Open Enrollment begins on June 1, 2011. At that time, any student may be assigned immediately into a school with openings that does not have any Amended Choice Requests pending for the August Placement Period. Students who receive an assignment through Open Enrollment may still opt to submit an Amended Choice request for the August Placement Period as long as it is submitted by July 8th. Open Enrollment continues for the entire school year as any student may come to the EPC for immediate enrollment into a school with openings.

- Please note that any school that had pending requests and were filled in the May Placement Period will NOT be available for placement during Open Enrollment. Any future openings in these schools will be held to be filled in the August Placement Period.

Frequently Asked Questions about Open Enrollment and August Placement

I have an approved medical or family hardship appeal but still did not get a placement into my school of choice. What do I do?
Forms submitted for the May Placement Period are no longer active. You must be sure to submit an Amended Choice request to be included in the August Placement Period. Your approved appeal will still be attached to the school to which your appeal was approved. Placement for approved appeals is subject to space availability in the school.

My child is a younger sibling or twin but was not able to receive an assignment into the sibling’s school. What do I do?
Again, you must be sure to submit an Amended Choice request to keep your application active in the August Placement Period. The sibling preference will still be attached to the school of choice and placement for siblings is subject to space availability in the school.

What schools will be available for Open Enrollment?
Any school that has openings and no pending requests for the May Placement Period may have openings available. In other words, schools that had more requests than seats available during the March and May Placement Periods will NOT be available for Open Enrollment.

What if the school that I want has students who did not register for the May Placement Period? Can I get that seat in Open Enrollment?
No, if there were pending requests in May that could not be accommodated, any open seat will be held to fill in the August Placement Period.

Are seats in Open Enrollment given on a first-come, first-served basis?
Only if there are no pending requests from the May Placement Period and no present requests, then the available seats will be allocated on a first-come, first-served basis. For example, at School (A) there are 6 openings. There were no pending requests that couldn’t be granted in May and there are no other requests submitted. The six openings will be available to fill during Open Enrollment until the seats are filled. In this case, it is a first-come, first-served basis.

In School (B) where there were more requests than seats available, open seats will be held for future assignment runs to include all students who submitted amended choice requests.

What if openings occur during the summer?
As long as there are pending requests, the seats will be allocated through the assignment process in August.

Updated information about program offerings, policy changes, transportation and other enrollment information can be found at www.sfusd.edu/enroll or come to the Educational Placement Center to meet with a placement counselor.
Will coming to the Educational Placement Center to check on openings daily or on a regular basis help my chances of getting placement?
No, the only equitable way to allocate openings is to conduct an assignment run using the student assignment process. If you submit an Amended Choice Request, you can be sure that any openings in the school will be filled through the assignment process.

Will I be able to know how many other pending requests there are for the school(s) that I am requesting?
Yes, placement counselors at the EPC can share the number of pending requests for a school up until that point in time. However, they will not be able to share the tiebreakers that will be attached to the students requesting. Please also keep in mind that families may request any number of schools on their Amended Choice form and students may be requesting more than one school. It will be difficult to assess the chances of receiving an assignment offer based solely on numbers.

Can I change my choices on my Amended Choice form for the August Placement Period?
Yes, you may change the order or number of schools requested as long as it is done by July 8th.

If I get an assignment during Open Enrollment, may I still submit a request for another school?
Yes, if you have another assignment received during the March or May Placement Period, or during Open Enrollment, you may still submit an Amended Choice Request for the August Placement Period. You will keep that assignment until you get another assignment in August. All pending requests will continue to be active for all assignment runs in the August Placement Period until you receive an assignment offer to one of your schools of choice or you cancel your amended request by July 8th.

What schools will be available in Open Enrollment?
A placement counselor at the EPC can work with you to give you real-time information on openings.

How long does the August Placement Period last?
The first assignment run for the August Placement Period will be conducted the first week of August prior to the beginning of school. You will be notified by telephone if an assignment can be offered. Students who do not attend school in the first three days will be dropped and those openings filled by pending requests. There will be another assignment run after the first week of school. The EPC will continue to conduct assignment runs until either all pending requests are completed or all available openings are filled. After September 9th, the enrollment cycle will be completed, all pending requests will be de-activated and the District will enforce the “no-transfer period.”

What can I do after September 9th to get a school of choice?
Students are not allowed to transfer after September 9th. You may, however, submit a Spring Transfer Request for a school of choice for any openings that may occur during the fall semester. You must be willing to relinquish your assignment and move into the school at the beginning of the Spring semester which begins on January 3, 2012. There will be no opportunity to choose between the present placement and the new assignment if a transfer request is granted. The Spring Transfer Request is only available to students who are enrolled in SFUSD schools. If an assignment can be granted, you will be notified prior to the Winter Break recess which begins on December 19th. Spring Transfer Requests forms will not be available until September 9th.