

**SFUSD Core Curriculum 2016-17 Print Materials  
Invitation for Bid No. CC-1617****Questions and Answers re IFB No. CC-1617**

**Below are the questions SFUSD has received regarding IFB No. CC-1617, as well as the District's responses to these questions.**

1. Are the BLM page counts also included in the Unit Pages or are they in addition? For example, Grade 1 has 691 teacher pages and 155 BLM for Fall semester. Would that be a total of 691 pages or 846 pages?

*District Response: BLM page counts are already included in the Unit Pages.*

2. The RFP refers to size restrictions that would determine if the grade 6-12 student books would be 1 or 2 books per semester. What are these restrictions?

*District Response: What is meant by this is size restrictions that YOU have as a printer - limitations on the size of a booklet with a specific type of binding, etc.*

3. For Bid Variation #3, should the vendor determine how the units would be broken down for 2 books per semester or will SFUSD make this determination?

*District Response: The units would be broken down as evenly as possible as determined by 2016-17 Projected Units Pages and Consumable Numbers. We will indicate the breakdown.*

4. What are the color printing requirements for each book? Some of the sample material is black/white, other materials are 2-color, and some are 4-color. Is the expectation that the books be printed as they are colored in the PDF we receive from SFUSD?

*District Response: All printing is B&W.*

5. The Bid Variation also asks for a bid for a 10% increase in numbers. Is this referring to an increase in number of students or number of pages?

*District Response: Both.*

6. Will the files be submitted to the vendor as PDF files organized by Unit, Semester, or Course for each book? How will the files be turned over to the vendor?

*District Response: Files will be submitted to vendor as PDFs organized by Unit. Files will be emailed or uploaded to Vendor's server.*

7. Will all materials be printed on 8/5" x 11" paper?

*District Response: Yes.*

8. RFP indicates delivery to schools but the numbers are broken down by teacher. Is SFUSD expecting materials to be packaged/delivered by teacher or by campus?

*District Response: Material should be packaged and delivered by school. Within schools, it should be clearly labeled and separated for ease of distribution to teachers.*

9. Paper Stock?

*District Response: Student pages: 50 lb offset, Teacher pages: 20 lb offset*

10. Print: color or black?

*District Response: B&W.*

11. Booklet format represents saddle stitch self-cover?

*District Response: Smaller booklets can be saddle stitched, but larger ones will need to be perfect bound. All booklets are self-cover.*

12. School counts are more than what is written in the “detailed description section” Please confirm.

*District Response: Correct. Here are the correct counts:*

*PK-5: 64  
PK-8: 8  
Middle: 13  
High: 20*

13. What is the Language Breakdown?

*District Response:*

	<i>Enrollment</i>
<u><i>English</i></u>	
<i>Kinder</i>	<i>3614</i>
<i>Grade 1</i>	<i>3595</i>
<i>Grade 2</i>	<i>3549</i>
<i>Grade 3</i>	<i>3774</i>
<i>Grade 4</i>	<i>3690</i>
<i>Grade 5</i>	<i>3674</i>
<i>SDC K-2</i>	<i>156</i>
<i>SDC 3-5</i>	<i>164</i>
<i>COMBO</i>	<i>98</i>
<i>4/5</i>	

Spanish

Kinder	660
Grade 1	584
Grade 2	547
Grade 3	470
Grade 4	283
Grade 5	176
COMBO 4/5	102

Chinese

Kinder	97
Grade 1	73
Grade 2	100
Grade 3	95
Grade 4	94
Grade 5	69

14. You are adding that the bid reflects a 10% increase in numbers. Is this increase in page counts? If page counts, which Student or Teacher? Number of Student counts? Number of Teacher Counts?

*District Response: The 10% increase is for page counts as well as enrollment, not teachers.*

15. Bindery for Teacher Sets and BLM's. Dividers between Units?

*District Response: Teacher sets and BLMs should not be bound. They should be 3-hole punched and delivered either shrink-wrapped by unit or with a clear divider between units (e.g. colored paper).*

16. MTT – is that pages or quantity?

*District Response: The MTT will be 48 pages. The number printed will be equal to the total number of teachers in all spreadsheets (+ 10%).*

17. Samples for District?

*District Response: The extras for the district are accounted for in the + 10%.*

18. Language Book page counts are not provided. Please provide.

*District Response: Those will be exactly the same as the English booklets.*

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