Step 1. Prepare Documents

Parent/Guardian’s Picture ID: Applications must be submitted in person by the Parent/Guardian of the student.
   • Student’s Proof of birth:
     • Birth Certificate or Hospital record
   (If the document does not contain the Parent/Guardian name, additional guardianship verification is required)

Proof of home address:
   • One proof of home address that include the name and address of the Parent/Guardian
   • Utility service connection statement or payment receipts; from agencies such as PG&E, water, cable, or garbage within 45 days (no cell phone bills will be accepted)
   • Both automobile registration and auto insurance policy (declarations page), must be current (count as one proof)
   • Homeowner’s or renter’s insurance policy, must be current
   • Property tax statement, must be current assessment year.
   • Correspondence from a government agency within 45 days
   • Grant deed, title
   • Rental property contract, lease, or payment receipts within 45 days
   • Section 8 agreements, must be current
   • Affidavit of residency executed by the parent or legal guardian of a pupil
   • Pay stubs, within 45 days
   • Voter registration, must be current

Age Requirements
California law requires that a child must be five years old on or before September 1, 2019 to be legally eligible for Kindergarten and six years old on or before September 1, 2019 to be legally eligible for first grade.

Students who will have their 5th birthday between September 2 and December 2, 2019 are eligible for a Transitional Kindergarten program for the 2019-2020 school year. Transitional Kindergarten is the bridge between Preschool and Kindergarten. Transitional Kindergarten uses a modified Kindergarten curriculum that is age and developmentally appropriate. See page 4 for school options.

Step 2. Fill Out Form

Complete all sections: Incomplete applications cannot be processed as on-time applications.

Step 3. Submit by January 11, 2019

Sign: Signing the application form assures that the information provided is true

Parents/guardians of the following students must submit applications in person to the Educational Placement Center:
   • Students new to SFUSD
   • Students in non-transitional grades who are transferring schools within SFUSD

Parents/guardians can submit an application at an SFUSD school if the student is:
   • Attending an SFUSD school in a transitional grade, which are: transitional kindergarten (TK), 5th or 8th grade.
   • Entering Kindergarten and has an older sibling currently attending an SFUSD elementary school. Applications can be submitted to the sibling’s SFUSD school.

Do not fax, email, or mail Applications

Questions? Want help?

Talk to the team at the SFUSD Educational Placement Center. We’re here to help!

555 Franklin Street, Room 100
San Francisco, CA 94102
Tel: 415.241.6085. Fax: 415.241.6087.
Office hours: M-F 8:00AM-4:30PM
www.sfusd.edu enrollinschool@sfusd.edu

The information in this Application is accurate as of the time of publication (October 2018). However, it is possible that some programs could be moved, eliminated, reduced, modified, or added. Major changes will be publicized as soon as they are known.
### Multilingual Pathways

<table>
<thead>
<tr>
<th>Language Pathway</th>
<th>Students Served</th>
<th>Language Instruction</th>
<th>Pathway Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>K-5 Elementary Dual Language Immersion (DLI)</td>
<td>IMMC: Cantonese</td>
<td>Start with 80% instruction in pathway language in kindergarten and decrease to 50% by 5th grade</td>
<td>Based on DU research, district will assign an appropriate balance of students who are proficient in the pathway language (2/3 to 1/3) and students who have not demonstrated proficiency in the pathway language (1/3 to 1/2).</td>
</tr>
<tr>
<td>K-5 Alice Fong Yu Chinese Immersion Program</td>
<td>IMMC: Cantonese</td>
<td>Start with 80% instruction in pathway language in kindergarten and decrease to 50% by 5th grade.</td>
<td>The program at Alice Fong Yu evaluates an alternative student ratio between 1/3 and 2/3 of English learners and 1/3 of English proficient students.</td>
</tr>
<tr>
<td>K-5 Elementary Bilingualism</td>
<td>BIC: Cantonese</td>
<td>Instruction similar to DLI but designed for potential English Learners who are native speakers of pathway language.</td>
<td>Students applying for grades K or 1 whose home language is one of the respective pathway language.</td>
</tr>
</tbody>
</table>

### Do I have to schedule a language assessment?

Students are assessed and may be entitled to additional services if the answer to one of the first three questions on her/his "Home Language Survey" on page 5 of this Enrollment Application indicates a language other than English.

### What happens after the test?

- If you do not receive an offer to one of your school requests because there were more requests than openings, SFUSD will use the following guidelines to offer you a school.
  - If you are currently enrolled in an SFUSD school that offers your requested grade, you will continue at your current school.
  - If you are applying to grades TK through 5 and the grade level you requested is not currently available at your school, or you are new to SFUSD, you will receive an offer to your attendance area school if it has space. Otherwise you will receive an offer to the school closest to your home with openings.
  - If you are currently enrolled in an SFUSD K-5 school, you will receive an offer to your feeder middle school if it has space. Otherwise you will receive an offer to the school closest to your home with openings.
  - If you are applying to 6th grade and you are currently enrolled in an SFUSD K-5 school, you will receive an offer to your feeder middle school if it has space.
  - If you are applying to 6th grade and you are new to SFUSD, you will receive an offer to the school closest to your home with openings.

### Where does my child take the test?

- All assessments will be conducted by the staff at the Educational Placement Center, Room 100, 555 Franklin Street or a designated school site.

### What happens after the test?

- If you are applying to grades TK through 5 and the grade level you requested is not currently available at your school, or you are new to SFUSD, you will receive an offer to your attendance area school if it has space. Otherwise you will receive an offer to the school closest to your home with openings.
- If you are currently enrolled in an SFUSD K-5 school, you will receive an offer to your feeder middle school if it has space. Otherwise you will receive an offer to the school closest to your home with openings.
- If you are applying to 6th grade and you are currently enrolled in an SFUSD K-5 school, you will receive an offer to your feeder middle school if it has space.
- If you are applying to 6th grade and you are new to SFUSD, you will receive an offer to the school closest to your home with openings.

### For more information on instruction in each language pathway, please refer to the 2019-20 English Learner Program Guide.
**Language Pathways**

- **Immersion**
  - Korean
  - Spanish
  - Cantonese
- **General**
  - Mandarin
  - Filipino

**Newcomer Pathways**

- **Chinese**
  - Newcomer
- **Spanish**
  - Newcomer

**Key to pathway codes**

- ImmK Immersion / Korean Pathway
- ImmM Immersion / Mandarin Pathway
- ImmS Immersion / Spanish Pathway
- FBPP Bilingual Bicultural Program / Japanese
- NewC Newcomer / Chinese Pathway
- NewS Newcomer / Spanish Pathway

**Notes:**

* Edwin and Anita Lee Newcomer School (formerly CEC) students feed to Francisco and Visitacion Valley, based on the middle school feeder.

**The following languages are available at the following schools in the General Education Programs:**

- Arabic
- Cantonese
- Spanish
- Filipino

**Before applying to a language or newcomer pathway, please review the pathway descriptions and eligibility requirements on page 2.**
2019-20 Transitional Kindergarten Sites

Students who are eligible and are requesting Transitional Kindergarten will be assigned to their highest ranked request as long as there is space at the school. If there are more students applying than there are openings at a school, choice assignments will be made by looking to all the possible combinations of tie-breakers in the following hierarchical order:

1. Presently enrolled in a SFUSD Early Education School offering TK. Students who have been enrolled in a pre-K program in the 2018-19 school year where TK will be offered in 2019-20 will receive this tiebreaker for their current school.
2. Has a younger sibling enrolled in a SFUSD Pre-K program or an older sibling at an elementary school where TK is offered and are requesting placement at the same site. Siblings are defined as students with the same parent/guardian and living at the same address.
3. Test score areas
   - If these tie-breakers do not resolve ties, then ties will be resolved by random lottery.

Key:
- EES = Early Education Schools
- GEN = General Education
- PK = SFUSD PreKindergarten
- TK = Transitional Kindergarten
- ES = Elementary School
- MM = Mild/Moderate

Every K-5 school in the district is matched with a single middle school, known as their middle school feeder. The middle school feeder for each K-5 school is listed on page three of the application form. While the elementary-to-middle school feeders create virtual K-8s based on elementary school enrollment, the student assignment process for middle school will continue to be a choice process. This means students enrolled in 5th grade at an a student lives, this tiebreaker is based on the school the student is enrolled in for 5th grade, and then a preference for students living in areas of the city with the lowest average test scores (known as CTIP1). These preferences, known as tiebreakers, will be used when the number of requests for a school is greater than the number of seats available.

**Middle School Recreation:**
- (see the Enrollment Guide for more details about Willie L. Brown Jr. Middle School Tiebreakers)

<table>
<thead>
<tr>
<th>Middle Schools</th>
<th>Sch#</th>
<th>Language Pathways</th>
<th>Newcomer Pathways</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Secondary Dual Language Mandarin</td>
<td>Secondary Dual Language Spanish</td>
</tr>
<tr>
<td>ARTOS</td>
<td>431</td>
<td>Gen(6-8)</td>
<td>SDLM(6-8)</td>
</tr>
<tr>
<td>BROWN JR., WILLIE L</td>
<td>858</td>
<td>Gen(6-8)</td>
<td>SDLM(6-8)</td>
</tr>
<tr>
<td>DENNAM, JAMES</td>
<td>632</td>
<td>Gen(6-8)</td>
<td>SDLM(6-8)</td>
</tr>
<tr>
<td>DUERRE</td>
<td>729</td>
<td>Gen(6-8)</td>
<td>SDLM(6-8)</td>
</tr>
<tr>
<td>FRANCISCO</td>
<td>546</td>
<td>Gen(6-8)</td>
<td>SDLM(6-8)</td>
</tr>
<tr>
<td>GIANNINI, A. P</td>
<td>404</td>
<td>Gen(6-8)</td>
<td>SDLM(6-8)</td>
</tr>
<tr>
<td>HOSKIER, HARRIET</td>
<td>710</td>
<td>Gen(6-8)</td>
<td>SDLM(6-8)</td>
</tr>
<tr>
<td>KING JR., DR. MARTIN L</td>
<td>710</td>
<td>Gen(6-8)</td>
<td>SDLM(6-8)</td>
</tr>
<tr>
<td>ROOSEVELT, THEODORE</td>
<td>797</td>
<td>Gen(6-8)</td>
<td>SDLM(6-8)</td>
</tr>
<tr>
<td>DEACON VALLEY</td>
<td>888</td>
<td>Gen(6-8)</td>
<td>SDLM(6-8)</td>
</tr>
</tbody>
</table>

**2019-20 High Schools**

<table>
<thead>
<tr>
<th>High Schools</th>
<th>Sch#</th>
<th>Key to pathway codes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asawa, Ruth San Francisco School of the Arts</td>
<td>815</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>Balboa</td>
<td>439</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>Burton, Phillip and Sala</td>
<td>764</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>Galileo</td>
<td>559</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>Jordan, June</td>
<td>757</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>Lincoln, Abraham</td>
<td>405</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>Lowell</td>
<td>697</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>Marshall, Thurgood</td>
<td>853</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>Mission</td>
<td>725</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>O’Connell, John</td>
<td>651</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>San Francisco International</td>
<td>621</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>The Academy - San Francisco at McAteer</td>
<td>832</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>Wallenberg, Rasul</td>
<td>785</td>
<td>Gen[9-12]</td>
</tr>
<tr>
<td>Washington, George</td>
<td>571</td>
<td>Gen[9-12]</td>
</tr>
</tbody>
</table>

**Language Requirements:**
- Before applying to a language or newcomer pathway, please review the pathway descriptions and eligibility requirements on page 2.
Home Language Survey

Whenever the Home Language Survey indicates a language other than English, students are assessed and may be entitled to additional services. The results help parents identify appropriate pathway placement for their child.

1. What language did your child first learn when she/he began to talk?
2. What language does your child use most frequently at home?
3. What language do you use most frequently to speak to your child?
4. What language do the adults use most frequently at home?

SFUSD Communication Preferences

• Written language preference:
• Oral language preference:

I have indicated a language other than English on the home language survey and have received a copy of the English Learner Program Guide (available at the EPC) to learn more about available services.

Special Education

• Is the student currently receiving special education services?
• Does the student have health conditions requiring school day support?

Racial/Ethnic Identification*

Ethnicity – Is the student Hispanic or Latino? Yes No

The above part of the question is about ethnicity, not race. No matter what you selected above, please continue to answer the following by marking one or more boxes to indicate what you consider your race(s) to be with an “x.”

* Used for state & federal reporting purposes; it will not affect placement decisions.

School Requests

Fill in the number, school name, and pathway for each of your school choices. List as many schools as you like, and list them in order of preference using the boxes to indicate what you consider your race(s) to be with an “x.”

Guidelines for Non-Request Assignments: I have read the guidelines for making non-request assignment offers on page 2 of this application form, and if I do not get assigned to any of my choices I would prefer the closest school with openings in a requested language or newcomer pathway over general education.

Signature

Date

[Signature]

[Date]

White and Yellow: JPEG attach (1) Picture ID (1); Proof of address and (1) Proof of birth; Golden Rod: Parent takes to new school of assignment PINK: Parent Copy