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enrollinschool@sfusd.edu

enrollment guide
The Student Assignment Process
Key Dates

- **December 5, 2014** Apply for Ruth Asawa SOTA High School for auditions
- **December 12, 2014** Lowell High School applications due
- **January 16, 2015** Last day to submit an application for school placement

**apply**

- **March 13, 2015** Placement offers mailed
- **March 16-27, April 6-10, 2015**
  - **Enroll:** Register at your assigned school

**enroll**
Eligibility for Kindergarten

- must be five years old by September 1, 2015
Enroll into a Transitional K for 2015-16 and apply to Kindergarten in 2016-17.
How to Apply

Prepare documents

- Parent/Guardian’s picture ID
- Proof of birth of the student
- 2 proofs of home address

Fill out application form

- List as many school choices as you want

Apply by January 16, 2015
Where to submit your application

- At your child’s current SFUSD school or
- At your older child’s SFUSD elementary school or
- At the Educational Placement Center 555 Franklin St., Room 100 or
- At one of our satellite collection sites or
- At the Mobile Enrollment Center

*Keep a signed and dated copy of your application.*
Where to submit your application at a Satellite Collection Site

If you are new to SFUSD, be sure to bring all the appropriate documents with you.
Where to submit your application at the Mobile Enrollment Center.

Talk to a counselor or turn in your enrollment application at the mobile locations.

Get a flyer with dates and times.
Educational Placement Center

We’re here to help!

555 Franklin Street, Room 100
San Francisco, CA 94102

Hours: 8:00 am to 4:30 pm
Monday to Friday

Come ask us about schools, programs, and the enrollment process.

Let us know if you need interpretation services in other languages.
Placement Policy

The assignment process applies to all students entering Transitional Kindergarten, Kindergarten, 6th and 9th grades in Fall of 2015, and to any student requesting transfers into other schools.

We are committed to keeping your school choice process simple.
All you need to do is...

List as many schools and programs in the order of preference

1. ...
2. ...
3. ...
4. ...
Tie-breakers

Tie-breakers are preferences used to help place students in a requested school when the number of requests for a school is greater than the number of spaces available.
Siblings

✓ Siblings live at the **same address** and have the **same parent/guardian**.

✓ Twins, triplets, and multiples are treated as individual students.

✓ You **must indicate** on the application if you want your twins to be assigned together.

✓ If you are requesting to transfer multiple siblings, there is a chance they can be separated.

**TIP**

If you are completing applications for more than one child and want them to be in the **same school**, list your school preferences in the **same order** on their applications to have the **best chance** of having them placed together.
Areas of the city with lowest average test scores

If you live in an area of the city that has low average test scores (the lowest 20%), this factor counts as a tie-breaker in school placement.

Use the address look-up tool on our website to find out if your address falls within this area.
Elementary attendance areas are geographic borders drawn around most elementary schools throughout the district.

All students live in an attendance area for an elementary school.

Middle and high schools do not have attendance areas.
San Francisco Unified School District
2015-2016

Elementary Attendance Areas

Produced by the SFUSD Educational Placement Center
GIS Group, September 2012
City-Wide Schools

✓ City-wide means there is no attendance area

✓ City-wide schools include all middle, high, K-8, dual immersion, newcomer schools and the SF Public Montessori School

✓ City-wide programs include newcomer, immersion and biliteracy pathways. Some schools have city-wide programs but also have attendance areas.

✓ Some schools have both attendance areas and city-wide programs
Your School Choices

Find schools that meet your needs
View boundary maps
Visit schools
sfusd.edu/enroll

Tell us
where you live
& what your choices are

List as many schools as you want
Your School Choices

List as many school choices that will work for you and your family situation

You will be included in the application pool for every school & program listed:
• 1 choice = 1 pool
• 20 choices = 20 pools
Transitional Kinder Tie-breakers

1. SFUSD EES
2. Sibling
3. Test Score Area
4. No tie-breakers
5. Your School Offer
Elementary Attendance Area
School Tie-Breakers

1. Sibling
2. Attendance Area
   SFUSD PreK
   or TK
3. Open Enrollment
4. Test Score Area
5. Attendance area
6. No tie-breakers

Your School Offer
Elementary City-Wide School Tie-Breakers

1. Sibling
2. SFUSD PreK or TK
3. Open Enrollment
4. Test Score Area
5. No tie-breakers

Your School Offer
City-Wide Language Programs
Tie-breakers

1. Current program with sibling
2. Current program pathway
3. Sibling
4. SFUSD PreK or TK
5. Open Enrollment
6. Test Score Area
7. No tie-breakers

Your School Offer
Every K5 school in the district is matched with a single middle school, known as their middle school feeder.

The middle school feeder is based on where the student attends elementary school, not where they live.
Is still a *choice* process.
You must **apply** for placement into a middle school.

From **2012-16** there is **no initial assignment** nor is there a guarantee that your child will receive an assignment into the feeder school.

The feeder will allow a **better opportunity** to receive an assignment to the feeder **if you list it as one of your choices**.
✓ If the middle school feeder is a viable option, you must list it as a choice in the order of preference.

✓ There is no guarantee of an assignment to the feeder.
If **YOU** are applying **now** to **Kindergarten**

**Important:** be aware of the middle school feeder

**In 2017,** students will begin to receive an initial offer to 6\(^{th}\) grade based on the elementary school they attend.

**After** receiving their **initial assignment,** students have the opportunity to participate in an optional choice process for other schools.
Introducing SFUSD’s newest school – Willie L. Brown Jr. Middle School

Opening in Fall 2015!

ENROLL TODAY!

ENGAGE. EXPLORE. EXCEL.

COMING SOON!

2055 Silver Avenue
San Francisco, Ca 94124
415.695.5660 X1231
Wbms@sfusd.edu
Wbms-Sfusd-Ca.schoolloop.com
✓ Students who enroll in and attend Willie L. Brown Jr. Middle School for 6th, 7th, and 8th grade will be given a tie-breaker to any high school of choice (except Lowell and SOTA) for 9th grade.
# Elementary to Middle School

## 2015-16 Middle School Feeders

<table>
<thead>
<tr>
<th>Elementary</th>
<th>Middle</th>
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<tbody>
<tr>
<td>Carver</td>
<td>Aptos MS</td>
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<tr>
<td>Feinstein</td>
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<td>Starr King</td>
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| Carver      | Brown MS |
| Drew        |         |
| Harte       |         |
| Malcolm X   |         |

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<td>Drew</td>
<td>Giannini MS</td>
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<td>Grattan</td>
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<td>Moscone</td>
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<td>Ulloa</td>
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<td>West Portal</td>
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<td>Hillcrest</td>
<td>King MS</td>
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<td>Malcolm X</td>
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<td>Taylor</td>
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<td>Lau</td>
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<td>Montessori</td>
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<td>Sherman</td>
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<td>CEC</td>
<td>Roosevelt MS</td>
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Middle School Tie-breakers

1. Sibling
2. Middle School Feeder
3. Open Enrollment
4. 94124 (for WBMS only)
5. Test Score Area
6. No tie-breakers

Your School Offer
High School Tie-breakers

1. Sibling
2. Brown MS (starting 2018-2019)
3. Open Enrollment
4. Test Score Area
5. No tie-breakers

Your School Offer
Ruth Asawa SOTA

- Admission to Ruth Asawa SF School of the Arts is by **audition** only.
- Submit an application to SOTA by **Dec. 5, 2014** in order to schedule an audition.
- Submit your enrollment application by **January 16, 2015** listing all your high school choices, including SOTA, in order of preference.
Lowell

- Academic and merit-based admissions criteria
- Submit your Lowell application along with your SFUSD application by **December 12, 2014**
- List Lowell along with all other high school choices in order of preference
- All Lowell applicants must take the **Admissions Test** in January
- Applications for Lowell 10th through 12th grade will be available in May 2015
- There are **no appeals** for Lowell or SOTA.
Placement Rounds

March 13 notification of placement

You must **ENROLL** at the school site on March 16-27, or April 6-10 to confirm the assignment.
Placement:

You may participate in the May and August placement periods by submitting a choice form to the EPC for each round.

You Should Know

The August Placement Period is a waiting pool process. You may submit a request for one school and August assignments are final.

Keep an assignment until you get a higher choice.
Language Assessments

- If you are applying for a Biliteracy or Immersion pathway, you may need to take a language assessment in the target language.
- Students who speak a language other than English may be entitled to additional services.
- Apply early so there’s time for assessment.
- Schedule an appointment with the Educational Placement Center: 241.6085.
- Saturday testing dates are available.
Transportation

✓ Current routes may be dramatically modified or phased out and new routes added.

✓ More route information is on the district’s website.
Special Education Services

The enrollment process for special education students is dependent upon the Service Delivery Option(s) determined by the IEP team.

Service Delivery Options:
• General Education
• Resource Specialist
• Related Services
• Separate Classes
• The majority of students with special education needs can be served at any school within SFUSD.

• Certain highly specialized and evidence-based services for particular disabilities with lower incidence rates are not available at all school sites.
Special Education placement counselors at the EPC can assist parents with the entire placement process, including the selection of school preference options consistent with the child’s IEP.

The team will review, verify, and process all applications for students with IEPs.

Please include a copy of the IEP with the enrollment application, if available.
Special Day Class (SDC)

• SDCs are a more restrictive setting and provide services with more intensive needs who cannot meaningfully benefit from instruction in a general education setting.

• Students are assigned for a majority of the school day to a separate class and are grouped by instructional need into multi-grade classrooms.
School Assignment

- The assignment process for students with disabilities will mirror the general education process where parental choice, school capacity and the tie-breaker process play a role in determining school assignments.

- Students requiring SDC services which are not available at every school will also participate in the process for placement into schools that can provide the required services.
Visit our website www.sfusd.edu/enroll

Send us an email enrollinschool@sfusd.edu

 ✓ **Select** features:
   • Search for schools based on your own criteria
   • Input your address to find your attendance area school

 ✓ Get school **summaries** about all our schools

 ✓ **Fill out** and **print** an enrollment application

 ✓ **Learn** about district policies and processes
Interactive School Selector

Tdap (Whooping Cough) Booster Shot
A California school immunization law requires all students entering grade 7 (or grades 7-12 for students new to California) to show proof of a Tdap (pertussis) booster shot. Pertussis, commonly known as whooping cough, is a highly infectious disease that is on the rise in pre-teens and teens. View more information here.

School Selector Results
- Alamo Elementary School
  Grades K-5
  Outer Richmond • 250-23rd Avenue • (415) 750-3456 • More Info>
- Alvarado Elementary School
  Grades K-5
  Noe Valley • 625 Douglass Street • (415) 595-6606 • More Info>
- Argonne Elementary School
  Grades K-5
  Inner Richmond • 680-18th Avenue • (415) 750-8460 • More Info>
- Bryant Elementary School
  Grades K-5
  Mission • 2641 - 25th St • (415) 636-5789 • More Info>
- Buena Vista Horace Mann
  Grades K-8
  Mission • 3351-23rd Street • (415) 696-5981 • More Info>
- Carmichael, Bessie (K-8 Campus)
  Grades K-8
  South of Market • 924 Harrison Street • (415) 291-7502 • More Info>
- Carmichael, Bessie (K-5 Campus)
  Grades K-8
  South of Market • 375-7th Street • (415) 815-6441 • More Info>
- Carver, Dr. George Washington Elementary School
  Grades K-5
  Bayview • 1360 Oakdale Avenue • (415) 330-1540 • More Info>
- Chin, John Yehali Elementary School
  Grades K-5
  North Beach • 360 Broadway Street • (415) 291-7045 • More Info>
- Chinese Education Center Elementary School
  Grades K-5
  Financial District • 657 Merchant Street • (415) 291-7918 • More Info>
- Chinese Immersion School of DeAnza
  Grades K-4
  Haight Ashbury • 1250 Waller Street • (415) 241-5328 • More Info>
- Clareton Elementary School
  Grades K-5
  Inner Sunset • 500 Clareton Ave • 94131 • (415) 759-2780 • More Info>
- Cleveland Elementary School
  Grades K-6
- Click to view more schools
Address look-up tool and School locator

http://www.sfpublicschools.org/php/
Apply!

请於2015年1月16日前申請

Solicite a más tardar el 16 de enero de 2015

Apply by January 16, 2015
questions

www.sfusd.edu/enroll