

## Enrollment Process into SFUSD Three steps

### Step 1. Prepare Documents

**Parent/Guardian's Picture ID:** Applications must be submitted in person by the Parent/Guardian

**Student's Proof of birth:**

- Birth Certificate **or** Hospital record  
(If the document does not contain the Parent/Guardian name, additional guardianship verification is required)

**Proof of home address:** One proof of home address that include the name and address of the Parent/Guardian

- Utility service contract, statement or payment receipts; from agencies such as PG&E, water, cable, or garbage within 45 days (no cell phone bills will be accepted)
- Both automobile registration and auto insurance policy (declarations page), must be current (count as one proof)
- Homeowner's or renter's insurance policy, must be current
- Property tax statement, must be current assessment year.
- Correspondence from a government agency within 45 days
- Grant deed, title of property
- Rental property contract, lease, or payment receipts within 45 days
- Section 8 agreements, must be current
- Affidavit of residency executed by the parent or legal guardian of a pupil
- Pay stubs, within 45 days
- Voter registration, must be current

### Step 2. Fill Out Form

**Complete all sections:** Incomplete applications cannot be processed as on-time applications.

### Step 3. Submit by January 11, 2019

**Sign:** Signing the application form assures that the information provided is true

Parents/guardians of the following students must submit applications **in person** to the Educational Placement Center:

- Students new to SFUSD
  - Students in non-transitional grades who are transferring schools within SFUSD
- Parents/guardians can submit an application at an SFUSD school if the student is:
- Attending an SFUSD school in a transitional grade, which are: transitional kindergarten (TK), 5th- or 8th grade.
  - Entering kindergarten and has an older sibling currently attending an SFUSD elementary school. Applications can be submitted to the sibling's SFUSD school.

**Do not fax, email, or mail Applications**

#### Age Requirements

California law requires that a child must be five years old on or before September 1, 2019 to be legally eligible for Kindergarten and six years old on or before September 1, 2019 to be legally eligible for first grade.

*Students who will have their fifth birthday between*

*September 2 and December 2, 2019 are eligible for a Transitional Kindergarten program for the 2019-2020 school year. Transitional Kindergarten is the bridge between Preschool and Kindergarten. Transitional Kindergarten uses a modified Kindergarten curriculum that is age and developmentally appropriate. See page 4 for school options.*

**Note:** If you sign and submit this application, and your child meets the age eligibility for Transitional Kindergarten, your child will be enrolled in a Transitional K program for the 2019-20 school year and will be required to apply for a Kindergarten assignment for the 2020-21 school year by submitting an application available in November 2019.

#### Definition of Residency

A minor's residence is presumed to be the legal residence of the parent(s) or guardian(s) who have physical custody of the minor. In order to be enrolled in SFUSD, the student's parent/legal guardian must continually reside in San Francisco at the time of application and for the entire period of enrollment in SFUSD. A resident is an individual who is a full time occupant of a dwelling located in San Francisco and who, on any given day, is likely to be at his/her stated address when not at work or school. In determining the place of residence the following rules shall be observed:

a. It is the place where one remains when not called elsewhere for labor or other special or temporary purpose, and to which he/she returns in seasons of repose.

- b. There can only be one residence.
- c. A residence cannot be lost until another is gained.
- d. The residence of the parent/guardian with whom an unmarried minor child maintains his/her place of abode is the residence of such unmarried minor child.
- e. The residence can be changed only by the union of act and intent.

If the parents are separated and live at different addresses, the pupil must physically reside with the parent in San Francisco for at least 50% of the time during the regular school year.

**Parents/Guardians should read the SFUSD Enrollment Guide or visit [www.sfusd.edu/enroll](http://www.sfusd.edu/enroll) to review the detailed description of SFUSD residency requirements and the consequences of submitting false information in the Enrollment Application.**

#### Undocumented Students

Any child whose family resides in San Francisco is guaranteed access to a free public education in SFUSD. No family will be denied access to school because of their immigration status.

### Student Placement Tie-Breakers

Students are placed in their highest ranked choice as long as there are openings. Tie-breakers are used to help place students in a requested school when there are more requests for a school than openings.

#### Transitional Kindergarten (see page 4)

- Attends SFUSD EES offering TK
- Has younger sibling in PreK or older sibling at an elementary school where TK is offered
- Lives in area with lowest average test scores

#### Kindergarten - Attendance Area Schools

- Has older sibling at requested school
- Lives in attendance area and enrolled in SFUSD PreK in attendance area
- Lives in area with lowest average test scores
- Lives in attendance area

#### Kindergarten - City-Wide Schools

- Has older sibling at requested school
- Attends SFUSD PreK at the city-wide school
- Lives in area with lowest average test scores

#### City-Wide Language Pathways

- Enrolled in language pathway AND has older sibling in the pathway at requested school
- Enrolled in language pathway
- Has older sibling at requested school
- Lives in area with lowest average test scores

#### 6th Grade - Middle Schools

- Has older sibling at requested school
- Enrolled in middle school feeder
- Lives in area with lowest average test scores

#### 9th Grade - High Schools

- Has older sibling at requested school
- Willie Brown Middle School
- Lives in area with lowest average test scores

#### Willie L. Brown Jr. Middle School

- Has older sibling at requested school
- Enrolled in middle school feeder
- Lives in 94124 Zip Code
- Lives in area with lowest average test scores

#### Placement Policy for twins, triplets and multiples

If placement for twins, triplets or multiples into the same school grade and program is desired, each application must indicate the same school, and program choices in the same order. The parent/guardian must answer YES to the following question on section 3 of the application form: Do you wish to have your twins, triplets or multiples placed in the same school?

### Key Dates

**January 11, 2019:**  
Application deadline

**March 15, 2019:**  
Placement offers mailed to families

**March 18-22 & April 1-5, 2019:**  
Parents/guardians must register at schools to accept offers.

#### Non-Discrimination Policy

San Francisco Unified School District programs, activities, and practices shall be free from unlawful discrimination, harassment, intimidation, and bullying based on actual or perceived race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics.

If you believe you have been subjected to discrimination, harassment, intimidation, or bullying, you should immediately contact the school site principal and/or Director of the Office of Equity (CCR Title 5 and Title IX Officer), Keasara (Kiki) Williams, at 415-355-7334 or [williamsk3@sfusd.edu](mailto:williamsk3@sfusd.edu). A copy of SFUSD's uniform complaint policy and SFUSD's non-discrimination policy are available online at [www.sfusd.edu](http://www.sfusd.edu)

**Any requested school placement will replace your current school assignment (if applicable).**

### Questions? Want help?

Talk to the team at the SFUSD Educational Placement Center. We're here to help!  
555 Franklin Street, Room 100  
San Francisco, CA 94102  
Tel: 415.241.6085. Fax: 415.241.6087.  
Office hours: M-F 8:00AM-4:30PM  
[www.sfusd.edu](http://www.sfusd.edu) [enrollingschool@sfusd.edu](mailto:enrollingschool@sfusd.edu)



*The information in this Application is accurate as of the time of publication (October 2018). However, it is possible that some programs could be moved, eliminated, reduced, modified, or added. Major changes will be publicized as soon as they are known.*

## Multilingual Pathways

Language Pathway	Students Served	Language Instruction	Pathway Eligibility
<b>K-5 Elementary Dual Language Immersion (DLI)</b> • IMMC: Cantonese • IMMK: Korean • IMMM: Mandarin • IMMS: Spanish	<ul style="list-style-type: none"> <li>English Learners</li> <li>Bilingual students</li> <li>English proficient students</li> </ul>	Start with 80% instruction in pathway language in kindergarten and decrease to 50% by 5th grade	<ul style="list-style-type: none"> <li>Based on DLI research, district will assign an appropriate balance of students who are proficient in the pathway language (2/3 to 1/2) and students who have not demonstrated proficiency in the pathway language (1/3 to 1/2).</li> <li>To demonstrate proficiency, students who indicate a language other than English on the home language survey are assessed in the respective pathway language.</li> </ul>
<b>K-8 Alice Fong Yu Chinese Immersion Program</b> • IMMC: Cantonese	<ul style="list-style-type: none"> <li>English Learners</li> <li>English proficient students</li> </ul>	Start with 80% instruction in pathway language in kindergarten and decrease to 50% by 5th grade.	The program at Alice Fong Yu evaluates an alternative student ratio between 1/3 and 2/3 of English learners and 2/3 and 1/3 of English proficient students.
<b>K-5 Elementary Bilingual</b> • BILC: Cantonese • BILS: Spanish	<ul style="list-style-type: none"> <li>English Learners</li> <li>Bilingual students</li> </ul>	Instruction similar to DLI but designed for potential English Learners who are native speakers of pathway language	Students applying for grades K or 1 whose home language is one of the respective pathway language. Students in grades 2-5 who are currently not in DLI or Bilingual must be assessed and demonstrate grade-level proficiency in the respective pathway language.
<b>K Foreign Language in Elementary School (FLES)</b> • JBPP: Japanese	<ul style="list-style-type: none"> <li>All students</li> </ul>	30 – 60 minutes of language and cultural enrichment (3-5 days/week)	For each Japanese Bilingual Bicultural Program (JBPP), in order to support peer language modeling, the district will assign an appropriate balance of students who are proficient in the Japanese language (10 out of the 44 seats) and students who have not demonstrated proficiency in the Japanese language (34 out of the 44 seats). To demonstrate proficiency, students who indicate Japanese on the home language survey are assessed in the respective pathway language
<b>K-5 Elementary Newcomer</b> • NX: All Languages • NC: Cantonese and Mandarin • NS: Spanish	<ul style="list-style-type: none"> <li>English Learners</li> </ul>	Instruction in the native language with 60 minutes of Designated English Language Development (ELD)	Newly arrived to the US (Emerging Level)
<b>6-12 Secondary Dual Language</b> • SDLC: Cantonese • SDLK: Korean • SDLM: Mandarin • SDLS: Spanish	<ul style="list-style-type: none"> <li>English Learners</li> <li>Bilingual students</li> <li>English proficient students</li> </ul>	DLI and Bilingual merge starting in middle school and students take 1-2 academic courses in the pathway language.	Students who demonstrate grade-level proficiency in the pathway language assessment given at the EPC.
<b>6-8 Secondary World Language Program</b> • JBPP: Japanese	<ul style="list-style-type: none"> <li>All students</li> </ul>	45 – 55 minutes language and culture elective course (5 days/week)	All students are eligible regardless of language proficiency.
<b>6-12 Secondary Newcomer</b> • NX: All Languages • NC: Chinese • NS: Spanish	<ul style="list-style-type: none"> <li>English Learners</li> </ul>	Language and content instruction with 45-90 minutes of designated English Language Development	Newly arrived to the US (Emerging Level)

### Do I have to schedule a language assessment?

Students are assessed and may be entitled to additional services if the answer to one of the first three questions on her/his "Home Language Survey" on page 5 of this Enrollment Application indicates a language other than English. If your child speaks a language other than English and lists a dual language pathway or bilingual as one of her/his choices, she/he may be assessed for her/his current language skills. The language assessments evaluate a child's proficiency in the pathway language (if assessment is available). **Assessments are not timed and students cannot retake the language assessment.** Parents should return their enrollment application early so that EPC can schedule and conduct the appropriate assessments. See the "Language Assessments for Enrollment" section of the English Learner Program Guide for more information.

### Where does my child take the test?

- All assessments will be conducted by the staff at the Educational Placement Center, Room 100, 555 Franklin Street or a designated school site.
- Assessments will be scheduled and conducted prior to families receiving an assignment.

### What happens after the test?

Once the test is completed and scored, the parents/guardians meet with a counselor at the EPC to discuss test results, program options, and support services. **Parents will have the opportunity to change the school or program requests on their child's application if they so choose and/or if their child is not eligible for a selected language pathway.**

**For more information on instruction in each language pathway, please refer to the 2019-20 English Learner Program Guide.**

## GUIDELINES FOR NON-REQUEST OFFERS

**If you do not receive an offer to one of your school requests** because there were more requests than openings, SFUSD will use the following guidelines to offer you a school.

- If you are **currently enrolled in an SFUSD school that offers your requested grade**, you will continue at your current school.
- If you are applying to **grades TK through 5** and the grade level you requested is not currently available at your school, or you are new to SFUSD, you will receive an offer to your attendance area school if it has space. Otherwise you will receive an offer to the school closest to your home with openings.
- If you are applying to **6th grade and you are currently enrolled in an SFUSD K5 school**, you will receive an offer to your feeder middle school if it has space. Otherwise you will receive an offer to the school closest to your home with openings.
- If you are applying to **6th grade and you are new to SFUSD**, you will receive an offer to the school closest to your home with openings.

- If you are applying to **grades 7 through 12** and the grade you requested is not available at your current school, or you are new to SFUSD, you will receive an offer to the school closest to your home with openings.
- If you are not enrolled in an SFUSD school and you **only requested Lowell and/or SOTA** but you did not get assigned to Lowell or SOTA, you will need to contact EPC to request other SFUSD high schools.

If the school you will be offered has an opening in a language or newcomer pathway that you have requested and for which you are eligible, you will receive an offer to the language or newcomer pathway in this school. If this school has openings in more than one requested language or newcomer pathway, you will receive an offer to the pathway you ranked highest on your application form. For example, if you requested a Spanish Immersion pathway as a first choice and a Spanish Bilingual pathway as a second choice, and the school in question has openings in both pathways, you will receive an offer to the Spanish Immersion pathway since you ranked it higher. If this school does not have an opening in any requested language or newcomer pathway, you will receive an offer to the general education program at this school.

### Alternative guidelines for non-choice assignment offers to language or newcomer pathways

Section 3 of the application form (School Requests) includes a box that you can check if you want SFUSD to try to assign you to any school in the district with openings in a requested language or newcomer pathway before offering you a general education opening in your attendance area school/middle school feeder/school closest to your home. This option is designed to meet the needs of families who wish to prioritize enrollment in a language or newcomer pathway over enrollment in a general education program that may be closer to their home.

**If you check the box in Section 3 of the application form**, SFUSD will look at every school in the district, starting with the one closest to where you live, to try and assign you to a school with an opening in a requested language or newcomer pathway before offering you a general education opening in your attendance area school/middle school feeder/school closest to your home.

## 2019-20 Elementary Schools: K-5 and K-8

Elementary Schools K-5	Sch#	General Education Pathways	Language Pathways								Newcomer Pathways		Middle school feeder	
			Biliteracy Cantonese	Biliteracy Spanish	Immersion Cantonese	Immersion Korean	Immersion Mandarin	Immersion Spanish	FLES Pathway Filipino	FLES Pathway Japanese	Newcomer Chinese	Newcomer Spanish		
ALAMO	413	Gen[K-5]												Presidio
ALVARADO	420	Gen[K-5]							ImmS[K-5]					Lick
ARGONNE	435	Gen[K-5]												Presidio
BRYANT	456	Gen[K-5]		BilS[K-5]										Everett
CARVER	625	Gen[K-5]												Brown/Aptos
CHÁVEZ	603	Gen[K-5]		BilS[K-5]										Everett
CHIN	872	Gen[K-5]	BilC[K-2]											Francisco
LEE (FORMERLY CEC)	476											NewC[K-5]		Francisco/Vis Valley*
CHINESE IMMERSION SCHOOL	509				ImmC[K-5]									Roosevelt
CLARENDON**	478	Gen[K-5]									JBBP[K-5]			Presidio
CLEVELAND	481	Gen[K-5]		BilS[K-5]										Vis Valley
COBB	525	Gen[K-5]												Roosevelt
DREW	507	Gen[K-5]												Brown/Giannini
EL DORADO	521	Gen[K-5]												Vis Valley
HUERTA (FORMERLY FAIRMOUNT)	537								ImmS[K-5]					Everett
FEINSTEIN	539	Gen[K-5]												Aptos
FLYNN	680	Gen[K-5]							ImmS[K-5]					Lick
GARFIELD	562	Gen[K-5]			ImmC[K-5]									Francisco
GLEN PARK	575	Gen[K-5]		BilS[K-5]										Lick
GRATTAN	589	Gen[K-5]												Giannini
GUADALUPE	593	Gen[K-5]		BilS[K-3]										Vis Valley
HARTE	453	Gen[K-5]							ImmS[K-5]					Brown/Lick
HILLCREST	614	Gen[K-5]	BilC[K-5]	BilS[K-5]										King
JEFFERSON	644	Gen[K-5]												Giannini
KEY	544	Gen[K-5]												Giannini
LAFAYETTE	664	Gen[K-5]												Presidio
LAKESHORE	670	Gen[K-5]												Denman
LAU	490	Gen[K-5]	BilC[K-5]											Marina
LONGFELLOW	691	Gen[K-5]		BilS[K-5]						FB[K-5]				Denman
MALCOLM X	830	Gen[K-5]												Brown/King
MARSHALL	714								ImmS[K-5]					Everett
MCCOPPIN	549	Gen[K-5]												Roosevelt
MCKINLEY	718	Gen[K-5]												Everett
MILK	505	Gen[K-5]												Everett
MIRALOMA	722	Gen[K-5]												Denman
MISSION EDUCATION CENTER	724												NewS[K-5]	Lick
MONROE	729	Gen[K-5]	BilC[K-5]						ImmS[K-5]					Hoover
MOSCONE	723	Gen[K-5]	BilC[K-5]	BilS[K-5]										Hoover
MUIR	650	Gen[K-5]		BilS[K-5]										Lick
NEW TRADITIONS	735	Gen[K-5]												Roosevelt
ORTEGA	746	Gen[K-5]						ImmM[K-5]						Aptos
PARKER	638	Gen[K-5]	BilC[K-5]											Francisco
PARKS	786	Gen[K-5]									JBBP[K-5]			Presidio
PEABODY	569	Gen[K-5]												Roosevelt
REDDING**	790	Gen[K-5]												Marina
SANCHEZ	816	Gen[K-5]		BilS[K-5]										Everett
SERRA	656	Gen[K-5]		BilS[K-5]										Hoover
S.F. PUBLIC MONTESSORI	814	Gen[K-5]												Marina
SHERIDAN	820	Gen[K-5]												Denman
SHERMAN	823	Gen[K-5]												Marina
SLOAT	488	Gen[K-5]												Aptos
SPRING VALLEY	834	Gen[K-5]	BilC[K-5]	BilS[K-5]										Marina
STARR KING	838	Gen[K-5]						ImmM[K-5]						Aptos
STEVENSON	782	Gen[K-5]												Giannini
SUNNYSIDE	842	Gen[K-5]												Denman
SUNSET	750	Gen[K-5]												Giannini
SUTRO	848	Gen[K-5]	BilC[K-5]											Roosevelt
TAYLOR	513	Gen[K-5]	BilC[K-5]	BilS[K-5]										King
TENDERLOIN	859	Gen[K-5]												Francisco
ULLOA	862	Gen[K-5]	BilC[K-5]											Hoover
VISITACION VALLEY	867	Gen[K-5]	BilC[K-5]											Vis Valley
WEBSTER	497	Gen[K-5]							ImmS[K-5]					Lick
WEST PORTAL	876	Gen[K-5]			ImmC[K-5]									Hoover
YICK WO	801	Gen[K-5]												Francisco
<b>K-8</b>														
BUENA VISTA H. MANN (K-8)	618								ImmS[K-8]					BVHM
CARMICHAEL (K-8)	449	Gen[K-8]								FB[K-5]				Carmichael
LAWTON (K-8)	676	Gen[K-8]												Lawton
LILIENTHAL (K-8)	479	Gen[K-8]				ImmK[K-8]								Lilienthal
REVERE (K-8)	760	Gen[K-8]							ImmS[K-6]					Revere
ROOFTOP (K-8)	796	Gen[K-8]												Rooftop
S. F. COMMUNITY (K-8)	493	Gen[K-8]												SF Community
YU (K-8)	485				ImmC[K-8]									Alice Fong Yu

Gen	General Education Pathway
BilC	Biliteracy / Cantonese Pathway
BilS	Biliteracy / Spanish Pathway
FB	FLES Pathway/Filipino
ImmC	Immersion / Cantonese Pathway
ImmK	Immersion / Korean Pathway

ImmM	Immersion / Mandarin Pathway
ImmS	Immersion / Spanish Pathway
JBBP	Bilingual Bicultural Program / Japanese
NewC	Newcomer / Chinese Pathway
NewS	Newcomer / Spanish Pathway

### Language Requirements:

Before applying to a language or newcomer pathway, please review the pathway descriptions and eligibility requirements on page 2.

### Notes:

\* Edwin and Anita Lee Newcomer School (formerly CEC) students feed to Francisco and Visitacion Valley, based on the middle school closest in proximity to home.

\*\* The following languages are available at the following schools in the General Education Programs:  
Italian (FLES- Foreign Language in Elementary School): Clarendon  
Arabic (FLES- Foreign Language in Elementary School): Redding

For more information, please refer to the English Learner Program Guide.

Educational Placement Center  
555 Franklin Street, Room 100  
San Francisco, CA 94102  
Phone: (415) 241-6085



**SFUSD** SAN FRANCISCO PUBLIC SCHOOLS

## 2019-20 Transitional Kindergarten Sites

TK Sites	Sch#	Pathways
Alvarado ES TK-5	420	Gen
Argonne EES PK/TK	903	Gen
Carmichael, Bessie ES PK/TK-5	449	Gen
Cobb, Dr. William ES PK/TK-5	525	Gen
Drew, Dr. Charles R. ES PK/TK-5	507	Gen
Flynn, Leonard R. ES TK-5	680	Gen
Harte, Bret ES PK/TK-5	453	Gen
McLaren, John EES PK/TK	950	Gen
Malcolm X ES PK/TK-5	830	Gen
Noriega EES PK/TK	928	Gen
Presidio EES PK/TK	975	Gen
Redding ES TK-5	790	Gen
Rodriguez, Zaida T. EES PK/TK	965	Gen
Serra, Junipero Annex EES PK/TK	955	Gen
Sheridan ES TK-5	820	Gen
Stevenson ES TK-5	782	MM
Stockton, Commodore EES PK/TK	915	Gen
Tule Elk Park EES PK/TK	997	Gen

Students who are eligible and are requesting Transitional Kindergarten will be assigned to their highest ranked request as long as there is space at the school. If there are more students applying than there are openings at a school, choice assignments will be made by looking to all the possible combinations of tie-breakers in the following hierarchical order.

- 1 Presently enrolled in a SFUSD Early Education School offering TK. Students who have been enrolled in a pre-K program in the 2018-19 school year where TK will be offered in 2019-20 will receive this tiebreaker for their current school.
- 2 Has a younger sibling enrolled in a SFUSD Pre-K program or an older sibling at an elementary school where TK is offered and are requesting placement at the same site. Siblings are defined as students with the same parent/guardian and living at the same address.
- 3 Test score areas

If these tie-breakers do not resolve ties, then ties will be resolved by random lottery.

**Key:** EES= Early Education Schools, GEN= General Education, PK= SFUSD PreKindergarten, TK= Transitional Kindergarten, ES= Elementary School, MM= Mild/Moderate

## 2019-20 Middle Schools

Middle Schools	Sch#	General Education Pathways	Language Pathways				Newcomer Pathways
			Secondary Dual Language Cantonese	Secondary Dual Language Mandarin	Secondary Dual Language Spanish	Secondary World Language Program Japanese	
APTOS	431	Gen[6-8]		SDLM[6-8]			
BROWN JR, WILLIE L.	858	Gen[6-8]					
DENMAN, JAMES	632	Gen[6-8]					
EVERETT	529	Gen[6-8]			SDLS[6-8]		New[6-8]
FRANCISCO	546	Gen[6-8]					New[6-8]
GIANNINI, A. P.	404	Gen[6-8]					
HOOVER, HERBERT	607	Gen[6-8]	SDLC[6-8]		SDLS[6-8]		
KING JR., DR. MARTIN L.	710	Gen[6-8]					
LICK, JAMES	634	Gen[6-8]			SDLS[6-8]		
MARINA	708	Gen[6-8]	SDLC[6-8]				New[6-8]
PRESIDIO	778	Gen[6-8]				JBBP[6-8]	
ROOSEVELT, THEODORE	797	Gen[6-8]	SDLC[6-8]				
VISITACION VALLEY	868	Gen[6-8]					New[6-8]

### Middle School Feeders

Every K-5 school in the district is matched with a single middle school, known as their middle school feeder. The middle school feeder for each K-5 school is listed on page three of the application form. While the elementary-to-middle school feeders create virtual K-8s based on elementary school enrollment, the student assignment process for middle school will continue to be a choice process. This means students enrolled in 5th grade at an

SFUSD K-5 school will have to submit an application form ranking their middle school requests to receive a 6th grade assignment.

The choice process for middle school will give younger siblings the highest preference, followed by a preference for students enrolled in an elementary school that feeds into the middle school (it doesn't matter where in San Francisco

a student lives, this tiebreaker is based on the school the student is enrolled in for 5th grade), and then a preference for students living in areas of the city with the lowest average test scores (known as CTIP1). These preferences, known as tiebreakers, will be used when the number of requests for a school is greater than the number of seats available.

### Middle School Choice Process: Tiebreakers

Students will be assigned to their highest ranked request as long as there is space at the school. If there are more students applying than there are openings at a school, students will be placed in schools using the following tie-breakers in this order:



(see the Enrollment Guide for more details about Willie L. Brown Jr. Middle School Tiebreakers)

## 2019-20 High Schools

High Schools	Sch#	General Education Pathways	Language Pathways			Newcomer Pathways			Key to pathway codes	
			Secondary Dual Language Cantonese	Secondary Dual Language Mandarin	Secondary Dual Language Spanish	Newcomer All Languages	Newcomer Chinese	Newcomer Spanish		
Asawa, Ruth San Francisco School of the Arts	815	Gen[9-12]							Gen	General Pathway
Balboa	439	Gen[9-12]							JBBP	Bilingual Bicultural Program / Japanese
Burton, Phillip and Sala	764	Gen[9-12]							New	Newcomer / All Languages Pathway
Galileo	559	Gen[9-12]	SDLC[9-10]				New[9-12]		NewC	Newcomer / Chinese Pathway
Jordan, June	757	Gen[9-12]							NewS	Newcomer / Spanish Pathway
Lincoln, Abraham	405	Gen[9-12]		SDLM[9]			New[9-12]		SDLC	Secondary Dual Language / Cantonese Pathway
Lowell <sup>1</sup>	697	Gen[9-12]							SDLM	Secondary Dual Language / Mandarin Pathway
Marshall, Thurgood	853	Gen[9-12]					New[9-12]		SDLS	Secondary Dual Language / Spanish Pathway
Misssion	725	Gen[9-12]					New[9-12]			
O'Connell, John	651	Gen[9-12]			SDLS[9-10]					
San Francisco International <sup>2</sup>	621	Gen[9-12]					New[9-12]	NewC[9-12]	NewS[9-12]	
The Academy - San Francisco at McAteer	832	Gen[9-12]								
Wallengberg, Raoul	785	Gen[9-12]								
Washington, George	571	Gen[9-12]					New[9-12]			

### Language Requirements:

Before applying to a language or newcomer pathway, please review the pathway descriptions and eligibility requirements on page 2.

<sup>1</sup> Students requesting 9<sup>th</sup> grade Lowell must also submit a Lowell application by December 14, 2018. 10<sup>th</sup>-12<sup>th</sup> grade applications will be available in May 2019.

<sup>2</sup> S.F. International High School is especially designed for immigrant English Learners who arrived in the U.S. within the last 4 years. English Learners can complete all four years of their high school education at SF International High School and graduate with a high school diploma and be eligible for admission to a four-year college.

Educational Placement Center  
555 Franklin Street, Room 100  
San Francisco, CA 94102  
Phone: (415) 241-6085  
enrollingschool@sfsud.edu

# Application Form - School Year 2019-2020

Educational Placement Center  
555 Franklin Street, Room 100  
San Francisco, CA 94102 415.241.6085  
enrollschool@sfusd.edu



## 1 Student Information

**STUDENT**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Suffix: \_\_\_\_\_ Grade: \_\_\_\_\_ Gender:  Male  Female  Non-binary

Birth Date: MM DD YYYY \_\_\_\_\_ Birth City: \_\_\_\_\_ Birth State: \_\_\_\_\_ Birth Country: \_\_\_\_\_ US entry date (If born outside US): MM DD YYYY \_\_\_\_\_

Current or Last Attended School: \_\_\_\_\_ City of Last School: \_\_\_\_\_ State of Last School: \_\_\_\_\_ US School Entry Date: MM DD YYYY \_\_\_\_\_

(If born outside US) Student has not been attending school in the US for more than three full (cumulative) academic years  True  False

**High School Applicants only**  
Do you want SFUSD to release your child's name, address, and telephone number to military recruiters?  Yes  No

## Home Language Survey

Whenever the Home Language Survey indicates a language other than English, students are assessed and may be entitled to additional services. The results help parents identify appropriate pathway placement for their child.

1. What language did your child first learn when she/he began to talk? \_\_\_\_\_
2. What language does your child use most frequently at home? \_\_\_\_\_
3. What language do you use most frequently to speak to your child? \_\_\_\_\_
4. What language do the adults use most frequently at home? \_\_\_\_\_

## SFUSD Communication Preferences

- Written language preference: \_\_\_\_\_
  - Oral language preference: \_\_\_\_\_
- I have indicated a language other than English on the home language survey and have received a copy of the English Learner Program Guide (available at the EPC) to learn more about available services.  Yes

## Special Education

- Is the student currently receiving special education services?  Yes  No
  - Does the student have health conditions requiring school day support?  Yes  No
- If your child has an IEP/504 Plan, please attach it with your application.**

## Racial/Ethnic Identification\*

- Ethnicity** - Is the student Hispanic or Latino?  Yes  No
- The above part of the question is about ethnicity, not race. No matter what you selected above, please continue to answer the following by marking one or more boxes to indicate what you consider your race(s) to be with an "x."
- \* Used for state & federal reporting purposes; it will not affect placement decisions.
- American Indian or Alaska Native
  - Asian Indian
  - Black or African American
  - Cambodian
  - Chinese
  - Filipino
  - Guamanian
  - Hawaiian
  - Hmong
  - Japanese
  - Korean
  - Laotian
  - Middle Eastern/Arabic
  - Other Asian
  - Other Pacific Islander
  - Samoan
  - Tahitian
  - White
  - Not Specified
  - Vietnamese

## 2 Parent/Guardian Information

**GUARDIAN 1**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  Home  Work  Mobile

Secondary Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  Home  Work  Mobile

Child resides with Parent/Guardian 1?  Yes  No

**Education Level\***

- Some High School
- High School Graduate
- Some College
- College Graduate
- Graduate School

\* Used for state & federal reporting purposes; it will not affect placement decisions.

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**GUARDIAN 2**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  Home  Work  Mobile

Secondary Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  Home  Work  Mobile

Child resides with Parent/Guardian 2?  Yes  No

**Education Level\***

- Some High School
- High School Graduate
- Some College
- College Graduate
- Graduate School

\* Used for state & federal reporting purposes; it will not affect placement decisions.

## 3 School Requests

Fill in the school number, school name, and pathway for each of your school choices. List as many schools as you like, and list them in order of preference using the school list attached on the front cover. **You are not limited to 15 schools!** If you wish to list additional choices, please attach your expanded list indicating as many schools as you wish in numbered order. **Attention: Placement into a requested school will replace your current assignment (if applicable).**

Sch#	School Name	Pathway	Sch#	School Name	Pathway	Sch#	School Name	Pathway
1			6			11		
2			7			12		
3			8			13		
4			9			14		
5			10			15		

**SIBLING**

Do you wish to have your twins, triplets or multiples placed in the same school?  Yes  No or N/A

Does an older sibling living at the same address attends and will be attending one of your choice schools?  Yes  No

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Date of Birth: MM DD YYYY \_\_\_\_\_

School: \_\_\_\_\_ Grade (2019-20): \_\_\_\_\_ Student ID: \_\_\_\_\_

**Guidelines for Non-Request Assignments:** I have read the guidelines for making non-choice assignment offers on page 2 of this application form, and if I do not get assigned to any of my choices I would prefer the closest school with openings in a requested language or newcomer pathway over general education.  Yes  No

I (print name) \_\_\_\_\_, swear under penalty of perjury that the information I have provided in this application is true. I understand that I am required to notify the District of any subsequent change of address within 14 calendar days of the move. I understand that applications which are found to have a fraudulent address or other false information will be immediately cancelled and any resulting assignment retracted. A notation of any falsified information may be included in the student's permanent record file. I understand that if the District must hire an investigator or expend other resources in order to scrutinize my residency claim further, the District will charge me for these expenses if it ultimately determines my claim is false. I understand that the District also reserves the right to seek additional civil and/or criminal legal remedies against families that submit fraudulent information.

Parent/Guardian Signature: \_\_\_\_\_ Date: MM DD YYYY \_\_\_\_\_

Official use only	Submitted at/taken by	Date	Proof of Address	Proof of Birth	Appointment L/A	Student ID	Entered by	Date

WHITE AND YELLOW: EPC attach (1) Picture ID (1) Proof of address and (1) Proof of birth GOLDEN ROD: Parent takes to new school of assignment PINK: Parent Copy