its officers and agents, from any and all liability loss, or damage arising from such claims or suits.

The Contractor agrees to hold the City and County of San Francisco and/or the San Francisco Unified School District harmless from any and all claims and liabilities for damage to all persons including but not limited to employees of the Contractor, arising out of and in the course of the performance of this agreement.

### **CONDITION OF ARTICLES**

Articles offered and furnished must be new and previously unused, and of manufacturer's latest model, unless otherwise specified herein.

### **INSPECTION**

All articles supplied shall be subject to inspection and rejection by the Purchaser.

### **AWARD**

Purchaser may make awards on separate items or in any aggregate and bidder may offer for award in aggregate of several or all items. The Purchaser reserves the right to reject any and all bids, to waive any irregularities or informalities in any bid or in the bidding.

### **FAILURE TO DELIVER**

When Contractor fails to deliver an article or service of the quality, in the manner or within the time called for by his contract, such article or service may be bought from any source by the Purchaser and if a greater price than that named in the contract be paid for such article or service the excess price will be charged to and collected from the contractor or sureties on his bond if bond has been required.

### **FIRM PRICE**

Prices/quotations must be firm and shall be in effect for a period of not less than 45 days.

### **BID OPENING**

Bids will be opened publicly at the time stated on this bid and be available for inspection after award is made.

Bids will be considered offering discounts from a price list other than specified provided the alternate price list can be readily compared on an over-all basis with specified price list.

### **CASH DISCOUNTS**

- a. Cash discounts will be taken into consideration in determining the low bids.
- b. Discounts if offered, must be for at least a 30-day period from receipt of materials or services in order to be considered in awarding bids. This does not preclude suppliers from offering discounts for lesser periods to expedite payments.
- c. The discount period will start upon date of completion of delivery of all items on any order or other authorization certified by the Purchaser, or upon date of receipt of properly prepared invoices covering such deliveries, whichever is later.
- d. Payment is deemed to be made, for the purpose of earning the discount on the date of mailing the District warrant or check.
- e. Whether or not the discount is taken into consideration in determining the low bid, it will be deducted from the payment in accordance with the provisions of "c" and "d" above, unless otherwise provided by bidder.
- f. It is understood and agreed that no additional charge shall accrue against District in the event that District does not make payment within any time specified by bidder.

### **TAXES**

District is exempt from Federal Excise taxes except on articles for resale. Do not include sales or excise taxes in bid prices.

### **UL and CAL-OSHA**

UL and CAL-OSHA required if applicable.

### **DELIVERIES**

F.O.B. destination in San Francisco unless otherwise specified.