

## Enrollment Process into SFUSD Three steps

### Step 1. Prepare Documents

All documents must be originals

**Parent/Guardian's Picture ID:** Applications must be submitted in person by the Parent/Guardian

**Proof of birth:**

- Birth Certificate or
- Hospital record

(If the document does not contain the Parent/Guardian name, additional guardianship verification is required)

**Proofs of home address:** Two proofs of home address that include the name and address of the Parent/Guardian

- One to two utility service contract, statement or payment receipts; from different agencies such as PG&E, water, cable, or garbage within 45 days (no cell phone bills will be accepted)
- Both automobile registration and auto insurance policy, must be current (count as one proof)
- Homeowner's or renter's insurance policy, must be current
- Property tax statement, must be current assessment year.
- Correspondence from a government agency within 45 days
- Grant deed, title of property
- Rental property contract, lease, or payment receipts within 45 days
- Section 8 agreements, must be current
- Affidavit of residency executed by the parent or legal guardian of a pupil
- Pay stubs, within 45 days
- Voter registration, must be current

### Step 2. Fill Out Form

**Pick up form:** Forms are available at the Educational Placement Center office at 555 Franklin Street, Room 100, or at any school

**Complete all sections:** Incomplete applications turned in by the due date (January 15, 2016) cannot be processed as on-time applications.

**Sign:** Signing the application form assures that the information provided is true

### Step 3. Submit

In person by the Parent/Guardian

**Where:** You can turn in your completed application form to the Educational Placement Center, 555 Franklin Street, Room 100.

**When:** Apply by January 15, 2016

**No Faxed or Mailed Applications**

## Apply by January 15, 2016

#### Age Requirements

California law now requires that a child must be five years old on or before September 1, 2016 to be legally eligible for Kindergarten and six years old on or before September 1, 2016 to be legally eligible for first grade.

*Students who will have their fifth birthday between*

*September 2 and December 2, 2016 are eligible for a Transitional Kindergarten program for the 2016-2017 school year. Transitional Kindergarten is the bridge between Preschool and Kindergarten. Transitional Kindergarten uses a modified Kindergarten curriculum that is age and developmentally appropriate. See page 4 for school options.*

**Note:** If you sign and submit this application, and your child meets the age eligibility for Transitional Kindergarten, your child will be enrolled in a Transitional K program for the 2016-17 school year and will be required to apply for a Kindergarten assignment for the 2017-18 school year by submitting an application available in November 2016.

#### Definition of Residency

A minor's residence is presumed to be the legal residence of the parent(s) or guardian(s) who have physical custody of the minor. In order to be enrolled in SFUSD, the student's parent/legal guardian must continually reside in San Francisco at the time of application and for the entire period of enrollment in SFUSD. A resident is an individual who is a full time occupant of a dwelling located in San Francisco and who, on any given day, is likely to be at his/her stated address when not at work or school. In determining the place of residence the following rules shall be observed:

- It is the place where one remains when not called elsewhere for labor or other special or temporary purpose, and to which he/she returns in seasons of repose.
- There can only be one residence.

- A residence cannot be lost until another is gained.
- The residence of the parent/guardian with whom an unmarried minor child maintains his/her place of abode is the residence of such unmarried minor child.
- The residence can be changed only by the union of act and intent.

If the parents are separated and live at different addresses, the pupil must physically reside with the parent in San Francisco for at least 50% of the time during the regular school year.

**Parents/Guardians should read the SFUSD Enrollment Guide or visit [www.sfusd.edu/enroll](http://www.sfusd.edu/enroll) to review the detailed description of SFUSD residency requirements and the consequences of submitting false information in the Enrollment Application.**

#### Undocumented Students

Any child whose family resides in San Francisco is guaranteed access to a free public education in SFUSD. No family will be denied access to school because of their immigration status.

### Student Placement Tie-Breakers

Students are placed in their highest ranked choice as long as there are openings. Tie-breakers are used to help place students in a requested school when there are more requests for a school than openings.

#### Transitional Kindergarten (see page 4)

- Attends SFUSD EES offering TK
- Has younger sibling in PreK
- Lives in area with lowest average test scores

#### Kindergarten - Attendance Area Schools

- Has older sibling at requested school
- Lives in attendance area and enrolled in SFUSD PreK in attendance area
- Lives in area with lowest average test scores
- Lives in attendance area

#### Kindergarten - City-Wide Schools

- Has older sibling at requested school
- Attends SFUSD PreK at the city-wide school
- Lives in area with lowest average test scores

#### City-Wide Language Pathways

- Enrolled in language pathway AND has older sibling in the pathway at requested school
- Enrolled in language pathway
- Has older sibling at requested school
- Lives in area with lowest average test scores

#### 6th Grade - Middle Schools

- Has older sibling at requested school
- Enrolled in middle school feeder
- Lives in area with lowest average test scores

#### 9th Grade - High Schools

- Has older sibling at requested school
- Lives in area with lowest average test scores

#### Willie L. Brown Jr. Middle School

- Has older sibling at requested school
- Enrolled in middle school feeder
- Lives in 94124 Zip Code
- Lives in area with lowest average test scores

#### Placement Policy for twins, triplets and multiples

If placement for twins, triplets or multiples into the same school grade and program is desired, each application must indicate the same school, and program choices in the same order. The parent/guardian must answer YES to the following question on section 6 of the application form: Do you wish to have your twins, triplets or multiples placed in the same school?

### Key Dates in 2016

**January 15:**  
Application deadline

**March 11:**  
Placement offers mailed to families

**March 14-25 and April 4-8:**  
Parents/guardians must register at schools to accept offers.

#### Non-Discrimination Policy

San Francisco Unified School District programs, activities, and practices shall be free from discrimination based on actual or perceived race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics.

If you believe you have been discriminated against, immediately contact the school site principal and/or Executive Director of the Office of Equity, Ruth Diep, at (415) 355-7334 or [diepr@sfusd.edu](mailto:diepr@sfusd.edu). A copy of SFUSD's uniform complaint policy is available upon request.

**Any requested school placement will replace your current school assignment (if applicable).**

### Questions? Want help?

Talk to the team at the SFUSD Educational Placement Center. We're here to help!  
555 Franklin Street, Room 100  
San Francisco, CA 94102  
Tel: 415.241.6085. Fax: 415.241.6087.  
Office hours: M-F 8:00AM-4:30PM  
[www.sfusd.edu](http://www.sfusd.edu) [enrollingschool@sfusd.edu](mailto:enrollingschool@sfusd.edu)



*The information in this Application is accurate as of the time of publication (October 2015). However, it is possible that some programs could be moved, eliminated, reduced, modified, or added. Major changes will be publicized as soon as they are known.*

## Language and newcomer pathways: Descriptions and eligibility requirements

### ELEMENTARY

#### 1. DUAL LANGUAGE PATHWAY

##### A. DUAL LANGUAGE LEARNER PRE-KINDERGARTEN AND TRANSITIONAL KINDERGARTEN (Cantonese or Spanish)

The Dual Language Learner Pre-Kindergarten and Transitional Kindergarten Pathways located at Early Education sites are designed to ensure both English Learners and English proficient students develop high levels of English and pathway language proficiency and literacy, as well as academic competency.

##### Eligibility

All students applying for a seat in a Dual Language Learner Pre-Kindergarten or Transitional Kindergarten are eligible regardless of language proficiency in the pathway language and English. Students who participate in the Dual Language Learner Pre-Kindergarten or Transitional Kindergarten are NOT guaranteed a seat in the respective Elementary Dual Language Immersion or Bilingual Pathway at their school site or in the district.

##### B. DUAL LANGUAGE IMMERSION PATHWAY (Cantonese, Korean, Mandarin, or Spanish)

The Dual Language Immersion Pathway is designed to ensure both English Learners and English proficient students develop high levels of English and pathway language proficiency and literacy, as well as academic competency.

##### Eligibility

In order to provide effective and continuous Dual Language Immersion Pathways K-12, the district will institute processes during the kindergarten and 1st grade enrollment to assign an appropriate balance of students who are proficient in the pathway language (2/3 to 1/2) and students who have not demonstrated proficiency in the pathway language (1/3 to 1/2) per grade level and classroom.

Prior to student enrollment in the district, student's parents/guardians complete the SFUSD's Home Language Survey (HLS) on the enrollment application.

##### For kindergarten and first grade:

- If the survey indicates that a language other than English is spoken with or by the student in the home, the student will be assessed to evaluate his/her proficiency in the pathway language.
  - If the student meets the proficiency level on the assessment, then he/she will go into the pathway language pool.
  - If the student demonstrates limited proficiencies on the assessment, the parent/guardian may sign an affidavit which determines the student's primary/dominant language and is eligible to go into the pathway language pool.
  - If the parent does not sign an affidavit, the student will be placed in the non-pathway language pool.
- If the survey indicates that only English is spoken in the home, the student will not be automatically assessed and will be placed into the non-pathway language pool. Parents may request that their child be assessed in the pathway language. If the student meets the proficiency level on the assessment, he/she will be placed in the pathway language pool.

##### For grades 2 to 5, the following students are eligible to apply:

- Students currently enrolled in a SFUSD Bilingual Pathway, Dual Language Immersion Pathway, or Newcomer Pathway in the respective pathway language; **OR**
- Students who are not enrolled in the respective SFUSD language pathway or are new to SFUSD and demonstrate grade level proficiency in the pathway language on the assessment given at the EPC; **OR**
- If the student demonstrates limited proficiencies on the assessment, the parent/guardian may sign an affidavit which determines the student's primary/dominant language and is eligible to go into the pathway language pool.

#### C. ALICE FONG YU K-8 CHINESE IMMERSION PILOT PROGRAM

In the 2012-13 school year, Alice Fong Yu transitioned to a new "Alice Fong Yu Chinese Immersion Pilot Program" (hereafter referred to as the "Pilot") that continues and enhances the school's tradition of providing a comprehensive and challenging academic program as well as a variety of enrichment activities for all students.

##### Eligibility

The purpose of the Pilot is to implement a program that evaluates an alternate student ratio that effectively accomplishes the above goals. The proportion of potential English learners will be between 1/3 and 2/3, and the corresponding proportion of English-only students will be between 2/3 and 1/3.

Prior to enrollment in the district, the student's parents/guardians complete the SFUSD's Home Language Survey (HLS) on the enrollment application.

##### For kindergarten and first grade:

- If the survey indicates that a language other than English is spoken with or by the student in the home, the student will be placed in the potential English Learner assignment pool.
- If the survey indicates that only English is spoken in the home, the student will be placed into the English-only assignment pool.

##### For grades 2 to 8, the following students are eligible to apply:

- Students currently enrolled in a SFUSD Cantonese Immersion Pathway, Cantonese Bilingual Pathway, or Cantonese Newcomer Pathway; **OR**
- Students who are not enrolled in a SFUSD Cantonese language pathway or are new to SFUSD and meet the proficiency level on the Cantonese assessment given at the EPC; **OR**
- If the student demonstrates limited proficiencies on the assessment, the parent/guardian may sign an affidavit which determines the student's primary/dominant language and is eligible to go into the pathway language pool (K-5).

If the student does not meet the eligibility requirements above, his/her request for this language pathway will be dropped from his/her application.

#### 2. BILITERACY PATHWAY (Cantonese, Filipino, or Spanish)

The Bilingual Pathway is designed to ensure English Learners develop high levels of English and home language proficiency and literacy, as well as high levels of academic competency. The Bilingual Pathway provides an effective academic program for English Learners.

##### Eligibility

Prior to student enrollment in the district, the student's parents/guardians complete the SFUSD's Home Language Survey (HLS) on the enrollment application.

##### For kindergarten and first grade:

- If the survey indicates that the pathway language is spoken with or by the student in the home, K-1 applicants are eligible to apply for the Bilingual Pathway.
- If the survey indicates that only English or a non-pathway language is spoken in the home, the student will not be eligible for the Bilingual Pathway and their request for this language pathway will be dropped from their application.

##### For grades 2 to 5, the following students are eligible to apply:

- Students who listed the respective pathway language on their home language survey and meet the proficiency level on the grade level pathway language assessment; **OR**
- Students currently enrolled in a SFUSD Bilingual Pathway or Newcomer Pathway in the respective pathway language; **OR**
- English Learner students who are currently enrolled in the respective SFUSD Dual Language Immersion Pathway; **OR**
- If the student demonstrates limited

proficiencies on the assessment, the parent/guardian may sign an affidavit which determines the student's primary/dominant language and is eligible to go into the pathway language pool.

If the student does not meet the eligibility requirements above, his/her request for this language pathway will be dropped from his/her application.

### SECONDARY

#### SECONDARY DUAL LANGUAGE PATHWAY (Cantonese, Korean, Mandarin or Spanish)

At the secondary level starting at grade 6, the Elementary Dual Language Immersion and Bilingual Pathways will merge into the Secondary Dual Language Pathway for each respective language where students take two academic classes in the pathway language.

##### Eligibility

For middle and high schools, the following students are eligible to apply for the Secondary Dual Language Pathway:

- Students enrolled in a SFUSD Bilingual Pathway, Dual Language Immersion Pathway, or Newcomer Pathway in the respective pathway language; **OR**
- Students who demonstrate grade level proficiency in the pathway language on the assessment given at the EPC.

If the student does not meet the eligibility requirements above, his/her request for this language pathway will be dropped from his/her application.

#### NEWCOMER PATHWAY

(Chinese, Spanish and All Languages)

The Newcomer Pathway is designed to help recently arrived immigrant English Learner students adjust to their new language and culture. At the elementary level, it is a one-year program (with the possibility of a second year as needed). At middle and high school, students may stay in the Newcomer Pathway for multiple years as needed. In addition to academic support, Newcomers have access to resources and referrals to student support services, i.e. physical and mental health, housing, and legal services.

##### Eligibility

Prior to student enrollment in the district, the student's parents/guardians complete the SFUSD's Home Language Survey (HLS) on the enrollment application.

##### An applicant must meet the following eligibility requirements:

- Student listed a language other than English on his/her home language survey; **AND**
- Student entered the U.S. within 1 year of requested enrollment; **AND**
- Student scored at level 1 or 2 on the California English Language Development Test (CELDT) or has no test results available.

If the student does not meet the above eligibility requirements, his/her request for this pathway will be dropped from his/her application.

### Do I have to schedule a language assessment?

Students are assessed and may be entitled to additional services if the answer to one of the first three questions on her/his "Home Language Survey" on page 5 of this Enrollment Application indicates a language other than English. If your child speaks a language other than English and lists a dual language pathway or biliteracy as one of her/his choices, she/he may be assessed for her/his current language skills. The language assessments evaluate a child's proficiency in the pathway language (if assessment is available). **Assessments are not timed and students cannot retake the language assessment.** Parents should return their enrollment application early so that EPC can schedule and conduct the appropriate assessments. See the "Language Assessments for Enrollment" section of the English Learner Program Guide for more information.

### Where does my child take the test?

- All assessments will be conducted by the staff at the Educational Placement Center, Room 100, 555 Franklin Street or a designated school site.
- Assessments will be scheduled and conducted prior to families receiving an assignment.

### What happens after the test?

Once the test is completed and scored, the parents/guardians meet with a counselor at the EPC to discuss test results, program options, and support services. **Parents will have the opportunity to change the school or program requests on their child's application if they so choose and/or if their child is not eligible for a selected language pathway.**

**For more information on instruction in each language pathway, please refer to the 2016-17 English Learner Program Guide.**

## 2016-17 Elementary Schools: K-5 and K-8

Elementary Schools K-5	Sch#	General Education Pathways	Language Pathways									Newcomer Pathways		Middle school feeder	
			Biliteracy Cantonese	Biliteracy Filipino	Biliteracy Spanish	Immersion Cantonese	Immersion Korean	Immersion Mandarin	Immersion Spanish	FLES Pathway Filipino	FLES Pathway Japanese	Newcomer Chinese	Newcomer Spanish		
ALAMO	413	Gen[K-5]													Presidio
ALVARADO	420	Gen[K-5]								ImmS[K-5]					Lick
ARGONNE	435	Gen[K-5]													Presidio
BRYANT	456	Gen[K-5]			BilS[K-5]										Everett
CARVER	625	Gen[K-5]													Brown/Aptos
CHÁVEZ	603	Gen[K-5]			BilS[K-5]										Everett
CHIN	872	Gen[K-5]	BilC[K-2]												Francisco
CHINESE ED. CENTER	476												NewC[K-5]		Francisco/Vis Valley**
CHINESE IMMERSION SCHOOL	509						ImmC[K-5]								Roosevelt
CLARENDON	478	Gen[K-5]										JBBP[K-5]			Presidio
CLEVELAND	481	Gen[K-5]			BilS[K-5]										Vis Valley
COBB	525	Gen[K-5]													Roosevelt
DREW	507	Gen[K-5]													Brown/Giannini
EL DORADO	521	Gen[K-5]													Vis Valley
FAIRMOUNT	537									ImmS[K-5]					Everett
FEINSTEIN	539	Gen[K-5]													Aptos
FLYNN	680	Gen[K-5]								ImmS[K-5]					Lick
GARFIELD	562	Gen[K-5]	BilC[5]				ImmC[K-4]*								Francisco
GLEN PARK	575	Gen[K-5]			BilS[K-5]										Lick
GRATTAN	589	Gen[K-5]													Giannini
GUADALUPE	593	Gen[K-5]			BilS[K-5]										Vis Valley
HARTE	453	Gen[K-5]								ImmS[K-5]					Brown/Lick
HILLCREST	614	Gen[K-5]	BilC[K-5]		BilS[K-5]										King
JEFFERSON	644	Gen[K-5]													Giannini
KEY	544	Gen[K-5]													Giannini
LAFAYETTE	664	Gen[K-5]													Presidio
LAKESHORE	670	Gen[K-5]													Denman
LAU	490	Gen[K-5]	BilC[K-5]												Marina
LONGFELLOW	691	Gen[K-5]			BilS[K-5]						FB[K-4]				Denman/Vis Valley***
MALCOLM X	830	Gen[K-5]													Brown/King
MARSHALL	714									ImmS[K-5]					Everett
MCCOPPIN	549	Gen[K-5]	BilC[4-5]												Roosevelt
MCKINLEY	718	Gen[K-5]													Everett
MILK	505	Gen[K-5]													Everett
MIRALOMA	722	Gen[K-5]													Denman
MISSION ED. CENTER	724													NewS[K-5]	Lick
MONROE	729	Gen[K-5]	BilC[K-5]							ImmS[K-5]					Hoover
MOSCONE	723	Gen[K-5]	BilC[K-5]		BilS[K-5]										Hoover
MUIR	650	Gen[K-5]			BilS[K-5]										Lick
NEW TRADITIONS	735	Gen[K-5]													Roosevelt
ORTEGA	746	Gen[K-5]							ImmM[K-5]						Aptos
PARKER	638	Gen[K-5]	BilC[K-5]												Francisco
PARKS	786	Gen[K-5]										JBBP[K-5]			Presidio
PEABODY	569	Gen[K-5]													Roosevelt
REDDING	790	Gen[K-5]													Marina
SANCHEZ	816	Gen[K-5]			BilS[K-5]										Everett
SERRA	656	Gen[K-5]			BilS[K-5]										Hoover
S.F. PUBLIC MONTESSORI	814	Gen[K-5]													Marina
SHERIDAN	820	Gen[K-5]													Denman
SHERMAN	823	Gen[K-5]													Marina
SLOAT	488	Gen[K-5]													Aptos
SPRING VALLEY	834	Gen[K-5]	BilC[K-5]		BilS[K-5]										Marina
STARR KING	838	Gen[K-5]							ImmM[K-5]						Aptos
STEVENSON	782	Gen[K-5]													Giannini
SUNNYSIDE	842	Gen[K-5]													Denman
SUNSET	750	Gen[K-5]													Giannini
SUTRO	848	Gen[K-5]	BilC[K-5]												Roosevelt
TAYLOR	513	Gen[K-5]	BilC[K-5]		BilS[K-5]										King
TENDERLOIN	859	Gen[K-5]													Francisco
ULLOA	862	Gen[K-5]	BilC[K-5]												Hoover
VISITACION VALLEY	867	Gen[K-5]	BilC[K-5]												Vis Valley
WEBSTER	497	Gen[K-5]								ImmS[K-5]					Lick
WEST PORTAL	876	Gen[K-5]					ImmC[K-5]								Hoover
YICK WO	801	Gen[K-5]													Francisco
<b>K-8</b>															
BUENA VISTA H. MANN (K-8)	618									ImmS[K-8]					BVHM
CARMICHAEL (K-8)	449	Gen[K-8]		BilF[5]							FB[K-4]				Carmichael
LAWTON (K-8)	676	Gen[K-8]													Lawton
LILIENTHAL (K-8)	479	Gen[K-8]						ImmK[K-8]							Lilienthal
REVERE (K-8)	760	Gen[K-8]								ImmS[K-8]					Revere
ROOFTOP (K-8)	796	Gen[K-8]													Rooftop
S. F. COMMUNITY (K-8)	493	Gen[K-8]													SF Community
YU (K-8)	485						ImmC[K-8]								Alice Fong Yu

**Notes:**

- \* Each year another grade level will be added until 5th grade.
- \*\* CEC students feed to Francisco and Vis.Valley, based on the middle school closest in proximity to home.
- \*\*\* Longfellow students enrolled in the Spanish Bilingual pathway feed into Visitacion Valley MS.

**Language Requirements:**

Before applying to a language or newcomer pathway, please review the pathway descriptions and eligibility requirements on page 2.

Key to pathway codes	
Gen	General Education Pathway
BilC	Biliteracy / Cantonese Pathway
BilF	Biliteracy / Filipino Pathway
BilS	Biliteracy / Spanish Pathway
FB	FLES Pathway/Filipino
ImmC	Immersion / Cantonese Pathway

Key to pathway codes	
ImmK	Immersion / Korean Pathway
ImmM	Immersion / Mandarin Pathway
ImmS	Immersion / Spanish Pathway
JBBP	Bilingual Bicultural Program / Japanese
NewC	Newcomer / Chinese Pathway
NewS	Newcomer / Spanish Pathway

Educational Placement Center  
555 Franklin Street, Room 100  
San Francisco, CA 94102  
Phone: (415) 241-6085



**SFUSD** SAN FRANCISCO PUBLIC SCHOOLS

## 2016-17 Transitional Kindergarten Sites

Transitional Kindergarten Site	Sch#	General Education Pathways	Dual Language Learner Spanish
Alvarado ES TK-5	844	Gen	
Argonne EES PK/TK	845	Gen	
Carmichael, Bessie ES PreK/TK-5		Gen	
Commodore Stockton EES PK/TK	874	Gen	
Dr. Charles R. Drew ES PK/TK-5	849	Gen	
John McLaren EES PK/TK	704	Gen	
Junipero Serra Annex EES PK/TK	879		DLL
Harte, Bret ES PreK/TK-5		Gen	
Leonard R. Flynn ES TK-5	880	Gen	
Leola M. Havad EES PK/TK	865	Gen	
Noriega EES PK/TK	752	Gen	
Presidio EES PK/TK	875	Gen	
Redding ES TK-5	890	Gen	
Sheridan ES TK-5	884	Gen	
Tenderloin ES PK/TK-5		Gen	
Tule Elk Park EES PK/TK	860	Gen	
Zaida T. Rodriguez EES PK/TK	895		DLL

Students who are eligible and are requesting Transitional Kindergarten will be assigned to their highest ranked request as long as there is space at the school. If there are more students applying than there are openings at a school, choice assignments will be made by looking to all the possible combinations of tie-breakers in the following hierarchical order.

- 1 Presently enrolled in a SFUSD Early Education School offering TK. Students who have been enrolled in a pre-K program in the 2015-16 school year where TK will be offered in 2016-17 will receive this tiebreaker for their current school.
- 2 Has a younger sibling enrolled in a SFUSD Pre-K program and are requesting placement at the same site. In an effort to support families with siblings, the TK student will have a tiebreaker for the site where a younger sibling is already attending a pre-K program. Siblings are defined as students with the same parent/guardian and living at the same address.
- 3 Test score areas

If these tie-breakers do not resolve ties, then ties will be resolved by random lottery.

Key: EES= Early Education Schools, PK= SFUSD PreKindergarten, TK= Transitional Kindergarten, ES= Elementary School

## 2016-17 Middle Schools

Middle Schools	Sch#	General Education Pathways	Language Pathways				Newcomer Pathways
			Secondary Dual Language Cantonese	Secondary Dual Language Mandarin	Secondary Dual Language Spanish	Secondary World Language Program Japanese	Newcomer All Languages
APTOS	431	Gen[6-8]		SDLM[6-8]			
BROWN JR., WILLIE L.	858	Gen[6-7]*					
DENMAN, JAMES	632	Gen[6-8]					
EVERETT	529	Gen[6-8]			SDLS[6-8]		New[6-8]
FRANCISCO	546	Gen[6-8]					New[6-8]
GIANNINI, A. P.	404	Gen[6-8]					
HOOVER, HERBERT	607	Gen[6-8]	SDLC[6-8]		SDLS[6-8]		
KING JR., DR. MARTIN L.	710	Gen[6-8]	SDLC[6]*				
LICK, JAMES	634	Gen[6-8]			SDLS[6-8]		
MARINA	708	Gen[6-8]	SDLC[6]*				New[6-8]
PRESIDIO	778	Gen[6-8]				JBBP[6-8]	
ROOSEVELT, THEODORE	797	Gen[6-8]	SDLC[6-8]				
VISITACION VALLEY	868	Gen[6-8]			SDLS[6]*		New[6-8]

\* Each year another grade level will be added until 8<sup>th</sup> grade.

### Middle School Feeders

With the Board of Education's recent approval of middle school feeders, every K-5 school in the district is matched with a single middle school, known as their middle school feeder. The middle school feeder for each K-5 school is listed on page three of the application form. While the elementary-to-middle school feeders create virtual K-8s based on elementary school enrollment, the student assignment process for middle school will continue to be a choice process. This means students enrolled in 5th grade at an SFUSD K-5 school will have to submit an application

form ranking their middle school requests to receive a 6th grade assignment.

Between 2012 and 2017, the choice process for middle school will give younger siblings the highest preference, followed by a preference for students enrolled in an elementary school that feeds into the middle school (it doesn't matter where in San Francisco a student lives, this tiebreaker is based on the school the student is enrolled in for 5th grade), and then a preference for students living in areas

of the city with the lowest average test scores (known as CTIP1). These preferences, known as tiebreakers, will be used when the number of requests for a school is greater than the number of seats available.

Beginning in 2017, students living in San Francisco who are graduating from 5th grade will receive an initial 6th grade offer, based on their elementary school enrollment, to their K-8 feeder school before the middle school choice process begins.

### Middle School Choice Process: Tiebreakers

Students will be assigned to their highest ranked request as long as there is space at the school. If there are more students applying than there are openings at a school, students will be placed in schools using the following tie-breakers in this order:



(see the Enrollment Guide for more details about Willie L. Brown Jr. Middle School Tiebreakers)

## 2016-17 High Schools

High Schools	Sch#	General Education Pathways	Language Pathways			Newcomer Pathways	
			Secondary Dual Language Cantonese	Secondary Dual Language Mandarin	Secondary Dual Language Spanish	Newcomer All Languages	Newcomer Chinese
Academy of Arts & Sciences @ SOTA	832	Gen[9-12]					
BALBOA	439	Gen[9-12]					
BURTON, PHILLIP & SALA	764	Gen[9-12]					
GALILEO	559	Gen[9-12]	SDLC[9-10] <sup>2</sup>			New[9-12]	
INTERNATIONAL STUDIES ACADEMY	624	Gen[9-12]					
JUNE JORDAN	757	Gen[9-12]					
LINCOLN, ABRAHAM	405	Gen[9-12]	SDLC[11-12]	SDLM[9-10] <sup>2</sup>		New[9-12]	NewC[9-12]
LOWELL <sup>1</sup>	697	Gen[9-12]					
MARSHALL, THURGOOD	853	Gen[9-12]				New[9-12]	
MISSION HIGH SCHOOL	725	Gen[9-12]				New[9-12]	
O'CONNELL, JOHN	651	Gen[9-12]			SDLS[9-10] <sup>2</sup>		
Ruth Asawa San Francisco SCHOOL OF THE ARTS (SOTA)	815	Gen[9-12]					
S. F. INTERNATIONAL <sup>3</sup>	621	Gen[9-12]				New[9-12]	
WALLENBERG, RAOUL	785	Gen[9-12]					
WASHINGTON, GEORGE	571	Gen[9-12]				New[9-12]	

Key to pathway codes	
Gen	General Pathway
JBBP	Bilingual Bicultural Program / Japanese
New	Newcomer / All Languages Pathway
NewC	Newcomer / Chinese Pathway
SDLC	Secondary Dual Language / Cantonese Pathway
SDLM	Secondary Dual Language / Mandarin Pathway
SDLS	Secondary Dual Language / Spanish Pathway

### Language Requirements:

Before applying to a language or newcomer pathway, please review the pathway descriptions and eligibility requirements on page 2.

Educational Placement Center  
555 Franklin Street, Room 100  
San Francisco, CA 94102  
Phone: (415) 241-6085

<sup>1</sup> Students requesting 9<sup>th</sup> grade Lowell must also submit a Lowell application by December 11, 2015. 10<sup>th</sup>-12<sup>th</sup> grade applications will be available in May 2016.

<sup>2</sup> Each year another grade level will be added until 12<sup>th</sup> grade.

<sup>3</sup> S.F. International High School is especially designed for immigrant English Learners who arrived in the U.S. within the last 4 years. English Learners can complete all four years of their high school education at SF International High School and graduate with a high school diploma and be eligible for admission to a four-year college.



# Application Form - School Year 2016-2017

Educational Placement Center  
555 Franklin Street, Room 100  
San Francisco, CA 94102 415.241.6085



## 1 Student Information

Last Name  Suffix  First Name  Middle Name  Date of Birth   
 City of Birth  State  Country of Birth  Date of US entry (If born outside US)  Gender  Applying for Grade   
 Current or last school attended  City  State  Date first attended school in US  Has student attended school in US for less than 3 cumulative years? Yes  No

Based on my child's date of birth, I understand that my child will participate in the two-year Transitional Kindergarten Program that includes a year of transitional kindergarten followed by a year of kindergarten.

## 2 High school applicants:

Do you want SFUSD to release your child's name, address, and telephone number to military recruiters? Yes  No

## 3 Home Language Survey

Whenever the Home Language Survey indicates a language other than English, students are assessed and may be entitled to additional services. The results help parents identify appropriate pathway placement for their child.

1. What language did your child first learn when she/he began to talk?
2. What language does your child use most frequently at home?
3. What language do you use most frequently to speak to your child?
4. What language do the adults use most frequently at home?

Please write in the language(s) you would prefer when you receive written materials:  or oral communications: .

**Attention!** I have indicated a language other than English on the home language survey and have received a copy of the English Learner Program Guide (available at EPC) to learn more about available services. Yes  No . I understand any changes to choices must be submitted by the following Key Dates: **Round 1:** 1/15/2016 **Round 2:** 4/15/2016, **Round 3:** 5/27/2016, **Round 4:** 7/22/2016, **Round 5:** 8/12/2016.

Parent/Guardian Signature  Date:

## 4 Special Needs

If you answer YES to any question, please attach an Individual Education Plan (IEP) and/or a written description of the special needs.

- Is the student currently receiving special education services?..... Yes  No
- Does the student have health conditions that may affect educational needs?..... Yes  No
- Does the student have a vision impairment? Yes  No
- Does the student have a hearing impairment? Yes  No
- Does the student have a mobility impairment? Yes  No
- Does the student use a wheelchair?..... Yes  No

## 5 Family Information

\* Parent/Guardian's Last Name  First Name  Child resides with Parent/Guardian? Yes  No

Street # / Street Name  Apartment #  City  Zip Code

Home #  Work #  Cell #  Accept Text Messages? Yes  No

\* 2nd Parent/Guardian's Last Name  First Name  Child resides with Parent/Guardian? Yes  No

Street # / Street Name  Apartment #  City  Zip Code

Home #  Work #  Cell #  Accept Text Messages? Yes  No

\* Emergency Contact's Last Name  First Name  Home #  Cell #

## 6 School Requests

Fill in the pathway, school name, and school number for the schools you would like the student to attend. List as many schools as you like, and list them in order of preference using the school list attached on the front cover. **You are not limited to 10 schools!** If you wish to list additional choices, please attach your expanded list indicating as many schools as you wish in numbered order.

Pathway	School Name	Sch#	Pathway	School Name	Sch#
1			6		
2			7		
3			8		
4			9		
5			10		

**Attention!** If you receive an assignment to any of the schools requested on this application form you will lose the SFUSD school you are currently attending because it is not possible to be assigned to more than one SFUSD school.

Do you wish to have your twins, triplets or multiples placed in the same school? Yes  No or N/A

Does an older sibling living at the same address attend one of your choice schools? Yes  No

Younger siblings can receive priority to the school their older sibling is currently attending if: (1) the older sibling will also be attending that school next year; and (2) you list the sibling's school on this application and complete the requested older sibling information.

Older sibling's Last Name  Older sibling's First Name  Older sibling's birthdate  Older sibling's school  Older sibling's 2016-17 grade

**Survey:** Are you interested in on-site after school care/programming? Yes  \*Does not guarantee placement, nor is a factor in the placement process.

## 7 Racial/Ethnic Identification: This is used for state & federal reporting purposes; it will not affect placement decisions.

**Ethnicity** – Is the student Hispanic or Latino? Yes  No

The above part of the question is about ethnicity, not race. No matter what you selected above, please continue to answer the following by marking one or more boxes to indicate what you consider your race(s) to be with an "x."

- American Indian/Alaska Native
- Cambodian
- Guamanian
- Korean
- Other Asian
- Tahitian
- Hmong
- Asian Indian
- Chinese
- Hawaiian
- Laotian
- Other Pacific Islanders
- Vietnamese
- Black or African American
- Filipino
- Japanese
- Middle Eastern/Arabic
- Samoan
- White

## 8 Parent Education Level: Check appropriate box for both parents. This is used for state & federal reporting purposes; it will not affect placement decisions.

- Parent/Guardian #1  Some High School  High School Graduate  Some College  College Graduate  Graduate School (e.g. Masters, Ph.D., etc.)
- Parent/Guardian #2  Some High School  High School Graduate  Some College  College Graduate  Graduate School (e.g. Masters, Ph.D., etc.)

I (print name) , swear under penalty of perjury that the information I have provided in this application is true. I understand that I am required to notify the District of any subsequent change of address within 14 calendar days of the move. I understand that applications which are found to have a fraudulent address or other false information will be immediately cancelled and any resulting assignment retracted. A notation of any falsified information may be included in the student's permanent record file. I understand that if the District must hire an investigator or expend other resources in order to scrutinize my residency claim further, the District will charge me for these expenses if it ultimately determines my claim is false. I understand that the District also reserves the right to seek additional civil and/or criminal legal remedies against families that submit fraudulent information.

Parent/Guardian Signature  Date

Official use only									
Submitted at/taken by	Date	Proof of Address #1	Proof of Address #2	Proof of Birth	Appointment L/A	HO#	Entered by	Date	

WHITE AND YELLOW: EPC attach (1) Picture ID (2) Proofs of address and (1) Proof of birth GOLDEN ROD: Parent takes to new school of assignment PINK: Parent Copy