Request for General Education Transportation Services

This request form is for general education transportation services only. If your child is in special education and utilizes general education transportation services you also need to fill out this request form. If your child is in a special education program and receives special transportation services please refer to your child’s Individual Education Plan (IEP) for more information.

The district offers limited general education transportation services to a limited number of SFUSD’s elementary and middle schools. If your child is enrolled in one of the SFUSD schools receiving general education transportation services they may participate in transportation services, subject to availability. To ensure equitable access to this limited resource, you must request general education transportation services on behalf of your student(s).

To complete this form you need the bus schedule for your child’s school. You can get this by: (a) printing it from the web at http://www.sfusd.edu/en/transportation/school-bus-schedules.html; or (b) picking up a copy at the Transportation Department at 1000 Selby Street or at the Educational Placement Center at 555 Franklin Street (Room 100); or (c) by contacting the Transportation Department at 695-5505 and asking them to mail you a copy of the bus schedule.

There is no guarantee that general education transportation services will be available, and all requests for service will be subject to the SFUSD Transportation Department’s review and approval. SFUSD reserves the right to change, reduce, allocate, or deny services or service routes, at any time, based on budgetary and other constraints. Parents will be notified in advance of any changes that impact their student’s transportation services.

Since SFUSD may not be able to provide general education transportation services to all families who request services, we encourage you to review the following web pages to explore other transportation options: www.sfmta.com, www.sfsaferoutes.org, www.schoolpool511.org.

The Transportation Department shall notify all families who requested service whether their request for transportation has been received. Please contact SFUSD Transportation Department at (415) 695-5505 if you have any questions.
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Student Information

- **Student’s Name:**

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<th>Middle</th>
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- **Student’s School:**

- **Student’s Grade:**

- **Student’s Birthday:**

- **Parent/Guardian’s E-mail:**

Bus Information

**M ORNING B US S ERVICE R EQUEST (fill in Route and Stop from your school’s bus schedule, e.g., ALM 1 A, 7 57 L)**

- **Route:**

- **Stop:**

**AFTER-SCHOOL SERVICE (fill in Route and Stop from your school’s bus schedule, e.g., ALM 1 P, 4 13)**

Purpose of after school bus service request: From school to (check one of the following):

- **home**
- **after school program**
- **other**
- **N/A** (Check “N/A” if you are not requesting an after school bus service)

(If 2nd box checked) **Name of after school program:**

(If 2nd box checked) **Address of after school program:**

By submitting this Request for General Education Transportation Services, I affirm the above student is enrolled in the SFUSD school I selected. I acknowledge and agree that submission of this request does not entitle my student to transportation services and/or designated transportation routes.

I understand that, in the event I receive transportation services, it is my responsibility to ensure that my student arrives at the designated bus stop on time for morning pick-up and that I make arrangements for my student’s care and supervision following afternoon drop-off. I understand that SFUSD is not responsible for, and will not provide, supervision of my child at the designated bus stop(s), nor will SFUSD monitor individual student use of the bus stop(s) designated in this Request. I will review with my student the procedures for boarding and exiting from the bus, as well as rules for student conduct while riding the bus. I understand that SFUSD transportation privileges may be revoked in accordance with the SFUSD Transportation student conduct policy.

I swear under penalty of perjury that the information I have provided in this request is true. Requests which are found to have a fraudulent address or other false information will be immediately cancelled and any resulting offer of transportation services retracted. A notation of any falsified information may be included in the student’s permanent record file. Keep in mind that if the District must hire an investigator or expend other resources in order to scrutinize your transportation request further, the District will charge you for these expenses if it ultimately determines the information you provided is invalid. The District also reserves the right to seek additional civil and/or criminal legal remedies against families that submit fraudulent information.

I waive any and all rights and claims, except those arising from an intentional wrong, gross negligence, or violation of law, against SFUSD, its officers, agents, employees, and volunteers, for any injury or loss that may occur as a result of my child’s participation in SFUSD Transportation services.

I, the parent guardian of the above student, have carefully reviewed, understand, and accept the provisions set forth in this Request for SFUSD Transportation Services form.

**Signature:** ____________________________ **Date:** ____________________________

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