

No.	Question	Answer
1	<p>The Calendar of Events on page 18 of the RFP indicates a deadline for submission of pre-proposal questions of December 1, 2016 at 5:00 PM.</p> <p>Will all questions submitted by vendors regarding the RFP be held and answered at the pre-proposal conference on December 8th or will SFUSD post written responses to questions on the SFUSD website earlier than that date? Appreciating that the pre-proposal conference is the last opportunity to pose questions, but is also just six business days prior to the date on which bids are due, it would be helpful to have answers to questions prior to December 8th in order to guide all vendors in the preparation of their responses. Is that possible?</p>	<p>Questions will be accepted until 12/01/2016, 5:00pm, the answers to the questions received by the due date and time will be distributed during the Pre-Bid Conference and also posted on 12/12/2016 to complete the question and answer period.</p> <p>Pre-Bid Conference Questions Deadline (5:00pm) 12/01/2016 Pre-Bid Conference - Not Mandatory (1:00 – 3:00pm) 12/08/2016 Bid Conference Questions Posting Deadline (5:00pm) 12/12/2016</p>
2	<p>In regards to the Pre-Proposal Vendors’ Conference, will there be a conference call line published for participating in the meeting or will this be an in-person meeting only?</p>	<p>There will no conference call line provided, in person meeting is requested.</p>
3	<p>Page 3, Table of Contents, Attachments: This section indicates that Attachments are “to be executed and returned with Proposal”, however, in regards to Attachment C the Online Hosted Software Services Agreement, on Page 8 in the Contract Provisions section it states “A Vendor selected as a Qualified Vendor under this RFP shall complete and execute the attached Attachment C as the contractual agreement that results from an award under this RFP. Please confirm if Vendors need only indicate in their proposal a willingness to accept and execute the Online Hosted Software Services Agreement should they be selected as a Qualified Vendor. In other words, a Vendor’s proposal need not include an executed copy of the Online Hosted Software Services Agreement in order to be considered complete.</p>	<p>Vendor’s proposal need not include an executed copy of the Online Hosted Software Services Agreement and other forms included in the RFP, in order for the RFP to be considered complete. Please note, all forms included will need to be executed by the awarded supplier. Vendor has to agree to all terms of the Online Services Agreement terms. If vendor does not, please state.</p>

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4	<p>Attachment B, Section K states "Please List Five (5) references where the same or similar scope of services was provided. The same References must be listed on both forms."</p> <p>With regard to the underlined sentence, there appears to be only one form (Attachment B) included in the RFP for the purposes of submitting references. Is there a second form as suggested by the "both forms" language?</p>	<p>Second form will be asked for when the Demonstation is completed. It will be a list of all districts and contacts you are working with.</p>
5	<p>On page 4 under PURPOSE AND EXPECTATIONS, the RFP states that the services are intended to commence during the 2016-2018 school year. Can we assume that this was intended to say the "2017-2018 school year"?</p>	<p>Yes, The intended service years are 2016-2017 and 2017-2018 school years. May 2017 we hope to start the planning and possibly training in summer 2017/fall 2017 so the 2016-2017 had to be included.</p>
6	<p>Can you please provide more information related to Functional Requirement 1 under C. College Planning on page 11 ("Providing college readiness assessment preparation plans based on student needs.") Examples and a more explicit description would be helpful.</p>	<p>Example: Assessment to measure college readiness might include, "Have you visited a college?, Do you know the entrance requirements for a University of California?, etc. The student needs part would be linking information to students based on their assessment results. The tool should you the 10 college readiness indicators created by TCC or the Conley College Readiness method. Basically, the curriculum should be grounded in standards or indicators accepted in the college readiness field.</p>
7	<p>Can we assume that Technical Requirement 4 on page 12 should have read "Active Directory (AD) compliance and stand-alone authentication."?</p>	<p>Yes. And SFUSD requires that the system authenticate against Active Directory for identity management. Stand-alone authentication, i.e. separete log-ins that differ from SFUSD</p>
8	<p>Does the district plan to include the K-8 schools as part of the middle school implementation? If so, what is the total number of K-8 schools?</p> <p>The RFP document outlines 72 elementary and K-8 schools; 12 middle schools; 18 high schools. We would like clarity on which sites and the enrollment at each site that will be participating.</p>	<p>Yes, 8 - K-8 schools, the initial participation will be high schools</p>
9	<p>The RFP document outlines 72 elementary and K-8 schools; 12 middle schools; 18 high schools. We would like clarity on which sites and the enrollment at each site that will be participating.</p>	<p>the school profiles could be located at www.sfusd.edu, trainings will be based centrally where staff come together</p>

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10	Will the district purchase include the 13 active charter schools?	No.
11	What is the total number of middle school counselors?	50
12	Is SFUSD looking to train all site counselors in Year 1?	No.
13	How many staff members at each site will require training?	We are doing central training. Centrally we are approximately, HS counselors 90, MS counselors are 50, 97 high school teachers
14	Regarding Attachment C "Online Hosted Software Services Agreement" are you expecting this to be signed as part of the RFP response when a contract will not be awarded yet? Please clarify where in the response document you are wanting this Attachment C to be placed.	See #3 answer
15	(Scope of Work G. Post-Secondary Component)1. Can the you provide examples of persistency rates and the mechanisms of tracking students after graduation through state data systems? 2. If using a state data system, will the Vendor have access to state and local student identification numbers and/or Social Security Numbers?	1 SFUSD purchases National Clearing House data that tracks students nationally: ie, where they attend, persistence and 4 year degree attainment. 2 SFUSD does have 10 digit State Id numbers for students. Access will depend on reporting needs.
16	Section 2: General Systems Requirement D. Support for an unlimited number of users and possible roles as well as legally-compliant customizable permissions to secure access to student data. (Section 2: General Systems Requirement) 3. Can you clarify the term "unlimited" in relation to students in the San Francisco Unified School District? (Section 2: General Systems Requirement) 4. Can you provide examples or details on the definition of "legally-compliant customizable permissions"? (Section 2: General Systems Requirement) / G. Facilitation for importing of course catalog, student course history, teachers list, and parent data.5. Does San Francisco Unified School District have a unified format for importing the course catalog, student, teacher, and parent data? (Section 2: General Systems Requirement)	3. Unilimited was stated because SFUSD has new students enrolling daily and students transferring out on an onging basis. Approximately 1000 new students are transferring during the school year in and out. 4. An example of legal compliant customization would be creating access levels that allow a counselor to see only their students and allowing another staff to view the entire student population at the school site. 5.Excel or CSV file. Any student/parent/teacher file will have to be uploaded through a secure site. Course catalog can be uploaded through Excel or CSV.

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17	<p>Section 3: Functional Requirement A. Academic/Course Planning 6. Will the district be providing a list of course options and requirements? If yes, in what format will they be exported? Are requirements defined as graduation requirements or requirements for a specific class/course? 7. Can you define lessons, individualized study plans, course plans, and “set academic goals”? Will these items be developed by students or teachers? 8. Is the intention of the Academic/Course Planning section for planning purposes only? Or is the intention that students would be registering for classes/courses using the online software platform?</p>	<p>6. Yes 7. SFUSD will provide lessons and course planning, with vendor loading items into the vendor platform 8 Academic/Course Planning section for planning purposes</p>
18	<p>Section 4: Technical Requirements A. Being a web-based and browser-driven requiring no remote clients. 9. Can you define “no remote clients”? B. Grade importing during grading period 10. Is a teacher/para-professional importing the grades during the grading period? If no, who from the district is importing the grades? 11. What is the frequency of the importing of grades and what is the format used by San Francisco Unified School District? C. Active (AD) Compliance and stand-alone authentication. 12. Can you provide more detailed information on Active (AD) Compliance? D. Vendor hosting and web delivery via the internet as an ASP. 13. Can you confirm ASP to mean Application Service Provider? I. Description of reasonable file storage. 14. Is the file storage for student/teacher (uploaded) files or for application (system) files? J. Supporting automated data exchange between platform and District student information system(s). 15. Can you provide us with the vendor name(s) of the Student Information Systems (SIS) used?</p>	<p>9. No plug-ins or other installations are required to use the system. Additionally, users do not need turn off pop-up blockers or have other custom settings to use the system. 10. Grades are entered by teachers into a district online gradebook. 11. Grade import frequency varies based on the type of grade, i.e. progress reports, transcript grades, assignments. 12. Active Directory (AD) involves integrating with SFUSD's existing username and password system. Users must be able to login to this new system with the same username and password as other district systems including wifi, Google Apps, etc. and does not require a unique username and password. 13. Yes, ASP refers to Application Service Provider 14. For student/teacher (uploaded) files. 15. The vendor is EduPoint. The name of the SIS is Synergy.</p>

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19	<p>Section 7: Cost Data Attachment A: Pricing Assumptions</p> <p>16. In the Assumptions section the number of students is 10,000, teachers are 200 and professional development days 2. Should the vendor use those numbers for all 5 years to calculate the cost per seat, training per participant and on-site professional development? Example: 10,000 X cost per seat for each year or do you expect the student and teacher number to increase each year?</p> <p>Technology</p> <p>17. If the vendor does not sell hardware (i.e. Speakers, Headphones, Adapter) can this section be left blank or indicate "Not Applicable"?</p>	<p>16. Yes 17. Yes</p>
20	<p>What is your target cost per student in order to meet program sustainability?</p>	<p>That is the purpose of holding this process. We are also trying to get a picture of what is the pricing of the menu options you offer.</p>
21	<p>Must successful bids include support for all aspects of the scope of the proposal?</p>	<p>Partial option may also be considered.</p>
22	<p>Part A - Is this on a binder with all 8 proposals copies or 8 binders? (page 6)</p>	<p>8 separate binders, with one marked as "MASTER" with all original documents and signatures in blue ink.</p>
23	<p>Part A - the two CDs containing soft copies are identical, correct? (page 7)</p>	<p>Yes, they are copies.</p>
24	<p>For section 7 cost data, does the district plan to use online platform with only 10,000 students?</p>	<p>No. Initial roll out will be to a subset of high school students. In the subsequent years, all of high school students will be using the platform and then later the</p>
25	<p>For the resume portion on the career planning, is the functionality about the resume development, upload capability, or both? (page 11)</p>	<p>It's intended for resume development.</p>
26	<p>Required proposal content and sequence, does the district have goals around college and career readiness for K-5? (page 10)</p>	<p>Yes, around K-5. More specifically around strategies in the road map to college. Aligned to specific benchmark in development and process with our goals. All aligned with vision 2025.</p>

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27	Are enrollments for each site included on your website?	Yes, they are located on WWW.SFUSD.EDU under schools directory, school accountability report cards
28	Is this what you are using your CRBG (College Readiness Block Grant) allocation for?	No. REVISED Although the intial answer was no, we might look to the College Readiness Block grant for funding.